

Overview

* Are you a member, or are you currently involved in the management of the fire department or organization applying for this grant with this application?	
Yes, I am a member/officer of this applicant	

If you answered No, you must please complete the preparer information below. If you answered Yes, please skip the Preparer Information section.

Note: Fields marked with an asterisk (*) are required.

Preparer Information	
Preparer's Name	
Address 1	
Address 2	
City	
State	
Zip	Need help for ZIP+4?
Primary Phone	Ext. Select
Email	

In the space below please list the person your fire department or organization has selected to be the **Primary Point of Contact** for this grant. This should be an officer, member, or employee of the fire department or organization applying for the grant that will see the grant through completion, has the authority to make decisions on and to act upon this grant application.

The Primary Contact, as listed below, is the person for which all exchanges of information will be made relative to the application; all information provided must be specific to the contact listed. The Primary Contact must be an employee of the fire department or organization applying for the grant and shall not be a grant writer or a non-employee of the fire department or organization.

In addition to the Primary Contact information, you will be asked to provide two (2) Alternate Points of Contact on the next page. The Alternate Contacts must be familiar with the application and must be able to answer any questions relative to this application in the event that Primary Point of Contact is unavailable. When you are finished, click the Save and Continue button below.

Reminder: Please list only phone numbers and an email address where we can get in *direct contact* with the respective point of contact(s). If this contact changes at any time during the period of performance please update this information.

Note: Fields marked with an asterisk (*) are required.

Primary Point of Contact	
* Title	Deputy Chief
Prefix	Select
* First Name	Brett
Middle Initial	
* Last Name	Loomis
* Primary Phone	8319700901 Ext. Type cell
* Secondary Phone	8317587260 Ext. 1 Type work
Optional Phone	Ext. Type Select
Fax	
* Email	brettl@ci.salinas.ca.us

Contact Information

Alternate Contact 1 Information	
Title	Grant Program Manager
Prefix	N/A
First Name	Geoffrey
Middle Initial	
Last Name	Maloon
Primary Phone	8312772198 Ext. Type cell
Secondary Phone	8312775895 Ext. Type home
Optional Phone	Ext. Type Select
Fax	
Email	gmaloon@sbcglobal.net

Alternate Contact 2 Information	
Title	Fire Chief
Prefix	N/A
First Name	Edmond
Middle Initial	
Last Name	Rodriguez
Primary Phone	8319700900 Ext. Type cell
Secondary Phone	8317587260 Ext. Type work
Optional Phone	Ext. Type Select
Fax	
Email	edmond.rodriguez@ci.salinas.ca.us

Applicant Information

EMW-2016-FH-00524

Originally submitted on 02/10/2017 by Geoffrey Maloon (Userid: salinas)

Contact Information:

Address: 3357 N Polo Drive

City: Aptos

State: California

Zip: 95003

Day Phone: 8312772198

Evening Phone: 8312772198

Cell Phone: 8312772198

Email: gmaloon@sbcglobal.net

Application number is EMW-2016-FH-00524

Applicant Information	
* Organization Name	Salinas Fire Department
* What kind of organization do you represent?	All Paid/Career
If you answered "Combination" above, what is the percentage of career members in your organization?	%
* Type of Jurisdiction Served	City
If "Other", please enter the type of jurisdiction served	
* In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located?	Monterey
SAM.gov (System For Award Management)	
* What is the legal name of your Entity as it appears in SAM.gov? Note: This information must match your SAM.gov profile if your organization is using the DUNS number of your Jurisdiction.	City of Salinas
* What is the legal business address of your Entity as it appears in SAM.gov? Note: This information must match your SAM.gov profile if your organization is using the DUNS number of your Jurisdiction.	
* Mailing Address 1	200 Lincoln Avenue
Mailing Address 2	
* City	Salinas
* State	California
* Zip	93901 - 2728 <small>Need help for ZIP+4?</small>
* Employer Identification Number (e.g. 12-3456789) Note: This information must match your SAM.gov profile.	94-6000412
* Is your organization using the DUNS number of your Jurisdiction?	Yes
* I certify that my organization is authorized to use the DUNS number of my Jurisdiction provided in this application. (Required if you select Yes above)	<input checked="" type="checkbox"/>
* What is your 9 digit DUNS number?	010919447 (call 1-866-705-5711 to get a DUNS number)
If you were issued a 4 digit number (DUNS plus 4) by your Jurisdiction in addition to your 9 digit number please enter it here. Note: This is only required if you are using your Jurisdiction's DUNS number and have a separate bank account from your Jurisdiction. Leave the field blank if you are using your Jurisdiction's bank account or have your own DUNS number and bank account separate from your Jurisdiction.	

* Is your <u>DUNS Number</u> registered in <u>SAM.gov</u> (System for Award Management previously CCR.gov)?	Yes
* I certify that my organization/entity is registered and active at <u>SAM.gov</u> and registration will be renewed annually in compliance with Federal regulations. I acknowledge that the information submitted in this application is accurate, current and consistent with my organization's/entity's <u>SAM.gov</u> record.	<input checked="" type="checkbox"/>
Headquarters or Main Station Physical Address	
* Physical Address 1	65 West Alisal Street
Physical Address 2	Ste. 210
* City	Salinas
* State	California
* Zip	93901 - 2728 <small>Need help for ZIP+4?</small>
* Mailing Address 1	65 West Alisal Street
Mailing Address 2	Ste. 210
* City	Salinas
* State	California
* Zip	93901 - 2728 <small>Need help for ZIP+4?</small>
Bank Account Information	
* The bank account being used is: (Please select one from right)	Note: If this is selected, a 4 digit DUNS plus 4 is required if you answered "YES" to using the DUNS number of your Jurisdiction. Maintained by my Jurisdiction
Note: The following banking information must match your SAM.gov profile.	
* Type of bank account	Checking
* Bank routing number - <u>9 digit</u> number on the bottom left hand corner of your check	122238420
* Your account number	066001132
Additional Information	
* For this fiscal year (Federal) is your jurisdiction receiving Federal funding from any other grant program that may duplicate the purpose and/or scope of this grant request?	No
* If awarded, will your organization expend more than \$750,000 in Federal funds during your organization's fiscal year? If yes, your organization may be required to undergo an A-133 audit. <i>Under the Recruitment and Retention of Volunteer Firefighters Activity</i> , reasonable costs incurred for an A-133 audit is an eligible expenditure and should be included in the applicant's proposed budget. Please enter audit costs only once in the "Request Details" section of the application.	Yes
* Is the applicant <u>delinquent on any federal debt</u> ?	No
If you answered "Yes" to any of the additional questions above, please provide an explanation in the space provided below (4000 characters):	
The City completes a Single Audit annually.	

Applicant Characteristics (Part I)

Is this application being submitted on behalf of a Federal Fire Department or organization contracted by the Federal government which is solely responsible for the suppression of fires on Federal property?	No
Please indicate the type of community your organization serves.	Urban
Please describe your organization and/or the community that you serve (2000 characters) .	<p>The City of Salinas is an economically diverse and multi-cultural community that serves as the county seat for Monterey County and the business hub for California's Central Coast Region and boasts a permanent resident population of over 150,000 that swells to over 200,000 during the harvest season in America's Salad Bowl. In addition to the residents of the City, the Department serves an unincorporated area near the City with an additional 12,000 residents and 32 square miles of homes, industry and agricultural fields.</p> <p>The Salinas City Fire Department is an all risk 24/365 paid fire department that provides service from six fire stations strategically placed throughout the City. The City responded to 14,024 calls for service in 2016. Minimum on-duty daily staffing is twenty-three full-time personnel per shift manning six Advanced Life Support Paramedic engines, one ladder truck and a technical/specialist level Hazardous Materials Response Unit. The hazardous materials unit and the Fire Department's HAZMAT team, in partnership with the City of Seaside Fire Department and the Monterey County Health Department, provide primary hazardous materials mitigation response to all of Monterey and San Benito Counties</p> <p>Salinas is a compact urban community within a unique agricultural setting. But unlike the vaguely defined boundaries and sprawl that characterize so much of urban California, the highly-productive agricultural lands surrounding Salinas creates a distinct urban / agricultural edge that serves as a reminder of the source of the area's economic well-being.</p> <p>Salinas' housing stock consists of 39,175 units, of which 61% are single-family houses, 35% in multiple-family structures and 4% are mobile homes. Based on available land designated for residential development and the 2000 Census person per household figure, the Salinas General Plan projects that Salinas' population is expected to grow to approximately 212,000 in the coming decade.</p>
What is the square mileage of your first-due response area? Primary/First Due Response Area is a geographical area proximate to a fire or rescue facility and normally served by the personnel and apparatus from that facility in the event of a fire or other emergency and does not include daily or seasonal population surges.	24
What percentage of your primary response area is protected by hydrants?	95 %
Does your organization protect critical infrastructure?	Yes
If Yes, please describe the critical infrastructure protected	

(3000 characters)

Municipal Airport
 Significant agriculture
 Large pesticide and herbicide storage and production facilities

Critical infrastructure located in our mutual and auto aid catchment include the following:

Union Pacific Railway moving 840,000 tons of freight daily
 Numerous pesticide and herbicide storage and production facilities with overall capacities in excess of 60,000 tons
 Laguna Seca National Recreation Area and Raceway accommodating over 1 million people annually
 Over 1.4 million acres of farmland producing nearly 10% of the nations produce
 Los Padres Dam and Reservoir storing and supplying 30% of the County fresh water supply
 122 miles of Highway 101 with 122,000 cars and trucks traversing daily
 Propane Rail Distribution Center
 Dole Fresh Food and Taylor Farms Largest Salad processing facility in the world and largest fresh cut vegetable producer.
 Moss Landing Power Plant- this is the largest power generation facility in the State of California producing 2,750 Megawatts along with the major high capacity transmission lines that traverse all of Monterey County and run directly through the District
 Naval Post Graduate School
 Defense Language Institute
 Fort Ord
 4 Airports including Monterey Airport with over 5,000 take-offs and landings annually including the former Secretary of Defense and other high-ranking government and military officials-The City lies in the direct flight path for three airports
 Monterey Bay Aquarium
 Monterey Bay National Marine Sanctuary
 Californias 13th largest oilfield
 Monterey County agriculture is the most productive agriculture region in the nation
 Multiple national monuments as well as Pinnacles National Park

(Percentages in three answers below must sum up to 100%)

How much of your primary response area is for agriculture, wildland, open space, or undeveloped properties?	2%
What percentage of your primary response area is for commercial and industrial purposes?	39 %
What percentage of your primary response area is used for residential purposes?	59 %

How many occupied structures (commercial, industrial, residential, or institutional) in your primary response area are more than three (3) stories tall? Do not include structures which are not regularly occupied such as silos, towers, steeples, etc.	48
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What is the permanent resident population of your Primary/First-Due Response Area or jurisdiction served?	155000
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Do you have a seasonal increase in population?	Yes
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If Yes what is your seasonal increase in population?	25000
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How many stations are operated by your organization?	6
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Please indicate if your department has a formal automatic/mutual aid agreement with another community or fire department and the type of agreement that exists.	Both automatic and mutual aid
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What services does your organization provide?

Advanced Life Support		
Airport Rescue Firefighting (ARFF)		
	Haz-Mat Technical Level	Rescue Technical Level
		Structural Fire Suppression
		Wildland Fire Suppression

Active Firefighting Staff, use these definitions to answer the questions about "firefighter" positions.

Active Firefighter Position

	An individual having the legal authority and responsibility to engage in fire suppression; being employed by a fire department of a municipality, county, or fire district; being engaged in the prevention, control, and extinguishing of fires; and/or responding to emergency situations in which life, property, or the environment is at risk. This individual must be trained in fire suppression, but may also be trained in emergency medical care, hazardous materials awareness, rescue techniques, and any other related duties provided by the fire department.
Full-time Paid Firefighter Position	Full-time positions are those that are funded for at least 2,080 hours per year (i.e., 40 hours per week, 52 weeks per year.) The program office will also consider funding the sharing of a full-time position with sufficient justification. A job-share position is a full-time position that is occupied by more than one person.
Part-time Paid Firefighter Position	Part-time paid firefighters receive pay for being on duty at the fire station, whether or not they respond to any alarms. They may or may not receive benefits.
Volunteer Firefighter Position	Volunteer firefighters receive no financial compensation for their services other than life/health insurance, workers compensation insurance, and/or stipend per call.

SAFER intends to improve local fire departments' staffing and deployment capabilities so they may more effectively respond to emergencies. With the enhanced staffing, a SAFER grantee's response time will be reduced sufficiently and an appropriate number of trained personnel will be assembled at the incident scene. The following questions are designed to help us understand the staffing changes that have occurred in your department over the past several years and how the grant will assist in improving your staffing levels.

Use the following definitions when completing the table below.

Total # of Operational Career Personnel — this number represents the total number of **authorized and funded active, full-time uniformed/operational career personnel** employed by your department on the dates indicated. (Note: only operational personnel — including operational officers - should be included)

Operational Officers — of the operational career personnel indicated in the "Total # of Operational Career Personnel" question, how many of those serve in **operational officer-level (both command and company) positions?**

NFPA Compliance — of the "Total # of Operational Career Personnel" indicated, how many are assigned to **field or response apparatus positions that directly support the department's compliance** with NFPA 1710 (Section 5.2.4.1 — Single-Family Dwelling Initial Full Alarm Assignment Capability) or NFPA 1720 (Section 4.3 — Staffing and Deployment)? (Note: Officers should **only** be included in this number if they **directly support the department's compliance** with NFPA 1710 or NFPA 1720 compliance)

Note: The number of **career personnel** in any of these fields should include positions which are job-shared. Job-shared positions will be counted as one (1) regardless of how many personnel fill those positions.

For more information regarding these standards please see the Notice of Funding Opportunity or go to www.nfpa.org

	Total # of Operational Career Personnel	# Operational Officers	# NFPA Support
* Staffing levels at the start of the application period	85	22	85
* Staffing levels at one year prior to the start of the application period	85	22	85
* Staffing levels at two years prior to the start of the application period	85	22	85
* If awarded this grant, what will the staffing levels be in your department? (Whole Numbers only)	91	22	91

* Please provide details on the department's existing staffing model (i.e., number of shifts, number of positions per shift, contracted work hours, etc.) (3000 characters)

The City staffs six stations and eight companies each day. We staff six engines with three firefighters, two truck companies with four firefighters and one Battalion Chief. Minimum daily staffing is 23 with 26 personnel currently assigned to each shift. The firefighters work a rotating shift of 48 hours on duty and 96 off duty. Vacancies below minimum staffing are filled with overtime personnel.

Does your department utilize part-time paid firefighters?	No
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If Yes, please provide details on how the part-time firefighters are used within your department to include the number of

part-time firefighters, the number of full-time, NFPA compliant positions these part-time firefighters occupy, if applicable, and how they are scheduled to meet your staffing needs (3000 characters) .

Does your department utilize reserve/relief paid firefighters?

No

If yes, please provide details on how the reserve/relief firefighters are used within your department to include the number of reserve/relief firefighters, the number of full-time, NFPA compliant positions these part-time firefighters occupy, if applicable, and how they are scheduled to meet your staffing needs (3000 characters) .

Do you currently report to the National Fire Incident Reporting System (NFIRS)?
Note: You will be required to report to NFIRS for the entire period of the grant.

Yes

Applicant Characteristics (Part II)

	2016	2015	2014
* What is the total number of fire-related civilian fatalities in your jurisdiction over the last three calendar years?	1	1	2
* What is the total number of fire-related civilian injuries in your jurisdiction over the last three calendar years?	5	9	13
* What is the total number of line of duty member fatalities in your jurisdiction over the last three calendar years?	0	0	0
* What is the total number of line of duty <u>member injuries</u> in your jurisdiction over the last three calendar years?	39	47	69
* What is your department's operating budget (i.e., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) for the current (at time of application) fiscal year?	Fiscal Year: 2016 Budget: 21216202		
* What was your department's operating budget (i.e., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) for the 2001, 2002, and 2003 fiscal years?	Fiscal Year 2003 Budget: 9110277 Fiscal Year 2002 Budget: 9742663 Fiscal Year 2001 Budget: 9927700		
If you are unable to provide the information, please enter 0 into each budget field and explain, in the Financial Need section of the narrative, why you are unable to provide this information.			
* What percentage of your operating budget is dedicated to personnel costs (salary, benefits, overtime costs, etc.)?	91 %		
* Does your department have any rainy day funds, rainy day reserves, or emergency funds?	No		
If yes, what is the total amount currently set aside?			
If yes, what are the funds ear-marked for (1000 characters) ?			
* What percentage of your annual operating budget is derived from: Enter numbers only, percentages must sum up to 100%			

Taxes?	97 %
Bond Issues?	0 %
EMS Billing?	0 %
Grants?	2 %
Donations?	0 %
Fund drives?	0 %
Fee for Service?	1 %
Other?	0 %
If you entered a value into the "Other" field (other than 0), please explain (1000 characters) :	

* How many **frontline** vehicles does your organization have in each of the types or classes of vehicle listed below that respond to first alarm assignments in support of NFPA 1710/1720? You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession. If you have multiple vehicles of the same type which have a different number of riding positions, please use the "average" number and provide additional information in the text box provided. Enter numbers only and enter 0 if you do not have any of the vehicles below.

Type or Class of Vehicle	Number of Frontline Vehicles	Number of Available Riding Positions	Number of Filled Riding Positions per Frontline

		per Frontline Vehicle	Vehicle per first alarm assignment
Engines or Pumpers (pumping capacity of 750 gpm or greater and water capacity of 300 gallons or more): Pumper, Pumper/Tanker, Rescue/Pumper, Foam Pumper, CAFS Pumper, Type I or Type II Engine Urban Interface	6	4	3
Ambulances for transport and/or emergency response	0	0	0
Tankers or Tenders (pumping capacity of less than 750 gallons per minute (gpm) and water capacity of 1,000 gallons or more):	0	0	0
Aerial Apparatus: Aerial Ladder Truck, Telescoping, Articulating, Ladder Towers, Platform, Tiller Ladder Truck, Quint	2	4	4
Brush/Quick attack (pumping capacity of less than 750 gpm and water carrying capacity of at least 300 gallons): Brush Truck, Patrol Unit (Pickup w/ Skid Unit), Quick Attack Unit, Mini-Pumper, Type III Engine, Type IV Engine, Type V Engine, Type VI Engine, Type VII Engine	1	3	3
Rescue Vehicles: Rescue Squad, Rescue (Light, Medium, Heavy), Technical Rescue Vehicle, Hazardous Materials Unit	1	4	0
Additional Vehicles: EMS Chase Vehicle, Air/Light Unit, Rehab Units, Bomb Unit, Technical Support (Command, Operational Support/Supply), Hose Tender, Salvage Truck, ARFF (Aircraft Rescue Firefighting), Command/Mobile Communications Vehicle	6	1	1
Please use this comments section if you wish to provide any additional information with regards to the Type or Class of Vehicle section above (2000 characters) .	Brush rigs and the hazardous materials unit respond as needed with cross staffed engine and truck personnel.		

View Hiring of Firefighters Activity

Hiring of Firefighters

* 1. Select which line-item below best describes your organization and the NFPA standard you are attempting to meet.

NFPA Requirements

Check One	NFPA Standard (see the Notice of Funding Opportunity for more detail regarding these standards)	Department Characteristics	Demographic	Assembly Staffing	Response Time	Frequency of Time
X	1710	Career	With Aerial	15	8 min	90%
	1710	Career	Without Aerial	14	8 min	90%
	1720 - Urban	Urban Combo/Vol	> 1,000 pop/square mile	15	9 min	90%
	1720 - Suburban	Suburban Combo/Vol	500 - 1,000 pop/square mile	10	10 min	80%
	1720 - Rural	Rural Combo/Vol	< 500 pop/square mile	6	14 min	80%
	1720 - Remote	Remote Combo/Vol	Travel > 8 mi	4	n/a	90%

* 2. Given your **current staffing** levels, how often does your department meet the NFPA assembly requirements as indicated in the table above for the department's primary/first due response area?

NOTE: If your department utilizes overtime to fill positions to ensure you are meeting applicable NFPA staffing and deployment standards, you will want to remove the number of positions filled by overtime from your calculations.

Half of the Time (40 to 59%)

[Help](#)

* 2a. If awarded the number of positions requested in this application, how often do you anticipate that your department will meet the NFPA assembly requirements as indicated in the table above?

Always (100%)

[Help](#)

* 3. Given your **current staffing** levels and **without** using overtime to fill vacant positions, what is the average actual staffing level on your first arriving engine company or vehicle capable of initiating suppression activities on the number of structure fires indicated in the "Department Call Volume" section of your application? (Up to one decimal i.e., 2.5)

2.5

NOTE: If your department utilizes overtime to fill positions to ensure you are meeting applicable NFPA staffing and deployment standards, you will want to remove the number of positions filled by overtime from your calculations.

* 3a. If awarded the number of positions requested in this application, what will be the average actual staffing level on your first arriving engine company or vehicle capable of initiating suppression activities on the number of structure fires indicated in the "Department Call Volume" section of your application? (Up to one decimal i.e. 2.5)

4

* 4. Please describe the departments hiring practices and timelines including how long after award will you be able to start a recruit class and how many recruits can be trained in one class. If you are requesting more positions than can be trained in one recruit class, please discuss when you will be able to hold the second class. If your department will need governing body approval before the award can be accepted, please be sure to include details on the timeline needed for acceptance (2000 characters) .

The Department hires from lists that are established with an open and competitive testing and evaluation process. The testing process includes a job announcement that is distributed through a variety of print and on line media including outreach to specific communities such as gender, ethnic and veteran communities. There is an application period and all qualified candidates are then invited to complete the written test portion of the process. Candidates that pass the written are invited to a physical

	<p>agility test and an oral board interview panel and the highest scoring candidates are then invited to an interview with the Fire Chief at which time a decision is made regarding an offer of employment.</p> <p>If an employment offer is extended the candidate is required to then pass a rigorous background investigation as well as an NFPA 1582 compliant physical. Upon completion all candidates enter into a probationary period during which they are trained to the NFPA FFII level. If a candidate completes all aspects of probation they will then be recommended for permanent appointment.</p> <p>The actual testing and hiring phase is generally a ninety (90) day process.</p>
* 5. Is your request for hiring firefighters based on a risk analysis and/or a staffing needs analysis?	Yes
5a. If Yes, describe how the analysis was conducted (1000 characters) .	An internally prepared document titled Organizational Analysis 2009/2010 provides a thorough examination of the entire department including budget and staffing analysis. The staffing section of this document includes a formal GIS staffing analysis and response times modeling as it pertains to personnel assemblage in compliance with NFPA 1710 and 1500.
* 6. If awarded a grant, will you provide the new recruits with entry-level physicals in accordance with NFPA 1582, Standard on Comprehensive Occupational Medical Program for Fire Departments 2003 Edition, Chapter 6?	Yes, NFPA 1582 compliant
* 7. Do you currently provide annual medical/physical exams in accordance with NFPA 1582, Standard on Comprehensive Occupational Medical Program for Fire Departments 2003 Edition, Chapter 6?	Yes, NFPA 1582 compliant
* 8. Will the personnel hired meet the minimum local or State EMS training and certification requirements, as designated by your agency?	Yes
* 9. Does your department currently have a policy in place to recruit and hire veterans?	Yes
9a. If yes, please provide a brief description of the policy in place (1000 characters) .	Our hiring policy is compliant with and was specifically revised to address the VOW To Hire Heroes Act of 2011 strategies.
* 10. Is it your department's intent to sustain the positions filled under this grant after the completion of the period of performance?	Yes
10a. If yes, please provide a brief description on how the positions will be sustained.	<p>The Fire Department Administration and the governing City Council and City Administration have worked cooperatively to secure funding for the requested SAFER firefighters and are committed to maintenance of the SAFER funded positions beyond the period of performance.</p> <p>A recently passed public safety tax measure combined with additional construction on the north end of the City will generate revenue sufficient to maintain the staffing beyond the grant performance period.</p>

View Budget Item

As you are aware, grants awarded under the *Hiring of Firefighters Activity* requires grantees to maintain their staffing levels and incur no lay-offs during the period of performance of the grant. Therefore, it is imperative that your department have the support of your governing body.

In order to ensure that there is a clear understanding of the long-term obligations of a SAFER grant and that, if awarded, all parties involved are committed to fulfilling those requirements upon acceptance of the award; we are requesting a letter from your governing body stating their commitment of the above requirement.

The letter should be prepared on your governing body's letterhead and addressed to:

Catherine Patterson, Branch Chief
Assistance to Firefighters Grants Branch

If you have received the letter, you may attach it here. **(Note: only .doc and .pdf files will be accepted)**

If you do not have the letter at this time, you may submit a signed copy of the letter as soon as you are able via fax to 1-866-274-0942 or via e-mail to firegrants@fema.dhs.gov.

* How many full-time firefighter positions, including job-shares, are you requesting?

"Full-time" is considered 2,080 hours or more worked per year and entitles the employee to receive benefits earned by the other full-time employees in the organization. "Job-share" is the term used to describe the hiring of more than one person to fill one full-time position. Part-time positions are less than 2,080 hours per year. Often part-time employees do not earn benefits or do not earn them at the same rate or level as full-time employees

If you are requesting to fund a **full-time position(s)** that will be "shared" by more than one individual (i.e., job-shared), please indicate how many individuals will fill that position, how they will be used and scheduled to fill the position(s), and provide an explanation as to why the position will be shared. (800 characters)

* Currently, what are the usual annual costs of a first-year firefighter in your department?

"Usual annual costs" include base salary and the typical benefits package offered to a first-year firefighter.

Annual Salary:	\$ 74984
Annual Benefits:	\$ 51089

* What costs are included in the typical benefits package your department provides to first-year firefighters (2000 characters) ?

We provide a standard benefit package and a salary package that is commensurate with the City's ability to pay. The package includes pension, medical for family, dental and life insurance. The figures are calculated pursuant to the MOU between the District and the labor group with an increase in the second year that includes a step increase and a COLA and benefit assumptions based on historical data.

Close Window

Request Details

<p>* In cases of demonstrated economic hardship, and upon the request of the grant recipient, the FEMA Administrator may waive or reduce a SAFER Hiring grant recipient's cost share requirement, the minimum budget requirement, and/or the restriction on supplanting. Is it your department's intent to apply for an economic hardship waiver, if awarded?</p>	<div style="border: 1px solid black; padding: 5px; width: 100%;">No</div>
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<p>If yes, which type of waiver will you be applying for?</p>	<div style="border: 1px solid black; height: 20px;"></div>
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Activity				Action	
Hiring of Firefighters				View Details	
Budget Item	Number of positions	Cost Per Firefighter	Overall Total	Action	
1.	6	Compensation Per Firefighter	2269314	View Details	
		Annual Salary			74984
		Annual Benefits			51089
		Total			126073
Overall Total for all budget line items:			2269314		

Request Details

The activity for your organization is listed in the table below.

Activity	Number of Entries	Total Cost	Action
Hiring of Firefighters	1	2269314	View Details

Department Call Volume

2016

2015

2014

* Summary of responses per year by category (Enter whole number only. If you have no calls for any of the categories, Enter 0)

	2016	2015	2014
Fire - NFIRS Series 100	482	417	354
Overpressure Rupture, Explosion, Overheat (No Fire) - NFIRS Series 200	1	33	32
Rescue & Emergency Medical Service Incident - NFIRS Series 300	9361	9679	8508
Hazardous Condition (No Fire) - NFIRS Series 400	319	403	323
Service Call - NFIRS Series 500	1004	1168	1272
Good Intent Call - NFIRS Series 600	2511	1372	1494
False Alarm & False Call - NFIRS Series 700	312	749	672
Severe Weather & Natural Disaster - NFIRS Series 800	0	1	25
Special Incident Type - NFIRS Series 900	34	27	25
Total	14024	13849	12705

FIRES

* How many responses per year by category? (Enter whole number only. If you have no calls for any of the categories, Enter 0)

Of the NFIRS Series 100 calls, how many are "Structure Fire" (NFIRS Codes 111-120)	101	144	97
Of the NFIRS Series 100 calls, how many are "Vehicle Fire" (NFIRS Codes 130-138)	61	65	68
Of the NFIRS Series 100 calls, how many are "Vegetation Fire" (NFIRS Codes 140-143)	54	72	74
Total	216	281	239
What is the total acreage of all vegetation fires?	1	3	125

RESCUE AND EMERGENCY MEDICAL SERVICE INCIDENTS

* How many responses per year by category? (Enter whole number only. If you have no calls for any of the categories, Enter 0)

Of the NFIRS Series 300 calls, how many are "Motor Vehicle Accidents" (NFIRS Codes 322-324)	1190	1218	1173
Of the NFIRS Series 300 calls, how many are "Extractions from Vehicles" (NFIRS Code 352)	12	3	5
Of the NFIRS Series 300 calls, how many are "Rescues" (NFIRS Codes 300, 351, 353-381)	55	14	12
How many EMS-BLS Response Calls	0	0	0
How many EMS-ALS Response Calls	9361	9679	8508
How many EMS-BLS Scheduled Transports	0	0	0
How many EMS-ALS Scheduled Transports	0	0	0
How many Community Paramedic Response Calls	0	0	0
Total	10618	10914	9698

MUTUAL AND AUTOMATIC AID

* How many responses per year by category? (Enter whole number only. If you have no calls for any of the categories, Enter 0)

How many times did your organization receive Mutual Aid?	55	51	52
How many times did your organization receive Automatic Aid?	19	29	35
How many times did your organization provide Mutual Aid?	101	60	54
How many times did your organization provide Automatic Aid?	77	68	73

Of the Mutual and Automatic Aid responses, how many were structure fires?	16	27	22
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Budget

Hiring of Firefighters:

There is a three-year period of performance for grants awarded under the Hiring of Firefighters Activity. The amount of Federal funding provided to a recipient for hiring a firefighter in any fiscal year may not exceed -

- Year One: 75 percent of the usual annual costs of a first-year firefighter as provided in the Request Details section;
- Year Two: 75 percent of the usual annual cost of a first-year firefighter as provided in the Request Details section;
- Year Three: 35 percent of the usual annual cost of a first-year firefighter as provided in the Request Details section.

Review and confirm the budget information below. If you need to change any of the budget amounts on the matrix, you will need to update the salary and benefit information on the previous Request Details screen.

When you are finished, press the *Save and Continue* button below.

Budget Matrix

	First 12-Month Period	Second 12-Month Period	Third 12-Month Period	Total
Personnel	449,904	449,904	449,904	1,349,712
Benefits	306,534	306,534	306,534	919,602
Total:	756,438	756,438	756,438	2,269,314
Total Applicant Share	189,110	189,110	491,685	869,905
Total Federal Share	567,328	567,328	264,753	1,399,409

Narrative Statement for Hiring of FireFighters

* Element #1 - Project Description (30%):

* 1a. Why does the department need the positions requested in this application? If your request is based on a needs assessment or Insurance Services Office rating, please provide details of those outcomes. (3000 characters)

The City has conducted a staffing analysis as described in the request details section of this application.

The staffing analysis actually suggests that the City should maintain additional stations and companies based on 1710 and ISO standards of coverage, but we will not be able to retain more than the six firefighters requested.

Service to the community will be affected without this grant funding by a continued lack of ability to deploy enough firefighters on the scene of a structure fire or other major emergency. This will leave us heavily dependent on automatic and mutual aid units from surrounding jurisdictions, many of whom are experiencing similar staffing shortages. This dependence will cause an overall increase in response times that directly affects our ability to perform and fill critical functions on the fire ground.

The Salinas City Fire Department provides service from six fire stations strategically located throughout the City. Minimum on-duty daily staffing is twenty-three full-time personnel per shift manning six Advanced Life Support Paramedic engines, two ladder truck and a technical/specialist level Hazardous Materials Response Unit. The hazardous materials unit and the Fire Departments HAZMAT team, in partnership with the City of Seaside Fire Department and the Monterey County Health Department, provide primary hazardous materials mitigation response to all of Monterey and San Benito Counties. Additionally, the Salinas City Fire Department is one of only four departments in Monterey County to provide advanced life support paramedic services to its citizens.

Salinas is a compact urban community within a unique agricultural setting. But unlike the vaguely defined boundaries and sprawl that characterize so much of urban California, the highly-productive agricultural lands surrounding Salinas create a distinct urban / agricultural edge that serve as a reminder of the source of the areas economic well-being. The City lies at the north end of the Salinas Valley, known as the Salad Bowl of the America and with its mild climate and fertile soil, it is one of the worlds largest agriculture centers.

The Salinas General Plan projects that Salinas population is expected to grow to approximately 212,000. To accommodate this growth, the City is processing annexations necessary to provide housing for its growing population.

Continued significant growth on the north end of the City combined with current station geography make this an essential staffing and apparatus addition.

It is expected that with the addition of a squad that the City ISO rating will improve during our next review.

* 1b. How will the positions requested in this application be used within the department (i.e., 4th on engine, open a new station, eliminate browned out stations, reduce overtime)? What are the specific benefits the positions will provide to the department and community? (2000 characters)

The requested positions will allow for staffing of two personnel per shift on a fast attack ALS squad. Cities of comparable size, population and run volume staff 10-16 engine companies, 2-3 ladder trucks and most also staff specialty units such as heavy rescues, squads and hazardous material units. In an informal comparison study the City of Salinas falls significantly below the norm.

In addition the City plans to hire all paramedics which will allow us to increase the number of ALS companies from the current six to seven or eight (with the ladder company) dependent on daily staffing levels and actual number of paramedics on duty.

It will supplement current response assembly with an additional two firefighters in a rapid response vehicle. With our command staff officer we will arrive on scene within 6 minutes of dispatch with at least 16 operational personnel to safely establish Incident Command, IRIC, establish water supply, and initiate fire suppression and SAR while awaiting additional resources and manpower to arrive during the next 5 minutes.

Specific benefits to us and the community include:

No delays in beginning SAR or fire suppression.
 Injury reduction to FFs
 Faster clearing of human occupancy
 Faster initial knockdown efforts
 Less property damage losses
 Compliance with OSHA 2-in/2-out
 ISO compliance with manpower requirements
 Compliance with NFPA1710 on 90% of calls (100% compliance)
 Reallocation of budget for recruiting, training and equipping more reserve FFs

Having sufficient manpower at each station so career FFs can attend in-service training at your main headquarters, yet assure that there is still someone at remote stations to get the first due engine moving to an incident while those FFs at main station move directly towards that scene without having to return to their original station just to get the apparatus. This would also serve to prevent delays in response time.

*** 1c. Please describe how the awarding of this grant would enhance the department's ability to protect the critical infrastructure discussed in the Applicant Characteristics section of the application. (1000 characters)**

As stated in the extensive description of the critical infrastructure the Salinas Fire Department is tasked with protecting a significant number of high profile critical infrastructure. The versatility of a fast attack ALS squad combined with the additional personnel on each shift will improve response times to the critical infrastructure as well as allowing additional personnel on scene to assist with mitigating emergencies.

In addition to the aforementioned benefits, the additional personnel will also free time for companies to participate in area familiarization, pre-planning and training; all activities that will improve the ability of the Department to protect the critical infrastructure in our response catchment.

***Element #2 - Impact on Daily Operations (30%):**

*** 2a. How are the community and the current firefighters employed by the department at risk without the positions requested in this application? How will that risk be reduced if awarded? (2000 characters)**

The City of Salinas Fire Department is already taxed to provide effective and timely service from six stations based on recent growth and a steady increase in the demand for service.

Growth has led to an increase in demand for service that has averaged 3% per year. And concurrently, there has been an increase in multiple simultaneous calls up from 29.4% in 2006 to over 40% in 2016. Most cities with comparable populations staff ten to sixteen stations with minimum daily staffing levels of 40 to 80 firefighters.

Growth has led to an increase in demand that has increased 11% in the last three years alone.

In-service companies will run an average of 12-20 emergency responses each 48-hour work period.

Without staffing increases this increase in calls will increase the workload on suppression personnel while demands for service continue to increase. This additional stress is likely to result in a continued high level of on the job injuries as well as difficulty maintaining compliance with NFPA standards.

This lack of staffing would generate considerable risk in the following manner:

While awaiting additional manpower FFs are at risk of letting their emotions override their safety training and risk entry into an IDLH environment trying to rescue entrapped occupants without proper resources to assure safety. Citizens are at extreme risk of personal injury or death because SAR and suppression efforts cannot immediately start because of lack of staff

FFs are at risk because there are insufficient FFs to establish proper water adequate water supply. Citizens risk losing more of their property to fire damage when immediate initial knockdown efforts are delayed and the fire starts growing exponentially for every minute of delay.

*** 2b. What impact will the positions requested in this application have on the departments NFPA compliance, if awarded? (2000 characters)**

Additional personnel will not only contribute to the response and suppression activities, but also the other ancillary duties and daily workload of all in service companies. The addition of a fast attack ALS squad will be tremendously helpful in both fire suppression as well as rescue capabilities, especially during multiple simultaneous service calls in the City.

Multiple simultaneous calls for service that can lead to significant response delays will be easier to cover with lower response times.

Better trained and less fatigued firefighters will be better able to effectively service the citizens of Salinas.

Staffing of a new fast attack squad company will allow:

Incident Commander

Safety officer

2 hand lines operated by 4 FFs

3 engineers for water supply

4 person ventilation crew

3 person RIC

We will maintain at least 100% compliance, with NFPA 1710 on all structure fires or large scale incidents.

*** Element #3 - Financial Need (30%):**

*** 3a. Please provide additional details on the department's current operating budget. This must include an income verse expenses breakdown of the current annual budget indicated in Applicant Characteristics section of the application. If you were unable to provide the department's operating budget for the 2001, 2002, and 2003 fiscal years, please provide details on why you were not able to provide the information. (2000 characters)**

As a result of accounting governance rules for local government the City budget (revenue/expenses) must all have an equal (no deficit) sum. The total Fire Department budget for 2016/2017 reflects a decrease from the FY 15/16 budget year of \$1,464,276 as a result of the expiration of a SAFER grant that funded 14 firefighting positions. All of those positions were absorbed into the City budget and are still funded locally. This request reflects an increase in staffing numbers and the in-service of a new piece of apparatus.

Expenditures by program are as follows:

Admin-\$612,284

Suppression-\$18,017,170

EMS-\$733,560

Prevention-\$710,073

Training-\$513,946

Maintenance-\$396,132

HazMat-\$233,037

Total: \$21,216,202

Total Revenue: \$21,216,202 funded from the City General Fund-This funding level results in a net General Fund deficit with the absorption of the SAFER positions, but with revenue growth anticipated from development and tax measures we anticipate long-term sustainability.

Revenue is reflective of the amount funded by the City General Fund to support the Fire Department and does not reflect the structural deficit projected for the current fiscal year in the City budget as a whole. Nonetheless, the overall financial picture for the City is improving and the General Fund is projected to stabilize in the coming years with a balanced budget projected.

*** 3b. Please describe the department's budget shortfalls and the inability to address the financial needs without federal assistance. What other actions have you taken to obtain funding elsewhere (i.e., state**

assistance programs, other grant programs, etc.)? (2000 characters)

From a revenue high of \$88.1 million in FY 2007-08 to a low of \$76.2 million in FY 2009-10 the City of Salinas lost \$11.9 million in two years. During the preparation and subsequent adoption of the FY 2009-10 and FY 2010-11 budgets, City Council implemented many strategic budget balancing solutions. These solutions included increasing fees, leasing out City facilities, using grant funding for police, and making budget reductions that minimized cuts to vital police, fire, and library services. These creative budget balancing efforts coupled with strategic workforce reductions helped manage the impact of the large and fast revenue reductions. Over the past three budget cycles, 20% of the City's workforce has been eliminated (135 positions). In the FY 2011-12 budget cycle, nearly 60 positions received layoff notices. However, through the continued and significant employee concessions from all bargaining groups as part of a two-year agreement and the elimination of twelve vacant positions, a balanced budget was achieved in FY 2012-13. With the expiration of the two year concessions beginning in FY 2013-14 and a full year's worth of the concession expiring in FY 2014-15, the deficit grew to \$4.8 and \$7.8 million, respectively.

Tax measure funds have grown the budget significantly, but are specifically earmarked.

In FY 2015-16 the gap grows to \$7.8 million, when the full expiration of concessions hit. In the last five-year plan, the structural deficit leveled off on the third year. The Chart now reflects the new CalPERS board approved assumption that will increase the rates by 50% over 5 years starting in FY 2015-16. It will cost the City an average of \$1.3 million more a year. The CalPERS change shifts our five-year picture and now shows a deficit that grows from \$7.8 million to \$11.9 over the next seven years. After the seventh year, in FY 20-21, the CalPERS rates will stabilize and reflect normal growth from that point forward.

No other funding exists.

*** 3c. How are the critical functions of your department affected without this funding? (2000 characters)**

Growth has led to an increase in demand for service that has averaged 3% per year. Concurrently, there has been an increase in multiple simultaneous calls. Most fire departments with comparable populations, geography and infrastructure staff more stations with minimum daily staffing levels of at least 40 firefighters.

In-service companies currently run an average of 12-20 emergency responses each 48-hour work period.

Staff level reductions will increase the workload on suppression personnel while demands for service continue to increase. This additional stress is likely to result in a continued high level of on the job injuries as well as difficulty maintaining compliance with NFPA standards.

Without sufficient manpower for staffing all stations the critical functions of our department are negatively affected in the following manner:

We arrive on the scene with insufficient manpower to immediately and safely begin SAR and aggressive sustained fire suppression activities

We cannot quickly establish a sustained and adequate water supply to support safe interior suppression efforts or SAR within an IDLH environment.

We cannot set up proper IRIC or RIC efforts

No ventilation crew is available

No safety officer is available

Without minimum staffing, if a citizen or FF goes down from heart attack, we lose a FF to CPR efforts riding the ambulance. That takes another FF off the fire ground and usually rustles with an engine being out of service for lack of personnel until the FF returns from the ambulance run.

We cant conduct in-service training because we do not have enough FFs to leave skeleton crew there to initiate immediate response with apparatus.

Element #4 - Cost Benefit (10%):

*** Please describe the benefits (i.e., anticipated savings, efficiencies) the department and community will realize if awarded the positions requested in this application. (3000 characters)**

The most important and immediate benefits of this grant will be reduced response times and staff assembly times on structure fires and the addition of a versatile and efficient two person ALS fast attack unit in the City.

In addition, money becomes available to properly maintain existing equipment, extending its useful service life for us or allowing for replacement of other critical safety equipment needs.

Our citizens receive cost benefit for a number of reasons as well.

Among them is eliminating the need to increase taxes for our citizens to pay for additional manpower. Having adequate manpower assures that we have proper resources to arrive in a timely manner when called and have enough manpower to effectively and safely mitigate the fire. This reduces property damage losses for them and significantly reduces the risk of a fire fatality occurring.

If we have the proper number of FFs then our ISO rating remains stable resulting in a cost benefit to our citizens by eliminating the premium costs that would rise for their homeowners property hazard insurance premiums if the current rate is raised. It is estimated that a single point rise in ISO rating will result in a 10% increase in insurance hazard premiums for the citizens. If we lose our current ISO rating then we surely could not hope to have a tax increase pass with the citizens to maintain the staffing levels after the period of performance.

Proper staffing levels are also critical for increasing our tax revenues as public safety services are high on the list of considerations for commercial developers, industry heads and residential developers in choosing to locate into our areas of service.

The cost benefit of this SAFER project is tremendous. As stated above the funding for 14 firefighters will have an immediate and profound effect on firefighter and constituent safety, maintaining both response capability and administrative functions while also improving morale.

It is anticipated and has been shown in numerous studies that the increased staffing levels and fire scene assemblage results in fewer injuries, more efficient response, safer fireground operations and myriad other benefits. Pursuant to AFG Program guidelines, the Department has strictly adhered to every single program priority and exhibited tremendous need.

For an average cost per population served per annum of only \$1.39, this request allows for a tremendous cost/benefit. The average daily cost per day per population served over the two-year life of the grant is a mere \$0.03. Less than a nickel per day per constituent will allow for improved compliance with 1710 and a corresponding increase in firefighter and citizen safety, reduced time lost to injury and improved morale.

Element #5 - Additional Information : If you have any additional information you would like to include about the department and/or this application in general, please provide below. (2000 characters)

-This program will ensure continued improved compliance with NFPA 1710

-We are an active participant in both automatic and mutual aid and have a number of formal agreements to that effect

The City has been the recipient of numerous AFG grants and a prior SAFER grant and has maintained program compliance throughout.

Hiring Narrative Supplemental Information

Assurances and Certifications

FEMA Form SF 424B

You must read and sign these assurances. These documents contain the Federal requirements attached to all Federal grants including the right of the Federal government to review the grant activity. You should read over the documents to become aware of the requirements. The Assurances and Certifications must be read, signed, and submitted as a part of the application.

Note: Fields marked with an asterisk (*) are required.

O.M.B Control Number 4040-0007

Assurances Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

Signed by Brett Loomis on 02/09/2017

Form 20-16C

You must read and sign these assurances.

Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters and Drug-Free Workplace Requirements.

Note: Fields marked with an asterisk (*) are required.

O.M.B Control Number 1660-0025

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on

Lobbying" and 44 CFR Part 17, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Homeland Security (DHS) determines to award the covered transaction, grant, or cooperative agreement.

1. Lobbying

A. As required by the section 1352, Title 31 of the US Code, and implemented at 44 CFR Part 18 for persons (entering) into a grant or cooperative agreement over \$100,000, as defined at 44 CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement and extension, continuation, renewal amendment or modification of any Federal grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all the sub awards at all tiers (including sub grants, contracts under grants and cooperative agreements and sub contract(s)) and that all sub recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)

A. As required by Executive Order 12549, Debarment and Suspension, and implemented at 44 CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A, the applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.

(b) Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application. (4000 characters)

3. Drug-Free Workplace (Grantees other than individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44 CFR Part 17, Subpart F, for grantees, as defined at 44 CFR part 17, Sections 17.615 and 17.620:

(A) The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement; and

(2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable awarding office.

(f) Taking one of the following actions, against such an employee, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

(B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance

Street	City	State	Zip	Action

If your place of performance is different from the physical address provided by you in the Applicant Information, press *Add Place of Performance* button above to ensure that the correct place of performance has been specified. You can add multiple addresses by repeating this process multiple times.

Section 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for FEMA funding. States and State agencies may elect to use a Statewide certification.

Signed by **Brett Loomis** on 02/09/2017

FEMA Standard Form LLL

Only complete if applying for a grant for more than \$100,000 and have lobbying activities. See Form 20-16C for lobbying activities definition.