

**AGREEMENT —ADDENDUM NO. 1 TO
CORRECT AN ADMINISTRATIVE ERROR
FOR THE FOLLOWING AGREEMENT
FOR PROFESSIONAL SERVICES WITH TRB AND ASSOCIATES**

This Addendum No. 1 (the “Addendum”) is made and entered into this 19th day of March 2025, by and between the City of Salinas (the “City”) and TRB and Associates, Inc., (the “Consultant”) City and Consultant may be individually referred to herein as a “Party” and collectively the City and Consultant may be referred to as the “Parties.”

RECITALS

WHEREAS, the City and Consultant first entered into an Agreement for Professional Services effective July 1st, 2024, pursuant to which Consultant agreed to act as and provide certain services to the City for compensation (the “Agreement”); and

WHEREAS, the City and Consultant desire to correct an administrative error by including missing terms for the Scope of Service and Fee Structure for regular plan review, permitting and inspections for all projects.

NOW, THEREFORE, in mutual consideration of the terms and conditions set forth below, the Parties agree as follows:

TERMS

1. The Agreement, **Exhibit B**, is amended to include the addendum to the following:

Scope of Service. The project contemplated and the scope of Consultant’s services are described in **Fee Structure**, attached hereto and incorporated herein by reference.

2. Except as expressly modified by this Addendum, all other covenants, terms, and conditions of the Agreement shall remain in full force and effect as if fully set forth herein.

IN WITNESS WHEREOF, the undersigned, as authorized representatives of the City and Consultant have entered into this Agreement as of the date first written above.

CITY OF SALINAS

DocuSigned by:

49009F9344B6488...
Rene Mendez, City Manager

APPROVED AS TO FORM:

Signed by:

Christopher A. Callihan

DF600E62071844E...

- Christopher A. Callihan, City Attorney
- Rhonda Combs, Assistant City Attorney

Version: March 2025

TRB and Associates, Inc.

DocuSigned by:

Todd Bailey

075E0172DECE462

Todd Bailey, PE, CASp, LEED AP, MBA, Principal and Founder

Fee Schedule

TRB and Associates offers the following fixed-fee and hourly rate schedules for services provided. Please note that Building Plan Review services are rendered on either a fixed fee or hourly rate basis, as noted below. If additional services are requested such as Code Consultation & Code Instruction, Fire Plan Review, Building Inspection, Permit Processing, Staff Augmentation and Other services (e.g., CASp consulting), those services can be provided on an hourly basis at rates shown in the provided Schedule of Hourly Rates and Reimbursables. A sample billing invoice has been provided as additional reference – please note that this invoice format may be customized to meet the City’s needs.

Plan Review Services

Our plan review fees may be calculated as a percentage of the total Plan Check Fee collected by the City. The fee compensation shown covers three total plan review cycles – the initial plan review and two rechecks. Any further review cycles which become necessary and reviews of revisions to approved plans would be billed based upon a negotiated hourly rate. Please note that the turnaround timeframe for providing expedited and express plan reviews would be negotiated/mutually agreed upon prior to commencement of the review. Please also note that all plan reviews are subject to a minimum \$250 fee.

Turnaround Timeframe (in business days)	Complete Review (Structural, Life Safety/Disabled Access, M/E/P, Green, Energy)	LS/DA/S Only Review	LS/DA -or- S Only Review	M/E/P Only Review	M/P Only -or- M/E Only -or- P/E Only Review	M Only -or- P Only -or- E Only Review
Standard* - 10 days first check - 5 days rechecks	65%	50%	45%	30%	25%	20%
Expedited** - 5 to 7 days first check - 5 days rechecks	Standard fee plus an additional 50%	Standard fee plus an additional 50%	Standard fee plus an additional 50%	Standard fee plus an additional 50%	Standard fee plus an additional 50%	Standard fee plus an additional 50%

Key: LS=Life Safety; DA= Disabled Access; S=Structural; M=Mechanical; E=Electrical; P=Plumbing. Note: LS includes Energy & Green for building envelope; M includes Energy & Green for mechanical systems, and E includes Energy & Green for electrical systems.

Table Footnotes:

- * For exceptionally large/complex projects, 15-day first check and 10 day rechecks may apply, as mutually agreed upon prior to commencement of review.
- ** Turnaround timeframe would be mutually agreed upon prior to commencement of work.
- *** Note: For other review scope combinations not specifically identified in the above table, the fee compensation would be on an hourly basis, or as otherwise mutually negotiated and agreed-upon.

Please note that the pickup, shipment, and delivery of hardcopy and/or electronic plan documents and other relevant correspondence to the City is included in the above-noted cost.

Schedule of Hourly Rates and Reimbursables

The following billing rates apply for services rendered on an hourly basis:

<u>Position</u>	<u>Hourly Rate</u>
Principal	\$195.00
Technical Director	\$175.00
Project / Division Manager	\$170.00
Building Official	\$170.00
Assistant Building Official	\$155.00
Supervising Plan Review Engineer/Architect	\$160.00
Senior Plan Review Engineer/Architect	\$150.00
Senior Plans Examiner (Building & Fire)	\$140.00
Plan Review Engineer/Architect	\$135.00
Plans Examiner (Building & Fire)	\$125.00
Engineering Technician	\$ 95.00
Permit Technician III	\$ 85.00
Permit Technician II	\$ 75.00
Permit Technician I	\$ 70.00
Clerical/Admin	\$ 60.00
Fire Protection Engineer	\$215.00
CASp Certified Inspector/Examiner	\$140.00
Grading/Storm Water Plan Review Engineer	\$205.00
QSP Storm Water Inspector	\$185.00
Inspector of Record II	\$160.00
Inspector of Record I	\$150.00
Supervising Inspector	\$140.00
Senior Inspector III	\$130.00
Senior Inspector II	\$125.00
Senior Inspector I	\$120.00
Inspector II	\$110.00
Inspector I	\$105.00
Intern Inspector	\$ 75.00

- Overtime, Emergency, Expedited, and After-hours work is billed at the above-noted rates plus an additional 50 percent (Note that no overtime will be charged without client authorization)
- Project inspections subject to prevailing wage requirements are at the above-published rates plus 30 percent.
- All requested inspection and other staff-augmentation services are subject to a minimum 4-hour fee.
- Reimbursement for direct expenses, incurred in connection with the work, will be at cost plus 15 percent.
- Reimbursement for non-City vehicles used in connection with the work will be at the current IRS rate plus 20 percent per mile.
- Other in-house charges for prints, reproductions and equipment use, etc. will be at standard company rates.

The above Schedule is valid through June 30, 2025 and may be adjusted thereafter in accordance with City requirements.*

**Any requests for a rate increase after the first year will be submitted in writing at least 30 days in advance to the Building Safety Division*