



**CITY OF SALINAS
COUNCIL STAFF REPORT**

DATE: FEBRUARY 3, 2026

DEPARTMENT: PUBLIC WORKS DEPARTMENT

FROM: DAVID JACOBS, PUBLIC WORKS DIRECTOR

BY: VICTOR BAEZ, DISTRICT/FORESTRY MANAGER

TITLE: AMENDMENT NO. 3 TO SERVICES AGREEMENT WITH SMITH & ENRIGHT LANDSCAPING, INC. FOR CITY-WIDE LANDSCAPE SERVICES

RECOMMENDED MOTION:

A motion to approve a Resolution delegating authority to the City Manager to execute Amendment No.3 to the services agreements with Smith & Enright Landscaping, Inc., for city-Wide Landscape Services to increase the annual amount for unscheduled/extra work to \$724,180.00 for fiscal year 2025-2026 and \$731,452.00 for Fiscal Year 2026-2027, subject to the appropriation of funds.

EXECUTIVE SUMMARY:

Amendment No. 3 would increase the amount for unscheduled/extra work under the City-Wide Landscape Services for Greenbelts, Medians & Roundabouts services agreement. This increase is necessary to accommodate current operational needs and would support additional unforeseen projects and interdepartmental landscape services consistent with the Agreement's scope of work.

BACKGROUND:

The City utilizes a professional landscape service to perform the daily maintenance of greenbelts, medians, and roundabouts, and other miscellaneous landscaping needs.

On June 14, 2022, City Council approved an agreement with Smith & Enright Landscaping, Inc. for City-Wide Landscape Services for Greenbelts, Medians, and Roundabouts in an amount not to exceed \$640,251 per year, or \$1,920,753 for a three-year term with the option to extend two additional years (Resolution 22387).

On October 8, 2024, the City entered into a First Amendment to the agreement with Smith & Enright to increase the compensation by \$204,820 for a revised not to exceed amount of \$449,524.

On May 6, 2025, the City entered into a Second Amendment to the agreement with Smith & Enright to extend the term for an additional 2-year period commencing on June 14, 2025 through June 14, 2027 and increase the annual not to exceed amounts for FY 2025-26 to \$324,180 and FY 2026-27 to \$331,452. The existing agreement includes provisions for unscheduled and extra work. The amount under this contract authorized adjustments as necessary to address unplanned operational landscape needs and to support additional unforeseen projects and assist with request from interdepartmental landscape service requests, provided such work remains consistent with the scope work defined in the City-Wide Landscape Services for Greenbelts, Medians, and Roundabouts agreement.

Staff recommends that the City Council further amend the Agreement to increase the annual not to exceed amount for unscheduled and extra work from \$120,400.00 to \$400,000.00. This reflects an increase of \$279,600.00 and results in a total not-to-exceed amount of \$724,180.00 for Fiscal Year 2025–2026 and not-to-exceed amount of \$731,452 for Fiscal Year 2026-2027, subject to the appropriation of funds.

This revised amount provides sufficient capacity to address unplanned and additional work and ensures that any new or unforeseen landscape service requests from other departments may be accommodated under this contract.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project. Because the matter does not cause a direct or foreseeable indirect physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

“Yes”.

STRATEGIC PLAN INITIATIVE:

The City Council’s approval of the proposed amendment to the City-Wide Landscape Services for Greenbelts, Medians, and Roundabouts service agreement unscheduled/extra work relates to City Council’s goal of Improve the condition of the City’s streets and sidewalks through proactive and creative maintenance and strategic infrastructure investments and provide high quality customer service (City of Salinas Strategic Plan 2025-2028).

DEPARTMENTAL COORDINATION:

This work is coordinated by the Public Work Maintenance Services Department.

FISCAL AND SUSTAINABILITY IMPACT:

The requested amounts below total \$201,360.00 and represent additional funding for City departments receiving landscape services. There is currently sufficient budget in each line. These funds are required to pay for services currently being performed and those scheduled for the remainder of the fiscal year. Increasing the unscheduled/extra work authorization to \$400,000.00 will provide a contingency of \$ \$198,640.00 to accommodate future requests for related landscape services from City internal departments.

Fund	General Ledger Number (Operating/CIP)	General Ledger Account Name	Remaining Budget Appropriation	Amount Requested
1200	50.5239-63.6010	Outside Services Other Outside Services	\$54,868.98	\$50,000.00
1200	50.5239-63.4900	Outside services- Maintenance & Repair- Others	\$ \$71,939.82	\$25,140.00
2401	50.9775-63.6010	Outside services-Other Outside Service	\$50,369.87	\$50,000.00
1000	80.8003-63.4100	Outside services- Maintenance & Repair- Building & Grounds	\$34,194.11	\$3,060.00
2107	50.5565-63.4900	Outside services- Maintenance & Repair- Others	\$6,500.00	\$4,000.00
1200	30.9246-63.6010	Outside services-Other Outside Service	\$41,160.00	\$41,160.00
6500	50.5443-63.6010	Outside services-Other Outside Service	\$25,000.00	\$25,000.00
6200	50.5441-63.6010	Outside services-Other Outside Service	\$3,649.09	\$3,000.00

ATTACHMENTS:

- Resolution
- Amendment No. 3
- Amendment No. 2
- Amendment No. 1