



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: APRIL 23, 2024

DEPARTMENT: COMMUNITY DEVELOPMENT DEPARTMENT

FROM: LISA BRINTON, DIRECTOR

THROUGH: FRANCISCO BRAMBILA, ACTING PLANNING MANAGER

BY: JACQUELINE SMITH, HOMELESS SERVICES MANAGER

TITLE: AMENDMENT NO. 4 TO AGREEMENT FOR SERVICES WITH
BENITEZ SECURITY SERVICES, INC.

RECOMMENDED MOTION:

A motion to approve a Resolution authorizing the Interim City Manager to execute Amendment No. 4 to Agreement for Services No. 22ARPA04 with Benitez Security Services, Inc. increasing the total not to exceed compensation amount to \$1,065,237 and extending the term through June 30, 2024.

EXECUTIVE SUMMARY:

The City of Salinas (City) currently serves as the administrative entity and service provider for an Emergency Motel Program (EMP) at the Steinbeck Lodge at 109 John Street in Salinas which provides emergency shelter and housing navigation services. This program is supported by 24-hour security services from Benitez Security Services, Inc. (BSSI). Amendment No. 4 increases the compensation amount by \$159,237 to a total not to exceed amount of \$1,065,237 and extends the term to June 30, 2024, to ensure uninterrupted services. Amendment No. 4 will be funded by grant appropriations from the Encampment Resolution Fund (ERF). The City has prepared a Request for Proposal (RFP) to solicit bids through a competitive process to provide security services starting July 1, 2024.

BACKGROUND:

On December 1, 2022, the City and BSSI entered into an Agreement for Services No. 22ARPA04 (Agreement) to provide security services for the EMP. This Agreement, commencing on January 1, 2023, and ending on June 30, 2023, stipulated a total compensation not to exceed \$486,000. The Agreement was subsequently amended three times to ensure the continuation of security services at the EMP.

- Amendment No. 1 extended the term through August 31, 2023. (April 6, 2023)
- Amendment No. 2 increased the compensation amount by \$420,000, bringing the total not to exceed amount to \$906,000, and extended the term through March 31, 2024. (May 16, 2023)

- Amendment No. 3 extended the term through April 30, 2024. (March 28, 2024)

Amendment No. 4 to the Agreement increases compensation by \$159,237 to a total not to exceed amount of \$1,065,237 and extends the term through June 30, 2024. This amendment is crucial for maintaining uninterrupted security services at the EMP through the end of the fiscal year, June 30, 2024. The City has prepared a Request for Proposal (RFP) to solicit bids through a competitive process to provide security services starting July 1, 2024.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

STRATEGIC PLAN INITIATIVE:

The proposed Amendment will advance the City of Salinas Strategic Plan 2022-2025 Goal of *Housing/Affordable Housing* through the provision of a safe, transitional housing environment for those in need of emergency shelter while they receive housing navigation services with the objective of permanent housing placement.

DEPARTMENTAL COORDINATION:

This agenda item was prepared by and is solely administered by the Community Development Department with contributions from both the City Attorney and Finance Department.

FISCAL AND SUSTAINABILITY IMPACT:

The EMP and associated services, including security, has been funded by appropriations from American Rescue Plan Act (ARPA), the County's Project Room Key Motel Program and ARPA (County ARPA), and the General Fund for Homeless Services Coordination.

On January 9, 2024, the Council adopted Resolution #22875, consenting to accept a grant in the amount of \$8,081,101.25 for the term 2024 to 2027 from the California Interagency Council on Homelessness (Cal ICH) Encampment Resolution Fund Program (ERF). Amendment No. 4 to the Agreement with BSSI will be funded through ERF grant. There will be no General Fund Impact.

ATTACHMENTS:

Resolution - Amendment No. 4
Amendment No. 4 to Agreement for Services – Draft
Agreement for Services and Amendments No. 1-3
Resolution 22875 – Cal ICH Encampment Resolution Fund