



# CITY OF SALINAS

## TRAFFIC AND TRANSPORTATION COMMISSION

### STAFF REPORT

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**DATE:** SEPTEMBER 9, 2021

**DEPARTMENT:** PUBLIC WORKS, TRANSPORTATION & TRAFFIC DIVISION

**FROM:** ANDREW EASTERLING, TRAFFIC ENGINEER  
CRISTOBAL BANUELOS, ENGINEERING AIDE I

**TITLE:** 2021/2022 SPECIAL CURB MARKINGS DELETIONS

RECOMMENDED MOTION:

The Traffic and Transportation Commission is requested to consider recommending approval of deleting five (5) special curb markings.

RECOMMENDATION:

Staff recommends that the Traffic and Transportation Commission recommend to City Council to approve a resolution approving the 2020/2021 special curb markings list and to delete five (5) unpaid special curb markings.

BACKGROUND:

Business and property owners can request curb markings by submitting a Curb Marking Request Application to the City of Salinas Public Works Department. All completed applications are reviewed by the Traffic and Transportation Commission and ultimately approved by the City Council resolution. The application requires each applicant submit a one-time installation fee and an annual renewal fee due by June 30<sup>th</sup> of every year. These fees cover the cost of processing the staff reports and the labor cost to renew and maintain curb markings and/or parking signs.

On June 1, 2021, annual billing letters to renew existing special curb markings fronting twenty-eight (28) businesses were mailed to business owners requesting payment by June 31, 2021. On June 15, 2021, staff mailed a second billing notice to the business owners who had not mailed payment and notified them that the special curb markings fronting their business properties would be recommended to be deleted at the September 2021 Traffic and Transportation meeting if they did not respond by June 31, 2021.

During the fiscal year 2020-2021, there were **fifty-seven (57) GREEN, two (2) WHITE, and six (6) YELLOW** paid markings fronting businesses throughout the City. Of these sixty-five (65) markings, five (5) are being proposed for deletion (see table below). The other sixty (60) special curb markings have paid the annual renewal for the special curb markings, generating a total of **\$7,412.50**, which will go into the City's general fund.

The following list of special curb markings identifies the businesses that have requested the zones be removed or have not submitted payment to retain the special curb markings. In the event City staff receives payment prior to Council's final consideration in October, these locations will be removed from the deletions list. In accordance with Section 20-74 of the Salinas Municipal Code, a resolution must be passed formally making such changes. Thus, City Council is requested to formally adopt a resolution to delete the zones noted, as follows:

**SPECIAL CURB MARKINGS DELETIONS:**

<b>APPLICANT</b>	<b>LOCATION</b>	<b>No.</b>	<b>REASON</b>
Caliber Collision	131 Abbott St.	2 Green	No response after contact
El Mercado Nopal	259 Williams Rd.	2 Green	No response after contact
Windsor Gardens Rehabilitation and Care Center	637 E Romie Ln.	1 White	No response after contact
<b>TOTAL: 5</b>			

**CEQA CONSIDERATION:**

The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project. Because the matter does not cause a direct or foreseeable indirect physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

**PLAN INITIATIVE:**

The updating of the 2021/2022 special curb markings does not support a specific City Council goal.

**DEPARTMENTAL COORDINATION:**

Special curb markings are maintained by Public Works staff and are enforced in coordination with Parking Enforcement staff. No additional department coordination was conducted.

**FISCAL AND SUSTAINABILITY IMPACT:**

Sufficient funds are available in the current budget to remove the special markings. As noted previously, the retention of the sixty (60) other special curb markings generated \$7,412.50, which covers the cost to maintain these zones.

ATTACHMENTS:

Attachment 1- 2021-2022 Special Curb Markings Report