



**CITY OF SALINAS
CITY COUNCIL STAFF REPORT**

DATE: JUNE 6, 2017

DEPARTMENT: PUBLIC WORKS, AIRPORT DIVISION

FROM: BRETT J. GODOWN, AIRPORT MANAGER

TITLE: KIMLEY HORN AND ASSOCIATES, INC. PROFESSIONAL SERVICES AGREEMENT AMENDMENT NO. 4 FOR ENGINEERING AND DESIGN SERVICES AT THE SALINAS MUNICIPAL AIRPORT

RECOMMENDED MOTION:

It is recommend City Council approve a Resolution for a Fourth Amendment to the Professional Services Agreement between the City of Salinas and Kimley-Horn and Associates, Inc. for Engineering and Design services at the Salinas Municipal Airport.

RECOMMENDATION:

Staff recommends that City Council adopt a Resolution approving a Fourth Amendment to the Professional Services Agreement between the City of Salinas and Kimley-Horn and Associates, Inc for Engineering and Design services associated with pavement rehabilitation for Runway 13/31, 08/26, and the Airport Heliport at the Salinas Municipal Airport.

BACKGROUND:

In October 2014, the City of Salinas entered into a Professional Services Agreement with Kimley-Horn and Associates, Inc. (KHA) to provide planning, environmental, design, engineering, and construction management services in support of projects at the Salinas Municipal Airport. KHA was selected using a Request for Qualifications (RFQ), conducted in conformance with the FAA Advisory Circular 150/5100-14D dated September 30, 2005. Consistent with the required FAA Consultant selection process, KHA was selected by qualifications rather than bids, which allows for the provision of services for five years, provided satisfactory services are rendered. As per the RFQ, respondents were required to separate planning and engineering disciplines. A respondent could not fulfill both disciplines as a planner and engineer. To that end, KHA was selected as the prime consultant responsible for engineering and construction management services, and Coffman and Associates as a team member of KHA are responsible for planning services.

The Professional Service Agreement is essentially a service retaining agreement, which is structured in a manner that allows the City to enter into amendments to the Agreement for individual work orders or projects. Amendments to the original Agreement are driven by funded

projects by the FAA with specific scopes of work and associated fees. The City desires to amend the Agreement with KHA for Engineering and Design services associated with pavement rehabilitation for Runway 13/31, 08/26, and the Airport Heliport Airport at the Salinas Municipal Airport.

Kimley-Horn and Associates, Inc (KHA) will prepare Plans, Specifications and an Engineer's Design Report for the City of Salinas for the following projects:

Design of Runway 13-31, Runway 8-26, and Heliport Rehabilitation

Approximately 723,750 SF (4,825' L x 150' W) of Runway 13-31 will be crack sealed, slurry sealed, and remarked. Approximately 900,600 SF (6,004' L x 150' W) of Runway 8-26 will be micro milled, crack sealed, slurry sealed, and remarked. Approximately 76,000 SF of the heliport will be micro milled, crack sealed, slurry sealed, and remarked. Additionally, the hold position sign designation panels of both runways will be replaced due to a change in the runway bearings because of magnetic declination.

The engineering and design services will be funded by the FAA. Airport staff has reviewed the fees and services to be provided and have negotiated Amendment No. 4 to the Professional Services Agreement. The total amount of compensation for Amendment No. 4 is not to exceed \$161,000.00. The FAA will fund 90% of the project for a total of \$144,900.00, with the City applying for a Caltrans 5% match at \$7,245.00 and the City will provide the remaining match of approximately \$8,855.00. As per FAA guidance, the City will solicit an Independent Fee Estimate. The Independent Fee Estimate will evaluate KHA's scope of work costs to other recent comparable projects with similar scope of work. The evaluation is needed by the FAA to determine the reasonableness of costs and to identify possible improprieties.

At the April 27, 2017 meeting, the Airport Commission recommended approval of the item, thereby advancing the Kimley-Horn and Associates Professional Service Agreement No. 4 to City Council for final approval.

ANALYSIS:

The selection of the consultant was conducted in conformance with Advisory Circular 150/5100-14D. The project timing is consistent with the 2017 Salinas Municipal Airport Draft Airport Layout Plan and Narrative Report. Funding for the work will be reimbursed through a Federal and State Grant. As per FAA policy, an Independent Fee Estimate will be solicited to ensure the costs and fees associated with the Scope of Work are appropriate.

CEQA/NEPA CONSIDERATION:

CEQA:

The City of Salinas has determined that the proposed action is a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities that have

the potential for causing a significant effect on the environment. Because the proposed action and this matter has minimal potential to cause any effect on the environment, and because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, a Notice of Exemption was filed with the State Clearinghouse and the County of Monterey Clerk.

NEPA:

Because the City is accepting federal funds for this project, the work is subject to National Environmental Policy Act (NEPA). The City of Salinas has determined that the project is exempt (Categorical Exemption – CATEX) pursuant to FAA Order 1050.1E, paragraph 310e. A CATEX was filed with the San Francisco Airport Division Office. Because the project proposes the rehabilitation of an existing public facility (airport runway pavement) that will not expand beyond the existing limits. This project will ensure the airport remains a safe operating facility as mandated by the FAA.

STRATEGIC PLAN INITIATIVE:

In the Fiscal Years 2016-2019, Salinas City Council Strategic Plan, Council’s goal statement for *Well Planned City and Excellent Infrastructure* reads, “The City of Salinas safely and efficiently manages the infrastructure with which we have been entrusted.” This action complements the City Council’s Goals for Well Planned City and Excellent Infrastructure. Securing the services of KHA will allow Federally Funded capital projects to be designed and engineered. This design project will lead to extending the useful life of the airport’s runways and heliport and result in re-identifying the runway headings (bearings) due to magnetic declination.

FISCAL AND SUSTAINABILITY IMPACT:

There will be no impact to the City’s General Fund. Funding to complete this work will come from the FAA, Caltrans Division of Aeronautics, and the Airport Enterprise Fund. The total amount of compensation to be paid to KHA for services rendered pursuant to the proposed Amendment will not exceed \$161,000.00. Airport Staff estimates that \$8,855.00 of the funding will come from the Airport Enterprise Fund and the FAA will pay \$144,900.00 and Caltrans matching \$7,245.00 at 5% of the FAA grant amount

ATTACHMENTS:

- Kimley-Horn and Associates, Professional Service Agreement - Amendment No. 4
- Kimley-Horn and Associates, Task Order No. 4
- Resolution - Kimley-Horn and Associates, Professional Service Agreement - Amendment No. 4