



**CITY OF SALINAS
COUNCIL STAFF REPORT**

DATE: APRIL 8, 2025

DEPARTMENT: LIBRARY & COMMUNITY SERVICES

FROM: KRISTAN LUNDQUIST, DIRECTOR

BY: ANA AMBRIZ, REC-PARK SUPERINTENDENT

TITLE: AMENDMENT NO. 2 TO THE AGREEMENT WITH SMITH AND ENRIGHT LANDSCAPING INC. FOR MAINTENANCE SERVICES TO CITY PARKS AND FACILITIES

RECOMMENDED MOTION:

A motion to approve a Resolution delegating authority to the City Manager to execute Amendment No. 2 to the Agreement with Smith & Enright Landscaping Inc. for landscape maintenance services at City parks and facilities to extend the term for an additional two (2) years, amend the scope of services, and increase the total compensation by \$1,437,174 for a total not to exceed amount of \$3,457,927.

EXECUTIVE SUMMARY:

On June 21, 2022, the City Council awarded Smith & Enright Landscaping, Inc. an agreement for landscape and maintenance services for parks and facilities in the amount not to exceed \$640,251 per year, or \$1,920,753 for a three-year term with an option to extend two additional years. To continue landscape services to parks and facilities, staff is requesting the extension to the Agreement for the additional two (2) years, plus the addition of Ensen Community Park and other as needed services and to increase the total compensation by \$1,437,174 for a total not to exceed amount of \$3,457,927.

BACKGROUND:

The City of Salinas Library and Community Services Department currently manages and maintains 45 locations comprised of Tot Lots, small and large Neighborhood Parks, Community Parks, and Recreation Centers in the City's Park system. The City will soon acquire Phase 1 of the Ensen Community Park. Phase 1 includes the development of a six-acre (6) neighborhood park with traditional park amenities such as restrooms, picnic tables, a skate spot, trails, parking lots, basketball courts, a gazebo and playground. Phase 2 includes the development of a sixty-seven-acre (67) open space area with restoration of creek and wetland habitat, planting, fencing, signage, and trail construction. Phase 1 is expected to open to the public in the summer of 2025. Phase 2 construction is expected to begin in spring of 2025 and to open to the public by spring of 2026.

On March 31, 2022, the City advertised a Request for Proposal for landscape maintenance services for parks and facilities, to cover a three (3) year period and includes mowing, edging, trimming, trimming of shrubs, tree pruning, weed control, rodent control, removal and disposal of debris and other items of work. On May 10, 2022, the city received three proposals.

On June 21, 2022, the City Council awarded Smith & Enright Landscaping, Inc. an agreement for landscape and maintenance services for parks and facilities in the amount not to exceed \$640,251 per year, or \$1,920,753 for a three-year term with an option to extend two additional years.

On October 24, 2023, the Council authorized Amendment No. 1 with Smith & Enright Landscaping, Inc. for Landscape Maintenance Services for City Parks and Facilities to add an additional not to exceed amount of \$50,000 per year or \$100,000 for the remaining two years of the three-year term for general irrigation repairs, as needed. These repairs include but are not limited to repair and or installation of main lines, lateral lines, valves, heads, controllers and necessary wiring.

The City relies upon professional landscape services for mowing and other landscaping services in parks and facilities. The City and Smith & Enright have developed a strong working relationship, with Smith & Enright being reliable, easy to work with, and consistently delivering good services. The current agreement with them is set to expire in June 2025. Therefore, staff is requesting authorization for the City Manager to extend the agreement for an additional two years. This extension would include a 4% cost-of-living increase, evenly divided across the two-year term. The amendment would also include \$18,000 for six months of maintenance at Ensen Community Park, as Closter has an 18-month construction period, and its services will be shifted to Ensen Community Park. This shift will help reduce the financial impact of Ensen Community Park during its first 18 months of service to the community. Additionally, \$100,000 will be earmarked for extra services, with \$50,000 allocated for each year to cover additional work, such as complex irrigation repairs, maintenance of parking lots, etc. The total contract increase over the two-year period would be \$1,437,174, bringing the total not-to-exceed amount to \$3,457,927 for the entire contract.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

Yes

STRATEGIC PLAN INITIATIVE:

This action supports City Council's goals:

- Infrastructure

- Environmental Sustainability

DEPARTMENTAL COORDINATION:

The LCS Department will coordinate with the City Clerk and City Attorney’s Office on the execution of the Agreement Amendment No. 2 and the City’s Finance Department on funding.

FISCAL AND SUSTAINABILITY IMPACT:

There is sufficient budget in the current year to cover expenditures through June 30, 2025. This Amendment includes anticipated expenditures for FY 2025-26 and FY 2026-27. Key changes to the contract and scope include a 4% cost-of-living increase each year, an additional \$18,000 for six months of maintenance at Ensen Community Park, and \$150,000 for the increase in services and unforeseen costs, such as complex irrigation repairs and clean-ups. The total contract increase is \$1,437,174, bringing the total not-to-exceed amount to \$3,457,927.

Closter Park landscaping services will be shifted to cover services at Ensen Community Park. This shift in services will help decrease the financial impact of Ensen Community Park the first 18 months. The FY 2025-26 impact of \$703,057 for this Amendment will be included as part of the proposed budget. The second year is subject to future budget appropriations.

Fund	Appropriation	Appropriation Name	Total Appropriation	Amount for recommendation	FY 24-25 Operating Budget Page	Last Budget Action (Date, Resolution)
n/a	n/a	n/a	n/a	n/a	n/a	n/a

ATTACHMENTS:

Resolution
Agreement Amendment No.2