

RESOLUTION NO. (N.C.S.)

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE YEAR FIVE AND YEAR SIX PROJECTDOX EPLAN RENEWAL WITH AVOLVE SOFTWARE, INC. FOR AN AMOUNT NOT TO EXCEED \$162,101

WHEREAS, on June 22, 2021, the City of Salinas entered into a Services Agreement with Avolve Software Inc., the developer of OAS and ProjectDox software (Resolution No. 22140 (N.C.S.)) to manage the development and implementation of electronic application and plan review software; and

WHEREAS, under State Assembly Bill 2234, a public agency must require permits to be applied for, completed, and stored through a process on its internet website no later than January 1, 2024; and

WHEREAS, electronic plan review provides greater efficiency by streamlining processes and creating a digital one-stop review of building permit applications; and

WHEREAS, the Services Agreement included nine milestones for each phase of program development and launch, and subsequent years of renewal for services; and

WHEREAS, for calendar years 2023, 2024 and 2025, Council approved Resolution Nos. 22569 (N.C.S.), 22844 (N.C.S.) and 23179 (N.C.S.) authorizing the annual Services Agreement renewal with Avolve for Years Two, Three and Four, for a not to exceed compensation amount of \$101,160 per year; and

WHEREAS, the City desires to execute a Year Five and Year Six ProjectDox ePlan Renewal Agreement with Avolve Software, Inc. to continue services; and

WHEREAS, the Community Development Department has decided to align the Avolve Software Inc. renewal subscription with the contract schedule of our other permit services software, TRAKiT by CentralSquare, to improve efficiency, streamline subscription tracking, simplify budget planning and ensure consistent oversight of all permit-related software subscriptions to reduce administrative workload and minimize the risk of missed or overlapping renewals; and

WHEREAS, the renewal cost for Year Five is \$52,974, and covers services from December 12, 2025, to June 30, 2026, and the renewal cost for Year Six is \$109,126 and covers services from July 1, 2026, to June 30, 2027, for a revised not-to-exceed contract amount of \$162,101 for these renewal periods.; and.

WHEREAS, the City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

NOW, THEREFORE, BE IT RESOLVED, the Salinas City Council authorizes the City Manager to execute fifth and sixth renewals with Avolve Software, Inc. for the ProjectDox ePlan software subscription and increase the amount by \$162,101 for a total not to exceed \$569,468.
; and

BE IT FURTHER RESOLVED, the funding source for this renewal is the City's 2025-

26 Capital Improvement Program 9093; Permit Systems & Technology Upgrade; and

BE IT FURTHER RESOLVED that the City Manager or designee is authorized to take whatever additional action may be necessary to effectuate the intent of this resolution.

PASSED AND APPROVED this 2nd day of December 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Dennis Donohue, Mayor

ATTEST:

Patricia Barajas, City Clerk