

DATE: SEPTEMBER 24, 2024
DEPARTMENT: LIBRARY & COMMUNITY SERVICES DEPARTMENT
FROM: KRISTAN LUNDQUIST, LCS DIRECTOR
BY: ERNESTO LIZAOLA, COMMUNITY EDUCATION MANAGER
TITLE: CALIFORNIA LIBRARY LITERACY SERVICES ADULT AND FAMILY LITERACY GRANT AWARD

RECOMMENDED MOTION:

A motion to approve a Resolution;

1. Accepting the California Library Literacy Services (CLLS) block grant award in support of Adult Literacy and Family Literacy, for a total award of \$216,431 and the establishment of the grant appropriation for the grant award amount and corresponding revenue budget to support grant activities;
2. Authorizing the City Manager to execute all grant acceptance documents with the California State Library; and
3. Delegating authority to the City Manager to execute agreements and authorize expenditures related to the California Library Literacy Services (CLLS) block grant award.

EXECUTIVE SUMMARY:

On August 29, 2024, the Salinas Public Library's Literacy Services Division was notified by the California State Library Literacy Services (CLLS) of approval for an award of \$216,431 to support Adult Literacy and Family Literacy programs. These funds are distributed to all California Libraries providing literacy programs annually and will support adult and family literacy programming for English-speaking adults with low-literacy skills, and their families, and will be provided primarily to adults and families enrolled in the library's Adult Literacy and Family Literacy programs.

BACKGROUND:

The Library's Adult Literacy program is dedicated to promoting lifelong learning through a variety of literacy programs and services. The grant will enable the library to employ temporary part-time staff to work in adult and family literacy programs, acquire books, supplies and learning materials that enhance our adult and family education programs, and increase our capacity to provide high-quality adult and family literacy services, including but not limited to Computer Literacy instruction, Citizenship and High School Equivalency preparation programs, Family Reading

Circles, Family Learning events, and staff trainings to enhance family literacy skills and best practices. Library staff are prepared to offer both in-person and/or virtual instruction. The California Library Literacy Services funding formula for Adult Literacy programs includes a baseline amount (\$25,000) for each approved library literacy program, and a per capita amount per adult learner served in our program as reported in the most recent Final Report on file from our library; and additional funding based on local funds raised and expended for adult literacy services, reflecting a commitment to state/local partnerships in support of literacy services. Because the City continues to invest in its Literacy Services, and the library continues to run a very successful program which served more than 400 adults in 2023/2024, the library award is one of the highest in the State.

Literacy staff continue to find innovative ways to serve adult learners with in-person, virtual and distance learning instruction. This includes individual tutoring and small classes, as well as adapting to individual needs and abilities for which we offer virtual options including a combination of video conferencing instruction via Zoom and YouTube videos; guided and self-paced learning with student handbooks and curricula; take-home activity kits; one-on-one help via Zoom, email, phone; and much more.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

No

STRATEGIC PLAN INITIATIVE:

The grant will support the City Council 2022-2025 Goals:

- Effective and Culturally Responsive Government
- Youth and Seniors

DEPARTMENTAL COORDINATION:

The Library & Community Services Department will work with the Finance Department to receive funds, establish expenditure accounts, and prepare final budget reports required at the end of the grant period.

FISCAL AND SUSTAINABILITY IMPACT:

Fund	Appropriation	Appropriation Name	Total Appropriation	Amount for recommendation	FY 24-25 Operating Budget Page	Last Budget Action (Date, Resolution)
3252	70.7340	Library Literacy	N/A	\$125,580	N/A	N/A
3252	70.7350	Family Literacy	N/A	\$90,851	N/A	N/A

There is no impact to the City's General Fund Budget.

ATTACHMENTS:

Council Resolution

Award Letter, California Library Literacy Services dated August 22, 2024