

REPORT TO THE CITY COUNCIL

City of Salinas, California

DATE: February 7, 2017

FROM: Ray E. Corpuz, Jr., City Manager

BY: Adele Fresé, Chief of Police
Cindy Burnham, Police Services Administrator

SUBJECT: ANIMAL CONTROL SERVICES

RECOMMENDATION:

It is recommended that the City Council:

1. Approve a resolution regarding a Memorandum of Understanding (MOU) between Monterey County and the City of Salinas regarding the Animal Control Services Administration Pilot Project; and
2. Approve a resolution updating the modification to the Classification-Salary Schedule to include an Animal Services Administrator.

DISCUSSION:

In the Fall of 2015, the County of Monterey and City of Salinas retained Management Partners to review the ongoing animal control services functions provided by Monterey County and the City of Salinas at separate locations in very close proximity to one another on Hitchcock Road. Management Partners presented their findings to both the County Board of Supervisors and the City Council on June 28, 2016. At that time, the County and City agreed to establish an Animal Services Ad Hoc committee. Appointed members included Supervisors John Phillips and Simon Salinas, and Council members Kimbley Craig, Jyl Lutes (through November 2016) and Mayor Joe Gunter.

The Committee discussed operations of both sites, as well as the possibility for a Joint Powers Authority. Consequently, in an effort to begin an Animal Control Services Administration Pilot Project, County and City staff worked to develop the attached Memorandum of Understanding and Job Description for an Animal Services Administrator, for subsequent review and consideration by the City Council and the Board of Supervisors.

UPDATE:

This agenda item was initially scheduled for the City Council and Board of Supervisors meetings of January 24, however, the Board deferred approval to allow opportunity for additional stakeholder discussion. In turn, the City tabled the item on the 24th. Since that time, the County advises that the Monterey County Animal Control Program Advisory Board met on January 27, and voted not to support

the MOU, as they did not agree that the City would be the entity to hire the proposed Animal Services Administrator.

A follow-up stakeholder meeting was then held on January 30, including the Ad Hoc Committee, the SPCA, Service Employees International Union Local 521 (SEIU), County Animal Service employees, representatives from the City and County animal advisory committees and the general community. SEIU and SPCA stated that they do not have issues with the terms of the MOU. The Animal Control Program Advisory Board members noted that they were not included in the Ad Hoc Committee discussions, as well as their concern that the proposed Animal Services Administrator would be hired by the City of Salinas rather than the County. All of the stakeholders want to be at the table going forward, so that short and long-term efforts to improve animal services throughout the County can be discussed by all. The stakeholders were advised that the MOU would be returning to the Board of Supervisors and the City Council for possible approval.

ISSUE:

Shall the City Council:

1. Approve a resolution regarding a Memorandum of Understanding between Monterey County and the City of Salinas regarding the Animal Control Services Administration Pilot Project?; and
2. Approve a resolution updating the modification to the Classification-Salary Schedule to include an Animal Services Administrator?

FISCAL IMPACT:

Currently, the City and County have vacancies at the highest management level of their respective animal control services function. Having one Animal Services Administrator overseeing both operations, with both the County and City financing a proportionate share of the total cost of salary and benefits, will benefit the budget of both operations. It is anticipated that other cost savings will become known during this Pilot project, which may or may not lead to a Joint Powers Authority Agreement. It is too early in the process to make a final determination. The MOU provides an identified schedule in the ongoing analysis of sharing animal services opportunities.

TIME CONSIDERATIONS:

Staff recommends that a Pilot Project begin soon, in an effort to ascertain the level of overall shared animal control services, if any, which can be maintained by the County of Monterey and City of Salinas.

CONCLUSION AND RECOMMENDATION

This proposed action will implement a pilot project that will allow the City and the County to evaluate the effectiveness of a combined effort. If the project is determined to be effective, additional action may be taken to put the combined effort into effect for a longer term.

Back Up Pages:

Resolutions
Memorandum of Understanding
Job Description – Animal Services Administrator
SPCA Letter

RESOLUTION NO. _____ (N.C.S.)

**A RESOLUTION MODIFYING THE CLASSIFICATION AND SALARY SCHEDULE TO
INCLUDE THE CLASSIFICATION OF ANIMAL SERVICES ADMINISTRATOR**

BE IT RESOLVED BY THE CITY COUNCIL OF SALINAS that the Classification and Salary Schedule previously adopted by the City Council by Resolution is hereby amended and modified to include an Animal Services Administrator classification at the salary range of \$8,273 - \$10,470.

PASSED AND ADOPTED this 7th day of February 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Joe Gunter, Mayor

ATTEST:

Patricia M. Barajas, City Clerk

RESOLUTION NO. _____ (N.C.S.)

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A
MEMORANDUM OF UNDERSTANDING WITH THE COUNTY OF MONTEREY FOR THE
ANIMAL CONTROL SERVICES ADMINISTRATION PILOT PROJECT**

WHEREAS, the City of Salinas and the County of Monterey have decided, for mutually beneficial purposes and on a pilot program basis, to combine animal control services administration management under an employee of one agency instead of their respective agencies each maintaining such an employee; and

WHEREAS, the County is desirous of contracting with the City for said animal control services administration and the City is agreeable and capable of providing said administration management as set forth in the attached Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED that the City Manager is hereby authorized and directed for and on behalf of the City of Salinas to execute the Memorandum of Understanding between the County of Monterey and the City, for the term effective April 1, 2017 until June 30, 2018, unless extended or sooner terminated by mutual written agreement.

PASSED AND ADOPTED this 7th day of February 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Joe Gunter, Mayor

ATTEST:

Patricia M. Barajas, City Clerk