

City of Salinas

200 Lincoln Ave., Salinas, CA 93901

www.cityofsalinas.org



Meeting Agenda - Final

Tuesday, April 22, 2025

4:00 PM

SALINAS ROTUNDA

City Council

Mayor Dennis Donohue

Councilmembers:

Jose Luis Barajas, District 1 - Tony Barrera, District 2
Margaret D'Arrigo, District 3 - Gloria De La Rosa, District 4
Andrew Sandoval, District 5 - Aurelio Salazar, District 6

Rene Mendez, City Manager

Christopher A. Callihan, City Attorney

City Clerk's Office: (831) 758-7381

ZOOM WEBINAR PARTICIPATION

JOIN THE ZOOM WEBINAR TO PARTICIPATE LIVE AT:

<https://cityofsalinas.zoom.us/j/81502709746>

To participate telephonically, call any number below:

+1 669 900 9128 US (San Jose) +1 669 444 9171 US +1 253 215 8782 US (Tacoma) +1 346
248 7799 US (Houston) +1 719 359 4580 US +1 253 205 0468 US +1 689 278 1000 US +1
301 715 8592 US (Washington DC) +1 305 224 1968 US +1 309 205 3325 US +1 312 626
6799 US (Chicago) +1 360 209 5623 US +1 386 347 5053 US +1 507 473 4847 US +1 564
217 2000 US +1 646 558 8656 US (New York) +1 646 931 3860 US

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If prompted to enter a participant ID, press #.

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT PROCEDURES

If you wish to make a general public comment or comment on a specific agenda item, you are encouraged to attend the City Council meeting in person. Public comment may also be submitted via email at PublicComment@ci.salinas.ca.us and will be entered into the record. Public comments generally are limited to two minutes per speaker; the Mayor may further limit the time for public comments depending on the agenda schedule.

GENERAL PUBLIC COMMENTS

Receive public communications on items that are not on the agenda and that are in the City of Salinas' subject matter jurisdiction. Comments on Consideration, Public Hearing items, and the Consent Agenda should be held until the items are reached.

CALIFORNIA GOVERNMENT CODE §84308 - LEVINE ACT

Government Code § 84308. Parties to any proceeding involving a license, permit or other entitlement for use pending before the City Council must disclose any campaign contributions over \$500 (aggregated) within the preceding 12 months made by the party, their agent, and those required to be aggregated with their contributions under Government Code § 82015.5. The disclosure must include the amount contributed and the name(s) of the contributor(s).

CONSENT AGENDA

Matters listed under the Consent Agenda may be enacted by one motion unless a member of the Council requests a separate vote or discuss. Members of the public may comment on the Consent Agenda items collectively during their public comment.

[ID#25-094](#)

Minutes

Recommendation: Approve minutes of March 25, 2025.

ID#25-147 Minutes

Recommendation: Approve minutes of April 8, 2025.

ID#25-146 Rescind Financial Claims Report (April 8, 2025)

Recommendation: Rescind the approval of Consent Agenda Item no. 25-108, Financial Claims Report for 04-08-25, approved by the City Council on April 8, 2025.

ID#25-108 Financial Claims

Recommendation: Approve financial claims report.

ID#25-137 Financial Claims

Recommendation: Approve financial claims report.

ID#25-079 Sewer System Management Plan (SSMP) - Industrial Waste Collection System

Recommendation: Approve a Resolution accepting and certifying the Sewer System Management Plan (SSMP) for the Industrial Waste Collection System as required by the State Water Resources Control Board.

ID#25-081 Sewer System Management Plan (SSMP) - Sanitary Sewer Collection System

Recommendation: Approve a Resolution accepting and certifying the attached Sewer System Management Plan (SSMP) for the Sanitary Sewer Collection System as required by the State Water Resources Control Board.

ID#25-089 2024 Annual Comprehensive Financial Report

Recommendation: Approve a Resolution receiving and accepting the Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended June 30, 2024.

ID#25-112 Amendment No. 1 to Service Agreement with Environmental Systems, Inc. for Emergency Sherwood Hall HVAC Boiler Replacement, Chiller Maintenance and Water Treatment

Recommendation: Approve a Resolution approving Amendment No. 1 to the agreement with Environmental Systems Inc. for the HVAC boiler and chiller system improvements at Sherwood Hall in an amount not to exceed \$182,044.50 and increase the total compensation to an amount not to exceed \$699,400.50; and delegating authority to the City Manager to execute Amendment No. 1 and authorizing a transfer from the Facilities Maintenance Reserve to the Recreation Department - Community Center Division fund of \$182,044.50, to cover the expenses related to the improvements.

ID#25-129 Salinas Police and Fire 2025 Fireworks Enforcement Plan

Recommendation: Accept the 2025 Fireworks Enforcement Plan per Salinas Municipal Code section 5-02.22.

ID#25-136 Delegation of Settlement Authority to the City Attorney

Recommendation: Approve a Resolution delegating authority to settle claims and pending actions against the City, including liability claims and Worker's Compensation claims, that do not exceed two hundred fifty thousand dollars (\$250,000) to the City Attorney.

ID#25-144 **Agreement with Monterey One Water for Treatment of Pond 3 Industrial Wastewater**

Recommendation: Approve a Resolution delegating authority to the City Manager to execute agreement with Monterey One Water for the temporary diversion of industrial wastewater from the City's Industrial Wastewater Treatment Facility using the pond 3 pump station to Monterey One Water.

PUBLIC HEARINGS - CONTINUED TO MAY 6, 2025

ID#25-110 **Conditional Use Permit 2024-058; Request to establish and operate a proposed off-sale alcohol related use (Type 20 ABC license) at an existing food and beverage sales use located at 695 East Alisal Street in the Commercial Retail - East Alisal Street/East Market Street Focused Growth Overlay (CR-FG-5) Zoning District**

Recommendation: Approve a Resolution finding the project exempt pursuant to Section 15061(b)(3) of the CEQA Guidelines, affirming the findings, and approving Conditional Use Permit 2024-058.

CONTINUED TO MAY 6, 2025

ID#25-036 **City Development Impact Fees Annual Adjustment**

Recommendation: Approve a Resolution increasing the City Development Impact Fees by 1.6% effective July 1, 2025.

CONTINUED TO MAY 6, 2025

ID#25-120 **Fiscal Year 2025-26 City-Wide Schedule of Fees and Service Charges Annual Update**

Recommendation: Approve a Resolution authorizing adjustments and additions to the City-Wide Schedule of Fees and Service Charges effective July 1, 2025.

CONTINUED TO MAY 6, 2025

CONSIDERATION

ID#25-104 **Sanitary Sewer Rate Increase**

Recommendation: Approve a Resolution accepting the Sewer Rate Study, approving the Sewer Rate Schedule, and directing staff to distribute Proposition 218 Public Hearing Notices for proposed sanitary sewer rate increases with the public hearing to be held on June 17, 2025.

ID#25-141 **Report on Residential Rental Registration and Rent Stabilization Program Implementation**

Recommendation: Receive report on the implementation of the Residential Rental Registration Program and Rent Stabilization Program and associated Rent Stabilization, Tenant Protection and Just Cause Eviction, and Tenant Anti-Harassment ordinances and provide direction to staff.

COUNCILMEMBERS' REPORTS, APPOINTMENTS AND FUTURE AGENDA ITEMS

Receive communication from Councilmembers on reports, appointments and future agenda items. Councilmember comments are generally limited to three minutes.

ADJOURNMENT

Patricia Barajas, City Clerk

AGENDA MATERIAL / ADDENDUM

Any addendums will be posted within 72 hours of regular meetings or 24 hours of special meetings and in accordance with Californian Government Code Section 54954.2 and 54956. City Council agenda reports and other writings distributed to the legislative body may be viewed at the Salinas City Clerk's Office, 200 Lincoln Avenue, Salinas, and are posted on the City's website at www.cityofsalinas.org in accordance with California Government Code section 54597.5. The City Council may take action that is different than the proposed action reflected on the agenda.

Disability-related modification or accommodation, including auxiliary aids or services, may be requested by any person with a disability who requires a modification or accommodation in order to participate in the meeting. Language interpretation may be requested as soon as possible but by no later than 5 p.m. of the last business day prior to the meeting. Requests should be referred to the City Clerk's Office At 200 Lincoln Avenue, Salinas, 758-7381, as soon as possible but by no later than 5 p.m. of the last business day prior to the meeting. Hearing impaired or TTY/TDD text telephone users may contact the city by dialing 711 for the California Relay Service (CRS) or by telephoning any other service providers' CRS telephone number.

PUBLIC NOTIFICATION

This agenda was posted on April 18, 2025 in the Salinas Rotunda and City's website.

Meetings are streamed live at <https://salinas.legistar.com/Calendar.aspx>, televised live on Comcast Channel 25 and on <http://www.youtube.com/thesalinaschannel> at 4:00 p.m. on the date of the regularly scheduled meeting and will be broadcast throughout the day on Friday, Saturday, Monday and Wednesday following the meeting. For the most up-to-date Broadcast Schedule for The Salinas Channel on Comcast 25, please visit or subscribe to our Google Calendar located at <http://tinyurl.com/SalinasChannel25>. All past City Council meetings may also be viewed on the Salinas Channel on YouTube at <http://www.youtube.com/thesalinaschannel>.



City of Salinas

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Legislation Text

File #: ID#25-094, **Version:** 1

Minutes

Approve minutes of March 25, 2025.



City of Salinas

200 Lincoln Ave., Salinas,
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Meeting Minutes - Draft

City Council

Mayor Dennis Donohue

Councilmembers:

Jose Luis Barajas, District 1 - Tony Barrera, District 2
Margaret D'Arrigo, District 3 - Gloria De La Rosa, District 4
Andrew Sandoval, District 5 - Aurelio Salazar, District 6

Rene Mendez, City Manager

Christopher A. Callihan, City Attorney

City Clerk's Office: (831) 758-7381

Tuesday, March 25, 2025

4:00 PM

SALINAS ROTUNDA

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 7 - Councilmember Jose Barajas
Councilmember Tony Barrera
Councilmember Margaret D'Arrigo
Councilmember Gloria De La Rosa
Councilmember Aurelio Salazar
Councilmember Jose Andrew Sandoval
Mayor Dennis Donohue

CALIFORNIA GOVERNMENT CODE §84308 - LEVINE ACT

No disclosures reported.

CLOSED SESSION

[ID#25-093](#)

a. Existing Litigation - California Government Code Section 54956.9(a), conference with legal counsel regarding, Suthided Livingston vs. City of Salinas, Workers' Compensation Appeals Board Case Number(s): ADJ 17096835

THE CITY COUNCIL RECONVENED IN THE ROTUNDA AT 4:30 P.M.

PUBLIC DISCLOSURE

Pursuant to California Government Code section 54957.1, there were no reportable actions on closed session matters.

CITY OF CHAMPIONS

The City Council commended:

Relay for Life Salinas Valley
Everett Alvarez High School Boys Soccer Team

GENERAL PUBLIC COMMENTS

Received public comment from members of the public in attendance and on Zoom.

CONSENT AGENDA**ID#25-076****Minutes**

Upon motion by Councilmember Barrera, seconded by Councilmember Sandoval, the minutes of March 11, 2025 were approved. The motion carried by the following vote:

Ayes: 7 - Councilmember Barajas, Councilmember Barrera, Councilmember D'Arrigo, Councilmember De La Rosa, Councilmember Salazar, Councilmember Sandoval and Mayor Donohue

ID#25-082**Financial Claims**

Councilmember Salazar recused himself due to a conflict of interest on one of the claims issued.

Upon motion by Councilmember Barrera, seconded by Councilmember De La Rosa, the financial claims report was approved. The motion carried by the following vote:

Ayes: 6 - Councilmember Barajas, Councilmember Barrera, Councilmember D'Arrigo, Councilmember De La Rosa, Councilmember Sandoval and Mayor Donohue

Recused: 1 - Councilmember Salazar

ID#25-020**Acceptance of the Infrastructure Improvements for the Alisal Greening and Beautification Project, CIP No. 9345**

Upon motion by Councilmember Barrera, seconded by Councilmember Sandoval, Resolution accepting the infrastructure improvements for the Alisal Greening and Beautification Project, CIP 9345 for maintenance and responsibility was approved. The motion carried by the following vote:

Ayes: 7 - Councilmember Barajas, Councilmember Barrera, Councilmember D'Arrigo, Councilmember De La Rosa, Councilmember Salazar, Councilmember Sandoval and Mayor Donohue

Enactment No: RES 23210

ID#25-042**Application to the California Department of Housing and Community Development 2024 Continuum of Care Emergency Solutions Grant Program**

Upon motion by Councilmember Barrera, seconded by Sandoval, Resolution authorizing the submission of an application to the California Department of Housing and Community Development (HCD) for the 2024 HCD Emergency Solutions Grant (ESG) CoC Program; and, if awarded, the Mayor or designee to accept 2024-2027 ESG grant funds in an amount not to exceed \$1,031,517 and authorize the Mayor or designee to execute, and amend if needed, the attached City and HCD 3-year ESG Program Resolutions; the Mayor or designee to execute a standard agreement and any amendments thereto for the 2024-2027 funding years of the State ESG program, CoC Allocation NOFA; the Mayor or designee to

execute all applicable HCD grant documents, Subrecipient Funding Agreements, and necessary amendments to fund programs approved by the CoC #506 Leadership Council during the term of the Standard Agreement with HCD; and the adoption of the following FY 2024-25 Appropriation and Funding Sources: establish the appropriation budget for the 2024 HCD ESG Program in the amount of \$1,031,517 over the three funding years (2024-2027); and increase the estimated revenue from the State Grants Program was approved. The motion carried by the following vote:

Ayes: 7 - Councilmember Barajas, Councilmember Barrera, Councilmember D'Arrigo, Councilmember De La Rosa, Councilmember Salazar, Councilmember Sandoval and Mayor Donohue

Enactment No: RES 23211

[ID#25-060](#)

Transfer of Funds for Professional Services Agreement related to the Salinas Business Park, LLC, DTSC Voluntary Cleanup Agreement

Upon motion by Councilmember Barrera, seconded by Councilmember Sandoval, Resolution approving the transfer of \$87,000 from the Airport Enterprise Fund Balance (6100) to CIP No. 9050, Core Area Development was approved. The motion carried by the following vote:

Ayes: 7 - Councilmember Barajas, Councilmember Barrera, Councilmember D'Arrigo, Councilmember De La Rosa, Councilmember Salazar, Councilmember Sandoval and Mayor Donohue

Enactment No: RES 23212

[ID#25-069](#)

Annual Public Art Update

Received and accepted the annual public art update.

Ayes: 7 - Councilmember Barajas, Councilmember Barrera, Councilmember D'Arrigo, Councilmember De La Rosa, Councilmember Salazar, Councilmember Sandoval and Mayor Donohue

[ID#25-071](#)

Historic Resources Board Certificate of Appreciation Program

Upon motion by Councilmember Barrera, seconded by Councilmember Sandoval, Resolution approving the Historic Resources Board Certificate of Appreciation Program was approved. The motion carried by the following vote:

Ayes: 7 - Councilmember Barajas, Councilmember Barrera, Councilmember D'Arrigo, Councilmember De La Rosa, Councilmember Salazar, Councilmember Sandoval and Mayor Donohue

Enactment No: RES 23213

[ID#25-073](#)

Amendment No. 1 to the Agreement for Professional Services with Willdan Engineering

Upon motion by Councilmember Barrera, seconded by Councilmember Sandoval, Resolution authorizing the City Manager to execute Amendment No. 1 to the Agreement for Professional Services with Willdan Engineering for Code Enforcement Services to increase the not to exceed compensation amount to \$295,000 was approved. The motion carried by the following vote:

Ayes: 7 - Councilmember Barajas, Councilmember Barrera, Councilmember D'Arrigo, Councilmember De La Rosa, Councilmember Salazar, Councilmember Sandoval and Mayor Donohue

Enactment No: RES 23214

[ID#24-732](#)

**2024 Pavement Improvements on Various Streets Project, CIP No. 9981
Acceptance**

Upon motion by Councilmember Barrera, seconded by Councilmember Sandoval, Resolution accepting the 2024 Pavement Improvements on Various Streets Project, CIP 9981 for maintenance and responsibility was approved. The motion carried by the following vote:

Ayes: 7 - Councilmember Barajas, Councilmember Barrera, Councilmember D'Arrigo, Councilmember De La Rosa, Councilmember Salazar, Councilmember Sandoval and Mayor Donohue

Enactment No: RES 23215

[ID#25-091](#)

**Modification to the Classification - Salary Schedule and Workforce
Adjustment**

Upon motion by Councilmember Barrera, seconded by Councilmember Sandoval, Resolution to amend the Classification-Salary Schedule for regular classifications to re-activate and include the classification of Plan Checker I and temporary employee classifications to include Retired Annuitant - Fire Inspector I was approved. The motion carried by the following vote:

Ayes: 7 - Councilmember Barajas, Councilmember Barrera, Councilmember D'Arrigo, Councilmember De La Rosa, Councilmember Salazar, Councilmember Sandoval and Mayor Donohue

Enactment No: RES 23216

PUBLIC HEARINGS

[ID#25-037](#)

2024 Housing Element Annual Progress Report

Received report from Community Development Analyst's Luis Rodriguez and Monica Flores regarding the 2024 Housing Element Annual Progress Report. Section 65400 of the California Government Code requires local jurisdictions to submit an Housing Element Annual Progress Report addressing the status and progress made toward implementing its goals and policies. This report covers the first year of the new City of Salinas 2023-2031 HE and focuses on calendar year 2024 with highlights & accomplishments related to housing production and program implementation. The report must be submitted to HCD and LCI no later than April 1st of each year.

Received public comment from the following member of the public in attendance and on Zoom:

Mike Hamley

Member of the public

Member of the public

Mike Lipe

Member of the public

Judy Myers

Lisa Myers
Patricia Rodriguez
Member of the public
Angelo
Member of the public
Member of the public
Wes White
Randy Mase
Nidia Soto – translation provided by J.A.V. Services
Audrey Wardwell
Eleanor Elliott
Juanita Aguilar – translation provided by J.A.V. Services
Any Salmina
Eloise Shim
Cary Swensen
Estela

Upon motion by Councilmember Sandoval, seconded by Councilmember Barajas, Resolution accepting the 2024 Housing Element Annual Progress Report and authorizing its submittal to the California Department of Housing and Community Development and the Governor's Office of Planning and Research as required by Government Code Section 65400(b) was approved. The motion carried by the following vote:

Ayes: 7 - Councilmember Barajas, Councilmember Barrera, Councilmember D'Arrigo, Councilmember De La Rosa, Councilmember Salazar, Councilmember Sandoval and Mayor Donohue

Enactment No: RES 23217

ID#25-055

2024 General Plan Annual Progress Report and Visión Salinas 2040 Update

Received report from Planning Manager Grant Leonard regarding the 2024 General Plan Annual Progress Report and Vision Salinas 2040 Update. The General Plan Annual Progress Report covers Salinas General Plan (2002) implementation activities during the calendar year 2024. Accomplishment highlights include supporting significant construction projects through over 2,900 permits and 17,800 inspections; entitling a new Hebborn Family Center and improvements to Closter Park; upstaffing of the Fire Department with new recruits; adopting a permanent Mills Act Ordinance to support historic preservation; and the continuation of construction of Ensen Community Park by the Big Sur Land Trust. The General Plan Update continued in 2024 with the preparation of administrative drafts of General Plan chapters and targeted community engagement. Staff is continuing to work toward a Public Review Draft General Plan. Under California Government Code Section 65400, staff is required to prepare a General Plan Annual Progress Report (GP APR) for review by the City Council and submittal to LCI and HCD by April 1st of each year.

No public comment received.

Upon motion by Councilmember Barrera, seconded by Councilmember Sandoval, Resolution accepting the 2024 General Plan Annual Progress Report (GP APR) and authorizing its submittal to the California Department of Housing and Community Development (HCD) and the Governor's Office of Land Use and Climate Innovation (LCI) was approved. The motion carried by the following vote:

Ayes: 7 - Councilmember Barajas, Councilmember Barrera, Councilmember D'Arrigo, Councilmember De La Rosa, Councilmember Salazar, Councilmember Sandoval and Mayor Donohue

Enactment No: RES 23218

CONSIDERATION

[ID#25-084](#)

2024 AB 481 Annual Report, Renewal of Ordinance No. 2657, and Purchase of AB 481 Equipment

Received report from Police Chief Carlos Acosta regarding the AB 481 Annual Report, Renewal of Ordinance No. 2657, and Purchase of AB 481 Equipment. Assembly Bill 481 requires a law enforcement agency to obtain approval from the applicable governing body, by adopting a military equipment use policy by ordinance, prior to taking certain actions related to the funding, acquisition, or use of "military equipment" as defined by the Bill. City Council adopted a military equipment use policy by Ordinance on August 23, 2022, and this requires annual renewal. As required by AB 481, the Salinas Police Department (SPD) presented the 2024 AB 481 Annual Report and requesting the renewal of Ordinance No. 2657 to allow SPD to continue utilizing this necessary equipment. The department is also requesting approval to purchase AB 481 equipment identified in this report. The department's Special Weapons and Tactics (SWAT) Team have a need for .308 ammunition

from San Diego Police Equipment Company, and specialty SWISS P ammunition from Norma

Precision and the need for replenishment of 40MM Sponge Rounds from LC Action Police Supply and wishes to purchase the Pepper Ball system, consisting of Pepper Balls, launching equipment, and training balls, from Curtis Blue Line. The total cost for all equipment is not to exceed \$66,056.91.

Received public comment from the following member of the public in attendance and on Zoom:

Maria Perez

Upon motion by Councilmember Barrera, seconded by Councilmember Salazar, Resolution to renew Ordinance No. 2657 pertaining to military equipment funding, acquisition, and use, and authorize the direct purchase of AB 481 equipment for a total cost not to exceed \$66,056.91 was approved. The motion carried by the following vote:

Ayes: 7 - Councilmember Barajas, Councilmember Barrera, Councilmember D'Arrigo, Councilmember De La Rosa, Councilmember Salazar, Councilmember Sandoval and Mayor Donohue

Enactment No: RES 23219

COUNCILMEMBERS' REPORTS, APPOINTMENTS AND FUTURE AGENDA ITEMS

Councilmember Sandoval invited the public to attend event throughout the City like Comedy Night at XL Public and Cars, Conchas, and Cafecito Car Show.

Councilmember Barrera invited the public to the Closter Park Groundbreaking event on April 7.

Councilmember Barajas reported on attending the Central Coast Community Energy Policy Meeting.

Councilmember De La Rosa reported on attending the Solid Waste and Community Human Services Board Meetings.

Councilmember D'Arrigo requested information on the status of the City's infrastructure, Code Enforcement, and pending projects. Councilmember D'Arrigo reported on attending the SCCIA Board Meeting.

ADJOURNMENT

Meeting adjourned in honor of King City Police Sergeant Bryan Kennedy at 9:02 p.m.

Alexis Mejia, Assistant City Clerk



City of Salinas

200 Lincoln Ave., Salinas,
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Legislation Text

File #: ID#25-147, Version: 1

Minutes

Approve minutes of April 8, 2025.



City of Salinas

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Legislation Text

File #: ID#25-146, Version: 1

Rescind Financial Claims Report (April 8, 2025)

Rescind the approval of Consent Agenda Item no. 25-108, Financial Claims Report for 04-08-25, approved by the City Council on April 8, 2025.

City of Salinas

Payment Register

From Payment Date: 3/17/2025 - To Payment Date: 4/2/2025

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
482987	03/20/2025	Open	Alexis Uribe	\$39.00
482988	03/20/2025	Open	David Vigil Martinez	\$16.66
482989	03/20/2025	Open	Earl Paisant	\$80.36
482990	03/20/2025	Open	Guissel M Villalobos	\$105.50
482991	03/20/2025	Open	Isidoro Medrano	\$76.50
482992	03/20/2025	Open	Luis Dorantes	\$72.00
482993	03/20/2025	Open	Matthew Nelson	\$23.66
482994	03/20/2025	Open	MCCLEOA	\$100.00
482995	03/20/2025	Open	Patricia Penaloza	\$481.44
482996	03/20/2025	Open	Ruben Sanchez	\$117.21
482997	03/20/2025	Open	Zachary Dunagan	\$210.25
482998	03/20/2025	Open	2NDNATURE, LLC	\$45,141.75
482999	03/20/2025	Open	4Leaf Inc	\$5,557.80
483000	03/20/2025	Open	Ace Hardware	\$66.61
483001	03/20/2025	Open	Acme Car Wash (William Pierce Inc)	\$2,294.18
483002	03/20/2025	Open	Adriana Robles	\$180.00
483003	03/20/2025	Open	Advanced Uniforms Dust Control & Linen LLC dba Adv	\$66.68
483004	03/20/2025	Open	Agile Occupational Medicine PC	\$7,565.00
483005	03/20/2025	Open	Alco Water	\$1,590.68
483006	03/20/2025	Open	Amazon.Com	\$1,717.14
483007	03/20/2025	Open	American Supply Company	\$4,764.51
483008	03/20/2025	Open	Ana Rueda De Vidales dba JAV Language Solutions	\$360.00
483009	03/20/2025	Open	Analgesic Services Inc	\$566.08
483010	03/20/2025	Open	AutoZone West Inc	\$546.14
483011	03/20/2025	Open	BFS Landscape Architects	\$23,735.06
483012	03/20/2025	Open	Brook Joiner Walsh ada Brooklyn Joiner dba Joiner	\$6,000.00
483013	03/20/2025	Open	California Water Service	\$1,679.16
483014	03/20/2025	Open	CDW Government LLC	\$2,904.40
483015	03/20/2025	Open	Central Coast Systems Inc	\$105.00
483016	03/20/2025	Open	CHISPA dba Soledad Townhouses	\$1,966.00
483017	03/20/2025	Open	Cintas	\$53.34
483018	03/20/2025	Open	Civica Law Group, APC	\$15,109.17
483019	03/20/2025	Open	Clifton Smith	\$4,843.75
483020	03/20/2025	Open	Coalition of Homeless Services Providers	\$4,377.38
483021	03/20/2025	Open	Coast Automotive Warehouse Inc	\$180.84
483022	03/20/2025	Open	Comcast (Business)	\$573.13
483023	03/20/2025	Open	Comcast (Business)	\$167.31
483024	03/20/2025	Open	Commercial Truck Company	\$1,053.96
483025	03/20/2025	Open	Community Human Services	\$212,593.50
483026	03/20/2025	Open	Consolidated Electrical Distributors, Inc.	\$87.48
483027	03/20/2025	Open	Copymat	\$740.88

City of Salinas

Payment Register

From Payment Date: 3/17/2025 - To Payment Date: 4/2/2025

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
483028	03/20/2025	Open	CSC Of Salinas	\$235.48
483029	03/20/2025	Open	Department Of Justice	\$635.00
483030	03/20/2025	Open	Direct TV LLC	\$99.24
483031	03/20/2025	Open	East Bay Tire Company	\$832.93
483032	03/20/2025	Open	EBSCO Industries, Inc dba EBSCO, EBSCO Information	\$2,048.35
483033	03/20/2025	Open	Engie Services U.S. Inc.	\$7,592.00
483034	03/20/2025	Open	Environmental Systems, Inc of Northern California	\$17,617.50
483035	03/20/2025	Open	Epicus Group LLC	\$28,120.00
483036	03/20/2025	Open	Eric Ruloph	\$150.00
483037	03/20/2025	Open	Fastenal Company	\$928.08
483038	03/20/2025	Open	First Alarm Security & Patrol Inc dba An Allied Un	\$1,630.48
483039	03/20/2025	Open	G2Solutions, Inc	\$380.00
483040	03/20/2025	Open	Genuine Parts Company dba NAPA Auto Parts	\$1,842.57
483041	03/20/2025	Open	Gleason's Salinas RV, Inc.	\$1,070.31
483042	03/20/2025	Open	Golden State Truck and Trailer Repair	\$16,725.90
483043	03/20/2025	Open	Granite Construction Company	\$2,765.28
483044	03/20/2025	Open	Granite Rock Co	\$5,381.06
483045	03/20/2025	Open	Green Rubber Kennedy Ag	\$253.82
483046	03/20/2025	Open	Griffin Structures, Inc	\$7,655.44
483047	03/20/2025	Open	Heather A Hardee dba Hardee Polygraph Services	\$1,500.00
483048	03/20/2025	Open	Hinderliter De Llamas and Associates	\$3,004.17
483049	03/20/2025	Open	Homer T Hayward Lumber Co dba Hayward Lumber	\$455.48
483050	03/20/2025	Open	Ingram Book Company	\$737.32
483051	03/20/2025	Open	Interactive Data, LLC dba IDI	\$143.00
483052	03/20/2025	Open	Interstate Battery System Inc	\$1,252.94
483053	03/20/2025	Open	Jesse And Evan Inc dba La Plaza Bakery	\$206.00
483054	03/20/2025	Open	Johnson Associates	\$10,146.04
483055	03/20/2025	Open	Jon D Stocker	\$3,240.36
483056	03/20/2025	Open	Jose Luis Corral dba Salinas Pizza	\$94.92
483057	03/20/2025	Open	Kimball Midwest	\$1,047.05
483058	03/20/2025	Open	Kimley Horn And Assoc Inc	\$7,365.00
483059	03/20/2025	Open	Kurt Ashley dba Secure Solutions	\$8,140.00
483060	03/20/2025	Open	Lawson Products, Inc	\$531.64
483061	03/20/2025	Open	LAZ Karp Associates, LLC	\$41,104.08
483062	03/20/2025	Open	Leon De Asis	\$2,000.00
483063	03/20/2025	Open	Life Assist	\$1,060.00
483064	03/20/2025	Open	Mid-Peninsula New Communities, Inc	\$547.80
483065	03/20/2025	Open	Midwest Tape, LLC dba Midwest Tape	\$446.16
483066	03/20/2025	Open	Mike Signs	\$284.05
483067	03/20/2025	Open	Monterey County Tax Collector	\$3,621.86
483068	03/20/2025	Open	Monterey County Tax Collector	\$1,046.84

City of Salinas

Payment Register

From Payment Date: 3/17/2025 - To Payment Date: 4/2/2025

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
Check				
483069	03/20/2025	Open	Monterey One Water	\$218.16
483070	03/20/2025	Open	Monterey One Water	\$145.44
483071	03/20/2025	Open	Monterey Sanitary Supply Inc Altius Medical	\$215.09
483072	03/20/2025	Open	MP Express, Inc	\$1,984.36
483073	03/20/2025	Open	Municipal Maintenance Equipment dba MME	\$1,662.77
483074	03/20/2025	Open	Municipal Resource Group LLC	\$2,062.50
483075	03/20/2025	Open	My Chevrolet	\$74.29
483076	03/20/2025	Open	National Council for Community Development dba Gro	\$5,833.33
483077	03/20/2025	Open	National Plant Services, Inc	\$112,814.40
483078	03/20/2025	Open	Natividad Medical Center	\$248.00
483079	03/20/2025	Open	Nearmap US, Inc	\$63,340.50
483080	03/20/2025	Open	O'Reilly Auto Parts	\$332.71
483081	03/20/2025	Open	Office Depot Business Service Division	\$741.70
483082	03/20/2025	Open	One Workplace L Ferrari, LLC dba Peninsula Busines	\$11,415.47
483083	03/20/2025	Open	Pacific Gas and Electric Company	\$168,554.13
483084	03/20/2025	Open	Pacific Gas and Electric Company	\$279.48
483085	03/20/2025	Open	Pacific Gas and Electric Company	\$151.02
483086	03/20/2025	Open	Pacific Gas and Electric Company	\$3,277.39
483087	03/20/2025	Open	Pacific Gas and Electric Company	\$99.74
483088	03/20/2025	Open	Pacific Gas and Electric Company	\$71.32
483089	03/20/2025	Open	Pacific Gas and Electric Company	\$92.11
483090	03/20/2025	Open	Pacific Gas and Electric Company	\$87.49
483091	03/20/2025	Open	PARS Retirement Services	\$736.91
483092	03/20/2025	Open	Platinum Auto Glass LLC	\$437.93
483093	03/20/2025	Open	Professional Police Supply, Inc dba Adamson Police	\$7,243.28
483094	03/20/2025	Open	Pure Water	\$27.25
483095	03/20/2025	Open	Quality Water Enterprises Inc dba Culligan Water	\$46.12
483096	03/20/2025	Open	Quality Water Enterprises Inc dba Culligan Water	\$28.96
483097	03/20/2025	Open	R3 Consulting Group, Inc.	\$19,000.00
483098	03/20/2025	Open	Raul Lozano dba ASAP Signs & Printing	\$608.74
483099	03/20/2025	Open	Raul Lozano dba ASAP Signs & Printing	\$255.48
483100	03/20/2025	Open	Republic Services of Salinas	\$647.20
483101	03/20/2025	Open	Ruth Maria Milla-Leon dba Andersen's Lock & Safe	\$102.37
483102	03/20/2025	Open	Ryan Keating	\$4,653.29
483103	03/20/2025	Open	Safety-Kleen Systems, Inc.	\$262.00
483104	03/20/2025	Open	Salinas Police Activities League	\$250.00
483105	03/20/2025	Open	Salinas Valley Solid Waste Authority	\$1,022.37
483106	03/20/2025	Open	Salsbury Industries, Inc	\$7,855.08
483107	03/20/2025	Open	Same Day Shred	\$60.00
483108	03/20/2025	Open	San Lorenzo Lumber	\$1,216.10
483109	03/20/2025	Open	Save The Whales	\$55,316.79

City of Salinas

Payment Register

From Payment Date: 3/17/2025 - To Payment Date: 4/2/2025

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
Check				
483110	03/20/2025	Open	Smart and Final Iris	\$252.00
483111	03/20/2025	Open	Smith and Enright Landscaping	\$69,779.67
483112	03/20/2025	Open	State of California Controller's Office	\$2,995.52
483113	03/20/2025	Open	Stommel Inc dba Lehr	\$5,793.99
483114	03/20/2025	Open	Sturdy Oil Company	\$13,968.30
483115	03/20/2025	Open	Sustainovation LLC	\$4,290.00
483116	03/20/2025	Open	Target Pest Control	\$130.00
483117	03/20/2025	Open	TEF Architecture & Interior Design, Inc dba TEF De	\$47,010.00
483118	03/20/2025	Open	The Bakery Station LLC	\$629.69
483119	03/20/2025	Open	The Sherwin-Williams Co	\$2,700.40
483120	03/20/2025	Open	Third Heaven Landscape	\$493.00
483121	03/20/2025	Open	Thomson-West/Barclays	\$347.69
483122	03/20/2025	Open	Tri County Fire Protection	\$163.30
483123	03/20/2025	Open	Tyler Business Forms	\$302.45
483124	03/20/2025	Open	U.S. Bank National Association ND	\$37,863.97
483125	03/20/2025	Open	United Parcel Service	\$38.88
483126	03/20/2025	Open	USA Towing	\$95.00
483127	03/20/2025	Open	V & S Auto Care, Inc. dba One Stop Auto Care	\$76.75
483128	03/20/2025	Open	Valley Health Associates	\$5,104.77
483129	03/20/2025	Open	Vals Plumbing and Heating Inc	\$296.37
483130	03/20/2025	Open	Vegetable Growers Supply Company	\$98.31
483131	03/20/2025	Open	Verizon Wireless	\$575.34
483132	03/20/2025	Open	Verizon Wireless	\$538.09
483133	03/20/2025	Open	Verizon Wireless	\$932.15
483134	03/20/2025	Open	Verizon Wireless	\$572.45
483135	03/20/2025	Open	Verizon Wireless	\$2,275.51
483136	03/20/2025	Open	Verizon Wireless	\$1,716.62
483137	03/20/2025	Open	Verizon Wireless	\$8,882.04
483138	03/20/2025	Open	Verizon Wireless	\$1,085.19
483139	03/20/2025	Open	Verizon Wireless	\$6,058.62
483140	03/20/2025	Open	Vestis Group, Inc dba Vestis Services, LLC	\$76.84
483141	03/20/2025	Open	W W Grainger Inc	\$699.74
483142	03/20/2025	Open	Wallace Group A California Corporation	\$64,088.42
483143	03/20/2025	Open	Walmart c/o Capitol One	\$76.59
483144	03/20/2025	Open	WCAF, LLC dba Watsonville Ford	\$469.69
483145	03/20/2025	Open	WCDJR LLC dba Watsonville Chrysler Dodge Jeep Ram	\$8,507.03
483146	03/20/2025	Open	Western Truck Fabrication Inc	\$7,517.25
483147	03/20/2025	Open	Willdan Financial Services	\$2,460.00
483148	03/20/2025	Open	Worldpac	\$1,207.75
483149	03/20/2025	Open	Christopher Ryan Brooks	\$3,934.61
483150	03/20/2025	Open	County of Santa Clara	\$145.04

City of Salinas

Payment Register

From Payment Date: 3/17/2025 - To Payment Date: 4/2/2025

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
483151	03/20/2025	Open	Janet Ortega	\$65.00
483152	03/27/2025	Open	Christopher Knapp	\$1,064.48
483153	03/27/2025	Open	Jared Reyes	\$302.50
483154	03/27/2025	Open	Luis Dorantes	\$302.50
483155	03/27/2025	Open	2NDNATURE, LLC	\$4,997.00
483156	03/27/2025	Open	Ace Hardware	\$191.20
483157	03/27/2025	Open	Adriana Robles	\$300.00
483158	03/27/2025	Open	Advanced Uniforms Dust Control & Linen LLC dba Adv	\$1,926.70
483159	03/27/2025	Open	Alameda Electrical Distributors	\$23.28
483160	03/27/2025	Open	Alco Water	\$2,614.14
483161	03/27/2025	Open	Alco Water	\$5,381.89
483162	03/27/2025	Open	Alhambra and Sierra Spring DS Waters of America LP	\$254.30
483163	03/27/2025	Open	Alhambra and Sierra Spring DS Waters of America LP	\$217.84
483164	03/27/2025	Open	Alhambra and Sierra Spring DS Waters of America LP	\$10.99
483165	03/27/2025	Open	All Pets Hospital	\$1,156.66
483166	03/27/2025	Open	Amazon.Com	\$1,958.39
483167	03/27/2025	Open	American Public Works Assoc	\$245.00
483168	03/27/2025	Open	American Supply Company	\$1,289.90
483169	03/27/2025	Open	American Textile and Supply Inc	\$1,231.29
483170	03/27/2025	Open	Amsoil Inc	\$1,676.34
483171	03/27/2025	Open	AT and T	\$33,622.25
483172	03/27/2025	Open	AT and T	\$35,078.93
483173	03/27/2025	Open	AT and T	\$156.28
483174	03/27/2025	Open	Atlas Organics CU11, LLC	\$37,974.00
483175	03/27/2025	Open	AutoZone West Inc	\$43.70
483176	03/27/2025	Open	B&N Motors, LLC dba Toyota Salinas	\$32,825.18
483177	03/27/2025	Open	Bauer Compressors Inc	\$45.44
483178	03/27/2025	Open	Bella Bean Clean Inc dba Molly Maid of Monterey Co	\$1,170.00
483179	03/27/2025	Open	Bella Bean Clean Inc dba Molly Maid of Monterey Co	\$1,040.00
483180	03/27/2025	Open	California Coast Uniform Company Inc	\$479.38
483181	03/27/2025	Open	California Water Service	\$83.62
483182	03/27/2025	Open	California Water Service	\$267.60
483183	03/27/2025	Open	California Water Service	\$35.38
483184	03/27/2025	Open	California Water Service	\$500.05
483185	03/27/2025	Open	California Water Service	\$39.36
483186	03/27/2025	Open	California Water Service	\$40.00
483187	03/27/2025	Open	Cappo Management XXXIV dba Freeway Toyota of Hanfo	\$43,947.28
483188	03/27/2025	Open	Carl Warren & Company, LLC	\$11,982.49
483189	03/27/2025	Open	Carlos Pimentel	\$360.46
483190	03/27/2025	Open	Carollo Engineers, Inc	\$636.25
483191	03/27/2025	Open	Catholic Charities of the Diocese of Monterey	\$21,207.12

City of Salinas

Payment Register

From Payment Date: 3/17/2025 - To Payment Date: 4/2/2025

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
483192	03/27/2025	Open	CDW Government LLC	\$1,012.64
483193	03/27/2025	Open	Cintas	\$3,589.82
483194	03/27/2025	Open	CivicPlus, LLC dba Archive Social LLC	\$10,067.40
483195	03/27/2025	Open	Coast Automotive Warehouse Inc	\$516.26
483196	03/27/2025	Open	Comcast (Business)	\$638.66
483197	03/27/2025	Open	Comcast (Business)	\$58.57
483198	03/27/2025	Open	Community Homeless Solutions	\$165,300.56
483199	03/27/2025	Open	CONCERN	\$760.00
483200	03/27/2025	Open	Condor Security Of America Inc	\$5,325.15
483201	03/27/2025	Open	Consolidated Electrical Distributors, Inc.	\$600.42
483202	03/27/2025	Open	Copymat	\$667.65
483203	03/27/2025	Open	CorVel Corporation Inc dba CorVel Enterprise Compa	\$18,595.83
483204	03/27/2025	Open	County of Monterey Information Technology Dept	\$22,134.18
483205	03/27/2025	Open	Cristina Gonzales Petty Cash Custodian	\$40.00
483206	03/27/2025	Open	CSC Of Salinas	\$10.11
483207	03/27/2025	Open	CSG Consultants	\$645.00
483208	03/27/2025	Open	Dataflow Business Systems Inc	\$613.45
483209	03/27/2025	Open	David Smith	\$250.00
483210	03/27/2025	Open	Devin Kile	\$208.89
483211	03/27/2025	Open	Devon McCauley Petty Cash Custodian	\$362.50
483212	03/27/2025	Open	Don Chapin Inc	\$1,380.13
483213	03/27/2025	Open	Downtown Streets, Inc	\$63,598.87
483214	03/27/2025	Open	East Bay Tire Company	\$12,699.55
483215	03/27/2025	Open	Economic & Planning Systems, Inc.	\$19,162.50
483216	03/27/2025	Open	Eden Council for Hope and Opportunity	\$6,342.62
483217	03/27/2025	Open	Edges Electrical Group, LLC	\$219.73
483218	03/27/2025	Open	EMC Planning Group Inc	\$1,175.58
483219	03/27/2025	Open	Evident	\$705.88
483220	03/27/2025	Open	Fastenal Company	\$1,619.85
483221	03/27/2025	Open	Filemon Bobadilla	\$336.00
483222	03/27/2025	Open	First Alarm	\$339.27
483223	03/27/2025	Open	First Alarm Security & Patrol Inc dba An Allied Un	\$5,131.19
483224	03/27/2025	Open	GovernmentJobs.com dba NEOGOV	\$4,423.62
483225	03/27/2025	Open	Granite Construction Company	\$2,642.13
483226	03/27/2025	Open	Granite Rock Co	\$2,753.64
483227	03/27/2025	Open	Green Rubber Kennedy Ag	\$4,965.56
483228	03/27/2025	Open	Harris and Associates	\$12,100.00
483229	03/27/2025	Open	HD Supply White Cap Construction Supply	\$264.57
483230	03/27/2025	Open	Hope Services	\$3,105.00
483231	03/27/2025	Open	HROD, Inc dba MMO Partners	\$4,500.00
483232	03/27/2025	Open	Ingram Book Company	\$2,305.78

City of Salinas

Payment Register

From Payment Date: 3/17/2025 - To Payment Date: 4/2/2025

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
483233	03/27/2025	Open	Interstate Battery System Inc	\$707.76
483234	03/27/2025	Open	J R Fencing	\$27,585.00
483235	03/27/2025	Open	Jehonadab Santos	\$1,000.00
483236	03/27/2025	Open	Jesse And Evan Inc dba La Plaza Bakery	\$131.25
483237	03/27/2025	Open	Kanco Inc. / Mighty Auto Parts	\$257.21
483238	03/27/2025	Open	Kimball Midwest	\$1,886.79
483239	03/27/2025	Open	Kimley Horn And Assoc Inc	\$110,125.51
483240	03/27/2025	Open	Kurt Ashley dba Secure Solutions	\$3,267.60
483241	03/27/2025	Open	LAZ Karp Associates, LLC	\$38,833.10
483242	03/27/2025	Open	Lisa Marie Vetter dba Tour de force Speakers	\$1,000.00
483243	03/27/2025	Open	Luis Rodriguez	\$1,000.00
483244	03/27/2025	Open	M3 Environmental Consulting	\$5,235.00
483245	03/27/2025	Open	Martin's Irrigation Supply, Inc	\$4,753.51
483246	03/27/2025	Open	Matthew G Norton Co dba NWB Salinas LLC	\$422.00
483247	03/27/2025	Open	MCSI Water Systems Management	\$994.50
483248	03/27/2025	Open	Midwest Tape, LLC dba Midwest Tape	\$15,277.91
483249	03/27/2025	Open	Mike Signs	\$284.05
483250	03/27/2025	Open	Mission Communications, LLC	\$6,141.96
483251	03/27/2025	Open	MMSOFT Design Limited	\$8,136.53
483252	03/27/2025	Open	MNS Engineers, Inc	\$2,310.00
483253	03/27/2025	Open	Monterey County The Herald	\$232.64
483254	03/27/2025	Open	Monterey County Weekly	\$297.00
483255	03/27/2025	Open	Monterey One Water	\$72.72
483256	03/27/2025	Open	MP Express, Inc	\$4,321.63
483257	03/27/2025	Open	My Jeep	\$1,269.42
483258	03/27/2025	Open	Nixon-Egli Equipment Company	\$491.93
483259	03/27/2025	Open	Office Depot Business Service Division	\$1,100.19
483260	03/27/2025	Open	Omega Industrial Supply Inc	\$3,692.88
483261	03/27/2025	Open	Pacific Gas and Electric Company	\$8.30
483262	03/27/2025	Open	Pacific Gas and Electric Company	\$8.25
483263	03/27/2025	Open	Pacific Gas and Electric Company	\$158.75
483264	03/27/2025	Open	Pacific Gas and Electric Company	\$107.68
483265	03/27/2025	Open	Pacific Gas and Electric Company	\$550.24
483266	03/27/2025	Open	Pacific Gas and Electric Company	\$121.09
483267	03/27/2025	Open	Pacific Gas and Electric Company	\$70.85
483268	03/27/2025	Open	Pacific Gas and Electric Company	\$8.62
483269	03/27/2025	Open	Pacific Gas and Electric Company	\$560.68
483270	03/27/2025	Open	Pacific Gas and Electric Company	\$8.22
483271	03/27/2025	Open	Pacific Gas and Electric Company	\$8.22
483272	03/27/2025	Open	Place Works Inc	\$13,776.39
483273	03/27/2025	Open	Protel Communications, Inc dba Protelesis Corporat	\$153.35

City of Salinas

Payment Register

From Payment Date: 3/17/2025 - To Payment Date: 4/2/2025

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
Check				
483274	03/27/2025	Open	Pure Water	\$14.75
483275	03/27/2025	Open	Quadient Finance USA, Inc dba NeoFunds/TotalFunds	\$1,742.53
483276	03/27/2025	Open	Quality Water Enterprises Inc dba Culligan Water	\$168.92
483277	03/27/2025	Open	Quality Water Enterprises Inc dba Culligan Water	\$115.29
483278	03/27/2025	Open	RDO Equipment Company	\$386.97
483279	03/27/2025	Open	Refrigeration Supplies Distributor	\$126.04
483280	03/27/2025	Open	Rexel USA, Inc dba Platt Electric Supply	\$3,737.44
483281	03/27/2025	Open	RRM Design Group, A California Corp dba RRM Design	\$23,407.96
483282	03/27/2025	Open	San Lorenzo Lumber	\$416.57
483283	03/27/2025	Open	Scott's PPE and Recon	\$70.37
483284	03/27/2025	Open	Sentry Alarm System	\$882.00
483285	03/27/2025	Open	Shaw HR Consulting Inc	\$7,135.50
483286	03/27/2025	Open	Signa LLC	\$147.49
483287	03/27/2025	Open	Smith and Enright Landscaping	\$60,833.50
483288	03/27/2025	Open	South Bay Regional Public Safety	\$7,366.00
483289	03/27/2025	Open	State Water Resource Control Board	\$2,572.93
483290	03/27/2025	Open	Sturdy Oil Company	\$971.13
483291	03/27/2025	Open	SWA Group Inc	\$37,843.39
483292	03/27/2025	Open	Target Pest Control	\$669.00
483293	03/27/2025	Open	The Bank Of New York Mellon	\$1,500.00
483294	03/27/2025	Open	The Code Group, Inc dba VCA Code/VCA Green	\$2,697.50
483295	03/27/2025	Open	The Sherwin-Williams Co	\$2,989.78
483296	03/27/2025	Open	Transportation Agency for MOCO - TAMC	\$31,158.22
483297	03/27/2025	Open	Tri County Fire Protection	\$300.00
483298	03/27/2025	Open	U.S. Bank National Association ND	\$15,747.36
483299	03/27/2025	Open	United Parcel Service	\$51.64
483300	03/27/2025	Open	United Site Services	\$375.10
483301	03/27/2025	Open	Valley Health Associates	\$7,461.66
483302	03/27/2025	Open	Valley Saw Shop	\$3,423.12
483303	03/27/2025	Open	Verizon Wireless	\$40.01
483304	03/27/2025	Open	Voyager	\$812.38
483305	03/27/2025	Open	W W Grainger Inc	\$14,181.50
483306	03/27/2025	Open	W&M Marketing Group Inc dba B-Imprinted Branding	\$260.24
483307	03/27/2025	Open	Wallace Group A California Corporation	\$731.00
483308	03/27/2025	Open	Walmart c/o Capitol One	\$343.70
483309	03/27/2025	Open	WCAF, LLC dba Watsonville Ford	\$9,946.25
483310	03/27/2025	Open	WCDJR LLC dba Watsonville Chrysler Dodge Jeep Ram	\$271.82
483311	03/27/2025	Open	Worldpac	\$337.91
Type Check Totals:				\$2,435,086.39
General Account - General Account Totals				



City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
www.cityofsalinas.org

Legislation Text

File #: ID#25-108, Version: 1

Financial Claims

Approve financial claims report.

City of Salinas

Payment Register

From Payment Date: 3/17/2025 - To Payment Date: 4/2/2025

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
Check				
482987	03/20/2025	Open	Alexis Uribe	\$39.00
482988	03/20/2025	Open	David Vigil Martinez	\$16.66
482989	03/20/2025	Open	Earl Paisant	\$80.36
482990	03/20/2025	Open	Guissel M Villalobos	\$105.50
482991	03/20/2025	Open	Isidoro Medrano	\$76.50
482992	03/20/2025	Open	Luis Dorantes	\$72.00
482993	03/20/2025	Open	Matthew Nelson	\$23.66
482994	03/20/2025	Open	MCCLEOA	\$100.00
482995	03/20/2025	Open	Patricia Penaloza	\$481.44
482996	03/20/2025	Open	Ruben Sanchez	\$117.21
482997	03/20/2025	Open	Zachary Dunagan	\$210.25
482998	03/20/2025	Open	2NDNATURE, LLC	\$45,141.75
482999	03/20/2025	Open	4Leaf Inc	\$5,557.80
483000	03/20/2025	Open	Ace Hardware	\$66.61
483001	03/20/2025	Open	Acme Car Wash (William Pierce Inc)	\$2,294.18
483002	03/20/2025	Open	Adriana Robles	\$180.00
483003	03/20/2025	Open	Advanced Uniforms Dust Control & Linen LLC dba Adv	\$66.68
483004	03/20/2025	Open	Agile Occupational Medicine PC	\$7,565.00
483005	03/20/2025	Open	Alco Water	\$1,590.68
483006	03/20/2025	Open	Amazon.Com	\$1,717.14
483007	03/20/2025	Open	American Supply Company	\$4,764.51
483008	03/20/2025	Open	Ana Rueda De Vidales dba JAV Language Solutions	\$360.00
483009	03/20/2025	Open	Analgesic Services Inc	\$566.08
483010	03/20/2025	Open	AutoZone West Inc	\$546.14
483011	03/20/2025	Open	BFS Landscape Architects	\$23,735.06
483012	03/20/2025	Open	Brook Joiner Walsh ada Brooklyn Joiner dba Joiner	\$6,000.00
483013	03/20/2025	Open	California Water Service	\$1,679.16
483014	03/20/2025	Open	CDW Government LLC	\$2,904.40
483015	03/20/2025	Open	Central Coast Systems Inc	\$105.00
483016	03/20/2025	Open	CHISPA dba Soledad Townhouses	\$1,966.00
483017	03/20/2025	Open	Cintas	\$53.34
483018	03/20/2025	Open	Civica Law Group, APC	\$15,109.17
483019	03/20/2025	Open	Clifton Smith	\$4,843.75
483020	03/20/2025	Open	Coalition of Homeless Services Providers	\$4,377.38
483021	03/20/2025	Open	Coast Automotive Warehouse Inc	\$180.84
483022	03/20/2025	Open	Comcast (Business)	\$573.13
483023	03/20/2025	Open	Comcast (Business)	\$167.31
483024	03/20/2025	Open	Commercial Truck Company	\$1,053.96
483025	03/20/2025	Open	Community Human Services	\$212,593.50
483026	03/20/2025	Open	Consolidated Electrical Distributors, Inc.	\$87.48
483027	03/20/2025	Open	Copymat	\$740.88

City of Salinas

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Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
483028	03/20/2025	Open	CSC Of Salinas	\$235.48
483029	03/20/2025	Open	Department Of Justice	\$635.00
483030	03/20/2025	Open	Direct TV LLC	\$99.24
483031	03/20/2025	Open	East Bay Tire Company	\$832.93
483032	03/20/2025	Open	EBSCO Industries, Inc dba EBSCO, EBSCO Information	\$2,048.35
483033	03/20/2025	Open	Engie Services U.S. Inc.	\$7,592.00
483034	03/20/2025	Open	Environmental Systems, Inc of Northern California	\$17,617.50
483035	03/20/2025	Open	Epicus Group LLC	\$28,120.00
483036	03/20/2025	Open	Eric Ruloph	\$150.00
483037	03/20/2025	Open	Fastenal Company	\$928.08
483038	03/20/2025	Open	First Alarm Security & Patrol Inc dba An Allied Un	\$1,630.48
483039	03/20/2025	Open	G2Solutions, Inc	\$380.00
483040	03/20/2025	Open	Genuine Parts Company dba NAPA Auto Parts	\$1,842.57
483041	03/20/2025	Open	Gleason's Salinas RV, Inc.	\$1,070.31
483042	03/20/2025	Open	Golden State Truck and Trailer Repair	\$16,725.90
483043	03/20/2025	Open	Granite Construction Company	\$2,765.28
483044	03/20/2025	Open	Granite Rock Co	\$5,381.06
483045	03/20/2025	Open	Green Rubber Kennedy Ag	\$253.82
483046	03/20/2025	Open	Griffin Structures, Inc	\$7,655.44
483047	03/20/2025	Open	Heather A Hardee dba Hardee Polygraph Services	\$1,500.00
483048	03/20/2025	Open	Hinderliter De Llamas and Associates	\$3,004.17
483049	03/20/2025	Open	Homer T Hayward Lumber Co dba Hayward Lumber	\$455.48
483050	03/20/2025	Open	Ingram Book Company	\$737.32
483051	03/20/2025	Open	Interactive Data, LLC dba IDI	\$143.00
483052	03/20/2025	Open	Interstate Battery System Inc	\$1,252.94
483053	03/20/2025	Open	Jesse And Evan Inc dba La Plaza Bakery	\$206.00
483054	03/20/2025	Open	Johnson Associates	\$10,146.04
483055	03/20/2025	Open	Jon D Stocker	\$3,240.36
483056	03/20/2025	Open	Jose Luis Corral dba Salinas Pizza	\$94.92
483057	03/20/2025	Open	Kimball Midwest	\$1,047.05
483058	03/20/2025	Open	Kimley Horn And Assoc Inc	\$7,365.00
483059	03/20/2025	Open	Kurt Ashley dba Secure Solutions	\$8,140.00
483060	03/20/2025	Open	Lawson Products, Inc	\$531.64
483061	03/20/2025	Open	LAZ Karp Associates, LLC	\$41,104.08
483062	03/20/2025	Open	Leon De Asis	\$2,000.00
483063	03/20/2025	Open	Life Assist	\$1,060.00
483064	03/20/2025	Open	Mid-Peninsula New Communities, Inc	\$547.80
483065	03/20/2025	Open	Midwest Tape, LLC dba Midwest Tape	\$446.16
483066	03/20/2025	Open	Mike Signs	\$284.05
483067	03/20/2025	Open	Monterey County Tax Collector	\$3,621.86
483068	03/20/2025	Open	Monterey County Tax Collector	\$1,046.84

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Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
483069	03/20/2025	Open	Monterey One Water	\$218.16
483070	03/20/2025	Open	Monterey One Water	\$145.44
483071	03/20/2025	Open	Monterey Sanitary Supply Inc Altius Medical	\$215.09
483072	03/20/2025	Open	MP Express, Inc	\$1,984.36
483073	03/20/2025	Open	Municipal Maintenance Equipment dba MME	\$1,662.77
483074	03/20/2025	Open	Municipal Resource Group LLC	\$2,062.50
483075	03/20/2025	Open	My Chevrolet	\$74.29
483076	03/20/2025	Open	National Council for Community Development dba Gro	\$5,833.33
483077	03/20/2025	Open	National Plant Services, Inc	\$112,814.40
483078	03/20/2025	Open	Natividad Medical Center	\$248.00
483079	03/20/2025	Open	Nearmap US, Inc	\$63,340.50
483080	03/20/2025	Open	O'Reilly Auto Parts	\$332.71
483081	03/20/2025	Open	Office Depot Business Service Division	\$741.70
483082	03/20/2025	Open	One Workplace L Ferrari, LLC dba Peninsula Busines	\$11,415.47
483083	03/20/2025	Open	Pacific Gas and Electric Company	\$168,554.13
483084	03/20/2025	Open	Pacific Gas and Electric Company	\$279.48
483085	03/20/2025	Open	Pacific Gas and Electric Company	\$151.02
483086	03/20/2025	Open	Pacific Gas and Electric Company	\$3,277.39
483087	03/20/2025	Open	Pacific Gas and Electric Company	\$99.74
483088	03/20/2025	Open	Pacific Gas and Electric Company	\$71.32
483089	03/20/2025	Open	Pacific Gas and Electric Company	\$92.11
483090	03/20/2025	Open	Pacific Gas and Electric Company	\$87.49
483091	03/20/2025	Open	PARS Retirement Services	\$736.91
483092	03/20/2025	Open	Platinum Auto Glass LLC	\$437.93
483093	03/20/2025	Open	Professional Police Supply, Inc dba Adamson Police	\$7,243.28
483094	03/20/2025	Open	Pure Water	\$27.25
483095	03/20/2025	Open	Quality Water Enterprises Inc dba Culligan Water	\$46.12
483096	03/20/2025	Open	Quality Water Enterprises Inc dba Culligan Water	\$28.96
483097	03/20/2025	Open	R3 Consulting Group, Inc.	\$19,000.00
483098	03/20/2025	Open	Raul Lozano dba ASAP Signs & Printing	\$608.74
483099	03/20/2025	Open	Raul Lozano dba ASAP Signs & Printing	\$255.48
483100	03/20/2025	Open	Republic Services of Salinas	\$647.20
483101	03/20/2025	Open	Ruth Maria Milla-Leon dba Andersen's Lock & Safe	\$102.37
483102	03/20/2025	Open	Ryan Keating	\$4,653.29
483103	03/20/2025	Open	Safety-Kleen Systems, Inc.	\$262.00
483104	03/20/2025	Open	Salinas Police Activities League	\$250.00
483105	03/20/2025	Open	Salinas Valley Solid Waste Authority	\$1,022.37
483106	03/20/2025	Open	Salsbury Industries, Inc	\$7,855.08
483107	03/20/2025	Open	Same Day Shred	\$60.00
483108	03/20/2025	Open	San Lorenzo Lumber	\$1,216.10
483109	03/20/2025	Open	Save The Whales	\$55,316.79

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Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
Check				
483110	03/20/2025	Open	Smart and Final Iris	\$252.00
483111	03/20/2025	Open	Smith and Enright Landscaping	\$69,779.67
483112	03/20/2025	Open	State of California Controller's Office	\$2,995.52
483113	03/20/2025	Open	Stommel Inc dba Lehr	\$5,793.99
483114	03/20/2025	Open	Sturdy Oil Company	\$13,968.30
483115	03/20/2025	Open	Sustainovation LLC	\$4,290.00
483116	03/20/2025	Open	Target Pest Control	\$130.00
483117	03/20/2025	Open	TEF Architecture & Interior Design, Inc dba TEF De	\$47,010.00
483118	03/20/2025	Open	The Bakery Station LLC	\$629.69
483119	03/20/2025	Open	The Sherwin-Williams Co	\$2,700.40
483120	03/20/2025	Open	Third Heaven Landscape	\$493.00
483121	03/20/2025	Open	Thomson-West/Barclays	\$347.69
483122	03/20/2025	Open	Tri County Fire Protection	\$163.30
483123	03/20/2025	Open	Tyler Business Forms	\$302.45
483124	03/20/2025	Open	U.S. Bank National Association ND	\$37,863.97
483125	03/20/2025	Open	United Parcel Service	\$38.88
483126	03/20/2025	Open	USA Towing	\$95.00
483127	03/20/2025	Open	V & S Auto Care, Inc. dba One Stop Auto Care	\$76.75
483128	03/20/2025	Open	Valley Health Associates	\$5,104.77
483129	03/20/2025	Open	Vals Plumbing and Heating Inc	\$296.37
483130	03/20/2025	Open	Vegetable Growers Supply Company	\$98.31
483131	03/20/2025	Open	Verizon Wireless	\$575.34
483132	03/20/2025	Open	Verizon Wireless	\$538.09
483133	03/20/2025	Open	Verizon Wireless	\$932.15
483134	03/20/2025	Open	Verizon Wireless	\$572.45
483135	03/20/2025	Open	Verizon Wireless	\$2,275.51
483136	03/20/2025	Open	Verizon Wireless	\$1,716.62
483137	03/20/2025	Open	Verizon Wireless	\$8,882.04
483138	03/20/2025	Open	Verizon Wireless	\$1,085.19
483139	03/20/2025	Open	Verizon Wireless	\$6,058.62
483140	03/20/2025	Open	Vestis Group, Inc dba Vestis Services, LLC	\$76.84
483141	03/20/2025	Open	W W Grainger Inc	\$699.74
483142	03/20/2025	Open	Wallace Group A California Corporation	\$64,088.42
483143	03/20/2025	Open	Walmart c/o Capitol One	\$76.59
483144	03/20/2025	Open	WCAF, LLC dba Watsonville Ford	\$469.69
483145	03/20/2025	Open	WCDJR LLC dba Watsonville Chrysler Dodge Jeep Ram	\$8,507.03
483146	03/20/2025	Open	Western Truck Fabrication Inc	\$7,517.25
483147	03/20/2025	Open	Willdan Financial Services	\$2,460.00
483148	03/20/2025	Open	Worldpac	\$1,207.75
483149	03/20/2025	Open	Christopher Ryan Brooks	\$3,934.61
483150	03/20/2025	Open	County of Santa Clara	\$145.04

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Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
483151	03/20/2025	Open	Janet Ortega	\$65.00
483152	03/27/2025	Open	Christopher Knapp	\$1,064.48
483153	03/27/2025	Open	Jared Reyes	\$302.50
483154	03/27/2025	Open	Luis Dorantes	\$302.50
483155	03/27/2025	Open	2NDNATURE, LLC	\$4,997.00
483156	03/27/2025	Open	Ace Hardware	\$191.20
483157	03/27/2025	Open	Adriana Robles	\$300.00
483158	03/27/2025	Open	Advanced Uniforms Dust Control & Linen LLC dba Adv	\$1,926.70
483159	03/27/2025	Open	Alameda Electrical Distributors	\$23.28
483160	03/27/2025	Open	Alco Water	\$2,614.14
483161	03/27/2025	Open	Alco Water	\$5,381.89
483162	03/27/2025	Open	Alhambra and Sierra Spring DS Waters of America LP	\$254.30
483163	03/27/2025	Open	Alhambra and Sierra Spring DS Waters of America LP	\$217.84
483164	03/27/2025	Open	Alhambra and Sierra Spring DS Waters of America LP	\$10.99
483165	03/27/2025	Open	All Pets Hospital	\$1,156.66
483166	03/27/2025	Open	Amazon.Com	\$1,958.39
483167	03/27/2025	Open	American Public Works Assoc	\$245.00
483168	03/27/2025	Open	American Supply Company	\$1,289.90
483169	03/27/2025	Open	American Textile and Supply Inc	\$1,231.29
483170	03/27/2025	Open	Amsoil Inc	\$1,676.34
483171	03/27/2025	Open	AT and T	\$33,622.25
483172	03/27/2025	Open	AT and T	\$35,078.93
483173	03/27/2025	Open	AT and T	\$156.28
483174	03/27/2025	Open	Atlas Organics CU11, LLC	\$37,974.00
483175	03/27/2025	Open	AutoZone West Inc	\$43.70
483176	03/27/2025	Open	B&N Motors, LLC dba Toyota Salinas	\$32,825.18
483177	03/27/2025	Open	Bauer Compressors Inc	\$45.44
483178	03/27/2025	Open	Bella Bean Clean Inc dba Molly Maid of Monterey Co	\$1,170.00
483179	03/27/2025	Open	Bella Bean Clean Inc dba Molly Maid of Monterey Co	\$1,040.00
483180	03/27/2025	Open	California Coast Uniform Company Inc	\$479.38
483181	03/27/2025	Open	California Water Service	\$83.62
483182	03/27/2025	Open	California Water Service	\$267.60
483183	03/27/2025	Open	California Water Service	\$35.38
483184	03/27/2025	Open	California Water Service	\$500.05
483185	03/27/2025	Open	California Water Service	\$39.36
483186	03/27/2025	Open	California Water Service	\$40.00
483187	03/27/2025	Open	Cappo Management XXXIV dba Freeway Toyota of Hanfo	\$43,947.28
483188	03/27/2025	Open	Carl Warren & Company, LLC	\$11,982.49
483189	03/27/2025	Open	Carlos Pimentel	\$360.46
483190	03/27/2025	Open	Carollo Engineers, Inc	\$636.25
483191	03/27/2025	Open	Catholic Charities of the Diocese of Monterey	\$21,207.12

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Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
483192	03/27/2025	Open	CDW Government LLC	\$1,012.64
483193	03/27/2025	Open	Cintas	\$3,589.82
483194	03/27/2025	Open	CivicPlus, LLC dba Archive Social LLC	\$10,067.40
483195	03/27/2025	Open	Coast Automotive Warehouse Inc	\$516.26
483196	03/27/2025	Open	Comcast (Business)	\$638.66
483197	03/27/2025	Open	Comcast (Business)	\$58.57
483198	03/27/2025	Open	Community Homeless Solutions	\$165,300.56
483199	03/27/2025	Open	CONCERN	\$760.00
483200	03/27/2025	Open	Condor Security Of America Inc	\$5,325.15
483201	03/27/2025	Open	Consolidated Electrical Distributors, Inc.	\$600.42
483202	03/27/2025	Open	Copymat	\$667.65
483203	03/27/2025	Open	CorVel Corporation Inc dba CorVel Enterprise Compa	\$18,595.83
483204	03/27/2025	Open	County of Monterey Information Technology Dept	\$22,134.18
483205	03/27/2025	Open	Cristina Gonzales Petty Cash Custodian	\$40.00
483206	03/27/2025	Open	CSC Of Salinas	\$10.11
483207	03/27/2025	Open	CSG Consultants	\$645.00
483208	03/27/2025	Open	Dataflow Business Systems Inc	\$613.45
483209	03/27/2025	Open	David Smith	\$250.00
483210	03/27/2025	Open	Devin Kile	\$208.89
483211	03/27/2025	Open	Devon McCauley Petty Cash Custodian	\$362.50
483212	03/27/2025	Open	Don Chapin Inc	\$1,380.13
483213	03/27/2025	Open	Downtown Streets, Inc	\$63,598.87
483214	03/27/2025	Open	East Bay Tire Company	\$12,699.55
483215	03/27/2025	Open	Economic & Planning Systems, Inc.	\$19,162.50
483216	03/27/2025	Open	Eden Council for Hope and Opportunity	\$6,342.62
483217	03/27/2025	Open	Edges Electrical Group, LLC	\$219.73
483218	03/27/2025	Open	EMC Planning Group Inc	\$1,175.58
483219	03/27/2025	Open	Evident	\$705.88
483220	03/27/2025	Open	Fastenal Company	\$1,619.85
483221	03/27/2025	Open	Filemon Bobadilla	\$336.00
483222	03/27/2025	Open	First Alarm	\$339.27
483223	03/27/2025	Open	First Alarm Security & Patrol Inc dba An Allied Un	\$5,131.19
483224	03/27/2025	Open	GovernmentJobs.com dba NEOGOV	\$4,423.62
483225	03/27/2025	Open	Granite Construction Company	\$2,642.13
483226	03/27/2025	Open	Granite Rock Co	\$2,753.64
483227	03/27/2025	Open	Green Rubber Kennedy Ag	\$4,965.56
483228	03/27/2025	Open	Harris and Associates	\$12,100.00
483229	03/27/2025	Open	HD Supply White Cap Construction Supply	\$264.57
483230	03/27/2025	Open	Hope Services	\$3,105.00
483231	03/27/2025	Open	HROD, Inc dba MMO Partners	\$4,500.00
483232	03/27/2025	Open	Ingram Book Company	\$2,305.78

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Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
483233	03/27/2025	Open	Interstate Battery System Inc	\$707.76
483234	03/27/2025	Open	J R Fencing	\$27,585.00
483235	03/27/2025	Open	Jehonadab Santos	\$1,000.00
483236	03/27/2025	Open	Jesse And Evan Inc dba La Plaza Bakery	\$131.25
483237	03/27/2025	Open	Kanco Inc. / Mighty Auto Parts	\$257.21
483238	03/27/2025	Open	Kimball Midwest	\$1,886.79
483239	03/27/2025	Open	Kimley Horn And Assoc Inc	\$110,125.51
483240	03/27/2025	Open	Kurt Ashley dba Secure Solutions	\$3,267.60
483241	03/27/2025	Open	LAZ Karp Associates, LLC	\$38,833.10
483242	03/27/2025	Open	Lisa Marie Vetter dba Tour de force Speakers	\$1,000.00
483243	03/27/2025	Open	Luis Rodriguez	\$1,000.00
483244	03/27/2025	Open	M3 Environmental Consulting	\$5,235.00
483245	03/27/2025	Open	Martin's Irrigation Supply, Inc	\$4,753.51
483246	03/27/2025	Open	Matthew G Norton Co dba NWB Salinas LLC	\$422.00
483247	03/27/2025	Open	MCSI Water Systems Management	\$994.50
483248	03/27/2025	Open	Midwest Tape, LLC dba Midwest Tape	\$15,277.91
483249	03/27/2025	Open	Mike Signs	\$284.05
483250	03/27/2025	Open	Mission Communications, LLC	\$6,141.96
483251	03/27/2025	Open	MMSOFT Design Limited	\$8,136.53
483252	03/27/2025	Open	MNS Engineers, Inc	\$2,310.00
483253	03/27/2025	Open	Monterey County The Herald	\$232.64
483254	03/27/2025	Open	Monterey County Weekly	\$297.00
483255	03/27/2025	Open	Monterey One Water	\$72.72
483256	03/27/2025	Open	MP Express, Inc	\$4,321.63
483257	03/27/2025	Open	My Jeep	\$1,269.42
483258	03/27/2025	Open	Nixon-Egli Equipment Company	\$491.93
483259	03/27/2025	Open	Office Depot Business Service Division	\$1,100.19
483260	03/27/2025	Open	Omega Industrial Supply Inc	\$3,692.88
483261	03/27/2025	Open	Pacific Gas and Electric Company	\$8.30
483262	03/27/2025	Open	Pacific Gas and Electric Company	\$8.25
483263	03/27/2025	Open	Pacific Gas and Electric Company	\$158.75
483264	03/27/2025	Open	Pacific Gas and Electric Company	\$107.68
483265	03/27/2025	Open	Pacific Gas and Electric Company	\$550.24
483266	03/27/2025	Open	Pacific Gas and Electric Company	\$121.09
483267	03/27/2025	Open	Pacific Gas and Electric Company	\$70.85
483268	03/27/2025	Open	Pacific Gas and Electric Company	\$8.62
483269	03/27/2025	Open	Pacific Gas and Electric Company	\$560.68
483270	03/27/2025	Open	Pacific Gas and Electric Company	\$8.22
483271	03/27/2025	Open	Pacific Gas and Electric Company	\$8.22
483272	03/27/2025	Open	Place Works Inc	\$13,776.39
483273	03/27/2025	Open	Protel Communications, Inc dba Protelesis Corporat	\$153.35

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Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
Check				
483274	03/27/2025	Open	Pure Water	\$14.75
483275	03/27/2025	Open	Quadient Finance USA, Inc dba NeoFunds/TotalFunds	\$1,742.53
483276	03/27/2025	Open	Quality Water Enterprises Inc dba Culligan Water	\$168.92
483277	03/27/2025	Open	Quality Water Enterprises Inc dba Culligan Water	\$115.29
483278	03/27/2025	Open	RDO Equipment Company	\$386.97
483279	03/27/2025	Open	Refrigeration Supplies Distributor	\$126.04
483280	03/27/2025	Open	Rexel USA, Inc dba Platt Electric Supply	\$3,737.44
483281	03/27/2025	Open	RRM Design Group, A California Corp dba RRM Design	\$23,407.96
483282	03/27/2025	Open	San Lorenzo Lumber	\$416.57
483283	03/27/2025	Open	Scott's PPE and Recon	\$70.37
483284	03/27/2025	Open	Sentry Alarm System	\$882.00
483285	03/27/2025	Open	Shaw HR Consulting Inc	\$7,135.50
483286	03/27/2025	Open	Signa LLC	\$147.49
483287	03/27/2025	Open	Smith and Enright Landscaping	\$60,833.50
483288	03/27/2025	Open	South Bay Regional Public Safety	\$7,366.00
483289	03/27/2025	Open	State Water Resource Control Board	\$2,572.93
483290	03/27/2025	Open	Sturdy Oil Company	\$971.13
483291	03/27/2025	Open	SWA Group Inc	\$37,843.39
483292	03/27/2025	Open	Target Pest Control	\$669.00
483293	03/27/2025	Open	The Bank Of New York Mellon	\$1,500.00
483294	03/27/2025	Open	The Code Group, Inc dba VCA Code/VCA Green	\$2,697.50
483295	03/27/2025	Open	The Sherwin-Williams Co	\$2,989.78
483296	03/27/2025	Open	Transportation Agency for MOCO - TAMC	\$31,158.22
483297	03/27/2025	Open	Tri County Fire Protection	\$300.00
483298	03/27/2025	Open	U.S. Bank National Association ND	\$15,747.36
483299	03/27/2025	Open	United Parcel Service	\$51.64
483300	03/27/2025	Open	United Site Services	\$375.10
483301	03/27/2025	Open	Valley Health Associates	\$7,461.66
483302	03/27/2025	Open	Valley Saw Shop	\$3,423.12
483303	03/27/2025	Open	Verizon Wireless	\$40.01
483304	03/27/2025	Open	Voyager	\$812.38
483305	03/27/2025	Open	W W Grainger Inc	\$14,181.50
483306	03/27/2025	Open	W&M Marketing Group Inc dba B-Imprinted Branding	\$260.24
483307	03/27/2025	Open	Wallace Group A California Corporation	\$731.00
483308	03/27/2025	Open	Walmart c/o Capitol One	\$343.70
483309	03/27/2025	Open	WCAF, LLC dba Watsonville Ford	\$9,946.25
483310	03/27/2025	Open	WCDJR LLC dba Watsonville Chrysler Dodge Jeep Ram	\$271.82
483311	03/27/2025	Open	Worldpac	\$337.91
Type Check Totals:				\$2,435,086.39
General Account - General Account Totals				



City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
www.cityofsalinas.org

Legislation Text

File #: ID#25-137, Version: 1

Financial Claims

Approve financial claims report.

City of Salinas

Payment Register

From Payment Date: 4/2/2025 - To Payment Date: 4/14/2025

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
483312	04/03/2025	Open	Anthony Avila	\$171.99
483313	04/03/2025	Open	Devin Kile	\$422.00
483314	04/03/2025	Open	Jeffrey Alford	\$263.50
483315	04/03/2025	Open	Joshua Marmolejo	\$422.00
483316	04/03/2025	Open	Kyle Pletzke	\$422.00
483317	04/03/2025	Open	Patrick McBrian	\$422.00
483318	04/03/2025	Open	South Bay Regional Public Safety	\$151.00
483319	04/03/2025	Open	Vanessa Valle-Avila	\$345.00
483320	04/03/2025	Open	4 Imprint	\$890.31
483321	04/03/2025	Open	Ace Hardware	\$114.64
483322	04/03/2025	Open	Advanced Uniforms Dust Control & Linen LLC dba Adv	\$1,057.19
483323	04/03/2025	Open	Alameda Electrical Distributors	\$58.36
483324	04/03/2025	Open	Alco Water	\$8,124.10
483325	04/03/2025	Open	Alco Water	\$28.14
483326	04/03/2025	Open	Alhambra and Sierra Spring DS Waters of America LP	\$280.31
483327	04/03/2025	Open	All Pets Hospital	\$680.29
483328	04/03/2025	Open	All Safe Security Alarm	\$890.00
483329	04/03/2025	Open	Alpha	\$75.38
483330	04/03/2025	Open	Amazon.Com	\$1,002.42
483331	04/03/2025	Open	American Supply Company	\$2,672.96
483332	04/03/2025	Open	Andrew McLaughlin	\$100.00
483333	04/03/2025	Open	Andrew T Stein DbA ParkInk	\$806.77
483334	04/03/2025	Open	APWA National Headquarters	\$4,298.00
483335	04/03/2025	Open	Association of California Airports	\$325.00
483336	04/03/2025	Open	AT&T Mobility	\$698.72
483337	04/03/2025	Open	AT&T Mobility	\$242.12
483338	04/03/2025	Open	AT&T Mobility	\$43.98
483339	04/03/2025	Open	Bear Electrical Solutions Inc	\$74,700.00
483340	04/03/2025	Open	Beatriz E Trujillo Ortega dba Tru Translations	\$218.50
483341	04/03/2025	Open	BrightView Landscape Services, Inc	\$1,588.84
483342	04/03/2025	Open	Bruce Bush	\$100.00
483343	04/03/2025	Open	Bryan Cupak	\$100.00
483344	04/03/2025	Open	California Water Service	\$39.36
483345	04/03/2025	Open	California Water Service	\$307.06
483346	04/03/2025	Open	California Water Service	\$282.94
483347	04/03/2025	Open	California Water Service	\$282.94
483348	04/03/2025	Open	California Water Service	\$296.86
483349	04/03/2025	Open	California Water Service	\$1,453.58
483350	04/03/2025	Open	California Water Service	\$267.60
483351	04/03/2025	Open	Carollo Engineers, Inc	\$697.50
483352	04/03/2025	Open	CDW Government LLC	\$4,244.09

City of Salinas

Payment Register

From Payment Date: 4/2/2025 - To Payment Date: 4/14/2025

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
483353	04/03/2025	Open	Chris Lane	\$100.00
483354	04/03/2025	Open	Cintas	\$282.55
483355	04/03/2025	Open	City Clerks Association of California	\$250.00
483356	04/03/2025	Open	Clifton Smith	\$4,843.75
483357	04/03/2025	Open	Coast Automotive Warehouse Inc	\$46.93
483358	04/03/2025	Open	Coastwide Environmental	\$18,002.50
483359	04/03/2025	Open	Comcast	\$2,670.68
483360	04/03/2025	Open	Commercial Truck Company	\$1,319.79
483361	04/03/2025	Open	Consolidated Electrical Distributors, Inc.	\$881.49
483362	04/03/2025	Open	Copymat	\$288.97
483363	04/03/2025	Open	County of Monterey Information Technology Dept	\$5,104.00
483364	04/03/2025	Open	Cristina Gonzales Petty Cash Custodian	\$52.00
483365	04/03/2025	Open	CSG Consultants	\$840.00
483366	04/03/2025	Open	Dana Cornelison	\$100.00
483367	04/03/2025	Open	Daniel David Green	\$100.00
483368	04/03/2025	Open	Dave Shaw	\$100.00
483369	04/03/2025	Open	David L Crabill	\$100.00
483370	04/03/2025	Open	David Poulin	\$100.00
483371	04/03/2025	Open	Department Of Justice	\$531.00
483372	04/03/2025	Open	Don Chapin Inc	\$315.00
483373	04/03/2025	Open	Downtown Streets, Inc	\$7,645.64
483374	04/03/2025	Open	E2 Consulting Engineers, Inc	\$32,666.75
483375	04/03/2025	Open	East Bay Tire Company	\$629.28
483376	04/03/2025	Open	Edward Lauderdale	\$300.00
483377	04/03/2025	Open	Fastenal Company	\$1,484.93
483378	04/03/2025	Open	Fed Ex	\$47.08
483379	04/03/2025	Open	Ferguson Holdings, Inc dba Ferguson Waterworks	\$369.02
483380	04/03/2025	Open	First Alarm	\$2,414.34
483381	04/03/2025	Open	First Alarm Security & Patrol Inc dba An Allied Un	\$1,710.82
483382	04/03/2025	Open	Fresno Oxygen & Welding Suppliers, Inc.	\$130.06
483383	04/03/2025	Open	Genuine Parts Company dba NAPA Auto Parts	\$783.30
483384	04/03/2025	Open	Granite Construction Company	\$5,037.31
483385	04/03/2025	Open	Granite Rock Co	\$1,999.08
483386	04/03/2025	Open	Green Valley Industrial Supply	\$268.69
483387	04/03/2025	Open	HD Supply White Cap Construction Supply	\$83.97
483388	04/03/2025	Open	Heath Johnson	\$100.00
483389	04/03/2025	Open	Hector Cortez	\$100.00
483390	04/03/2025	Open	Henry Gomez	\$100.00
483391	04/03/2025	Open	Homer T Hayward Lumber Co dba Hayward Lumber	\$53.56
483392	04/03/2025	Open	Hope Services	\$3,195.00
483393	04/03/2025	Open	Housing Authority of the County of Monterey	\$390.00

City of Salinas

Payment Register

From Payment Date: 4/2/2025 - To Payment Date: 4/14/2025

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
483394	04/03/2025	Open	Housing Authority of the County of Monterey	\$2,308.00
483395	04/03/2025	Open	Hydro Turf	\$346.54
483396	04/03/2025	Open	Ingram Book Company	\$260.97
483397	04/03/2025	Open	Interstate Battery System Inc	\$149.05
483398	04/03/2025	Open	Iteris Inc	\$6,245.28
483399	04/03/2025	Open	Jacqueline Pacelli	\$100.00
483400	04/03/2025	Open	James Knowlton	\$100.00
483401	04/03/2025	Open	Jeffrey D. Premo dba Premo Roofing Company	\$45,187.80
483402	04/03/2025	Open	Jesse And Evan Inc dba La Plaza Bakery	\$389.80
483403	04/03/2025	Open	Jesse Pinon	\$100.00
483404	04/03/2025	Open	JJR Construction Inc	\$7,179.15
483405	04/03/2025	Open	John Wider	\$100.00
483406	04/03/2025	Open	Johnson Associates	\$213.44
483407	04/03/2025	Open	Jose Adrian Garcia Ramos dba Shredding Source Solu	\$270.00
483408	04/03/2025	Open	Joshua Lynd	\$100.00
483409	04/03/2025	Open	Karla's Janitorial & Suppliers, LLC	\$3,050.00
483410	04/03/2025	Open	Keith Emery	\$100.00
483411	04/03/2025	Open	Kenneth Schwener	\$400.00
483412	04/03/2025	Open	Kevin Orepeza	\$2,220.00
483413	04/03/2025	Open	Kevin Skinner	\$400.00
483414	04/03/2025	Open	Kona Ice of Monterey & Salinas	\$600.00
483415	04/03/2025	Open	Kronos Incorporated	\$320.00
483416	04/03/2025	Open	Leslie Hernandez Petty Cash Custodian	\$99.67
483417	04/03/2025	Open	Matthew G Norton Co dba NWB Salinas LLC	\$247.00
483418	04/03/2025	Open	Maze & Associates	\$24,700.00
483419	04/03/2025	Open	Meyers and Nave	\$14,346.00
483420	04/03/2025	Open	Michael Groves	\$100.00
483421	04/03/2025	Open	Midwest Tape, LLC dba Midwest Tape	\$128.62
483422	04/03/2025	Open	Monterey County Health Department	\$2,052.00
483423	04/03/2025	Open	Monterey County The Herald	\$767.77
483424	04/03/2025	Open	Monterey County Weekly	\$594.00
483425	04/03/2025	Open	My Chevrolet	\$1,069.04
483426	04/03/2025	Open	My Jeep	\$269.20
483427	04/03/2025	Open	National Council for Community Development dba Gro	\$6,437.50
483428	04/03/2025	Open	North American Catholic Educational Programming Fo	\$66.00
483429	04/03/2025	Open	Office Depot Business Service Division	\$747.90
483430	04/03/2025	Open	One Workplace L Ferrari, LLC dba Peninsula Busines	\$992.67
483431	04/03/2025	Open	Oscar Dydasco	\$100.00
483432	04/03/2025	Open	Pacific Gas and Electric Company	\$5,000.00
483433	04/03/2025	Open	Pacific Gas and Electric Company	\$1,069.34
483434	04/03/2025	Open	Pacific Gas and Electric Company	\$1,208.45

City of Salinas

Payment Register

From Payment Date: 4/2/2025 - To Payment Date: 4/14/2025

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
483435	04/03/2025	Open	Pacific Gas and Electric Company	\$19,250.92
483436	04/03/2025	Open	Pacific Gas and Electric Company	\$117.28
483437	04/03/2025	Open	Pacific Gas and Electric Company	\$2,679.19
483438	04/03/2025	Open	Pacific Gas and Electric Company	\$1,743.07
483439	04/03/2025	Open	Pacific Gas and Electric Company	\$256.53
483440	04/03/2025	Open	Pacific Gas and Electric Company	\$233.56
483441	04/03/2025	Open	Pacific Gas and Electric Company	\$26.58
483442	04/03/2025	Open	Pacific Gas and Electric Company	\$106.31
483443	04/03/2025	Open	Pacific Gas and Electric Company	\$124.38
483444	04/03/2025	Open	Pacific Gas and Electric Company	\$108.00
483445	04/03/2025	Open	Pacific Gas and Electric Company	\$146.36
483446	04/03/2025	Open	Pacific Gas and Electric Company	\$970.69
483447	04/03/2025	Open	Pedro C Estrada Db a Estrada Janitorial Service	\$61,600.00
483448	04/03/2025	Open	PLM Lender Services Inc	\$431.25
483449	04/03/2025	Open	Premier Builders, Inc.	\$508,289.70
483450	04/03/2025	Open	Quality Water Enterprises Inc dba Culligan Water	\$99.91
483451	04/03/2025	Open	Raul Lozano dba ASAP Signs & Printing	\$138.20
483452	04/03/2025	Open	Raul Lozano dba ASAP Signs & Printing	\$80.79
483453	04/03/2025	Open	Refrigeration Supplies Distributor	\$669.29
483454	04/03/2025	Open	Rexel USA, Inc dba Platt Electric Supply	\$1,696.39
483455	04/03/2025	Open	Richard Maldonado	\$100.00
483456	04/03/2025	Open	Robert Flynn	\$100.00
483457	04/03/2025	Open	Rodolfo Guerrero Jimenez	\$125.00
483458	04/03/2025	Open	Russell Auria Pest Control Services	\$170.00
483459	04/03/2025	Open	Ryan Keating	\$4,653.29
483460	04/03/2025	Open	S & L Investments dba Salinas Valley ProSquad	\$9,684.93
483461	04/03/2025	Open	Salinas Valley Ford Inc	\$205.00
483462	04/03/2025	Open	San Lorenzo Lumber	\$842.23
483463	04/03/2025	Open	SASE Company, LLC	\$432.65
483464	04/03/2025	Open	Saul Ramirez Morales Authorized Matco Tools Dist.	\$290.52
483465	04/03/2025	Open	Scott Houchin	\$100.00
483466	04/03/2025	Open	Scott Myhre	\$100.00
483467	04/03/2025	Open	Shannon Bryant	\$100.00
483468	04/03/2025	Open	Sierra Pacific Sports	\$2,825.00
483469	04/03/2025	Open	Simon Jimenez	\$100.00
483470	04/03/2025	Open	Smith and Enright Landscaping	\$51,279.67
483471	04/03/2025	Open	Stanley Cooper	\$100.00
483472	04/03/2025	Open	Star Sanitation Services	\$163.24
483473	04/03/2025	Open	Steven Criste	\$1,000.00
483474	04/03/2025	Open	Stommel Inc dba Lehr	\$236.53
483475	04/03/2025	Open	Suthided Livingston	\$100.00

City of Salinas

Payment Register

From Payment Date: 4/2/2025 - To Payment Date: 4/14/2025

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
483476	04/03/2025	Open	Suzanne Cottle-Gavalla	\$100.00
483477	04/03/2025	Open	Target Pest Control	\$330.00
483478	04/03/2025	Open	Tehama Golf Club LLC	\$400.00
483479	04/03/2025	Open	Terry Gerhardstein	\$100.00
483480	04/03/2025	Open	The Sherwin-Williams Co	\$55.89
483481	04/03/2025	Open	Tim Watson	\$100.00
483482	04/03/2025	Open	Todd Swinscoe	\$100.00
483483	04/03/2025	Open	Toxic Substances Control, CA Department of	\$554.57
483484	04/03/2025	Open	Traffic Patterns, LLC	\$4,440.00
483485	04/03/2025	Open	Tri County Fire Protection	\$128.00
483486	04/03/2025	Open	U.S. Bank National Association dba U.S. Bank Equip	\$344.98
483487	04/03/2025	Open	U.S. Bank National Association ND	\$3,298.15
483488	04/03/2025	Open	Uline, Inc	\$539.54
483489	04/03/2025	Open	United Parcel Service	\$57.44
483490	04/03/2025	Open	Valley Fabrication Inc	\$103.08
483491	04/03/2025	Open	Venissa Rosa Petty Cash Custodian	\$61.39
483492	04/03/2025	Open	W W Grainger Inc	\$2,719.73
483493	04/03/2025	Open	Walmart c/o Capitol One	\$201.17
483494	04/03/2025	Open	WCAF, LLC dba Watsonville Ford	\$263.05
483495	04/03/2025	Open	WCDJR LLC dba Watsonville Chrysler Dodge Jeep Ram	\$8,084.36
483496	04/03/2025	Open	West Coast Arborists Inc	\$77,520.00
483497	04/03/2025	Open	Worldpac	\$1,304.01
483498	04/03/2025	Open	Zoro Tools, Inc dba Zoro	\$310.16
483499	04/03/2025	Open	Crystal Lane Martin	\$23.95
483501	04/10/2025	Open	Alexis Uribe	\$191.80
483502	04/10/2025	Open	Christopher Knapp	\$140.25
483503	04/10/2025	Open	Ivan Zarate	\$24.00
483504	04/10/2025	Open	Robert Asamoto	\$140.25
483505	04/10/2025	Open	Steven Criste	\$140.25
483506	04/10/2025	Open	2NDNATURE, LLC	\$63,942.54
483507	04/10/2025	Open	4Leaf Inc	\$1,320.00
483508	04/10/2025	Open	72 Hour LLC dba Chevrolet of Watsonville/National	\$557.86
483509	04/10/2025	Open	Alco Water	\$3,242.47
483510	04/10/2025	Open	Amazon.Com	\$1,950.43
483511	04/10/2025	Open	Ana Rueda De Vidales dba JAV Language Solutions	\$1,618.20
483512	04/10/2025	Open	Assured Aggregates Company Inc	\$1,489.02
483513	04/10/2025	Open	AT and T	\$16,640.52
483514	04/10/2025	Open	AT and T	\$166.28
483515	04/10/2025	Open	AT and T	\$35,078.93
483516	04/10/2025	Open	B&N Motors, LLC dba Toyota Salinas	\$361.11
483517	04/10/2025	Open	BrightView Landscape Services, Inc	\$11,668.28

City of Salinas

Payment Register

From Payment Date: 4/2/2025 - To Payment Date: 4/14/2025

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
483518	04/10/2025	Open	Brook Joiner Walsh ada Brooklyn Joiner dba Joiner	\$6,000.00
483519	04/10/2025	Open	California Water Service	\$35,567.82
483520	04/10/2025	Open	California Water Service	\$74.31
483521	04/10/2025	Open	California Water Service	\$403.56
483522	04/10/2025	Open	California Water Service	\$287.57
483523	04/10/2025	Open	California Water Service	\$293.92
483524	04/10/2025	Open	California Water Service	\$267.60
483525	04/10/2025	Open	California Water Service	\$679.88
483526	04/10/2025	Open	California Water Service	\$74.31
483527	04/10/2025	Open	Canon Financial Services Inc	\$659.18
483528	04/10/2025	Open	Canon Solutions America Inc	\$215.35
483529	04/10/2025	Open	Carter Enterprises Group Inc dba Pavement Rehab Co	\$134,178.08
483530	04/10/2025	Open	Cintas	\$2,931.84
483531	04/10/2025	Open	Coast Automotive Warehouse Inc	\$131.97
483532	04/10/2025	Open	Comcast (Business)	\$167.31
483533	04/10/2025	Open	Comcast (Business)	\$365.31
483534	04/10/2025	Open	Consolidated Electrical Distributors, Inc.	\$261.95
483535	04/10/2025	Open	CSDIAI	\$75.00
483536	04/10/2025	Open	Customs by Aaron, LLC	\$24,909.00
483537	04/10/2025	Open	David E. Ramos, MD, Inc	\$8,088.00
483538	04/10/2025	Open	DGDG 22, LLC dba Salinas Honda	\$46,336.80
483539	04/10/2025	Open	Dianna Garcia	\$2,000.00
483540	04/10/2025	Open	Don Chapin Inc	\$525.00
483541	04/10/2025	Open	Earth Systems Pacific	\$29,437.60
483542	04/10/2025	Open	Edges Electrical Group, LLC	\$4,243.41
483543	04/10/2025	Open	Enterprise Holdings, Inc dba EAN Services LLC	\$735.38
483544	04/10/2025	Open	Environmental Systems, Inc of Northern California	\$1,502.50
483545	04/10/2025	Open	Fastenal Company	\$252.37
483546	04/10/2025	Open	Fed Ex	\$8.95
483547	04/10/2025	Open	Felipe Vasquez dba 831 Heating, Inc	\$735.00
483548	04/10/2025	Open	First Alarm Security & Patrol Inc dba An Allied Un	\$1,806.32
483549	04/10/2025	Open	Genuine Parts Company dba NAPA Auto Parts	\$242.74
483550	04/10/2025	Open	Good Guard Security, Inc.	\$46,787.68
483551	04/10/2025	Open	Granicus LLC	\$10,234.49
483552	04/10/2025	Open	Granite Construction Company	\$6,814.27
483553	04/10/2025	Open	Granite Rock Co	\$9,570.58
483554	04/10/2025	Open	Granite Rock Co	\$326,789.13
483555	04/10/2025	Open	Green Rubber Kennedy Ag	\$55.07
483556	04/10/2025	Open	Grimco, Inc	\$735.56
483557	04/10/2025	Open	Hero Industries Inc	\$5,876.75
483558	04/10/2025	Open	Hexordia LLC	\$1,140.01

City of Salinas

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Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
483559	04/10/2025	Open	Hydro Turf	\$85.98
483560	04/10/2025	Open	Ingram Book Company	\$3,116.97
483561	04/10/2025	Open	Interim Inc	\$6,006.73
483562	04/10/2025	Open	Interstate Battery System Inc	\$298.10
483563	04/10/2025	Open	Jahaira Paola Navarro dba Dance Into Fitness with	\$133.25
483564	04/10/2025	Open	John E Arriaga DbA J.E.A. and Associates	\$13,500.00
483565	04/10/2025	Open	JT Hose & Fittings	\$42.30
483566	04/10/2025	Open	Kimball Midwest	\$805.06
483567	04/10/2025	Open	Kurt Ashley dba Secure Solutions	\$1,618.40
483568	04/10/2025	Open	Lakeshore Learning Materials	\$211.18
483569	04/10/2025	Open	Martin's Irrigation Supply, Inc	\$4,194.76
483570	04/10/2025	Open	Maze & Associates	\$25,400.00
483571	04/10/2025	Open	Midwest Tape, LLC dba Midwest Tape	\$283.14
483572	04/10/2025	Open	MNS Engineers, Inc	\$158,473.40
483573	04/10/2025	Open	Monterey One Water	\$66,534.16
483574	04/10/2025	Open	Monterey One Water	\$727.20
483575	04/10/2025	Open	Monterey Sanitary Supply Inc Altius Medical	\$4,101.68
483576	04/10/2025	Open	Monterra Ranch Of Monterey Home Owner's Associatio	\$495.00
483577	04/10/2025	Open	Most Dependable Fountains	\$5,213.00
483578	04/10/2025	Open	My Chevrolet	\$307.30
483579	04/10/2025	Open	My Jeep	\$269.20
483580	04/10/2025	Open	National Testing Network, Inc.	\$2,000.00
483581	04/10/2025	Open	NPG of Monterey-Salinas CA LLC dba KION NION KMUV	\$4,200.00
483582	04/10/2025	Open	O'Reilly Auto Parts	\$36.80
483583	04/10/2025	Open	Office Depot Business Service Division	\$460.56
483584	04/10/2025	Open	OverDrive, Inc.	\$15,000.00
483585	04/10/2025	Open	Pacific Gas and Electric Company	\$128.97
483586	04/10/2025	Open	Pacific Gas and Electric Company	\$10.10
483587	04/10/2025	Open	Pacific Gas and Electric Company	\$750.53
483588	04/10/2025	Open	Pacific Gas and Electric Company	\$187.81
483589	04/10/2025	Open	Pacific Gas and Electric Company	\$116.92
483590	04/10/2025	Open	Pacific Gas and Electric Company	\$4,248.45
483591	04/10/2025	Open	Pacific Gas and Electric Company	\$123.92
483592	04/10/2025	Open	Pacific Gas and Electric Company	\$110.40
483593	04/10/2025	Open	Pacific Gas and Electric Company	\$182.29
483594	04/10/2025	Open	Pacific Gas and Electric Company	\$124.46
483595	04/10/2025	Open	Petsmart	\$216.78
483596	04/10/2025	Open	Pure Water	\$344.25
483597	04/10/2025	Open	Quality Water Enterprises Inc dba Culligan Water	\$47.75
483598	04/10/2025	Open	Republic Services of Salinas	\$1,604.16
483599	04/10/2025	Open	Reworld Holding Corp fka Covanta Holding Corp	\$1,391.01

City of Salinas

Payment Register

From Payment Date: 4/2/2025 - To Payment Date: 4/14/2025

Number	Date	Status	Payee Name	Transaction Amount
General Account - General Account				
<u>Check</u>				
483600	04/10/2025	Open	Rexel USA, Inc dba Platt Electric Supply	\$140.71
483601	04/10/2025	Open	S & L Investments dba Salinas Valley ProSquad	\$178.06
483602	04/10/2025	Open	Safety-Kleen Systems, Inc.	\$3,586.07
483603	04/10/2025	Open	Salvador Perezchica dba Valley Trophies, Inc.	\$205.97
483604	04/10/2025	Open	San Lorenzo Lumber	\$752.59
483605	04/10/2025	Open	SettlementOne Screening Corporation dba PeopleFact	\$13.57
483606	04/10/2025	Open	Shawn Miguel Russell dba Russell Investigations	\$2,782.60
483607	04/10/2025	Open	Signa LLC	\$4,497.56
483608	04/10/2025	Open	Smith and Enright Landscaping	\$58,740.41
483609	04/10/2025	Open	Stommel Inc dba Lehr	\$3,460.65
483610	04/10/2025	Open	Target Pest Control	\$434.00
483611	04/10/2025	Open	The Ed Jones Company, Incorporated	\$4,781.35
483612	04/10/2025	Open	The Sherwin-Williams Co	\$275.42
483613	04/10/2025	Open	Third Heaven Landscape	\$883.00
483614	04/10/2025	Open	Tiffanys Body Shop	\$27,855.51
483615	04/10/2025	Open	Tint Shop Corp	\$1,850.00
483616	04/10/2025	Open	Tri County Fire Protection	\$110.00
483617	04/10/2025	Open	Tripepi Smith and Associates, Inc	\$1,108.75
483618	04/10/2025	Open	U.S. Bank National Association ND	\$13,434.41
483619	04/10/2025	Open	Uline, Inc	\$3,155.23
483620	04/10/2025	Open	United Parcel Service	\$72.57
483621	04/10/2025	Open	USA Towing	\$125.00
483622	04/10/2025	Open	Valley Fabrication Inc	\$6,519.77
483623	04/10/2025	Open	Venissa Rosa Petty Cash Custodian	\$74.14
483624	04/10/2025	Open	Verizon Wireless	\$1,085.19
483625	04/10/2025	Open	Verizon Wireless	\$3,218.61
483626	04/10/2025	Open	Verizon Wireless	\$6,082.04
483627	04/10/2025	Open	Verizon Wireless	\$6,721.24
483628	04/10/2025	Open	Vestis Group, Inc dba Vestis Services, LLC	\$38.42
483629	04/10/2025	Open	W W Grainger Inc	\$57.34
483630	04/10/2025	Open	Wallace Group A California Corporation	\$83,002.03
483631	04/10/2025	Open	Walmart c/o Capitol One	\$453.33
483632	04/10/2025	Open	WCAF, LLC dba Watsonville Ford	\$257.41
Type Check Totals:				\$2,517,064.74
General Account - General Account Totals				



Legislation Text

File #: ID#25-079, Version: 1

Sewer System Management Plan (SSMP) - Industrial Waste Collection System

Approve a Resolution accepting and certifying the Sewer System Management Plan (SSMP) for the Industrial Waste Collection System as required by the State Water Resources Control Board.



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: April 22, 2025

DEPARTMENT: PUBLIC WORKS, WASTEWATER DIVISION

FROM: DAVID JACOBS, PUBLIC WORKS DIRECTOR

BY: GARY GABRIEL, WASTEWATER MANAGER

TITLE: SEWER SYSTEM MANAGEMENT PLAN (SSMP)
INDUSTRIAL WASTE COLLECTION SYSTEM

RECOMMENDED MOTION:

A motion to accept and certify the Sewer System Management Plan (SSMP) for the Industrial Waste Collection System as required by the State Water Resources Control Board.

EXECUTIVE SUMMARY:

The SSMP is a document that describes the activities that the City uses to manage its wastewater collection system effectively. The intent of the SSMP, as required by the Waste Discharge Requirements (WDR), is to implement a formalized criteria and procedure for design and construction, rehabilitation, operation, and maintenance of the City's industrial wastewater collection system.

BACKGROUND:

On December 6, 2022, pursuant to its authority under California Water Code 13263, The State Water Resources Control Board (SWRCB) adopted the Statewide Waste Discharge Requirements General Order for Wastewater Collection Systems Order No. 2022-0103.

The intent of the Statewide Waste Discharge Requirements General Order ("General Order") is to protect the water quality in the State and prevent public nuisance associated with sewer overflows (spills) and to provide a consistent, statewide regulatory approach to address sanitary sewer overflows (spills). The General Order requires public agencies that own or operate sanitary sewer systems to develop and implement sewer system management plans and report all sanitary sewer spills to the State Water Board's online California Integrated Water Quality System (CIWQS) Sanitary Sewer System Database.

On January 13, 2024, the City contracted with Wallace group to perform the Industrial Waste Sewer System Management Plan (SSMP) update at a cost of \$11,670. The SSMP includes 11

elements of regulatory goals that the City follows to comply with state regulations. The 11 elements include:

1. Goals, Regulatory Context, Asset Overview and Schedule
2. Organization
3. Legal Authority – For ensuring compliance
4. Operation and Maintenance Program
5. Design and Performance Provisions
6. Spill Emergency Response Plan
7. Pipe Blockage Control Program
8. System Evaluation, Capacity Assurance and Capital Improvement Plan
9. Monitoring, Measurement, and Program Modifications
10. Sewer System Management Plan Program Audits
11. Communication Program

The SSMP update was satisfactorily completed by Wallace Group and City Staff on March 28, 2025, and is ready to be submitted to the State Water Resource Control Board (SWRCB). The Industrial Waste Sewer System Management Plan update includes revisions to the City’s current SSMP to comply with reporting requirements to the State. Updates included are to Element 6, Spill Emergency Response Plan, an addition of a spill category 4 which is for spills under 50 gallons. Element 7, Pipe Blockage Control Program, previously referenced Fats, Oils, and Grease as contributing factors to sewer spills now also includes roots and disposable wipes as additional pipe blocking sources. Element 10, Sewer System Management Plan Program Audits, prior version had a 5-year plan renewal date is now a 6-year plan renewal date. Also under this element, audits were previously 2-year reviews and are now 3-year reviews.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

No

STRATEGIC PLAN INITIATIVE:

The requested Council action directly relates to Council’s Strategic Plans or Goals of providing “Well Planned City and Excellent Infrastructure” as well as “Safe, Livable Community”. By adopting the Sewer System Management Plan. The city will continue to maintain all aspects of the Industrial Waste System reducing the risk of potential accidental discharges.

DEPARTMENTAL COORDINATION:

The Wastewater Division in conjunction with Public Work Engineering utilized Wallace Group to update the current SSMP to meet Regulation Standards. Both Divisions reviewed and approved of the updated SSMP.

FISCAL AND SUSTAINABILITY IMPACT:

Fund	Appropriation	Appropriation Name	Total Appropriation	Amount for recommendation	FY 24-25 Operating Budget Page	Last Budget Action (Date, Resolution)*
6200	50.5441-63.5900	Outside services- Other professional	\$270,000	\$11,670	377	6/11/24, 22979

* The FY 24-25 Adopted Budget was adopted on June 11, 2024.

Sufficient funding has been secured from the operating budget to perform the required update to the SSMP.

ATTACHMENTS:

Resolution
SSMP Plan and Related Attachments
Wallace Group Agreement

RESOLUTION NO. _____ (N.C.S.)

**RESOLUTION OF THE COUNCIL OF THE CITY OF SALINAS ACCEPTING AND
CERTIFYING THE CITY OF SALINAS SEWER SYSTEM MANAGEMENT PLAN
INDUSTRIAL WASTE COLLECTION SYSTEM**

WHEREAS, the State Water Resources Control Board enacted Board Order No. 2022-0103-DWQ on December 6, 2022, establishing Waste Discharge requirements for all public agencies that own or operate sewer systems greater than one mile in length that collect or convey untreated wastewater to publicly owned treatment facility; and

WHEREAS, the Waste Discharge Requirements (WDR) requires agencies to prepare and governing boards to adopt, Sewer System Management Plans with specific Elements at least every 6 years; and

WHEREAS, the necessary updates to the Sewer System Management Plan have now been prepared and are ready for City Council Consideration.

NOW, THEREFORE, BE IT RESOLVED that the Salinas City Council hereby approves this Resolution accepting and certifying the Sewer System Management Plan Industrial Waste Collection System as required by the State Water Resources Control Board.

PASSED AND APPROVED this 22 April 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Dennis Donohue, Mayor

ATTEST:

Patricia M. Barajas, City Clerk

January 10, 2025

Gary Gabriel
City of Salinas
426 Work Street
Salinas, California 93901

Subject: City of Salinas 2025 Industrial SSMP Update

Dear Mr. Gabriel:

Wallace Group appreciates the opportunity to provide you with our proposal for Water Resources services for the above-referenced project. Based on our discussion, the following Scope of Services has been prepared for your consideration:

SCOPE OF SERVICES

Task 1: Project Management & Meetings

This task includes coordination of project activities, including scheduling and budget controls, Client coordination, quality control, and other related project management activities.

Task 2: SSMP Update

Task Understanding: The State Water Resources Control Board (SWRCB) established Statewide General Wastewater Discharge Requirements (GWDR) for Sanitary Sewer Systems, Orders No. 2006-0003-DWQ and revised Monitoring and Reporting Program WQ 2013-0058-EXEC, which required all public entities that own or operate sanitary sewer systems greater than one mile in length in California to create, implement, and maintain a SSMP. Recently adopted WDR Order No. 2022-0103-DWQ requires all agencies to develop and update their SSMP as described below:

WDR Order No. 2022-0103-DWQ:

To facilitate adequate local funding and management of its sanitary sewer system(s), the Enrollee shall develop and implement an updated Sewer System Management Plan. The scale and complexity of the Sewer System Management Plan, and specific elements of the Plan, must match the size, scale and complexity of the Enrollee's sanitary sewer system(s). The Sewer System Management Plan must address, at minimum, the required Plan elements in Attachment D (Sewer System Management Plan - Required Elements) of this General Order. To be effective, the Sewer System Management Plan must include procedures for the management, operation, and maintenance of the sanitary sewer system(s). The procedures must: (1) incorporate the prioritization of system repairs and maintenance to proactively prevent spills, and (2) address the implementation of current standard industry practices through available equipment, technologies, and strategies.

Wallace Group will update each of the eleven (11) elements of the City's SSMP. Wallace Group Staff will work collaboratively with City staff to develop the SSMP and to obtain any additional materials and documentation necessary for completion. The SSMP will be formatted to clearly identify sections and sub-sections of document to applicable GWDRs.



CIVIL AND
TRANSPORTATION
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CONSTRUCTION
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PUBLIC WORKS
ADMINISTRATION

SURVEYING /
GIS SOLUTIONS

WATER RESOURCES

WALLACE GROUP
A California Corporation

612 CLARION CT
SAN LUIS OBISPO
CALIFORNIA 93401

T 805 544-4011
F 805 544-4294

www.wallacegroup.us



Appendices with reference materials will be included for each Element of the SSMP as applicable. The table below summarizes the scope of the recommended update:

City of Salinas Industrial SSMP Update Summary: Order WQ 2022-0103-DWQ

SSMP Requirement 2022 GWDR Attachment D	Wallace Group Recommended Management Plan Updates
i. Goal & Introduction	<p>The goal of the Sewer System Management Plan (Plan) is to provide a plan and schedule to:</p> <ul style="list-style-type: none"> (1) properly manage, operate, and maintain all parts of the Enrollee's sanitary sewer system, (2) reduce and prevent spills, and (3) contain and mitigate spills that do occur. <p>The Plan will include a narrative Introduction section that discusses the following items:</p> <ul style="list-style-type: none"> o Regulatory Context o SSMP Update Schedule o Sewer System Asset Overview
ii. Organization	<p>Update organization charts, organizational lines of authority and identification of responsibilities for management and implementation of SSMP. Update Spill Chain of Communication for compliance with 2023 Notification, Monitoring, Reporting & Recordkeeping (NMR&R) requirements.</p>
iii. Legal Authority	<p>Update this section to clearly identify the Municipal Codes and Ordinances that give the City the Legal Authority to manage the sewer collection system and comply with WDR mandates.</p>
iv. Operation and Maintenance Program	<p>Update this section to reflect current practices and planned activities. Include the following:</p> <ul style="list-style-type: none"> o Map of Sewer System including all assets and method for RWQCB to access map (assumed City will supply map) o Map of Stormwater Collection and Conveyance System and method for RWQCB to access map (assumed City will supply map) o Discussion of Preventative Operation and Maintenance Program and Data Collection System in accordance with new WDRs o Update Templates to document routine O&M: line cleaning, manhole inspection, lift station operations o Development and discussion of Training Program o Development of Sewer System Equipment Inventory, identifying critical replacement and spare parts <p>Include system-specific procedures in its Sewer System Management Plan to proactively prioritize:</p> <ul style="list-style-type: none"> o operation and maintenance, o condition assessments, and o repair and rehabilitation, to address ongoing system resilience <p>Discussion of how the City will maintain a means to manage all necessary revenues and expenditures related to the sanitary sewer system and allocate necessary resources to the SSMP for:</p> <ul style="list-style-type: none"> o Compliance with the General Order



	<ul style="list-style-type: none"> o Full implementation of the SSMP o System Operations, Maintenance and Repairs o Spill Response
v. Design and Performance Provisions	Update this section to identify the Public Works Design Standards and Testing Requirements the City will follow. Incorporate these documents into appendices or in links.
vi. Spill Emergency Response Plan (SERP)	Update SERP for compliance with 2022 WDRs and NMR&R requirements. (SERP will be summarized in the SSMP - physical SERP document is a separate document from SSMP for staff use in the field)
vii. Sewer Blockage Control Program	<p>Update and document City plans and procedures to proactively control; FOG, roots, rags and debris in the sewer system per requirements in WDR: Based on the results of the A2024 Audit Report, there are no current sources of pipe blocking materials within the industrial system. The level of effort for this Element is planned to be limited to the following:</p> <ul style="list-style-type: none"> o The legal authority to prohibit discharges to the system and identify measures to prevent spills and blockages; o An identification of sanitary sewer system sections subject to fats, oils, and grease blockages and establishment of a cleaning schedule for each section o Implementation of source control measures for all sources of fats, oils, and grease reaching the sanitary sewer system for each section identified above.
viii. System Evaluation and Capacity Assurance and Capital Improvements	<p>The Plan will include procedures and activities as identified in the new WDRs for:</p> <ul style="list-style-type: none"> o Routine evaluation and assessment of system conditions; o Capacity assessment and design criteria; o Prioritization of corrective actions; and o A capital improvement plan (to be provided by City) <p>This Element will be based on existing plans and assessments conducted by the City.</p> <p>Additional criteria included in the 2022 WDRs requires consideration of risk assessments, environmental factors, climate change, etc.. which are listed in Element 8 subsections a, b, c, & d and will be included in this Element of the updated SSMP.</p> <p>The City must implement capital improvements to provide adequate hydraulic capacity to:</p> <ul style="list-style-type: none"> o Meet or exceed the design criteria as defined in the Enrollee's System Evaluation and Capacity Assurance element of its Sewer System Management Plan; and o Prevent system capacity-related spills, and adverse impacts to the treatment efficiency of downstream wastewater treatment facilities.
ix. Monitoring, Measurement, and Program Modifications	<p>Update this Element with Adaptive Management strategies that addresses Plan- implementation effectiveness and the steps for necessary Plan improvement, including:</p> <ul style="list-style-type: none"> o Maintaining relevant information, including audit findings, to establish and prioritize appropriate Plan activities; o Monitoring the implementation and measuring the effectiveness of each Plan Element; o Assessing the success of the preventive operation and



	<p>maintenance activities;</p> <ul style="list-style-type: none"> o Updating Plan procedures and activities, as appropriate, based on results of monitoring and performance evaluations; and o Identifying and illustrating spill trends, including spill frequency, locations and estimated volumes.
x. SSMP Program Audits	Update this Element to include internal audit procedures for the City to comply with section 5.4 (Sewer System Management Plan Audits) of the General Order.
xi. Communication Program	<p>Develop a plan and schedule to communicate with:</p> <p>The public for:</p> <ul style="list-style-type: none"> o Spills and discharges resulting in closures of public areas, or that enter a source of drinking water, and o The development, implementation, and update of its Plan, including opportunities for public input to Plan implementation and updates. <p>Owners/operators of systems that connect into the Enrollee's system, including satellite systems, for:</p> <ul style="list-style-type: none"> o System operation, maintenance, and capital improvement-related activities.

Wallace Group anticipates a maximum of two (2) 2-hour meetings with City Staff to develop and finalize the SSMP.

Deliverables:

- SSMP one (1) electronic copy in Word and PDF
- Up to two (2) meetings with City staff are anticipated to complete final SSMP

SCHEDULE

The SSMP is due to be uploaded to CIWQS by May 2, 2025.

- Wallace Group will work with City staff to develop a draft by March 10, 2025.
- All comments received from the City by March 18, 2025.
- A final SSMP will be provided to the City by April 1, 2025.

TO BE PROVIDED BY THE CLIENT

- All sewer system data as requested

PROJECT FEES

Wallace Group will perform the services denoted in Task 1 through Task 3 of the proposed Scope of Services in accordance with the attached Schedule of Fees (Exhibit A). These services will be invoiced monthly on an accrued cost basis, and our total fees, including reimbursables will be estimated to be \$11,670 based on the scope of work selected by the City. Costs will not exceed the selected amount without receiving written authorization from the Client.

Salinas Project Fee Summary

Project Task	Fee Estimate
Task 1 - Project Management & Meetings	\$1480
Task 2 - SSMP Updates	\$9,990
SSMP Related Reimbursables: travel, reproductions, etc.	\$200
TOTAL	\$11,670



At your request, additional services to the Scope of Services will be performed by Wallace Group following the signature of our Contract Amendment or the initiation of a new contract.

TERMS AND CONDITIONS

In order to convey a clear understanding of the matters related to our mutual responsibilities regarding this proposal, the City of Salinas Agreement for Professional Services dated January 10, 2023 is considered a part of our proposal agreement. If this proposal meets with your approval, please sign where indicated and return to our office and/or prepare a Purchase Order, which will serve as our notice-to-proceed.

We want to thank you for this opportunity to present our proposal for regulatory compliance services. If you would like to discuss this proposal in greater detail, please feel free to contact me.

Sincerely,

WALLACE GROUP, a California Corporation TERMS AND CONDITIONS ACCEPTED:

Bill Callahan
Senior Environmental Compliance Specialist
612 Clarion Court
San Luis Obispo
California 93401
T 805 544-4011
F 805 544-4294
www.wallacegroup.us

Signature
Printed Name Gary Gabriel
Title Wastewater Manager
Date 1/13/24

Attachments
JMR: PP25-8345, 2025, std
Exhibit A

THIS PROPOSAL IS VALID FOR 60 DAYS FROM THE DATE OF THIS DOCUMENT.

Exhibit A
Standard Billing Rates



Public Works Administration Services:

Project Analyst I - IV	\$125/\$135/\$145/\$155
Senior Project Analyst I - III	\$160/\$165/\$170
Senior Environmental Compliance Specialist I - III	\$175/\$180/\$185

Support Services:

Office Assistant	\$120
Project Assistant I - III.....	\$130/\$135/\$145

Right to Revisions:

Wallace Group reserves the right to revise our standard billing rates on an annual basis, personnel classifications may be added as necessary.

Additional Professional Services:

Fees for expert witness preparation, testimony, court appearances, or depositions will be billed at the rate of \$400 an hour. If required to meet schedule requests, overtime on a project will be billed at 1.5 times the employee's typical hourly rate.

Direct Expenses:

Direct expenses will be invoiced to the client and a handling charge of 15% may be added. Sample direct expenses include, but are not limited to the following:

- travel expenses
- delivery/copy services
- sub-consultant services
- mileage (per IRS rates)
- agency fees
- other direct expenses

Invoicing and Interest Charges:

Invoices are submitted monthly on an accrued cost basis. A finance charge of 1.5% per month may be assessed on all balances that are thirty days past due.



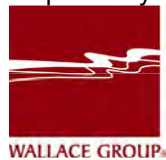
City of Salinas

Sewer System Management Plan Industrial Wastewater System

Revision 2 – May 2025

WDID: 3SSO11522

Prepared By:





City of Salinas

SEWER SYSTEM MANAGEMENT PLAN

Industrial Wastewater System

Revision 2

WDID: 3SSO11522

May 2025

The Sewer System Management Plan, Revision 2 was created with the assistance of the following City of Salinas and Wallace Group Staff:

City of Salinas Staff

Gary Gabriel, Wastewater Manager

Ray Lerma, Wastewater Supervisor

Wallace Group Staff

Bill Callahan, Senior Environmental Compliance Specialist

CERTIFICATION STATEMENT

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Gary Gabriel

Gary Gabriel
Wastewater Manager / LRO

SSMP – REVISION RECORD

City of Salinas Industrial System SSMP has undergone the following revisions:

Revision No.	Revision Date	Description of Revisions	Revision Completed By	Revision Approved By
0	2016	The City developed an initial Sewer System Management Plan (SSMP) to address the requirements of the 2006 Sanitary Sewer System (SSS) Orders issued by the State Water Resources Control Board (SWRCB).	1 st SSMP City Staff	City Wastewater Division Manager and City Council
1	November 2022	The SSMP was updated based on the findings of the 2022 SSMP Audit.	City Staff and Wallace Group	City Wastewater Division Manager and City Council
2	May 2025	The SSMP was updated based on the findings of the 2024 SSMP Audit and for compliance with the 2022 WDRs	City Staff and Wallace Group	City Wastewater Division Manager and City Council

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Acronyms and Abbreviations

SSMP Update and Adoption Record

Introduction

- Section 0.1 – Requirement Background
- Section 0.2 – Introduction & Executive Summary

Element 1 – Goals, Regulatory Context, Asset Overview and Schedule

- Section 1.1 – Regulatory Requirement
- Section 1.2 – Sanitary Sewer System Goals
- Section 1.3 – Regulatory Context and Schedule for Audits and Updates
- Section 1.4 – System Asset Overview and Service Area

Element 2 – Organization

- Section 2.1 – Regulatory Requirements
- Section 2.2 – Responsible and Authorized Representatives
- Section 2.3 – SSMP Program Implementation
- Section 2.4 – Chain of Communication for Responding to Sewer Spills

Element 3 – Legal Authority

- Section 3.1 – Regulatory Requirements
- Section 3.2 – SSMP Sanitary Sewer System Legal Authority

Element 4 – Operation and Maintenance Program

- Section 4.1 – Regulatory Requirements
- Section 4.2 – Collection System & Storm Drain Maps
- Section 4.3 – Preventative Maintenance Program
- Section 4.4 – Training

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- Section 4.5 – Equipment and Replacement Parts Inventory

Element 5 – Design and Performance Provisions

- Section 5.1 – Regulatory Requirements
- Section 5.2 – Design and Construction Standards and Specifications
- Section 5.3 – Inspection and Testing Procedures and Standards

Element 6 – Spill Emergency Response Plan

- Section 6.1 – Regulatory Requirements
- Section 6.2 – Initial Spill Notification Procedures
- Section 6.3 – Spill Response Program
- Section 6.4 – Spill Notification and Reporting Procedures
- Section 6.5 – SERP Training
- Section 6.6 – Spill Impact Mitigation Program
- Section 6.7 – Spill Coordination with Stormwater Management Agencies and Public Water Systems
- Section 6.8 – Post Spill Investigations

Element 7 – Pipe Blockage Control Program

- Section 7.1 – Regulatory Requirements
- Section 7.2 – Pipe Blockage Control Program Public Education and Outreach
- Section 7.3 – Determination that FOG Program is not Required
- Section 7.4 – Discharge Prohibition Legal Authority and Spill Prevention Measures
- Section 7.5 – High Maintenance Area Identification and Sewer Cleaning

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Element 8 – System Evaluation, Capacity Assurance and Capital Improvement Plan

- Section 8.1 – Regulatory Requirements
- Section 8.2 – System Evaluation
- Section 8.3 – Design Criteria
- Section 8.4 – Schedule and Funding for Capital Improvements
- Section 8.5 – Additional WDR Requirements

Element 9 – Monitoring, Measurement, and Program Modifications

- Section 9.1 – Regulatory Requirements
- Section 9.2 – Data Management
- Section 9.3 – Establishing and Prioritizing SSMP Activities
- Section 9.4 – Preventative Maintenance Program Assessment
- Section 9.5 – SSMP Updates
- Section 9.6 – Sewer Spill Trends

Element 10 – Sewer System Management Plan Program Audits

- Section 10.1 – Regulatory Requirements
- Section 10.2 – SSMP Program Audits

Element 11 – Communication Program

- Section 11.1 – Regulatory Requirements
- Section 11.2 – Communication Program
- Section 11.3 – Satellite & Tributary Systems

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Appendices

- Appendix 0A – PLACEHOLDER: Meeting Minutes Adopting SSMP, Revision 2
- Appendix 2A – City Organization Charts
- Appendix 2B – City Organization Chart Contact Information
- Appendix 4A – PLACEHOLDER: CCTV Analysis, CIP, Line Cleaning Schedule

ACRONYMS AND ABBREVIATIONS

BMP	Best Management Practices
CAP	Capacity Assessment Plan
Cal OES	California Office of Emergency Services
Cal/OSHA	California Division of Occupational Health and Safety
CCR	California Code of Regulations
CCTV	Closed Circuit Television
CDFW	California Department of Fish and Wildlife
CFR	Code of Federal Regulations
CIP	Capital Improvement Plan
CITY	City of Salinas
CIWQS	California Integrated Water Quality System
CPO	Chief Plant Operator
CWEA	California Water Environment Association
EHS	Environmental Health Services
ELAP	Environmental Laboratory Accreditation Program
ENROLLEE	City of Salinas
EPA	Environmental Protection Agency
FOG	Fats, Oils, and Grease
FSE	Food Services Establishment
HMA	High Maintenance Area
I/I	Inflow & Infiltration
IIPP	Injury and Illness Prevention Program
IWF	Industrial Waste Facility
LRO	Legally Responsible Official
mgd	Million Gallons per Day
MRP	Monitoring and Reporting Program (used in this SSMP to reference MRP in the Order WQ 2022-0103-DWQ)
SERP	Spill Emergency Response Plan
OES	Office of Emergency Services
O&M	Operation and Maintenance
OSHA	Occupational Safety and Health Administration

ACRONYMS AND ABBREVIATIONS

PLSD	Private Lateral Sewage Discharge
PM	Preventative Maintenance
PPE	Personal Protective Equipment
R&R	Rehabilitation and Replacement
RWQCB	Central Coast Regional Water Quality Control Board
SCADA	Supervisory Control and Data Acquisition
SECACIP	Sewer Evaluation, Capacity Assurance and Capital Improvements
SMP	Sewer Master Plan
SOP	Standard Operating Procedure
SSMP	Sewer System Management Plan
SPILL	Sanitary Sewer Spill
SSS	Sanitary Sewer System
SWRCB	State Water Resources Control Board
WDR	Waste Discharge Requirements (used in this SSMP to reference MRP in the Order WQ 2022-0103-DWQ)

INTRODUCTION

This Sewer System Management Plan (SSMP) six (6) year update was performed in compliance with the requirements of the State Water Resources Control Board (SWRCB) Statewide General Waste Discharge Requirements (WDR), Order No. 2022-0103-DWQ, which are available at the City Wastewater Division Office and on the State Water Resources Control Board website: https://www.waterboards.ca.gov/water_issues/programs/sso/.

0.1 Requirement Background

The WDRs require all public wastewater collection system agencies in California that own and operate sanitary sewer systems greater than one mile in length, which collect or convey untreated or partially treated wastewater to a publicly owned treatment facility, to develop, implement, and maintain a SSMP and report sanitary sewer spills (Spills) using the State's electronic reporting system, California Integrated Water Quality System (CIWQS).

The City of Salinas (City) SSMP includes the following eleven (11) Elements:

1. Goal
2. Organization
3. Legal Authority
4. Operation and Maintenance Program
5. Design and Performance Provisions
6. Spill Emergency Response Plan
7. Pipe Blockage Control Program
8. System Evaluation, Capacity Assurance and Capital Improvement Plan
9. Monitoring, Measurement, and Program Modifications
10. Sewer System Management Plan Program Audits
11. Communication Program

Each SSMP Element is prefaced with the associated WDR section and narrated with the City's policies and procedures, which address the respective SWRCB requirement.

EXECUTIVE SUMMARY

The State Water Resources Control Board's (SWRCB's) Statewide General Waste Discharge Requirements (WDR) for Sanitary Sewer Systems, Order No. 2022-0103-DWQ require the City of Salinas (City) to have and maintain a Sewer System Management Plan (SSMP), which provides a plan and schedule to properly manage, operate, and maintain all parts of the sanitary sewer system in order to help reduce and prevent sanitary sewer spills (Spills), as well as mitigate any Spills that do occur.

The SSMP includes the following eleven (11) Elements:

Goal

City Industrial System goals, which are included in the SSMP, are:

- Properly manage, operate, and maintain the wastewater collection system;
- Maintain design construction standards and specifications for the installation of new wastewater systems;
- Verify the wastewater collection system has adequate capacity to convey industrial wastewater during peak flows;
- Minimize the frequency of system overflows;
- Respond to system overflows quickly and mitigate the impact of the overflow;
- Provide training on a regular basis for staff in collection maintenance and operations;
- Develop a closed-circuit televising (CCTV) program for the industrial sewer collection system;
- Identify and prioritize structural deficiencies and implement short-term and long-term maintenance and rehabilitation actions to address each deficiency;
- Meet all applicable regulatory notification and reporting requirements; and
- Provide excellent customer service.

Organization

The Organization Element of the SSMP identifies City and Contract Staff, who are responsible for implementing the SSMP, responding to SSOs, and meeting sewer spill reporting requirements, and identifies the lines of authority of SSMP responsibilities and chains of communication for sewer spill response and reporting. The Legally Responsible Officials (LRO) are also designated in this SSMP Element in order to meet the SWRCB requirements for completing and certifying sewer spill reports in the SWRCB's online regulatory information database and tracking system, California Integrated Water Quality System (CIWQS).

Legal Authority

This SSMP Element outlines the City Municipal Code Chapters & Ordinances that provide the City with the legal authority to:

- a. Prevent illicit discharges into its sanitary sewer system from inflow and infiltration (I&I); unauthorized stormwater; chemical dumping; unauthorized debris; roots; fats, oils, and grease; and trash, including rags and other debris that may cause blockages;
- b. Collaborate with storm sewer agencies to coordinate emergency spill responses, ensure access to storm sewer systems during spill events, and prevent unintentional cross connections of sanitary sewer infrastructure to storm sewer infrastructure;
- c. Require that sewer system components and connections be properly designed and constructed;
- d. Ensure access for maintenance, inspection, and/or repairs for portions of the service lateral owned and/or operated by the Enrollee;
- e. Enforce any violation of its sewer ordinances, service agreements, or other legally binding procedures; and
- f. Obtain easement accessibility agreements for locations requiring sewer system operations and maintenance, as applicable.

Operation and Maintenance Program

City operation and maintenance of its collection system ensures that the system is kept in good working condition, and this SSMP Element outlines the work that is conducted to accomplish the optimal operation and maintenance of the City industrial collection system. This SSMP Element details a:

- a. Up-to-date maps of the sanitary sewer system, and procedures for maintaining and providing State and Regional Water Board staff access to the maps. The maps must show gravity line segments and manholes, pumping facilities, pressure pipes and valves, and applicable stormwater conveyance facilities within the sewer system service area boundaries.;
- b. A scheduling system and a data collection system for preventive operation and maintenance activities conducted by staff and contractors.
 - a. The scheduling system must include:
 - i. Inspection and maintenance activities;
 - ii. Higher-frequency inspections and maintenance of known problem areas, including areas with tree root problems;
 - iii. Regular visual and closed-circuit television (CCTV) inspections of manholes and sewer pipes.

The data collection system must document data from system inspection and maintenance activities, including system areas/components prone to root-intrusion potentially resulting in system backup and/or failure.

- c. In-house and external training provided on a regular basis for sanitary sewer system operations and maintenance staff and contractors. The training must cover:
 - i. The requirements of this General Order;
 - ii. The Enrollee's Spill Emergency Response Plan procedures and practice drills;
 - iii. Skilled estimation of spill volume for field operators; and
 - iv. Electronic CIWQS reporting procedures for staff submitting data.
- d. An inventory of sewer system equipment, including the identification of critical replacement and spare parts.

Design and Performance Provisions

The Design and Performance Provisions Element describes the standards and specifications for new construction, repair of the existing sanitary sewer system, and the inspection and testing of these items.

Spill Emergency Response Plan

The Spill Emergency Response Plan (SERP) contains the following information in order to protect public health and the environment in the event of a sewer spill:

- a. Notify primary responders, appropriate local officials, and appropriate regulatory agencies of a spill in a timely manner;
- b. Notify other potentially affected entities (for example, health agencies, water suppliers, etc.) of spills that potentially affect public health or reach waters of the State;
- c. Comply with the notification, monitoring and reporting requirements of this General Order, State law and regulations, and applicable Regional Water Board Orders;
- d. Ensure that appropriate staff and contractors implement the Spill Emergency Response Plan and are appropriately trained;
- e. Address emergency system operations, traffic control and other necessary response activities;
- f. Contain a spill and prevent/minimize discharge to waters of the State or any drainage conveyance system;
- g. Minimize and remediate public health impacts and adverse impacts on beneficial uses of waters of the State;
- h. Remove sewage from the drainage conveyance system;

- i. Clean the spill area and drainage conveyance system in a manner that does not inadvertently impact beneficial uses in the receiving waters;
- j. Implement technologies, practices, equipment, and interagency coordination to expedite spill containment and recovery;
- k. Implement pre-planned coordination and collaboration with storm drain agencies and other utility agencies/departments prior, during, and after a spill event;
- l. Conduct post-spill assessments of spill response activities;
- m. Document and report spill events as required in this General Order; and
- n. Annually, review and assess effectiveness of the Spill Emergency Response Plan, and update the Plan as needed.

Pipe Blockage Control Program

The goal of the Pipe Blockage Control Program is to reduce the amount of Pipe Blocking Materials such as Fats, Oils and Grease Wipes, Roots, etc... discharged to the sanitary sewer system. The City has determined that these items do not pose a problem within the Industrial Sewer Collection and Conveyance System and therefore is not required to meet additional regulatory requirements identified for this Element.

System Evaluation, Capacity Assurance, and Capital Improvement Plan

The City has conducted several studies of the Industrial System between 2001, 2008, and 2022 to assess the existing, near term and long-term capacity needs to safely convey wastewater to the Industrial Wastewater Treatment Plant. These analyses indicate that there is adequate capacity under existing conditions for the collection and conveyance system. In the near term. When discharges reach 2 mgd some improvements may be required , however additional analyses will be required to confirm capacity needs. Capacity needs for the long term will depend on the number and size of facilities connected in the future. The City has identified one area for capacity upgrades within the Industrial System. The Airport Boulevard Lift Station is planned to be upgraded in 2026 to address capacity deficiencies to meet existing and future flow additions upstream. An additional Vulnerability Assessment will be required to meet some of the additional (2022) requirements included in the WDRs.

Monitoring, Measurement, and Program Modifications

The City monitors the implementation of the SSMP Elements in order to measure the effectiveness of the City SSMP program in reducing sewer spills. This SSMP Element outlines the manner in which each SSMP Element is monitored and evaluated and the schedule with which the City completes this monitoring and evaluation.

Sewer System Management Plan Program Audits

The SSMP Program Audits Element outlines the audit process and identifies City Staff responsible for conducting or participating in SSMP Program Audits and generating the required SSMP Program Audit Report. SSMP Program Audits must occur at a minimum of every three (3) years and are required to evaluate the City SSMP Program, identify program deficiencies, and provide an improvement schedule based on the audit findings.

Communication Program

This SSMP Element describes the manner in which the City communicates the development, implementation, and performance of its SSMP with the public in order to provide them with the opportunity to provide input as the SSMP program is developed and implemented.

ELEMENT 1 - GOAL, REGULATORY CONTEXT, ASSET OVERVIEW AND SCHEDULE

The City of Salinas (City) has the following goals for the management and maintenance of the industrial sanitary sewer collection system. These goals provide focus for City Staff to continue high-quality work to operate and maintain City facilities and to implement improvements for management of the collection system to prevent sanitary sewer spills (Spills). The role of the SSMP in supporting these goals is discussed below.

These goals will be evaluated annually in Element 9: Monitoring, Measurement and Program Modification to assess the City's success in implementing and meeting the objectives of these goals.

1.1 Regulatory Requirement

WDR Order No. 2022-0103-DWQ Attachment D1 states:

The goal of the Sewer System Management Plan (Plan) is to provide a plan and schedule to: (1) properly manage, operate, and maintain all parts of the Enrollee's sanitary sewer system(s), (2) reduce and prevent spills, and (3) contain and mitigate spills that do occur.

1.2 Sanitary Sewer System Goals

The City seeks to provide high quality and reliable wastewater collection and conveyance for its residents and businesses.

City SSMP Goals:

- Properly manage, operate, and maintain the wastewater collection system;
- Maintain design construction standards and specifications for the installation of new wastewater systems;
- Verify the wastewater collection system has adequate capacity to convey industrial wastewater during peak flows;
- Minimize the frequency of system overflows;
- Respond to system overflows quickly and mitigate the impact of the overflow;
- Provide training on a regular basis for staff in collection maintenance and operations;
- Develop a closed-circuit televising (CCTV) program for the industrial sewer collection system;
- Identify and prioritize structural deficiencies and implement short-term and long-term maintenance and rehabilitation actions to address each deficiency;
- Meet all applicable regulatory notification and reporting requirements; and
- Provide excellent customer service.

1.3 Regulatory Context and Schedule for Audits and Updates

As required by Statewide Sanitary Sewer Systems General Order 2022-0103-DWQ, the SSMP contains several elements which are referenced in the table of contents that will help the City accomplish the goals mentioned in this element. The City is dedicated to implementing each Element of the SSMP and tracking any revisions that may be necessary as program implementation progresses. The current 2025 SSMP update was completed prior to the due date of *May 2, 2025*.

The City will begin their next SSMP Audit after *May 2, 2027*, Audit Period End Date with an identified Audit period of *May 2, 2024, through May 2, 2027*, for completion by *November 2, 2027*. The Audit will evaluate how the SSMP meets regulatory requirements, implementation of the SSMP, success of preventative maintenance program, and sewer spill trends. A plan and schedule will be developed for the correction of any deficiencies identified in the audit and any necessary updates or general plan changes that may be required.

The City will annually review and evaluate the SSMP, Preventative Maintenance Program, and Spill Trends to identify areas of their sewer operations that may need to be modified to comply with existing regulatory requirements and reduce the number of sewer spills occurring in a calendar year.

The SSMP 6-Year Update will begin on or before *January 2031* for completion, adoption and recertification by *May 2, 2031*.

In addition to the SSMP Update and SSMP Audit discussed above, the City has identified additional near-term compliance dates as required by General Order WQ-2022-0103-DWQ:

- Annual Report of Category 4 Non-Lateral Spills: *February 1st of each calendar year*
- Annual Report: *April 1st of each calendar year*
- Electronic Sanitary Sewer System Service Area Boundary Map: *December 31, 2025*

1.4 System Asset Overview and Service Area

The City of Salinas is incorporated as a charter City on March 4, 1874, and operates under the Council-Manager form of government. The City is governed by a six-member Council elected by districts for four-year alternating terms and a Mayor elected at large for a two-year term. The Council appoints the City Attorney and the City Manager who is responsible for day-to-day administration of the City under the policy direction of the Council.

The City of Salinas operates a unique Industrial Wastewater Sewer Collection, Conveyance & Treatment System. While most municipalities maintain a Storm Sewer and a Sanitary Sewer System only, Salinas maintains a third collection system for a service area on the southern end of the City. The Industrial Wastewater Sewer receives industrial wastewater discharges from 23 industrial users via permitted connections; and conveys the discharge to a 200-acre treatment facility located along the Salinas River. The treatment facility and collection system are solely funded by user fees from the current roster of 23 industrial users. The industrial waste fund is adequate for the immediate operations and maintenance of the treatment facility and collection system.

The City industrial wastewater collection system consists of approximately 0.5 miles of force

mains, 7.25 miles of gravity sewer lines, 0.42 miles of force main, 93 manholes, and 1 lift station.

The following table shows the various pipeline sizes:

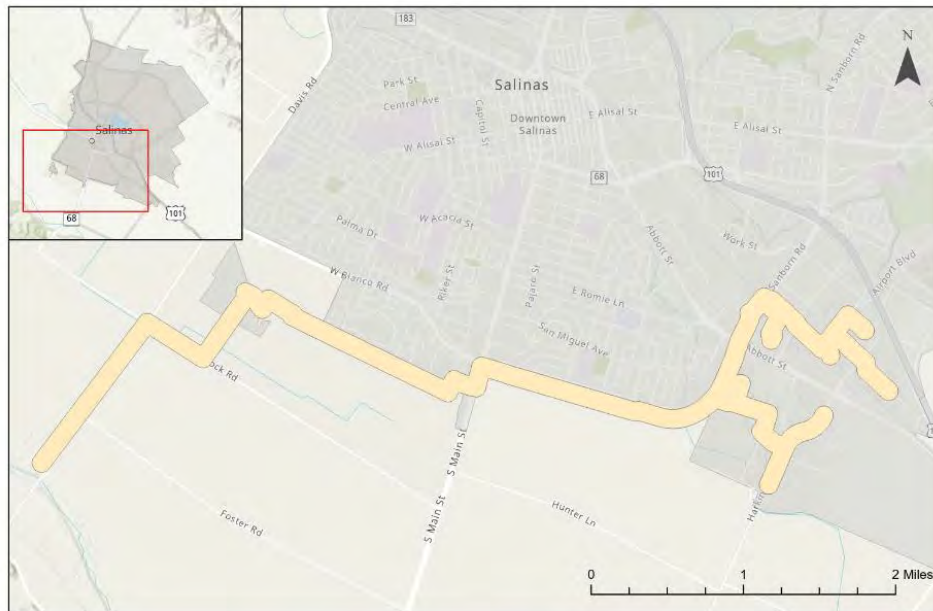
Pipe Diameter (Inches)	Length (Miles)	Percent of Sewer System
12"	0.17	2
15"	0.8	11
18"	.51	7
27"	1.17	16
33"	2.37	33
36"	.42	6
42"	1.82	25
TOTAL	7.25	100

There is 0.42 miles of 14" sewer force main within the industrial sewer collection and conveyance system.

The City Industrial Wastewater System serves twenty-four (24) individual industrial facilities. Sewer system customers are broken down as follows:

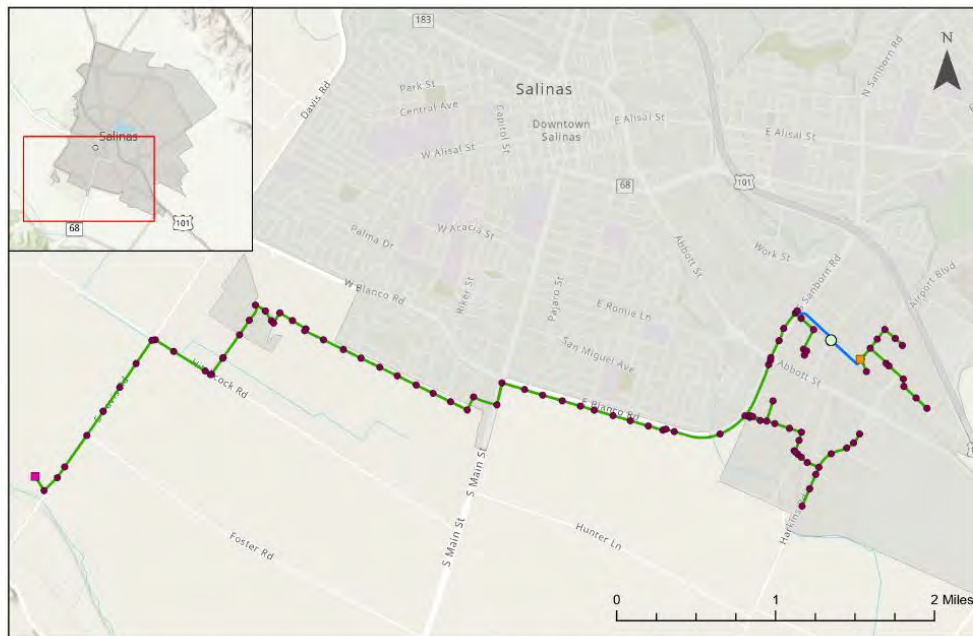
Type of Connection	% of Total Connections
Residential	0
Commercial	0
Industrial	100

A general overview showing the service area boundaries and sewer system assets are provided below.



City of Salinas
Industrial Waste Water System Boundary Map

IW Collection System Boundary
City Boundary

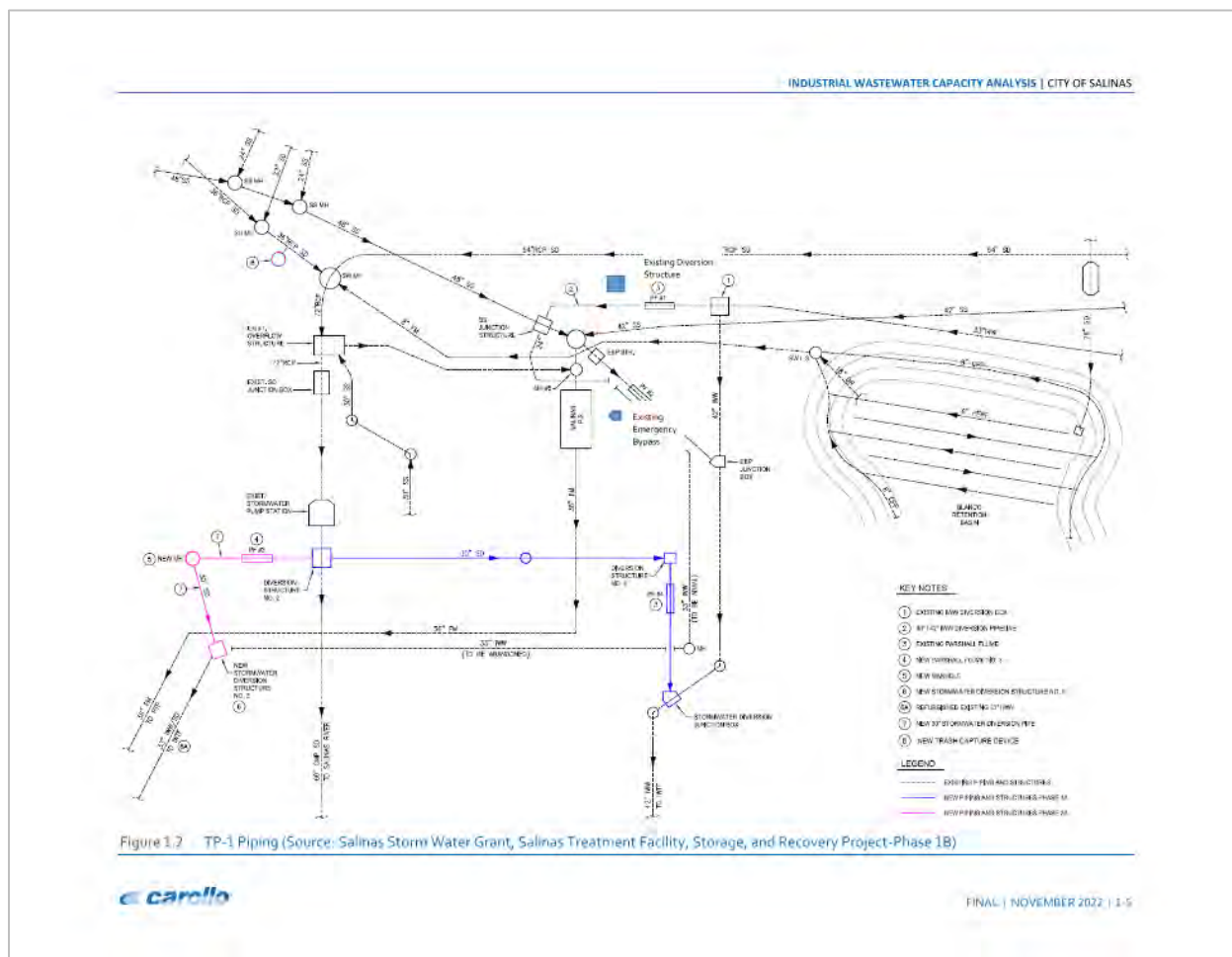


City of Salinas
Industrial Waste Water System Overview Map

IW Gravity Main
IW Pressure Mains
IW Manholes
IW Lift Station
IW Pump Station
IW Vacuum Relief Valve



The IW sewer system allows fifteen (15) facilities of the twenty-three (23) that operate year-round to divert stormwater into the sewer system from outdoor areas of industrial activity. The City has two existing stormwater diversion structures (Phase 1A, constructed in 2020) within the IW sewer system. The City plans to make additional improvements (Phase 2A) in the future to facilitate additional stormwater diversion from the southeast section of Salinas into the industrial sewer system. A schematic of Phase 1A and Phase 2A stormwater projects is shown below:



The improvements to integrate additional (Phase 2A) stormwater into the industrial sewer system is a long-term goal. The date to move forward with this project was not determined at the time this 2025 revision of the SSMP was developed.

Data management for the operations and maintenance of the sewer systems is provided utilizing the City Computerized Maintenance Program utilizing ArcGIS field mapping applications. The web-based application includes map updates, data storage and produces tasks for sewer inspections and maintenance.

Sewer laterals are owned, operated and maintained by individual property owners from the wye connection at the sewer main, back to each building. The City does not own or maintain any sewer laterals within the service area.

ELEMENT 2 - ORGANIZATION

The Organization Element of the SSMP identifies City of Salinas (City) staff that are responsible for the management and implementation of this SSMP. This Element identifies staff's responsibilities responding to sewer spill events, and meeting sewer spill reporting requirements. The Legally Responsible Officials (LRO) are designated below to meet SWRCB requirements for completing and certifying sewer spill reports in the California Integrated Water Quality System (CIWQS).

This SSMP Element outlines the City organization, SSMP responsibilities of personnel, authorized representatives, and chains of communication for sewer spill response and reporting.

2.1 Regulatory Requirements

WDR Order No. 2022-0103-DWQ Attachment D 2 states:

The collection system agency's SSMP must identify:

- a) The name of the Legally Responsible Official defined in this Order;
- b) The position titles, telephone numbers, and email addresses for management, administrative, and maintenance positions responsible for implementing specific Sewer System Management Plan elements;
- c) Organizational lines of authority; and
- d) Chain of communication for reporting spills from receipt of complaint or other information, including the person responsible for reporting spills to the State and Regional Water Boards and other agencies, as applicable. (For example, county health officer, county environmental health agency, and State Office of Emergency Services.)

WDR Order No. 2022-0103-DWQ Section 5.1 states:

The Enrollee shall designate a Legally Responsible Official that has authority to ensure the enrolled sanitary sewer system(s) complies with this Order and is authorized to serve as a duly authorized representative. The Legally Responsible Official must have responsibility over management of the Enrollee's entire sanitary sewer system and must be authorized to make managerial decisions that govern the operation of the sanitary sewer system, including having the explicit or implicit duty of making major capital improvement recommendations to ensure long-term environmental compliance. The Legally Responsible Official must have or have direct authority over individuals that:

- Possess a recognized degree or certificate related to operations and maintenance of sanitary sewer systems, and/or
- Have professional training and experience related to the management of sanitary sewer systems, demonstrated through extensive knowledge, training and experience.

2.2 Responsible and Authorized Representatives

The name of the authorized representatives described in WDR Section 5.1 above is listed in Table 2-1:

Table 2-1: City of Salinas IW System Authorized Representatives

Name	Title	CIWQS SSO Database
Gary Gabriel	Wastewater Manager	Legally Responsible Official
Ray Lerma	Wastewater Crew Supervisor	Legally Responsible Official

2.3 SSMP Program Implementation

An organization table showing the lines of authority for the City is described below in Table 2-2 and updated City Organization Charts which show lines of authority can be found in **Appendix 2A & 2B**.

Table 2-2: City of Salinas Staff and Contract Staff with SSMP Responsibilities and Contact Information

Name and Title	SSMP Responsibilities	Contact Information
<p><u>City Council</u></p> <p>Dennis Donohue <i>Mayor</i></p> <p>Jose Luis Barajas <i>Councilmember</i></p> <p>Tony Barrera <i>Councilmember</i></p> <p>Margaret D'Arrigo <i>Councilmember</i></p> <p>Gloria De La Rosa <i>Councilmember</i></p> <p>Andrew Sandoval <i>Councilmember</i></p> <p>Aurelio Salazar <i>Councilmember</i></p>	<p>The City Council annually adopts a budget in which funding would be allocated for SSMP related tasks. The City is also responsible for considering and approving updates to City SSMPs.</p>	<p>mayor@ci.salinas.ca.us (831) 758-7201</p> <p>District1@ci.salinas.ca.us (831) 758-7201</p> <p>District2@ci.salinas.ca.us (831) 758-7201</p> <p>District3@ci.salinas.ca.us (831) 758-7201</p> <p>District4@ci.salinas.ca.us (831) 758-7201</p> <p>District5@ci.salinas.ca.us (831) 758-7201</p> <p>District6@ci.salinas.ca.us (831) 758-7201</p>
<p>Rene Mendez <i>City Manager</i></p>	<p>The City Manager directs City Staff who manage all eleven (11) SSMP Elements.</p>	<p>Office: (831) 758-7465 renem@ci.salinas.ca.us</p>
<p>Christopher A. Callihan <i>City Attorney</i></p>	<p>The City's Attorney assists in the management of Element 3, Legal Authority.</p>	<p>Office: (831) 758-7418 chrisc@ci.salinas.ca.us</p>
<p>Gary Gabriel</p>	<p>The Wastewater Manager is responsible for the overall</p>	<p>Gary Gabriel: (831) 758-7103</p>

Name and Title	SSMP Responsibilities	Contact Information
Wastewater Manager	<p>management of the SSMP and specifically directs the implementation of:</p> <ul style="list-style-type: none"> • Element 1 – Goal; • Element 2 – Organization; • Element 3 – Legal Authority; • Element 4 - Operation and Maintenance Program; • Element 5 – Design and Performance Provisions; • Element 6 – Spill Emergency Response Plan; • Element 7 – Pipe Blockage Control Program; • Element 8 – System Evaluation, Capacity Assurance and Capital Improvement Plan; • Element 9 – Monitoring, Measurement, and Program Modifications; • Element 10 – SSMP Audits; and • Element 11 – Communication Program <p>The Wastewater Manager is assisted by Sewer System Operators to manage and implement these Elements.</p>	<p>garyg@ci.salinas.ca.us</p>
David Jacobs, Public Works Director	<p>The Public Works director is responsible for Element 5 Design and Performance Provisions and Element 8 System Evaluation, Capacity Assurance and Capital Improvement Plan to determine adequate design and performance measures are in place and that adequate hydraulic capacities are in place for City collection and conveyance systems</p>	<p>(831) 758-7390</p> <p>davidj@ci.salinas.ca.us</p>

2.4 Chain of Communication for Responding to Sewer Spills

Sewer Spill reports typically begin with a call from an observer to the City Office or 911 dispatchers.

City of Salinas

Business Hours: (831) 758-7233 7am - 3:30pm Monday through Friday, except Legal Holidays

After Hours: 911

During the process of responding to a sewer spill, the following actions are taken as outlined in Figure 3-1 and described below to verify the report and ensure the safety of the public:

1. During business hours, Wastewater Operators receive the call from an observer, the Police Department and/or the Fire Department and obtains the location of concern and a description of the problem. The name and phone number of the caller is requested and documented if not anonymous for follow-up information.
2. After hours, the Police Department and/or the Fire Department and the On-Call Staff proceeds to the location to verify the report.
3. If a sewer spill is verified, the On-Call Staff notifies the CPO and directed to the described location. The Spill Emergency Response Plan (SERP) is initiated.
4. Operations staff will notify the CPO and Wastewater Manager both during and after business hours.
5. California Office of Emergency Services (CalOES) must be contacted within two (2) hours of a Category 1 or Category 2 Spill, when the Spill is over 1,000 gallons and reaches a drainage channel or surface water. The Central Coast Regional Water Quality Control Board (RWQCB) may also be notified if warranted.

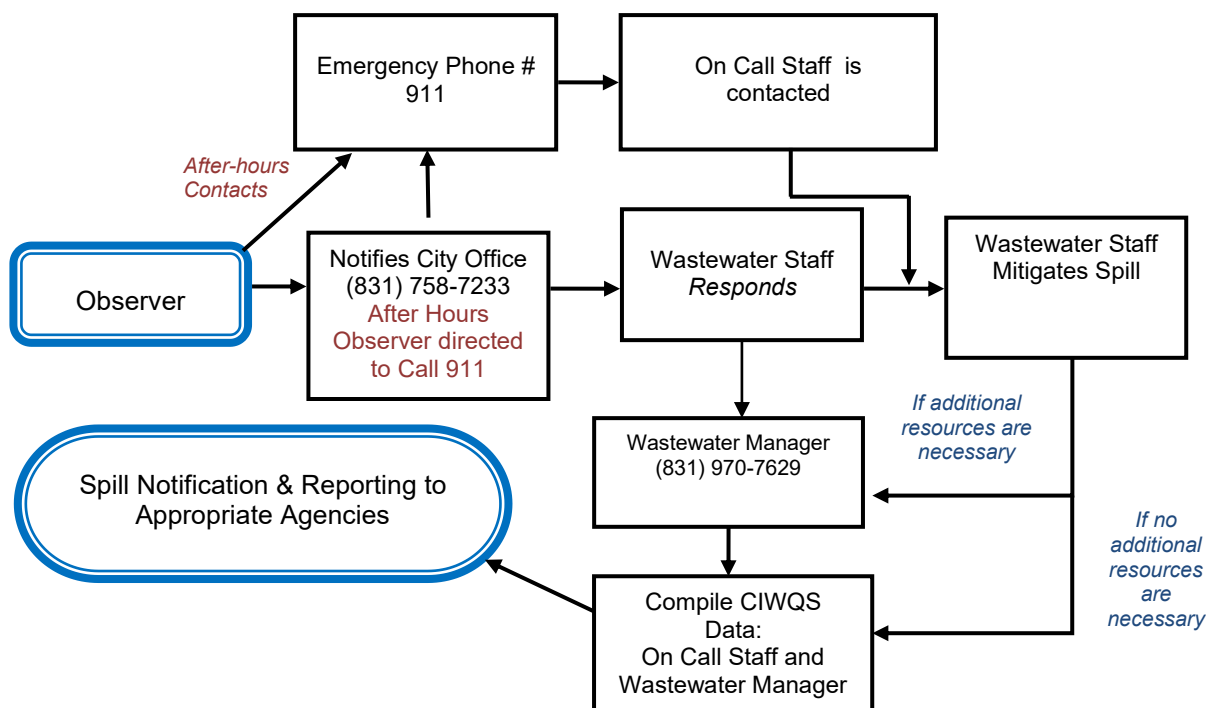


Figure 2-1: Sewer Spill Response Chain of Command

SSMP Element 6 – Spill Emergency Response Plan contains a chain of communication for reporting Spills for use in the field by the Operations Staff in Figure 6—1 which is the same as Figure 2-1 above.

Sewer Spill notification is outlined in the City’s – Spill Emergency Response Plan. The contact information and notification requirements associated with notifying Cal OES and other applicable agencies, such as Monterey County Environmental Health Division, are included in that SSMP Element.

Upon completion of containment and clean-up, the Wastewater Manager initiates the Draft Sewer Spill Report in CIWQS.

ELEMENT 3 - LEGAL AUTHORITY

The City of Salinas (City) maintains the legal authority for the sanitary sewer system in the City Municipal Code sections listed below. These Codes are on file at the City Office and can also be located on the City Website:

https://library.municode.com/ca/salinas/codes/code_of_ordinances

3.1 Regulatory Requirements

WDR Order No. 2022-0103-DWQ Attachment D 3 states:

The wastewater collection system agency must include copies or an electronic link to the Enrollee's current sewer system use ordinances, service agreements and/or other legally binding procedures to demonstrate the Enrollee possesses the necessary legal authority to:

- (a). Prevent illicit discharges into its sanitary sewer system from inflow and infiltration (I&I); unauthorized stormwater; chemical dumping; unauthorized debris; roots; fats, oils, and grease; and trash, including rags and other debris that may cause blockages;
- (b). Collaborate with storm sewer agencies to coordinate emergency spill responses, ensure access to storm sewer systems during spill events, and prevent unintentional cross connections of sanitary sewer infrastructure to storm sewer infrastructure;
- (c). Require that sewer system components and connections be properly designed and constructed;
- (d). Ensure access for maintenance, inspection, and/or repairs for portions of the service lateral owned and/or operated by the Enrollee;
- (e). Enforce any violation of its sewer ordinances, service agreements, or other legally binding procedures; and
- (f). Obtain easement accessibility agreements for locations requiring sewer system operations and maintenance, as applicable.

3.2 SSMP Sanitary Sewer System Legal Authority [WDR D 3 (a) – (f)]

Table 3-1 below provides the mechanisms by which the City maintains the legal authorities required by the WDRs for public and private sewer systems. These Codes and Ordinances can be found in the following links:

- City of Salinas Codes
https://library.municode.com/ca/salinas/codes/code_of_ordinances

Table 3-1: City Legal Authority References

WDR Requirement	City Code
D 3 (a) Prevent illicit discharges into its sanitary sewer system (examples may include Inflow & Infiltration (I/I), storm water, chemical dumping, unauthorized debris and cut roots, etc.).	<p>City Municipal Code Chapter 36-20.1. Disposal of hazardous and unacceptable waste</p> <p>City Municipal Code Chapter 36-20.4. Prohibition on storm drainage, ground water and unpolluted water</p> <p>City Municipal Code Chapter 36-21-1 Prohibitions on Industrial Discharges</p>
D 3 (b) Collaborate with storm sewer agencies to coordinate emergency spill responses, ensure access to storm sewer systems during spill events, and prevent unintentional cross connections of sanitary sewer infrastructure to storm sewer infrastructure	<p>The City owns and operates the sewer and stormdrain systems and coordinates internally for spills that may threaten the City's stormdrain system. The City monitors new infrastructure projects through plan checks and construction inspection to ensure cross connections do not occur between sewer and stormdrain systems. The following Code sections restrict illegal/cross connections:</p> <ul style="list-style-type: none"> • Sec. 29-9 General discharge prohibition—Illegal discharges • Sec 29-13 Illicit Connections
D 3 (c) Require that sewers and connections be properly designed and constructed;	<p>City of Salinas Standard Specifications, Design Standards and Standard Plans 2008 Edition & Municipal Code Chapter 2, Article IX, Section 2-52: Compliance Required</p> <p>City Resolution No. 11648 for Installation of Sewer Laterals https://www.cityofsalinas.org/Your-Government/Find-a-Department/Public-Works/PW-Maintenance-Services/Environmental-Maintenance-Services/Sanitary-Sewer-Maintenance</p>
D 3 (d) Ensure access for maintenance, inspection, or repairs for portions of the lateral owned or maintained by the Public Agency;	<p>The City does not own any portion of private sewer laterals in the service area however the following code give them access to sewer laterals:</p> <p>Chapter 36, Section 36-34 Inspection of Premises and Access to Records</p>
D 3 (e) Enforce any violation of its sewer ordinances.	<p>City Municipal Code Chapter 36 – Industrial Waste, Wastewater Collection and Discharge, Division 7 Enforcement and Penalties</p>

WDR Requirement	City Code
D 3 (f) Obtain easement accessibility agreements for locations requiring sewer system operations and maintenance, as applicable	The City has the legal authority to develop easements as necessary for underground utilities. City Municipal Code Chapter 31 Subdivision Ordinance: Section 31-903.12 - Easements

ELEMENT 4 - OPERATION AND MAINTENANCE PROGRAM

The City of Salinas (City) provides sanitary sewer collection and conveyance services and treatment for the Industrial System. The City service area consists of approximately 6 miles of wastewater collection and interceptor lines and 0.5 miles of force main lines. The City owns one (1) lift station with a corresponding force main in the Industrial System. The system includes sewer line sizes ranging from 12 – 42 inches in diameter. The system is comprised primarily of VCP, with sections of PVC pipe installed with newer construction. The majority of day-to-day operations and maintenance activities are conducted by City Staff. This SSMP Element 4 outlines the work that is conducted to accomplish the optimal operation and maintenance of the City's collection system. Table 4.1 illustrates the current age of sewer lines in the system.

Table 4-1: Age of Sewer Lines

Sewer Line Age	Percent of Sewer System
Year 2000 to Present	16%
1980 to 1999	11%
1960 to 1979	20%
1940 to 1959	53%
1920 to 1939	0%
1900 to 1919	0%

In addition to the sewer mains above, the City receives wastewater from approximately 24 sewer lateral connections of various age. Sewer laterals are owned and maintained by property owners.

A general overview of the City Sewer System is provided in Figure 4-1: Collection System Overview Map. Indexed pages to this map are located at City Wastewater Division Office, City Yard and in Service Trucks.

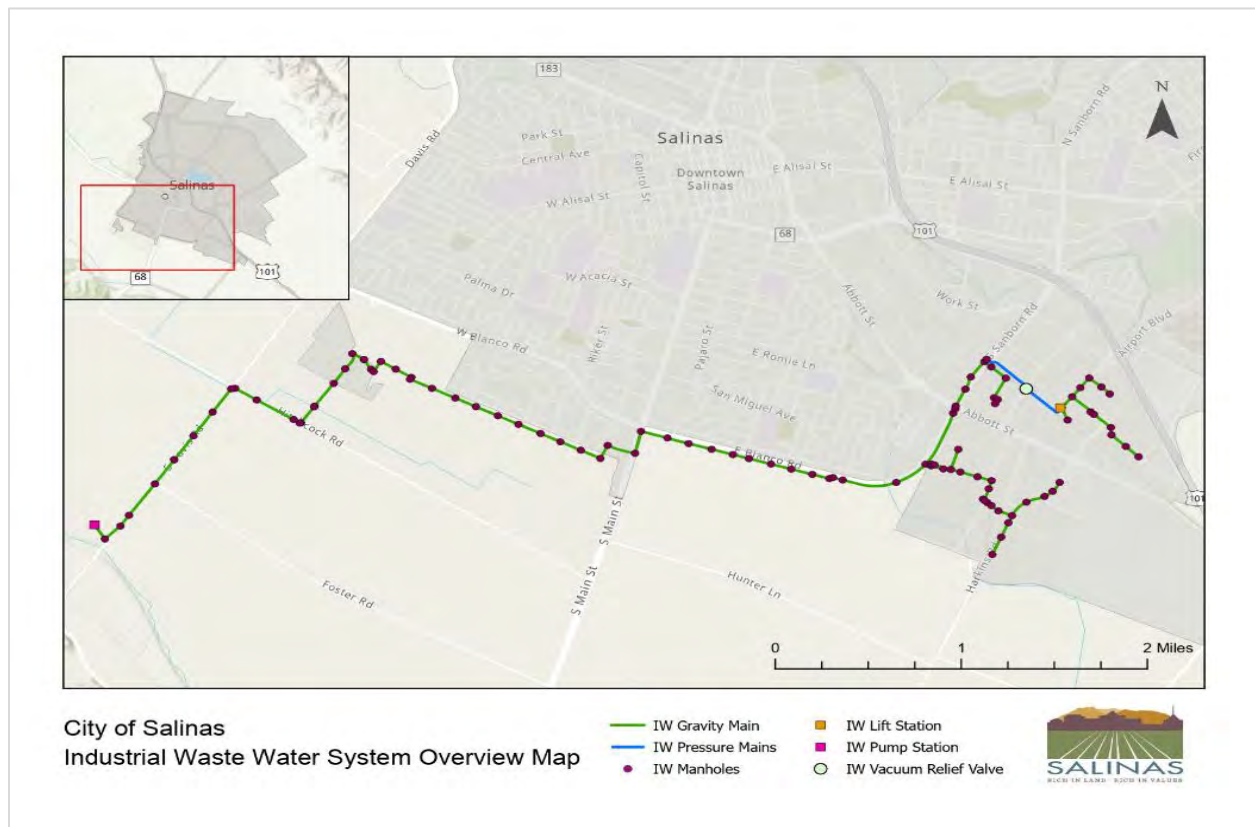


Figure 4-1: Collection System Overview Map

The City owns and maintains one (1) wastewater lift station within the industrial collection and conveyance system. This Lift Station location is identified in the Sewer Atlas Map maintained at the City Wastewater Division Office and illustrated in Figure 4-1. A System Overview for the Industrial Sewer System identified above is included on the City website:

<https://www.cityofsalinas.org/Your-Government/Departments/Public-Works/PW-Maintenance-Services/Environmental-Maintenance-Services/Sanitary-Sewer-Maintenance>.

4.1 Regulatory Requirements

Attachment D 4. states:

The SSMP must include those sections listed below that are appropriate and applicable to the Enrollee's system:

- (a) Up-to-date map(s) of the sanitary sewer system, and procedures for maintaining and providing State and Regional Water Board staff access to the map(s). The map(s) must show gravity line segments and manholes, pumping facilities, pressure pipes and valves, and applicable stormwater conveyance facilities within the sewer system service area boundaries.;
- (b) A scheduling system and a data collection system for preventive operation and maintenance activities conducted by staff and contractors.
 - a. The scheduling system must include:
 - i. Inspection and maintenance activities;
 - ii. Higher-frequency inspections and maintenance of known problem areas, including areas with tree root problems;
 - iii. Regular visual and closed-circuit television (CCTV) inspections of manholes and sewer pipes.

The data collection system must document data from system inspection and maintenance activities, including system areas/components prone to root-intrusion potentially resulting in system backup and/or failure.
- (c) In-house and external training provided on a regular basis for sanitary sewer system operations and maintenance staff and contractors. The training must cover:
 - i. The requirements of this General Order;
 - ii. The Enrollee's Spill Emergency Response Plan procedures and practice drills;
 - iii. Skilled estimation of spill volume for field operators; and
 - iv. Electronic CIWQS reporting procedures for staff submitting data.
- (d) An inventory of sewer system equipment, including the identification of critical replacement and spare parts.

4.2 Collection System and Storm Drain Maps

4.2.1 Sewer Collection and Conveyance

The City maintains maps, which are based on record drawings, and are prepared into Zone Atlas Maps. Zone Atlas Maps identify sewer line; location, size, material and year of installation. Zone Atlas Maps are distributed to field crew and engineering staff to map out and track field activities.

Corrections to Zone Atlas Maps are noted and submitted to Engineering staff. Engineering staff maintains a "Master" Zone Atlas Map and will show corrections here. Updated hard-copy maps are re-distributed to maintenance staff and will display a date identifying the latest version of the Atlas Map. The City also maintains a GIS map layer of the sewer system.

The City's industrial sewer system mapping and maintenance tracking is a collaborative effort by the City's Engineering and Transportation Division, Information Systems, GIS, and

Environmental and Maintenance Services Division of Public Works. A GIS database/tracking system has been established to track maintenance of the sanitary sewer system. Existing municipal maintenance and sewer spill information is incorporated into the database/tracking system. The database includes completed maintenance work and a record of problem areas to facilitate maintenance planning and oversight.

A general overview of the sewer collection and conveyance system is shown in Figure 4-1.

The City Public Works Department maintains copies of all wastewater collection and conveyance plans upon completion of construction and acceptance by the City. A general overview map of the entire City sewer collection and conveyance system is included on the City website: <https://www.cityofsalinas.org/our-city-services/public-works>.

4.2.2 Storm Water Conveyance Map

The City owns and operates storm water conveyance facilities within the service area. Storm water maps are maintained at the City Wastewater Division Office as hard copy maps and as a GIS layer. This map can be printed as hard copy maps to be utilized by City maintenance staff in the event of a Sanitary Sewer Spill to identify storm water inlets and outlets and isolate/capture wastewater that may enter the storm drain system. An overview map of the City MS4 System is available on the City website: <https://www.cityofsalinas.org/our-city-services/public-works>.

4.3 Preventative Maintenance Program

The City manages, schedules, and tracks preventative maintenance activities in their GIS based Computerized Maintenance and Management System. The system covers the following:

- Sewer Line Cleaning
- High Priority Area Cleaning and Inspections
- Manhole Inspections and Maintenance
- Lift Station Inspection and Maintenance
- Customer Complaints
- Work Orders
- CCTV Inspections
- Air Relief and Vacuum Relief Valve Inspections

Routine maintenance that requires follow up is flagged in the CMMS with a “Follow up Maintenance Needed” code in the system.

4.3.1. CCTV Inspection

The City is planning to conduct contracted CCTV investigations of the entire system in 2026 and 2027. This information will be one of the primary methods to identify sewer line rehabilitation and replacement projects in the future.

When CCTV investigations are complete they will be analyzed to; identify, rank and prioritize areas of the sewer system that require rehabilitation and replacement. A summary of these CCTV investigations will be included in **Appendix 4A** when completed. Staff has not observed any evidence of significant structural issues or flow restrictions within the IW system and there have been zero sewer spills as a result of structural pipeline deficiencies or pipeline restrictions.

4.3.2 Line Cleaning

The City cleaned the upper portion of the system which includes smaller 12” and 14” lines in 2023. City staff monitors manholes for sediment associated with industrial discharge to establish if additional cleaning is necessary. The majority of the system consists of larger diameter 18” – 42” lines which provide a significant amount of scouring and have not required routine cleaning.

The City will be evaluating the frequency at which the entire system is cleaned based on the results of future sewer line cleaning and the results of CCTV data completed in conjunction with this contracted cleaning. The City will complete an analysis of this data and based on the results, develop a new schedule for system wide sewer cleaning which will be included in future revisions to the SSMP. An analysis of sewer line cleaning and CCTV data will be included in **Appendix 4A** when complete. As stated earlier Staff has not observed any evidence of significant structural issues or flow restrictions within the IW system and there have been zero sewer spills as a result of structural pipeline deficiencies or pipeline restrictions.

4.3.3 Manhole Inspection

City Industrial System Manholes will be inspected in conjunction with sewer line cleaning activities. The City utilizes the Manhole Inspection Form for routine documentation of manhole conditions. When significant issues are observed during these routine manhole inspections, a more detailed inspection and assessment is conducted by maintenance staff. Relevant information from these sheets is planned to be maintained for consideration in future rehabilitation and/or CIP.

4.3.4 High Priority Areas

The City will identify High Priority Areas (HPAs) through CCTV and Line Cleaning observations. HMAs will be added to the City’s HMA list as they are identified. A list of HPAs will be included in the SSMP when completed. A cleaning interval for HPAs will be assigned as areas are identified within the Industrial System.

4.3.5 Lift Station Operation and Maintenance

As previously referenced in the introduction to this SSMP Element, the City operates one (1) lift station within the City Industrial service area. This station is provided with a triplex pumping system for redundancy and reliability. This redundant system allows for continued operation of a lift station in the event of pump failure and includes a receptacle for operation by an emergency portable backup power supply if necessary. Stations are monitored remotely through a SCADA System which contacts “on-call” staff in the event of an emergency. Operational parameters and alarms for each station can be adjusted manually as necessary. Technical Information on this Lift Station is included in the City’s Industrial Waste Lift Station Spill Emergency Response Plan which is maintained on file at the Wastewater Division office.

This lift station is inspected by City staff 5 days a week. Inspections consist of logging pump run times and performing a general inspection of major critical components of the station, such as pump operation, station controls, and alarms.

4.3.6 Customer Requests/Complaints

The City utilizes Q-Alert reporting system a work order (Industrial Waste System Work Order) to document customer requests and complaints and to address routine work requests within the system. Staff investigates and completes associated sewer related tasks as appropriate and

generates a work order based on the nature of the investigation. Completed Q-Alerts are electronically stored. If staff investigations result in significant discoveries in the field (E.g. sewer line restriction or sewer spill) relevant data is reported to the Wastewater Division Manager for follow-up.

4.4 Training

Training programs include formal classroom, tailgate training and on-the-job training. Training is facilitated by both City Staff and outside training workshops. On-the-job cross training is pursued to ensure Staff has a proficient working knowledge of the sanitary sewer system and that critical tasks can be performed without interruption. Task proficiency is a requirement for all job positions and promotions.

Operations and Maintenance (O&M) related training is conducted on an ongoing and as needed basis. Operations and Maintenance Staff are initially trained in the proper operation and maintenance of all new major mobile equipment and facilities by the respective contractor or manufacturer. Written operation and maintenance manuals are used as resource material for equipment start-up training and new staff training.

Written operation and maintenance manuals are used as resource material for equipment start-up training and new staff training. In addition to these resource materials, the City has developed the following Operations and Maintenance Standard Operating Procedures applicable to the wastewater collection and conveyance system:

- SOP -01 Annual Collection System Cleaning
- SOP-02 Sewer Line Cleaning & Safety Guides for Vac-Con Truck
- SOP-03 Lift Stations
- SOP-08 Vac-Con 692 Hydro Truck
- SOP-11 Confined Space Written Program
- SOP-13 Generator Operation
- WATCH Traffic Control Manual

The City also conducts regular training in the following areas:

- The requirements of General Order WQ 2022-0103-DWQ;
- Spill Emergency Response Plan procedures and practice drills;
- Estimation of spill volume and spill response/mitigation; and
- Electronic CIWQS reporting procedures for staff submitting data.

Training records are maintained by the Wastewater Division Manager at the Public Works Office.

4.5 Equipment and Replacement Parts Inventory

Equipment and replacement parts inventories are provided as discussed below.

4.6.1 Critical Parts and Equipment

The City maintains an inventory of critical parts and equipment which are utilized for both routine and emergency operations. A critical parts and equipment list is maintained in the office

of the Wastewater Division Managers Computer. In the event of an emergency, local retailers and contractors are available to supply additional equipment and parts on short notice.

ELEMENT 5 - DESIGN AND PERFORMANCE PROVISIONS

The standards and specifications for new construction and repair of the existing sanitary sewer system described in this SSMP Element are utilized to ensure a high quality, well designed, and functioning sanitary sewer system.

5.1 Regulatory Requirements

WDR Order No. 2022-0103-DWQ Section D 5 states that the SSMP must identify:

- (a) Updated design criteria, and construction standards and specifications, for the construction, installation, repair, and rehabilitation of existing and proposed system infrastructure components, including but not limited to pipelines, pump stations, and other system appurtenances. If existing design criteria and construction standards are deficient to address the necessary component-specific hydraulic capacity as specified in section 8 (System Evaluation, Capacity Assurance and Capital Improvements), the procedures must include component-specific evaluation of the design criteria.;
- (b) Procedures, and standards for the inspection and testing of newly constructed, newly installed, repaired, and rehabilitated system pipelines, pumps, and other equipment and appurtenances

5.2 Design and Construction Standards and Specifications

In 2008, the City adopted Standard Specifications, Design Standards and Standard Plans for Sewer Mains to provide minimum standards for the design, methods of construction, kinds and uses of materials, and the preparation of plans for construction, sewerage, road repair and facilities within the City service area.

Where any portion of such improvement is to be offered to the City for operation and/or maintenance, 2008 Design Standards include:

- Part I Standard Specifications, Section 71 Sewers
This section cover provides requirements for:
 - acceptable materials,
 - acceptable conditions for installation,
 - repairs,
 - fittings & joints,
 - installation requirements,
 - field inspection,
 - field testing requirements,
 - acceptable sizing for pipelines and manholes
 - Lift Stations (Pumping Plant Equipment) are referenced in Section 74 and identified as utilizing State Standard Specifications. Staff reports that Lift Stations are designed by Licensed Professional Engineers to meet existing conditions in the field.
- Part II: Sanitary Sewer Design

- A. Design: provides direction on acceptable peak flow rates and slopes
- B. Depth of Sewers: provides direction on acceptable sewer depths for mains and laterals
- C. Connections to Sewers: provides direction on acceptable wye connections to sewer mains.
- Part III: Standard Plans
 - Standard Plan 16: Trench Backfill and Surface Restoration
 - Standard Plan 25: Type A & Type B Manholes
 - Standard Plan 26: Type C Manhole (Shallow Type)
 - Standard Plan 27: Manhole Frame and Cover
 - Standard Plan 28: Manhole Frame and Cover Adjustment
 - Standard Plan 29: Sewer Saddle Connection
 - Standard Plan 30: Flushing Inlet Frame and Cover Flushing Inlet
 - Standard Plan 31: Flushing Inlet
 - Standard Plan 32: Sewer Lateral (VCP)

All work must be completed based on the above standards. Any alterations to this must be approved by City Engineering staff.

The City 2008 Standard Specifications, Design Standards and Standard Plans are located on the City Website: <https://www.cityofsalinas.org/Your-Government/Departments/Public-Works/Development-Engineering>

A hard copy of City Standard Specifications, Design Standards and Standard Plans are also on file at City offices.

5.3 Inspection and Testing Procedures and Standards

Procedures and standards for the acceptance testing and inspection of new and repaired sewer mains are specified in:

- Part I Standard Specifications, Section 71 Sewers
 - This section cover provides requirements for:
 - acceptable materials,
 - acceptable conditions for installation,
 - repairs,
 - fittings & joints,
 - installation requirements,
 - field inspection,
 - field testing requirements,
 - acceptable sizing for pipelines and manholes

ELEMENT 6 - SPILL EMERGENCY RESPONSE PLAN

Sanitary Sewer Spills (Spills) can occur due to unforeseen accidents, unusual equipment failures, or other events not controllable by the City. A Spill Emergency Response Plan is maintained by the City Wastewater Division for City maintenance personnel to use as guidance in responding to Spills. The Spill Emergency Response Plan defines procedures to:

- protect public health and the environment
- comply with local, state, and federal regulatory agency requirements
- protect City personnel, the wastewater collection system, and private and public properties

The Spill Emergency Response Plan (SERP) is summarized in this SSMP Element. The City has developed a comprehensive Spill Emergency Response Plan to address emergency response and follow activities for Spills experienced in the City's collection and conveyance system located in on the City's website: <https://www.cityofsalinas.org/Your-Government/Find-a-Department/Public-Works/PW-Maintenance-Services/Environmental-Maintenance-Services/Sanitary-Sewer-Maintenance>. The City also maintains a separate Emergency Response Plans for the individual Lift Stations.

6.1 Regulatory Requirements

WDR Order No. 2022-0103-DWQ Attachment D 6 states:

The Plan must include an up-to-date Spill Emergency Response Plan to ensure prompt detection and response to spills to reduce spill volumes and collect information for prevention of future spills. The Spill Emergency Response Plan must include procedures to:

- a) Notify primary responders, appropriate local officials, and appropriate regulatory agencies of a spill in a timely manner;
- b) Notify other potentially affected entities (for example, health agencies, water suppliers, etc.) of spills that potentially affect public health or reach waters of the State;
- c) Comply with the notification, monitoring and reporting requirements of this General Order, State law and regulations, and applicable Regional Water Board Orders;
- d) Ensure that appropriate staff and contractors implement the Spill Emergency Response Plan and are appropriately trained;
- e) Address emergency system operations, traffic control and other necessary response activities;
- f) Contain a spill and prevent/minimize discharge to waters of the State or any drainage conveyance system;
- g) Minimize and remediate public health impacts and adverse impacts on beneficial uses of waters of the State;

- h) Remove sewage from the drainage conveyance system;
- i) Clean the spill area and drainage conveyance system in a manner that does not inadvertently impact beneficial uses in the receiving waters;
- j) Implement technologies, practices, equipment, and interagency coordination to expedite spill containment and recovery;
- k) Implement pre-planned coordination and collaboration with storm drain agencies and other utility agencies/departments prior, during, and after a spill event;
- l) Conduct post-spill assessments of spill response activities;
- m) Document and report spill events as required in this General Order; and
- n) Annually, review and assess effectiveness of the Spill Emergency Response Plan, and update the Plan as needed.

6.2 Initial Spill Notification Procedures

If a member from the public witnesses a Spill, they contact City on call staff by way of the City office at (831) 758-7233 during normal business hours. Calls to the City after hours or on weekends and holidays are directed to the 911 and Monterey County Dispatch which contacts staff responsible for “On-Call” duty.

6.2.1 The City Staff as the First Responder

If City staff is contacted during normal business hours Monday through Friday, excluding legal holidays, administrative staff at the City office, call the Wastewater Crew Supervisor or the next available Wastewater staff to investigate the situation utilizing the contact information found in the SERP. If City staff needs assistance responding to the Spill, the first responder calls additional Senior Wastewater staff utilizing the contact information found in Table 6-1.

Table 6-1: Maintenance Staff Contact Information

Title	Contact	Number
Wastewater Division Manager	Gary Gabriel	(831) 970-7629
Maintenance Staff / On Call Responder	On Call Phone	(831) 970-7634
	Ray Lerma (Wastewater Crew Supervisor)	(831) 970-8287
	Matthew Bates (Wastewater Crew Supervisor)	(831) 737-3010
	Albert Aries	(831) 208-4862
	Robert Reyna	(831) 970-7621

If City staff are contacted **after normal business hours**, on a holiday, or during the weekend, on-call maintenance staff are contacted by dialing the City office or 911. The call will be routed to Monterey County Dispatch who contacts the City on-call phone, and staff responds accordingly.

After normal operating hours, one member of the Wastewater staff is on-call as a primary on-call wastewater emergency responder.

Figure 6-1 illustrates the chain of command, which must be observed and followed when a Spill occurs:

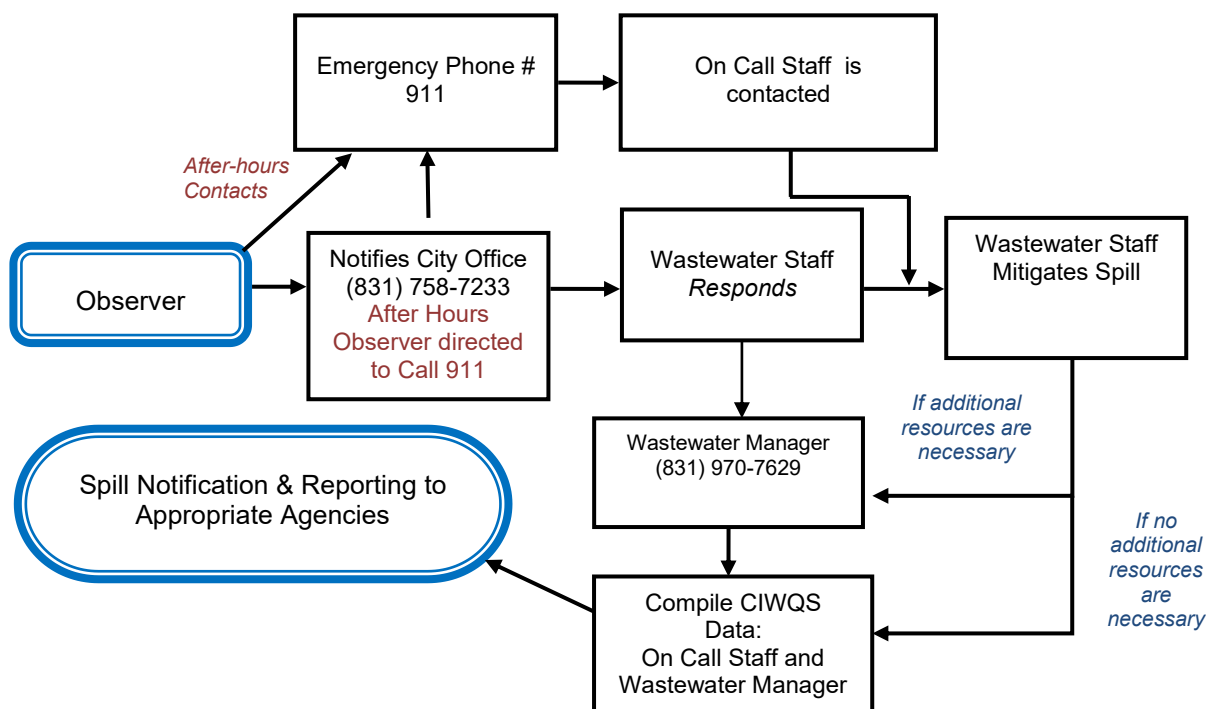


Figure 6-1: Spill Response Chain of Command

6.3 Spill Response Program

The City SERP documents provide a comprehensive Emergency Response Program consisting of the following:

- Spill Detection and Notification
- Spill Response Procedures
- Spill Recovery and Cleanup
- Water Quality Monitoring/Sampling
- Private Property Spill Procedures
- Notification, Reporting and Record Keeping Requirements
- Post Spill Investigation & Debriefing

- Failure Analysis Investigation
- Spill Response Training (training records maintained at City office)
- Spill Response Workbook
- Lift Station Emergency Response Procedures

6.4 Spill Notification and Reporting Procedures

This section of the SERP ensures proper notification and reporting of Spills, which occur in the City's sanitary sewer system, to protect public and environmental health.

An overview of the notification and reporting process is listed in Table 6-1. This overview is not inclusive of all the notification and reporting requirements and procedures. The following section of this SSMP Element correspond to each Spill category for notifications and reporting that must be referenced and followed.

Spill Category 1: Spills to Surface Waters and/or SW Conveyance System		
Spill Requirement	Schedule	Method
Notification	<p>Within two (2) hours of the Enrollee's knowledge of a Category 1 spill of 1,000 gallons or greater, discharging or threatening to discharge to surface waters:</p> <p>Notify the California Office of Emergency Services and obtain a notification control number.</p>	California Office of Emergency Services at: (800) 852-7550
Reporting	<ul style="list-style-type: none"> • Submit Draft Spill Report within three (3) business days of the Enrollee's knowledge of the spill; • Submit Certified Spill Report within 15 calendar days of the spill end date; • Submit Technical Report within 45 calendar days after the spill end date for a Category 1 spill in which 50,000 gallons or greater discharged to surface waters; and • Submit Amended Spill Report within 90 calendar days after the spill end date. 	CIWQS
Spill Category 2: Spills of 1,000 Gallons of Greater That Do Not Discharge to Surface Waters		
Spill Requirement	Schedule	Method
Notification	<p>Within two (2) hours of the Enrollee's knowledge of a Category 2 spill of 1,000 gallons or greater, discharging or threatening to discharge to waters of the State:</p> <p>Notify California Office of Emergency Services and obtain a notification control number.</p>	California Office of Emergency Services at: (800) 852-7550
Reporting	<ul style="list-style-type: none"> • Submit Draft Spill Report within three (3) business days of the Enrollee's knowledge of the spill; • Submit Certified Spill Report within 15 calendar days of the spill end date; and • Submit Amended Spill Report within 90 calendar days after the spill end date. 	CIWQS

Spill Category 3: Spills of Equal or Greater than 50 Gallons and Less than 1,000 Gallons That Does Not Discharge to Surface Waters		
Spill Requirement	Schedule	Method
Notification	Not Applicable	Not Applicable
Reporting	<ul style="list-style-type: none"> Submit monthly Certified Spill Report to the online CIWQS Sanitary Sewer System Database within 30 calendars days after the end of the month in which the spills occur; and Submit Amended Spill Reports within 90 calendar days after the Certified Spill Report due date. 	CIWQS
Spill Category 4: Spills Less Than 50 Gallons That Do Not Discharge to Surface Waters		
Spill Requirement	Schedule	Method
Notification	Not Applicable	Not Applicable
Reporting	<ul style="list-style-type: none"> If, during any calendar month, Category 4 spills occur, certify monthly, the estimated total spill volume exiting the sanitary sewer system, and the total number of all Category 4 spills into the online CIWQS Sanitary Sewer System Database, within 30 days after the end of the calendar month in which the spills occurred. Upload and certify a report, in an acceptable digital format, of all Category 4 spills to the online CIWQS Sanitary Sewer System Database, by February 1st after the end of the calendar year in which the spills occur. 	CIWQS

Enrollee Owned and/or Operated Lateral Spills That Do Not Discharge to Surface Waters		
Spill Requirement	Schedule	Method
Notification	<p>Within two (2) hours of the Enrollee's knowledge of a spill of 1,000 gallons or greater, from an enrollee- owned and/or operated lateral, discharging or threatening to discharge to waters of the State:</p> <p>Notify California Office of Emergency Services and obtain a notification control number.</p> <p>Not applicable to a spill of less than 1,000 gallons.</p>	California Office of Emergency Services at: (800) 852-7550
Reporting	<ul style="list-style-type: none"> • Upload and certify a report, in an acceptable digital format, of all lateral spills (that do not discharge to a surface water) to the online CIWQS Sanitary Sewer System Database, by February 1st after the end of the calendar year in which the spills occur. • Report a lateral spill of any volume that discharges to a surface water as a Category 1 spill. 	CIWQS

Table 6-1: Spill Notification and Reporting Overview

6.4.1 Spill Notification Procedure

Spill notification procedures vary based on whether the Spill is classified as a Category 1, Category 2, Category 3, Category 4 or Enrollee Owned Lateral and are included in the SERP: Spill Notification section.

Notification of Spills of 1,000 Gallons or Greater to the California Office of Emergency Services

Per Water Code section 13271, for a spill that discharges in or on any waters of the State, or discharges or is deposited where it is, or probably will be, discharged in or on any waters of the State, the City shall notify the California Office of Emergency Services and obtain a California Office of Emergency Services Control Number as soon as possible **but no later than two (2) hours** after:

- The City has knowledge of the spill; and
- Notification can be provided without substantially impeding cleanup or other emergency measures.

The notification requirements in this section apply to individual spills of 1,000 gallons or greater, from an Enrollee-owned and/or operated laterals, to a water of the State.

Spill Notification Information

The Enrollee shall provide the following spill information to the California Office of Emergency Services before receiving a Control Number, as applicable:

- Name and phone number of the person notifying the California Office of Emergency Services;
- Estimated spill volume (gallons);
- Estimated spill rate from the system (gallons per minute);
- Estimated discharge rate (gallons per minute) directly into waters of the State or indirectly into a drainage conveyance system;
- Spill incident description:
 - Brief narrative of the spill event, and
 - Spill incident location (address, city, and zip code) and closest cross streets and/or landmarks;
- Name and phone number of contact person on-scene;
- Date and time the Enrollee was informed of the spill event;
- Name of sanitary sewer system causing the spill;
- Spill cause or suspected cause (if known);
- Amount of spill contained;
- Name of receiving water body receiving or potentially receiving discharge; and
- Description of water body impact and/ or potential impact to beneficial uses.

Notification of Spill Report Updates

Following the initial notification to the California Office of Emergency Services and until such time that the Enrollee certifies the spill report in the online CIWQS Sanitary Sewer System Database, the Enrollee shall provide updates to the California Office of Emergency Services regarding substantial changes to:

- Estimated spill volume (increase or decrease in gallons initially estimated);
- Estimated discharge volume discharged directly into waters of the State or indirectly into a drainage conveyance system (increase or decrease in gallons initially estimated); and
- Additional impact(s) to the receiving water(s) and beneficial uses.

6.4.1.1 Category 1 Spills (Spills to Surface Waters)

Within **two (2) hours** of the City's knowledge of a Category 1 spill of 1,000 gallons or greater, discharging or threatening to discharge to surface waters:

- Notify the California Office of Emergency Services and obtain a notification control number.

Table 6-2: Regulatory Agency Notification Information for a Spill to Surface Water

Regulatory Agency Contacts	
California Office of Emergency Services (Cal OES)	Within two (2) hours of the City's knowledge of a Category 1 spill of 1,000 gallons or greater, discharging or threatening to discharge to surface waters notify the California Office of Emergency Services and obtain a notification control number at (800) 852-7550
Regional Water Quality Control Board (RWQCB)	Optional – If spill is over 1,000 gallons, reaches waterway, or occurred in area with likely public contact, call (805) 549-3147.
Monterey County Environmental Health	Optional - If spill reaches waterway, call (800) 253-2687. Give the spill information.
California Department of Fish and Wildlife	Optional -If spill reaches waterway, call state office (831) 649-2870.

6.4.1.2 Category 2 Spills

(Spills of 1,000 Gallons or Greater That Do Not Discharge to Surface Waters)

Within **two (2) hours** of the City's knowledge of a Category 2 spill of 1,000 gallons or greater, discharging or threatening to discharge to waters of the State:

- Notify California Office of Emergency Services and obtain a notification control number.

6.4.1.3 Category 3 Spills

(Spills of Equal or Greater than 50 Gallons and Less than 1,000 Gallons That Does Not Discharge to Surface Waters)

- Not Applicable

6.4.1.4 Category 4 Spills

(Spills Less Than 50 Gallons That Do Not Discharge to Surface Waters)

- Not Applicable

6.4.1.5 Enrollee Owned and or Operated Lateral Spills that do not Discharge to Surface Waters

Within two (2) hours of the City's knowledge of a spill of 1,000 gallons or greater, from an enrollee- owned and/or operated lateral, discharging or threatening to discharge to waters of the State:

- Notify California Office of Emergency Services and obtain a notification

control number.

- Not applicable to a spill of less than 1,000 gallons.

6.4.2 **Spill Reporting Procedure**

Spill reporting procedures vary based on whether the Spill is classified as Category 1, Category 2, Category 3, Category 4 or City Owned Lateral. A full description of Spill reporting requirements is found in the City SERP.

Category 1 Spills

- Submit Draft Spill Report within three (3) business days of the City's knowledge of the spill;
- Submit Certified Spill Report within 15 calendar days of the spill end date;
- Submit Technical Report within 45 calendar days after the spill end date for a Category 1 spill in which 50,000 gallons or greater discharged to surface waters; and
- Submit Amended Spill Report within 90 calendar days after the spill end date.
Spill Technical Report

Category 2 Spills

- Submit Draft Spill Report within **three (3) business days** of the City's knowledge of the spill;
- Submit Certified Spill Report within **15 calendar days** of the spill end date; and
- Submit Amended Spill Report within **90 calendar days** after the spill end date.

Category 3 Spills

- Submit monthly Certified Spill Report to the online CIWQS Sanitary Sewer System Database within **30 calendar days** after the end of the month in which the spills occur; and
- Submit Amended Spill Reports **within 90 calendar days** after the Certified Spill Report due date.

Category 4 Spills

- If, during any calendar month, Category 4 spills occur, certify monthly, the estimated total spill volume exiting the sanitary sewer system, and the total number of all Category 4 spills into the online CIWQS Sanitary Sewer System Database, within **30 days** after the end of the calendar month in which the spills occurred.
- Upload and certify a report, in an acceptable digital format, of all Category 4 spills to the online CIWQS Sanitary Sewer System Database, by **February 1st** after the end of the calendar year in which the spills occur.

Enrollee Owned and/or Operated Lateral Spills That Do Not Discharge to Surface Waters

- Upload and certify a report, in an acceptable digital format, of all lateral spills (that do not discharge to a surface water) to the online CIWQS Sanitary Sewer System Database, by **February 1st** after the end of the calendar year in which the spills occur.
- Report a lateral spill of any volume that discharges to a surface water as a Category 1 spill.

6.5 SERP Training

The City implements a formal training program which includes annual training of City staff on this SSMP Element and SERP. The City also require contractor personnel to train on and follow SERP through their contracts. The City maintains a log of SERP Training with this Element as training is completed.

6.6 Spill Impact Mitigation Program

The Spill Mitigation Program is comprised of the mitigation practices contained in the SERP, which is on file at the City Department of Public Works Wastewater Division Office.

The SERP includes Water Quality Monitoring, Beneficial Uses Identification and Spill Impact Mitigation section providing information to post water body warning and closure signs in the event that a spill reaches a surface water, and City Department of Public Works conducts water quality sampling for the spill impact assessment.

6.7 Spill Coordination with Stormwater Management Agencies and Public Water Systems

City Stormwater Compliance Division of Public Works manages the MS4 Stormwater Program which includes the entire City service area. Maps of the stormwater collection and conveyance system are available to City staff which allows them to isolate any areas impacted by a sewer spill, recover this wastewater and return it to the sewer system. Municipal water system contacts are identified for notification of spills that may occur within 1000 ft of a surface water intake in the City SERP.

6.8 Post Spill Investigations

The City conducts Post Spill Investigations for Category 1, 2, and 3 spills as warranted.

ELEMENT 7 – PIPE BLOCKAGE CONTROL PROGRAM

The City of Salinas does not have a significant number of Commercial/Industrial Facilities that contribute Fats, Oils and Grease (FOG) or other Pipe Blocking Materials into the industrial sewer system. Pipe Blocking Materials have not been a contributing factor in any industrial system sewer spills.

7.1 Regulatory Requirements

WDR Order No. 2022-0103-DWQ Attachment D 7 states:

The Sewer System Management Plan must include procedures for the evaluation of the Enrollee's service area to determine whether a sewer pipe blockage control program is needed to control fats, oils, grease, rags and debris. If the Enrollee determines that a program is not needed, the Enrollee shall provide justification in its Plan for why a program is not needed. The procedures must include, at minimum:

- (a). An implementation plan and schedule for a public education outreach program that promotes proper disposal of pipe blocking substances;
- (b). A plan and schedule for the disposal of FOG generated within the sanitary sewer system service area. This may include a list of acceptable disposal facilities and/or additional facilities needed to adequately dispose of FOG generated within a sanitary sewer system service area;
- (c). The legal authority to prohibit discharges to the system and identify measures to prevent spills and blockages;
- (d). Requirements to install grease removal devices (such as traps or interceptors) and the development of design standards for such devices, maintenance requirements, BMP requirements, record keeping and reporting requirements;
- (e). Authority to inspect grease producing facilities, enforcement authorities, and whether the City has sufficient staff to inspect and enforce the FOG ordinance;
- (f). An identification of sewer system sections subject to FOG blockages and establishment of a cleaning maintenance schedule for each section; and

Implementation of source control measures for all sources of fats, oils, and grease reaching the sanitary sewer system for each section identified above

7.2 Pipe Blockage Control Program Public Outreach

The focus of an effective Pipe Blockage Control Program for the industrial system will include commercial and industrial facilities.

The City provides the following outreach and education materials that consist of the following:

- Residential and commercial outreach on proper Disposal of Wipes - "Toilets are not Trashcans" flyer which can be found on the City website:
<https://www.cityofsalinas.org/Your-Government/Find-a-Department/Public-Works/PW-Maintenance-Services/Environmental-Maintenance-Services/Sanitary-Sewer-Maintenance>

- These facilities are also regulated by the City's wastewater pretreatment program which includes regular inspections and outreach on discharge prohibitions to the City's industrial sewer system.

7.3 City Determination that a FOG Program is not Required

The City's industrial waste collection system has neither historically nor currently had Fats, oils or grease issues within its collection system. Most of the Industrial Waste Facility (IWF) users are fresh vegetable processors, packers, and coolers. Included in this group are the fresh-pack salad producers that continue to be the fastest growing segment of the City's users. Chlorinated effluent, ammonia refrigerant, solids, and hydraulic oil spills typify the potential concerns with their wastewater discharge. Two box companies comprise the next group of users. These companies manufacture corrugated cardboard containers using prefabricated rolled paper and use ink and waxes in the process of labeling and finishing the boxes. Control of heavy metals, hydraulic oil spills, wax and starch spills, high TDS, varying pH and slug discharges are potential concerns from this group.

Cal Marine Fish Company is the sole processor of seafood at one facility. Squid, herring, crab and shrimp are among the products prepared at this facility. From this seafood group, the City specifically monitors BOD, screening and sanitation. Although oils from fish processing present a potential concern, the oils, if any, do not present an issue for buildup in the collection system. Due to the small percentage of flow from this facility this user does not present a fats oils or grease source control problem for the collection system. There are no fats or grease discharged from the facility.

A FOG program is not indicated with the current industrial waste dischargers group.

7.4 Discharge Prohibition Legal Authority and Spill Prevention Measures

The City's current source control program is run in cooperation with the Monterey One Water Source Control Program and relies heavily on Monterey One Water ordinances and requirements. The City's current Municipal Code expressly incorporates all Monterey One Water regulations, including those related to requirements for source control and pretreatment requirements.

Monterey One Water's authority for the Source Control Program is derived from Ordinance 2008-1. The City of Salinas City Code Chapter 36 expressly requires that all users within the City comply with all Monterey One Water regulations.

- Sec. 36-12.2. Compliance with discharge requirements of Monterey One Water. All dischargers into the sanitary sewer shall comply with all the discharge requirements of Monterey One Water. (Ord. No. 2102 (NCS).)
- Section 36-1 acknowledges that the City's sanitary sewer collection system is tributary to the Monterey One Water treatment facility. It states that Monterey One Water implements a pretreatment program for its member jurisdictions (including the City of Salinas).

- Section 36-11 requires that all private sewage disposal system conform with the city plumbing code currently in effect.
- Section 36-12 requires that a City permit be issued for all connection to or use of the public sanitary sewer system.
- Sections 36-12.1 and 36-12.2 state that final approval for a sanitary sewer permit is contingent upon compliance with the requirements of Monterey One Water and that all dischargers into the sanitary sewer must comply with all discharge requirements of Monterey One Water.
- Section 36-16 requires that design and construction of building sewers conform to the requirements of the city plumbing code and the City Design Standards and Standard Specifications currently in effect at the time of installation. (Elsewhere in the City Code, the California Plumbing Code is adopted by reference.)

7.5 High Maintenance Problem Area Identification and Sewer Cleaning

The City has not experienced any sewer spills that resulted from pipeline obstructions or plugs due to any pipe blocking materials. Between 2010 and 2024, CIWQS records show the causes of three (3) sewer spills as follows:

- Pressure Relief Valve Failure (Force Main)
- Pump Station Controls
- Pump Station Controls

There are currently no high maintenance problem areas that require more frequent cleaning. City staff will continue to monitor the system in the event high frequency cleaning areas of the system are identified.

ELEMENT 8 SYSTEM EVALUATION, CAPACITY ASSURANCE, AND CAPITAL IMPROVEMENT PLAN

8.1 Regulatory Requirements

Attachment D 8 states:

The Plan must include procedures and activities for:

- Routine evaluation and assessment of system conditions;
- Capacity assessment and design criteria;
- Prioritization of corrective actions; and
- A capital improvement plan.

(a). **System Evaluation & Condition Assessment:** The Plan must include procedures to:

- Evaluate the sanitary sewer system assets utilizing the best practices and technologies available;
- Identify and justify the amount (percentage) of its system for its condition to be assessed each year;
- Prioritize the condition assessment of system areas that:
 - Hold a high level of environmental consequences if vulnerable to collapse, failure, blockage, capacity issues, or other system deficiencies;
 - Are located in or within the vicinity of surface waters, steep terrain, high groundwater elevations, and environmentally sensitive areas;
- Are within the vicinity of a receiving water with a bacterial-related impairment on the most current Clean Water Act section 303(d) List;
- Assess the system conditions using visual observations, video surveillance and/or other comparable system inspection methods;
- Utilize observations/evidence of system conditions that may contribute to exiting of sewage from the system which can reasonably be expected to discharge into a water of the State;
- Maintain documents and recordkeeping of system evaluation and condition assessment inspections and activities; and
- Identify system assets vulnerable to direct and indirect impacts of climate change, including but not limited to: sea level rise; flooding and/or erosion due to increased storm volumes, frequency, and/or intensity; wildfires; and increased power disruptions.

(b). **Capacity Assessment & Design Criteria:** The Plan must include procedures to

identify system components that are experiencing or contributing to spills caused by hydraulic deficiency and/or limited capacity, including procedures to identify the appropriate hydraulic capacity of key system elements for:

- Dry-weather peak flow conditions that cause or contributes to spill events;
- The appropriate design storm(s) or wet weather events that causes or contributes to spill events;
- The capacity of key system components; and
- Identify the major sources that contribute to the peak flows associated with sewer spills.
- The capacity assessment must consider:
 - Data from existing system condition assessments, system inspections, system audits, spill history, and other available information;
 - Capacity of flood-prone systems subject to increased infiltration and inflow, under normal local and regional storm conditions;
 - Capacity of systems subject to increased infiltration and inflow due to larger and/or higher-intensity storm events as a result of climate change;
 - Increases of erosive forces in canyons and streams near underground and above- ground system components due to larger and/or higher-intensity storm events;
 - Capacity of major system elements to accommodate dry weather peak flow conditions, and updated design storm and wet weather events; and
 - Necessary redundancy in pumping and storage capacities.

(c). **Prioritization of Corrective Action:** The findings of the condition assessments and capacity assessments must be used to prioritize corrective actions. Prioritization must consider the severity of the consequences of potential spills.

(d). **Capital Improvement Plan:** The capital improvement plan must include the following items:

- Project schedules including completion dates for all portions of the capital improvement program;
- Internal and external project funding sources for each project; and
- Joint coordination between operation and maintenance staff, and engineering staff/consultants during planning, design, and construction of capital improvement projects; and Interagency coordination with other impacted utility agencies.

8.2 System Evaluation

Overview and Background

The City of Salinas IWTF is located south of the City adjacent to the Salinas River. It treats industrial wastewater discharges from industrial customers located in the southeastern part of the City. The industrial wastewater is conveyed from customer sites to the industrial treatment facility by the City's industrial sewer system. This chapter addresses the industrial sewer system.

The industrial sewer system is completely separate from the sanitary (domestic) sewer system. All sanitary (domestic) wastewater is collected in a separate sanitary sewer system and conveyed to the Monterey One Regional Treatment Plant (M1W RTP) located north of Marina CA. A separate Sanitary Sewer Management Plan addresses the sanitary sewer system.

The City has conducted several studies over the past years to evaluate capacity needs in the industrial sewer system. These studies include:

- "Relocation Feasibility Study for Industrial Wastewater Treatment Facility", prepared for City of Salinas by CDM, December 2001.
- "Industrial Wastewater Main Line Capacity Analysis", prepared for City of Salinas by C&D (Creegan & D'Angelo) Consulting Engineers, November 2003.
- "Recommended Capital Improvement Program for Industrial Wastewater Treatment Facility", prepared for City of Salinas by CDM, June 2004.
- "Industrial Wastewater System – Conceptual Approach for System Expansion", Summary Report prepared for City of Salinas by CDM, July 2008.
- "Industrial Waste Conveyance System Study", prepared for the City of Salinas by Wood Rodgers, December 2008.
- "Industrial Wastewater Capacity Analysis, prepared by Carollo Engineers, November 2022.

Existing Industrial Sewer System

The major industrial sewer conveyance system consists of approximately 38,600 feet of 12, 15, 18, 27, 33, 36 and 42-inch reinforced concrete and HDPE pipe. The pipeline system conveys industrial flows from the customer locations to the industrial wastewater plant.

The 27-inch pipe originates where Sanborn Road crosses over the railroad tracks, passes through a 60-foot-long inverted siphon at the Abbott Street and East Blanco Road intersection, and then continues downstream for about 1600 feet where it intersects the east 27-inch trunk line. From there, it continues for an additional 2600 feet before it enters the 36-inch pipeline near the intersection of East Blanco Road and La Mesa Way.

The 36-inch pipeline then drains to and through the former Salinas wastewater treatment plant site (TP1 site). At that point, it discharges into a new 42-inch HDPE pipeline that flows southerly to the IWTF.

Industrial Wastewater Flow Projections & Capacity Evaluation

The industrial customers are primarily food processing and related businesses. Many customers conduct fresh vegetable packing operations. Some customers provide related services such as manufactured ice, refrigerated warehousing, and corrugated and solid fiber boxes.

The industrial wastewater facility operates year-round. However, different from a sanitary sewer system, the industrial sewer flows are lower in the winter because some customers, particularly fresh vegetable packing and cooling facilities, move their operations to warmer southern locations. Approximately ½ of the industries remain open year-round.

The industrial system must be able to accommodate the flows during the high use periods, which occur during the summer peak growing/harvesting season. The treatment facility must be able to treat the average monthly flow during the high use periods and have peaking ability to accommodate the high day flows. The conveyance system from customers to the treatment facility must accommodate the high day (peak) flow.

A collection system model was developed to evaluate system capacity in the industrial waste system. The model assessed the conveyance capacity for the collection system and the impacts of future developments and land use changes.

InfoSWMM+, developed by Innovyze was selected as the new software platform for the City's updated hydraulic model. The hydraulic modeling engine for InfoSWMM+ uses the Environmental Protection Agency's (EPA's) Storm Water Management Model (SWMM), which is widely used throughout the world for planning, analysis, and design related to stormwater runoff, combined sewers, sanitary sewers, and other drainage systems. InfoSWMM+ routes flows through the model using the Dynamic Wave method, which solves the complete Saint Venant, one dimensional equations of fluid flow. The equation is based on mass conservation and momentum conservation principals.

The hydraulic model was developed from drawings, and previous reports on the IWWCS. The Influent Pump Station (IPS) and Airport Lift Station are included in the model with associated pump curves. Due to unknown conditions of existing pipelines, a conservative Manning's "n" factor of 0.013 was used for the evaluation of all existing collection system gravity pipelines and a Hazen Williams factor of 120 was used for the force mains.

The analysis involved identifying total capacity within the collection system and evaluating areas where pipe capacity is inadequate to convey peak flows (Monitored and Allotted) and could cause the pipeline to surcharge. For this analysis pipelines were assumed capacity deficient if they were modeled to surcharge under peak flow conditions. Collection systems that lack sufficient capacity create bottlenecks in the sewer and potentially contribute to sanitary sewer spills. The City's industrial waste system was evaluated with the hydraulic computer model, which provided a platform for effectively identifying and managing capacity deficiencies within the industrial waste system.

Industry standard practice is to require that sewage lift stations have sufficient capacity to pump peak flows with the largest pump out of service (firm capacity). Force main piping should be sized to provide a minimum velocity of 3 feet per second (fps) at the design flow rate of the lift station and no more than 6.5 fps. For the determination of head loss, the Hazen-Williams equation is used with a C-factor of 120, which is typical for collection system master planning purposes.

The 2022 Carollo Report concluded the following:

- Under existing conditions, the IWWCS gravity mains have capacity to convey industrial flow to the IWTF. Figure 2.2 shows the flow-depth-to-pipe-diameter (d/D) ratio. As shown, the d/D illustrates that the system has additional capacity under existing peak flow. The 27-inch diameter pipeline on Blanco Road, south of Abbot Street has a d/D of 0.51 and the 33-inch diameter pipeline upstream of TP-1 has a d/D of 0.56.
- The system has capacity to convey peak flow. A segment of 33-inch diameter pipeline upstream of TP-1 has a small gradient and reduces capacity within the system. Capacity within the system was considered to be deficient when the d/D exceeded 0.9 within the gravity system in the future.
- The Airport Lift Station is capacity deficient under existing peak flow. The existing capacity of this lift station is 1.04 mgd, however the existing system's peak flow potential is 3.89 mgd. The analysis recommends increasing the firm capacity to 4 mgd and total capacity to 6 mgd. The associated 14-inch diameter force main does not exceed the velocity criteria and is not considered to be capacity deficient.
- Under future peak flow conditions replacing approximately 900 feet (ft) of 33-inch diameter pipeline with 42-inch diameter pipeline. The project is located east of TP-1 within an open field. This segment of pipeline has a small inclination relative to upstream pipelines and is shown below:



8.3 Design Criteria

Chapter 36 “Industrial Waste, Wastewater Collection and Discharge” of the City’s Municipal Code specifies the requirements for discharge to the City’s industrial wastewater system. These requirements are applicable to existing and new customers of the industrial wastewater system.

Unlike the municipal sanitary sewer system, the peak flows for the industrial wastewater system occur during the summer peak growing season months. Winter rainfall (RDII) is not an issue for capacity of the IWWCS, as industrial wastewater flows are very low in the winter months. During the period with high industrial wastewater discharges, there is no or negligible rainfall.

The hydraulic criteria evaluated the pipes adequacy to handle the projected flows without surcharge, i.e., flowing full but no surcharge based on Manning’s equation. Those pipes without adequate capacity to meet the criteria have been identified for improvement.

The City’s Standard Specifications (current version) specify the requirements for sewer pipe materials, installation methods, and testing for new sewer improvements.

8.4 Schedule and Funding for Capacity Improvements

Immediate Needs to 2025

The City’s industrial wastewater system will require some improvements in order to meet estimated needs. The Industrial Lift Station located at the south end of Airport Boulevard near Hansen Street will require increased capacity to accommodate any additional flows upstream. However, the major industrial pipeline system has adequate capacity for estimated peak flows. Some system redundancy is provided by the Industrial Wastewater Diversion Project which consists of a bypass to the M1W sanitary sewer system installed at the TP1 site. M1W’s Salinas Area Pump Station (SAPS) is located at the TP1 site which conveys sanitary wastewater from the City to the RTP operated by M1W. The Industrial Wastewater Diversion Project was completed in 2016. This project also included construction of an emergency wastewater bypass system to allow mixed wastewaters to flow to the IWTF instead of to the Salinas River in the event of a catastrophic failure at the M1W Salinas Pump Station.

The design phase of the Airport lift station upgrade has been completed. The City plans to bid the project in 2025 with project completion anticipated in 2026.

Ultimate Needs

The improvements identified above for near-term implementation are sized to accommodate the anticipated buildout total instantaneous peak flows reaching the TP1 site and treatment facility.

Ultimately, the need for additional pipeline improvements would depend on future additions of industrial customers, and the City’s decisions in the near term on the appropriate location for

additional treatment capacity. This plan will be updated as needed consistent with future updates to any conceptual expansion plans.

The table below summarizes the timeframe and estimated capital costs for the conceptual improvements to provide additional capacity in the industrial wastewater system. These order of magnitude costs by timeframe are at a conceptual planning level and are based on previous studies. The costs will be updated and refined as part of subsequent detailed studies to refine and select specific improvement projects.

Industrial Waste System Capital Projects	
Item	Estimated Capital Cost (\$ Million, in 2018 dollars)
Immediate Measures (by 2026)	
New Industrial Lift Station at Airport Boulevard	\$2.26

The City currently funds the industrial wastewater system through a monthly user rate consisting of: a monthly service charge, total flow charge, and an average BOD charge. The rates cover operations and maintenance expenses, capital improvements and past debt service on any outstanding bonds that have been issued for capital improvements.

Capital improvements to provide capacity for future customers also benefit existing customers by improving the overall function of the IWWCS. the existing treatment facility. Potential funding methods to cover the costs of these capital improvements are identified below. The potential funding methods must be further evaluated to determine their applicability. While all the options are feasible, some may be more applicable or more desirable for the specific conditions. It is anticipated that a combination of options will be utilized.

As recommended in the conceptual expansion plan (CDM, 2008), the City is planning to conduct a detailed financing study to determine the preferred approach and appropriate methods for funding the required improvements for both pipeline conveyance and for treatment facility expansion. It is anticipated a combination of multiple funding sources will be used. Most of the methods are available only to municipalities or other government agencies; however, there are some that could be utilized by the individual industries.

Grant programs from the EDA Public Works and Economic Development Program, the State Water Resources Control Board and others are preferred funding sources for IWWCS upgrades. If grant funding proves to be unavailable other potential funding options may also include:

- User rates
- Connection fees

- Municipal bonds
- Special assessment districts
- Public/private partnerships
- California Infrastructure and Economic Development Bank: infrastructure state revolving fund program; industrial development bonds
- California State loans and grants: State Revolving Fund (SRF); direct state appropriations
- Federal grants and loans: EDA Public Works and Economic Development Program; direct federal appropriations

The schedule for implementation of future capacity improvements will depend on the available funding and the schedule for future additions and expansion of the IWWCS. As part of its annual budgeting and CIP process, City staff will refine the implementation schedule for specific projects.

8.5 Additional WDR Requirements

The City plans to conduct a Vulnerability Assessment to address the following WDR requirements:

- Prioritize the condition assessment of system areas that:
 - Hold a high level of environmental consequences if vulnerable to collapse, failure, blockage, capacity issues, or other system deficiencies;
 - Are located in or within the vicinity of surface waters, steep terrain, high groundwater elevations, and environmentally sensitive areas;
- Are within the vicinity of a receiving water with a bacterial-related impairment on the most current Clean Water Act section 303(d) List;
- Assess the system conditions using visual observations, video surveillance and/or other comparable system inspection methods;
- Utilize observations/evidence of system conditions that may contribute to exiting of sewage from the system which can reasonably be expected to discharge into a water of the State;
- Identify system assets vulnerable to direct and indirect impacts of climate change, including but not limited to: sea level rise; flooding and/or erosion due to increased storm volumes, frequency, and/or intensity; wildfires; and increased power disruptions.
- Outline how capacity assessment considers:
 - Data from existing system condition assessments, system inspections, system audits, spill history, and other available information;
 - Capacity of flood-prone systems subject to increased infiltration and inflow, under normal local and regional storm conditions;
 - Capacity of systems subject to increased infiltration and inflow due to larger and/or higher-intensity storm events as a result of climate change;
 - Increases of erosive forces in canyons and streams near underground and above- ground system components due to larger and/or higher-intensity storm events;
- Capital Improvement Plan that includes:

- Project schedules including completion dates for all portions of the capital improvement program;
- Internal and external project funding sources for each project; and
- Joint coordination between operation and maintenance staff, and engineering staff/consultants during planning, design, and construction of capital improvement projects; and Interagency coordination with other impacted utility agencies.

The Vulnerability Assessment is planned for completion by 2027.

ELEMENT 9 - MONITORING, MEASUREMENT & PROGRAM MODIFICATIONS

The City monitors the implementation of the SSMP elements in order to measure the effectiveness of the City's IW SSMP in reducing sewer spills. The manner in which each SSMP element is monitored and evaluated and the schedule with which the City completes this monitoring and evaluation is described in this SSMP Element.

9.1 Regulatory Requirements

WDR Order No. 2022-0103-DWQ Section D 9 states:

The Plan must include an Adaptive Management section that addresses Plan-implementation effectiveness and the steps for necessary Plan improvement, including:

- (a). Maintaining relevant information, including audit findings, to establish and prioritize appropriate Plan activities;
- (b). Monitoring the implementation and measuring the effectiveness of each Plan Element;
- (c). Assess the success of the preventative maintenance activities;
- (d). Updating Plan procedures and activities, as appropriate, based on results of monitoring and performance evaluations; and
- (e). Identifying and illustrating spill trends, including spill frequency, locations and estimated volumes.

9.2 Data Management

The City manages, schedules, and tracks preventative maintenance activities through a GIS based Computerized Maintenance and Management System. The system covers the following:

- Sewer Line Cleaning
- High Priority Area Cleaning and Inspections
- Manhole Inspections and Maintenance
- Lift Station Inspection and Maintenance
- Customer Complaints
- Work Orders
- CCTV Inspections

Triennial SSMP Audit Reports are maintained at the City's Wastewater Division office. Corrective actions from audit reports are generally addressed in updates of the City's IW SSMP or more immediate actions are completed in accordance with the recommended corrective action schedule in each triennial audit.

9.3 Establishing and Prioritizing SSMP Activities

Table 9-1 outlines the relevant information maintained by the City to establish and prioritize appropriate sewer collection system activities and the City staff who are responsible for monitoring implementation and measuring the effectiveness of each element, when appropriate.

Table 9-1: SSMP Implementation Management

SSMP Element	SSMP Relevant Information	Responsible Party
1. Goal	This SSMP Element contains the City's goals for the operation, maintenance, and management of the sanitary sewer collection system, which provide focus to reduce Spills and mitigate Spills that do occur.	Wastewater Division Manager
2. Organization	A table containing names, job titles, roles, responsibilities, and contact information is contained in this SSMP Element, which identifies the most knowledgeable person for each aspect of the SSMP Program. An organizational chart identifies the lines of authority.	Wastewater Division Manager
3. Legal Authority	Web links in this SSMP Element contain the sections of City Policies and Ordinances governing the sewer collection and conveyance system.	Wastewater Division Manager and City Legal Counsel
4. Operation and Maintenance Program	Information in this SSMP Element document the sanitary sewer system operation and maintenance activities.	Wastewater Division Manager
5. Design and Performance Provisions	City website links in this SSMP Element include City Design Standards and Specifications that include Testing requirements.	Wastewater Division Manager and Engineering Staff
6. Spill Emergency Response Plan	The City updated a Spill Emergency Response Plan in 2023 which include staff contact information, mandatory Spill reporting information, and response and mitigation programs.	Wastewater Division Manager
7. Pipe Blockage Control Program	Not Applicable	Wastewater Division Manager
8. System Evaluation, Capacity Assurance, and Capital Improvement Plan	The City will review and update this SSMP Element as applicable to include any hydraulic capacity analysis completed and the status and sources of funding for associated projects.	Wastewater Division Manager and Engineering Staff
9. Monitoring, Measurement, and Program Modifications	This SSMP Element will be updated annually with the number of Spills that occur and their causes in a calendar year.	Wastewater Division Manager
10. SSMP Program Audits	SSMP Audit Reports are required triennially. Corrective actions are implemented and tracked.	Wastewater Division Manager
11. Communication Program	Examples of public outreach materials and pertinent City website links provided, as well as meeting agendas, pertinent City Council reports and minutes are found on the City's website and City offices.	Wastewater Division Manager

9.4 Preventative Maintenance Program Assessment

The City's Preventative Maintenance Program includes CCTV inspection, line cleaning, visual manhole inspection, lift station maintenance, and High Priority Area identification and maintenance. The City will review these operation and maintenance practices annually and compare them with annual Spill records. A summary of the performance metrics identified in Table 9-2 will be developed annually.

Table 9-2: Sanitary System Performance Metrics for Monitoring and Measurement

	Performance Measure	Source
System Statistics	Total miles of gravity sewer	Atlas Maps
	Total miles of pressure sewer	Atlas Maps
	Total number of manholes	Atlas Maps
	Total number of sewer lift stations	Atlas Maps
Operations and Maintenance	Linear feet of sewer line cleaned	CMMS/GIS & Work Order Requests or Staff Field Notes
	Linear feet of high priority lines cleaned	CMMS/GIS & Work Order Requests or Staff Field Notes
	Number of blockages/backups not resulting in sewer spill	CMMS/GIS & Work Order Requests or Staff Field Notes
	Linear feet of CCTV	CMMS/GIS & Work Order Requests or Staff Field Notes
	Number of manholes inspected	CMMS/GIS & Work Order Requests or Staff Field Notes
	Lift station inspections	CMMS/GIS & Work Order Requests or Staff Field Notes
	Root control linear feet	CMMS/GIS & Work Order Requests or Staff Field Notes
Measures Based on Sewer Spill Numbers	Number and percentage of dry weather vs. wet weather spills	CIWQS
	Number of spills by cause (operational, capacity, system, other)	CIWQS

	Performance Measure	Source
	Number of spills per 100 miles per Year	CIWQS
	Total volume of spills	CIWQS
	Average spill volume	CIWQS
	Total volume recovered and percentage of overall total spill volume	CIWQS
	Net volume of spills (total minus recovered) and percentage of overall total spill volume	CIWQS
	Total volume reaching storm drainage channel and not recovered or reaching surface waters and percentage of overall total Spill volume.	CIWQS
Spill Response Time	Average response time during business hours	CIWQS
	Average response time outside of business hours.	CIWQS
Condition Assessment, Rehabilitation, and I/I Control	Amount of CCTV inspection performed (linear feet)	CCTV Reports
	Number of manholes inspected	CMMS/GIS & Work Order Requests or Staff Field Notes
	Number of inflow sources detected and corrected.	CMMS/GIS & Work Order Requests or Staff Field Notes
Capital Projects	Summary of short- and long-term projects, sources of funding and status of each project.	Capital Projects Schedule
Outreach	Pipe Blockage Control Program summary of outreach efforts.	City Outreach
Goals	Summary of how goals are being met and areas of improvement where goals have not been achieved.	Element 1 Goals and Supporting data to demonstrate performance.
Training	Summary of training to meet Element 4 training requirements and other City training programs.	

9.5 SSMP Updates

The City will use the IW SSMP for management, training, planning and regular maintenance of the collection system. As the document is utilized, any deficiencies or discrepancies will be corrected. Program elements will be updated based on performance evaluations, organizational, operational, and maintenance changes, new regulatory requirements, repairs, replacements, and upgrades made to the collection system.

At a minimum, the City will review and revise the SSMP annually as warranted. The Wastewater Division Manager is responsible for revising and maintaining the SSMP.

A revision record will be maintained to track changes.

9.6 Sewer Spill Trends

The trends in the City Sewer Spills for a three-year period utilizing the criteria in Table 9-3. The cause categories identified in Table 9-3 are the causes available for use in the Sewer Spill Report provided in California Integrated Water Quality System (CIWQS). City Staff are responsible for determining which cause category is appropriate for each Spill when the Spill is reported in CIWQS.

Table 9-3 City of Salinas per Indicator per Year

Indicator	
Spills	No. of Spills
Multiple Spills at Same Location	# of Locations with Multiple Spills
Spill Volume (gal)	Volume
	Volume Recovered
	Volume Reached Surface Water
Spill Causes	Debris - Construction
	Debris – General
	Debris – Rags
	Flow Exceeded Capacity
	FOG
	Operator Error
	Other

Indicator	
	Pipe Structural Problem/Failure
	Pump Station Failure
	Rainfall Exceeded Design
	Root Intrusion
	Vandalism
Comparison with Regional and State Averages	Average Spill Volume
	Average # of Spills

The City will continue to plan and adjust operation and maintenance practices so that the number of Spills experienced on an annual basis remains low.

ELEMENT 10 - SEWER SYSTEM MANAGEMENT PLAN PROGRAM AUDITS

SSMP audits are required to identify and correct deficiencies in the most current revision of the City's SSMP and provide a schedule to correct identified deficiencies. This SSMP Element outlines the audit process and identifies staff responsible for conducting or participating in SSMP audits and generating the required SSMP Audit Report.

10.1 Regulatory Requirements

WDR Order No. 2022-0103-DWQ Section D 10 requires:

The Plan shall include internal audit procedures, appropriate to the size and performance of the system. Additionally, the General Order requires;

The internal audit shall be appropriately scaled to the size of the system(s) and the number of spills. The Enrollee's sewer system operators must be involved in completing the audit. At minimum, the audit must:

- Evaluate the implementation and effectiveness of the Enrollee's Sewer System Management Plan in preventing spills;
- Evaluate the Enrollee's compliance with this General Order;
- Identify Sewer System Management Plan deficiencies in addressing ongoing spills and discharges to waters of the State; and
- Identify necessary modifications to the Sewer System Management Plan to correct deficiencies.

The Enrollee shall submit a complete audit report that includes:

- Audit findings and recommended corrective actions;
- A statement that sewer system operators' input on the audit findings has been considered; and
- A proposed schedule for the Enrollee to address the identified deficiencies.

10.2 SSMP Program Audits

The Wastewater Manager (LRO) or their designee is responsible for assuring the SSMP audit is conducted and complete based on the schedule outlined on the SWRCB lookup website continuously on a three-year interval. Audits should be conducted with the cooperation of the City staff responsible for sewer system operations and maintenance, administrative staff, and engineering staff.

When conducting the SSMP Audit, City Staff must evaluate the effectiveness of each SSMP Element. A comprehensive, effective review of the City's SSMP must be documented in a SSMP Audit Report.

10.2.1 Summary of Procedure:

1. Gather appropriate SSMP supporting documents.
2. Interview City staff responsible for the administration, operations, maintenance and engineering associated with system performance information.

3. Develop Audit Report and reference all documents reviewed and used as evidence of compliance with the WDR. Create a plan and schedule for updates to the SSMP based on changes in operational strategies or deficiencies found in the SSMP.
4. Evaluate the effectiveness of the City's SSMP and compliance with each WDR requirement using the ranking methodology outlined in Table 10-1. Table 10-1: SSMP Audit Ranking Criteria

Table 10-2: SSMP Audit Ranking Criteria

Ranking	Ranking Basis
In Compliance	All requirements specified in the element are met.
Substantial Compliance	The majority of requirements in the element are met.
Partial Compliance	Half of the requirements in the element are met.
Marginal Compliance	Less than half of the requirements in the element are met.
Out of Compliance	None of the requirements in the element are met.

The next SSMP Audit Report must be signed and certified by the LRO.

The SSMP Audit Report must be signed and certified using the language provided below:

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Subsequent SSMP audits must be conducted continuously on a three-year interval following the schedule outlined below which is based on the dates required by the 2022 WDR:

- SSMP Audit Period: May 2, 2024 - May 2, 2027 (Audit report due 11/2/27)
- SSMP Update: Update due 5/2/31.

Additional SSMP audit and SSMP update regulatory schedules required after the dates shown above should be identified in the following link:

https://www.waterboards.ca.gov/water_issues/programs/sso/lookup/

To assist in the audit process, the City should consider quarterly or semiannual reviews and revisions to specific SSMP Elements and associated supporting documents. These reviews and

revisions will help ensure current operational practices and procedures are reflected in the SSMP and documentation of these activities is readily available during an audit by the Regional Water Quality Control Board, and/or State Water Resources Control Board.

SSMP Audit Reports must be kept on file and submitted to the online CIWQS Sanitary Sewer Database within six (6) months after the end of the 3-year audit period.

ELEMENT 11 - COMMUNICATION PROGRAM

Communicating the objectives of the SSMP and the importance of sanitary sewer system management practices to the public is essential. An informed public can assist and support the City by reducing customer caused blockages, which will potentially decrease sewer spills.

11.1 Regulatory Requirements

WDR Order No. 2022-0103-DWQ Section D 11 states:

The Plan must include procedures for the Enrollee to communicate with:

- The public for:
 - Spills and discharges resulting in closures of public areas, or that enter a source of drinking water, and
 - The development, implementation, and update of its Plan, including opportunities for public input to Plan implementation and updates.
- Owners/operators of systems that connect into the Enrollee's system, including satellite systems, for:
 - System operation, maintenance, and capital improvement-related activities.

11.2 Communication Program

The purpose of the City IW sewer system communication program is to educate stakeholders, which are industrial users of the collection system, about the SSMP. The following are activities that the City practices to increase awareness and education about the importance of having a properly constructed, maintained, and operated collection system as new information is available.

The City communicates with industrial users utilizing the following methods:

- Industrial Waste Discharge Program Inspections
 - City staff conducts regular inspections for each industrial user to evaluate the effectiveness of their wastewater pretreatment systems, adherence to individual facility wastewater discharge permits, and to discuss any potential issues within the industrial waste system.
- City Website
 - Provides information on the IW Sewer System and includes copies of the current IW SSMP. Information is posted on the City website, www.cityofsalinas.org and includes links, City meeting minutes and agendas, flyers, education material and public service announcements.
- City Council Meetings
 - City Council Meetings are held every other Tuesday twice each month at the City Office. Utility sewer operation, Sewer Spill Reports, SSMP updates, significant revisions, audits and SSMP status reports are presented at the Council meetings to receive input.

- City Office
 - The City Office has copies of educational material, public service announcements, and staff that provide assistance and education to the public. Office hours are Monday- Friday from 8:00am to 5:00pm.
- Sewer Spills
 - The City posts sewer spills in impacted public areas where closures may be appropriate and has identified potential sources of drinking water that may be impacted by a sewer spill. Contact information for operators of these drinking water sources are on file at the City Wastewater Division office.

11.3 Satellite and Tributary Systems

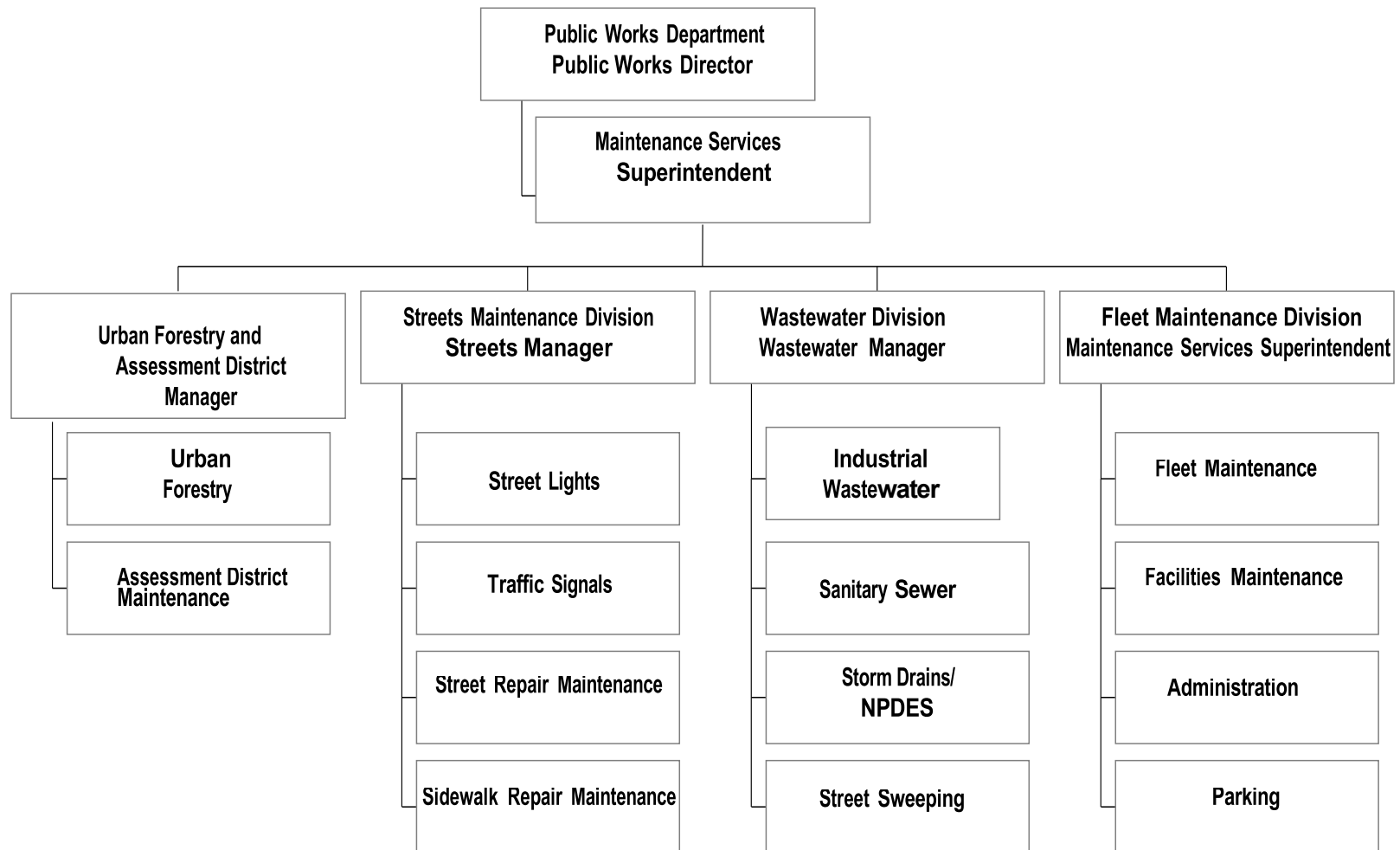
The City has not identified any tributary or satellite systems for the Industrial System.

Appendix 0A Placeholder – Meeting Minutes Adopting 2025 SSMP, Revision 2

Appendix 2A Cover Sheet – City Organization Chart

City of Salinas
Maintenance Services Department Organization Chart
426 Work Street, Salinas, Ca. 93901

Administration: (831) 758-7233



Appendix 2B Cover Sheet – City Organization Chart Contact Information

PUBLIC WORKS ORGANIZATION CHART

Persons Responsible for SSMP Implementation

Maintenance Services -Wastewater Division

WASTEWATER PUBLIC WORKS DEPARTMENT

Environmental and Maintenance Services Superintendent

VACANT
(831) 758-7274

Wastewater Manager – LRO

GARY GABRIEL – LRO DESIGNEE
(831) 758-7103 garyg@ci.salinas.ca.us

Wastewater Crew Supervisor-LRO

RAY LERMA- LRO DESIGNEE
(831) 758-7150 raymond1@ci.salinas.ca.us

Wastewater Crew

(831) 758-7103

<u>ROBERT REYNA</u>	<u>PSMW IV</u>
(831)970-7621	robertr@ci.salinas.ca.us
<u>ALBERT ARIES</u>	<u>PSMW IV</u>
(831)208-4862	alberta@ci.salinas.ca.us
<u>DOYLE MCFARLAND</u>	<u>PUMP MECH</u>
(831)970-7636	doylem@ci.salinas.ca.us
<u>SAL VARGAS</u>	<u>PSMW III</u>
(831) 758-7103	salv@ci.salinas.ca.us
<u>ISACC GARCIA</u>	<u>PSMW III</u>
(831) 758-7103	isaccg@ci.salinas.ca.us
<u>RAMON HERRERA</u>	<u>PSMW III</u>
(831) 758-7103	ramonh@ci.salinas.ca.us
<u>ROBERTO JIMENEZ</u>	<u>PSMW III</u>
(831) 758-7103	roberto1@ci.salinas.ca.us
<u>DAINEL ALEDO</u>	<u>PSMW II</u>
(831) 758-7103	daniela@ci.salinas.ca.us
<u>JAMES MCGANN</u>	<u>PSMW II</u>
(831) 758-7103	jamesm@ci.salinas.ca.us
<u>JULIAN AVELINO</u>	<u>PSMW II</u>
(831) 758-7103	julianave@ci.salinas.ca.us
<u>PETE PEREZ</u>	<u>PSMW II</u>
(831) 758-7103	petep@ci.salinas.ca.us
<u>JOESPH GARVIN</u>	<u>PSMW II</u>
(831) 758-7103	josephga@ci.salinas.ca.us
<u>VINCENT DAVI</u>	<u>PSMW I</u>
(831) 758-7103	vincentd@ci.salinas.ca.us

Public Works Director

DAVID JACOBS, P.E., L.S.
(831) 758-7390 davidj@ci.salinas.ca.us

City Engineer

Adriana Robles
(831) 758-7429 adrianar@ci.salinas.ca.us

Senior Civil Engineer – Water, Waste, and Energy

VACANT
(831) 758-7485

Environmental Compliance (FOG)

<u>MATTHEW BATES</u>	<u>CREW SUPERVISOR</u>
(831) 758-7109	matthewb@ci.salinas.ca.us
<u>LORENZO MONCAYO</u>	
<u>ENVIRONMENT COMPLIANCE INSPECTOR I</u>	
(837)758-7152	lorenzom@ci.salinas.ca.us
<u>ERIK BAUTISTA</u>	
<u>ENVIRONMENT COMPLIANCE INSPECTOR II</u>	
(837)758-7297	erikb@ci.salinas.ca.us

Industrial Wastewater

<u>AMBIKA PRASAD</u>	<u>WASTEWATER OPERATOR</u>
(831)785-7288	ambikap@ci.salinas.ca.us
<u>ERIC RULOPH</u>	<u>WASTEWATER OPERATOR</u>
(831) 837-8606	ericr@ci.salinas.ca.us

Appendix 4A Placeholder

- Industrial System CCTV Analysis
- Sewer Cleaning Schedule
- CIP List, Budget & Schedule



Legislation Text

File #: ID#25-081, Version: 1

Sewer System Management Plan (SSMP) - Sanitary Sewer Collection System

Approve a Resolution accepting and certifying the attached Sewer System Management Plan (SSMP) for the Sanitary Sewer Collection System as required by the State Water Resources Control Board.



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: APRIL 22, 2025

DEPARTMENT: PUBLIC WORKS, WASTEWATER DIVISION

FROM: DAVID JACOBS, PUBLIC WORKS DIRECTOR

BY: GARY GABRIEL, WASTEWATER MANAGER

TITLE: SEWER SYSTEM MANAGEMENT PLAN (SSMP)
SANITARY SEWER COLLECTION SYSTEM

RECOMMENDED MOTION:

A motion to accept and certify the attached Sewer System Management Plan (SSMP) for the Sanitary Sewer Collection System as required by the State Water Resources Control Board.

EXECUTIVE SUMMARY:

The SSMP is a document that describes the activities that the City uses to manage its sanitary sewer wastewater collection system effectively. The intent of the SSMP, as required by the Waste Discharge Requirements (WDR), is to implement a formalized criteria and procedure for design and construction, rehabilitation, operation, and maintenance of the City's sanitary sewer wastewater collection system.

BACKGROUND:

On December 6, 2022, pursuant to its authority under California Water Code 13263, the State Water Resources Control Board (SWRCB) adopted the Statewide Waste Discharge Requirements General Order for Sanitary Sewer Systems (Order No. 2022-0103).

The intent of the Statewide Waste Discharge Requirements General Order for Sanitary Sewer Systems ("General Order") is to protect the water quality in the State and prevent public nuisance associated with sanitary sewer overflows (spills) and to provide a consistent, statewide regulatory approach to address sanitary sewer overflows (spills). The General Order requires public agencies that own or operate sanitary sewer systems to develop and implement sanitary sewer system management plans and report all sanitary sewer spills to the State Water Board's online California Integrated Water Quality System (CIWQS) Sanitary Sewer System Database.

On January 13, 2024, the City contracted with Wallace Group to perform the Sanitary Sewer System Management Plan (SSMP) update at a cost of 19,070. The SSMP includes 11 elements of regulatory goals that the City follows to comply with state regulations. The 11 elements include:

1. Goals, Regulatory Context, Asset Overview and Schedule
2. Organization
3. Legal Authority – for ensuring compliance
4. Operation and Maintenance Program
5. Design and Performance Provisions
6. Spill Emergency Response Plan
7. Pipe Blockage Control Program
8. System Evaluation, Capacity Assurance and Capital Improvement Plan
9. Monitoring, Measurement, and Program Modifications
10. Sewer System Management Plan Program Audits
11. Communication Program

The SSMP update was satisfactorily completed by Wallace Group and City Staff on March 28, 2025, and is ready to be submitted to the State Water Resources Control Board (SWRCB). The Sanitary Sewer System Management Plan update includes revisions to the City’s current SSMP to comply with reporting requirements to the State. Updates included are to Element 6, Spill Emergency Response Plan, an addition of a spill category 4 which is for spills under 50 gallons. Element 7, Pipe Blockage Control Program, previously referenced Fats, Oils, and Grease as contributing factors to sewer spills now also includes roots and disposable wipes as additional pipe blocking sources. Element 10, Sewer System Management Plan Program Audits, prior version had a 5-year plan renewal date is now a 6-year plan renewal date. Also under this element, audits were previously 2-year reviews and are now 3-year reviews.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

No

STRATEGIC PLAN INITIATIVE:

The requested Council action directly relates to Council’s Strategic Plans or Goals of providing “Well Planned City and Excellent Infrastructure” as well as “Safe, Livable Community”. By adopting the Sewer System Management Plan. The City will continue to maintain all aspects of the Sanitary Sewer Collection System reducing the risk of potential accidental discharges.

DEPARTMENTAL COORDINATION:

The Wastewater Division in conjunction with Public Works’ Engineering Division utilized Wallace Group to update the current SSMP to meet Regulation Standards. Both Divisions reviewed and approved of the updated SSMP.

FISCAL AND SUSTAINABILITY IMPACT:

Fund	Appropriation	Appropriation Name	Total Appropriation	Amount for recommendation	FY 24-25 Operating Budget Page	Last Budget Action (Date, Resolution)*
6400	50.5442-63.5900	Outside services- Other professional	\$60,000	\$19,070	379	6/11/24, 22979

* The FY 24-25 Adopted Budget was adopted on June 11, 2024.

Sufficient funding has been secured from the operating budget to perform the required update to the SSMP.

ATTACHMENTS:

Resolution

SSMP Plan and Related Attachments

RESOLUTION NO. _____ (N.C.S.)

**RESOLUTION OF THE COUNCIL OF THE CITY OF SALINAS ACCEPTING AND
CERTIFYING THE CITY OF SALINAS SEWER SYSTEM MANAGEMENT PLAN
(SSMP) FOR THE SANITARY SEWER COLLECTION SYSTEM**

WHEREAS, the State Water Resources Control Board enacted Board Order No. 2022-0103-DWQ on December 6, 2022, establishing Waste Discharge requirements for all public agencies that own or operate sewer systems greater than one mile in length that collect or convey untreated wastewater to publicly owned treatment facility; and

WHEREAS, the Waste Discharge Requirements (WDR) requires agencies to prepare and governing boards to adopt, Sewer System Management Plans with specific Elements at least every 6 years; and

WHEREAS, the necessary updates to the Sewer System Management Plan have now been prepared and are ready for City Council consideration.

NOW, THEREFORE, BE IT RESOLVED that the Salinas City Council hereby approves this Resolution accepting and certifying the Sanitary Sewer System Management Plan (SSMP) as required by the State Water Resources Control Board.

PASSED AND APPROVED this 22 April 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Dennis Donohue Craig, Mayor

ATTEST:

Patricia M. Barajas, City Clerk

January 10, 2025

Gary Gabriel
City of Salinas
426 Work Street
Salinas, California 93901

Subject: City of Salinas SSMP Update

Dear Mr. Gabriel:

Wallace Group appreciates the opportunity to provide you with our proposal for Water Resources services for the above-referenced project. Based on our discussion, the following Scope of Services has been prepared for your consideration:

SCOPE OF SERVICES

Task 1: Project Management

This task includes coordination of project activities, including scheduling and budget controls, Client coordination, quality control, and other related project management activities.

Task 2: SSMP Update

Task Understanding: The State Water Resources Control Board (SWRCB) established Statewide General Wastewater Discharge Requirements (GWDR) for Sanitary Sewer Systems, Orders No. 2006-0003-DWQ and revised Monitoring and Reporting Program WQ 2013-0058-EXEC, which required all public entities that own or operate sanitary sewer systems greater than one mile in length in California to create, implement, and maintain a SSMP. Recently adopted WDR Order No. 2022-0103-DWQ requires all agencies to develop and update their SSMP as described below:

WDR Order No. 2022-0103-DWQ:

To facilitate adequate local funding and management of its sanitary sewer system(s), the Enrollee shall develop and implement an updated Sewer System Management Plan. The scale and complexity of the Sewer System Management Plan, and specific elements of the Plan, must match the size, scale and complexity of the Enrollee's sanitary sewer system(s). The Sewer System Management Plan must address, at minimum, the required Plan elements in Attachment D (Sewer System Management Plan - Required Elements) of this General Order. To be effective, the Sewer System Management Plan must include procedures for the management, operation, and maintenance of the sanitary sewer system(s). The procedures must: (1) incorporate the prioritization of system repairs and maintenance to proactively prevent spills, and (2) address the implementation of current standard industry practices through available equipment, technologies, and strategies.

Wallace Group will update each of the eleven (11) elements of the City's SSMP. Wallace Group Staff will work collaboratively with City staff to develop the SSMP and to obtain any additional materials and documentation necessary for completion. The SSMP will be formatted to clearly identify sections and sub-sections of document to applicable GWDRs. Appendices with reference materials will be included for each Element of the SSMP as applicable. The table below summarizes the scope of the recommended update:



CIVIL AND
TRANSPORTATION
ENGINEERING

CONSTRUCTION
MANAGEMENT

LANDSCAPE
ARCHITECTURE

MECHANICAL
ENGINEERING

PLANNING

PUBLIC WORKS
ADMINISTRATION

SURVEYING /
GIS SOLUTIONS

WATER RESOURCES

WALLACE GROUP
A California Corporation

612 CLARION CT
SAN LUIS OBISPO
CALIFORNIA 93401

T 805 544-4011
F 805 544-4294

www.wallacegroup.us



City of Salinas SSMP Update Summary: Order WQ 2022-0103-DWQ

SSMP Requirement 2022 GWDR Attachment D	Wallace Group Recommended Management Plan Updates
i. Goal & Introduction	<p>The goal of the Sewer System Management Plan (Plan) is to provide a plan and schedule to:</p> <ul style="list-style-type: none"> (1) properly manage, operate, and maintain all parts of the Enrollee's sanitary sewer system, (2) reduce and prevent spills, and (3) contain and mitigate spills that do occur. <p>The Plan will include a narrative Introduction section that discusses the following items:</p> <ul style="list-style-type: none"> o Regulatory Context o SSMP Update Schedule o Sewer System Asset Overview
ii. Organization	Update organization charts, organizational lines of authority and identification of responsibilities for management and implementation of SSMP. Update Spill Chain of Communication for compliance with 2023 Notification, Monitoring, Reporting & Recordkeeping (NMR&R) requirements.
iii. Legal Authority	Update this section to clearly identify the Municipal Codes and Ordinances that give the City the Legal Authority to manage the sewer collection system and comply with WDR mandates.
iv. Operation and Maintenance Program	<p>Update this section to reflect current practices and planned activities. Include the following:</p> <ul style="list-style-type: none"> o Map of Sewer System including all assets and method for RWQCB to access map (assumed City will supply map) o Map of Stormwater Collection and Conveyance System and method for RWQCB to access map (assumed City will supply map) o Discussion of Preventative Operation and Maintenance Program and Data Collection System in accordance with new WDRs o Update Templates to document routine O&M: line cleaning, manhole inspection, lift station operations o Development and discussion of Training Program o Development of Sewer System Equipment Inventory, identifying critical replacement and spare parts <p>Include system-specific procedures in its Sewer System Management Plan to proactively prioritize:</p> <ul style="list-style-type: none"> o operation and maintenance, o condition assessments, and o repair and rehabilitation, to address ongoing system resilience <p>Discussion of how the City will maintain a means to manage all necessary revenues and expenditures related to the sanitary sewer system and allocate necessary resources to the SSMP for:</p> <ul style="list-style-type: none"> o Compliance with the General Order o Full implementation of the SSMP o System Operations, Maintenance and Repairs o Spill Response



v. Design and Performance Provisions	Update this section to identify the Public Works Design Standards and Testing Requirements the City will follow. Incorporate these documents into appendices or in links.
vi. Spill Emergency Response Plan (SERP)	Update SERP for compliance with 2023 WDRs and NMR&R requirements. (SERP will be summarized in the SSMP - physical SERP document is a separate document from SSMP for staff use in the field)
vii. Sewer Blockage Control Program	<p>Update and document City plans and procedures to proactively control; FOG, roots, rags and debris in the sewer system per requirements in WDR:</p> <ul style="list-style-type: none"> ○ An implementation plan and schedule for a public education and outreach program that promotes proper disposal of pipe-blocking substances; ○ A plan and schedule for the disposal of pipe-blocking substances generated within the sanitary sewer system service area. This may include a list of acceptable disposal facilities and/or additional facilities needed to adequately dispose of substances generated within a sanitary sewer system service area; ○ The legal authority to prohibit discharges to the system and identify measures to prevent spills and blockages; ○ Requirements to install grease removal devices (such as traps or interceptors), design standards for the removal devices, maintenance requirements, best management practices requirements, recordkeeping and reporting requirements; ○ Authority to inspect grease producing facilities, enforcement authorities, and whether the Enrollee has sufficient staff to inspect and enforce the fats, oils, and grease ordinance; ○ An identification of sanitary sewer system sections subject to fats, oils, and grease blockages and establishment of a cleaning schedule for each section ○ Implementation of source control measures for all sources of fats, oils, and grease reaching the sanitary sewer system for each section identified above.
viii. System Evaluation and Capacity Assurance and Capital Improvements	<p>The Plan will include procedures and activities as identified in the new WDRs for:</p> <ul style="list-style-type: none"> ○ Routine evaluation and assessment of system conditions; ○ Capacity assessment and design criteria; ○ Prioritization of corrective actions; and ○ A capital improvement plan (to be provided by City) <p>This Element will be based on existing plans and assessments conducted by the City.</p> <p>Additional criteria included in the 2022 WDRs requires consideration of risk assessments, environmental factors, climate change, etc.. which are listed in Element 8 subsections a, b, c, & d and will be included in this Element of the updated SSMP.</p> <p>The City must implement capital improvements to provide adequate hydraulic capacity to:</p> <ul style="list-style-type: none"> ○ Meet or exceed the design criteria as defined in the Enrollee's System Evaluation and Capacity Assurance



	<ul style="list-style-type: none"> o element of its Sewer System Management Plan; and o Prevent system capacity-related spills, and adverse impacts to the treatment efficiency of downstream wastewater treatment facilities.
ix. Monitoring, Measurement, and Program Modifications	<p>Update this Element with Adaptive Management strategies that addresses Plan- implementation effectiveness and the steps for necessary Plan improvement, including:</p> <ul style="list-style-type: none"> o Maintaining relevant information, including audit findings, to establish and prioritize appropriate Plan activities; o Monitoring the implementation and measuring the effectiveness of each Plan Element; o Assessing the success of the preventive operation and maintenance activities; o Updating Plan procedures and activities, as appropriate, based on results of monitoring and performance evaluations; and o Identifying and illustrating spill trends, including spill frequency, locations and estimated volumes.
x. SSMP Program Audits	<p>Update this Element to include internal audit procedures for the City to comply with section 5.4 (Sewer System Management Plan Audits) of the General Order.</p>
xi. Communication Program	<p>Develop a plan and schedule to communicate with:</p> <p>The public for:</p> <ul style="list-style-type: none"> o Spills and discharges resulting in closures of public areas, or that enter a source of drinking water, and o The development, implementation, and update of its Plan, including opportunities for public input to Plan implementation and updates. <p>Owners/operators of systems that connect into the Enrollee's system, including satellite systems, for:</p> <ul style="list-style-type: none"> o System operation, maintenance, and capital improvement-related activities.

Wallace Group anticipates a maximum of two (2) 2-hour meetings with City Staff to develop and finalize the SSMP.

Deliverables:

- SSMP one (1) electronic copy in Word and PDF)
- Up to two (2) meetings with City staff are anticipated to complete final SSMP

SCHEDULE

The SSMP is due to be uploaded to CIWQS by May 2, 2025.

- Wallace Group will work with City staff to develop a draft by March 10, 2025.
- All comments received from the City by March 18, 2025.
- A final SSMP will be provided to the City by April 1, 2025.

TO BE PROVIDED BY THE CLIENT

- Word version of current SSMP
- All sewer system data as requested



PROJECT FEES

Wallace Group will perform the services denoted in Task 1 through Task 3 of the proposed Scope of Services in accordance with the attached Schedule of Fees (Exhibit A). These services will be invoiced monthly on an accrued cost basis, and our total fees, including reimbursables will be estimated to be \$19,070 based on the scope of work selected by the City. Costs will not exceed the selected amount without receiving written authorization from the Client.

Salinas Project Fee Summary

Project Task	Fee Estimate
Task 1 - Project Management & Meetings	\$2,220
Task 3 - SSMP Updates	\$16,650
SSMP Related Reimbursables: travel, reproductions, etc.	\$200
TOTAL	\$19,070

At your request, additional services to the Scope of Services will be performed by Wallace Group following the signature of our Contract Amendment or the initiation of a new contract.

TERMS AND CONDITIONS

In order to convey a clear understanding of the matters related to our mutual responsibilities regarding this proposal, the attached Standard Terms and Conditions (Exhibit B) are considered a part of our proposal agreement. If this proposal meets with your approval, please sign where indicated and return to our office, which will serve as our notice-to-proceed.

We want to thank you for this opportunity to present our proposal for regulatory compliance services. If you would like to discuss this proposal in greater detail, please feel free to contact me.

Sincerely,

WALLACE GROUP, a California Corporation

TERMS AND CONDITIONS ACCEPTED:

Bill Callahan
Senior Environmental Compliance Specialist
612 Clarion Court
San Luis Obispo
California 93401
T 805 544-4011
F 805 544-4294
www.wallacegroup.us

Signature
Printed Name Gary Gabriel
Title Wastewater Manager
Date 1/13/24

Attachments
GGM: PP25-8346, 2025, std
Exhibit A
Exhibit B

THIS PROPOSAL IS VALID FOR 60 DAYS FROM THE DATE OF THIS DOCUMENT.

Exhibit A
Standard Billing Rates



Public Works Administration Services:

Project Analyst I - IV	\$125/\$135/\$145/\$155
Senior Project Analyst I - III	\$160/\$165/\$170
Senior Environmental Compliance Specialist I - III	\$175/\$180/\$185

Support Services:

Office Assistant	\$120
Project Assistant I - III	\$130/\$135/\$145

Right to Revisions:

Wallace Group reserves the right to revise our standard billing rates on an annual basis, personnel classifications may be added as necessary.

Additional Professional Services:

Fees for expert witness preparation, testimony, court appearances, or depositions will be billed at the rate of \$400 an hour. If required to meet schedule requests, overtime on a project will be billed at 1.5 times the employee's typical hourly rate.

Direct Expenses:

Direct expenses will be invoiced to the client and a handling charge of 15% may be added. Sample direct expenses include, but are not limited to the following:

- travel expenses
- sub-consultant services
- agency fees
- delivery/copy services
- mileage (per IRS rates)
- other direct expenses

Invoicing and Interest Charges:

Invoices are submitted monthly on an accrued cost basis. A finance charge of 1.5% per month may be assessed on all balances that are thirty days past due.

Exhibit B
Standard Terms and Conditions
Wallace Group Proposal No. PP25-8346
Contract Agreement Date: January 10, 2025

CLIENT: CITY OF SALINAS
426 Work Street, Salinas, California 93901

CONSULTANT: WALLACE GROUP, A CALIFORNIA CORPORATION
612 Clarion Court, San Luis Obispo, California 93401

CLIENT and CONSULTANT agree that these Standard Terms and Conditions, comprised of pages 1 through 6, and the associated written Scope of Services and budget constitute the entire Agreement between the CLIENT and the CONSULTANT. It supersedes all prior communications, understandings and agreements, whether oral or written. Amendments to this Agreement must be in writing and signed by both the CLIENT and the CONSULTANT.

ARTICLE 1. GENERAL PROVISIONS

1.1 Preamble

This Agreement is based upon a mutual obligation of good faith and fair dealing between the parties in its performance and enforcement. Accordingly, the CLIENT and the CONSULTANT, with a positive commitment to honesty and integrity, agree to the following:

That each will function within the laws and statutes that apply to its duties and responsibilities; that each will assist in the other's performance; that each will avoid hindering the other's performance; that each will work diligently to fulfill its obligations; and each will cooperate in the common endeavor of the contract.

1.2 Governing Law and Jurisdiction

The CLIENT and the CONSULTANT agree that this Agreement and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of California. It is further agreed that any legal action between the CLIENT and the CONSULTANT arising out of this Agreement or the performance of the services shall be brought in a court of competent jurisdiction in San Luis Obispo, California.

1.3 Precedence of Conditions

Should any conflict exist between the terms herein and the form of any purchase order or confirmation issued, the Terms and Conditions herein shall prevail in the absence of CONSULTANT'S express written consent of others conditions.

1.4 Standard of Care

In providing services under this Agreement, the CONSULTANT will endeavor to perform said services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

1.5 Corporate Protection

It is intended by the parties to this Agreement that the CONSULTANT'S services in connection with the Project shall not subject the CONSULTANT'S individual employees, officers or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, the CLIENT agrees that as the CLIENT'S sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against the CONSULTANT, a California corporation, and not against any of the CONSULTANT'S individual employees, officers or directors.

1.6 Confidentiality

The CONSULTANT agrees to keep confidential and not to disclose to any person or entity, other than the CONSULTANT'S employees, Subconsultants and the general Contractor and Subcontractors, if appropriate, any data or information not previously known to and generated by the CONSULTANT or furnished to the CONSULTANT and marked CONFIDENTIAL by the CLIENT. These provisions shall not apply to information in whatever form that is in the public domain, nor shall it restrict the CONSULTANT from giving notices required by law or complying with an order to provide information or data when such order is issued by a court, administrative agency or other legitimate authority, or if disclosure is reasonably necessary for the CONSULTANT to defend itself from any legal action or claim.

1.7 Third-Party Beneficiaries

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or the CONSULTANT. The CONSULTANT'S services under this Agreement are being performed solely for the CLIENT'S benefit, and no other party or entity shall have any claim against the CONSULTANT because of this Agreement or the performance or nonperformance of services hereunder. The CLIENT and CONSULTANT agree to require a similar provision in all contracts with Contractors, Subcontractors, Subconsultants, vendors and other entities involved in this Project to carry out the intent of this provision.

1.8 Timeliness of Performance

The CLIENT and CONSULTANT are aware that many factors outside the CONSULTANT'S control may affect the CONSULTANT'S ability to complete the services to be provided under this Agreement. The CONSULTANT will perform these services with reasonable diligence and expediency consistent with sound professional practices.

1.9 Severability

Any term or provision of this Agreement found to be invalid under any applicable statute or rule of law shall be deemed omitted and the remainder of this Agreement shall remain in full force and effect.

1.10 Survival

Notwithstanding completion or termination of this Agreement for any reason, all rights, duties and obligations of the parties to this Agreement shall survive such completion or termination and remain in full force and effect until fulfilled.

1.11 Statutes of Repose and Limitation

All legal causes of action between the parties to this Agreement shall accrue and any applicable statutes of repose or limitation shall begin to run not later than the date of Substantial Completion. If the act or failure to act complained of occurs after the date of Substantial Completion, then the date of final completion shall be used, but in no event shall any statute of repose or limitation begin to run any later than the date the CONSULTANT'S services are completed or terminated.

1.12 Defects in Service

The CLIENT shall promptly report to the CONSULTANT any defects or suspected defects in the CONSULTANT'S services of which the CLIENT becomes aware, so that the CONSULTANT may take measures to minimize the consequences of such a defect. The CLIENT further agrees to impose a similar notification requirement on all Contractors in its CLIENT/Contractor contract and shall require all subcontracts at any level to contain a like requirement. Failure by the CLIENT and the CLIENT'S Contractors or Subcontractors to notify the CONSULTANT shall relieve the CONSULTANT of the costs or remedying the defects above the sum such remedy would have cost had prompt notification been given when such defects were first discovered.

1.13 Jobsite Safety

Neither the professional activities of the CONSULTANT, nor the presence of the CONSULTANT or its employees or Subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, constructions means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with contract documents and any health or safety precautions required by any regulatory agencies. The CONSULTANT and its personnel have no authority to exercise any control over any construction Contractor or its employees in connection with their work or any health or safety programs or procedures. The CLIENT agrees that the General Contractor shall be solely responsible for jobsite safety, and warrants that this intent shall be carried out in the CLIENT'S contract with the General Contractor. The CLIENT also agrees that the CLIENT, the CONSULTANT and the CONSULTANT'S Subconsultants shall be indemnified by the General Contractor and shall be made additional insured under the General Contractor's policies of general liability insurance.

1.14 Assignment: Subcontracting

Neither CLIENT nor CONSULTANT shall assign its interest in this agreement without the written consent of the other. CONSULTANT may not subcontract any portion of the work to be performed hereunder without such consent.

1.15 Force Majeure

Any delay or default in the performance of any obligation of CONSULTANT under this agreement resulting from any cause(s) beyond CONSULTANT'S reasonable control shall not be deemed a breach of this agreement. The occurrence of any such event shall suspend the obligations of CONSULTANT as long as performance is delayed or prevented thereby, and the fees due hereunder shall be equitably adjusted.

1.16 Disputes

(a) Notwithstanding any other provision of this Agreement and except for the provisions of (b) and (c), if a dispute arises regarding CONSULTANT'S fees pursuant to this contract, and if the fee dispute cannot be settled by discussions between CLIENT and CONSULTANT, both the CLIENT and CONSULTANT agree to attempt to settle the fee dispute by mediation through the American Arbitration Association (or other mediation service) before recourse to arbitration. If mediation does not resolve the fee dispute, such dispute shall be settled by binding arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association, and judgment upon the award rendered by the Arbitrator(s) may be entered in any court having jurisdiction thereof.

(b) Subdivision (a) does not preclude or limit CONSULTANT'S right to elect to file an action for collection of fees if the amount in dispute is within the jurisdiction of the small claims court.

(c) Subdivision (a) does not preclude or limit CONSULTANT'S right to elect to perfect or enforce applicable mechanics lien remedies.

1.17 Attorneys' Fees

In the event of any litigation arising from or related to this Agreement or the services provided under this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all reasonable costs incurred, including staff time, court costs, attorneys' fees and all other related expenses in such litigation.

1.18 Services by CLIENT

CLIENT shall pay all other charges not specifically covered by the terms of this agreement, unless specifically included in the Scope of Services. The CLIENT shall furnish, at the CLIENT'S expense, all information required by this Agreement. The CONSULTANT may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof.

1.19 Retention

If any portion of CONSULTANT'S fee is held in retention, such amount shall be released within thirty days after invoicing for completion of corresponding services. Interest shall be paid at the rate of 1.5% per month on any retention amounts not paid within this thirty-day period.

ARTICLE 2. DEFINITIONS

2.1 Burdened Labor Costs

Burdened labor costs shown on the Standard Billing Rates include payroll taxes, worker's compensation insurance, and other overhead costs applicable to the typical standard of care.

2.2 Direct Expenses

Expenditures made by the CONSULTANT, its employees or its Subconsultants in the interest of the Project. Applicable reimbursable direct expenses are defined on the Standard Billing Rates.

ARTICLE 3. COMPENSATION

3.1 Payment Due

Invoices shall be submitted by the CONSULTANT monthly, are due upon presentation and shall be considered past due if not paid in full within thirty (30) days of the invoice date.

3.2 Interest

If payment in full is not received by the CONSULTANT within thirty (30) calendar days of the invoice date, the invoices shall bear interest at one-and-one-half (1.5) percent (or the maximum rate allowable by law, whichever is less) of the past due amount per month, which shall be calculated from the invoice due date. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

3.3 Collection Costs

If the CLIENT fails to make payments when due and the CONSULTANT incurs any costs in order to collect overdue sums from the CLIENT, the CLIENT agrees that all such collection costs incurred shall immediately become due and payable to the CONSULTANT. Collection costs shall include, without limitation, legal fees, collection agency fees and expenses, court costs, collection bonds and reasonable CONSULTANT staff costs at Standard Billing Rates for the CONSULTANT'S time spent in efforts to collect. This obligation of the CLIENT to pay the CONSULTANT'S collection costs shall survive the term of this Agreement or any earlier termination by either party.

3.4 Termination or Suspension of Services

This agreement may be terminated or suspended by either party effective seven (7) days from the date of written notice, or if the CLIENT suspends the work for three (3) months. Upon receipt of a notice of termination or suspension, CONSULTANT will stop or suspend its work and provide same direction for the work of all its Subcontractors and suppliers. Failure of CLIENT to make payments when due shall be cause for suspension of services or ultimately, termination, unless and until CONSULTANT has been paid in full all amounts due for services, expenses and other approved related charges. CONSULTANT shall have no liability whatsoever to the CLIENT for any costs or damages as a result of such suspension or termination caused by any breach of this Agreement by the CLIENT. Upon payment-in-full by the CLIENT, CONSULTANT shall resume services under this Agreement, and the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any reasonable time and expense necessary for the CONSULTANT to resume performance.

3.5 Retention Discounts

Payment of invoices shall not be subject to any discounts or retention by the CLIENT, unless agreed to in writing by the CONSULTANT. Payment to the CONSULTANT for services rendered and expenses incurred shall be due and payable regardless of any subsequent suspension or termination of this Agreement by either party.

3.6 Satisfaction with Services

Payment of any invoice by the CLIENT to the CONSULTANT shall be taken to mean that the CLIENT is satisfied with the CONSULTANT'S services to the date of payment and is not aware of any deficiencies in those services.

3.7 Disputed Invoices

If the CLIENT objects to any portion of any invoice, the CLIENT shall so notify the CONSULTANT in writing within ten (10) days of receipt of the invoice. The CLIENT shall identify in writing the specific cause of the disagreement and the amount in dispute and shall pay that portion of the invoice not in dispute in accordance with the other payment terms of this Agreement. Any dispute over invoiced amounts due which cannot be resolved within thirty (30) calendar days after presentation of invoice by direct negotiation between the parties shall be resolved within forty-five (45) calendar days in accordance with the Dispute Resolution provision of this Agreement. Interest as stated above shall be paid by the CLIENT on all disputed invoice amounts that are subsequently resolved in the CONSULTANT'S favor and shall be calculated on the unpaid balance from the invoice date.

3.8 Payments to the CONSULTANT

Payments to the CONSULTANT shall not be withheld, postponed or made contingent on the construction, completion or success of the project or upon receipt by the CLIENT of offsetting reimbursement or credit from other parties who may have caused additional services or expenses. No withholdings, deductions or offsets shall be made from the CONSULTANT'S compensation for any reason unless the CONSULTANT has been found to be legally liable for such amounts.

3.9 Advance Payment: Withholding Work Product

CONSULTANT reserves the right to require payment in advance for work estimated to be done during a given billing period. CONSULTANT, without any liability to CLIENT, reserves the right to withhold any services and work products herein contemplated pending payment of CLIENT'S outstanding indebtedness or advance payment as required by CONSULTANT. Where work is performed on a reimbursable basis, budget may be increased by amendment to complete the Scope of Services. CONSULTANT is not obligated to provide services in excess of the authorized budget.

ARTICLE 4. SERVICES, ADDITIONAL SERVICES, AND AMENDMENTS

4.1 Definitions

Services and work products not expressly included with those specified in this agreement, as determined by CONSULTANT, are not covered by this agreement. Such services and work products will be provided only upon compliance with the procedures set forth in Article 4.5 of this Agreement.

4.2 Services During Construction

Any construction inspection or testing provided by CONSULTANT is for the purpose of determining the Contractor's compliance with the functional provisions of the project specifications only. CONSULTANT in no way guarantees or insures Contractor's work nor assumes responsibility for methods or appliances used by the Contractor for job site safety or for Contractor's compliance with laws and regulations. CLIENT agrees that in accordance with generally accepted construction practices the construction Contractor will be required to assume sole and complete responsibility for job site conditions during the course of construction of the project including safety of all persons and property and that this responsibility shall be continuous and not be limited to normal working hours.

4.3 Soil Testing

CONSULTANT makes no representations concerning soil conditions, and is not responsible for any liability that may arise out of the making or failure to make soil surveys, or sub-surface soil tests, or general soil testing. It is the CLIENT'S responsibility to obtain a soils report upon which report CONSULTANT can rely.

4.4 Opinion of Probable Construction Costs

In providing opinions of probable construction cost, the CLIENT understands that the CONSULTANT has no control over cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the CONSULTANT'S opinions of probable construction costs are made on the basis of the CONSULTANT'S professional judgment and experience. CONSULTANT makes no warranty, express or implied, that bids or negotiated cost of the Work will not vary from the CONSULTANT'S opinion of probable construction cost.

4.5 Additional Services

Additional services or work products requiring an adjustment of CONSULTANT'S original estimated budget or fixed fee will be provided at CLIENT'S request upon execution of a written amendment to this agreement expressly referring to the same and signed by both parties.

ARTICLE 5. TERMINATION OF AGREEMENT

5.1 Due to Default

This agreement may be terminated by either party upon seven (7) days written notice should the other party fail to substantially perform in accordance with this agreement through no fault of the party initiating the termination.

5.2 Without Cause

This agreement may be terminated by CLIENT upon at least fourteen (14) days written notice to CONSULTANT in the event that the project is abandoned.

5.3 Termination Adjustment: Payment

If this agreement is terminated through no fault of the CONSULTANT, CONSULTANT shall be paid for services performed and costs incurred to the termination notice date, including reimbursable expenses due, plus an additional amount not to exceed ten percent (10%) of charges incurred to the termination notice date to cover services to orderly close the work and prepare project files and documentation, plus any additional direct expenses incurred by CONSULTANT including but limited to cancellation fees or charges. CONSULTANT will use reasonable efforts to minimize such additional charges.

ARTICLE 6. LIMITATION OF LIABILITY: WAIVER: WARRANTY

6.1 Limitation of Liability

In recognition of the relative risks and benefits of the project to both the CLIENT and the CONSULTANT, the risks have been allocated such that the CLIENT agrees, to the fullest extent permitted by law, to limit the liability of the CONSULTANT to the CLIENT for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of the CONSULTANT to the CLIENT shall not exceed \$50,000.00, or the CONSULTANT'S total fee for services rendered on this project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

6.2 Contractor and Subcontractor Claims

The CLIENT further agrees, to the fullest extent permitted by law, to limit the liability of the CONSULTANT and the CONSULTANT'S officers, directors, partners, employees and Subconsultants to all construction Contractors and Subcontractors on the Project for any and all claims, losses, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of the CONSULTANT and the CONSULTANT'S Subconsultants to all those named shall not exceed \$50,000.00, or the CONSULTANT's total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

6.3 Warranty

CONSULTANT makes no warranty, either express or implied, as to CONSULTANT'S findings, recommendations, specifications, or professional advice, except that the work was performed pursuant to generally accepted standards of practice in effect at the time of performance.

If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the CONSULTANT are revealed, to the extent that they affect the Scope of Services, compensation, schedule, allocation of risks or other material terms of this Agreement, the CONSULTANT may call for renegotiation of appropriate portions of this Agreement. The CONSULTANT shall notify the CLIENT of the changed conditions necessitating renegotiation, and the CONSULTANT and the CLIENT shall promptly and in good faith enter into renegotiations of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement, in accordance with the Termination Provision hereof.

If the Scope of Services pursuant to this agreement does not include on-site construction review, construction management, or other construction supervision for this project, or if subsequent to this agreement CLIENT retains other persons or entities to provide such services, CLIENT acknowledges that such services will be performed by others and CLIENT will defend, indemnify and hold CONSULTANT harmless from any and all claims arising from or resulting from the performance of such services by other persons or entities except claims caused by the sole negligence or willful misconduct of CONSULTANT; and from any and all claims arising from or resulting from clarifications, adjustments, modifications, discrepancies or other changes necessary to reflect changed field or other conditions, except claims caused by the sole negligence or willful misconduct of CONSULTANT.

6.4 Interpretation

Limitations on liability, waivers and indemnities in this Agreement are business understandings between the parties and shall apply to all legal theories of recovery, including breach of contract or warranty, breach of fiduciary responsibility, tort (including negligence), strict or statutory liability, or any other cause of action, provided that these limitations on liability, waivers and indemnities will not apply to any losses or damages that may be found by a trier of fact to have been caused by the CONSULTANT'S sole or gross negligence or the CONSULTANT'S willful misconduct. The parties also agree that the CLIENT will not seek damages in excess of the contractually agreed-upon limitations directly or indirectly through suites against other parties who may join the CONSULTANT as a third-party defendant. "Parties" means the CLIENT and the CONSULTANT, and their officers, directors, partners, employees, Subcontractors and Subconsultants.

6.5 Delays

The CLIENT agrees that the CONSULTANT is not responsible for damages arising directly or indirectly from any delays for causes beyond the CONSULTANT'S control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters; fires, riots, war or other emergencies or acts of God; failure of any government agency to act in a timely manner; failure of performance by the CLIENT of the CLIENT'S Contractors or CONSULTANT'S; or discovery of any hazardous substances or differing site conditions.

ARTICLE 7. HAZARDOUS WASTE MATERIALS

7.1 Liability

CONSULTANT hereby states and CLIENT hereby acknowledges that CONSULTANT has no professional liability insurance for claims arising out of the performance of or failure to perform professional services, including, but not limited to the preparation of reports, designs, drawings and specifications, related to the investigation, detection, abatement, replacement, use or specification, or removal of products, materials or processes containing substances including, but not limited to asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Accordingly, the CLIENT hereby agrees to bring no claim for negligence, breach of contract indemnity or otherwise against the CONSULTANT, its principals, employees, and agents if such claim, in any way, would involve the CONSULTANT'S services for the investigation, detection, abatement, replacement, use or specification, or removal of products, materials or processes containing asbestos, asbestos cement pipe, and/or hazardous waste materials. CLIENT further agrees to defend, indemnify and hold harmless CONSULTANT, its officers, directors, principals, employees and agents from any asbestos and/or hazardous waste material related claims that may be brought by third parties as a result of the services provided by the CONSULTANT pursuant to this agreement except claims caused by the sole negligence or willful misconduct of the CONSULTANT.

ARTICLE 8. OWNERSHIP AND REUSE OF DOCUMENTS

8.1 CONSULTANT Ownership

All original papers, documents, drawings, electronic media and other work product of CONSULTANT, and copies thereof, produced by CONSULTANT pursuant to this agreement shall remain the property of CONSULTANT and may be used by CONSULTANT without the consent of CLIENT. Upon request and payment of the costs involved, CLIENT is entitled to a copy of all papers, documents and drawings provided CLIENT'S account is paid current.

8.2 Document Reuse

In the event the CLIENT, the CLIENT'S Contractors or Subcontractors, or anyone for whom the CLIENT is legally liable makes or permits to be made any changes to any reports, plans specifications or other construction documents prepared by the CONSULTANT without obtaining the CONSULTANT'S prior written consent, the CLIENT shall assume full responsibility for the results of such changes. Therefore the CLIENT agrees to waive any claim against the CONSULTANT and to release the CONSULTANT from any liability arising directly or indirectly from such changes. In addition, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the CONSULTANT from any damages, liabilities or costs, including reasonable attorneys' fees and costs of defense, arising from such changes. In addition, the CLIENT agrees to include in any contracts for construction appropriate language that prohibits the Contractor or any Subcontractors of any tier from making any changes or modifications to the CONSULTANT'S construction documents without the prior written approval of the CONSULTANT and further requires the Contractor to indemnify both the CONSULTANT and the CLIENT from any liability or cost arising from such changes made without proper authorization.

8.3 Electronic Media Alteration and Reuse

Because CADD information stored in electronic form can be modified by other parties, intentionally or otherwise, without notice or indication of said modifications, CONSULTANT reserves the right to remove all indicia of its ownership and/or involvement in the material from each electronic medium not held in its possession. CLIENT shall retain copies of the work performed by CONSULTANT in CADD form only for information and use by CLIENT for the specific purpose for which CONSULTANT was engaged. Said materials shall not be used by CLIENT, or transferred to any other party, for use in other projects, additions to the current project, or any other purpose for which the material was not strictly intended by CONSULTANT without CONSULTANT'S express written permission. Unauthorized modification or reuse of the materials shall be at CLIENT'S sole risk, and CLIENT agrees to defend, indemnify, and hold CONSULTANT harmless, from all claims, injuries, damages, losses, expenses, and attorney's fees arising out of the unauthorized modification or use of these materials.



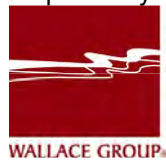
City of Salinas

Sewer System Management Plan

Revision 2 – May 2025

WDID: 3SSO10314

Prepared By:





City of Salinas

SEWER SYSTEM MANAGEMENT PLAN

Revision 2

WDID: 3SSO10314

May 2025

The Sewer System Management Plan, Revision 2 was created with the assistance of the following City of Salinas and Wallace Group Staff:

City of Salinas Staff

Gary Gabriel, Wastewater Manager

Adriana Robles, PE, CFM, City Engineer

Ray Lerma, Wastewater Supervisor

Wallace Group Staff

Bill Callahan, Senior Environmental Compliance Specialist

CERTIFICATION STATEMENT

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Gary Gabriel
Wastewater Manager / LRO

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ACRONYMS AND ABBREVIATIONS

BMP	Best Management Practices
CAP	Capacity Assessment Plan
Cal OES	California Office of Emergency Services
Cal/OSHA	California Division of Occupational Health and Safety
CCR	California Code of Regulations
CCTV	Closed Circuit Television
CDFW	California Department of Fish and Wildlife
CFR	Code of Federal Regulations
CIP	Capital Improvement Plan
CITY	City of Salinas
CIWQS	California Integrated Water Quality System
CMMS	Computerized Maintenance Management System
CWEA	California Water Environment Association
EHS	Environmental Health Services
ELAP	Environmental Laboratory Accreditation Program
EOP	Emergency Operating Procedure
ENROLLEE	City of Salinas
EPA	Environmental Protection Agency
FOG	Fats, Oil, and Grease
FSE	Food Services Establishment
HMA	High Maintenance Area
I/I	Inflow & Infiltration
IIPP	Injury and Illness Prevention Program
IWF	Industrial Waste Facility
LRO	Legally Responsible Official
mgd	Million Gallons per Day
MRP	Monitoring and Reporting Program (Used in this SSMP to reference MRP Order No. 2022-0103-DWQ.)
SERP	Spill Emergency Response Plan
OES	Office of Emergency Services
O&M	Operation and Maintenance
OSHA	Occupational Safety and Health Administration

ACRONYMS AND ABBREVIATIONS

PLSD	Private Lateral Sewage Discharge
PM	Preventative Maintenance
PPE	Personal Protective Equipment
R&R	Rehabilitation and Replacement
RWQCB	Central Coast Regional Water Quality Control Board
SCADA	Supervisory Control and Data Acquisition
SECACIP	Sewer Evaluation, Capacity Assurance and Capital Improvement Plan
SMP	Sewer Master Plan
SOP	Standard Operating Procedure
SSMP	Sewer System Management Plan
SPILL	Sanitary Sewer Spill
SSS	Sanitary Sewer System
SWRCB	State Water Resources Control Board
WDR	Waste Discharge Requirements (Used in this SSMP to reference WDR Order No. 2022-0103-DWQ, the Statewide General WDR for SSSs.)

INTRODUCTION

This Sewer System Management Plan (SSMP) six (6) year update was performed in compliance with the requirements of the State Water Resources Control Board (SWRCB) Statewide General Waste Discharge Requirements (WDR), Order No. 2022-0103-DWQ, which are available at the City Wastewater Division Office and on the State Water Resources Control Board website: https://www.waterboards.ca.gov/water_issues/programs/sso/.

0.1 Requirement Background

The WDRs require all public wastewater collection system agencies in California that own and operate sanitary sewer systems greater than one mile in length, which collect or convey untreated or partially treated wastewater to a publicly owned treatment facility, to develop, implement, and maintain a SSMP and report sanitary sewer spills (Spills) using the State's electronic reporting system, California Integrated Water Quality System (CIWQS).

The City of Salinas (City) SSMP includes the following eleven (11) Elements:

1. Goal
2. Organization
3. Legal Authority
4. Operation and Maintenance Program
5. Design and Performance Provisions
6. Spill Emergency Response Plan
7. Pipe Blockage Control Program
8. System Evaluation, Capacity Assurance and Capital Improvement Plan
9. Monitoring, Measurement, and Program Modifications
10. Sewer System Management Plan Program Audits
11. Communication Program

Each SSMP Element is prefaced with the associated WDR section and narrated with the City's policies and procedures, which address the respective SWRCB requirement.

EXECUTIVE SUMMARY

The State Water Resources Control Board's (SWRCB's) Statewide General Waste Discharge Requirements (WDR) for Sanitary Sewer Systems, Order No. 2022-0103-DWQ require the City of Salinas (City) to have and maintain a Sewer System Management Plan (SSMP), which provides a plan and schedule to properly manage, operate, and maintain all parts of the sanitary sewer system in order to help reduce and prevent sanitary sewer spills (Spills), as well as mitigate any Spills that do occur.

The SSMP includes the following eleven (11) Elements:

Goal

City goals, which are included in the SSMP, are:

- Properly manage, operate, and maintain the wastewater collection system;
- Maintain design construction standards and specifications for the installation of new wastewater systems;
- Verify the wastewater collection system has adequate capacity to convey industrial wastewater during peak flows;
- Minimize the frequency of system overflows;
- Respond to system overflows quickly and mitigate the impact of the overflow;
- Provide training on a regular basis for staff in collection maintenance and operations;
- Develop a closed-circuit televising (CCTV) program for the industrial sewer collection system;
- Identify and prioritize structural deficiencies and implement short-term and long-term maintenance and rehabilitation actions to address each deficiency;
- Meet all applicable regulatory notification and reporting requirements; and
- Provide excellent customer service.

Organization

The Organization Element of the SSMP identifies City and Contract Staff, who are responsible for implementing the SSMP, responding to sewer spills, and meeting sewer spill reporting requirements, and identifies the lines of authority of SSMP responsibilities and chains of communication for sewer spill response and reporting. The Legally Responsible Officials (LRO) are also designated in this SSMP Element in order to meet the SWRCB requirements for completing and certifying sewer spill reports in the SWRCB's online regulatory information database and tracking system, California Integrated Water Quality System (CIWQS).

Legal Authority

This SSMP Element outlines the City Municipal Code Chapters and Ordinances that provide the City with the legal authority to:

- a. Prevent illicit discharges into its sanitary sewer system from inflow and infiltration (I&I); unauthorized stormwater; chemical dumping; unauthorized debris; roots; fats, oils, and grease; and trash, including rags and other debris that may cause blockages;
- b. Collaborate with storm sewer agencies to coordinate emergency spill responses, ensure access to storm sewer systems during spill events, and prevent unintentional cross connections of sanitary sewer infrastructure to storm sewer infrastructure;
- c. Require that sewer system components and connections be properly designed and constructed;
- d. Ensure access for maintenance, inspection, and/or repairs for portions of the service lateral owned and/or operated by the Enrollee;
- e. Enforce any violation of its sewer ordinances, service agreements, or other legally binding procedures; and
- f. Obtain easement accessibility agreements for locations requiring sewer system operations and maintenance, as applicable.

Operation and Maintenance Program

City operation and maintenance of its collection system ensures that the system is kept in good working condition, and this SSMP Element outlines the work that is conducted to accomplish the optimal operation and maintenance of the City collection and conveyance system. This SSMP Element details a:

- a. Up-to-date maps of the sanitary sewer system, and procedures for maintaining and providing State and Regional Water Board staff access to the maps. The maps must show gravity line segments and manholes, pumping facilities, pressure pipes and valves, and applicable stormwater conveyance facilities within the sewer system service area boundaries.;
- b. A scheduling system and a data collection system for preventive operation and maintenance activities conducted by staff and contractors.
 - a. The scheduling system includes:
 - i. Inspection and maintenance activities;
 - ii. Higher-frequency inspections and maintenance of known problem areas, including areas with tree root problems;
 - iii. Regular visual and closed-circuit television (CCTV) inspections of manholes and sewer pipes.

The data collection system documents data from system inspection and

maintenance activities, including system areas/components prone to root-intrusion potentially resulting in system backup and/or failure.

- c. In-house and external training provided on a regular basis for sanitary sewer system operations and maintenance staff and contractors. The training covers:
 - i. The requirements of this General Order;
 - ii. The Enrollee's Spill Emergency Response Plan procedures and practice drills;
 - iii. Skilled estimation of spill volume for field operators; and
 - iv. Electronic CIWQS reporting procedures for staff submitting data.
- d. An inventory of sewer system equipment, including the identification of critical replacement and spare parts.

Design and Performance Provisions

The Design and Performance Provisions Element describes the standards and specifications for new construction, repair of the existing sanitary sewer system, and the inspection and testing of these items.

Spill Emergency Response Plan

The Spill Emergency Response Plan (SERP) contains the following information in order to protect public health and the environment in the event of a sewer spill:

- a. Notify primary responders, appropriate local officials, and appropriate regulatory agencies of a spill in a timely manner;
- b. Notify other potentially affected entities (for example, health agencies, water suppliers, etc.) of spills that potentially affect public health or reach waters of the State;
- c. Comply with the notification, monitoring and reporting requirements of this General Order, State law and regulations, and applicable Regional Water Board Orders;
- d. Ensure that appropriate staff and contractors implement the Spill Emergency Response Plan and are appropriately trained;
- e. Address emergency system operations, traffic control and other necessary response activities;
- f. Contain a spill and prevent/minimize discharge to waters of the State or any drainage conveyance system;
- g. Minimize and remediate public health impacts and adverse impacts on beneficial uses of waters of the State;
- h. Remove sewage from the drainage conveyance system;

- i. Clean the spill area and drainage conveyance system in a manner that does not inadvertently impact beneficial uses in the receiving waters;
- j. Implement technologies, practices, equipment, and interagency coordination to expedite spill containment and recovery;
- k. Implement pre-planned coordination and collaboration with storm drain agencies and other utility agencies/departments prior, during, and after a spill event;
- l. Conduct post-spill assessments of spill response activities;
- m. Document and report spill events as required in this General Order; and
- n. Annually, review and assess effectiveness of the Spill Emergency Response Plan, and update the Plan as needed.

Pipe Blockage Control Program

The goal of the Pipe Blockage Control Program is to reduce and/or eliminate the amount of pipe blocking materials such as fats, oils and grease wipes, roots, etc., that may be discharged to the sanitary sewer system. This is implemented through public outreach, operations and maintenance activities, investigations and FOG Program inspections.

System Evaluation, Capacity Assurance, and Capital Improvement Plan

The City completed a Sanitary Sewer Master Plan Update (SSMPU) in 2023 to assess the existing, near term and long-term capacity needs and the condition of the system to safely collect and convey wastewater. The SSMPU identified capital improvement projects which included staff O&M based projects, hydraulically deficient projects, lift station evaluation projects and ongoing CCTV data. The City prioritized these projects based on the following criteria:

- o Overflow to Waters of the State
- o Ability to meet Design Criteria
- o O&M Hot Spots
- o Community Impacts
- o Surcharge

These analyses identify areas that are capacity deficient and/or structurally deficient under existing and future conditions. Recommended capital improvement projects are prioritized as a result of this analysis. An additional Vulnerability Assessment will be required to meet some of the additional (2022) requirements included in the WDRs.

Monitoring, Measurement, and Program Modifications

The City monitors the implementation of the SSMP Elements in order to measure the effectiveness of the City SSMP program in reducing sewer spills. This SSMP Element outlines the manner in which each SSMP Element is monitored and evaluated and the schedule with which the City completes this monitoring and evaluation.

Sewer System Management Plan Program Audits

The SSMP Program Audits Element outlines the audit process and identifies City Staff responsible for conducting or participating in SSMP Program Audits and generating the required SSMP Program Audit Report. SSMP Program Audits must occur at a minimum of every three (3) years and are required to evaluate the City SSMP Program, identify program deficiencies, and provide an improvement schedule based on the audit findings.

Communication Program

This SSMP Element describes the manner in which the City communicates the development, implementation, and performance of its SSMP with the public in order to provide them with the opportunity to provide input as the SSMP program is developed and implemented.

ELEMENT 1 - GOALS, REGULATORY CONTEXT, ASSET OVERVIEW AND SCHEDULE

The City of Salinas (City) has the following goals for the management and maintenance of the sanitary sewer collection system. These goals provide focus for City Staff to continue high-quality work to operate and maintain City facilities and to implement improvements for management of the collection system to prevent sanitary sewer spills (Spills). The role of the SSMP in supporting these goals is discussed below.

These goals will be evaluated annually in Element 9: Monitoring, Measurement and Program Modification to assess the City's success in implementing and meeting the objectives of these goals.

1.1 Regulatory Requirement

WDR Order No. 2022-0103-DWQ Attachment D1 states:

The goal of the Sewer System Management Plan (Plan) is to provide a plan and schedule to: (1) properly manage, operate, and maintain all parts of the Enrollee's sanitary sewer system(s), (2) reduce and prevent spills, and (3) contain and mitigate spills that do occur.

1.2 Sanitary Sewer System Goals

The City seeks to provide high quality and reliable wastewater collection and conveyance for its residents and businesses.

City SSMP Goals:

- Properly manage, operate, and maintain the wastewater collection system;
- Maintain design construction standards and specifications for the installation of new wastewater systems;
- Verify the wastewater collection system has adequate capacity to convey industrial wastewater during peak flows;
- Minimize the frequency of system overflows;
- Respond to system overflows quickly and mitigate the impact of the overflow;
- Provide training on a regular basis for staff in collection maintenance and operations;
- Develop a closed-circuit televising (CCTV) program for the industrial sewer collection system;
- Identify and prioritize structural deficiencies and implement short-term and long-term maintenance and rehabilitation actions to address each deficiency;
- Meet all applicable regulatory notification and reporting requirements; and
- Provide excellent customer service.

1.3 Regulatory Context and Schedule for Audits and Updates

As required by Statewide Sanitary Sewer Systems General Order 2022-0103-DWQ, the SSMP contains several elements which are referenced in the table of contents that will help the City accomplish the goals mentioned in this element. The City is dedicated to implementing each Element of the SSMP and tracking any revisions that may be necessary as program implementation progresses. The current 2025 SSMP update was completed prior to the due date of *May 2, 2025*.

The City will begin their next SSMP Audit after *May 2, 2027*, Audit Period End Date with an identified Audit period of *May 2, 2024, through May 2, 2027*, for completion by *November 2, 2027*. The Audit will evaluate how the SSMP meets regulatory requirements, implementation of the SSMP, success of preventative maintenance program, and sewer spill trends. A plan and schedule will be developed for the correction of any deficiencies identified in the audit and any necessary updates or general plan changes that may be required.

The City will annually review and evaluate the SSMP, Preventative Maintenance Program, and Spill Trends to identify areas of their sewer operations that may need to be modified to comply with existing regulatory requirements and reduce the number of sewer spills occurring in a calendar year.

The SSMP 6-Year Update will begin on or before *January 2031* for completion, adoption and recertification by *May 2, 2031*.

In addition to the SSMP Update and SSMP Audit discussed above, the City has identified additional near-term compliance dates as required by General Order WQ-2022-0103-DWQ:

- Annual Report of Category 4 Non-Lateral Spills: *February 1st of each calendar year*
- Annual Report: *April 1st of each calendar year*
- Electronic Sanitary Sewer System Service Area Boundary Map: *December 31, 2025*

1.4 System Asset Overview and Service Area

The City sewer collection and conveyance system is located in Monterey County and consists of 292 miles of gravity pipelines, which vary in diameter from 6-inch to 54-inches, ten (10) City-owned lift stations, one (1) City-maintained lift station, and two (2) miles of force mains with two (2) air/vacuum relief valves. Approximately 70% of the City's collection system was constructed before 1980, with 41% of the system constructed between 1960-1979. The remaining 30% of the system was constructed from 1980 to present. Most of the existing collection system piping material is Vitrified Clay Pipe (VCP). Although Polyvinyl Chloride (PVC) pipe would have likely been installed with newer construction from 1980 to present.

There are 3,462 Manholes and 1,403 cleanouts throughout the system. The sewer system is restricted to providing sanitary sewer flows only with no diversion of stormwater into the sewer system.

The following table shows the various pipeline sizes:

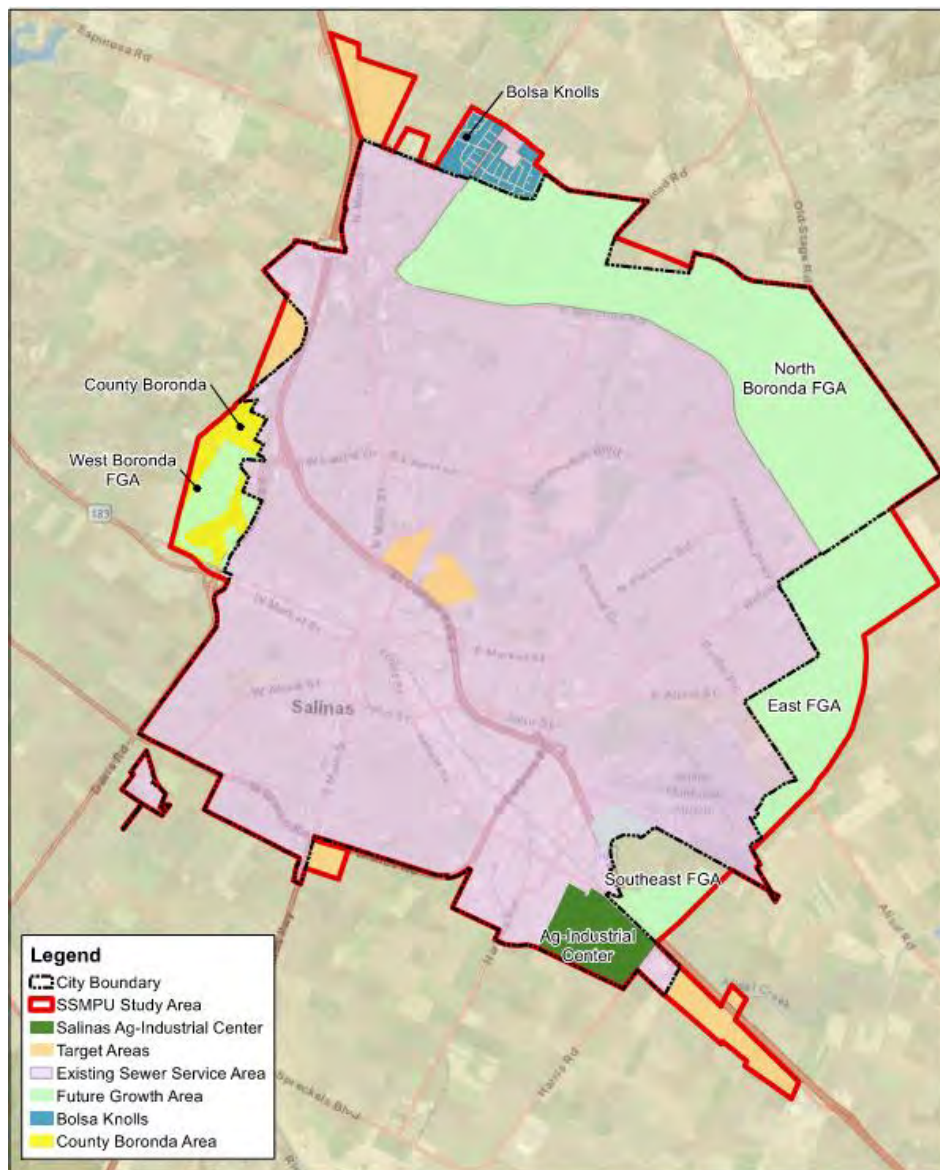
Pipe Diameter (Inches)	Length (Miles)	Percent of Sewer System
Unknown	27.5	9.6%
6"	61.3	21.4%
8"	124.0	43.2%
10"	19.9	6.9%
12"	14.2	5.0%
15"	10.1	3.5%
18"	9.2	3.2%
21"	4.4	1.5%
24"	3.8	1.3%
27"	2.6	0.9%
30"	2.6	0.9%
33"	1.2	0.4%
36"	0.5	0.2%
42"	1.8	0.6%
48"	1.2	0.4%
54"	2.4	0.9%
TOTAL	286.7	100%

The City serves a population of approximately 159,506 people¹. Sewer system customers are broken down as follows:

Type of Connection	% of Total Connections
Residential	37.7%
Commercial	55.8%
Industrial	6.5%
Total	100%

A general overview showing the service area boundaries is provided below.

¹ United States Census Bureau, Population Estimate 2023



Data management for the operations and maintenance of the sewer systems is provided utilizing the City Computerized Maintenance Program utilizing ArcGIS field mapping applications. The web-based application includes map updates, data storage and produces tasks for sewer inspections and maintenance.

Sewer laterals are owned, operated and maintained by individual property owners from the wye connection at the sewer main, back to each building. The City does not own or maintain any sewer laterals within the service area other than laterals on City owned property.

ELEMENT 2 - ORGANIZATION

The Organization Element of the SSMP identifies City of Salinas (City) staff that are responsible for the management and implementation of this SSMP. This Element identifies staff's responsibilities responding to sewer spill events, and meeting sewer spill reporting requirements. The Legally Responsible Officials (LRO) are designated below to meet SWRCB requirements for completing and certifying sewer spill reports in the California Integrated Water Quality System (CIWQS).

This SSMP Element outlines the City organization, SSMP responsibilities of personnel, authorized representatives, and chains of communication for sewer spill response and reporting.

2.1 Regulatory Requirements

WDR Order No. 2022-0103-DWQ Attachment D 2 states:

The collection system agency's SSMP must identify:

- a) The name of the Legally Responsible Official defined in this Order;
- b) The position titles, telephone numbers, and email addresses for management, administrative, and maintenance positions responsible for implementing specific Sewer System Management Plan elements;
- c) Organizational lines of authority; and
- d) Chain of communication for reporting spills from receipt of complaint or other information, including the person responsible for reporting spills to the State and Regional Water Boards and other agencies, as applicable. (For example, county health officer, county environmental health agency, and State Office of Emergency Services.)

WDR Order No. 2022-0103-DWQ Section 5.1 states:

The Enrollee shall designate a Legally Responsible Official that has authority to ensure the enrolled sanitary sewer system(s) complies with this Order and is authorized to serve as a duly authorized representative. The Legally Responsible Official must have responsibility over management of the Enrollee's entire sanitary sewer system and must be authorized to make managerial decisions that govern the operation of the sanitary sewer system, including having the explicit or implicit duty of making major capital improvement recommendations to ensure long-term environmental compliance. The Legally Responsible Official must have or have direct authority over individuals that:

- Possess a recognized degree or certificate related to operations and maintenance of sanitary sewer systems, and/or
- Have professional training and experience related to the management of sanitary sewer systems, demonstrated through extensive knowledge, training and experience.

2.2 Responsible and Authorized Representatives

The name of the authorized representatives described in WDR Section 5.1 above is listed in Table 2-1:

Table 2-1: City of Salinas Authorized Representatives

Name	Title	CIWQS SSO Database
Gary Gabriel	Wastewater Manager	Legally Responsible Official
Ray Lerma	Wastewater Crew Supervisor	Legally Responsible Official

2.3 SSMP Program Implementation

An organization table showing the lines of authority for the City is described below in Table 2-2 and updated City Organization Charts which show lines of authority can be found in **Appendix 2A & 2B**.

Table 2-2: City of Salinas Staff and Contract Staff with SSMP Responsibilities and Contact Information

Name and Title	SSMP Responsibilities	Contact Information
<u>City Council</u> Dennis Donohue <i>Mayor</i> Jose Luis Barajas <i>Councilmember</i> Tony Barrera <i>Councilmember</i> Margaret D'Arrigo <i>Councilmember</i> Gloria De La Rosa <i>Councilmember</i> Andrew Sandoval <i>Councilmember</i> Aurelio Salazar <i>Councilmember</i>	The City Council annually adopts a budget in which funding would be allocated for SSMP related tasks. The City Council is also responsible for considering and approving updates to the City's SSMP.	mayor@ci.salinas.ca.us (831) 758-7201 District1@ci.salinas.ca.us (831) 758-7201 District2@ci.salinas.ca.us (831) 758-7201 District3@ci.salinas.ca.us (831) 758-7201 District4@ci.salinas.ca.us (831) 758-7201 District5@ci.salinas.ca.us (831) 758-7201 District6@ci.salinas.ca.us (831) 758-7201
Rene Mendez <i>City Manager</i>	The City Manager directs City Staff who manage all eleven (11) SSMP Elements.	Office: (831) 758-7465 renem@ci.salinas.ca.us
Christopher A. Callihan <i>City Attorney</i>	The City Attorney assists in the management of Element 3, Legal Authority.	Office: (831) 758-7418 chrisc@ci.salinas.ca.us
Gary Gabriel	The Wastewater Manager is responsible for the overall	Office: (831) 758-7103

Name and Title	SSMP Responsibilities	Contact Information
Wastewater Manager	<p>management of the SSMP and specifically directs the implementation of:</p> <ul style="list-style-type: none"> • Element 1 – Goal; • Element 2 – Organization; • Element 3 – Legal Authority; • Element 4 - Operation and Maintenance Program; • Element 5 – Design and Performance Provisions; • Element 6 – Spill Emergency Response Plan; • Element 7 – Pipe Blockage Control Program; • Element 8 – System Evaluation, Capacity Assurance and Capital Improvement Plan; • Element 9 – Monitoring, Measurement, and Program Modifications; • Element 10 – SSMP Audits; and • Element 11 – Communication Program <p>The Wastewater Manager is assisted by Sewer System Operators to manage and implement these Elements.</p>	<p>garyg@ci.salinas.ca.us</p>
David Jacobs, Public Works Director	<p>The Public Works director is responsible for Element 5 Design and Performance Provisions and Element 8 System Evaluation, Capacity Assurance and Capital Improvement Plan to determine adequate design and performance measures are in place and that adequate hydraulic capacities are in place for City collection and conveyance systems.</p>	<p>Office: (831) 758-7390</p> <p>davidj@ci.salinas.ca.us</p>

2.4 Chain of Communication for Responding to Sewer Spills

Sewer Spill reports typically begin with a call from an observer to the City Office or 911 dispatchers.

City of Salinas

Business Hours: (831) 758-7233 7am - 3:30pm Monday through Friday, except Legal Holidays

After Hours: 911

During the process of responding to a sewer spill, the following actions are taken as outlined in Figure 3-1 and described below to verify the report and ensure the safety of the public:

1. During business hours, Wastewater Operators receive the call from an observer, the Police Department and/or the Fire Department and obtains the location of concern and a description of the problem. The name and phone number of the caller is requested and documented if not anonymous for follow-up information.
2. After hours, the Police Department and/or the Fire Department and the On-Call Staff proceeds to the location to verify the report.
3. If a sewer spill is verified, the On-Call Staff notifies the Wastewater Division Manager and directed to the described location. The Spill Emergency Response Plan (SERP) is initiated.
4. Operations staff will notify the CPO and Wastewater Manager both during and after business hours.
5. California Office of Emergency Services (CalOES) must be contacted within two (2) hours of a Category 1 or Category 2 Spill, when the Spill is over 1,000 gallons and reaches a drainage channel or surface water. The Central Coast Regional Water Quality Control Board (RWQCB) may also be notified as a courtesy or if warranted due t complications contacting OES.

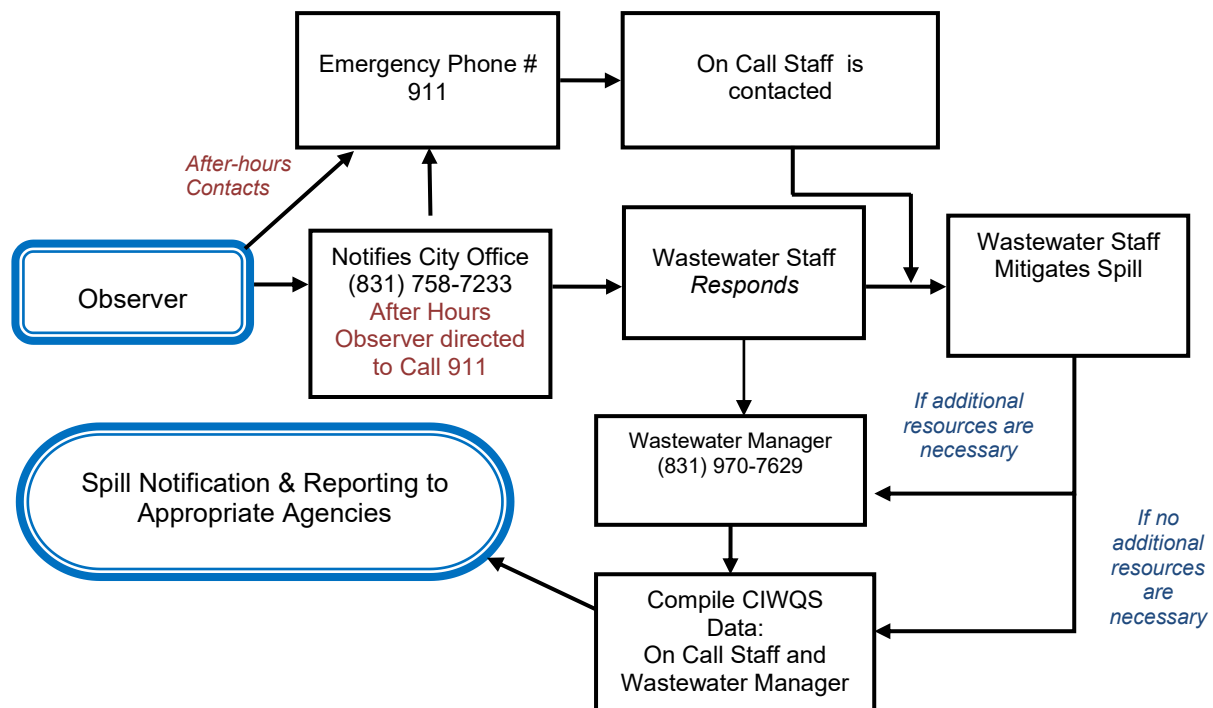


Figure 2-1: Sewer Spill Response Chain of Command

SSMP Element 6 – Spill Emergency Response Plan contains a chain of communication for reporting Spills for use in the field by the Operations Staff in Figure 6—1 which is the same as Figure 2-1 above.

Sewer Spill notification is outlined in the City’s – Spill Emergency Response Plan. The contact information and notification requirements associated with notifying Cal OES and other applicable agencies, such as Monterey County Environmental Health Division, are included in that SSMP Element.

Upon completion of containment and clean-up, the Wastewater Manager initiates the Draft Sewer Spill Report in CIWQS.

ELEMENT 3 - LEGAL AUTHORITY

The City of Salinas (City) maintains the legal authority for the sanitary sewer system in the City Municipal Code sections listed below. These Codes are on file at the City Office and can also be located on the City Website:

https://library.municode.com/ca/salinas/codes/code_of_ordinances

3.1 Regulatory Requirements

WDR Order No. 2022-0103-DWQ Attachment D 3 states:

The wastewater collection system agency must include copies or an electronic link to the Enrollee's current sewer system use ordinances, service agreements and/or other legally binding procedures to demonstrate the Enrollee possesses the necessary legal authority to:

- (a). Prevent illicit discharges into its sanitary sewer system from inflow and infiltration (I&I); unauthorized stormwater; chemical dumping; unauthorized debris; roots; fats, oils, and grease; and trash, including rags and other debris that may cause blockages;
- (b). Collaborate with storm sewer agencies to coordinate emergency spill responses, ensure access to storm sewer systems during spill events, and prevent unintentional cross connections of sanitary sewer infrastructure to storm sewer infrastructure;
- (c). Require that sewer system components and connections be properly designed and constructed;
- (d). Ensure access for maintenance, inspection, and/or repairs for portions of the service lateral owned and/or operated by the Enrollee;
- (e). Enforce any violation of its sewer ordinances, service agreements, or other legally binding procedures; and
- (f). Obtain easement accessibility agreements for locations requiring sewer system operations and maintenance, as applicable.

3.2 SSMP Sanitary Sewer System Legal Authority [WDR D 3 (a) – (f)]

Table 3-1 below provides the mechanisms by which the City maintains the legal authorities required by the WDRs for public and private sewer systems. These Codes and Ordinances can be found in the following links:

- Monterey One Water (formally MRWPCA)
http://montereyonewater.org/about_ordinances.html
- City of Salinas Codes
https://library.municode.com/ca/salinas/codes/code_of_ordinances

Table 3-1: City Legal Authority References

WDR Requirement	City Code
D 3 (a) Prevent illicit discharges into its sanitary sewer system (examples may include Inflow & Infiltration (I/I), storm water, chemical dumping, unauthorized debris and cut roots, etc.).	<p>City Municipal Code Chapter 36-12.2 Compliance with discharge requirements of Monterey One Water</p> <p>City Municipal Code Chapter 36-20.1. Disposal of hazardous and unacceptable waste</p> <p>City Municipal Code Chapter 36-20.4. Prohibition on storm drainage, ground water and unpolluted water</p> <p>City Municipal Code Chapter 36-21-1 Prohibitions on Industrial Discharges</p>
D 3 (b) Collaborate with storm sewer agencies to coordinate emergency spill responses, ensure access to storm sewer systems during spill events, and prevent unintentional cross connections of sanitary sewer infrastructure to storm sewer infrastructure	<p>The City owns and operates the sewer and storm drain systems and coordinates internally for spills that may threaten the City's storm drain system. The City monitors new infrastructure projects through plan checks and construction inspection to ensure cross connections do not occur between sewer and storm drain systems. The following Code sections restrict illegal/cross connections:</p> <ul style="list-style-type: none"> • Sec. 29-9 General discharge prohibition—Illegal discharges • Sec 29-13 Illicit Connections
D 3 (c) Require that sewers and connections be properly designed and constructed;	<p>City of Salinas Standard Specifications, Design Standards and Standard Plans 2008 Edition & Municipal Code Chapter 2, Article IX, Section 2-52: Compliance Required</p> <p>City Resolution No. 11648 for Installation of Sewer Laterals https://www.cityofsalinas.org/Your-Government/Find-a-Department/Public-Works/PW-Maintenance-Services/Environmental-Maintenance-Services/Sanitary-Sewer-Maintenance</p>
D 3 (d) Ensure access for maintenance, inspection, or repairs for portions of the lateral owned or maintained by the Public Agency;	<p>The City does not own any portion of private sewer laterals in the service area however the following code give them access to sewer laterals:</p> <p>Chapter 36, Section 36-34 Inspection of Premises and Access to Records</p>

WDR Requirement	City Code
D 3 (e) Enforce any violation of its sewer ordinances.	<p>City Municipal Code Chapter 36 -12.2 Compliance with discharge requirements of MRWPCA.</p> <p>MRWPCA (Monterey One Water) Ordinance No. 2008-01 which establishes the regulation of wastewater.</p>
D 3 (f) Obtain easement accessibility agreements for locations requiring sewer system operations and maintenance, as applicable	<p>The City has the legal authority to develop easements as necessary for underground utilities.</p> <p>City Municipal Code Chapter 31 Subdivision Ordinance: Section 31-903.12 - Easements</p>

ELEMENT 4 - OPERATION AND MAINTENANCE PROGRAM

The City of Salinas (City) provides sanitary sewer collection and conveyance services the City's sewer system. The City service area consists of approximately 286.7 miles of gravity pipelines, which vary in diameter from 6-inch to 54-inches, ten (10) City-owned lift stations, one (1) City-maintained lift station, and two (2) miles of force mains with two (2) air/vacuum relief valves. Approximately 70% of the City's collection system was constructed before 1980, with 41% of the system constructed between 1960-1979. The remaining 30% of the system was constructed from 1980 to present. Most of the existing collection system piping material is Vitrified Clay Pipe (VCP). The majority of day-to-day operations and maintenance activities are conducted by City Staff. This SSMP Element 4 outlines the work that is conducted to accomplish the optimal operation and maintenance of the City's collection system. Table 4.1 illustrates the current age of sewer lines in the system.

Table 4-1: Age of Sewer Lines

Sewer Line Age	Percent of Sewer System
1980 to Present	30%
1960 to 1979	41%
1900 to 1959	29%

A general overview of the City Sewer System is provided in Figure 4-1: Collection System Overview Map. Indexed pages to this map are located at City Wastewater Division Office, City Yard and in Service Trucks.

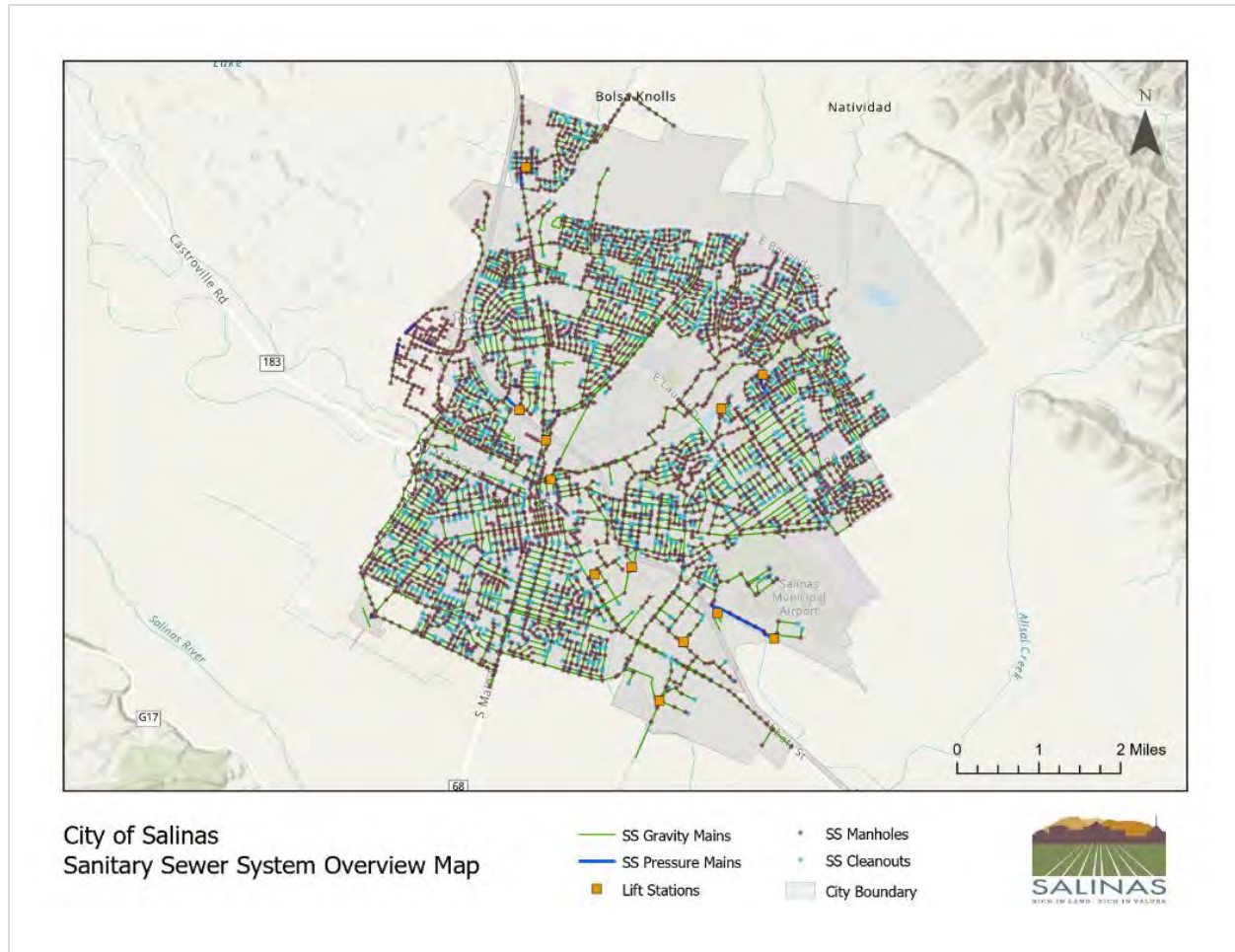


Figure 4-1: Collection System Overview Map

City owns and maintains ten (10) wastewater lift stations and maintains one (1) private wastewater lift station. Lift Stations are locations are identified in the Sewer Atlas Map maintained at the City Wastewater Division Office and illustrated on Figure 4-1.. A System overview for the entire City sewer system is included on the City website:

<https://www.cityofsalinas.org/Your-Government/Departments/Public-Works/PW-Maintenance-Services/Environmental-Maintenance-Services/Sanitary-Sewer-Maintenance>.

4.1 Regulatory Requirements

Attachment D 4. states:

The SSMP must include those sections listed below that are appropriate and applicable to the Enrollee's system:

- (a) Up-to-date map(s) of the sanitary sewer system, and procedures for maintaining and providing State and Regional Water Board staff access to the map(s). The map(s) must show gravity line segments and manholes, pumping facilities, pressure pipes

and valves, and applicable stormwater conveyance facilities within the sewer system service area boundaries.;

- (b) A scheduling system and a data collection system for preventive operation and maintenance activities conducted by staff and contractors.
 - a. The scheduling system must include:
 - i. Inspection and maintenance activities;
 - ii. Higher-frequency inspections and maintenance of known problem areas, including areas with tree root problems;
 - iii. Regular visual and closed-circuit television (CCTV) inspections of manholes and sewer pipes.

The data collection system must document data from system inspection and maintenance activities, including system areas/components prone to root-intrusion potentially resulting in system backup and/or failure.

- (c) In-house and external training provided on a regular basis for sanitary sewer system operations and maintenance staff and contractors. The training must cover:
 - i. The requirements of this General Order;
 - ii. The Enrollee's Spill Emergency Response Plan procedures and practice drills;
 - iii. Skilled estimation of spill volume for field operators; and
 - iv. Electronic CIWQS reporting procedures for staff submitting data.
- (d) An inventory of sewer system equipment, including the identification of critical replacement and spare parts.

4.2 Collection System and Storm Water Maps

4.2.1 Sewer Collection and Conveyance

The City maintains maps, which are based on record drawings, and are prepared into Zone Atlas Maps. Zone Atlas maps identify sewer line; location, size, material and year of installation. Zone Atlas Maps are distributed to field crew and engineering staff to map out and track field activities.

Corrections for Zone Atlas Maps are noted and submitted to Engineering Staff. Engineering Staff maintains a "Master" Zone Atlas Map and will show corrections here. Updated hard-copy maps are re-distributed to maintenance staff and will display a date identifying the latest version of the Atlas Map. The City also maintains a GIS map layer of the sewer system.

The City's sewer system mapping and maintenance tracking is a collaborative effort by the City's Engineering and Transportation Division, Information Systems, GIS, and Environmental and Maintenance Services Division of Public Works. A GIS database/tracking system has been established to track maintenance of the sanitary sewer system. Existing municipal maintenance and sewer spill information is incorporated into the database/tracking system. The database includes completed maintenance work and a record of problem areas to facilitate maintenance planning and oversight.

A general overview of the sewer collection and conveyance system is shown in Figure 4-1.

The City Public Works Department maintains copies of all wastewater collection and conveyance plans upon completion of construction and acceptance by the City. A general overview map of the entire City sewer collection and conveyance system is included on the City website: <https://www.cityofsalinas.org/our-city-services/public-works>.

4.2.2 Storm Water Conveyance Map

The City owns and operates storm water conveyance facilities within the service area. Storm water maps are maintained at the City Wastewater Division Office as hard copy maps and as a GIS layer. This map can be printed as hard copy maps to be utilized by City maintenance staff in the event of a Sanitary Sewer Spill (Spill) to identify storm water inlets and outlets and isolate/capture wastewater that may enter the storm drain system. An overview map of the City MS4 System is available of the City website: <https://www.cityofsalinas.org/our-city-services/public-works>.

4.3 Preventative Maintenance Program

The City manages, schedules, and tracks preventative maintenance activities in their GIS based Computerized Maintenance and Management System (CMMS). The system covers the following:

- Sewer Line Cleaning
- High Priority Area Cleaning and Inspections
- Manhole Inspections and Maintenance
- Lift Station Inspection and Maintenance
- Customer Complaints
- Work Orders
- CCTV Inspections
- FOG Program Inspections
- Air Relief and Vacuum Relief Valve Inspections

Routine maintenance that requires follow up is flagged in the CMMS with a “Follow up Maintenance Needed” code in the system.

4.3.1. CCTV Inspection

The City conducts CCTV inspections utilizing two (2) methods:

- 1) City Staff conducts CCTV investigations on an ongoing basis as an investigative tool to identify problems identified in the field such as flow restriction, customer complaints, or as a result of line cleaning follow up investigations.
- 2) Contracted CCTV investigations are being conducted as part of a system-wide CCTV investigation which is anticipated to be completed in the next ten (10) years. Contracted CCTV work is conducted annually in different areas or basins within the City system as part of an ongoing condition assessment.

Contractor CCTV information will be one of the primary methods to identify sewer line rehabilitation and replacement projects in the future. Data will be evaluated on an ongoing basis to help develop City Capital Projects.

As CCTV investigations are complete they will be analyzed to; identify, rank and prioritize areas of the sewer system that require rehabilitation and replacement. A summary of these CCTV

investigations will be on file at the Wastewater Division office when completed. A decision tree informing CCTV reinspection after initial inspection is provided below in Figure 4-2:

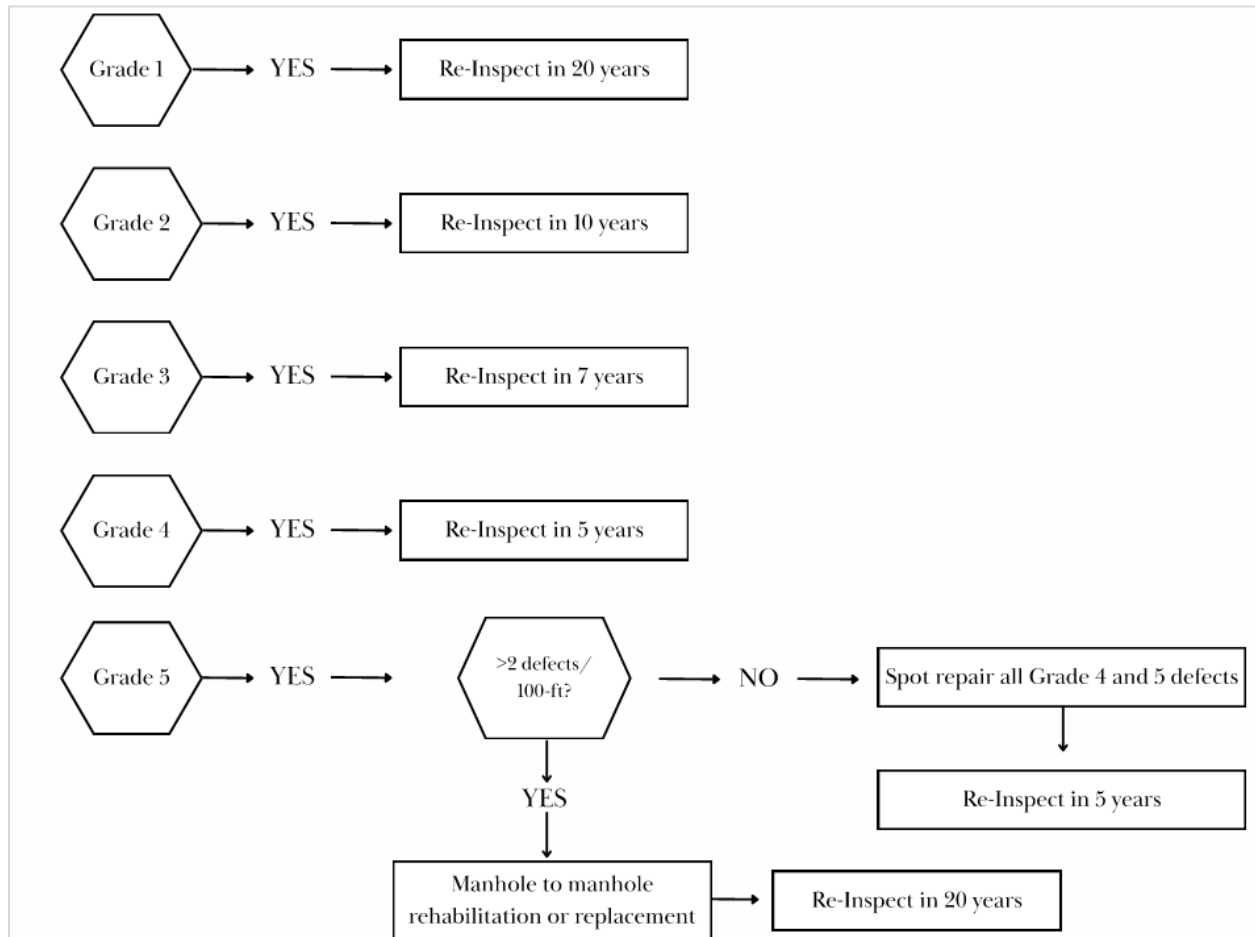


Figure 4-2 CCTV Grades above based on NASSCO defect ranking codes

4.3.2 Line Cleaning

The City implements a seven (7) year schedule to clean the entire system. Staff is dedicated to cleaning the system 2 days per week and documents line cleaning conditions on a Routine Sewer Line Cleaning and Manhole Inspection form.

The City evaluates the frequency at which the entire system is cleaned based on the results of sewer line cleaning logs, sewer spill history and the results of CCTV data. Changes in sewer line cleaning and prioritization of sewer repairs based on sewer line cleaning observations follow the following protocol in Figure 4-3 below:

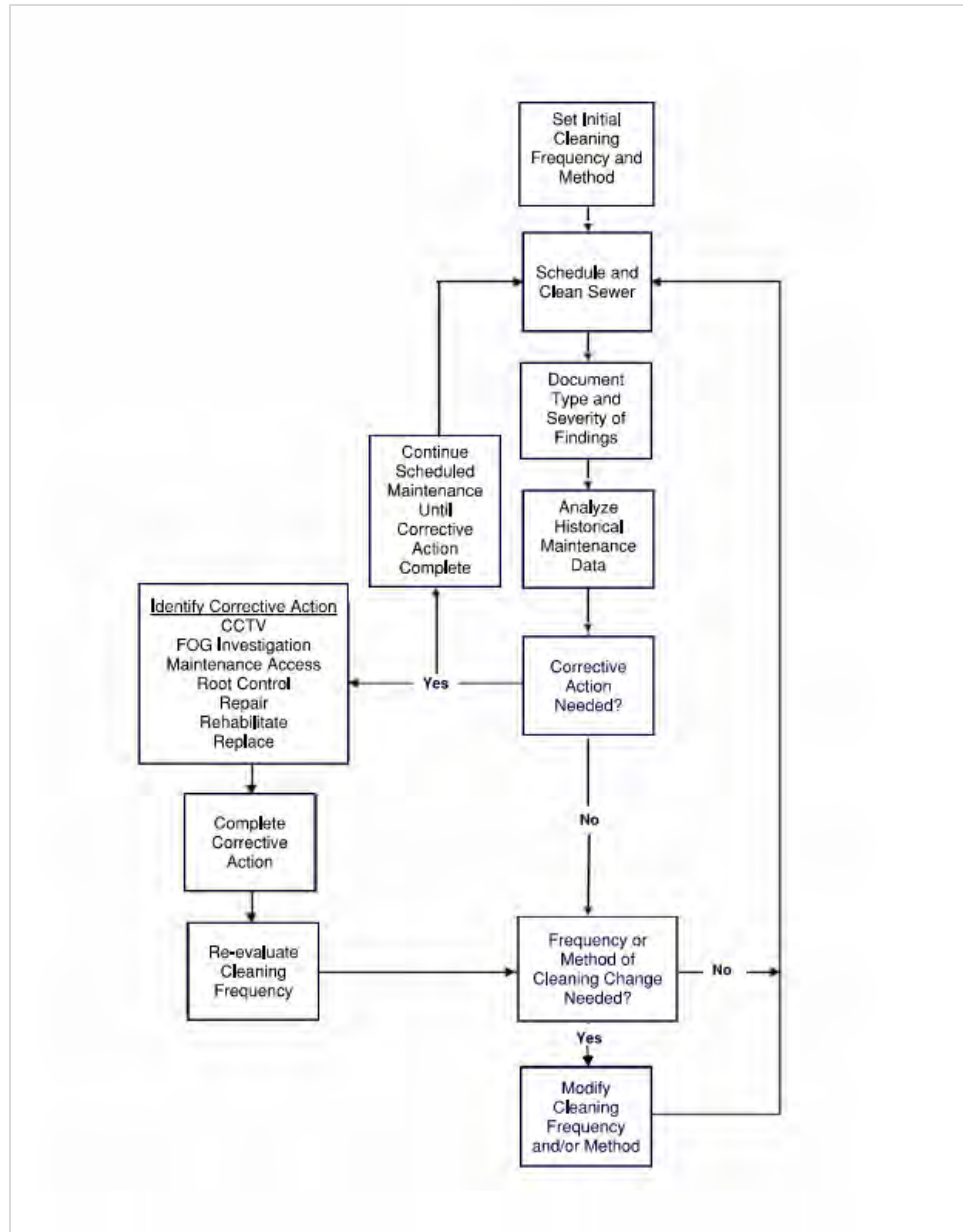


Figure 4-3: Sewer Line Cleaning Flow Chart

4.3.3 Manhole Inspection

City manholes are inspected in conjunction with routine sewer line cleaning activities and as part of the High Priority List inspections. The City utilizes the Manhole Inspection Form for routine documentation of manhole conditions. When significant issues are observed during these routine manhole inspections, a more detailed inspection and assessment is conducted by maintenance staff. Relevant information from these sheets is maintained in the City CMMS for consideration in future rehabilitation and/or CIP.

4.3.4 High Priority Areas

The Department's goal is to service high priority problem areas 3 days of each week. The City's Wastewater Supervisor maintains "high priority" lists of problem areas needing additional maintenance and cleaning. This list, developed over several years, identifies problem locations for blockages that may potentially lead to overflows. This list was developed and is based on the required frequency of maintenance to avoid blockages. Currently, monthly and quarterly high priority maintenance lists are maintained. These lists are based on sewer spill data and staff field observations. These lists have been effective to minimize sanitary sewer spills. The locations on both lists are grouped by area – East Salinas, West Salinas, North Salinas and South Salinas. The current lists provided are for example purposes only as they are dynamic and revised as needed. The lists show specific locations to be serviced, and the length of pipe. These documents are maintained at the Wastewater Division office. The current High Priority Lists are provided in **Appendix 4A**.

4.3.5 Lift Station Operation and Maintenance

As previously mentioned in the introduction to this SSMP Element, the City operates ten (10) City-owned lift stations, and one (1) City maintained lift station within the City service area. Stations are provided with duplex and triplex pumping systems depending on the size of the station for redundancy and reliability. This redundant system allows for continued operation of a lift station in the event of pump failure. Several of the City's lift stations have backup generator power. In addition, the City maintains 5 portable (towable) diesel powered generators to provide emergency power to those stations not equipped with permanent on-site electrical generators. This gives effective coverage of all sanitary lift stations and reduces the potential for overflows during power outages. To ensure redundancy in the system, City lift stations are equipped with receptacles for mobile generator hookups in the unlikely event of a permanent generator failure. Stations are monitored remotely through a SCADA system which contacts "on-call" staff in the event of an emergency. Operational parameters and alarms for each station can be adjusted manually as necessary. Technical Information for these lift stations is included in the City's Lift Station Spill Emergency Response Plans on file at the City's Wastewater Division office.

The four (4) highest flow sewer lift stations (Carpenter Hall, Lake Street, Santa Rita, and TP2) are inspected daily. All other sewer lift stations are inspected weekly. The City has a pump maintenance mechanic logbook to identify maintenance activity at the sewer lift stations and also keeps records on a laptop for use in the field. Routine maintenance includes but is not limited to:

- inspection of electrical panels,
- pump and level controls,
- air compressors,
- wet well and dry well conditions, and
- pump motor operation.

Site visits for maintenance activities are logged in the Lift Station Log kept on file at the City's Wastewater Division office. In the absence of the pump mechanic other maintenance personnel are cross trained to address any lift station problems.

Air relief valves, vacuum relief valves and bridge and aerial crossings of gravity and force main lines are visually inspected on a quarterly basis. The findings of these inspections and any necessary preventive maintenance are logged in the CMMS system.

Table 4-2 lists City-owned and private lift stations that discharge to the City collection and conveyance system.

Table 4-2 Lift Stations

City Owned or Operated Lift Stations			
Airport (Moffett)	De La Torre	Lake Street	Mill Lake
Carpenter Hall	Harkins Road	Las Casitas	Santa Rita
Spicer		TP2	
Private Lift Stations Discharging to City			
Salinas Adult School	11 Harris Place	1121 Alamo Way	Sherwood Hall
150 Sherwood Drive	Natividad Hospital	58 Natividad Road	Northridge Mall
Oregon & Sanborn Street		115 San Juan Grade Road	

Figure 4-2 identifies the locations of City and Private lift stations.



Figure 4-2 Lift Station Locations

A summary of all City owned or maintained lift station and force main attributes is located in **Appendix 4B**.

4.3.6 Customer Requests/Complaints

The City utilizes Q-Alert reporting system a work order (Daily Sanitary Sewer Work Order) to document customer requests and complaints and to address routine work requests within the system. Staff investigates and completes associated sewer related tasks as appropriate and generates a work order based on the nature of the investigation. Completed Q-Alerts are electronically stored in a Q-Alert database. If staff investigations result in significant discoveries in the field (E.g. sewer line restriction or spill) relevant data is reported to the Wastewater Division Manager for follow-up.

4.4 Training

Training programs include formal classroom, tailgate training and on-the-job training. Training is facilitated by both City staff and outside training workshops. On-the-job cross training is pursued to ensure staff has a proficient working knowledge of the sanitary sewer system and that critical tasks can be performed without interruption. Task proficiency is a requirement for all job positions and promotions. Operations and Maintenance (O&M) related training is conducted on an ongoing and as needed basis. O&M staff are initially trained in the proper operation and maintenance of all major new mobile equipment and facilities by the respective contractor or manufacturer. Written operation and maintenance manuals are used as resource material for equipment start-up training and new staff training. In addition to these resource materials, the City has developed the following Operations and Maintenance Standard Operating Procedures applicable to the wastewater collection and conveyance system:

- SOP -01 Annual Collection System Cleaning
- SOP-02 Sewer Line Cleaning & Safety Guides for Vac-Con Truck
- SOP-03 Lift Stations
- SOP-08 Vac-Con 692 Hydro Truck
- SOP-11 Confined Space Written Program
- SOP-13 Generator Operation
- WATCH Traffic Control Manual

The City also conducts regular training in the following areas:

- The requirements of General Order WQ 2022-0103-DWQ;
- Spill Emergency Response Plan procedures and practice drills;
- Estimation of spill volume and spill response/mitigation; and
- Electronic CIWQS reporting procedures for staff submitting data.

Training records are maintained by the Wastewater Division Manager at the Public Works Office.

4.5 Equipment and Replacement Parts Inventory

Equipment and replacement parts inventories are provided as discussed below.

4.5.1 Critical Parts and Equipment

The City maintains an inventory of critical parts and equipment which are utilized for both routine and emergency operations. A critical parts and equipment list is maintained in the office of the Wastewater Division Manager. In the event of an emergency, local retailers and contractors are available to supply additional equipment and parts on short notice.

ELEMENT 5 - DESIGN AND PERFORMANCE PROVISIONS

The standards and specifications for new construction and repair of the existing sanitary sewer system described in this SSMP Element are utilized to ensure a high quality, well designed, and functioning sanitary sewer system.

5.1 Regulatory Requirements

WDR Order No. 2022-0103-DWQ Section D 5 states that the SSMP must identify:

- (a) Updated design criteria, and construction standards and specifications, for the construction, installation, repair, and rehabilitation of existing and proposed system infrastructure components, including but not limited to pipelines, pump stations, and other system appurtenances. If existing design criteria and construction standards are deficient to address the necessary component-specific hydraulic capacity as specified in section 8 (System Evaluation, Capacity Assurance and Capital Improvements), the procedures must include component-specific evaluation of the design criteria.;
- (b) Procedures, and standards for the inspection and testing of newly constructed, newly installed, repaired, and rehabilitated system pipelines, pumps, and other equipment and appurtenances

5.2 Design and Construction Standards and Specifications

In 2008, the City adopted Standard Specifications, Design Standards and Standard Plans for sewer mains to provide minimum standards for the design, methods of construction, kinds and uses of materials, and the preparation of plans for construction, sewerage, road repair and facilities within the City service area.

Where any portion of such improvement is to be offered to the City for operation and/or maintenance, 2008 Design Standards include:

- Part I Standard Specifications, Section 71 Sewers
This section cover provides requirements for:
 - acceptable materials,
 - acceptable conditions for installation,
 - repairs,
 - fittings & joints,
 - installation requirements,
 - field inspection,
 - field testing requirements,
 - acceptable sizing for pipelines and manholes
 - Lift Stations (Pumping Plant Equipment) are referenced in Section 74 and identified as utilizing State Standard Specifications. Staff reports that Lift Stations are designed by Licensed Professional Engineers to meet existing conditions in the field.
- Part II: Sanitary Sewer Design

- A. Design: provides direction on acceptable peak flow rates and slopes
- B. Depth of Sewers: provides direction on acceptable sewer depths for mains and laterals
- C. Connections to Sewers: provides direction on acceptable wye connections to sewer mains.
- Part III: Standard Plans
 - Standard Plan 16: Trench Backfill and Surface Restoration
 - Standard Plan 25: Type A & Type B Manholes
 - Standard Plan 26: Type C Manhole (Shallow Type)
 - Standard Plan 27: Manhole Frame and Cover
 - Standard Plan 28: Manhole Frame and Cover Adjustment
 - Standard Plan 29: Sewer Saddle Connection
 - Standard Plan 30: Flushing Inlet Frame and Cover Flushing Inlet
 - Standard Plan 31: Flushing Inlet
 - Standard Plan 32: Sewer Lateral (VCP)

All work must be completed based on the above standards. Any alterations to this must be approved by the City Engineer.

The City 2008 Standard Specifications, Design Standards, and Standard Plans are located on the City Website: <https://www.cityofsalinas.org/Your-Government/Departments/Public-Works/Development-Engineering>

A hard copy of City Standard Specifications, Design Standards, and Standard Plans is also on file at City offices.

5.3 Inspection and Testing Procedures and Standards

Procedures and standards for the acceptance testing and inspection of new and repaired sewer mains are specified in:

- Part I Standard Specifications, Section 71 Sewers
This section cover provides requirements for:
 - acceptable materials,
 - acceptable conditions for installation,
 - repairs,
 - fittings & joints,
 - installation requirements,
 - field inspection,
 - field testing requirements,
 - acceptable sizing for pipelines and manholes

ELEMENT 6 - SPILL EMERGENCY RESPONSE PLAN

Sanitary Sewer Spills (Spills can occur due to unforeseen accidents, unusual equipment failures, or other events not controllable by the City. A Spill Emergency Response Plan is maintained by the City Wastewater Division for City maintenance personnel to use as guidance in responding to Spills. The Spill Emergency Response Plan defines procedures to:

- protect public health and the environment
- comply with local, state, and federal regulatory agency requirements
- protect City personnel, the wastewater collection system, and private and public properties

The Spill Emergency Response Plan (SERP) is summarized in this SSMP Element. The City has developed a comprehensive Spill Emergency Response Plan to address emergency response and follow activities for Spills experienced in the City's collection and conveyance system located in on the City's website: <https://www.cityofsalinas.org/Your-Government/Find-a-Department/Public-Works/PW-Maintenance-Services/Environmental-Maintenance-Services/Sanitary-Sewer-Maintenance>. The City also maintains a separate Emergency Response Plans for the individual lift stations. These response plans are kept on file at the City Wastewater Division Office.. These documents are the primary references for staff to use during all Spills.

6.1 Regulatory Requirements

WDR Order No. 2022-0103-DWQ Attachment D 6 states:

The Plan must include an up-to-date Spill Emergency Response Plan to ensure prompt detection and response to spills to reduce spill volumes and collect information for prevention of future spills. The Spill Emergency Response Plan must include procedures to:

- a) Notify primary responders, appropriate local officials, and appropriate regulatory agencies of a spill in a timely manner;
- b) Notify other potentially affected entities (for example, health agencies, water suppliers, etc.) of spills that potentially affect public health or reach waters of the State;
- c) Comply with the notification, monitoring and reporting requirements of this General Order, State law and regulations, and applicable Regional Water Board Orders;
- d) Ensure that appropriate staff and contractors implement the Spill Emergency Response Plan and are appropriately trained;
- e) Address emergency system operations, traffic control and other necessary response activities;
- f) Contain a spill and prevent/minimize discharge to waters of the State or any drainage conveyance system;
- g) Minimize and remediate public health impacts and adverse impacts on beneficial uses of waters of the State;
- h) Remove sewage from the drainage conveyance system;

- i) Clean the spill area and drainage conveyance system in a manner that does not inadvertently impact beneficial uses in the receiving waters;
- j) Implement technologies, practices, equipment, and interagency coordination to expedite spill containment and recovery;
- k) Implement pre-planned coordination and collaboration with storm drain agencies and other utility agencies/departments prior, during, and after a spill event;
- l) Conduct post-spill assessments of spill response activities;
- m) Document and report spill events as required in this General Order; and
- n) Annually, review and assess effectiveness of the Spill Emergency Response Plan, and update the Plan as needed.

6.2 Initial Spill Notification Procedures

If a member from the public witnesses a Spill, they contact City on call staff by way of the City office at (831) 758-7233 during normal business hours. Calls to the City after hours or on weekends and holidays are directed to the 911 and County Dispatch which contacts staff responsible for “on-call” duty.

6.2.1 The City Staff as the First Responder

If City staff are contacted during normal business hours Monday through Friday, excluding legal holidays, administrative staff at the City office, calls the Wastewater Crew Supervisor or the next available Wastewater Staff to investigate the situation utilizing the contact information found in the SERP. If City staff need assistance responding to the Spill, the first responder calls additional senior wastewater staff utilizing the contact information found in Table 6-1.

Table 6-1: Maintenance Staff Contact Information

Title	Contact	Number
Wastewater Division Manager	Gary Gabriel	(831) 970-7629
Maintenance Staff / On Call Responder	On Call Phone	(831) 970-7634
	Ray Lerma (Wastewater Crew Supervisor)	(831) 970-8287
	Matthew Bates (Wastewater Crew Supervisor)	(831) 737-3010
	Albert Aries	(831) 208-4862
	Robert Reyna	(831) 970-7621

If City staff are contacted **after normal business hours**, on a holiday, or during the weekend, on-call maintenance staff are contacted by dialing the City office or 911. The call will be routed to County Dispatch who contacts the City on-call phone, and staff respond accordingly.

After normal operating hours, one member of the Wastewater staff is on-call as a primary on-call wastewater emergency responder.

Figure 6-1 illustrates the chain of command, which must be observed and followed when a Spill occurs.

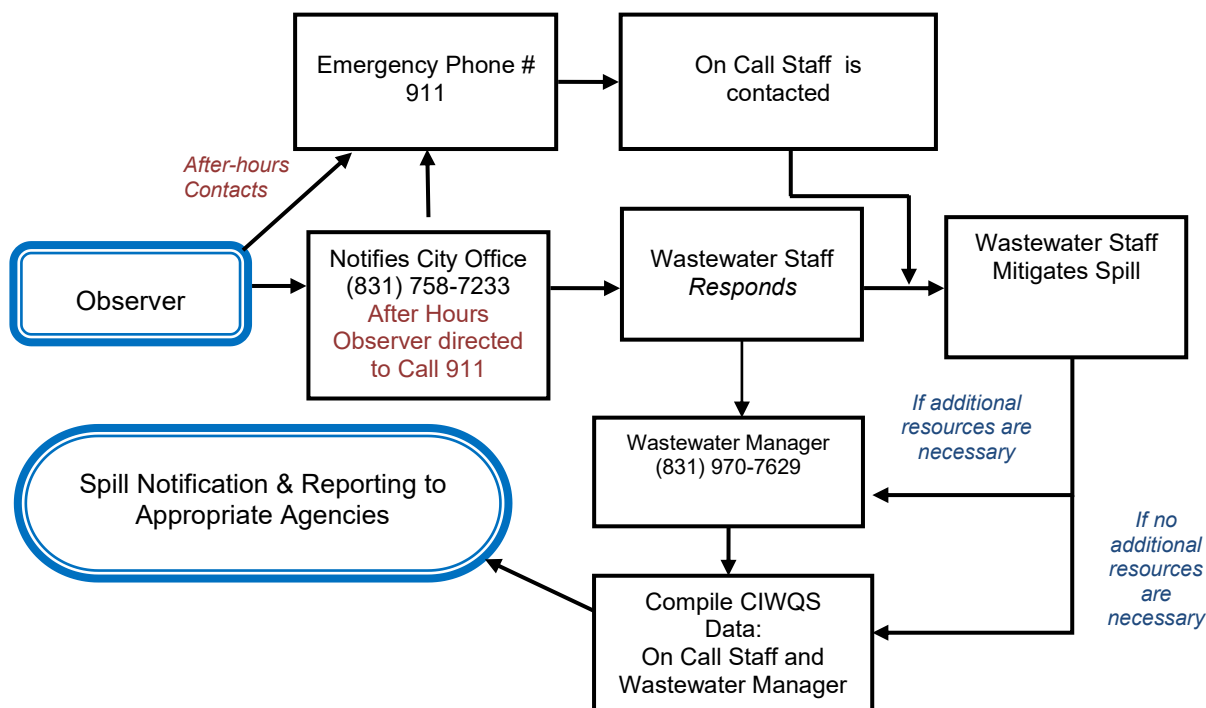


Figure 6-1: Spill Response Chain of Command

6.3 Spill Response Program

The City SERP documents provide a comprehensive Emergency Response Program consisting of the following:

- Spill Detection and Notification
- Spill Response Procedures
- Spill Recovery and Cleanup
- Water Quality Monitoring/Sampling
- Private Property Spill Response Procedures
- Notification, Reporting and Record Keeping Requirements
- Post Spill Debriefing
- Failure Analysis Investigation

- Spill Response Training (training records maintained at City office)
- Spill Response Workbook
- Lift Station Emergency Response Procedures

6.4 Spill Notification and Reporting Procedures

This section of the SERP ensures proper notification and reporting of Spills, which occur in the City's sanitary sewer system, to protect public and environmental health.

An overview of the notification and reporting process is listed in Table 6-1. This overview is not inclusive of all the notification and reporting requirements and procedures. The following section of this SSMP Element correspond to each Spill category for notifications and reporting that must be referenced and followed.

Spill Category 1: Spills to Surface Waters and/or SW Conveyance System		
Spill Requirement	Schedule	Method
Notification	<p>Within two (2) hours of the Enrollee's knowledge of a Category 1 spill of 1,000 gallons or greater, discharging or threatening to discharge to surface waters:</p> <p>Notify the California Office of Emergency Services and obtain a notification control number.</p>	California Office of Emergency Services at: (800) 852-7550
Reporting	<ul style="list-style-type: none"> • Submit Draft Spill Report within three (3) business days of the Enrollee's knowledge of the spill; • Submit Certified Spill Report within 15 calendar days of the spill end date; • Submit Technical Report within 45 calendar days after the spill end date for a Category 1 spill in which 50,000 gallons or greater discharged to surface waters; and • Submit Amended Spill Report within 90 calendar days after the spill end date. 	CIWQS
Spill Category 2: Spills of 1,000 Gallons of Greater That Do Not Discharge to Surface Waters		
Spill Requirement	Schedule	Method
Notification	<p>Within two (2) hours of the Enrollee's knowledge of a Category 2 spill of 1,000 gallons or greater, discharging or threatening to discharge to waters of the State:</p> <p>Notify California Office of Emergency Services and obtain a notification control number.</p>	California Office of Emergency Services at: (800) 852-7550
Reporting	<ul style="list-style-type: none"> • Submit Draft Spill Report within three (3) business days of the Enrollee's knowledge of the spill; • Submit Certified Spill Report within 15 calendar days of the spill end date; and • Submit Amended Spill Report within 90 calendar days after the spill end date. 	CIWQS

Spill Category 3: Spills of Equal or Greater than 50 Gallons and Less than 1,000 Gallons That Does Not Discharge to Surface Waters		
Spill Requirement	Schedule	Method
Notification	Not Applicable	Not Applicable
Reporting	<ul style="list-style-type: none"> Submit monthly Certified Spill Report to the online CIWQS Sanitary Sewer System Database within 30 calendars days after the end of the month in which the spills occur; and Submit Amended Spill Reports within 90 calendar days after the Certified Spill Report due date. 	CIWQS
Spill Category 4: Spills Less Than 50 Gallons That Do Not Discharge to Surface Waters		
Spill Requirement	Schedule	Method
Notification	Not Applicable	Not Applicable
Reporting	<ul style="list-style-type: none"> If, during any calendar month, Category 4 spills occur, certify monthly, the estimated total spill volume exiting the sanitary sewer system, and the total number of all Category 4 spills into the online CIWQS Sanitary Sewer System Database, within 30 days after the end of the calendar month in which the spills occurred. Upload and certify a report, in an acceptable digital format, of all Category 4 spills to the online CIWQS Sanitary Sewer System Database, by February 1st after the end of the calendar year in which the spills occur. 	CIWQS

Enrollee Owned and/or Operated Lateral Spills That Do Not Discharge to Surface Waters		
Spill Requirement	Schedule	Method
Notification	<p>Within two (2) hours of the Enrollee's knowledge of a spill of 1,000 gallons or greater, from an enrollee- owned and/or operated lateral, discharging or threatening to discharge to waters of the State:</p> <p>Notify California Office of Emergency Services and obtain a notification control number.</p> <p>Not applicable to a spill of less than 1,000 gallons.</p>	California Office of Emergency Services at: (800) 852-7550
Reporting	<ul style="list-style-type: none"> • Upload and certify a report, in an acceptable digital format, of all lateral spills (that do not discharge to a surface water) to the online CIWQS Sanitary Sewer System Database, by February 1st after the end of the calendar year in which the spills occur. • Report a lateral spill of any volume that discharges to a surface water as a Category 1 spill. 	CIWQS

Table 6-1: Spill Notification and Reporting Overview

6.4.1 Spill Notification Procedure

Spill notification procedures vary based on whether the Spill is classified as a Category 1, Category 2, Category 3, Category 4 or Enrollee Owned Lateral and are included in the SERP: Spill Notification section.

Notification of Spills of 1,000 Gallons or Greater to the California Office of Emergency Services

Per Water Code section 13271, for a spill that discharges in or on any waters of the State, or discharges or is deposited where it is, or probably will be, discharged in or on any waters of the State, the City shall notify the California Office of Emergency Services and obtain a California Office of Emergency Services Control Number as soon as possible **but no later than two (2) hours** after:

- The City has knowledge of the spill; and
- Notification can be provided without substantially impeding cleanup or other emergency measures.

The notification requirements in this section apply to individual spills of 1,000 gallons or greater, from an Enrollee-owned and/or operated laterals, to a water of the State.

Spill Notification Information

The Enrollee shall provide the following spill information to the California Office of Emergency Services before receiving a Control Number, as applicable:

- Name and phone number of the person notifying the California Office of Emergency Services;
- Estimated spill volume (gallons);
- Estimated spill rate from the system (gallons per minute);
- Estimated discharge rate (gallons per minute) directly into waters of the State or indirectly into a drainage conveyance system;
- Spill incident description:
 - Brief narrative of the spill event, and
 - Spill incident location (address, city, and zip code) and closest cross streets and/or landmarks;
- Name and phone number of contact person on-scene;
- Date and time the Enrollee was informed of the spill event;
- Name of sanitary sewer system causing the spill;
- Spill cause or suspected cause (if known);
- Amount of spill contained;
- Name of receiving water body receiving or potentially receiving discharge; and
- Description of water body impact and/ or potential impact to beneficial uses.

Notification of Spill Report Updates

Following the initial notification to the California Office of Emergency Services and until such time that the Enrollee certifies the spill report in the online CIWQS Sanitary Sewer System Database, the Enrollee shall provide updates to the California Office of Emergency Services regarding substantial changes to:

- Estimated spill volume (increase or decrease in gallons initially estimated);
- Estimated discharge volume discharged directly into waters of the State or indirectly into a drainage conveyance system (increase or decrease in gallons initially estimated); and
- Additional impact(s) to the receiving water(s) and beneficial uses.

6.4.1.1 **Category 1 Spills** (Spills to Surface Waters)

Within **two (2) hours** of the City's knowledge of a Category 1 spill of 1,000 gallons or greater, discharging or threatening to discharge to surface waters:

- Notify the California Office of Emergency Services and obtain a notification control number.

Table 6-2: Regulatory Agency Notification Information for a Spill to Surface Water

Regulatory Agency Contacts	
California Office of Emergency Services (Cal OES)	Within two (2) hours of the City's knowledge of a Category 1 spill of 1,000 gallons or greater, discharging or threatening to discharge to surface waters notify the California Office of Emergency Services and obtain a notification control number at (800) 852-7550.
Regional Water Quality Control Board (RWQCB)	Optional – If spill is over 1,000 gallons, reaches waterway, or occurred in area with likely public contact, call (805) 549-3147.
Monterey County Environmental Health	Optional - If spill reaches waterway, call (800) 253-2687. Give the spill information.
California Department of Fish and Wildlife	Optional -If spill reaches waterway, call State office (831) 649-2870.

6.4.1.2 **Category 2 Spills**

(Spills of 1,000 Gallons or Greater That Do Not Discharge to Surface Waters)

Within **two (2) hours** of the City's knowledge of a Category 2 spill of 1,000 gallons or greater, discharging or threatening to discharge to waters of the State:

- Notify California Office of Emergency Services and obtain a notification control number.

6.4.1.3 **Category 3 Spills**

(Spills of Equal or Greater than 50 Gallons and Less than 1,000 Gallons That Does Not Discharge to Surface Waters)

- Not Applicable

6.4.1.4 **Category 4 Spills**

(Spills Less Than 50 Gallons That Do Not Discharge to Surface Waters)

- Not Applicable

6.4.1.5 **Enrollee Owned and or Operated Lateral Spills that do not Discharge to Surface Waters**

Within two (2) hours of the City's knowledge of a spill of 1,000 gallons or greater, from an enrollee- owned and/or operated lateral, discharging or threatening to discharge to waters of the State:

- Notify California Office of Emergency Services and obtain a notification control number.
- Not applicable to a spill of less than 1,000 gallons.

6.4.2 **Spill Reporting Procedure**

Spill reporting procedures vary based on whether the Spill is classified as Category 1, Category 2, Category 3, Category 4 or City Owned Lateral. A full description of Spill reporting requirements is found in the City SERP.

Category 1 Spills

- Submit Draft Spill Report within three (3) business days of the City's knowledge of the spill;
- Submit Certified Spill Report within 15 calendar days of the spill end date;
- Submit Technical Report within 45 calendar days after the spill end date for a Category 1 spill in which 50,000 gallons or greater discharged to surface waters; and
- Submit Amended Spill Report within 90 calendar days after the spill end date.
Spill Technical Report

Category 2 Spills

- Submit Draft Spill Report within **three (3) business days** of the City's knowledge of the spill;
- Submit Certified Spill Report within **15 calendar days** of the spill end date; and
- Submit Amended Spill Report within **90 calendar days** after the spill end date.

Category 3 Spills

- Submit monthly Certified Spill Report to the online CIWQS Sanitary Sewer System Database within **30 calendar days** after the end of the month in which the spills occur; and
- Submit Amended Spill Reports **within 90 calendar days** after the Certified Spill Report due date.

Category 4 Spills

- If, during any calendar month, Category 4 spills occur, certify monthly, the estimated total spill volume exiting the sanitary sewer system, and the total number of all Category 4 spills into the online CIWQS Sanitary Sewer System Database, within **30 days** after the end of the calendar month in which the spills occurred.

- Upload and certify a report, in an acceptable digital format, of all Category 4 spills to the online CIWQS Sanitary Sewer System Database, by **February 1st** after the end of the calendar year in which the spills occur.

Enrollee Owned and/or Operated Lateral Spills That Do Not Discharge to Surface Waters

- Upload and certify a report, in an acceptable digital format, of all lateral spills (that do not discharge to a surface water) to the online CIWQS Sanitary Sewer System Database, by **February 1st** after the end of the calendar year in which the spills occur.
- Report a lateral spill of any volume that discharges to a surface water as a Category 1 spill.

6.5 SERP Training

The City implements a formal training program which includes annual training of City staff on this SSMP Element and SERP. The City also requires contractor personnel to train on and follow SERP through their contracts. The City maintains a log of SERP Training as training is completed.

6.6 Spill Impact Mitigation Program

The Spill Mitigation Program is comprised of the mitigation practices contained in the SERP, which is on file at the City Department of Public Works Wastewater Division Office.

The SERP includes Water Quality Monitoring, Beneficial Uses Identification and Spill Impact Mitigation section providing information to post water body warning and closure signs in the event that a spill reaches a surface water, and City Department of Public Works conducts water quality sampling for the spill impact assessment.

6.7 Spill Coordination with Stormwater Management Agencies and Public Water Systems

City Stormwater Compliance Division of Public Works manages the MS4 Stormwater Program which includes the entire City service area. Maps of the stormwater collection and conveyance system are available to City staff which allows them to isolate any areas impacted by a sewer spill, recover wastewater and return it to the sewer system. Municipal water system contacts are identified for notification of spills that may occur within 1000 ft of a surface water intake in the City SERP.

6.8 Post Spill Investigations

The City conducts Post Spill Investigations for Category 1, 2, and 3 spills as warranted.

ELEMENT 7 – PIPE BLOCKAGE CONTROL PROGRAM

The City of Salinas has identified a significant number of commercial facilities that contribute fats, oils and grease (FOG) into the City's sewer system. FOG has been a contributing factor in sanitary sewer spills and requires the City to conduct additional maintenance. Roots and disposable wipes have also been identified as pipe blocking sources.

7.1 Regulatory Requirements

WDR Order No. 2022-0103-DWQ Attachment D 7 states:

The Sewer System Management Plan must include procedures for the evaluation of the Enrollee's service area to determine whether a sewer pipe blockage control program is needed to control fats, oils, grease, rags and debris. If the Enrollee determines that a program is not needed, the Enrollee shall provide justification in its Plan for why a program is not needed. The procedures must include, at minimum:

- (a). An implementation plan and schedule for a public education outreach program that promotes proper disposal of pipe blocking substances;
- (b). A plan and schedule for the disposal of FOG generated within the sanitary sewer system service area. This may include a list of acceptable disposal facilities and/or additional facilities needed to adequately dispose of FOG generated within a sanitary sewer system service area;
- (c). The legal authority to prohibit discharges to the system and identify measures to prevent spills and blockages;
- (d). Requirements to install grease removal devices (such as traps or interceptors) and the development of design standards for such devices, maintenance requirements, BMP requirements, record keeping and reporting requirements;
- (e). Authority to inspect grease producing facilities, enforcement authorities, and whether the City has sufficient staff to inspect and enforce the FOG ordinance;
- (f). An identification of sewer system sections subject to FOG blockages and establishment of a cleaning maintenance schedule for each section; and

Implementation of source control measures for all sources of fats, oils, and grease reaching the sanitary sewer system for each section identified above

7.2 Pipe Blockage Control Program Public Education and Outreach

The City of Salinas currently has approximately 286.7.25 miles of sanitary sewer pipelines. The service area includes a variety of residential, commercial and industrial facilities. The focus of an effective Pipe Blockage Control Program includes residential customers, commercial and industrial facilities and commercial and industrial food service/preparation facilities.

The City participates in the Southern Monterey Bay Dischargers Group (Group) partnering with Monterey One Water and other local agencies on a Pipe Blockage Control Program and continued participation in an effective public outreach program. The City of Salinas continues to utilize the Group to assist in developing a regional public education program for users of the system for the purpose of reducing FOG problems in the collection system.

The education campaign typically includes newspaper ads (three in English, one in Spanish), radio ads on two local stations and theaters ads in a major Salinas movie outlet. The Southern Monterey Bay Discharges Group directed resources to a multi-agency web site which was completely updated in 2018 for fats, oils and grease information at <https://www.clogbusters.org/>. The regional program is modified yearly as conditions warrant.

The City of Salinas continues to participate by funding approximately 52% of the costs for the regional grease source control education program. The City's participation is critical to the regional effort as the program is prohibitively expensive for the other participants to finance the program independently.

In addition to the City's Pipe Blockage Control Program outreach through ClogBusters, the City has independently developed outreach materials for other pipe blocking materials such as "disposable" wipes and any other consumer items that do not belong in the sewer through a flyer labeled "Toilets Are Not Trashcans".

The City provides the following outreach and education materials that consist of the following:

- Residential and commercial outreach on proper Disposal of Wipes - "Toilets are not Trashcans" flyer,
- Residential Fats Oils and Grease Disposal outreach,
- Residential Door Hangers – FOG Program,
- Residential FOG Program - Lateral Graphic,
- Commercial FOG Program - Best Management Practices
- Commercial FOG Program - List of Licensed FOG Haulers

Copies of educational outreach documents for food service establishments are posted and available on the City's website <https://www.cityofsalinas.org/Your-Government/Find-a-Department/Public-Works/PW-Maintenance-Services/Environmental-Maintenance-Services/Sanitary-Sewer-Maintenance>. The City refers the appropriate businesses to the available information, to assist them with FOG compliance.

7.3 FOG Disposal Facilities

The City does not own nor operate a FOG disposal facility; however, licensed FOG hauling contractors are identified as part of the City's FOG Pipe Blockage Control Program, and the City provides a list of these licensed haulers to each food service establishment (FSE). Monterey One Water (M1W), located in Marina CA accepts hauled FOG for disposal.

A list of grease trap and interceptor vendors, pumping and waste hauling contractors in Monterey County that haul FOG to facilities such as M1W for disposal is available in the City's Sanitary Sewer website link identified above and is also provided below:

<i>Grease Haulers in Monterey County</i> <i>*Sites that accept FOG for disposal, recycling or rendering</i>	
All Valley Environmental, Inc.	(559) 498-8378
Ameriguard Maintenance Services	(800) 347-7876 x 14
Bay Pumping	(831) 422-6436
Greenline Liquid Waste Company	(831) 422-2298
P.S.T.S (Peninsula Septic Tank Service)	(831) 574-2958
Pioneer Liquid Transport	(408) 287-5800
*Mahoney Environmental	(800) 892-9392
*Monterey One Water	(831) 424-1108

7.4 Discharge Prohibition Legal Authority and Spill Prevention Measures

The City's Source Control Program is run in cooperation with the Monterey One Water Source Control Program and relies heavily on Monterey One Water ordinances and requirements. The City's current Municipal Code expressly incorporates all Monterey One Water regulations, including those related to requirements for grease and fats, source control and pretreatment requirements.

Monterey One Water's authority for the Regional Grease Program is derived from Ordinance 2008-1. The City of Salinas City Code Chapter 36 expressly requires that all users within the City comply with all Monterey One Water regulations.

- Sec. 36-12.2. Compliance with discharge requirements of Monterey One Water. All dischargers into the sanitary sewer shall comply with all the discharge requirements of Monterey One Water. (Ord. No. 2102 (NCS).)
- Section 36-1 acknowledges that the City's sanitary sewer collection system is tributary to the Monterey One Water treatment facility. It states that Monterey One Water implements a pretreatment program for its member jurisdictions (including the City of Salinas).
- Section 36-11 requires that all private sewage disposal systems conform with the City plumbing code currently in effect.
- Section 36-12 requires that a City permit be issued for all connection to or use of the public sanitary sewer system.
- Sections 36-12.1 and 36-12.2 state that final approval for a sanitary sewer permit is contingent upon compliance with the requirements of Monterey One Water and that all

dischargers into the sanitary sewer must comply with all discharge requirements of Monterey One Water.

- Section 36-16 requires that design and construction of building sewers conform to the requirements of the city plumbing code and the City Design Standards and Standard Specifications currently in effect at the time of installation. (Elsewhere in the City Code, the California Plumbing Code is adopted by reference.)

7.5 Requirements to Install Grease Removal Devices

The City's Municipal Code expressly incorporates all Monterey One Water regulations, including those related to requirements for grease and fats, source control and pretreatment requirements. The City has adopted and incorporates the requirements of the California Uniform Plumbing Code. The City of Salinas City Code Chapter 36, Section 36-31 states:

Requires that grease traps (grease, oil, wax and sand interceptors) be provided when, in the opinion of the director, they are necessary for the proper handling of liquid wastes, sand or other harmful ingredients. All interceptors must be of a type and capacity approved by the director and located so as to be readily and easily accessible for cleaning and inspection. Failure by the owner to clean and maintain the interceptors is sufficient cause for punitive action as provided in the chapter, or for disconnection from the industrial sewer.

7.6 FOG Control Program Inspection, Enforcement, and Staffing

The City of Salinas utilizes in-house inspection staff for food service facility inspection in conjunction with the City Storm Water Program. The Monterey County Department of Environmental Health is the designated authority as the City's Health Officer, to inspect for any Health and Safety issues. Monterey One Water source control inspectors also have inspection authority for grease control equipment and wastewater related issues if necessary.

Both the City and Monterey One Water have inspection and enforcement authority regarding discharges to the sanitary sewer collection system. Authority to inspect is embedded in:

- Monterey One Water Ordinance No. 2008-01 - An Ordinance Establishing Regulations For The Interception, Treatment And Disposal Of Sewage And Wastewater; Providing For And Requiring Charges And Fees Therefore; And Fixing Penalties For The Violation Of Said Regulations
- Article 4 – discharge reports, wastewater discharge permits, notification, reporting requirements and administration.
- Section (§) 4.07 Inspection and Sampling – The Agency shall inspect the facilities of any user to ascertain whether the purpose of this Ordinance are being met and all requirements are being complied with. Persons or occupants of premises where wastewater is created or discharged shall allow the Agency's representative ready access at all reasonable times to all parts of the premises for the purposes of inspection or sampling or in the performance of any of their duties. The Agency shall have the right

to set up on the user's property such devices as are necessary to conduct sampling or metering operations. Where a user has security measures in force which would require proper identification and clearance before entry into their premises, the user shall make necessary arrangements with their security guards, that upon presentation of suitable identification, personnel from the Agency will be permitted to enter without delay for the purpose of performing their specific responsibilities.

7.7 Problem Area Identification and Sewer Cleaning

Locally, grease from both residential areas and food preparation facilities have been found to be contributing factors to grease related blockages in the sanitary sewer system. System blockages are generally attributable to issues of grease, roots or an accumulation of system solids and debris.

The City has a proactive maintenance program to meet the WDR requirement to identify sections of the sewer system subject to grease blockages and establish a cleaning maintenance schedule for these locations.

The Wastewater Division of the Maintenance Services Department performs daily maintenance activities to the system. The City has developed a proactive maintenance program with the goal of performing routine maintenance two days each week and priority locations three days each week. Priority, when required due to staffing shortage or availability of maintenance equipment, is given to servicing high priority locations over routine maintenance.

The “Sewer Maintenance High Priority List” referenced in Element 4 is the maintenance schedule that the City of Salinas Wastewater Division uses for ongoing maintenance of areas that have a history of blockages, buildup or overflows. The list is a dynamic document that changes as problems in some pipeline sections and other sections are identified for additional maintenance. The list consists of both monthly and quarterly maintenance locations to prevent the potential for sanitary sewer spills. The criteria for being on the list varies depending on the history of grease buildup, root intrusion, hydraulic deficiencies or other causes. Each location/pipe segment has been placed on a schedule of monthly or quarterly cleaning based on spill history or other system problems.

Other maintenance activities include routine maintenance to sewer lines, manhole inspections and system repairs when needed. The city also operates a pipeline inspection video truck to assist with identifying system problems.

7.8 Other Source Control Measures

The City's source control efforts to reduce or eliminate pipe blocking materials and related problems in the pipeline sections identified in the 'High Priority' maintenance list are addressed through the actions previously described in this Element. Additionally, the City provides outreach and education to residential customers through the ClogBusters campaign and through the City website previously referenced in this Element. The education campaign typically includes newspaper ads, radio ads, and theaters ads in a major Salinas movie outlet. The Southern Monterey Bay Discharges Group has directed resources to a multi-agency web site for pipe blocking material information at (<https://www.clogbusters.org/>). The regional program is modified yearly as conditions warrant. Additionally, the City has programs to

eliminate roots and an outreach program to encourage members of the public to keep other pipe clogging materials out of the sewer system.

ELEMENT 8 SYSTEM EVALUATION, CAPACITY ASSURANCE AND CAPITAL IMPROVEMENT PLAN

8.1 Regulatory Requirements

Attachment D 8 states:

The Plan must include procedures and activities for:

- Routine evaluation and assessment of system conditions;
- Capacity assessment and design criteria;
- Prioritization of corrective actions; and
- A capital improvement plan.

(a). **System Evaluation & Condition Assessment:** The Plan must include procedures to:

- Evaluate the sanitary sewer system assets utilizing the best practices and technologies available;
- Identify and justify the amount (percentage) of its system for its condition to be assessed each year;
- Prioritize the condition assessment of system areas that:
 - Hold a high level of environmental consequences if vulnerable to collapse, failure, blockage, capacity issues, or other system deficiencies;
 - Are located in or within the vicinity of surface waters, steep terrain, high groundwater elevations, and environmentally sensitive areas;
- Are within the vicinity of a receiving water with a bacterial-related impairment on the most current Clean Water Act section 303(d) List;
- Assess the system conditions using visual observations, video surveillance and/or other comparable system inspection methods;
- Utilize observations/evidence of system conditions that may contribute to exiting of sewage from the system which can reasonably be expected to discharge into a water of the State;
- Maintain documents and recordkeeping of system evaluation and condition assessment inspections and activities; and
- Identify system assets vulnerable to direct and indirect impacts of climate change, including but not limited to: sea level rise; flooding and/or erosion due to increased storm volumes, frequency, and/or intensity; wildfires; and increased power disruptions.

- (b). **Capacity Assessment & Design Criteria:** The Plan must include procedures to identify system components that are experiencing or contributing to spills caused by hydraulic deficiency and/or limited capacity, including procedures to identify the appropriate hydraulic capacity of key system elements for:
- Dry-weather peak flow conditions that cause or contributes to spill events;
 - The appropriate design storm(s) or wet weather events that causes or contributes to spill events;
 - The capacity of key system components; and
 - Identify the major sources that contribute to the peak flows associated with sewer spills.
 - The capacity assessment must consider:
 - Data from existing system condition assessments, system inspections, system audits, spill history, and other available information;
 - Capacity of flood-prone systems subject to increased infiltration and inflow, under normal local and regional storm conditions;
 - Capacity of systems subject to increased infiltration and inflow due to larger and/or higher-intensity storm events as a result of climate change;
 - Increases of erosive forces in canyons and streams near underground and above- ground system components due to larger and/or higher-intensity storm events;
 - Capacity of major system elements to accommodate dry weather peak flow conditions, and updated design storm and wet weather events; and
 - Necessary redundancy in pumping and storage capacities.
- (c). **Prioritization of Corrective Action:** The findings of the condition assessments and capacity assessments must be used to prioritize corrective actions. Prioritization must consider the severity of the consequences of potential spills.
- (d). **Capital Improvement Plan:** The capital improvement plan must include the following items:
- Project schedules including completion dates for all portions of the capital improvement program;
 - Internal and external project funding sources for each project; and
 - Joint coordination between operation and maintenance staff, and engineering staff/consultants during planning, design, and construction of capital improvement projects; and Interagency coordination with other impacted utility agencies.

8.2 System Evaluation & Condition Assessment

In 2023 the City completed the Sanitary Sewer Master Plan Update (SSMPU) was completed that included evaluation of the entire City sanitary sewer system. The condition assessment consisted of the following:

- Survey of manhole rim and invert elevations on each sewer manhole included in sewer model,
- Evaluations of the City's eleven lift stations to establish signs of corrosion and recommendations based on structural investigation of the wet wells. Evaluation of the condition of piping and internal components, documentation of the size of the wet well/pumping station, approximate depth and size of inverts, perform a pump draw down test and determine approximate flow from each pump, full load amperage and Meg-ohm readings on each motor, verification of automation of controls, evaluation of the electrical system deficiencies/code violations, documentation of pumps and motors make/model number, inspection of pumps for signs of wear and tear including inspecting pump seals and fittings, electrical components for code violations, evaluation of pump seals, fittings, and overall condition, and pump tests to determine approximate flow, and measure amperage/power draws to check for signs of pump motor concerns. Evaluation of the system's ability to meet existing and future demands based on the pumping capacity and lift station upgrade recommendations.
- Updates to the City's GIS system to include new developments and upgrades to the City sewer system.
- City staff observations and recommendations for sewer system repairs.
- The condition assessment includes CCTV data for approximately 5,300 linear feet (0.3%) of the City sewer system. The City is in the process of conducting CCTV inspections to have the entire system televised and assessed over the course of the next ten (10) years. Manhole inspections will be included as part of the CCTV investigations.

Capital improvement projects were identified as part of the condition assessment. These projects are identified in Section 8.5 of this Element.

The SSMPU is on the City website: <https://www.cityofsalinas.org/Your-Government/Find-a-Department/Public-Works/PW-Maintenance-Services/Environmental-Maintenance-Services/Sanitary-Sewer-Maintenance>

8.3 Capacity Evaluation & Design Criteria

The City's collection system consists of 292 miles of gravity pipes, which vary in diameter from 6-inch to 54- inches, and eleven (11) lift stations, providing service throughout the City and a portion of Bolsa Knolls near Rogge Road. The main trunk sewer system was analyzed using the Innovyze InfoSWMM Version 14.7 hydraulic modeling program to evaluate performance of the wastewater collection system under both existing and future flow conditions.

Design criteria, as shown in Table 8-1 below, were applied in the analysis of the trunk sewer collection model. Gravity pipe performance was analyzed based on maximum percent full depth over diameter (d/D) ratio, defines as the depth of flow in a pipe divided by the diameter of the pipe.

Table 8-1: Hydraulic Criteria for Existing Systems

Standard	Criteria
Velocity	Minimum: 2.0 ft/s for peak flows; 1.75 ft/s at average rate of flow Maximum: 8.0 ft/sec
Minimum Slope	6-inch: 1.0% 8-inch: 0.40% 10-inch: 0.26% 12-inch & above: 0.20%
Friction Factor	Manning's n (gravity)=0.013 for Vitrified Clay Pipe (VCP) 0.011 for Polyvinyl Chloride (PVC) Hazen-Williams C (pressure)=100 to 120 depending on pipe size, material, and age
Minimum Pipe Size	8-inch
Maximum Allowable Flow Depth	10-inch or less: $d/D=0.67$ 12-inch to 24-inch: $d/D=0.80$ 27-inch or greater: $d/D=0.90$
Surcharging	Allowed as long as the Hydraulic Grade Line (HGL) remains at least 5-Feet Below the rim elevation
Forcemain Hydraulics	Minimum: 2.0 ft/s Maximum: 5.0 ft/s

Where improvements were recommended to the collection system, worst case d/D values were provided for reference. These d/D values represent a snapshot of the system under either;

- existing conditions, or
- proposed conditions with *all* improvements in place.

Through the digital sewer model, maximum d/D was analyzed for the system as a whole, ensuring that recommended updates did not trigger additional downstream or upstream improvements.

Inline flow monitoring was completed to capture dry and wet weather hydraulic conditions and evaluate hydraulic conditions through projected City build out.

Capital improvement projects were identified as part of this hydraulic evaluation for existing and future conditions. Projects are included in Section 8.5 of this Element.

8.4 Prioritization of Corrective Actions

The SSMPU identified capital improvement projects which included staff O&M based projects, hydraulic deficient projects, lift station improvement projects and CCTV data. The City prioritized these projects based on the following criteria:

- Overflow to Waters of the State
- Ability to meet Design Criteria
- O&M Hot Spots
- Community Impacts
- Surcharge

Each of these categories was provided a weighted importance factor and each project received an overall ranking score. The importance factor was multiplied by the overall score of the project and then these two (2) factors were added together for a final score/ranking. The City reviews these projects to assess if rankings require adjustment regularly.

Lift Station CIP Ranking

Lift Station CIPs have been categorized in two separate ways: one based on improvements needed at each lift station as a whole and the other based on improvement project type for all lift stations.

Appendix 8A, Table 7-3 ranks each individual lift station based on eight categories:

- overflow to a water body,
- inspection frequency,
- existing pumping capacity deficiencies,
- peak hour emergency response time,
- if bypassing capabilities are needed,
- if an onsite generator with automatic transfer switch is needed,
- if control system upgrades are needed, and
- potential impact to the community.

Although not included in the scoring, Table 7-3 also shows if the lift station would be impacted by future development.

Hydraulic and Maintenance Repair CIP Ranking

Appendix 8B, Table 7-2 ranks each sewer pipeline project based on the type of project (Hydraulic Deficiency or O&M Project) and five (5) ranking criteria:

- Overflow to Water Body of the State (0-10 Points)
- Meets Design Standards (0 – 10 Points)
- Maintenance Hot Spot (0-10 Points)
- Community Impact/Population (0-10 Points)
- Surcharge Near City Manhole Monitor (0-5 Points)
- Impacted by Future Development (also considered but no points were assigned)

8.5 Capital Improvement Plan

The City developed a ranked Capital Improvement List which is included in **Appendix 8C**. There are two (2) tables that identify Pipeline/Manhole CIP (Table 7-4 & 7-6) and one (1) table that identifies Lift Station CIP (Table 7-5).

Funding for Projects and Future Investigations

The City recently completed a revenue rate study and is planning to move forward with Proposition 218 rate increase for all sewer users. This revenue plan would provide for the following:

- \$2 million per year for sewer system repairs
- \$1.1 million per year for ongoing CCTV investigations
- \$154K per year for manhole inspections

The City is also in the process of completing projects funded by the American Rescue Plan Act (ARPA) which has a deadline for spending December 31, 2026.

Operations and Maintenance staff work with Engineering staff to develop and rank Capital Projects.

The status of these projects is shown in **Appendix 8D** with current and anticipated sources of funding. Full project descriptions are provided in the 2023 SSMPU.

In addition to the funding sources identified in Appendix 8D, grant programs from the EDA Public Works and Economic Development Program, the State Water Resources Control Board, and others are the preferred sources for additional funding for sewer upgrades. If grant funding proves to be unavailable other potential funding options may also include:

- User rates
- Connection fees

- Municipal bonds
- Special assessment districts
- Public/private partnerships
- California Infrastructure and Economic Development Bank: infrastructure state revolving fund program; industrial development bonds
- California State loans and grants: State Revolving Fund (SRF); direct state appropriations
- Federal grants and loans: EDA Public Works and Economic Development Program; direct federal appropriations

The City continues to evaluate additional sources of funding for Capital Projects and will amend project information pertaining to schedules and sources of funding included in Appendix 8D.

8.6 Additional WDR Requirements

The City plans to conduct a Vulnerability Assessment to address the following WDR requirements:

- Prioritize the condition assessment of system areas that:
 - Hold a high level of environmental consequences if vulnerable to collapse, failure, blockage, capacity issues, or other system deficiencies;
 - Are located in or within the vicinity of surface waters, steep terrain, high groundwater elevations, and environmentally sensitive areas;
- Are within the vicinity of a receiving water with a bacterial-related impairment on the most current Clean Water Act section 303(d) List;
- Assess the system conditions using visual observations, video surveillance and/or other comparable system inspection methods;
- Utilize observations/evidence of system conditions that may contribute to exiting of sewage from the system which can reasonably be expected to discharge into a water of the State;
- Identify system assets vulnerable to direct and indirect impacts of climate change, including but not limited to: sea level rise; flooding and/or erosion due to increased storm volumes, frequency, and/or intensity; wildfires; and increased power disruptions.
- Outline how capacity assessment considers:
 - Data from existing system condition assessments, system inspections, system audits, spill history, and other available information;
 - Capacity of flood-prone systems subject to increased infiltration and inflow, under normal local and regional storm conditions;
 - Capacity of systems subject to increased infiltration and inflow due to larger and/or higher-intensity storm events as a result of climate change;
 - Increases of erosive forces in canyons and streams near underground and above-ground system components due to larger and/or higher-intensity storm events;

- Capital Improvement Plan that includes:
 - Project schedules including completion dates for all portions of the capital improvement program;
 - Internal and external project funding sources for each project; and
 - Joint coordination between operation and maintenance staff, and engineering staff/consultants during planning, design, and construction of capital improvement projects; and Interagency coordination with other impacted utility agencies.

The Vulnerability Assessment is planned for completion by 2027. Capital Projects associated with this Vulnerability Assessment will be incorporated into the Capital Projects list included in Appendix 8.

ELEMENT 9 - MONITORING, MEASUREMENT & PROGRAM MODIFICATIONS

The City monitors the implementation of the SSMP elements in order to measure the effectiveness of the City's SSMP in reducing sewer spills. The manner in which each SSMP element is monitored and evaluated and the schedule with which the City completes this monitoring and evaluation is described in this SSMP Element.

9.1 Regulatory Requirements

WDR Order No. 2022-0103-DWQ Section D 9 states:

The Plan must include an Adaptive Management section that addresses Plan-implementation effectiveness and the steps for necessary Plan improvement, including:

- (a). Maintaining relevant information, including audit findings, to establish and prioritize appropriate Plan activities;
- (b). Monitoring the implementation and measuring the effectiveness of each Plan Element;
- (c). Assess the success of the preventative maintenance activities;
- (d). Updating Plan procedures and activities, as appropriate, based on results of monitoring and performance evaluations; and
- (e). Identifying and illustrating spill trends, including spill frequency, locations and estimated volumes.

9.2 Data Management

The City manages, schedules, and tracks preventative maintenance activities through GIS based Computerized Maintenance and Management System. The system covers the following:

- Sewer Line Cleaning
- High Priority Area Cleaning and Inspections
- Manhole Inspections and Maintenance
- Lift Station Inspection and Maintenance
- Customer Complaints
- Work Orders
- CCTV Inspections
- FOG Inspections

Triennial SSMP Audit Reports are maintained at the City's Wastewater Division office. Corrective actions from audit reports are generally addressed in updates of the City's SSMP. More immediate actions are completed in accordance with the recommended corrective action schedule in each triennial audit.

9.3 Establishing and Prioritizing SSMP Activities

Table 9-1 outlines the relevant information maintained by the City to establish and prioritize appropriate sewer collection system activities and the City staff who are responsible for monitoring implementation and measuring the effectiveness of each element, when appropriate.

Table 9-1: SSMP Implementation Management

SSMP Element	SSMP Relevant Information	Responsible Party
1. Goal	This SSMP Element contains the City's goals for the operation, maintenance, and management of the sanitary sewer collection system, which provide focus to reduce Spills and mitigate Spills that do occur.	Wastewater Division Manager
2. Organization	A table containing names, job titles, roles, responsibilities, and contact information is contained in this SSMP Element, which identifies the most knowledgeable person for each aspect of the SSMP Program. An organizational chart identifies the lines of authority.	Wastewater Division Manager
3. Legal Authority	Web links in this SSMP Element contain the sections of City Policies and Ordinances governing the sewer collection and conveyance system.	Wastewater Division Manager and City Legal Counsel
4. Operation and Maintenance Program	Information in this SSMP Element document the sanitary sewer system operation and maintenance activities.	Wastewater Division Manager
5. Design and Performance Provisions	City website links in this SSMP Element include City Design Standards and Specifications that include Testing requirements.	Wastewater Division Manager and Engineering Staff
6. Spill Emergency Response Plan	The City updated a Spill Emergency Response Plan in 2023 which include staff contact information, mandatory Spill reporting information, and response and mitigation programs.	Wastewater Division Manager
7. Pipe Blockage Control Program	Monitor any changes in the program that may require updates to this Element..	Wastewater Division Manager
8. System Evaluation, Capacity Assurance, and Capital Improvements Plan	The City will review and update this SSMP Element as applicable to update project schedules, status of projects and sources of funding for associated projects.	Wastewater Division Manager and Engineering Staff
9. Monitoring, Measurement, and Program Modifications	This SSMP Element will be updated annually with the data in Tables 9-2 and 9-3 in a calendar year.	Wastewater Division Manager
10. SSMP Program Audits	SSMP Audit Reports are required triennially. Corrective actions are implemented and tracked.	Wastewater Division Manager
11. Communication Program	Examples of public outreach materials and pertinent City website links provided, as well as meeting agendas, pertinent City Council reports and minutes are found on the City's website and City offices.	Wastewater Division Manager

9.4 Preventative Maintenance Program Assessment

The City's Preventative Maintenance Program includes CCTV inspection, line cleaning, visual manhole inspection, lift station maintenance, high priority area identification and maintenance. The City will review these operation and maintenance practices annually and compare them with annual Spill records. A summary of the performance metrics identified in Table 9-2 will be developed annually.

Table 9-2: Sanitary System Performance Metrics for Monitoring and Measurement

	Performance Measure	Source
System Statistics	Total miles of gravity sewer	Atlas Maps
	Total miles of pressure sewer	Atlas Maps
	Total number of manholes	Atlas Maps
	Total number of sewer lift stations	Atlas Maps
Operations and Maintenance	Linear feet of sewer line cleaned	CMMS/GIS & Work Order Requests or Staff Field Notes
	Linear feet of high priority lines cleaned	CMMS/GIS & Work Order Requests or Staff Field Notes
	Number of blockages/backups not resulting in sewer spill	CMMS/GIS & Work Order Requests or Staff Field Notes
	Linear feet of CCTV	CMMS/GIS & Work Order Requests or Staff Field Notes
	Number of manholes inspected	CMMS/GIS & Work Order Requests or Staff Field Notes
	Lift station inspections	CMMS/GIS & Work Order Requests or Staff Field Notes
	FOG inspections. Number of inspections and reinspection's	CMMS/GIS & Work Order Requests or Staff Field Notes
	Root control linear feet	CMMS/GIS & Work Order Requests or Staff Field Notes
Measures Based on	Number and percentage of dry weather vs.	CIWQS

	Performance Measure	Source
Sewer Spill Numbers	wet weather spills	
	Number of spills by cause (operational, capacity, system, other)	CIWQS
	Number of spills per 100 miles per Year	CIWQS
	Total volume of spills	CIWQS
	Average spill volume	CIWQS
	Total volume recovered and percentage of overall total Spill Volume	CIWQS
	Net volume of spills (total minus recovered) and percentage of overall total spill volume	CIWQS
	Total volume reaching storm drainage channel and not recovered or reaching surface waters and percentage of overall total spill volume.	CIWQS
Spill Response Time	Average response time during business hours	CIWQS
	Average response time outside of business hours.	CIWQS
Condition Assessment, Rehabilitation, and I/I Control	Amount of CCTV inspection performed (linear feet)	CCTV Reports
	Number of manholes inspected	CMMS/GIS & Work Order Requests or Staff Field Notes
	Number of inflow sources detected and corrected.	CMMS/GIS & Work Order Requests or Staff Field Notes
Capital Projects	Summary of short- and long-term projects, sources of funding and status of each project.	Capital Projects Schedule
Outreach	Pipe Blockage Control Program summary of outreach efforts.	ClogBusters outreach and City Outreach
Goals	Summary of how goals are being met and areas of improvement where goals have not been achieved.	Element 1 Goals and Supporting data to demonstrate performance.

	Performance Measure	Source
Training	Summary of training to meet Element 4 training requirements and other City training programs.	Training Records

9.5 SSMP Updates

The City will use the SSMP for management, training, planning and regular maintenance of the collection system. As the management plan is utilized, any deficiencies or discrepancies will be corrected. Program elements will be updated based on performance evaluations, organizational, operational, and maintenance changes, new regulatory requirements, repairs, replacements, and upgrades made to the collection system.

At a minimum, the City will review and revise the SSMP annually as warranted. The Wastewater Division Manager is responsible for revising and maintaining the SSMP.

A revision record will be maintained to track changes.

9.6 Sewer Spill Trends

The trends in City sewer spill history should be tracked for a three-year period utilizing the criteria in Table 9-3. The cause categories identified in Table 9-3 are the causes available for use in the Sewer Spill Report provided in California Integrated Water Quality System (CIWQS). City Staff are responsible for determining which cause category is appropriate for each Spill when the Spill is reported in CIWQS.

Table 9-3 City of Salinas per Indicator per Year

Criteria	Indicator
Spills	No. of Spills
Multiple Spills at Same Location	# of Locations with Multiple Spills
Spill Volume (gal)	Volume
	Volume Recovered
	Volume Reached Surface Water
Spill Causes	Debris - Construction
	Debris – General
	Debris – Rags
	Flow Exceeded Capacity
	FOG

Criteria	Indicator
	Operator Error
	Other
	Pipe Structural Problem/Failure
	Pump Station Failure
	Rainfall Exceeded Design
	Root Intrusion
	Vandalism
Comparison with Regional and State Averages	Average Spill Volume
	Average # of Spills

The City will continue to plan and adjust operation and maintenance practices so that the number of Spills experienced on an annual basis remains low.

ELEMENT 10 - SEWER SYSTEM MANAGEMENT PLAN PROGRAM AUDITS

SSMP audits are required to identify and correct deficiencies in the most current revision of the City's SSMP and provide a schedule to correct identified deficiencies. This SSMP Element outlines the audit process and identifies staff responsible for conducting or participating in SSMP audits and generating the required SSMP Audit Report.

10.1 Regulatory Requirements

WDR Order No. 2022-0103-DWQ Section D 10 requires:

The Plan shall include internal audit procedures, appropriate to the size and performance of the system. Additionally, the General Order requires;

The internal audit shall be appropriately scaled to the size of the system(s) and the number of spills. The Enrollee's sewer system operators must be involved in completing the audit. At minimum, the audit must:

- Evaluate the implementation and effectiveness of the Enrollee's Sewer System Management Plan in preventing spills;
- Evaluate the Enrollee's compliance with this General Order;
- Identify Sewer System Management Plan deficiencies in addressing ongoing spills and discharges to waters of the State; and
- Identify necessary modifications to the Sewer System Management Plan to correct deficiencies.

The Enrollee shall submit a complete audit report that includes:

- Audit findings and recommended corrective actions;
- A statement that sewer system operators' input on the audit findings has been considered; and
- A proposed schedule for the Enrollee to address the identified deficiencies.

10.2 SSMP Program Audits

The Wastewater Manager (LRO) or their designee is responsible for assuring the SSMP audit is conducted and complete based on the schedule outlined on the SWRCB lookup website which requires audits to be conducted at a three-year interval from the prior audit. Audits should be conducted with the cooperation of the City staff responsible for sewer system operations and maintenance, administrative staff, and engineering staff. When conducting the SSMP audit, City staff must evaluate the effectiveness of each SSMP Element. A comprehensive, effective review of the City's SSMP must be documented in a SSMP Audit Report.

10.2.1 Summary of Procedure:

1. Gather appropriate documents using the SSMP Audit Data & Records Request, which is provided in **Appendix 10A**.
2. Interview City staff responsible for the administration, operations, maintenance and engineering associated with system performance information.

3. Develop Audit Report and reference all documents reviewed and used as evidence of compliance with the WDR. Create a plan and schedule for updates to the SSMP based on changes in operational strategies or deficiencies found in the SSMP.
4. Evaluate the effectiveness of the City's SSMP and compliance with each WDR requirement using the ranking methodology outlined in Table 10-1.

Table 10-1: SSMP Audit Ranking Criteria

Ranking	Ranking Basis
In Compliance	All requirements specified in the element are met.
Substantial Compliance	The majority of requirements in the element are met.
Partial Compliance	Half of the requirements in the element are met.
Marginal Compliance	Less than half of the requirements in the element are met.
Out of Compliance	None of the requirements in the element are met.

The SSMP Audit Report must be signed and certified by the Legally Responsible Official (LRO).

The SSMP Audit Report must be certified using the language provided below:

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Subsequent SSMP audits must be conducted continuously on a three-year interval following the schedule outlined below which is based on the dates required by the 2022 WDR:

- SSMP Audit Period: May 2, 2024 - May 2, 2027 (Audit report due 11/2/27)
- SSMP Update: Update due 5/2/31.

Additional SSMP Audit and SSMP Update regulatory schedules required after the dates shown above should be identified in the following link:

https://www.waterboards.ca.gov/water_issues/programs/sso/lookup/

To assist in the audit process, the City should consider quarterly or semiannual reviews and revisions to specific SSMP Elements and associated supporting documents. These reviews and revisions will help ensure current operational practices and procedures are reflected in the

SSMP and documentation of these activities is readily available during an audit by the Regional Water Quality Control Board, and/or State Water Resources Control Board.

SSMP Audit Reports must be kept on file and submitted to the online CIWQS Sanitary Sewer Database within six (6) months after the end of the 3-year audit period.

ELEMENT 11 - COMMUNICATION PROGRAM

Communicating the objectives of the SSMP and the importance of sanitary sewer system management practices to the public is essential. An informed public can assist and support the City by reducing customer caused blockages, which will potentially decrease sewer spills.

11.1 Regulatory Requirements

WDR Order No. 2022-0103-DWQ Section D 11 states:

The Plan must include procedures for the Enrollee to communicate with:

- The public for:
 - Spills and discharges resulting in closures of public areas, or that enter a source of drinking water, and
 - The development, implementation, and update of its Plan, including opportunities for public input to Plan implementation and updates.
- Owners/operators of systems that connect into the Enrollee's system, including satellite systems, for:
 - System operation, maintenance, and capital improvement-related activities.

11.2 Communication Program

The purpose of the City sanitary sewer system communication program is to educate stakeholders, which include residential and commercial users of the collection system, about the SSMP. Public awareness of different components of the SSMP is accomplished through different mediums and may reach different audiences. The following are activities that the City practices to increase awareness and education about the importance of having a properly constructed, maintained, and operated sewer collection system.

Table 11-1: City Communication Program Overview

Activity	Frequency	Stakeholders
City Website: www.cityofsalinas.org	Year-round	All
City Council Meetings	Tuesdays @ 4:00 pm	All
Social Media – Facebook, Instagram and GovDelivery	Year-round	All
City Office	Year-round	All

11.2.1 City Website

Information is posted on the City website, www.cityofsalinas.org and includes reports, documents, maps, links, City meeting minutes and agendas, educational material and public service announcements. The City SSMP can be found on the City website. Sewer spill emergency contact information is also provided on the City website.

Updates and revisions to the SSMP will be posted and maintained on the City website when completed.

11.2.2 City Council Meetings

City Council Meetings are generally held on alternating Tuesdays of each month at the City Hall Rotunda. Utility sewer operation, Sewer Spill Reports, SSMP updates, significant revisions, audits and SSMP status reports are presented at the Council meetings to receive input.

11.2.3 Social Media

The City uses social media (Facebook and Instagram and GovDelivery) to post information about utility projects, public education and outreach, and highlight items on the Council agenda.

11.2.4 City Public Works Office

The City Office located at 200 Lincoln Avenue, has copies of educational material, public service announcements, and staff that provide assistance and education to the public. Office hours are Monday- Friday from 8:00am to 5:00pm.

11.2.5 Public Notices for Spills – Public Areas

The public is notified of spills and discharges that result in closures of public areas (including streets and surface waters) by erecting cones and barricades, and by posting warning signs in accordance with the Spill Emergency Response Plan. The necessary equipment and signage are kept in the City's emergency response vehicles.

11.2.6 Public Notices for Spills – Public Areas

The City has identified two water purveyors who would be notified in the event of a sewer spill in the vicinity of a source of drinking water. These purveyors are listed below:

- Alisal Water Service (ALCO)
249 Williams Road, Salinas CA 93905
(831) 424-0441
tom@alcowater.com
- California Water Service (Salinas Valley Region)
254 Commission Street, Salinas CA 93901
Business Hours (831) 757-3644 or
After Hours (831) 757-3644

11.3 **Satellite and Tributary Systems**

The wastewater collection system of the unincorporated community of Boronda to the northwest of Salinas is tributary to the Salinas sanitary sewer system. The County of Monterey Public Works Department is responsible for the operation and maintenance of this system.

Communication with the Boronda area is conducted on an as needed basis when conditions are warranted. Typical scenarios that require communication are:

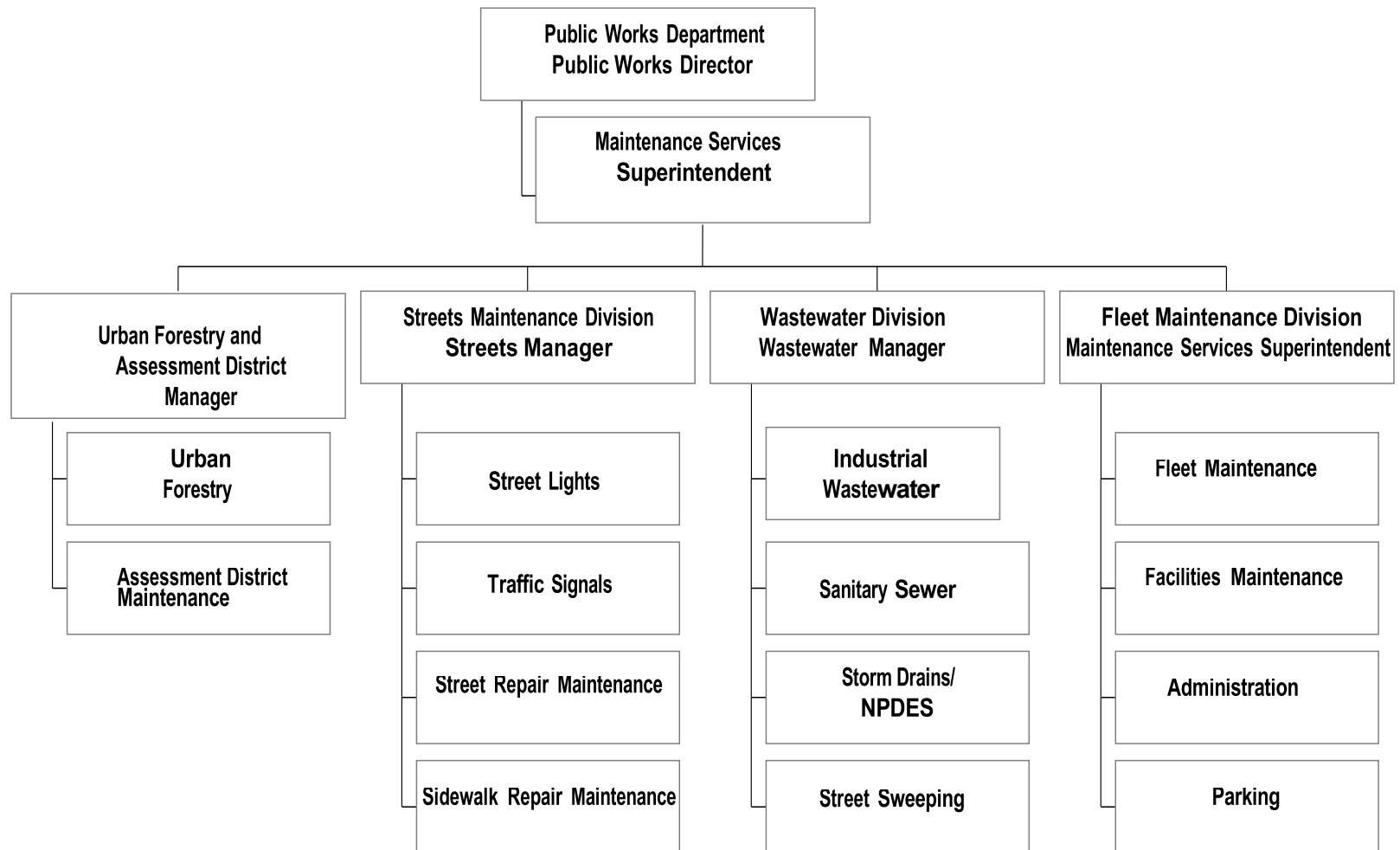
- FOG Control Program (administered by the City of Salinas)
- Capital Improvement Projects
- Sewer Spills
- Required Sewer System Maintenance

Appendix 0A Placeholder – Meeting Minutes Adopting 2025 SSMP, Revision 2

Appendix 2A Cover Sheet – City Organization Chart

City of Salinas
Maintenance Services Department Organization Chart
426 Work Street, Salinas, Ca. 93901

Administration: (831) 758-7233



Appendix 4A Cover Sheet – Hot Spot List

CITY OF SALINAS
Wastewater Division
Sewer Maintenance High Priority List
Revised December 20, 2016

Monthly:

No	Street	From	To	Lin Ft Ser
East Salinas Area				
1		.		
2	Murphy St	M.H. @ E. Alisal & Murphy	Shoot to M.H. on Murphy & also shoot towards R.R. tracks	
3	E. Alisal St	M.H. @ 347 E. Alisal St		
4	E Alisal St	M.H. @ intersection of E. Alisal & Griffin	Shoot to Prader St	
5	E. Alisal St	Griffin St	Shoot to Rianda St	
6	E. Alisal St	Turn pocket @ E. Alisal & Kern	Shoot to Roosevelt & also to Madeira Ave	
7	E. Market St	King St	Shoot tot N. Madeira Ave.	
8	King St.	Intersection King & Roosevelt	Shoot to M.H. on E Market St	
9	E. Alisal St (M.H. @ fast Lane)	King St	Shoot towards Roosevelt	
10	N. Wood St	M.H. @ 24 N. Wood St	Shoot towards M.H. @ Pearl St & Shoot with flow to La Paz Park	
11	Roosevelt St	M.H. @ 530 Roosevelt St	Shoot towards building complex	
12	N. Madeira Ave.	From middle intersection N. Madeira and Roosevelt	Shoot towards M.H. @ 31 N. Madeira	
13	N. Madeira Ave	M.H. across 31 N. Madeira Ave @ sidewalk	Shoot towards building	
14	N. Madeira Ave & Roosevelt St	M.H. closest to curb	Shoot to M.H. on sidewalk at 31 N. Madeira & also shoot towards building complex	

Monthly:

No	Street	From	To	Lin Ft Ser
15	E. Alisal St	M.H. @ Intersection of Wood & E. Alisal	Shoot to F.I. @ 548 E Alisal St, the radio station	
16	San Benito St	M.H. @ Wood St & San Benito	Shoot to E. Alisal & also shoot to S. Madeira Ave	
17	S. Wood St	Second M.H. @ Wood St & San Benito St	Shoot under trees to Pearl St	
18	S. Wood St.	Santa Maria Ave	Shoot towards F.I. on Santa Maria & also to E. Alisal	
19	S. Wood St	James St	Shoot towards F.I. on James St	
20	S. Madeira Ave	M.H. @ 75 S. Madeira Ave	Shoot towards Santa Maria & shoot down F.I. on James & also shoot with flow to Apartments	
21	John St	John St (north bound off ramp)	Shoot to Santa Maria & shoot with flow to T.P.2	
22	John St	M.H. @ grass area @ 535 John	Shoot to M.H. @ end of San Benito in ice plant	
23	John St	M.H. @ Parking lot @ 535 John St	Shoot to Hwy 101 M.H. @ grass area & also shoot with flow to T.P.2	
24	S. Hebbbron Ave	Prince Pl	Shoot all Prince Pl	
25	E. Alisal St	Hebbbron Ave	Shoot towards Prince Pl & to E. Market St	
26	Garden Wy	M.H. @ 933 Garden Wy	Shoot to Filice St	
27	John St	Magnolia Ave	Shoot to Hebbbron Ave	
28	S. Filice St	M.H. @ John St	Shoot to F.I. on Filice	
29	E. Market St	M.H. @ 101 bridge	Shoot to Kern	
30	N. Madeira Ave	Terrace St	Shoot to F.I. on terrace	
31	E. Market St	Carr St	Shoot tow F.I. on Carr St & also with flow to Hebbbron Ave	
32	Carr St	Terrace St	Shoot to F.I. on Terrace	
33	Carr St	Fremont St	Shoot to F.I. on Fremont	
34	Elton Pl	M.H. @ Elton & Hebbbron	Shoot to F.I. on Elton Pl	
35	N. Hebbbron Ave	M.H. @ Hebbbron & Fremont	Shoot to Elton Pl.	Lower Pressure Toilet Blown out
36	E. Market St	M.H. @ E. Market & Hebbbron	Shoot to Fremont & also shoot to	

Monthly:

No	Street	From	To	Lin Ft Ser
37	E. Market St	Division St	Shoot with flow down Division St	
38	Mayfair Dr	M.H. @ 335 Mayfair Dr	Shoot to F.I. on Mayfair Dr	
39	S. Sanborn Rd	M.H. on Island at Sanborn Rd	Shoot under houses towards Magnolia Dr and Meadow	
40	Fairview Dr	Beverly Dr	Shoot to M.H. on Beverly to Barbara Pl & also shoot with the flow to M.H. across 101 @ Ice plants	
41	S. Sanborn Rd	M.H. @ Sanborn 101 on ramp	Shoot south to the Ice plants	
42	Terven Ave	Vertin Ave	Shoot to dead end on Vertin	
43	Terven Ave	1057 Terven Ave	Shoot to Vertin	
44	Hilltop Dr	M.H. at 1215 Hilltop Dr	Shoot all 3 directions one with flow to Circle Pl	
45	St George	M.H. across 588 St. George	Shoot all 3 directions one with flow	
46	St. Thomas	St. George	Shoot to St. Edwards	
47	Towt St	First St	Shoot to M.H. at 1248 First St	
48	E. Market St	Kenneth St	Shoot to E. Laurel Dr	
49	E. Market St	First St	Shoot to F.I. on First St	
50	Cedar Pl	Top Pl	Shoot to F.I. on Top Pl	
51	Kentucky St	Valencia St	Shoot to F.I. on Valencia	
52	Washington Dr	M.H. @ 101 Washington Dr	Shoot to F.I. on Washington Dr	
53	Cooper St	M.H. @ 1458 Cooper St	Shoot to F.I. on E. Laurel	
54	E. Laurel Dr	M.H. @ 1020 E. Laurel Dr	Shoot to down St & also shoot to Sanborn Rd	
55	Oregon St	M.H. @ 105 Oregon St	Shoot towards Laurel Dr	
56	Fairhaven St	First St	Shoot to Williams & follow it to Towt St	Call 772-0407 Esperanza Perez 1209 Fairhaven
57	Grandhaven	First St	Shoot to Williams & follow it to Towt St	
58	Bellehaven St	First St	Shoot to Williams Rd & shoot to St. Joseph cir and also follow it to Towt	
59	Alma Ave	Second Ave	Shoot to Williams & shoot to Towt St	
60	Garner Ave	Towt St	Shoot to Williams & also @	

Monthly:

No	Street	From	To	Lin Ft Ser
			intersection of Garner & Second shoot to Alma	
61	Acosta St	Machado Ave /E. Sanborn	Shoot to Beech St	
62	Montana St	Sanborn Rd	Shoot to Beech St	
63	Kimmel St	Sanborn Rd	Shoot to Beech St	
64	916 Acosta Plaza	M.H. @ 916 Acosta Plaza	Shoot to Gee St & also shoot with flow to tree	
65				
66	Wiren St	Williams Rd	Shoot to F.I. on Wiren St	
67	Rider St	Holly St	Shoot to F.I. on Holly St	
68	Elm St	F.I. @ dead end of Elm St	Shoot to Rider Ave	
69	Rider Ave	Garner Ave	Shoot to Alamo & shoot to Gee St & shoot to Charro Ave	
70	Williams Rd	E. Laurel Dr	Shoot to all the way to Garner Ave	
71	New Deal	Del Monte Ave	Shoot to Cortez St	
72	Cortez St	M.H. @ intersection Mae & Cortez	Shoot to Town Houses @ Cortez	
73	Mae Ave	Del Monte Ave	Shoot to Cortez	
74	Del Monte Ave	Williams Rd	Shoot to Sanborn Rd all the streets in between both side	
75	Green St	M.H. @ Garner Ave	Shoot to F.I. on Green St	
76	Sunrise St	M.H. @ Garner Ave	Shoot to F.I. on Sunrise St	
77	Mae Ave	M.H. @ Garner Ave	Shoot to F.I. on Mae Ave	
78	C St	M.H. @ Mae Ave	Shoot to F.I. on C St	
79	D St	M.H. @ Mae Ave	Shoot to F.I. on D St	
80				
81	Elkington Ave	M.H. @ Del Monte Ave	Shoot to F.I. on Elkington Ave	
82	Pacific Ave	M.H. @ Del Monte Ave	Shoot to F.I. on Pacific Ave	
83	Pacific Ave	Sieber St	Shoot to Del Monte Ave	
84	Sieber St	M.H. @ 1028 Sieber St	Shoot to Pacific Ave	
85	Garner Ave	Sieber St	Shoot to M.H. @ 1028 Sieber St & shoot to F.I. on Garner to Pacific	
86	Garner Ave	Pacific Ave	Shoot to F.I. on Pacific Ave	

Monthly:

No	Street	From	To	Lin Ft Ser
87	Rider Ave	M.H. @ 1234 Rider Ave	Shoot under houses to Caoba	
88	Paseo Grande	M.H. @ Sanborn Rd	Shoot to Estrella Wy	
89	Towt St	M.H. in from of 769 Towt St	Shoot under house	
90	Cross Ave	M.H. @ E. Market St	Shoot to Bardin Rd	
91	Dennis Ave	Tampa St	Shoot to Bardin Rd	
92	Toro Ave	Tampa St	Shoot to Bardin Rd	
93	Afton Rd Ct	Sycamore St	Shoot to Margaret St	Call First Mrs. Moreno at 155 Sycamore #758-9046 Lower Pressure Toilet Blown out
94	Tampa St	Paloma Ave	Shoot to Sycamore	
95	Avis	Sycamore St	Shoot to F.I. on Avis Ct	
96	Paloma Ave	Quilla Ave	Shoot to Tampa St	
97	Cross St	E. Paloma	Shoot to East Market Street	
98	E. Alisal St	E. Market St	Shoot to Margaret St	
99	Afton St.	Sycamore St.	Avis St.	
100	Rider Ave	M.H.@ Rider Ave & Las Casitas	Shoot to F.I. on Hawaii Pl	
101	Rider Ave @ Las casitas	Rider Ave	Shoot to F.I. on Las Casitas (not force Main)	
102	La Honda/ Alamo Wy	Lift Station @ Las Casitas	Shoot to all Ranchero & to La Honda and also pull to F.I west on Alamo	
103	Vista Nueva lift station		All the streets to lift station	
104	Bison St	Eagle Dr	Shoot to Bison Wy	
105	Eagle Dr	M.H. @ 1048 Eagle Dr	Shoot to east on Eagle & with flow to Freedom	
106	Rider Ave	Buckhorn Dr	Shoot to Chamise Dr	
107				
108				
109	John St	M.H. @ 1219 John St	M.H. at corner of fence, side of nursery	
110				
111	Paloma St.	Paloma &Sycamore St.	Afton St.	

Monthly:

[illegible]

Monthly:

No	Street	From	To	Lin Ft Ser
North Salinas Area:				
1	Truman St	M.H. @ Eisenhower St	Shoot to Fillmore St	
2	Eisenhower St	M.H. @ Arthur St & Eisenhower St	Shoot to F.I. on Eisenhower to Barkley Dr & Also shoot to F.I. on Eisenhower to Truman & shoot to F.I. on Arthur	
3	Hoover St	Souza St	Shoot to Arthur St	
4	Souza St	Lenny St	Shoot both ways	
5	Lenny St	M.H. @ 18802 Lenny St	Shoot to F.I. on Lenny St/ Souza – F.I From Souza	
6	Louise St	M.H. @ 13220 Louise St	Shoot to Lenny St & shoot under houses to Arthur St	
7	Louise St	M.H. @ 13170 Louise St	Shoot to Lenny St & also with flow to Van Buren	
8	Jackson St	M.H. @ Van Buren & Jackson	Shoot to F.I. on Jackson to Swaner	
9	Van Buren St	M.H. @ intersection Van Buren & Bolivar	Shoot to Jackson st	
10	Bolivar St	M.H. @ 207 Bolivar St	Shoot to Van Buren St	
11	Bolivar St	M.H. @ Bolivar & Soto Pl	Shoot to Santa Rita & also shoot with flow to Lift Station Shoot To Prado	
12	Prado St	M.H. @ 108 Prado St	Shoot to F.I. on Prado & also to N. Main St	
13	San Juan Grade Rd	M.H. @ 33 San Juan Grade Rd	Shoot to Boronda Rd	
14	Madrid St	M.H. @ Madrid St/ Madrid Cir	Shoot to dead end	
15	Madrid St	M.H. @ Cherokee & Madrid	Shoot to Segovia Cir	
16	Cherokee Dr	M.H. @ Cherokee & Seville Wy	Shoot both ways	
17	Seville Wy	M.H. @ Seville St & Seville	Shoot to Cherokee Dr	

Monthly:

No	Street	From	To	Lin Ft Ser
18	Seville St	M.H. @ 1606 Seville St	Shoot to Seville Wy / To F.I @ 1655	
19	Seville St	M.H. @ 1501 Duran St	Shoot to 1606 Seville St	
20	Douglas Ave	M.H. @ N. First St & Douglas	Shoot to F.I. on Douglas Ave	
21	N. First St	M.H. @ Curtis St & N. First St	Shoot to Douglas St	Lower Pressure Toilet Blown out
22	Adams St	M.H. @ Adams St & Tulane St	Shoot to Crescent Wy	
23	Rochex St	M.H. @ Rochex & N. Four @ cross walk	Shoot to Parkside St & shoot with flow to Laurel Dr	
24	W. Laurel Dr.	M.H. @ W. Laurel Dr & Baldwin St	Shoot to F.I. on Baldwin St	
25	Polk St	M.H. @ Polk St & Monroe	Shoo to F.I. towards W. Laurel Dr	
26	W. Laurel Dr	M.H. in front of black bear restaurant @ Parking lot	Shoot towards Laurel Inn sign	
27	Iris Alley	M.H. @ Iris Dr & Iris Alley	Shoot both ways let restaurant know before servicing	
28	Iris Dr	M.H. @ Iris Dr & Lupin Dr	Shoot to Iris Alley	
29	Lupin Dr	M.H. @ Lupin & Gardenia Cir	Shoot to Iris Dr	
30	Gardenia Cir	M.H. @ Gardenia Cir & Gardenia Dr	Shoot to Lupin & with flow to M.H. @ Heather Apartment M.H. Ice plant	
31	Iris Dr.	M.H. @ 350 Iris Dr	Shoo to Heather Apartment to M.H. @ Ice plant	
32	Iris Dr	M.H. @ Heather Apt. driveway	Shoot to Skyline Care Center around parking lot towards kitchen area & also shoot with flow to Heather cir	
33	Heather Cir	M.H. in front of 939 Heather cir	Shoot to Iris Dr	
34	Columbia Dr	Heather Dr	Shoot under houses to Parkside	
35	Columbia Dr	Heather Dr	Shoot to Lupin Dr	
36	N. Main St	M.H. @ N. Main St & Navajo	Shoot to Alvin Dr	
37	N. Main St	M.H. @ 1339 N. Main @ Wendy's	Shoot to Navajo	
38	N. Main St	M.H. @ N. Main & Curtis St	Shoot to Wendy's & also shoot to N. First St	

Monthly:

No	Street	From	To	Lin Ft Ser
39	N. Main St	M.H. @ N. Main & Rochex St	Shoot to Curtis St & also shoot to Parkside St	
40	N. Main St	M.H. @ 1165 N. Main St	Shoot to Rochex	
41	N. Main St	M.H. @ 1111 N. Main St	Shoot to M.H. @ 1165 N. Main St	
42	N. Main St	M.H. @ 1045 N. Main St Goodwill Store	Shoot to M.H. @ 1111 N. Main St	
43	N. Main St	M.H. @ Iris & N. Main	Shoot to M.H. @ 1045 N. Main St	
44	N. Main St	M.H. on N. Main @ Clear Channel billboard Sherwood Garden Shopping center	Shoot to Iris Dr	
45	N. Main St	M.H. @ N. Main & Bernal	Shoot to Sherwood garden shopping center & shoot with flow to Santa Clara St	
46	N. Main St	M.H. @ 500 N. Main St	Shoot to Hwy 101 underpass	
47	N. Main St	M.H. @ N. Main St & Deer St	Shoot to F.I. on Deer St & also shoot to Bernal Dr	
48	N. Main St	M.H. @ North east corner of Alvin/ N. Main St	Shoot to Wheeler M.H center along sidewalk to Julia St.	
49				
50	Julia St	M.H. @ 45 Julia St	Shoot under house to N. Main St	
51	Calaveras Dr	M.H. @ 680 Calaveras Dr @ Dead end	Shoot to Klamath & with flow to Natividad Rd	
52	Donner Wy	M.H. @ Emerald Dr	Shoot to Humboldt	
53	Tahoe Dr	M.H. @ 1741 Tahoe Dr	Shoot to Donner Wy	
54	Tahoe Dr	M.H. @ 1752 Tahoe Dr	Shoot to 1741 Tahoe & with flow to Natividad Rd	
55	Pescadero Dr	Los Coches	Shoot to El Sur Ave	
56	Natividad Rd	M.H. on island at Natividad & Millbrae	Shoot to Mexican Restaurant	
57	Marin Ave	M.H. @ E. Alvin & Marin Ave	Shoot to Mariposa St	
58	Rainier Dr	M.H. @ Rainier & Lassen	Shoot to Linwood	
59	Rainier Dr	M.H. @ Rainier & Tampico	Shoot to Lassen	
60	Rainier Dr	M.H. @ Rainier & Marin	Shoot to Tampico & shoot with flow	

Monthly:

No	Street	From	To	Lin Ft Ser
			to Natividad Rd	
61	Tampico Ave	M.H. @ Tampico & Elwood	Shoot to Linwood & also shoot to Chaparral Dr	
62	Chaparral Dr	M.H. @ 411 Chaparral Dr	Shoot under house	
63	Maryal Dr	M.H. @ Chaparral & Maryal	Shoot to F.I. on Chaparral to Noice & also shoot to North Salinas High	
64	Maryal Dr	M.H. @ Maryal & Reata	Shoot to Chaparral Dr	
65	Reata St	M.H. Reata & Dororo	Shoot to Maryal Dr	
66	Dororo St	M.H. @ Tapadero & Dororo	Shoot to Reata St	Lower Pressure Toilet Blown out
67	E. Laurel Dr	M.H. 13 E. Laurel Dr @ Laurel Square shopping center	Shoot under property line to Curtis St & also shoot to Tapadero St	
68	N. Main St	M.H. @ old Lucky,s Parking lot	Shoot with flow to sport complex	
69	@ Muni Parking Lot	F.I. next to restrooms	Shoot with flow towards entrance to ball park	
70	@ Muni Parking Lot	M.H. inside entrance @ muni ball park	Shoot towards snack bar& with flow towards sports complex maint. shed	
71	@ muni	M.H. @ entrance to soft ball fields @ Sport complex	Shoot to Maint. shed	
72	Bernal Dr	M.H. @ Bernal Dr & Alpine St	Shoot to M.H. in park next to swimming pool	
73	Bernal Dr	M.H. next to Tennis Court	Shoot to Park	
74	Bernal Dr	M.H @ Dirt Road	Shoot to F.I. @ 10 Bernal	
75	E. Rossi St	M.H. @ E. Rossi & California	Shoot to 150 Sherwood Dr	
76				
77	M.H. @ Kmart Parking Lot	M.H. @ Kmart Parking Lot	Shoot to Sherman Dr	
78	Sherman Dr	M.H.@ Sherman Dr/Sherman Cir	Shoot with flow to wall & also to Alvarado Dr	
79	Natividad Rd.	Rainer St.	Marin St.	
80	Nantucket	Whittman	De Cunha Ct.	
81	Newport Dr.	M.H @1642 Newport	Shoot Both Ways	
82	Imperial way	M.H @ Sutter	Manhole shoot to Napa way	

Monthly:

No	Street	From	To	Lin Ft Ser
South Salinas Area:				
1	Villa St	M.H. @ villa & Kirkwood	Shoot to Wilson	
2	Villa St	M.H. in front of Bus Station	Shoot M.H. @ Villa & Kirkwood	
3	Wilson St	M.H. @ villa St	Shoot to Catalina Ave	
4	Riker St	M.H. @ Central Ave	Shoot to Park St	
5	Anne St	Alexander St	Shoot to F.I. on Anne St	
6	W. Market St	Capitol St	Shoot to Stone St & also shoot to Riker	Low Pressure Call 424-1928 American Supply Caroline or Perry
7	Capitol St	M.H. @ Archer (2 M.H.)	Shoot both M.H. to W. Market St	
8	Station Pl	M.H. @ W. Market St	Shoot to Station building	
9	W. Market St	Stone St	Shoot to Station Pl	
10	Stone St	Central Ave	Shoot to W. Market St	
11	Central St	Capitol St	Shoot to Stone St	
12	Capitol St	M.H. @ intersection Gabilan & Capitol	Shoot to Archer	
13	Capitol St	M.H. @ W. Alisal St	Shoot to W. Gabilan St	
14	California Alley	M.H. @ E. Alisal St	Shoot both ways	
15	Gonzales Alley	M.H. @ E. Alisal St	Shoot both ways	
16	Greenfield Alley	M.H. @ E. Alisal St	Shoot both ways & shoot to front St & also with flow to Pajaro St	
17				
18	Harmony Ln	M.H. @ E. Alisal St	Shoot to E. San Luis St & also shoot to Monterey St	
19	Melody Ln	M.H. @ E. Alisal St	Shoot both ways (need to open M.H. at Gabilan to keep smell & overflowing in restaurant)	
20	Howard St	M.H. @ Lincoln St	Shoot to F.I. on Howard to Salinas St	
21	W. Alisal St	M.H. @ Lincoln & W. Alisal St	Shoot to San Luis St & shoot to Howard St & also shoot to Salinas St	Am List
22	Lacey Ln	M.H. @ E. Gabilan St	Shoot to Lacey Alley	

Monthly:

No	Street	From	To	Lin Ft Ser
23	E. Gabilan St	M.H. @ intersection of Gabilan/Monterey	Shoot to Lacey Ln	
24	Lodge Alley	M.H. @ Gabilan St	Shoot to Market St	
25	W. Alisal St	Capitol St	Shoot to Lorimer St	
26	Central Ave	San Gabriel	Shoot to National St & also shoot to College Dr	
27	San Gabriel Cir	M.H. @ dead end on San Gabriel	Shoot to Central & also shoot with flow to W. Alisal St	
28	W. Alisal St	M.H. @ 623 W. Alisal St	Shoot to San Gabriel	
29	Riker St	M.H. @ intersection Clay & Riker	Shoot to Lang St & shoot to F.I. on Clay St to Homestead (low pressure)	
30	Geil St	M.H. @ 247 Geil St	Shoot to Riker	
31	Geil St	M.H @ Iverson/Geil	Shoot to Riker St	
32	Iverson St	M.H. @ 805 Iverson	Shoot to Geil St	
33	College Dr	M.H. @ intersection Marion & College	Shoot to Iverson	
34	Lincoln Ave	M.H. @ intersection Clay & Lincoln	Shoot to F.I. on Lincoln to Avenue A	
35	Lincoln Ave	M.H. @ 500 Lincoln Ave	Shoot under parking lot to S. Main St	
36	Lincoln Ave	M.H. @ intersection San Luis St & Lincoln	Shoot to Clay St	
37	South Main St.	M.H @ John St.	Shoot both Ways	Am List
38	John St	M.H. @ Monterey & John St	Shoot to S. Main St	Am List
39	John St	M.H. @ intersection Pajaro & John	Shoot to San Luis St & also shoot Main St.	Am List
40	Pajaro St	M.H. @ 427 Pajaro St	Shoot to San Luis St (big line)	Am List
41	Pajaro St	San Luis St	Shoot to John St	
42	Abbott St	M.H. @ intersection John St & Abbott St	Shoot to Summer St (done A.M. due to traffic)	Am List
43	John St	M.H. @ intersection Front & John St	Shoot to Abbott St	Am List
44	Abbott St	M.H. @ slow lane on Sanborn @ Chevron Gas station side	Shoot all the way to 537 Abbott St (acme car wash)	Am List
45	Abbott Pl	M.H. Bet. Fire Station #3 & gas	Shoot to R.R. tracks	

Monthly:

[illegible]

Monthly:

No	Street	From	To	Lin Ft Ser
AM Manholes				
1				
2	S. Main St	M.H. @ intersection John & S. Main	Shoot both ways	
3	John St	M.H. @ Monterey & John St	Shoot to S. Main St	
4	John St	M.H. @ intersection Pajaro & John	Shoot to San Luis St & also shoot Main St.	
5	W. Alisal St	M.H. @ Lincoln & W. Alisal St	Shoot to San Luis St & shoot to Howard St & also shoot to Salinas St	
6	Pajaro St	San Luis St	Shoot to John St	
7	W. Alisal St	M.H. @ intersection Homestead & Alisal st	Shoot to Lorimer St	
8	Abbott St	M.H. @ intersection John St & Abbott St	Shoot to Summer St (done A.M. due to traffic)	
9	Abbott St	M.H. @ slow lane on Sanborn @ Chevron Gas station side	Shoot all the way to 537 Abbott St (acme car wash)	
10	Tervin St	M.H. @ intersection Tervin & Sanborn Pl	Shoot to Vertin St	
11	S. Main St	M.H. @ Stephanie/S. Main	Shoot south to Hwy 68	
12	Stephanie Dr	M.H. @ 76 Stephanie Dr	Shoot to S. Main St	
13	E. Market St	M.H. @ Sanborn & Market	Shoot to both ways & shoot Market St to Cedar st	
14	E. Alisal St	M.H. @ Sanborn & Alisal	Shoot to Towt St	
15	Sanborn Rd	M.H. @ intersection Laurel & Sanborn	Shoot both ways	
16				

Sewer Hot Spot List
Revised 12/10/2024

Quarterly

No	Street	From	To	Lin Ft Ser
East Salinas Area: Serviced Every ---Feb. – May – Aug. – Nov.				
1	Kern St.	E. Alisal and Griffen St.	F.I. on Kern St.	500
2	S. Madiera St.	James St.	M.H. near apts on John St.	300
3	Mayfair St.	Sanborn Rd.	800 ft. on Mayfair	900
4	Meadow Dr.	Island on Sanborn Rd.	Meadow and Magnolia Dr.	600
5	Hwy 101 on ramp at 101 and Sanborn Rd.	101 on Ramp at Sanborn Rd.	Fairview Dr. heading East under Freeway	800
6	Airport Blvd.	M.H. on Airport Blvd. Across Smuckers	M.H. near Hanson St. and Airport Blvd.	900
7	Kimmel St.	N. Sanborn Rd.	F.I. on Kimmel St.	1150
8	Sunrise St.	Garner Ave.	F.I. on Sunrise St.	1070
9	Towt St.	Del Monte Ave.	F.I. at end of Towt	900
10	Wiren St.	Williams Rd.	F.I. end of Wiren St.	1000
11	Pacific St.	Del Monte Ave.	F.I. on Pacific St.	800
12	Acosta Plaza Apts.	M.H. near tree	M.H. in upper parking lot	800
13	New Deal St.	Del Monte Ave.	Cortez St.	800
14	Valencia St.	Kentucky Ave.	F.I. on Valencia St.	500
15	Garner Ave.	Towt St.	F.I. near Williams Rd.	1500
16	Pacific St.	Seiber St.	Del Monte Ave.	900
17	Pacific	Del Monte	F.I. on Pacific	800
18				

Sewer Hot Spot List
Revised 12/10/2024

Quarterly

No	Street	From	To	Lin Ft Ser
North Salinas Area: Serviced Every – Feb. – May – Aug. – Nov.				
1	Calveras Dr.	Klamath Dr.	Yreka Dr.	900
2	Dororo Dr.	Tapadero Dr.	Reata Dr.	1100
3	Kammen Park	Laurel Dr. In Park Area	Rochex Dr.	620
4	N. Main St.	Navajo St.	M.H. just beyond Bernal Dr. head South	6600
5	Deer St.	N. Main St.	F.I. On Deer St.	320
6	M.H. at Bernal Dr. and N.Main St.	M.H. at Bernal Dr. and N. Main St.	M. H. at Santa Clara St.	500
7	Columbine St.	M.H. at Columbine St. and Heather Dr.	M.H. at basketball Court near fence off of Parkside Dr. in rear of Apts.	580
8	E. Laurel Dr.	M.H. at N. Main St. and E. Laurel Dr. head East	800 East of Noice St. On East Laurel Dr.	800
9	E. Laurel Dr.	N. Main St. on Eastside of N. Main St.	M.H. in Old Lucky's Parking Lot near fence at Rodeo Grounds	350
10	Lucky Parking Lot near fence at Rodeo Grounds	Lucky Parking Lot near fence at Rodeo Grounds	Identify Locations when servicing M.H. to M.H. out to Bernal	????????????
11	Muni – Ball Park Stadium			500
12	Carpenter's Hall Rec Ditch	Bunkers at Carpenter's Hall Ditch – Northside	Bunkers just South of Main Rec Ditch 1665	300
13	33 San Juan Rd.	Manhole bet. N.Main and Boronda		400
14	Boronda Rd.	MH-E4-003	MH-E4-002	281.57
West Salinas Area: Serviced Every – Feb. – May – Aug. – Nov.				
1	Harmony Alley	W. Alisal St.	E. San Luis St.	800
2	Capitol St.	W. Alisal St.	Gabilan St.	800

Sewer Hot Spot List
Revised 12/10/2024

Quarterly

No	Street	From	To	Lin Ft Ser
3	Riker Terrace St.	W. Alisal St. and Riker Terrace	F.I. on Riker Terrace	1000
4	W. Alisal St.	Lorimer St.	800' To Capitol St.	1000
5	Lincoln St.	Clay St.	M.H. South of Liquor Store	600
6	Monterey St.	E. Alisal St.	Gabilan St.	700
7	Lacey Lane	Gabilan St..	Market St.	600
8	Gabilan St.	Monterey St.	Lacey Lane	200
9	Lodge Alley	Gabilan St.	Market St.	700
10	150 Sherwood Dr.	Service line from Rossi at California St. heading North through empty lot next to PGE	If you can't get through line from Rossi and California than go to F.I.	500

South Salinas Area: Serviced Every – Feb. – May – Aug.- Nov.

1	Sierra Madre Dr.	Santa Monica Dr.	Service with flow to Blanco St.	200
2	San Juan St.	S. Main St.	F.I. on San Juan St.	700
3	S. Main St.	F.I. near Winham St.	M.H. at John St. and Pajaro St.	800
4	S. Main St.	SanJuan St.	F.I. on S. Main St.	500
5	John St.	Pajaro St.	S. Main St.	800
6	Pajaro St.	San Luis	John St.	800

Appendix 8 Cover Sheet - CIP

8A – Lift Station Ranking Matrix

8B – CIP Ranking Matrix

8C1 – Existing CIP

8C2 – Existing Lift Station CIP

8C3 – Future CIP

8D – Capital Projects Schedule

TABLE 7-3
CITY OF SALINAS SSMPU
EXISTING LIFT STATION CIP RANKING MATRIX

Importance Factor	5	4	3	3	2	2	2	1			
Project Name	Overflow to Water Body of the State	Inspection Frequency	Existing Pumping Capacity Deficiencies	Peak Hour Emergency Response Time	Bypass Required?	Onsite Generator with Automatic Transfer Switch Required?	Critical Control/Electronic Upgrades Required?	Community Impact	Impacted By Future Development	Score = Importance Factor X Points	Ranking
	Yes - 10 No - 0	Emergency Callouts-10 Daily Inspections-5 Weekly Inspections-0	Yes-10 No-0	0-15 minutes-10 15-30 minutes-5 Greater than 30 minutes-0	Yes-5 No-0	Yes-5 Replace Generator-3 No-0	Yes-5 No-0	< 5,000 - 0 5,001 to 10,000 - 5 >10,000 - 10	Yes/No		
Lake St Lift Station	10	10	10	10	0	3	5	10	Yes, Target Area V, East Alisal Street/East Market Street, Central Area and East Area Specific Plans, and East Area FGA Pumps must be upsized for future flows.	176	1
Santa Rita Lift Station	10	10	0	10	5	3	5	5	Bolsa Knolls Septic Conversion & Target Area K	151	2
Carpenter Hall Lift Station	10	5	0	10	5	3	0	10	Yes, North Boronda FGA and Targe Areas K & V	126	3
De La Torre Lift Station	10	10	0	0	5	5	5	0	Possible, Southeast FGA Pumps may need to be upsized for future flows	120	4
Spicer Lift Station	10	10	0	0	5	5	5	0	No	120	5
Mill Lake Lift Station	10	5	0	10	5	0	5	0	No	120	6
Vista Nueva Lift Station	10	10	0	0	0	0	0	0	No	90	7
Las Casitas Lift Station	10	0	0	10	0	0	5	0	No	90	8
TP2 Lift Station	10	0	0	0	5	3	0	10	Yes, East Alisal Street/East Market Street and East FGA. Pumps must be upsized for future flows.	76	9
Harkins Lift Station	0	10	0	0	5	5	5	0	Yes, Salinas Ag-Industrial Center Pumps must be upsized for future flows	70	10
Airport Lift Station	10	0	0	0	0	0	0	0	Yes, Southeast FGA	50	11

TABLE 7-2
CITY OF SALINAS SSMPU
EXISTING HYDRAULIC AND MAINTENANCE REPAIR CIP RANKING MATRIX

Importance Factor		5	4	3	2	1			
Project Name	Type of Project	Overflow to Water Body of the State	Design Standard	Maintenance Hot Spot	Community Impact	Near City Manhole Monitor	Impacted By Future Development	Score = Importance Factor X Points	Ranking
		Yes - 10 No - 0	Meets Design Standard - 0 Doesn't Meet Design Standards - 2 Surcharging - 5 Overflowing - 10	Not Critical - 0 Yearly Check - 5 Weekly or Monthly Checks - 10	< 5,000 - 0 5,001 to 10,000 - 5 >10,000 - 10	Yes-5 No-0	Yes/No		
Cesar Chavez Park (includes North Madeira Avenue Repairs)	Hydraulic Deficiency	10	5	5	10	0	Yes, East Alisal Redevelopment	105	1
Upper Carr Lake Repairs	O&M	10	0	10	10	0	Yes, North Boronda FGA	100	2
Upstream TP2 Diversion	Hydraulic Deficiency	10	5	0	10	0	No	90	3
Northridge Mall	Hydraulic Deficiency	10	5	0	10	0	Yes, Target area K	90	4
East Market and Upstream of Lake Street Repairs	O&M	10	0	5	5	0	No	75	5
Louis & Van Buren Repairs	O&M	10	0	5	0	5	No	70	6
West Market at Davis Overcrossing	O&M	10	0	5	0	0	Yes, West Boronda FGA	65	7
Cherokee Dr	Hydraulic Deficiency	0	5	0	10	5	Yes, Target Area K	45	8
Malarin St and Wilgart Way Repairs	O&M	0	5	5	5	0	No	45	9
Romie Lane Repairs & Reconfiguration Analysis	O&M	0	0	10	5	0	No	40	10
King Street Repairs	O&M	0	0	10	0	5	No	35	11
Del Monte and Mae Repairs	O&M	0	0	10	0	5	No	35	12
Riker Street Repair	O&M	0	0	10	0	5	No	35	13
West Market Street Repairs	O&M	0	0	10	0	5	No	35	14
Johnson Place Repairs	O&M	0	5	5	0	0	No	35	15
N Main St Hwy 101 Underpass Bunker Repair	O&M	0	0	10	0	0	Yes, Target area V	30	16
Donner Way Repair	O&M	0	0	10	0	0	No	30	17
San Miguel Ave Repair	O&M	0	0	10	0	0	No	30	18
Noice Drive/Tyler Street	Hydraulic Deficiency	0	5	0	5	0	No	30	19
Natividad Rd or Alternative Natividad Consolidation	Hydraulic Deficiency	0	5	0	5	0	Yes, Target area V, north boronda FGA	30	20
Acacia, Bautista, Woodside Repairs	O&M	0	0	5	0	5	No	20	21
Comanche, Polk, and North First Repairs	O&M	0	0	5	0	5	Yes, Target area K	20	22
Sherwood Dr Repairs	O&M	0	0	5	0	5	Yes, Target area V	20	23
East Laurel and Williams Repairs	O&M	0	0	5	0	0	No	15	24
Hoover Street Repair	O&M	0	0	5	0	0	No	15	25



TABLE 7-2
CITY OF SALINAS SSMPU
EXISTING HYDRAULIC AND MAINTENANCE REPAIR CIP RANKING MATRIX

Importance Factor		5	4	3	2	1			
Project Name	Type of Project	Overflow to Water Body of the State	Design Standard	Maintenance Hot Spot	Community Impact	Near City Manhole Monitor	Impacted By Future Development	Score = Importance Factor X Points	Ranking
		Yes - 10 No - 0	Meets Design Standard - 0 Doesn't Meet Design Standards - 2 Surcharging - 5 Overflowing - 10	Not Critical - 0 Yearly Check - 5 Weekly or Monthly Checks - 10	< 5,000 - 0 5,001 to 10,000 - 5 >10,000 - 10	Yes-5 No-0	Yes/No		
Katherine Ave & Pajaro St Repairs	O&M	0	0	5	0	0	No	15	26
Wood Street Reconfiguration Analysis	O&M	0	0	5	0	0	No	15	27
Inflow/Infiltration Evaluation	Hydraulic	--	--	--	--	--	--	--	Dependent on significant wet weather year
CCTV Inspection Program	O&M	--	--	--	--	--	--	--	Annual Program
Brick Manhole Inspection & Replacement	O&M	--	--	--	--	--	--	--	Ongoing Inspection
Flushing Inlet (Cleanout) Inspection & Replacement	O&M	--	--	--	--	--	--	--	Ongoing Inspection

TABLE 7-4.
CITY OF SALINAS EXISTING CAPITAL IMPROVEMENT PROGRAM (CIP)

Project #	Title	Description	Tributary Area	Length (Ft)	Old Diameter (in)	New Diameter (in)	Street	Location	Upstream Manhole Number	Downstream Manhole Number	Construction Cost (\$)	Soft Cost (\$)*	Total Project Cost (\$)**
1	Cesar Chavez Park	Upsize sewer main	Lake St	2,100	15	18	Acosta Plz	Garner Ave to E Laurel Dr	J7-007	K7-017	\$8,369,000	\$3,347,600	\$11,716,600
			Lake St	3,000	21	24	Open Space/Park	E Laurel Dr to near Circle Dr	K7-017	L6-001			
			Lake St	3,500	24	27	Open Space/Park	Circle Dr to Longbow Way	L6-001	K5-007			
		New sewer main		Lake St	70	--	24	Open Space/Park	Near Yorkshire Way	K5-007			
CCTV evaluation noted pipe encrustations and manholes need new frames, covers, and lining in a portion of the Cesar Chavez Park CIP. These repairs are noted below and should be replaced if Cesar Chavez Park CIP is not constructed in the near term.													
1.1		Mark Thomas 2017 Findings Minor defects, needs new frame and cover, lining interior of manhole (Grade:10) (K5-001); Visible aggregate and broken frame, needs new frame & cover, lining interior of manhole (Grade: 3) (K5-003); Pipe (Grade:4),WLS of 0.6, encrustations	Lake St	380	24	24	N Madeira Ave	N Madeira north of Cesar Chavez park between St Helen Way and Terrace St	K5-001	K5-003	\$438,000	\$175,200	\$613,200
2	Upper Carr Lake Repairs	Mark Thomas 2017 Findings New MH frame and cover, install marker (Grade:5) (MH I6-004); expose and raise MH- currently buried (Grade:10) (I6-006); New MH frame and cover, install marker (Grade:10) (I6-005); (I6-004 to I6-006) Pipe WLS =0.35, root ball, (Grade: 3); (I6-006 to I6-005) (Grade:2)	Lake St	410	21	21	Laurel Dr.	Bike Trail Near Veteran's Way	I6-004	I6-005	\$396,500	\$158,600	\$555,100
		Mark Thomas 2017 Findings New MH frame & cover w/ PCC collar, line in 5 yrs (Grade:3) (J6-001); New frame & cover w/ PCC collar, line in 5 yrs (Grade:3) (J6-002);Pipe d/D: 0.75, grease deposits (Grade: 10)	Lake St	300	27	27	Trail around Upper Carr Lake	Off of E Laurel Dr near Veteran's Way	J6-001	J6-002	\$406,000	\$162,400	\$568,400
Total Repair Project Costs											\$802,500	\$321,000	\$1,123,500
3	Upstream TP2 Diversion	Weir Construction	TP2	--	--	--	East Alisal St	South Sanborn Rd	M6-012	--	\$45,000	\$18,000	\$63,000
4	Northridge Mall	Upsize sewer main	--	2,300	15	18	North Main St	From East Boronda Road to San Juan Grade Road	E4-007	F4-011	\$1,916,000	\$766,400	\$2,682,400
		Sewer Main Connection/Realignment	--	320	--	18	North Main St	From Big 5 Sporting Goods to Harden Pkwy	F4-007	F4-031			



TABLE 7-4.
CITY OF SALINAS EXISTING CAPITAL IMPROVEMENT PROGRAM (CIP)

Project #	Title	Description	Tributary Area	Length (Ft)	Old Diameter (in)	New Diameter (in)	Street	Location	Upstream Manhole Number	Downstream Manhole Number	Construction Cost (\$)	Soft Cost (\$)*	Total Project Cost (\$)**
5	East Market and Upstream of Lake Street Repairs	Mark Thomas 2017 Findings Expose and raise MH to grade, buried (Grade:10) (K5-008)	Lake St	--	--	--	Yorshire Way	Yorkshire Way, between Longbow Way and Doncaster Pl	K5-008	--	\$5,900	\$2,360	\$8,260
		Mark Thomas 2017 Findings Expose and raise MH to grade, buried (Grade:10) (K5-010); Pipe broken, encrustations (Grade:5)	Lake St	150	24	24	Longbow Way	Long bow Way and Kern St	K5-009	K5-010	\$169,400	\$67,760	\$237,160
		Mark Thomas 2017 Findings Replace frame & cover w PCC collar, reline, Corroded frame & chimney (Grade: 10) (K5-012); Replace Frame & cover w PCC collar, install marker, corrosion, grease and surcharge (Grade:10) (K5-021); Pipe cracks, grease deposits, (Grade:3); Replace frame & cover w PCC collar, install marker, corroded frame and aggregate (Grade:3) (K5-019); Replace frame & cover, install ecc. Cone for fence, corroded frame & heavy grease & surch. (Grade:10) (K5-020); Pipe WLS: 0.25,d/D:0.9, grease deposits (Grade:2)	Lake St	840	24 & 30	24 & 30	East of Sun St	Between Sun St and HWY 101	K5-012, K5-019	K5-020, K5-021	\$1,125,100	\$450,040	\$1,575,140
		Mark Thomas 2017 Findings New frame & cover, lining interior of manhole (Grade:10) (L4-002 and L4-004)	Lake St	--	--	--	E Market St	E Market St, between Sun St and Peach Dr	L4-002	L4-004	\$23,800	\$9,520	\$33,320
Total Repair Project Costs											\$1,324,200	\$529,680	\$1,853,880
The Louis and Van Buren maintenance repairs are along the future San Juan Grade CIP. These segments should be replaced if the future San Juan Grade CIP is not constructed in the near term.													
6	Louise and Van Buren Street Repair	Pipe sags, surcharging manholes	Santa Rita	260	8	8	Louise St	Louise St, between Lenny St and Louise Ct	D5-001	D4-003	\$149,000	\$59,600	\$208,600
		Pipe sags, surcharging manholes	Santa Rita	70	8	8	Van Buren Ave	near East Bolivar St	D4-007	D4-055	\$63,500	\$25,400	\$88,900
Total Louise and Van Buren St Repair Project Costs											\$212,500	\$85,000	\$297,500
7	West Market at Davis Overcrossing	Bunker doors on Large Trunk line need replacement	--	--	--	--	West Market St	N Davis Road Overcrossing	J2-045	K2-038	\$13,350	\$5,340	\$18,690
8	Cherokee Drive	Upsize sewer main	--	1,600	18	24	Cherokee Dr	From Seminole Way to Tulane Street	G3-008	H3-009	\$1,920,000	\$768,000	\$2,688,000
9	Malarin St and Wilgart Way Repairs	Pipe issue joints, roots	--	380	8	8	Wilgart Way	Wilgart Way, E Romie Ln to Fl	O4-050	O4-011	\$171,000	\$68,400	\$239,400
		Mark Thomas 2017 Findings Heavy corrosion, reline manhole (Grade:4)	--	--	--	--	Near Railroad	Between Work St and Brunken Ave, near railroad	N5-003	--	\$9,300	\$3,720	\$13,020
		Mark Thomas 2017 Findings Grease deposits and surcharging, recommend PCC collar to prevent I/I, new bench and rechannelize (Grade:10)	--	--	--	--	Los Palos Dr	Near intersection of Los Palos Dr and Fairmont Dr	O5-019	--	\$6,300	\$2,520	\$8,820
Total Repair Project Costs											\$186,600	\$74,640	\$261,240
10	Romie Lane Repairs & Reconfiguration Analysis	Hydrogen Sulfide damage, MH rings and lids need replacement. Concrete in roadway. Recommended reconfiguration analysis before repairs.		4,030	18	18	Romie Lane	Near Los Palos Drive to South Main Street	O4-007	N3-002	--	\$100,000	\$100,000
11	King Street Repairs	Major pipe sags	TP2	1,170	8	10	King St	King St, E Market to E Alisal	L5-033	L5-039	\$585,000	\$234,000	\$819,000
12	Del Monte and Mae Repairs	Trough pipe missing in MH	Lake St	--	--	--	C Street	On C St, Galindo St to Mae Ave	--	K8-012	\$16,000	\$6,400	\$22,400
		Pipe sags, needs replacement	Lake St	820	8	8	Del Monte Ave	Del Monte Ave, Mae Ave to Green St	K8-011	J8-020	\$369,000	\$147,600	\$516,600



TABLE 7-4.
CITY OF SALINAS EXISTING CAPITAL IMPROVEMENT PROGRAM (CIP)

Project #	Title	Description	Tributary Area	Length (Ft)	Old Diameter (in)	New Diameter (in)	Street	Location	Upstream Manhole Number	Downstream Manhole Number	Construction Cost (\$)	Soft Cost (\$)*	Total Project Cost (\$)**
		Pipe sags, broken pipe, trough and pipe are gone	Lake St	830	6	6	Mae Ave	Mae Ave, D St to Del Monte	J8-008	K8-013	\$332,000	\$132,800	\$464,800
Total Repair Project Costs											\$717,000	\$286,800	\$1,003,800
13	Riker Street Repair	Pipe has damage and missing sections at manhole	--	20	6	6	Riker Street	Lang Street	--	M3-035	\$8,000	\$3,200	\$11,200
14	West Market Street Repairs	Pipe has major sags, consider re-alignment of section. Concrete in roadway.	--	450	8	8	Villa Street	At Villa St and Kirkwood Ave	L2-016	K3-016	\$231,750	\$92,700	\$324,450
		Both F.I.'s are blown out	--	--	--	--	West Market St	Near El Cerrito Market	L3-043	L3-010	\$32,000	\$12,800	\$44,800
		Pipe sags. Concrete in roadway.	--	840	6	6	Capitol St	Capitol St, W Market St to Archer St	L3-013	L3-040	\$336,000	\$134,400	\$470,400
		Pipe sags. Concrete in roadway. Replace F.I. with new manhole.	--	710	6	6	Capitol St	Capitol St, Archer St to F.I.	L3-041	F.I	\$346,150	\$138,460	\$484,610
Total Repair Project Costs											\$945,900	\$378,360	\$1,324,260
15	Johnson Place Repairs	Pipe damage, sags, spidering under tracks, ongoing backups, MH O5-005 has settled, always surcharging	--	1,470	12	12	Johnson Pl	Johnson Pl Abbott Pl to railroad tracks	N5-011	O5-005	\$839,200	\$335,680	\$1,174,880
16	N Main St Hwy 101 Underpass Bunker Repair	Bunker damage to pipe, pipe missing at bunker on both sides, clogging	--	50	10	10	N Main St	N Main St at Hwy 101	J4-012	J4-013	\$25,000	\$10,000	\$35,000
17	Donner Way	Pipe damages, sags, etc.	Carpenter Hall	280	8	8	Donner Way	Truckee Way to Emerald Dr	G6-037	G6-060	\$126,000	\$50,400	\$176,400
18	San Miguel Ave Repair	Pipe Damage; broken pipe 10-feet from manhole	--	10	8	8	Pajaro St	Pajaro St and San Miguel	04-025	O3-038	\$4,500	\$1,800	\$6,300
19	Noice Drive/Tyler Street	Upsize sewer main	--	2,100	8	12	Noice Dr	From Chaparral Street to East Laurel Drive	G4-015	H4-011	\$3,400,000	\$1,360,000	\$4,760,000
		Reconstruct manhole	--	--	--	--	E Laurel Dr	East Laurel Drive near N Main Street	H4-012	--			
		New sewer main	--	60	--	12	E Laurel Dr	East Laurel Drive to North Main Street	H4-006	H4-001			
		Upsize sewer main	--	3,300	12	15	Tyler Street	West Laurel Drive down to HWY 101	H3-023	I3-001			
20	Natividad Rd	Upsize sewer main	Carpenter Hall	2,700	12	15	Natividad Rd	From near Sausal Drive to East Alvin Drive	G6-002	H6-003	\$6,090,000	\$2,436,000	\$8,526,000
		Weir Construction	Carpenter Hall	--	--	--	Natividad Rd	East Alvin Drive	H6-003	--			
		Upsize sewer main	Carpenter Hall	3,600	15	18	Natividad Rd	East Alvin Drive to near East Laurel Drive	H6-003	I5-007			
			Carpenter Hall	305	12	15	Off of Sherwood Dr	From Sherwood Drive toward East Bernal Drive	J5-003	J5-005			
			Carpenter Hall	2,000	15	18	Parallel to E Bernal Dr and N Main St	From near Sherwood Dr to Santa Clara Ave	J5-005	J4-010			
	Alternative Natividad Consolidation	Upsize sewer main	--	2,400	15	21	Natividad Rd	East Alvin Drive to Pacheco St	H6-003	I5-011	\$9,120,000	\$3,648,000	\$12,768,000
			--	5,000	15	24	Natividad Rd	to Sherwood Park on East Bernal Drive	I5-011	J4-022			
			--	1,100	21	30	Easement	Portion along Alpine Dr	J4-022	J4-011			
			--	620	21	30	Under Highway 101		J4-011	K4-002			

TABLE 7-4.
CITY OF SALINAS EXISTING CAPITAL IMPROVEMENT PROGRAM (CIP)

Project #	Title	Description	Tributary Area	Length (Ft)	Old Diameter (in)	New Diameter (in)	Street	Location	Upstream Manhole Number	Downstream Manhole Number	Construction Cost (\$)	Soft Cost (\$)*	Total Project Cost (\$)**	
21	Acacia, Bautista, Woodside Repairs	Pipe Sags, replace F.I. with new manhole	--	130	8	8	Acacia Circle North	W Acacia St	F.I.	N3-039	\$74,500	\$29,800	\$104,300	
		Pipe Sags	--	280	8	8	Woodside Dr	Woodside Dr, Teakwood Pl to Riker St	O3-016	O3-015	\$126,000	\$50,400	\$176,400	
		Pipe Sags	--	490	8	8	Bautista Dr	Bautista Dr, W Romie Ln to Orange Dr	N3-014	N3-060	\$220,500	\$88,200	\$308,700	
		Pipe issue joints, roots, offsets, replace F.I. with new manhole	--	230	8	8	Bautista Dr	Bautista Dr, F.I to W Acacia	F.I	N3-029	\$119,500	\$47,800	\$167,300	
Total Repair Project Costs											\$540,500	\$216,200	\$756,700	
22	Comanche, Polk, and North First Repairs	Pipe issue, joints, replace F.I. with new manhole	--	690	6	6	Comanche Way	Shawnee Way to Cherokee Dr	F.I.	G3-010	\$292,000	\$116,800	\$408,800	
		Pipe issue joints, roots, replace F.I. with new manhole	--	490	8	8	Polk St	Polk St, Monroe St to W Laurel Dr	F.I.	I3-045	\$236,500	\$94,600	\$331,100	
		Pipe sags	--	640	8	8	N 1st St	N 1st St, Boeing Ave, W Curtis St	H4-061	H4-054	\$288,000	\$115,200	\$403,200	
Total Repair Project Costs											\$816,500	\$326,600	\$1,143,100	
23	Sherwood Dr Repairs	Pipe cracks at 220-ft mark downstream from K4-052. Obstruction (possibly old water line) in K4-076	Lake St	840	12	12	Sherwood Dr	Near Sioux Dr to E Rossi St	K4-052	K4-076	\$486,400	\$194,560	\$680,960	
24	East Laurel and Williams Repairs	Pipe sags, broken pipe	--	450	10	10	Easement	E Laurel Dr at 105 Oregon St	K7-011	K7-014	\$225,000	\$90,000	\$315,000	
		Pipe sags	--	1,080	8	8	Williams Rd	Williams Rd, E Market St to Quilla St	L7-009	M7-006	\$486,000	\$194,400	\$680,400	
Total Repair Project Costs											\$711,000	\$284,400	\$995,400	
25	Hoover Street Repair	F.I. repair blown out	Santa Rita	--	--	--	Hoover Street	1885 Hoover Street	--	--	\$16,000	\$6,400	\$22,400	
26	Katherine Ave & Pajaro St Repairs	Mark Thomas 2017 Findings Exposed aggregate & heavy corrosion, fiberglass peeling, weld cover, recommend reline manhole, new bench, and rechannelize (Grade:10) (O4-001); Welded/broken cover, recommend new frame & cover (Grade:10), (O4-002); Pipe d/D 0.85 (Grade: 1)	--	--	--	--	Katherine Ave	Katherine Ave and Alameda Ave	O4-001	O4-002	\$16,800	\$6,720	\$23,520	
		Mark Thomas 2017 Findings Corrosion, broken cover, rechannel, needs new manhole (Grade:10)	--	--	--	--	Pajaro St	Pajaro St near Katherine Ave	O4-006	NA	\$14,600	\$5,840	\$20,440	
Total Repair Project Costs											\$31,400	\$12,560	\$43,960	
27	Wood Street Reconfiguration Analysis	Pipe sags, always plugs, can't CCTV Entire area needs reconfiguration	Lake St	1,820	--	--	Easement	Between Wood and Roosevelt Street	L5-029	L5-034	--	\$50,000	\$50,000	
--	CCTV Program	CCTV inspection of 20% (approximately 58 miles) of the collection system each year	All	--	--	--	--	--	--	--	--	\$9,392,000	\$9,392,000	
--	Inflow/Infiltration Evaluation	Conduct full I/I evaluation of the entire collection system (during significant wet weather year) and update the sewer model	All	--	--	--	--	--	--	--	--	\$140,000	\$140,000	
--	Brick Manhole Inspection & Coat/New Manhole Replacement	Inspect and replace brick manholes (108 based on field survey and City input)	All	--	--	--	--	--	--	--	Coat: \$432,000	Coat: \$172,800	Coat: \$604,800	
											New Manhole: \$1,728,000	New Manhole: \$691,200	New Manhole: \$2,419,200	
--	Flushing Inlet (Cleanout) Inspection & Port/New Manhole Replacement	Inspect and replace flushing inlets/cleanouts (1,403 based on City GIS)	All	--	--	--	--	--	--	--	Inspection Port: \$4,910,500	Inspection Port: \$1,964,200	Inspection Port: \$6,874,700	
											New Manhole: \$22,448,000	New Manhole: \$8,979,200	New Manhole: \$31,427,200	
EXISTING SEWER PROJECT CIP TOTAL COSTS													\$59-\$90 million	
*Soft costs include a 40% escalation of the construction costs for planning, engineering, CM, legal/admin.														
**All CIP costs are expressed in May 2022 dollars, using McGraw-Hill ENR Construction Cost Index of 13004, and will need to be escalated to the year or years scheduled for the work.														



**TABLE 7-5.
CITY OF SALINAS EXISTING LIFT STATIONS CAPITAL IMPROVEMENT PROGRAM (CIP)**

Project #	Title	Description	Tributary Area (Acres)	PHDW Flow (gpm)	Firm Capacity	Street	Location	Upstream Manhole Number	Downstream Manhole Number	Construction Cost (\$)	Soft Cost (\$)*	Total Project Cost (\$)**
1	Lake Street Lift Station	Full lift station replacement/relocation, see cutsheet for summary	4,108	6,375	-13%	146 East Rossi Street	Intersection of E Lake St and E Rossi St across from Monterey County Housing Alliance	K4-022	K4-019	9,500,000	3,800,000	13,300,000
2	Santa Rita Lift Station	Full lift station replacement, see cutsheet for summary	348	670	112%	2021 Sucre Court	Behind the parking lot of Salinas Valley Motel	D4-019	--	3,500,000	1,400,000	4,900,000
3	Spicer Lift Station	Full lift station replacement, see cutsheet for summary	79	99	107%	59 Spicer St	On Spicer street near A & S Metals	N5-009	N5-007	2,200,000	880,000	3,080,000
4	Mill Lake Lift Station	Full lift station replacement, see cutsheet for summary	43	132	287%	81 Gardenia Dr	Off of Heather Circle	J4-020	I3-001	2,750,000	1,100,000	3,850,000
5	Carpenter Hall Lift Station	Lift station rehabilitation, see cutsheet for summary	508	1,226	31%	516 North Main St	Behind the Coast Auto Insurance parking lot	J4-011	K4-002	1,050,000	420,000	1,470,000
6	De La Torre Lift Station	Full lift station replacement, see cutsheet for summary	10	7	4845%	1200 De La Torre St	Across De La Torre St from Inns of California Salinas	O7-001	N7-009	1,200,000	480,000	1,680,000
7	Vista Nueva Lift Station	Full lift station replacement, see cutsheet for summary	6	41	408%	704 Garner Ave	Off Garner Ave near Natividad Creek	J7-034	J7-014	2,200,000	880,000	3,080,000
8	Harkins Road Lift Station	Full lift station replacement, see cutsheet for summary	146	135	175%	1200 Harkins Rd	Intersection of Dayton St and Harkins Rd	Q6-001	Q6-009	1,300,000	520,000	1,820,000
9	Las Casitas Lift Station	Lift station rehabilitation, see cutsheet for summary	38	137	189%	721 Las Casitas Dr	Near intersection of Ranchero Dr and Las Casitas Dr	I7-001	--	650,000	260,000	910,000
10	TP2 Lift Station	Full lift station replacement, see cutsheet for summary	136	279	99%	650 Elvee Dr	Across Alisal Creek from Fleet Service Center	N5-006	N5-022	2,500,000	1,000,000	3,500,000
11	Airport Lift Station	Lift station rehabilitation, see cutsheet for summary	584	60	960%	730 La Guardia St	South west corner of the Ramco Enterprise LP parking lot	O8-004	O8-005	800,000	320,000	1,120,000
EXISTING LIFT STATION CIP TOTAL PROJECT COSTS												38,710,000
*Soft costs include a 40% escalation of the construction costs for planning, engineering, CM, legal/admin. **All CIP costs are expressed in May 2022 dollars, using McGraw-Hill ENR Construction Cost Index of 13004, and will need to be escalated to the year or years scheduled for the work.												

TABLE 7-6.
CITY OF SALINAS FUTURE CAPITAL IMPROVEMENT PROGRAM (CIP)

Title	Description	Tributary Area	Length (Ft)	Old Diameter (in)	New Diameter (in)	Street	Location	Upstream Manhole Number	Downstream Manhole Number	Construction Cost (\$)	Soft Cost (\$)*	Total Project Cost (\$)**
San Juan Grade	Upsize sewer main	Santa Rita	3,800	8 and 10	12	San Juan Grade Road	From Russell Rd to Van Buren Ave	C5-008	D4-055	\$2,370,000	\$948,000	\$3,318,000
North Davis Road	Upsize sewer main	--	240	18	24	Tulane Street	Between Cherokee Dr and US HWY 101	H3-009	H3-013	\$8,430,000	\$3,372,000	\$11,802,000
		--	1,700	24	30	N Davis Rd	HWY 101 to Calle del Adobe	H3-013	H2-002			
		--	3,400	30	32	Parallel to N Davis Rd	Calle del Adobe to intersect with N Davis Rd near Rossi Rico Parkway	H2-002	J2-047			
West Laurel Drive	Upsize sewer main	--	1,550	12	15	W Laurel Dr	From N Main St to near Laurel Park	H4-001	H3-023	\$1,020,000	\$408,000	\$1,428,000
Victor Street	Upsize sewer main	--	1,600	15	18	Victor St	From Ashby Way to W Rossi St	J3-012	J2-007	\$1,250,000	\$500,000	\$1,750,000
Freedom Parkway	Upsize sewer main	Lake St	2,025	10	15	Freedom Parkway	From Estrella Way to N Sanborn Rd	J9-005	J9-001	\$3,280,000	\$1,312,000	\$4,592,000
		Lake St	2,725	12	18	Freedom Parkway	From N Sanborn Rd to Nogal Dr	J9-001	I8-013			
Natividad Creek Park	Upsize sewer main	Lake St	230	18	21	Natividad Creek Park	Crossing Freedom Parkway to Natividad Creek Park	H8-002	H8-004	\$4,590,000	\$1,836,000	\$6,426,000
		Carpenter Hall	3,800	24	27	Natividad Creek Park	Natividad Creek Park to Twin Creeks Golf Course	H8-004	I7-005			
East Alisal Street	Upsize sewer main	--	5,400	15	18	E Alisal St	From Bardin Rd to Williams Rd	M8-010	M7-009	\$5,780,000	\$2,312,000	\$8,092,000
		Part in TP2	2,200	18	21	E Alisal St	From Williams Rd to S Sanborn Rd	M7-009	M6-012			
Abbott Street	Upsize sewer main	--	1,300	12	15	Abbott St	From Harris Rd	Q7-001	Q7-004	\$1,920,000	\$768,000	\$2,688,000
		--	850	12	15	Abbott St	To Harkins Rd	P6-015	P6-006			
		--	700	15	18	Harkins Rd	From Abbot St toward Schilling Pl	P6-006	after P6-003 (no City ID)			

TABLE 7-6.
CITY OF SALINAS FUTURE CAPITAL IMPROVEMENT PROGRAM (CIP)

Title	Description	Tributary Area	Length (Ft)	Old Diameter (in)	New Diameter (in)	Street	Location	Upstream Manhole Number	Downstream Manhole Number	Construction Cost (\$)	Soft Cost (\$)*	Total Project Cost (\$) **
South Sanborn Road	Increase Overflow Elevation	TP2	--	--	65.09 ft (elevation)	S Sanborn Rd	S Sanborn at E Alisal St	--	M6-012	\$5,980,000	\$2,392,000	\$8,372,000
	Upsize Sewer Main	--	4,365	18	21	S Sanborn Rd	From E Alisal St to Pellet Ave	M6-012	O6-006			
		--	500	21	24	S Sanborn Rd	From Pellet Ave to Industrial St	O6-006	O6-008			
		--	1,500	24	27	S Sanborn Rd	From Industrial St to near Abbott St	O6-008	O5-002			
												\$48,468,000
*Soft costs include a 40% escalation of the construction costs for planning, engineering, CM, legal/admin.												
**All CIP costs are expressed in May 2022 dollars, using McGraw-Hill ENR Construction Cost Index of 13004, and will need to be escalated to the year or years scheduled for the work.												

City of Salinas Capital Projects

Last Updated 3/7/25: Projects Identified as Planned are contingent on 2025 Prop 218 Funding which had not been approved at the time the SSMP was developed.

Lift Stations

Ranking	Title	Description	Project Status	Source of Funding
1	Lake Street Lift Station	Full lift station replacement/relocation	<i>Planned for Completion 2029</i>	Sewer Enterprise Fund
2	Santa Rita Lift Station	Full lift station replacement	<i>Planned for Completion 2029</i>	Sewer Enterprise Fund
3	Spicer Lift Station	Full lift station replacement	<i>Planned for Completion 2030</i>	Sewer Enterprise Fund
4	Mill Lake Lift Station	Full lift station replacement	<i>Planned for Completion 2029</i>	Sewer Enterprise Fund
5	Carpenter Hall Lift Station	Lift station rehabilitation	<i>Planned for Completion 2030</i>	Sewer Enterprise Fund
6	De La Torre Lift Station	Full lift station replacement	<i>Planned for Completion 2032</i>	Sewer Enterprise Fund
7	Vista Nueva Lift Station	Full lift station replacement	<i>Planned for Completion 2029</i>	Sewer Enterprise Fund
8	Harkins Road Lift Station	Full lift station replacement	No Funding Currently for project	Sewer Enterprise Fund
9	Las Casitas Lift Station	Lift station rehabilitation	No Funding Currently for project	Sewer Enterprise Fund
10	TP2 Lift Station	Full lift station replacement	No Funding Currently for project	Sewer Enterprise Fund

11	Airport Lift Station	Lift station rehabilitation	<i>Planned for Completion 2032</i>	Sewer Enterprise Fund
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Pipelines and Manholes

Ranking	Title	Description Summary	Project Status	Source of Funding
1	Cesar Chavez Park	Upsize sewer main & section of new sewer main.	<i>Planned for Completion 2029</i>	Sewer Enterprise Fund Development Fees
2	Upper Carr Lake Repairs	Manhole Repairs	<i>Planned for Completion 2026</i>	Sewer Enterprise Fund
3	Upstream TP2 Diversion	Weir Construction	<i>Planned for Completion 2028</i>	Sewer Enterprise Fund
4	Northridge Mall	Upsize sewer main and sewer main realignment	<i>Planned for Completion 2027</i>	Sewer Enterprise Fund Development Fees
5	East Market and Upstream of Lake Street Repairs	Manhole Repairs, repairs to broken pipe	No Funding Currently for project	Sewer Enterprise Fund
6	Louise and Van Buren Street Repair	Repair pipe sags and surcharging manhole	<i>Planned for Completion 2033</i>	Sewer Enterprise Fund
7	West Market at Davis Overcrossing	Bunker doors on Large Trunk line need replacement	In Progress Under Construction Spot Repair Project	ARPA Funded
8	Cherokee Drive	Upsize sewer main	<i>Planned for Completion 2028</i>	Sewer Enterprise Fund Development Fees

9	Malarin St and Wilgart Way Repairs	Pipe joint repairs and manhole repairs	No Funding Currently for project	Sewer Enterprise Fund
10	Romie Lane Repairs & Reconfiguration Analysis	Hydrogen Sulfide damage, MH rings and lids need replacement. Concrete in roadway. Recommended reconfiguration analysis before repairs.	<i>Planned for Completion 2032</i>	Sewer Enterprise Fund
11	King Street Repairs	Major pipe sags	No Funding Currently for project	Sewer Enterprise Fund
12	Del Monte and Mae Repairs	Pipe sags and manhole repairs	In Progress Under Construction Spot Repair Project	ARPA Funded
13	Riker Street Repair	Pipe has damage and missing sections at manhole	In Progress Under Construction Spot Repair Project	ARPA Funded
14	West Market Street Repairs	Pipe sags, F. I. s are blown out, possible realignment	<i>Planned for Completion 2026</i>	Sewer Enterprise Fund
15	Johnson Place Repairs	Pipe damage, sags, spidering under tracks, ongoing backups, MH O5-005 has settled, always surcharging	No Funding Currently for project	Sewer Enterprise Fund
16	N Main St Hwy 101 Underpass Bunker Repair	Bunker damage to pipe, pipe missing at bunker on both sides, clogging	In Progress Under Construction Spot Repair Project	ARPA Funded
17	Donner Way	Pipe damage, sags, etc.	In Progress Under Construction Spot Repair Project	ARPA Funded

18	San Miguel Ave Repair	Pipe Damage; broken pipe 10-feet from manhole	In Progress Under Construction Spot Repair Project	ARPA Funded
19	Noice Drive/Tyler Street	Upsize sewer mains and manhole repairs	<i>Planned for Completion 2033</i>	Sewer Enterprise Fund Development Fees
Outside of SSMPU identified projects	Villa Street/Wilson	Pipe Repair	In Progress Under Construction Spot Repair Project	ARPA Funded
20	Natividad Rd	Upsize sewer mains and weir construction	No Funding Currently for project	Sewer Enterprise Fund Development Fees
21	Acacia, Bautista, Woodside Repairs	Pipe sags and new manhole, joint repairs	No Funding Currently for project	Sewer Enterprise Fund
22	Comanche, Polk, and North First Repairs	Pipe sags manhole replacement, joint repairs	No Funding Currently for project	Sewer Enterprise Fund
23	Sherwood Dr Repairs	Pipe cracks at 220-ft mark downstream from K4-052. Obstruction (possibly old water line) in K4-076	No Funding Currently for project	Sewer Enterprise Fund
24	East Laurel and Williams Repairs	Pipe sags and broken pipe	No Funding Currently for project	Sewer Enterprise Fund
25	Hoover Street Repair	F.I. repair blown out	No Funding Currently for project	Sewer Enterprise Fund
26	Katherine Ave & Pajaro St Repairs	New manholes	No Funding Currently for project	Sewer Enterprise Fund

27	Wood Street Reconfiguration Analysis	Pipe sags, always plugs, can't CCTV, Entire area needs reconfiguration	No Funding Currently for project	Sewer Enterprise Fund
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Future Projects (contingent of future development)

Title	Description Summary	Project Status	Source of Funding
San Juan Grade	Upsize sewer main	<i>Planned for Completion 2029</i>	Sewer Enterprise Fund Development Fees
North Davis Road	Upsize sewer main	<i>Planned for Completion 2030</i>	Sewer Enterprise Fund Development Fees
West Laurel Drive	Upsize sewer main	No Funding Currently for project	Sewer Enterprise Fund Development Fees
Victor Street	Upsize sewer main	No Funding Currently for project	Sewer Enterprise Fund Development Fees
Freedom Parkway	Upsize sewer main	<i>Planned for Completion 2029</i>	Sewer Enterprise Fund Development Fees
Natividad Creek Park	Upsize sewer main	<i>Planned for Completion 2027</i>	Sewer Enterprise Fund Development Fees
East Alisal Street	Upsize sewer main	<i>Planned for Completion 2029</i>	Sewer Enterprise Fund Development Fees
Abbott Street	Upsize sewer main	<i>Planned for Completion 2026</i>	Sewer Enterprise Fund Development Fees
South Sanborn Road	Increase overflow elevation and upsize sewer main	<i>Planned for Completion 2034</i>	Sewer Enterprise Fund Development Fees

Appendix 10A Cover Sheet – SSMP Audit Data and Records Request Template

SSMP Audit Data & Records Request						
A. SSMP Administrative		Yes	Located Where?	No	N/A	Comments
A1	a.	Has your agency enrolled in the State-wide GWDR and designated the responsible or authorized representative (LRO)?				
	b.	Provide a copy of the SSMP Certification in CIWQS.				
	c.	Provide a copy of the CIWQS print-out for all LROs and Data Submitters.				
	d.	Provide a copy of your Operational Report(s) from CIWQS.				
	e.	Does the SSMP include a narrative that discusses; summary of plan and associated schedules, sewer system asset overview, updated maps?				
A2	a.	Has your agency adopted a SSMP?				
	b.	Provide a copy of the SSMP.				
	c.	Provide a copy of the Meeting Minutes for the agency governing body's meeting during which the SSMP was adopted.				
A3	a.	Does your agency have a copy of the GWDRs available to agency staff? Where is it kept?				
A4	a.	How does agency ensure revenues and expenditures related to sanitary sewer system are available to; comply with General Order, fully implement the SSMP, conduct O&M and necessary repairs, ensure proper spill response?				

SSMP Audit Data & Records Request						
B. Goals		Yes	Located Where?	No	N/A	Comments
B1	a.	Has your agency developed SSMP and Spill reduction goals?				
	b.	Provide documentation that your agency has made progress toward meeting these goals.				
C. Organization		Yes	Located Where?	No	N/A	Comments
C1	a.	Does your SSMP clearly identify the names and job titles the LROs?				
C2	a.	Does your SSMP have an organizational chart or table showing individual roles and responsibilities for implementation of the SSMP?				
	b.	Are names, titles, and telephone numbers provided in this chart or table?				
C3	a.	Is the chain of communication for reporting Spills included in the SSMP?				
	b.	Are names, titles, and telephone numbers provided in this chain of communication?				

SSMP Audit Data & Records Request						
D. Legal Authority		YES	LOCATED WHERE?	NO	N/A	COMMENTS
D1 a.	Provide the sanitary sewer system use ordinances, service agreements, or other legally binding procedures or documents, which demonstrates the agency's legal authority:					
b.	Prohibit illicit discharges					
c.	Collaborate w/ Stormwater Agencies for sewer spill response and prevent cross connections of sanitary sewer and storm sewer infrastructure.					
c.	Require that sewers and connections be properly designed and constructed					
d.	Ensure access for maintenance, inspection, or repairs for portions of the lateral owned or maintained by the Public Agency					
e.	Limit the discharge of fats, oils, and grease and other debris that may cause blockages and/or sewer spills					
f.	Enforce any violation of its sewer ordinances					
E. Operations and Maintenance (O&M)		YES	LOCATED WHERE?	NO	N/A	COMMENTS
E1 a.	Provide the following documents:					
b.	An updated map of the agency's sanitary sewer system <u>and</u> storm drain system.					
c.	A schedule for maintenance and cleaning of the sanitary sewer system.					

SSMP AUDIT DATA & RECORDS REQUEST						
d.	How do O&M and R&R schedules enhance System Resilience?					
e.	Documentation for maintenance and cleaning of the sanitary sewer system.					
f.	Documentation for scheduled and conducted activities, such as work orders and/or reports and invoices from contractors.					
g.	The O&M contract if the agency's collection system is operated and maintained by a contract operations firm.					
h.	The agency's Rehabilitation and Replacement Plan					
i.	» Summary of the agency's CCTV program and schedule. Include samples of inspections and summary of findings.					
j.	» List of current and planned projects					
k.	» Time schedule for planned projects					
l.	» Schedule for developing the funds needed for rehabilitation and replacement projects					
m.	Standard Operating Procedures for Sewer System Operations and Maintenance activities.					
n.	Training records for staff operations and maintenance activities and contractor operations and maintenance activities. Training records for CIWQS reporting, Spill volume estimation, Spill response training.					

SSMP Audit Data & Records Request						
o.	» All applicable licenses and certifications required for agency or contract staff. Provide documents stating this requirement.					
p.	Assessment of O&M Staff "Core Competencies" (Skills, Knowledge and Abilities)					
q.	Equipment and replacement part inventories, including identification of critical replacement parts.					
r.	» If critical replacement parts are not kept in stock, identify and provide method in which these parts are acquired when needed (List of emergency contractors and/or suppliers).					
s.	» If critical replacement parts are not kept in stock, provide applicable mutual aid agreements.					
q.	Equipment and replacement part inventories, including identification of critical replacement parts.					
r.	» If critical replacement parts are not kept in stock, identify and provide method in which these parts are acquired when needed (List of emergency contractors and/or suppliers).					
s.	» If critical replacement parts are not kept in stock, provide applicable mutual aid agreements.					
F. DESIGN & PERFORMANCE PROVISIONS		YES	LOCATED WHERE?	NO	N/A	COMMENTS
F1 a.	Provide the following documents:					
b.	Design and construction standards and specifications for:					
c.	» the installation of new sanitary sewer systems					

SSMP AUDIT DATA & RECORDS REQUEST						
d.	» pump stations and other appurtenances specific to the agency's collection and conveyance system					
e.	» the rehabilitation and repair of existing sanitary sewer systems					
f.	Procedures and standards for inspecting and testing the installation of new sewers, pumps, and other appurtenances specific to the agency's collection and conveyance system and for rehabilitation and repair projects.					

SSMP Audit Data & Records Request						
G. Spill Emergency Response Plan		Yes	Located Where?	No	N/A	Comments
G1	a. Provide the agency's Spill Emergency Response Plan					
	b. Notification procedures ensuring that the primary responders, regulatory agencies, and potentially affected entities are informed of all Spills in accordance with the Monitoring and Reporting Program, Order No. 2022-0103.					
	c. A program to ensure an appropriate response to all spills.					
	d. Procedures to ensure that appropriate staff and contractor personnel are aware of and follow the Spill Emergency Response Plan and are appropriately trained.					
	e. Procedures to address emergency operations, such as traffic and crowd control and other necessary response activities.					
	f. Procedures to address spill volume estimation.					
	g. A program to ensure that all reasonable steps are taken to contain and prevent the discharge of untreated and partially treated wastewater to waters of the United States.					
	h. A program to ensure that all reasonable steps are taken to minimize or correct any adverse impact on the environment resulting from the Spills, including such accelerated or additional monitoring as may be necessary to determine the nature and impact of the discharge.					
	i. Plan to coordinate with storm drain agencies and other impacted utilities in the event of a Spill. Plan to conduct Post Spill Assessments.					

SSMP Audit Data & Records Request						
H. Sewer Pipe Blockage Control Program		Yes	Located Where?	No	N/A	Comments
H1	a. Public Education and Outreach Program for pipe blocking substances.					
	b. Disposal facilities for pipe blocking substances.					
	c. Ordinance demonstrating the agency's legal authority to prohibit discharges to the sewer system and prevent spills and blockages.					
	d. Requirements to install grease removal devices, design standards for these devices, maintenance requirements, BMPs, recordkeeping and reporting requirements.					
	e. Ordinance demonstrating the agency's legal authority to prohibit FOG discharges to the system and inspect FOG producing facilities.					
	f. Evidence of FOG Control Program inspection and enforcement activities.					
	g. Documentation of hot spots in the collection system, which are caused by FOG.					
I. System Evaluation, Capacity Assurance, and CIP		Yes	Located Where?	No	N/A	Comments
I1	a. Provide procedures to evaluate the sanitary sewer system assets.					
	b. Percentage of system assessed annually and rationale for this frequency.					

SSMP AUDIT DATA & RECORDS REQUEST

c.	Provide information that demonstrates condition assessment prioritizes areas that: 1) Have high level of environmental consequences if vulnerable to failure or are deficient for any reason; 2) Are located in or within the vicinity of surface waters, steep terrain, high groundwater elevations, and environmentally sensitive areas; 3) Are within the vicinity of a receiving water with a bacterial-related impairment on the most current Clean Water Act section 303(d) List					
d.	Provide information demonstrating system is assessed using visual observations, video surveillance and/or other comparable system inspection methods.					
e.	Provide information demonstrating corrective actions for areas that may contribute to exiting of sewage from the system which can reasonably be expected to discharge into a water of the State.					
f.	Provide information that demonstrates you have identified system assets vulnerable to direct and indirect impacts of climate change, including but not limited to: sea level rise; flooding and/or erosion due to increased storm volumes, frequency, and/or intensity; wildfires; and increased power disruptions					
g.	Provide analysis and procedures to identify system components that are experiencing or contributing to spills caused by hydraulic deficiency and/or limited capacity, including procedures to identify the appropriate hydraulic capacity of key system elements for: <ul style="list-style-type: none">• Dry-weather peak flow conditions that cause or contributes to spill events;• The appropriate design storm(s) or wet weather events that causes or contributes to spill events;• The capacity of key system components; and• Identify the major sources that contribute to the peak flows associated with sewer spills.					

SSMP AUDIT DATA & RECORDS REQUEST						
h.	Information that demonstrates the capacity assessment considers: <ul style="list-style-type: none">• Data from existing system condition assessments, system inspections, system audits, spill history, and other available information;· Capacity of flood-prone systems subject to increased infiltration and inflow, under normal local and regional storm conditions;· Capacity of systems subject to increased infiltration and inflow due to larger and/or higher-intensity storm events as a result of climate change;· Increases of erosive forces in canyons and streams near underground and above- ground system components due to larger and/or higher-intensity storm events;· Capacity of major system elements to accommodate dry weather peak flow conditions, and updated design storm and wet weather events; and· Necessary redundancy in pumping and storage capacities.					
i.	Demonstrate how corrective actions are prioritized based on these condition assessments based on the severity of the consequences of potential spills.					
j.	Capital Improvement Plans: based on the results of these condition assessments provide the following: <ul style="list-style-type: none">1) project schedules, including completion dates for all rehabilitation and replacement projects or CIP;2) Internal and External project funding sources for each project;3) Information demonstrating coordination between operations and maintenance staff, engineering staff, and consultants during the planning, design and construction of CIP. If other utility agencies are impacted, document coordination efforts.					

SSMP Audit Data & Records Request						
J. Monitoring, Measurement & Program Modifications		Yes	Located Where?	No	N/A	Comments
J1	a.	Adaptive Management strategies				
	b.	· Provide relevant information, including audit findings, to establish and prioritize appropriate Plan activities;				
	c.	· Provide relevant information demonstrating the implementation and measuring the effectiveness of each Plan Element;				
	d.	· Provide relevant information demonstrating the success of the preventive operation and maintenance activities;				
	e.	· Provide relevant information demonstrating update of plan procedures and activities, as appropriate, based on results of monitoring and performance evaluations;				
	f.	Identification of Spill trends.				
K. SSMP Program Audits		Yes	Located Where?	No	N/A	Comments
K1	a.	Provide historical SSMP Program Audit Reports.				
L. Communication Program		Yes	Located Where?	No	N/A	Comments
L1	a.	Provide the agency's Communication Program and evidence of its implementation.				



City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
www.cityofsalinas.org

Legislation Text

File #: ID#25-089, Version: 1

2024 Annual Comprehensive Financial Report

Approve a Resolution receiving and accepting the Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended June 30, 2024.



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: APRIL 22, 2025

DEPARTMENT: FINANCE

FROM: SELINA ANDREWS, FINANCE DIRECTOR

TITLE: 2024 ANNUAL COMPREHENSIVE FINANCIAL REPORT

RECOMMENDED MOTION:

A motion to receive the Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended June 30, 2024.

EXECUTIVE SUMMARY:

The Annual Comprehensive Financial Report (ACFR) serves as a comprehensive financial document that provides an in-depth account of a government entity's financial performance, position, and cash flows over a specific fiscal year. It provides transparency, accountability, and insight into the City of Salinas' (City) financial health, enabling stakeholders, including City Council, residents of Salinas, creditors, investors, and other interested parties, to make informed decisions.

BACKGROUND:

The City contracts with an independent certified public accountant to examine the books, records, inventories, and reports of all officers and employees who receive, handle, or disburse public funds each fiscal year (FY). The FY 2023-24 audit was performed by Pun and Associates, LLP, an experienced firm that specializes in audit services for California public agencies. The information contained in the ACFR provides detailed financial information which the Salinas community and others can use to better understand the fiscal standing of the City.

In addition, the financial information contained in the document is one element that the credit rating agencies review annually to affix a credit rating for the City's outstanding debt obligations. The annual audited financial statements are also required by continuing disclosure agreements for the outstanding bonds issued by the City.

In 2022, the City contracted with Pun and Associates, LLC (Auditors), a firm of Certified Public Accountants licensed to practice in the State of California, to perform the City's annual independent audit for the Fiscal Years ended June 30, 2022, June 30, 2023, and June 30, 2024, with two one-year options to extend audit services through Fiscal Year ending June 30, 2026.

The ACFR is prepared by the Accounting Division of the Finance Department and represents the culmination of a concerted team effort by the Finance Department staff along with significant involvement of other City Departments. The ACFR is submitted to the City Council for consideration and acceptance, and to provide the residents of Salinas, creditors, investors, taxpayers, and other interested parties an overview of the relevant financial information contained in the ACFR.

Independent Auditor's Report

The auditor has given the City's financial statements a "clean" audit opinion for the year ended June 30, 2024 giving reasonable assurance that the financial statements are "free of material misstatement" (Attachment 1).

Management's Discussion and Analysis (MD&A)

The MD&A section of the report summarizes for the City on an entity-wide basis and fund type basis. Information is provided in this section with a year-to-year view, explaining how fund balances have changed between fiscal years ending June 30, 2023, and June 30, 2024. Information is also presented on the adopted General Fund budget to actuals and any significant budget adjustments made during FY 2023-24.

Statement of Net Position

The Statement of Net Position serves as a useful indicator of a government's financial position. The City had net assets of \$241.7 million at fiscal year-end as compared to \$245.7 million the prior year, an overall decrease of \$4.0 million over the prior fiscal year. The decrease was a result of a variety of factors, including an increase in current liabilities. The largest portion of the net assets, \$267.5 million, represents the City's investment in its capital assets and infrastructure. Restricted assets of \$90.0 million are resources that are subject to external restrictions on how they may be used. As of June 30, 2024, unrestricted net position is (\$115.4) million compared to (\$96.3) million the prior year. This means that future revenues will be needed to make up past revenue shortfalls.

Basic Financial Statements

This section contains basic financial statements, including the "entity-wide" Statement of Net Position for Governmental Funds (such as the General Fund), Proprietary Funds, and the Private Purpose Trust Funds (Fiduciary Funds). The footnotes section provides details on significant items such as the City's cash and investments (Note 3), its long-term obligations (Certificates of Participation) related to bonded debt (Note 13), the net pension liability for both the City's miscellaneous and safety pension plans (Note 17), and a discussion of the City's other post-employment benefit plan (Note 18).

Required Supplementary Information

The Schedules of Pension Plan Contributions are provided in this section.

Supplementary Information

This section provides budget to actual information for “major” and “non-major” Governmental Funds.

Conclusion

As noted in the auditor’s opinion, the ACFR fairly presents the fiscal year ending June 30, 2024 financial activity for the City of Salinas.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

No.

STRATEGIC PLAN INITIATIVE:

The audited financial statements are part of upholding the Council Goal of Operational Efficiencies.

DEPARTMENTAL COORDINATION:

This staff report was coordinated with the City Attorney’s Office and Administration.

FISCAL AND SUSTAINABILITY IMPACT:

There is no direct fiscal impact associated with receiving the report.

Fund	Appropriation	Appropriation Name	Total Appropriation	Amount for recommendation	FY 24-25 Operating Budget Page	Last Budget Action (Date, Resolution)
n/a	n/a	n/a	n/a	n/a	n/a	n/a

ATTACHMENTS:

2024 ACFR
Resolution

City of Salinas California



Basic Financial Statements **Fiscal Year Ended June 30, 2024**



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Basic Financial Statements

Fiscal Year Ended June 30, 2024



PREPARED BY
THE FINANCE DEPARTMENT

Selina Andrews
Finance Director

AUDITORS

The Pun Group, LLP
Accountants & Advisors
200 E. Sandpointe Avenue, Suite 600
Santa Ana, CA 92707



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City of Salinas
Basic Financial Statements
For the Year Ended June 30, 2024

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City of Salinas

FINANCE DEPARTMENT • 200 Lincoln Ave • Salinas, California 93901

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March 31, 2025

***Honorable Mayor and Members of the City Council
City of Salinas, California***

We are pleased to present the City of Salinas's (City) Annual Comprehensive Financial Report (ACFR) for the fiscal year ending June 30, 2024. Although formally submitted to the Mayor and City Council (Council), the ACFR is also intended to provide relevant financial information to the residents of Salinas, taxpayers, creditors, investors, and other interested parties.

This letter of transmittal provides a non-technical summary of City finances, services, achievements, and economic prospects. We ask that readers who wish a more detailed discussion of the City's financial results refer to the Management's Discussion & Analysis contained in the Financial Section of the ACFR.

City Administration is responsible for the accuracy of the information contained in this report, the adequacy of its disclosures, and the fairness of its presentation. We believe this ACFR to be complete and reliable in all material respects. To provide a reasonable basis for making this representation, we have established a comprehensive system of internal controls designed to protect City assets from loss, to identify and record transactions accurately, and to compile the information necessary to produce financial statements in conformity with generally accepted accounting principles.

The City contracted with The Pun Group, LLP, a firm of Certified Public Accountants licensed to practice in the State of California, to perform the annual independent audit. The auditors expressed an opinion that the City's financial statements for Fiscal Year 2023-2024 (FY 23-24) are fairly stated in conformity with accounting principles generally accepted in the United States. This is the most favorable conclusion and is commonly known as an "unmodified" or "clean" opinion. The independent auditors' report is included in the Financial Section of this report.

In addition, The Pun Group LLP performs an audit of the City's major program expenditures of federal funds for compliance with the requirements described in the U.S. Office of Management and Budget's OMB Compliance Supplement, and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States. The report of the Single Audit is published separately from this ACFR and, when completed, can be obtained from the City of Salinas' website at <https://www.cityofsalinas.org/Your-Government/Departments/Finance/Annual-Comprehensive-Financial-Reports-ACFR>.

This ACFR is organized into two sections:

- I. The Introductory Section includes the table of contents, letter of transmittal, listing of elected officials, City administrative personnel, and an organization chart delineating organizational structure.
- II. The Financial Section includes the Independent Auditors' opinion, the MD&A, the basic financial statements, notes to the financial statements, combining statements of non-major funds, and required supplemental information.

The Reporting Entity and Its Services

In defining the reporting entity, there are no other governmental units over which the City Council has financial accountability. Under new state law, the Salinas Redevelopment Agency, which was a component unit of the City, ceased to exist as of February 1, 2012, and therefore the assets and activities of the dissolved redevelopment agency are reported in a Fiduciary Fund (private purpose trust fund) in the financial statements of the City.

The City was incorporated as a charter City on March 4, 1874 and operates under the Council-Manager form of government. The City is governed by a six-member Council elected by districts for four-year alternating terms and a Mayor elected at large for a two-year term. The Council appoints the City Attorney and the City Manager, who is responsible for day-to-day administration of the City under the policy direction of the Council.

The City is the “county seat” of Monterey County and is located in the Central Coast region of California, 17 miles inland from the Monterey Bay, 325 miles north of Los Angeles and 106 miles south of San Francisco. Salinas is a charter City providing all typical City services: Public safety - police and fire, Public Works - maintenance services (streets, lighting, signals, facilities, parks and trees), development and permit services, current and advanced planning and traffic and facilities engineering, Library, Recreation and General administrative services. Business-type City services include a Municipal Airport, Industrial Waste system, Sanitary Sewer, Water Utility and a Parking District. The State Department of Finance reports the City's population at 162,037 as of January 1, 2024. The City FY 2023-24 budget includes 647.50 positions authorized on a full-time equivalent basis.

Three elementary school districts, a unified high school district and several private schools at both the primary and secondary level operate in the City of Salinas. Hartnell College, a State Community College, offers two-year degrees and occupational certificate programs. California State University, Monterey Bay is located less than 15 miles away on the former Fort Ord site. Graduate studies through Golden Gate University, Monterey Institute of International Studies and Chapman College are available nearby. Also in the area are Moss Landing Marine Laboratory, Monterey College of Law, Stanford University's Hopkins Marine Station and San Jose State University.

Salinas has extensive health and medical services with two of Monterey County's four hospitals located within the City. The City also offers skilled nursing and convalescent homes and residential retirement facilities for seniors, as well as over 220 practicing physicians.

Fire protection and basic and advanced life support are provided by the City's full-service Fire Department. Advanced life support services are provided by the Fire Department's paramedic program. The City of Salinas has a Police Department and receives additional support, as required, from the Monterey County Sheriff's Office and other regional, state and federal agencies.

The City's moderate climate encourages year-round use of its 550 plus acres of municipal parks, which include golf courses, tennis courts and swimming pools. The Salinas Community Center regularly hosts symphonies, ballets, concerts and conventions. Salinas is host to the annual Steinbeck Festival, the California Rodeo, and the California International Airshow. Salinas has a modern California Sports Complex and the National Steinbeck Center. Surrounding Salinas are diverse recreational opportunities including beautiful beaches and the world famed golf courses of the Monterey Bay Peninsula.

As the retail hub of the Central Coast, Salinas enjoys a wide selection and diversity in its stores. Northridge Shopping Center contains over 120 specialty shops and four major department stores – Macy's, Sears, Best Buy and J.C. Penney. Harden Ranch Plaza includes Wal-Mart, Target, Safeway, specialty stores, restaurants, and banking institutions. The Westridge Shopping Center is home to Costco, Wal-Mart, Office Max, Dick's Sporting Goods and a variety of national chain restaurants. The Salinas Auto Center houses nine local dealers and its retail area hosts Home Depot, Beverages and More (BevMo), Kohl's, and other specialty stores. Additionally, Salinas' location allows quick access to the Monterey Peninsula, as well as the San Jose area.

The City utilizes various Boards and Commissions in the conduct of its affairs. Commissions and Committees established by City Ordinance are:

- Airport Commission
- Library and Community Services Commission
- Traffic and Transportation Commission
- Planning Commission
- Public Art Commission
- Measure G Oversight Committee
- Measure E Oversight Committee

Boards and Committees established by Resolution of the City Council are:

- Police Community Advisory Committee
- Grievance Advisory Board
- Historical Resources Board

Subcommittees of Council are:

- Housing & Land Use Committee
- Finance Committee

ECONOMIC CONDITIONS AND FISCAL OUTLOOK

While Salinas Valley continues to show overall positive economic performance, several potential indicators of a future economic weakening have begun. These economic indicators include a slow-down in the local real estate market and unemployment rates. Unemployment rates in the area are expected to continue to increase as corporate layoffs continue to occur. In addition, a tight labor market can also push the unemployment rate up. According to the Anderson forecast, “labor force decline is attributable to retirements, migration out-of-state, and individuals choosing to spend their time in nonmarket activities, such as child-raising.

The unemployment rate for the county and Salinas Metropolitan¹ area for June 2024 was 5.7%, which was lower than the 5.8% in May 2024 and lower than the prior year unemployment rate of 7.0%. However, the June 2024 Salinas Metropolitan Statistical Area unemployment rate continued to be higher than the unadjusted unemployment rate for the State (5.3%) and the nation (4.1%)².

The City closed FY 23-24 with a net \$9.0 million General Fund surplus due to a variety of factors discussed in the MD&A. General Fund revenues (not including transfers in) increased 3.7% from the prior year. Sales tax revenues remain the largest and most consistent source of support for General Fund operations, comprising approximately 50.8% of General Fund revenues in FY 23-24. For FY 23-24, sales tax receipts of \$90.9 million were \$0.7 million lower than the prior year’s collection. The City’s Measures E and G Sales and Use Tax continued to perform well as the economy rebounds from the effects of COVID-19.

The City also relies heavily on property tax revenues to support General Fund operations, comprising approximately 21.5% of General Fund revenues in FY 23-24. For FY 23-24, property tax receipts of \$38.4 million were \$1.3 million higher than the prior year’s collection. Property tax revenues were supported by the continued desirability of the City, its environment, and culture.

In addition to the City’s revenue sources, the City benefited from the Federal American Rescue Plan Act (ARPA). The Act allocated \$51,567,313 to the City over a two-year period. The City has received both payments and expended \$26.0 million and encumbered \$11.3 million at June 30, 2024.

As with most municipalities, services are provided directly by employees to the City’s residents, businesses, and visitors. As a service delivery enterprise, the cost of salaries and benefits are a significant portion of the City’s expenditures. Salaries are largely dictated by regional market forces as evidenced by fierce competition for workforce in the San Francisco Bay Area, and inflationary pressures nationwide. During FY 23-24, the City successfully completed negotiations with seven labor groups. While important for consistent delivery of high-quality services for the City, these actions further contribute to the structural deficit between revenues and expenditures.

The City also continues to adjust and prepare for pension employer costs to continue to be a primary expense in conjunction with salaries.

¹ State of California, Employment Development Department, Labor Market Information Division

² Monthly EDD Press Release

The City's pension plans over the past several decades, like all other CalPERS participants, have experienced changes in actuarial assumptions, demographic changes, and volatile investment returns which have outweighed any positive plan experiences. The outcome of these unfavorable economic and demographic conditions is the creation of unfunded pension and Other Post-Employment Benefits (OPEB) obligations for the City. According to the 2023 accounting valuation reports, the net pension liability was \$244.3 million and the net OPEB liability was \$12.9 million as of June 30, 2023.

To address the escalation in OPEB costs, current and previous Councils have worked to curb cost escalation in Other Post-Employment Benefits (OPEB). In 2020, the City initiated prefunding of retiree healthcare benefits and has since established approximately \$11 million in OPEB assets as of June 30, 2024.

For detailed information about the City employees' retirement plan, please refer to Note 17 of the Notes to Basic Financial Statements Section. For detailed information about the City OPEB obligations please refer to Note 18 of the Notes to Basic Financial Statements Section.

Despite revenue constraints and increasing costs associated with unfunded federal and state mandates, the City has managed to maintain high service levels and balanced budgets through prudent fiscal management.

MAJOR CAPITAL PROJECT INITIATIVES

The City maintains a multi-year forecasting model for operating revenues and expenditures and also produces a six-year capital plan. The multi-year forecast is regularly updated to reflect current revenue and expenditure assumptions and is presented to the City Council during the budget process for the next fiscal year.

Major capital asset and infrastructure initiatives were once again the priority for the fiscal year. Approximately \$18.3 million in City infrastructure and other capital asset improvements and contributions were invested in FY 23-24, including \$5.0 million in land acquisition and \$2.5 million in equipment. In addition, \$9.7 million was invested in construction in progress including, roads, storm drains, park, building improvements, fire apparatus equipment, and City revitalization efforts.

Additional infrastructure improvements are scheduled in accordance with the City's approved Capital Improvement Plan and will continue into future years. All of these improvements are funded either through grants, appropriations carried over from prior years, and/or new appropriations during the budget development process as approved by City Council policy

Single Audit

As a recipient of federal, state and county funding, the City is responsible for providing assurance that adequate internal controls are in place to ensure compliance with applicable laws and regulations relating to these award programs. Internal controls are subject to periodic evaluation by management and the City's external independent auditors.

As part of the City's single audit procedures, tests are performed to assess the effectiveness of its internal controls over major federal award programs and the City's compliance with applicable laws and regulations related to these award programs.

Accounting System and Budgetary Control

All governmental fund types use the modified accrual basis of accounting. This means that revenues are recorded when measurable and available rather than when received. Measurable means the amount can be determined and available means the cash is received within sixty days after the end of the fiscal year. Expenditures are recorded when the liability is incurred, rather than when paid. An exception to this rule is principal and interest on general long-term debt, which is not recognized by debt service funds until it is due.

Internal accounting procedures have been developed to provide reasonable assurance regarding the safeguarding of assets and the reliability of financial records for preparing financial statements and maintaining asset accountability.

The City maintains budgetary controls through City Council adoption of an annual appropriation ordinance and by maintaining an encumbrance accounting system. Expenditures for City operations and other purposes identified in the annual budget cannot legally exceed the budgeted amounts approved by the City Council.

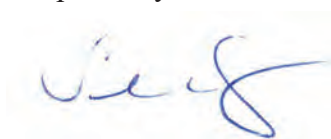
An annual operating budget, five-year budget forecast, and six-year capital improvement plan is adopted by the City Council consistent with generally accepted accounting principles. All budget appropriations must be approved by City Council during the fiscal year. The City Manager is authorized to transfer appropriations within the same funding source. Appropriations are valid for each fiscal year and lapse at year-end.

Acknowledgements

The preparation of this report would not have been possible without the skill, effort, and dedication of the entire Finance Department staff. In addition, staff in all City departments should be recognized for responding so positively to the requests for detailed information that accompanies each annual audit.

In addition, we wish to express our sincere appreciation to the Mayor and City Council for providing policy direction and a firm foundation of support for the pursuit of excellence in all realms of professional endeavors, especially their role in guiding the City to a secure financial condition that assures resources are available to provide core services to the community.

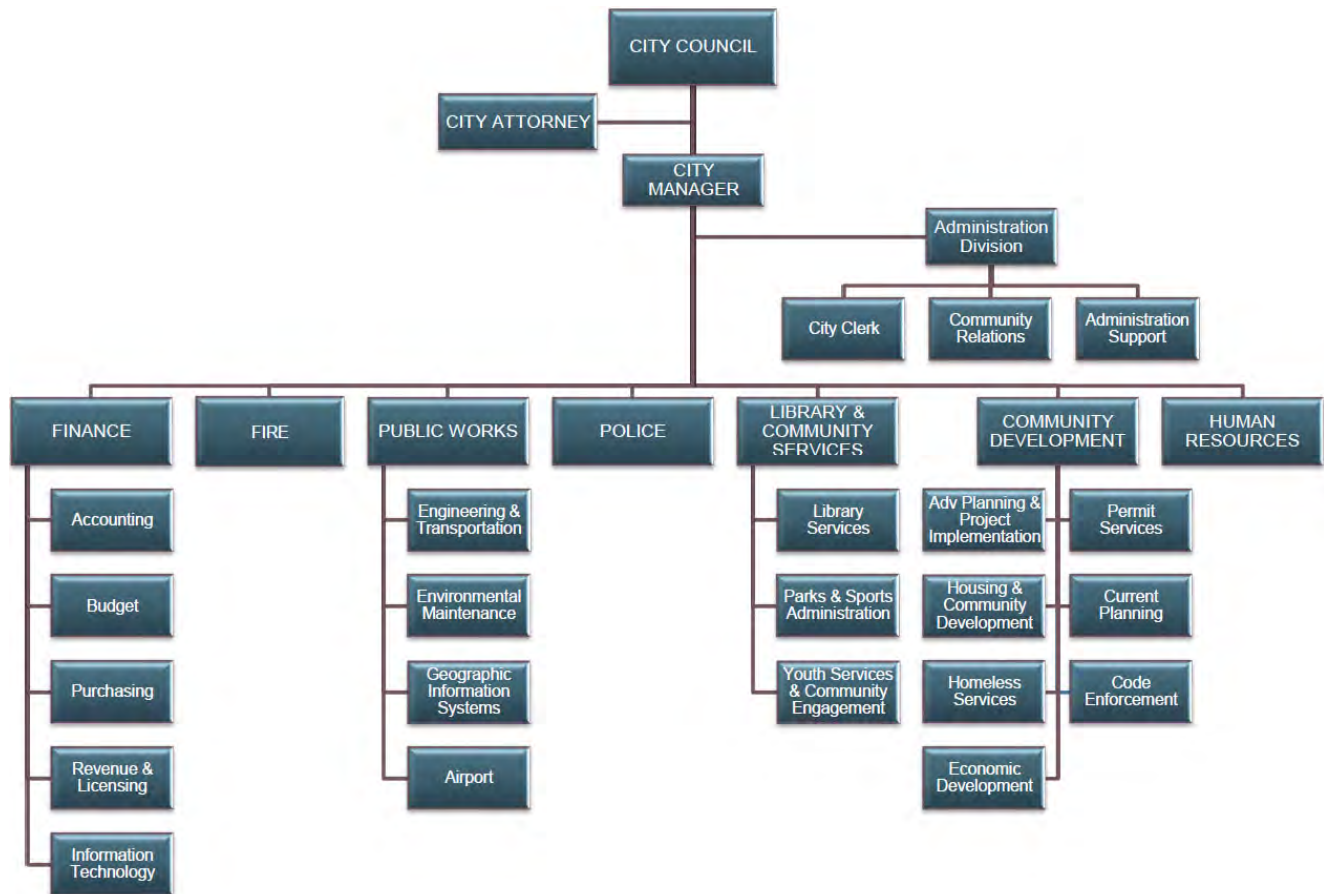
Respectfully submitted,



Selina Andrews
Finance Director

City of Salinas

Organization Chart



City of Salinas

List of Principal Officials



Kimbley Craig
Mayor

Carla Viviana Gonzalez
Councilmember
District 1

Orlando Osornio
Councilmember
District 4

Tony Barrera
Councilmember
District 2

Andrew Sandoval
Councilmember
District 5

Steve McShane
Councilmember
District 3

Anthony Rocha
Councilmember
District 6

Rene Mendez
City Manager

Christopher A. Callihan
City Attorney

Jim Pia
Assistant City Manager

David Jacobs
Public Works Director

Kristan Lundquist
Library and Community
Services Director

Lisa Brinton
Community
Development Director

John Murray
Acting Chief of Police

Sam Klemek
Fire Chief

Selina Andrews
Finance Director

Marina Horta-Gallegos
Human Resources
Director

FINANCIAL SECTION

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INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and Members
of the City Council of the City of Salinas
Salinas, California

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Salinas, California (the "City"), as of and for the year ended June 30, 2024, and the related notes to the basic financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City, as of June 30, 2024, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America ("GAAS") and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, Budgetary Comparison Schedules, Schedules of Changes in Net Pension Liability and Related Ratios, Schedules of Proportionate Share of the Net Pension Liability and Related Ratios, Schedules of Pension Contributions, Schedule of Changes in Net OPEB Liability and Related Ratios, and Schedule of OPEB Contributions be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The accompanying Combining and Individual Fund Statements and Schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Combining and Individual Fund Statements and Schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the Introductory Section and the Claims Development for Internal Service Funds Schedules but does not include the basic financial statements and our auditors' report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 31, 2025, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

The PwC Group, LLP

Santa Ana, California
March 31, 2025

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CITY OF SALINAS
Management's Discussion and Analysis (Unaudited)
Fiscal Year Ended June 30, 2024

This section of the City of Salinas (City) Annual Comprehensive Financial Report provides an overview of the City's financial activities for the fiscal year ended June 30, 2024. Readers are encouraged to consider the information presented here in conjunction with the accompanying letter of transmittal, the basic financial statements, and the accompanying notes to the financial statements.

A. *FINANCIAL HIGHLIGHTS*

- On June 30, 2024, the City's net position (excess of assets over liabilities) was \$241.7 million. Of this amount, \$267.5 million is invested in capital assets and restricted assets, which is offset by a deficit of \$115.4 million of unrestricted assets.
- During the fiscal year ended June 30, 2024, the City's total net position decreased by \$4 million from \$245.7 million to \$241.7 million.
- During the fiscal year, fund balances increased \$7.2 million to \$182.5 million for governmental funds, of which \$182.7 million is either nonspendable, restricted, committed, or assigned, leaving a \$(0.2) million as unassigned.
- During the fiscal year the General Fund, Measure E, and Measure G fund balance increased by \$9 million to \$94.4 million of which \$85.4 million is either nonspendable, restricted, committed, or assigned. Unassigned General Fund, Measure E & Measure G fund balance was \$10.2 million.
- The City's total capital assets increased \$2.9 million from \$398.1 million to \$401 million.

B. *OVERVIEW OF FINANCIAL STATEMENTS*

This discussion and analysis are intended to serve as an introduction to the City's basic financial statements, which is comprised of three components: 1) Government-Wide Financial Statements, 2) Fund Financial Statements and 3) Notes to the Basic Financial Statements.

The basic financial statements include the City (primary government) and all legally separate entities (component units) for which the government is financially accountable.

This report also contains other supplementary information in addition to the basic financial statements for further information and analysis.

CITY OF SALINAS
Management's Discussion and Analysis (Unaudited) (Continued)
Fiscal Year Ended June 30, 2024

Government-Wide Financial Statements

The Government-Wide Financial Statements present the financial picture of the City and provide readers with a broad view of the City's finances. These statements present governmental activities and business-type activities separately and include all assets of the City (including infrastructure) as well as all liabilities (including long-term debt). Additionally, certain interfund receivables, payables and other interfund activity have been eliminated as prescribed by GASB Statement No. 34.

The *Statement of Net Position* and the *Statement of Activities and Changes in Net Position* report information about the City as a whole and about its activities. These statements include all assets and liabilities of the City using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account, regardless of when cash is received or paid.

The *Statement of Net Position* presents information on all of the City's assets and liabilities, with the difference between the two reported as net position. Over time, changes in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The *Statement of Activities and Changes in Net Position* presents information showing how the City's net position changed during the year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of timing of related cash flows.

In the Statement of Net Position and the Statement of Activities and Changes in Net Position, we separate the City activities as follows:

Governmental Activities—All of the City's basic services are reported in this category, including general government, public safety, community development, public works, recreation, and library. Property taxes, sales taxes, user fees, interest income, franchise fees, state grants and federal grants finance these activities. The City's insurance programs (health, worker's compensation, liability and property damage) are accounted for in internal service funds, but are reported as part of governmental activities since these programs are used primarily for governmental activities.

Business-Type Activities—The City charges a fee to customers to cover all or most of the costs of certain services it provides. The City's Industrial Wastewater System, Airport, Sanitary Sewer, Permit Service, and Parking District are reported as business-type activities.

CITY OF SALINAS
Management's Discussion and Analysis (Unaudited) (Continued)
Fiscal Year Ended June 30, 2024

Fund Financial Statements

The Fund Financial Statements provide detailed information about the City's major funds — not the City as a whole. Some funds are required to be established by State law and by bond covenants. However, management establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants and other money.

The Fund Financial Statements include statements for each of the three categories of activities – governmental, proprietary and fiduciary. The governmental funds are prepared using the current financial resources measurement focus and modified accrual basis of accounting. The proprietary funds are prepared using the economic resources measurement focus and the accrual basis of accounting. The fiduciary funds are agency funds, pension trust funds and private purpose trust funds, which only report assets and liabilities and do not have a measurement focus.

Governmental Funds - The Governmental Funds are used to account for essentially the same functions reported as governmental activities in the Government-Wide Financial Statements. However, unlike the Government-Wide Financial Statements, Governmental Funds Financial Statements focus on current financial resources, which emphasize near-term inflows and outflows of expendable resources as well as balances of expendable resources at the end of the fiscal year. This information is essential in evaluating the City's near-term financial requirements.

In order to better understand the City's long-term and short-term requirements, it is useful to compare the City's Governmental Funds Statements with the governmental activities in the Government-Wide Financial Statements. A reconciliation is provided for the Governmental Fund Balance Sheet and the Statement of Revenues, Expenditures and Changes in Fund Balances to facilitate this comparison. The major governmental funds include the General, Measure E and Measure G Funds, Development Fees Special Revenue Fund, and the Special Construction Assistance Special Revenue Fund, which are reported in detail in the Governmental Fund Financial Statements. All other funds are shown in the aggregate as other non-major governmental funds.

Individual fund data for other non-major governmental funds is provided in the form of supplementary information elsewhere in the report.

Proprietary Funds - The City maintains two types of proprietary funds, enterprise funds and internal service funds. Enterprise funds are used to report the same functions presented as business-type activities in the Government-Wide Financial Statements. The City uses enterprise funds to account for its Airport, Industrial Wastewater System, Sanitary Sewer, Permit Services and Parking activities. Internal service funds are an accounting device used to accumulate and allocate costs internally among the City's various functions. The City uses internal service funds to account for its general city insurance operations. Because these services predominantly benefit the governmental rather than business-type activities, they have been included within governmental activities in the Government-Wide Financial Statements.

CITY OF SALINAS
Management's Discussion and Analysis (Unaudited) (Continued)
Fiscal Year Ended June 30, 2024

Proprietary funds provide the same type of information as the Government-Wide Financial Statements, only in more detail. All enterprise funds are presented in detail as major enterprise funds. The internal service funds are combined into a single aggregated presentation in the proprietary fund financial statements. Individual fund data for the internal service funds is provided in the form of supplementary information elsewhere in the report.

Fiduciary Funds - The City is the trustee, or fiduciary, for certain funds held on behalf of external parties. The City's fiduciary activities are reported in separate Statements of Fiduciary Net Position. These activities are excluded from the City's other financial statements because the resources of these funds are not available to support the City's own programs. The City is responsible for ensuring that these funds are used for their intended purpose.

Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the Government-Wide and Fund Financial Statements.

Required Supplementary Information

In addition to the basic financial statements, this report also presents certain Required Supplementary Information including the City's budgetary comparison schedules for the General, Measure E and Measure G Funds and the Development Fees major special revenue fund, and information concerning the progress in funding its obligation to provide pension benefits to its employees.

Other Supplementary Information

Combining statements for the other non-major governmental funds, Internal Service Funds, Fiduciary Funds and General, Measure E and Measure G Funds are presented immediately following the Required Supplementary Information as supplementary information.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The Management Discussion and Analysis (MD&A) includes comparative data for analysis.

Statement of Net Position

Net position is a good indicator of the City's financial position. During this fiscal year, the net position of the City decreased \$4 million (2.9%) over the prior year from \$245.7 to \$241.7 million.

At June 30, 2024, the largest portion of net position consists of the City's investment in capital assets net of related debt. This component is the total amount of funds required to acquire those assets less any related outstanding debt used for such acquisition. The City uses these capital assets to provide services to residents. The capital assets of the City are not sources of income for repayment of debt as most assets are not revenue generating and generally are not liquidated to repay debt. Debt service payments are funded from other resources available to the City.

CITY OF SALINAS
Management's Discussion and Analysis (Unaudited) (Continued)
Fiscal Year Ended June 30, 2024

A condensed Statement of Net Position shown below totals \$241,661,060 as of June 30, 2024.

	Governmental Activities		Business-type Activities		Total		Percent
	2024	2023	2024	2023	2024	2023	of Total
Assets:							
Current assets	\$ 269,809,855	\$ 270,896,188	\$ 16,750,781	\$ 13,490,935	\$ 286,560,636	\$ 284,387,123	41.1 %
Other assets	5,818,489	6,683,630	4,502,468	4,732,209	10,320,957	11,415,839	1.5 %
Capital assets, net	335,763,944	334,557,660	65,238,853	67,974,348	401,002,797	402,532,008	57.5 %
Total assets	611,392,288	612,137,478	86,492,102	86,197,492	697,884,390	698,334,970	100.0 %
Deferred outflows of resources							
Related to pension and OPEB	69,327,178	81,956,802	2,179,156	2,111,334	71,506,334	84,068,136	99.2 %
Loss on refunding of debt	459,631	486,668	85,877	94,464	545,508	581,132	0.8 %
Total deferred outflows of resources	69,786,809	82,443,470	2,265,033	2,205,798	72,051,842	84,649,268	100.0 %
Liabilities:							
Current liabilities	17,863,112	13,246,052	1,060,528	1,484,650	18,923,640	14,730,702	3.8 %
Other liabilities	41,756,548	53,124,477	-	-	41,756,548	53,124,477	8.3 %
LTD - due in one year	19,145,030	18,315,045	1,729,000	1,796,577	20,874,030	20,111,622	4.2 %
Long-term liabilities	394,195,005	391,904,153	26,140,774	26,814,267	420,335,779	418,718,420	83.8 %
Total liabilities	472,959,695	476,589,727	28,930,302	30,095,494	501,889,997	506,685,221	100.0 %
Deferred inflows of resources							
Related to pension, OPEB and leases	21,006,643	24,758,990	5,378,532	5,871,700	26,385,175	30,630,690	100.0 %
Gain on refunding of debt	-	-	-	-	-	-	-
Total deferred inflows of resources	21,006,643	24,758,990	5,378,532	5,871,700	26,385,175	30,630,690	100.0 %
Net Position:							
Net investment in capital assets	223,199,988	212,511,725	44,273,730	45,330,812	267,473,718	257,842,537	110.7 %
Restricted	89,559,884	84,106,986	-	-	89,559,884	84,106,986	37.1 %
Unrestricted (deficit)	(125,547,113)	(103,386,480)	10,174,571	7,105,284	(115,372,542)	(96,281,196)	(47.7)%
Total Net Position	\$ 187,212,759	\$ 193,232,231	\$ 54,448,301	\$ 52,436,096	\$ 241,661,060	\$ 245,668,327	100.0 %

CITY OF SALINAS
Management's Discussion and Analysis (Unaudited) (Continued)
Fiscal Year Ended June 30, 2024

Below is a table of the current and prior fiscal year recap of the changes in net position. The entire Statement of Activities can be reviewed on pages 22-23.

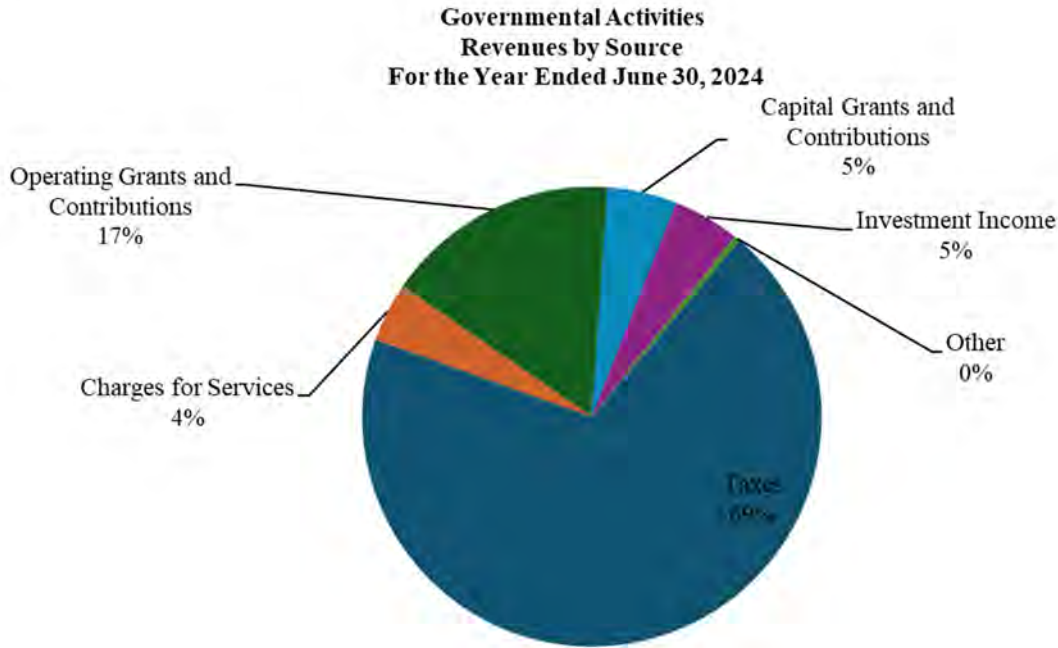
	Governmental Activities		Business-type Activities		Total	
	2024	2023	2024	2023	2024	2023
Revenues						
Program Revenues:						
Charges for Services	\$ 9,951,057	\$ 12,222,052	\$ 14,078,424	\$ 11,454,936	\$ 24,029,481	\$ 23,676,988
Operating Grants & Contributions	39,160,212	26,805,202	-	-	39,160,212	26,805,202
Capital Grants & Contributions	11,642,670	10,065,411	-	-	11,642,670	10,065,411
General Revenues:						
Taxes	164,923,983	161,520,871	-	-	164,923,983	161,520,871
Unrestricted Investment Earnings	11,203,141	6,345,564	925,646	503,455	12,128,787	6,849,019
Gain on Disposal of Assets	5,690	(47,200)	(12,058)	(2,402,411)	(6,368)	(2,449,611)
Payment from Fiduciary Fund	-	-	950,640	949,242	950,640	949,242
Miscellaneous	991,325	262,754	2,143,902	866,357	3,135,227	1,129,111
Total Revenues	237,878,078	217,174,654	18,086,554	11,371,579	255,964,632	228,546,233
Expenses						
General Government	51,050,717	26,298,588	3,690,327	3,250,011	54,741,044	29,548,599
Public Safety	124,000,360	101,997,548	-	-	124,000,360	101,997,548
Public Works	45,984,671	43,345,510	11,110,167	11,733,626	57,094,838	55,079,136
Recreation	12,661,489	11,112,292	-	-	12,661,489	11,112,292
Library	6,781,311	6,177,286	-	-	6,781,311	6,177,286
Interest	4,063,122	4,371,939	629,735	671,380	4,692,857	5,043,319
Total Expenses	244,541,670	193,303,163	15,430,229	15,655,017	259,971,899	208,958,180
Increase (decrease) in Net Position before Contributions and Transfers	(6,663,592)	23,871,491	2,656,325	(4,283,438)	(4,007,267)	19,588,053
Transfers	644,120	(500,615)	(644,120)	500,615	-	-
	644,120	(500,615)	(644,120)	500,615	-	-
Increase (decrease) in Net Position	(6,019,472)	23,370,876	2,012,205	(3,782,823)	(4,007,267)	19,588,053
Net Position - Beginning of Year	193,232,231	169,861,355	52,436,096	56,218,919	245,668,327	226,080,274
Net Position - Ending	\$ 187,212,759	\$ 193,232,231	\$ 54,448,301	\$ 52,436,096	\$ 241,661,060	\$ 245,668,327

Total revenues increased from the prior year by \$27.4 million, or 12% and total expenses increased by \$54 million from prior year, or 25.8%. Further analysis is provided within the governmental and business-type activities sections.

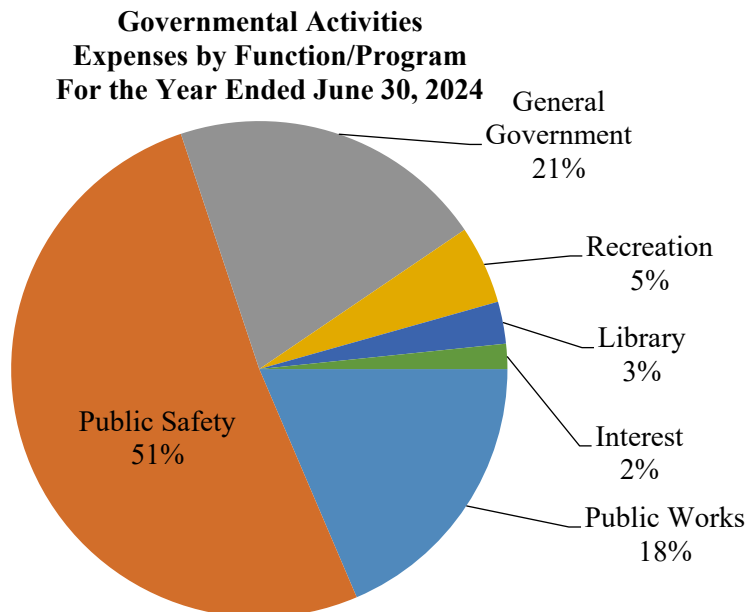
CITY OF SALINAS
Management's Discussion and Analysis (Unaudited) (Continued)
Fiscal Year Ended June 30, 2024

Governmental Activities

Governmental activities resources total \$237.9 million. The City's governmental activities decreased net position by \$9 million. The following charts highlight the sources of revenues and purpose of expenses:



Total expenses for governmental activities, excluding transfers and contributions, were \$244.5 million including interest on long-term debt of \$4.1 million.



CITY OF SALINAS
Management's Discussion and Analysis (Unaudited) (Continued)
Fiscal Year Ended June 30, 2024

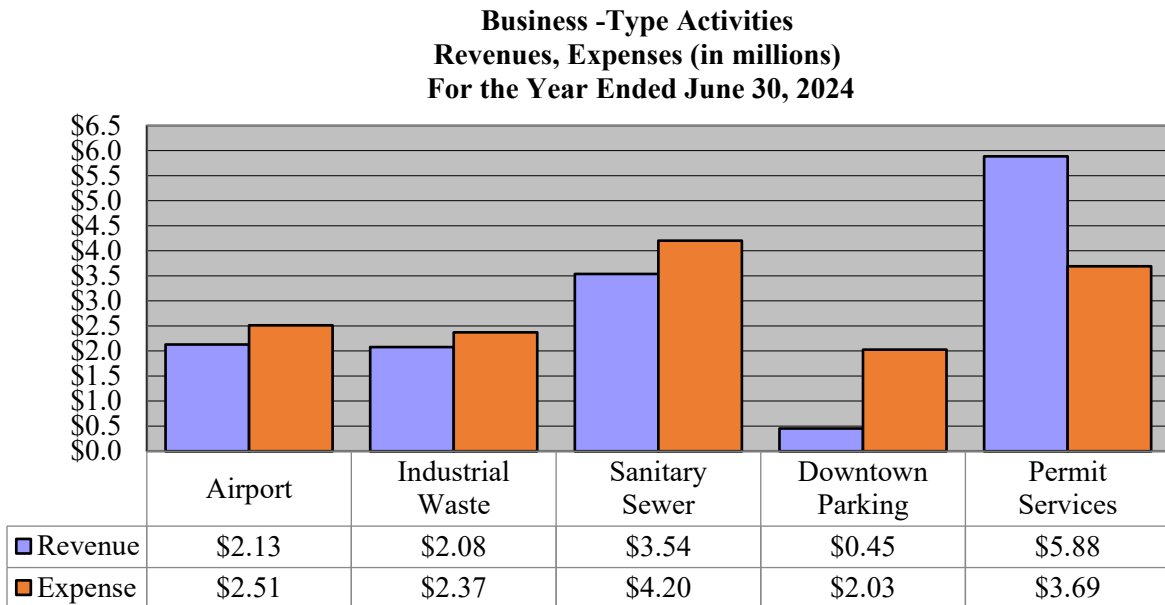
The below table represents the total cost of each of the City's governmental and business-type activities as well as each activity's net cost (total cost less fees generated by the activities and intergovernmental aid). The net cost shows the financial commitment that was placed on the City's taxpayers by each of these functions.

	Total Cost of		Net Cost of	
	Services	Percent	Services	Percentage
General government	\$ 51,050,717	20.9 %	\$ 17,369,526	9.5 %
Public safety	124,000,360	50.7 %	117,533,527	64.0 %
Public works	45,984,671	18.8 %	26,409,016	14.4 %
Recreation	12,661,489	5.2 %	11,985,675	6.5 %
Library	6,781,311	2.8 %	6,426,865	3.5 %
Interest	4,063,122	1.7 %	4,063,122	2.2 %
Total	<u>\$ 244,541,670</u>	<u>100 %</u>	<u>\$ 183,787,731</u>	<u>100 %</u>

Public safety continues to be the single highest expense for the City followed by public works. Net cost of services, after subtracting fees and grant revenues, total \$186.7 million.

Business-Type Activities

The City's business-type activities net position was \$54.5 million, an increase of \$2.1 million for the fiscal year. Total revenues for business-type activities were \$14.1 million. Total expenses for the business-type activities were \$14.8 million during FY 2023-24.



CITY OF SALINAS
Management's Discussion and Analysis (Unaudited) (Continued)
Fiscal Year Ended June 30, 2024

D. FUND FINANCIAL STATEMENT ANALYSIS

The City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the City's governmental funds is to provide information on short-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$182.4 million. Of the total fund balance, \$4.2 million was nonspendable and indicates the resources are nonspendable loans, notes, land and property held for resale and are not anticipated to be liquidated in the near-term. Of the total fund balance, \$98.4 million was restricted fund balance, the use of which is constrained by external parties, resource providers, or enabling legislations. Fund balance of \$38.2 million was committed by City Council for specific purposes. The remainder of the restrictions are listed in the Fund Balance footnote.

The General Fund is the chief operating fund of the City. The General, Measure E and Measure G Funds' fund balance increased by \$9 million in FY 2023-24 to \$94.4 million, of which \$2.8 million was nonspendable and indicates the resources are nonspendable advances and are not anticipated to be liquidated in the near-term. The \$39.9 million committed fund balance is committed for capital projects and is limited to specific purposes as defined in the City Charter or through a formal budgetary action of the City Council occurring through adoption of an ordinance or resolution. Assigned fund balance totaled \$31.5 million has been allocated by the City Council for specific capital and operational needs while \$10.0 million is categorized as restricted. The remaining fund balance of \$10.2 million is unassigned.

Proprietary Funds

The City's proprietary funds provide the same type of information found in the government-wide financial statements but in more detail. Factors concerning these funds have been addressed in the discussion of Government-Wide Financial Analysis.

CITY OF SALINAS
Management's Discussion and Analysis (Unaudited) (Continued)
Fiscal Year Ended June 30, 2024

E. GENERAL FUND BUDGETARY HIGHLIGHTS

The final amended General, Measure E, and Measure G Fund revenue budget, including transfers in, totaled \$176.9 million and the expenditure budget totaled \$220.3 million including transfers out. Transfers out are budgeted mostly for capital projects and the funds are already on-hand. Transfers out to the Capital Projects Fund will occur over multiple years.

Significant Appropriations Increases/Decreases

Appropriations during the year were adjusted upward by \$33.7 million, of which \$29.1 million were related to transfers for capital projects and \$4.6 million in operational changes. Estimated revenues were increased by \$1.2 million.

F. CAPITAL ASSETS AND LONG-TERM OBLIGATIONS

Capital Assets Including Infrastructure

The following is a summary of the City's capital assets as of June 30, 2024 and 2023:

	Governmental Activities		Business-type Activities		Totals	
	2024	2023	2024	2023	2024	2023
Land	\$ 37,953,126	\$ 32,983,126	\$ 3,630,695	\$ 3,630,695	\$ 41,583,821	\$ 36,613,821
Buildings	134,749,588	135,129,108	25,888,821	25,888,821	160,638,409	161,017,929
Improvements	50,903,966	50,677,352	15,970,700	15,970,700	66,874,666	66,648,052
Equipment	50,518,200	49,191,952	7,871,497	7,796,234	58,389,697	56,988,186
Infrastructure	434,605,116	422,055,987	102,709,198	102,709,198	537,314,314	524,765,185
Right-to-use assets	960,749	960,749	-	-	960,749	960,749
Construction in Progress	25,235,279	28,032,297	2,291,239	1,621,929	27,526,518	29,654,226
	<u>734,926,024</u>	<u>719,030,571</u>	<u>158,362,150</u>	<u>157,617,577</u>	<u>893,288,174</u>	<u>876,648,148</u>
Accumulated Depreciation/Amortization	<u>(399,162,080)</u>	<u>(384,472,911)</u>	<u>(93,123,297)</u>	<u>(89,643,229)</u>	<u>(492,285,377)</u>	<u>(474,116,140)</u>
	<u>\$ 335,763,944</u>	<u>\$ 334,557,660</u>	<u>\$ 65,238,853</u>	<u>\$ 67,974,348</u>	<u>\$ 401,002,797</u>	<u>\$ 402,532,008</u>

Capital assets, including infrastructure assets of the City, are those assets which are used in the performance of the City's functions. At June 30, 2024, net capital assets of the Governmental Activities totaled \$335.8 million and the net capital assets of the Business-type Activities totaled \$65.2 million. Finance Department staff maintains and updates the Capital Assets inventory by recording all assets acquired or retired at the end of every fiscal year and performs rotating spot inventories each year. The City has elected to report and depreciate all infrastructures.

Further details on the City of Salinas' capital assets can be found in Note 11 to the financial statements.

CITY OF SALINAS
Management's Discussion and Analysis (Unaudited) (Continued)
Fiscal Year Ended June 30, 2024

Long-Term Obligations

As of June 30, 2024, the City had \$441.2 million in long-term debt.

	Governmental Activities		Business-type Activities		Totals	
	2024	2023	2024	2023	2024	2023
Annual Leave	\$ 12,035,252	\$ 11,945,666	\$ 552,230	\$ 517,316	\$ 12,587,482	\$ 12,462,982
Insurance Claims	37,242,708	31,977,619	-	-	37,242,708	31,977,619
Lease and subscription liabilities	46,818,865	51,685,223	7,788,000	8,413,000	54,606,865	60,098,223
Loans and Notes	-	-	518,000	1,015,000	518,000	1,015,000
Revenue Bonds	-	-	12,745,000	13,310,000	12,745,000	13,310,000
Certificates of Participation	53,720,000	56,590,000	-	-	53,720,000	56,590,000
Assessment District Bonds	7,110,000	7,715,000	-	-	7,110,000	7,715,000
Unamortized Bond Premium	5,679,241	6,373,471	-	-	5,679,241	6,373,471
Unamortized Bond Discount	(304,519)	(317,759)	-	-	(304,519)	(317,759)
Subtotal	162,301,547	165,969,220	21,603,230	23,255,316	183,904,777	189,224,536
Net OPEB Liability	12,171,211	14,555,540	786,950	974,677	12,958,161	15,530,217
Net Pension Liability	238,867,277	229,694,438	5,479,594	4,380,851	244,346,871	234,075,289
Total outstanding debt	<u>\$ 413,340,035</u>	<u>\$ 410,219,198</u>	<u>\$ 27,869,774</u>	<u>\$ 28,610,844</u>	<u>\$ 441,209,809</u>	<u>\$ 438,830,042</u>

Further details on the City of Salinas' long-term debt can be found in Notes 13, 16, and 18, to the financial statements.

G. ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The FY 2024-25 Budget projections were based on economic trends and forecasts specific to the local economy. These estimates, informed by data from the County of Monterey Assessor's Office and the City's consultants such as Hinderlitter, de Llamas & Associates (HdL) help forecast the most impactful revenue sources, such as sales and property taxes. Expenditures are carefully reviewed by Finance Department and are incorporated into the budget with a vacancy savings factor of 5%, reflecting the City's historical trend of not fully expending predicted salaries and benefit costs.

The City continues to work towards a structurally balanced budget. However, increasing the City's financial position is significantly influenced by market interest rate fluctuations, liability payments (including pension costs), and operational and capital expenditures. Additionally, accounting standards do not account for future capital costs beyond depreciation, meaning deferred capital needs could substantially impact future financial performance. Controlling the main cost drivers of wages, pension, health insurance, and workers' compensation continues to be the key to managing future expenditure growth. Rising costs in key City operations and contracted services also pose challenges that could outpace revenue growth.

CITY OF SALINAS
Management's Discussion and Analysis (Unaudited) (Continued)
Fiscal Year Ended June 30, 2024

Despite the City balancing its budget in the coming years, maintaining this stability will require fiscal prudence and foresight to address potential future challenges.

Additionally, the position of the nation, state and local economy, and any recessionary factors, could influence future budgets. The City continues to work on the Salinas Plan and hopes to achieve savings in those recommendations that have been implemented or are in progress.

The Salinas Plan and Fiscal Sustainability

The Salinas Plan is a Ten-Year Plan designed to provide the City with a path toward maintaining a long-term balanced budget while preserving City services and addressing the affordable housing crisis. The plan provides 32 recommended initiatives. The 32 recommended initiatives are now in various stages of progress and are described in more detail in the Salinas Plan.

Major Projects and Funding

Amid challenges, the City continues deploying funds for various projects City-wide. The City appropriated \$51.6 million in American Rescue Plan Act (ARPA) funds for 19 projects in the following four areas: public facility improvements, public infrastructure, investments in water and sewer, and to address homelessness and housing issues. At June 30, 2024, the City has expended \$26.0 million and encumbered \$11.3 million of the total appropriation, leaving a balance of \$14.3 million.

H. REQUEST FOR INFORMATION

This financial report is designed to provide our residents, taxpayers, customers, and investors and creditors with a general overview of the City's finances and to demonstrate the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the City of Salinas Finance Department, 200 Lincoln Avenue, Salinas, California 93901.

BASIC FINANCIAL STATEMENTS

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GOVERNMENT-WIDE FINANCIAL STATEMENTS

City of Salinas
Statement of Net Position
June 30, 2024

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
ASSETS			
Current assets:			
Cash and investments	\$ 227,738,627	\$ 19,581,004	\$ 247,319,631
Receivables, net of allowance:			
Accounts receivable, net	2,161,026	1,073,685	3,234,711
Taxes receivable	17,893,324	-	17,893,324
Assessments receivable	7,110,000	-	7,110,000
Due from other agencies	7,956,182	-	7,956,182
Leases receivable	539,560	274,125	813,685
Interest receivable	1,981,823	251,280	2,233,103
Internal balances:			
Due from (to) other funds	1,644,313	(1,644,313)	-
Advances to (from) other funds	2,785,000	(2,785,000)	-
Total current assets	269,809,855	16,750,781	286,560,636
Noncurrent assets:			
Receivables, net of allowance:			
Loans receivable	59,746	-	59,746
Leases receivable	4,378,743	4,502,468	8,881,211
Land and properties held for resale	1,380,000	-	1,380,000
Capital assets:			
Non-depreciable/amortizable	63,188,405	5,921,934	69,110,339
Depreciable/amortizable, net	272,575,539	59,316,919	331,892,458
Total capital assets	335,763,944	65,238,853	401,002,797
Total noncurrent assets	341,582,433	69,741,321	411,323,754
Total assets	611,392,288	86,492,102	697,884,390
DEFERRED OUTFLOWS OF RESOURCES			
Related to pensions	65,514,703	1,932,653	67,447,356
Related to OPEB	3,812,475	246,503	4,058,978
Loss on refunding of debt	459,631	85,877	545,508
Total deferred outflows of resources	69,786,809	2,265,033	72,051,842

City of Salinas
Statement of Net Position (Continued)
June 30, 2024

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
LIABILITIES			
Current liabilities:			
Accounts payable	17,266,136	781,339	18,047,475
Interest payable	543,949	230,973	774,922
Deposits payable	53,027	48,216	101,243
Unearned revenue	41,756,548	-	41,756,548
Long-term debt - due within one year	8,024,919	1,729,000	9,753,919
Compensated absences - due within one year	2,407,049	110,445	2,517,494
Insurance claims payable - due within one year	8,748,167	-	8,748,167
Total current liabilities	78,799,795	2,899,973	81,699,768
Noncurrent liabilities:			
Long-term debt - due in more than one year	104,998,668	19,322,000	124,320,668
Compensated absences - due in more than one year	9,628,203	441,785	10,069,988
Insurance claims payable - due in more than one year	28,494,541	-	28,494,541
Net pension liability	238,867,277	5,479,594	244,346,871
Net OPEB liability	12,171,211	786,950	12,958,161
Total noncurrent liabilities	394,159,900	26,030,329	420,190,229
Total liabilities	472,959,695	28,930,302	501,889,997
DEFERRED INFLOWS OF RESOURCES			
Related to pensions	4,101,558	134,793	4,236,351
Related to OPEB	12,294,807	794,941	13,089,748
Related to leases	4,610,278	4,448,798	9,059,076
Total deferred inflows of resources	21,006,643	5,378,532	26,385,175
NET POSITION			
Net investment in capital assets	223,199,988	44,273,730	267,473,718
Restricted for:			
Housing	5,981,340	-	5,981,340
Capital projects	10,864,543	-	10,864,543
Public safety	2,797,063	-	2,797,063
Highways and streets	32,091,378	-	32,091,378
Debt service	2,890,088	-	2,890,088
Special programs	34,935,472	-	34,935,472
Total restricted	89,559,884	-	89,559,884
Unrestricted (deficit)	(125,547,113)	10,174,571	(115,372,542)
Total net position	\$ 187,212,759	\$ 54,448,301	\$ 241,661,060

City of Salinas
Statement of Activities
For the Year Ended June 30, 2024

Functions/Programs	Expenses	Program Revenues			Total
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Primary government:					
Governmental activities:					
General government	\$ 48,105,622	\$ 4,336,632	\$ 28,068,617	\$ 1,275,942	\$ 33,681,191
Public safety	126,945,455	1,960,817	4,085,208	420,808	6,466,833
Public works	45,984,671	3,192,447	6,477,368	9,905,840	19,575,655
Recreation	12,661,489	435,453	200,281	40,080	675,814
Library	6,781,311	25,708	328,738	-	354,446
Interest on long-term debt	4,063,122	-	-	-	-
Total governmental activities	244,541,670	9,951,057	39,160,212	11,642,670	60,753,939
Business-type activities:					
Airport	2,511,276	2,129,000	-	-	2,129,000
Industrial Waste	2,371,161	2,077,267	-	-	2,077,267
Sanitary Sewer	4,201,439	3,537,796	-	-	3,537,796
Downtown Parking District	2,026,291	450,082	-	-	450,082
Permit Services	3,690,327	5,884,279	-	-	5,884,279
Total business-type activities	14,800,494	14,078,424	-	-	14,078,424
Total primary government	\$ 259,342,164	\$ 24,029,481	\$ 39,160,212	\$ 11,642,670	\$ 74,832,363

City of Salinas
Statement of Activities (Continued)
For the Year Ended June 30, 2024

Functions/Programs	Net (Expense) Revenue and Changes in Net Position		
	Governmental Activities	Business-Type Activities	Total
Primary government:			
Governmental activities:			
General government	\$ (14,424,431)	\$ -	\$ (14,424,431)
Public safety	(120,478,622)	-	(120,478,622)
Public works	(26,409,016)	-	(26,409,016)
Recreation	(11,985,675)	-	(11,985,675)
Library	(6,426,865)	-	(6,426,865)
Interest on long-term debt	(4,063,122)	(629,735)	(4,692,857)
Total governmental activities	(183,787,731)	(629,735)	(184,417,466)
Business-type activities:			
Airport	-	(382,276)	(382,276)
Industrial Waste	-	(293,894)	(293,894)
Sanitary Sewer	-	(663,643)	(663,643)
Downtown Parking District	-	(1,576,209)	(1,576,209)
Permit Services	-	2,193,952	2,193,952
Total business-type activities	-	(722,070)	(722,070)
Total primary government	(183,787,731)	(1,351,805)	(185,139,536)
General Revenues and Transfers:			
General revenues:			
Taxes:			
Sales taxes	91,312,258	-	91,312,258
Property taxes	38,927,142	-	38,927,142
Motor vehicle in lieu	199,582	-	199,582
Utility user tax	14,050,246	-	14,050,246
Franchise tax	10,043,832	-	10,043,832
Business tax	7,481,659	-	7,481,659
Transient occupancy tax	2,906,219	-	2,906,219
Other taxes	3,045	-	3,045
Total taxes	164,923,983	-	164,923,983
Revenue from Fiduciary Funds	-	950,640	950,640
Investment earnings	11,203,141	925,646	12,128,787
Gain (loss) on sale of capital assets	5,690	(12,058)	(6,368)
Miscellaneous revenue	991,325	2,143,902	3,135,227
Transfers	644,120	(644,120)	-
Total general revenues and transfers	177,768,259	3,364,010	181,132,269
Change in net position	(6,019,472)	2,012,205	(4,007,267)
Net Position:			
Beginning of year	193,232,231	52,436,096	245,668,327
End of year	<u>\$ 187,212,759</u>	<u>\$ 54,448,301</u>	<u>\$ 241,661,060</u>

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FUND FINANCIAL STATEMENTS

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GOVERNMENTAL FUNDS FINANCIAL STATEMENTS

General Fund - This fund accounts for all financial resources necessary to carry out basic governmental activities of the City that are not accounted for in another fund. This fund supports essential City services such as police and fire protection, street maintenance, libraries, parks, and open space maintenance.

SPECIAL REVENUE FUNDS

Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for specified purposes. The following funds have been classified as major special revenue funds:

American Rescue Plan Act (ARPA) Special Revenue Fund - On March 11, 2021, President Biden signed the American Rescue Plan Act, which will provide the City with approximately \$51 million in relief funds. This fund accounts for the revenues and expenditures of ARPA proceeds.

Housing and Urban Development Grant Special Revenue Fund - This fund accounts for the use of Community Development Block Grant funds received from the federal government. Other revenues in this fund include repayments of commercial and residential loans and rental income from City property. Funds are used for programs or projects that increase affordable housing and benefit people with special needs such as senior and handicapped citizens.

CAPITAL PROJECTS FUNDS

Capital Projects Fund - This fund accounts for all capital project expenditures. Funds are transferred in from various other funds after expenditures are made. This revolving fund was established with \$2,000,000 and is used to advance capital project expenditures prior to reimbursement of Federal, State, and other construction grants and bond financing.

DEBT SERVICE FUNDS

2019 Special Tax Bond Monte Bella - This fund is used to accumulate monies for the principal and interest payments for the 2019 Special Tax Bonds to finance the acquisition and/or construction of certain public facilities and improvements within the Community Facilities District No. 2016-1 (Monte Bella) Area No. 1-3. The annual levy of special taxes on that area would be used to pay for principal and interest payments on the bonds.

City of Salinas
Balance Sheet
Governmental Funds
June 30, 2024

	Major Funds				
	General Fund	American Rescue Plan Act (ARPA) Special Revenue Fund	Housing and Urban Development Grant Special Revenue Fund	Capital Projects Fund	2019 Special Tax Bond Monte Bella Debt Service Fund
ASSETS					
Cash and investments	\$ 89,532,506	\$ 27,452,050	\$ 9,878,634	\$ 8,490,096	\$ 936,816
Receivables, net:					
Accounts	1,852,265	-	-	-	-
Taxes	17,893,324	-	-	-	-
Interest	563,740	-	4,397	-	-
Due from other agencies	125,638	-	1,927,488	-	-
Assessments	-	-	-	-	7,020,000
Leases	1,365,941	-	-	-	-
Due from other funds	10,279,600	-	-	4,293,201	-
Advances to other funds	2,785,000	-	-	-	-
Loans and notes receivable, net of allowance	-	-	43,175	-	-
Land and properties held for resale	-	-	-	-	-
Total assets	\$ 124,398,014	\$ 27,452,050	\$ 11,853,694	\$ 12,783,297	\$ 7,956,816
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 9,639,488	\$ 1,885,238	\$ 554,423	\$ 4,293,202	\$ 3,563
Due to other funds	19,037,328	-	2,199,922	-	-
Deposits payable	53,027	-	-	-	-
Unearned revenues	-	25,566,812	8,223,567	-	7,020,000
Total liabilities	28,729,843	27,452,050	10,977,912	4,293,202	7,023,563
DEFERRED INFLOWS OF RESOURCES					
Unavailable revenue	-	-	932,557	-	-
Lease-related deferred inflows	1,306,482	-	-	-	-
Total deferred inflows of resources	1,306,482	-	932,557	-	-
Fund Balances (Deficit):					
Nonspendable	2,785,000	-	43,175	-	-
Restricted	10,000,000	-	-	-	933,253
Committed	39,909,826	-	-	8,490,095	-
Assigned	31,490,364	-	-	-	-
Unassigned (deficit)	10,176,499	-	(99,950)	-	-
Total fund balances (deficit)	94,361,689	-	(56,775)	8,490,095	933,253
Total liabilities, deferred inflows of resources, and fund balances	\$ 124,398,014	\$ 27,452,050	\$ 11,853,694	\$ 12,783,297	\$ 7,956,816

City of Salinas
Balance Sheet (Continued)
Governmental Funds
June 30, 2024

	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS		
Cash and investments	\$ 81,757,285	\$ 218,047,387
Receivables, net:		
Accounts	308,761	2,161,026
Taxes	-	17,893,324
Interest	1,386,137	1,954,274
Due from other agencies	5,903,056	7,956,182
Assessments	90,000	7,110,000
Leases	3,552,362	4,918,303
Due from other funds	-	14,572,801
Advances to other funds	-	2,785,000
Loans and notes receivable, net of allowance	16,571	59,746
Land and properties held for resale	1,380,000	1,380,000
Total assets	\$ 94,394,172	\$ 278,838,043
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES		
Liabilities:		
Accounts payable	\$ 434,846	\$ 16,810,760
Due to other funds	8,522,700	29,759,950
Deposits payable	-	53,027
Unearned revenues	946,169	41,756,548
Total liabilities	9,903,715	88,380,285
DEFERRED INFLOWS OF RESOURCES		
Unavailable revenue	2,463,610	3,396,167
Lease-related deferred inflows	3,303,796	4,610,278
Total deferred inflows of resources	5,767,406	8,006,445
Fund Balances (Deficit):		
Nonspendable	1,396,571	4,224,746
Restricted	87,481,987	98,415,240
Committed	141,985	48,541,906
Assigned	-	31,490,364
Unassigned (deficit)	(10,297,492)	(220,943)
Total fund balances (deficit)	78,723,051	182,451,313
Total liabilities, deferred inflows of resources, and fund balances	\$ 94,394,172	\$ 278,838,043

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City of Salinas
Reconciliation of the Governmental Funds Balance Sheet
To the Government-Wide Statement of Net Position
June 30, 2024

Total Fund Balances - Total Governmental Funds	\$ 182,451,313
Amounts reported for Governmental Activities in the Statement of Net Position were different because:	
Capital assets used in the governmental activities were not financial resources and therefore were not reported in the Governmental Funds Balance Sheet.	
Non-depreciable/amortizable	63,188,405
Depreciable/amortizable, net	272,575,539
Total capital assets	<u>335,763,944</u>
Deferred inflows resulting from revenues that are not available to pay for current period expenditures are reported as unavailable in the Governmental Funds Balance Sheet.	
	<u>3,396,167</u>
Long-term liabilities are not due and payable in the current period and therefore were not reported in the Governmental Funds Balance Sheet.	
Compensated absences - due within one year, net of \$35,105 reported in the Internal Service Funds	(2,371,944)
Compensated absences - due in more than one year, net of \$140,418 reported in the Internal Service Funds	(9,487,785)
Insurance claims payable - due in more than one year, net of \$35,977,633 reported in the Internal Service Funds	(1,265,075)
Long-term debt - due within one year	(8,024,919)
Long-term debt - due in more than one year	(104,998,668)
Total long-term liabilities	<u>(126,148,391)</u>
Governmental funds report the effects of debt refundings and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities for the following:	
Deferred loss on refunding of debt	459,631
Total	<u>459,631</u>
Interest payable on long-term debt did not require current financial resources. Therefore, interest payable was not reported as a liability in the governmental funds.	
	<u>(543,949)</u>
Net pension liability and total OPEB liability used in the governmental activities were not financial resources and therefore were not reported in the Governmental Funds Balance Sheet.	
Net pension liability, net of \$1,826,395 reported in the Internal Service Funds	(237,040,882)
Net OPEB liability, net of \$266,549 reported in the Internal Service Funds	(11,904,662)
Total net pension liability and net OPEB liability	<u>(248,945,544)</u>
Deferred outflows of resources related to OPEB and pensions are not available for current period and, therefore, are deferred in the governmental funds or not recorded in the governmental funds.	
Deferred outflows of resources related to pensions, net of \$644,169 reported in the Internal Service Funds	64,870,534
Deferred outflows of resources related to OPEB, net of \$83,493 reported in the Internal Service Funds	3,728,982
Total deferred outflows of resources	<u>68,599,516</u>
Deferred inflows of resources related to OPEB and pensions are not available for current period and, therefore, are deferred in the governmental funds or not recorded in the governmental funds.	
Deferred inflows of resources related to pensions, net of \$44,927 reported in the Internal Service Funds	(4,056,631)
Deferred inflows of resources related to OPEB, net of \$269,257 reported in the Internal Service Funds	(12,025,550)
Total deferred inflows of resources	<u>(16,082,181)</u>
Internal service funds are used by management to charge the cost of information technology, vehicle replacement, fleet management and infrastructure to individual funds. The assets and liabilities of the internal service funds are included in the governmental activities in the statement of net position.	
	<u>(11,737,747)</u>
Net Position of Governmental Activities	<u>\$ 187,212,759</u>

City of Salinas
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2024

	Major Funds				
	General Fund	American Rescue Plan Act (ARPA) Special Revenue Fund	Housing and Urban Development Grant Special Revenue Fund	Capital Projects Fund	2019 Special Tax Bond Monte Bella Debt Service Fund
REVENUES:					
Taxes	\$ 153,358,523	\$ -	\$ -	\$ -	\$ -
Taxes - special assessments	-	-	-	-	502,376
Licenses and permits	11,128,716	-	-	-	-
Intergovernmental	1,334,064	16,616,053	10,401,835	-	-
Charges for services	4,907,765	-	-	-	-
Investment income (loss)	6,118,498	-	72,109	-	18,972
Rental income	504,533	-	-	-	-
Fines and forfeitures	298,460	-	-	-	-
Miscellaneous	1,134,412	-	290,938	-	-
Total revenues	178,784,971	16,616,053	10,764,882	-	521,348
EXPENDITURES:					
Current:					
General government	25,194,416	5,045,610	8,980,249	2,977,863	21,375
Public safety	89,058,716	178,712	23,038	68,796	-
Public works	14,580,082	2,924,499	81,713	6,759,161	-
Recreation	8,025,592	172,359	50,000	1,001,042	-
Library	5,347,594	-	-	619	-
Capital outlay	761,438	8,294,873	1,005,291	21,309,732	-
Debt service:					
Principal	1,078,740	-	-	771,116	155,000
Interest and fiscal charges	197,764	-	-	44,085	307,569
Total expenditures	144,244,342	16,616,053	10,140,291	32,932,414	483,944
REVENUES OVER (UNDER) EXPENDITURES	34,540,629	-	624,591	(32,932,414)	37,404
OTHER FINANCING SOURCES (USES):					
Transfers in	2,835,335	-	-	30,422,509	-
Transfers out	(28,373,037)	-	(1,076,979)	-	-
Total other financing sources (uses)	(25,537,702)	-	(1,076,979)	30,422,509	-
NET CHANGE IN FUND BALANCES	9,002,927	-	(452,388)	(2,509,905)	37,404
FUND BALANCES (DEFICIT):					
Beginning of year, as previously reported	85,358,762	-	395,613	2,000,000	895,849
Restatement (Note 23)	-	-	-	9,000,000	-
Beginning of year, as restated	85,358,762	-	395,613	11,000,000	895,849
End of year	\$ 94,361,689	\$ -	\$ (56,775)	\$ 8,490,095	\$ 933,253

City of Salinas
Statement of Revenues, Expenditures, and Changes in Fund Balances (Continued)
Governmental Funds
For the Year Ended June 30, 2024

	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES:		
Taxes	\$ 612,629	\$ 153,971,152
Taxes - special assessments	276	502,652
Licenses and permits	180,870	11,309,586
Intergovernmental	21,032,063	49,384,015
Charges for services	1,142,612	6,050,377
Investment income (loss)	3,673,777	9,883,356
Rental income	307,497	812,030
Fines and forfeitures	413,135	711,595
Miscellaneous	2,040,293	3,465,643
Total revenues	<u>29,403,152</u>	<u>236,090,406</u>
EXPENDITURES:		
Current:		
General government	1,021,486	43,240,999
Public safety	3,888,889	93,218,151
Public works	1,614,111	25,959,566
Recreation	1,008,962	10,257,955
Library	307,670	5,655,883
Capital outlay	316,783	31,688,117
Debt service:		
Principal	6,336,502	8,341,358
Interest and fiscal charges	4,224,603	4,774,021
Total expenditures	<u>18,719,006</u>	<u>223,136,050</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>10,684,146</u>	<u>12,954,356</u>
OTHER FINANCING SOURCES (USES):		
Transfers in	11,954,292	45,212,136
Transfers out	(21,478,000)	(50,928,016)
Total other financing sources (uses)	<u>(9,523,708)</u>	<u>(5,715,880)</u>
NET CHANGE IN FUND BALANCES	1,160,438	7,238,476
FUND BALANCES (DEFICIT):		
Beginning of year, as previously reported	77,562,613	166,212,837
Restatement (Note 23)	-	9,000,000
Beginning of year, as restated	77,562,613	175,212,837
End of year	<u>\$ 78,723,051</u>	<u>\$ 182,451,313</u>

City of Salinas
Reconciliation of the Governmental Funds Statement of Revenues,
Expenditures, and Changes in Fund Balances to the Government-Wide
Statement of Activities and Changes in Net Position
For the Year Ended June 30, 2024

Net Change in Fund Balances - Total Governmental Funds	\$ 7,238,476
Amounts reported for Governmental Activities in the Statement of Net Position were different because:	
Governmental funds reported capital outlay as expenditures. However, in the Government-Wide Statement of Activities and Changes in Net Position the cost of those assets was allocated over their estimated useful lives as depreciation expenses. This is the amount of capital assets recorded in the current period.	17,511,351
Depreciation and amortization expense on capital assets was reported in the Government-Wide Statement of Activities and Changes in Net Position, but they did not require the use of current financial resources. Therefore, depreciation expense was not reported as expenditures in the Governmental Funds.	(16,310,757)
Retirement of capital assets created a loss on the Government-Wide Statement of Activities and Changes in Net Position.	5,690
Repayment of long-term liabilities was an expenditures in governmental funds, but the repayment reduced long-term liabilities in the Government-Wide Statement of Net Position.	
Principal payment of long-term debt	8,341,358
Amortization of bond premium	680,990
Amortization of deferred amount on refunding was reported in the Government-Wide Statement of Activities, but it did not require the use of current financial resources.	(27,037)
Interest expense on long-term debt was reported in the Government-Wide Statement of Activities, but it did not require the use of current financial resources. This amount represented the changes in accrued interest from prior year.	56,946
Compensated absences expenses reported in the Government-Wide Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.	(60,305)
Claims payable expenses reported in the Government-Wide Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.	(63,467)
Revenues in the Government-Wide Statement of Activities that do not provide current financial resources and are not reported as revenue in the governmental funds.	1,397,162
Certain pension credits reported in the Government-Wide Statement of Activities do not provide current financial resources and therefore, are not reported as expenditures in governmental funds.	(16,669,804)
Certain OPEB expenses reported in the Government-Wide Statement of Activities do not require the use of current financial resources and therefore, are not reported as expenditures in governmental funds.	636,203
The internal service funds are used by management to charge the costs of fleet maintenance, facilities maintenance, and technology to individual funds. The net revenue of certain activities of internal service funds is reported with governmental activities.	(8,756,278)
Change in Net Position of Governmental Activities	\$ (6,019,472)

PROPRIETARY FUNDS FINANCIAL STATEMENTS

Proprietary Funds are used to account for a government's business-type activities (activities supported, at least in part, by fees or charges). Proprietary funds are segregated into Enterprise Funds and Internal Service Funds. Enterprise Funds are used to report business-type activities for which a fee is charged to external users for goods or services. Internal Service Funds on the other hand, are used primarily for services provided to internal users.

The City reports the following enterprise funds:

Airport Fund - This fund is used to account for the enterprise operations of the City-owned airport.

Industrial Waste Fund - This fund is used to account for the enterprise operations of the City-operated Industrial Wastewater Treatment Facility.

Sanitary Sewer Fund - This fund is used to account for the maintenance of the City's sanitary sewer collection system, which is funded by user fees and by the Monterey Regional Water Pollution Control Agency sewer user fees.

Downtown Parking District Fund - This fund was established to account for revenues, operating expenses and debt service associated with the City's parking facilities. The City's paid parking facilities include the Monterey Street Parking Structure, the Salinas Street Garage and four parking lots.

Permit Services Fund - This fund is used to account for the revenues and expenditures associated with providing permitting services to the community.

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the government and to other government units, on a cost reimbursement basis.

City of Salinas
Statement of Net Position
Proprietary Funds
June 30, 2024

	Major Enterprise Funds			
	Airport	Industrial Waste	Sanitary Sewer	Downtown Parking District
ASSETS				
Current assets:				
Cash and cash equivalents	\$ 2,766,867	\$ 9,288,494	\$ 757,255	\$ 552,630
Receivables, net:				
Accounts	289,063	-	619,349	165,273
Accrued interest	201,746	31,408	2,243	-
Excess insurance receivable	-	-	-	-
Leases receivable	274,125	-	-	-
Prepaid bond insurance	-	-	-	-
Due from other funds	-	-	-	-
Total current assets	<u>3,531,801</u>	<u>9,319,902</u>	<u>1,378,847</u>	<u>717,903</u>
Noncurrent assets:				
Restricted cash and investments	-	-	-	-
Leases receivable, long term	4,502,468	-	-	-
Capital assets:				
Non-depreciable	2,273,017	2,682,882	959,335	6,700
Depreciable, net	<u>12,871,169</u>	<u>12,461,262</u>	<u>27,778,733</u>	<u>6,120,032</u>
Total capital assets	<u>15,144,186</u>	<u>15,144,144</u>	<u>28,738,068</u>	<u>6,126,732</u>
Total noncurrent assets	<u>19,646,654</u>	<u>15,144,144</u>	<u>28,738,068</u>	<u>6,126,732</u>
Total assets	<u>23,178,455</u>	<u>24,464,046</u>	<u>30,116,915</u>	<u>6,844,635</u>
DEFERRED OUTFLOWS OF RESOURCES				
Related to pensions	276,135	230,040	598,219	-
Related to OPEB	31,214	31,579	83,940	2,557
Loss on refunding of debt	-	-	-	85,877
Total deferred outflows of resources	<u>307,349</u>	<u>261,619</u>	<u>682,159</u>	<u>88,434</u>
LIABILITIES				
Current liabilities:				
Accounts payable	81,204	195,722	128,467	122,857
Interest payable	-	6,084	121,948	102,941
Due to other funds	-	84,772	45,371	1,512,247
Deposits payable	48,216	-	-	-
Compensated absences - due within one year	11,955	16,916	32,044	2,576
Long-term debt - due within one year	-	518,000	565,000	646,000
Total current liabilities	<u>141,375</u>	<u>821,494</u>	<u>892,830</u>	<u>2,386,621</u>
Noncurrent liabilities:				
Advances from other funds	-	-	-	2,785,000
Compensated absences - due in more than one year	47,819	67,666	128,176	10,306
Long term debt - due in more than one year	-	-	12,180,000	7,142,000
Insurance claims payable - due in more than one year	-	-	-	-
Net pension liability	782,917	652,225	1,696,114	-
Net OPEB liability	<u>99,648</u>	<u>100,814</u>	<u>267,975</u>	<u>8,165</u>
Total noncurrent liabilities	<u>930,384</u>	<u>820,705</u>	<u>14,272,265</u>	<u>9,945,471</u>
Total liabilities	<u>1,071,759</u>	<u>1,642,199</u>	<u>15,165,095</u>	<u>12,332,092</u>
DEFERRED INFLOWS OF RESOURCES				
Related to pensions	19,259	16,044	41,723	-
Related to OPEB	100,660	101,838	270,696	8,248
Related to leases	<u>4,448,798</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total deferred inflows of resources	<u>4,568,717</u>	<u>117,882</u>	<u>312,419</u>	<u>8,248</u>
NET POSITION (DEFICIT)				
Net investment in capital assets	15,144,186	14,626,144	15,993,068	(1,575,391)
Unrestricted (deficit)	<u>2,701,142</u>	<u>8,339,440</u>	<u>(671,508)</u>	<u>(3,831,880)</u>
Total net position (deficit)	<u>\$ 17,845,328</u>	<u>\$ 22,965,584</u>	<u>\$ 15,321,560</u>	<u>\$ (5,407,271)</u>

See accompanying Notes to the Basic Financial Statements.

City of Salinas
Statement of Net Position (Continued)
Proprietary Funds
June 30, 2024

	Non-Major Permit Services	Total	Governmental Activities Internal Service Funds
ASSETS			
Current assets:			
Cash and cash equivalents	\$ 6,215,758	\$ 19,581,004	\$ 9,691,240
Receivables, net:			
Accounts	-	1,073,685	-
Accrued interest	15,883	251,280	27,549
Excess insurance receivable	-	-	-
Leases receivable	-	274,125	-
Prepaid bond insurance	-	-	-
Due from other funds	-	-	16,831,462
Total current assets	<u>6,231,641</u>	<u>21,180,094</u>	<u>26,550,251</u>
Noncurrent assets:			
Restricted cash and investments	-	-	-
Leases receivable, long term	-	4,502,468	-
Capital assets:			
Non-depreciable	-	5,921,934	-
Depreciable, net	85,723	59,316,919	-
Total capital assets	<u>85,723</u>	<u>65,238,853</u>	<u>-</u>
Total noncurrent assets	<u>85,723</u>	<u>69,741,321</u>	<u>-</u>
Total assets	<u>6,317,364</u>	<u>90,921,415</u>	<u>26,550,251</u>
DEFERRED OUTFLOWS OF RESOURCES			
Related to pensions	828,259	1,932,653	644,169
Related to OPEB	97,213	246,503	83,493
Loss on refunding of debt	-	85,877	-
Total deferred outflows of resources	<u>925,472</u>	<u>2,265,033</u>	<u>727,662</u>
LIABILITIES			
Current liabilities:			
Accounts payable	253,089	781,339	455,376
Interest payable	-	230,973	-
Due to other funds	1,923	1,644,313	-
Deposits payable	-	48,216	-
Compensated absences - due within one year	46,954	110,445	35,105
Long-term debt - due within one year	-	1,729,000	-
Total current liabilities	<u>301,966</u>	<u>4,544,286</u>	<u>9,238,648</u>
Noncurrent liabilities:			
Advances from other funds	-	2,785,000	-
Compensated absences - due in more than one year	187,818	441,785	140,418
Long term debt - due in more than one year	-	19,322,000	-
Insurance claims payable - due in more than one year	-	-	27,229,466
Net pension liability	2,348,338	5,479,594	1,826,395
Net OPEB liability	310,348	786,950	266,549
Total noncurrent liabilities	<u>2,846,504</u>	<u>28,815,329</u>	<u>29,462,828</u>
Total liabilities	<u>3,148,470</u>	<u>33,359,615</u>	<u>38,701,476</u>
DEFERRED INFLOWS OF RESOURCES			
Related to pensions	57,767	134,793	44,927
Related to OPEB	313,499	794,941	269,257
Related to leases	-	4,448,798	-
Total deferred inflows of resources	<u>371,266</u>	<u>5,378,532</u>	<u>314,184</u>
NET POSITION (DEFICIT)			
Net investment in capital assets	85,723	44,273,730	-
Unrestricted (deficit)	3,637,377	10,174,571	(11,737,747)
Total net position (deficit)	<u>\$ 3,723,100</u>	<u>\$ 54,448,301</u>	<u>\$ (11,737,747)</u>

See accompanying Notes to the Basic Financial Statements.

City of Salinas
Statement of Revenues, Expenses, and Changes in Fund Net Position
Proprietary Funds
For the Year Ended June 30, 2024

	Major Funds			
	Airport	Industrial Waste	Sanitary Sewer	Downtown Parking District
OPERATING REVENUES:				
Fees	\$ 143,233	\$ 2,077,267	\$ 3,537,796	\$ -
Licenses and permits	-	-	-	450,082
Rental income	1,985,767	-	-	-
Total operating revenues	2,129,000	2,077,267	3,537,796	450,082
OPERATING EXPENSES:				
Personnel services	948,768	997,118	2,040,603	72,830
Administration	50,000	50,000	100,000	100,787
Contractual services	385,076	675,152	377,390	1,234,574
Supplies	138,009	87,453	166,959	7,612
Insurance	21,366	32,389	55,138	11,541
Insurance claims	-	-	-	-
Depreciation	955,744	493,957	1,439,016	562,622
Other	12,313	35,092	22,333	36,325
Total operating expenses	2,511,276	2,371,161	4,201,439	2,026,291
OPERATING INCOME	(382,276)	(293,894)	(663,643)	(1,576,209)
NONOPERATING REVENUES (EXPENSES):				
Investment income (loss)	378,256	375,000	19,893	-
Interest expense	-	(16,001)	(296,355)	(317,379)
Other nonoperating revenues (expenses)	323,454	508,735	(2,176)	909,209
Total nonoperating revenues (expenses)	701,710	867,734	(278,638)	579,772
INCOME (LOSS) BEFORE TRANSFERS	319,434	573,840	(942,281)	(996,437)
TRANSFERS:				
Transfers in	-	1,078,834	-	393,000
Transfers out	(120,522)	(1,168,573)	(501,271)	(33,808)
Transfers from fiduciary funds	-	-	-	950,640
Total transfers	(120,522)	(89,739)	(501,271)	1,309,832
Changes in net position	198,912	484,101	(1,443,552)	313,395
NET POSITION (DEFICIT):				
Beginning of year, as originally reported	17,646,416	22,481,483	16,765,112	(5,720,666)
Restatement (Note 23)	-	-	-	-
Beginning of year, as restated	17,646,416	22,481,483	16,765,112	(5,720,666)
End of year	<u>\$ 17,845,328</u>	<u>\$ 22,965,584</u>	<u>\$ 15,321,560</u>	<u>\$ (5,407,271)</u>

City of Salinas
Statement of Revenues, Expenses, and Changes in Fund Net Position (Continued)
Proprietary Funds
For the Year Ended June 30, 2024

	Non-Major Permit Services	Total	Governmental Activities Internal Service Funds
OPERATING REVENUES:			
Fees	\$ 4,246,126	\$ 10,004,422	\$ 6,500,476
Licenses and permits	1,638,153	2,088,235	-
Rental income	-	1,985,767	-
Total operating revenues	<u>5,884,279</u>	<u>14,078,424</u>	<u>6,500,476</u>
OPERATING EXPENSES:			
Personnel services	2,734,890	6,794,209	2,668,352
Administration	56,653	357,440	-
Contractual services	725,405	3,397,597	137,217
Supplies	24,020	424,053	894,681
Insurance	114,376	234,810	5,711,253
Insurance claims	-	-	12,097,093
Depreciation	28,729	3,480,068	-
Other	6,254	112,317	187,807
Total operating expenses	<u>3,690,327</u>	<u>14,800,494</u>	<u>21,696,403</u>
OPERATING INCOME	<u>2,193,952</u>	<u>(722,070)</u>	<u>(15,195,927)</u>
NONOPERATING REVENUES (EXPENSES):			
Investment income (loss)	152,497	925,646	384,820
Interest expense	-	(629,735)	-
Other nonoperating revenues (expenses)	404,680	2,143,902	(305,171)
Total nonoperating revenues (expenses)	<u>557,177</u>	<u>2,427,755</u>	<u>79,649</u>
INCOME (LOSS) BEFORE TRANSFERS	<u>2,751,129</u>	<u>1,705,685</u>	<u>(15,116,278)</u>
TRANSFERS:			
Transfers in	-	1,471,834	8,610,000
Transfers out	(291,780)	(2,115,954)	(2,250,000)
Transfers from fiduciary funds	-	950,640	-
Total transfers	<u>(291,780)</u>	<u>306,520</u>	<u>6,360,000</u>
Changes in net position	2,459,349	2,012,205	(8,756,278)
NET POSITION (DEFICIT):			
Beginning of year, as originally reported	1,263,751	52,436,096	6,018,531
Restatement (Note 23)	-	-	(9,000,000)
Beginning of year, as restated	1,263,751	52,436,096	(2,981,469)
End of year	<u>\$ 3,723,100</u>	<u>\$ 54,448,301</u>	<u>\$ (11,737,747)</u>

City of Salinas
Statement of Cash Flows
Proprietary Funds
For the Year Ended June 30, 2024

	Major Funds			
	Airport	Industrial Waste	Sanitary Sewer	Downtown Parking District
CASH FLOWS FROM OPERATING ACTIVITIES:				
Receipts from customers and users	\$ 2,062,501	\$ 2,338,383	\$ 3,685,566	\$ 557,521
Payments to suppliers	(588,689)	(1,326,562)	(700,306)	(1,418,624)
Payments to employees for services	(939,752)	(769,873)	(1,902,661)	(74,969)
Payments to claimants	-	-	-	-
Other	(12,313)	(35,092)	(22,333)	(36,325)
Net cash provided (used) by operating activities	521,747	206,856	1,060,266	(972,397)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:				
Borrowing from other funds	-	-	11,595	-
Repayment to other funds	(28,535)	(58,622)	-	(281,370)
Other	323,454	508,735	(2,176)	909,209
Transfers from other funds	-	1,078,834	-	1,343,640
Transfers to other funds	(120,522)	(1,168,573)	(501,271)	(33,808)
Net cash provided by (used in) noncapital financing activities	174,397	360,374	(491,852)	1,937,671
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:				
Acquisition of capital assets	(363,418)	(384,626)	-	-
Proceeds from the sale of assets	-	-	-	3,471
Payment on capital debt and loans payable	-	(497,000)	(565,000)	(625,000)
Interest paid on capital debt and borrowings	-	(21,721)	(297,533)	(329,111)
Net cash (used in) capital and related financing activities	(363,418)	(903,347)	(862,533)	(950,640)
CASH FLOWS FROM INVESTING ACTIVITIES:				
Investment income (loss)	210,495	411,612	25,642	-
Activity from leases	(96,316)	-	-	-
Net cash provided by investing activities	114,179	411,612	25,642	-
Net change in cash and cash equivalents	446,905	75,495	(268,477)	14,634
CASH AND CASH EQUIVALENTS:				
Beginning of year	2,319,962	9,212,999	1,025,732	537,996
End of year	<u>\$ 2,766,867</u>	<u>\$ 9,288,494</u>	<u>\$ 757,255</u>	<u>\$ 552,630</u>
RECONCILIATION OF CASH AND CASH EQUIVALENTS TO STATEMENT OF NET POSITION:				
Cash and cash investments	\$ 2,766,867	\$ 9,288,494	\$ 757,255	\$ 552,630
Total cash and cash equivalents	<u>\$ 2,766,867</u>	<u>\$ 9,288,494</u>	<u>\$ 757,255</u>	<u>\$ 552,630</u>

City of Salinas
Statement of Cash Flows (Continued)
Proprietary Funds
For the Year Ended June 30, 2024

	Non-Major Permit Services	Total	Governmental Activities Internal Service Funds
CASH FLOWS FROM OPERATING ACTIVITIES:			
Receipts from customers and users	\$ 5,884,781	\$ 14,528,752	\$ 6,500,476
Payments to suppliers	(782,344)	(4,816,525)	(2,426,901)
Payments to employees for services	(2,247,975)	(5,935,230)	(2,318,103)
Payments to claimants	-	-	(10,973,058)
Other	(6,254)	(112,317)	(187,807)
Net cash provided (used) by operating activities	<u>2,848,208</u>	<u>3,664,680</u>	<u>(9,405,393)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:			
Borrowing from other funds	-	11,595	-
Repayment to other funds	(1,377)	(369,904)	(781,837)
Other	404,680	2,143,902	(305,171)
Transfers from other funds	-	2,422,474	8,610,000
Transfers to other funds	(291,780)	(2,115,954)	(2,250,000)
Net cash provided by (used in) noncapital financing activities	<u>111,523</u>	<u>2,092,113</u>	<u>5,272,992</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:			
Acquisition of capital assets	-	(748,044)	-
Proceeds from the sale of assets	-	3,471	-
Payment on capital debt and loans payable	-	(1,687,000)	-
Interest paid on capital debt and borrowings	-	(648,365)	-
Net cash (used in) capital and related financing activities	<u>-</u>	<u>(3,079,938)</u>	<u>-</u>
CASH FLOWS FROM INVESTING ACTIVITIES:			
Investment income (loss)	159,525	807,274	422,627
Activity from leases	-	(96,316)	-
Net cash provided by investing activities	<u>159,525</u>	<u>710,958</u>	<u>422,627</u>
Net change in cash and cash equivalents	<u>3,119,256</u>	<u>3,387,813</u>	<u>(3,709,774)</u>
CASH AND CASH EQUIVALENTS:			
Beginning of year	<u>3,096,502</u>	<u>16,193,191</u>	<u>22,401,014</u>
End of year	<u><u>\$ 6,215,758</u></u>	<u><u>\$ 19,581,004</u></u>	<u><u>\$ 18,691,240</u></u>
RECONCILIATION OF CASH AND CASH EQUIVALENTS TO STATEMENT OF NET POSITION:			
Cash and cash investments	<u>\$ 6,215,758</u>	<u>\$ 19,581,004</u>	<u>\$ 9,691,240</u>
Total cash and cash equivalents	<u><u>\$ 6,215,758</u></u>	<u><u>\$ 19,581,004</u></u>	<u><u>\$ 9,691,240</u></u>

City of Salinas
Statement of Cash Flows (Continued)
Proprietary Funds
For the Year Ended June 30, 2024

	Major Funds			
	Airport	Industrial Waste	Sanitary Sewer	Downtown Parking District
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES:				
Operating income	\$ (382,276)	\$ (293,894)	\$ (663,643)	\$ (1,576,209)
Adjustments to reconcile operating income to net cash provided by (used in) operating activities:				
Depreciation/amortization	955,744	493,957	1,439,016	562,622
Changes in operating assets and liabilities, and deferred outflows and inflows of resources:				
Accounts receivable, net	(60,160)	261,116	147,770	107,439
Deferred outflows - related to pensions	21,321	(81,235)	46,347	-
Deferred outflows - related to OPEB	10,638	9,753	24,354	1,915
Accounts payable	5,762	(481,568)	(819)	(64,110)
Deposits payable	(6,339)	-	-	-
Insurance claims payable	-	-	-	-
Compensated absences	(42,057)	29,181	16,087	3,525
Net pension liability	52,901	287,028	114,224	-
Net OPEB liability	(25,370)	(22,651)	(55,519)	(5,192)
Deferred inflows - related to pensions	(9,529)	1,643	(20,658)	-
Deferred inflows - related to OPEB	1,112	3,526	13,107	(2,387)
Total adjustments	904,023	500,750	1,723,909	603,812
Net cash provided by (used in) operating activities	\$ 521,747	\$ 206,856	\$ 1,060,266	\$ (972,397)

City of Salinas
Statement of Cash Flows (Continued)
Proprietary Funds
For the Year Ended June 30, 2024

	Non-Major Permit Services	Total	Governmental Activities Internal Service Funds
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES:			
Operating income	\$ 2,193,952	\$ (722,070)	\$ (15,195,927)
Adjustments to reconcile operating income to net cash provided by (used in) operating activities:			
Depreciation/amortization	28,729	3,480,068	-
Changes in operating assets and liabilities, and deferred outflows and inflows of resources:			
Accounts receivable, net	502	456,667	-
Deferred outflows - related to pensions	(134,040)	(147,607)	(49,102)
Deferred outflows - related to OPEB	33,125	79,785	16,275
Accounts payable	138,110	(402,625)	238,663
Deposits payable	-	(6,339)	-
Insurance claims payable	-	-	5,201,622
Compensated absences	28,178	34,914	29,281
Net pension liability	644,590	1,098,743	365,985
Net OPEB liability	(78,995)	(187,727)	(31,476)
Deferred inflows - related to pensions	(9,420)	(37,964)	(12,663)
Deferred inflows - related to OPEB	3,477	18,835	31,949
Total adjustments	654,256	4,386,750	5,790,534
Net cash provided by (used in) operating activities	\$ 2,848,208	\$ 3,664,680	\$ (9,405,393)

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Fiduciary Funds Financial Statements

Fiduciary Funds are used to account for assets held in a trustee or agency capacity for others and therefore cannot be used to support the government's own programs. The City maintains the following Fiduciary Funds:

PRIVATE PURPOSE TRUST FUNDS

These funds are used to account for any trust arrangement not properly reported in a pension trust fund under which principal and income benefit individuals, private organizations, or other governments. This fund also accounts for the Successor Agency of the former Redevelopment Agency which was dissolved on January 31, 2012 pursuant to state law.

PENSION TRUST FUNDS

These funds are used to account for resources that are required to be held in trust for the members and beneficiaries of defined benefit pension plans, defined contribution plans, or other employee benefit plans. The City's only pension trust fund is the Deferred Compensation Fund; which allows City employees to invest in trust deeds that are managed by the City with the oversight of an investment committee that is made up of representatives from each of the bargaining units.

CUSTODIAL FUNDS

These funds are used to account for assets held in an agent capacity by the City for individuals, private organizations, other governments and/or other funds that are not required to be reported in pension trust funds, investment trust funds, or private-purpose trust funds.

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City of Salinas
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2024

	Private Purpose Trust Funds	Pension Trust Fund	Custodial Funds	Fiduciary Funds Total
ASSETS				
Cash and investments	\$ 3,098,793	\$ 13,646,453	\$ 206,270	\$ 16,951,516
Restricted cash and investments held by fiscal agent	-	523,700	-	523,700
Receivables, net:				
Accounts	68,828	-	-	68,828
Interest	6,999	13,730	-	20,729
Loans and notes receivable	6,999	-	-	6,999
Land and properties held for resale	-	1,039,000	-	1,039,000
Total assets	3,181,619	15,222,883	206,270	18,610,772
LIABILITIES				
Accounts payable	129,313	-	173,940	303,253
Deposits payable	354,153	-	-	354,153
Unearned revenue	812,539	-	-	812,539
Long-term debt:				
Due in more than one year	157,500	-	-	157,500
Total liabilities	1,453,505	-	173,940	1,627,445
NET POSITION				
Restricted for:				
Pensions	-	15,222,883	-	15,222,883
Individuals and organizations	1,885,015	-	32,330	1,917,345
Total net position	\$ 1,885,015	\$ 15,222,883	\$ 32,330	\$ 17,140,228

City of Salinas
Statement of Change in Fiduciary Net Position
Fiduciary Funds
For the Year Ended June 30, 2024

	Private Purpose Trust Funds	Pension Trust Fund	Custodial Funds	Total Fiduciary Funds
ADDITIONS:				
Taxes	\$ 4,005,146	\$ -	\$ 446,664	\$ 4,451,810
Contributions:				
Plan members	-	-	342,320	342,320
Employer	-	1,208,193	-	1,208,193
Private donations	1,798,599	-	-	1,798,599
Investment earnings (loss)	118,575	1,642,568	-	1,761,143
Total additions	<u>5,922,320</u>	<u>2,850,761</u>	<u>788,984</u>	<u>9,562,065</u>
DEDUCTIONS:				
Expenses	480,896	-	216,131	697,027
Benefit payments	-	1,586,100	-	1,586,100
Payments on behalf of trustees	1,810,357	-	-	1,810,357
Contributions to other agencies	2,914,434	-	-	2,914,434
Payments to City	950,640	-	-	950,640
Assessments disbursed to other governments	-	-	446,664	446,664
Total deductions	<u>6,156,327</u>	<u>1,586,100</u>	<u>662,795</u>	<u>8,405,222</u>
Change in net position	(234,007)	1,264,661	126,189	1,156,843
NET POSITION (DEFICIT):				
Beginning of year	<u>2,119,022</u>	<u>12,919,222</u>	<u>(93,859)</u>	<u>14,944,385</u>
End of year	<u>\$ 1,885,015</u>	<u>\$ 14,183,883</u>	<u>\$ 32,330</u>	<u>\$ 16,101,228</u>

NOTES TO THE BASIC FINANCIAL STATEMENTS

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City of Salinas
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For the Year Ended June 30, 2024

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City of Salinas
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City of Salinas
Notes to the Basic Financial Statements
For the Year Ended June 30, 2024

Note 1 – Summary of Significant Accounting Policies

The basic financial statements of the City of Salinas, California (City) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The most significant of the City's accounting policies are described below:

A. Financial Reporting Entity

The City was incorporated as a chapter City on March 4, 1874. The City operates under a Council Manager form of government and provides the following services as authorized: Public Safety, Public Works, Recreation Parks, Library and General Government Administrative Services. The City also operates as Airport, a Downtown Parking District, a Sanitary Sewer System, a Water Utility, a Storm Sewer System, and an Industrial Waste Facility.

The basic financial statements of the City, include the financial activities of the City (the primary government) and its component unit. The component unit discussed below is included in the City's reporting entity because of the significance of their operational or financial relationship with the City. The blended component unit, although a legally separate entity, is, in substance, part of the City's operations and so data from this unit is combined with data of the primary government. The City has no discretely presented component units. The City and its blended component unit have June 30 year ends.

Blended Component Unit

The financial reporting entity consists of the primary government, the City, and its component unit. Component units are legally separate entities for which the elected officials of the primary government are financially accountable. In addition, component units can be other organizations for which the primary government is accountable and their exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Blended component units, although legally separate entities, are, in substance part of the government's operation and so data from these units are combined with data of the primary government. Discretely presented component units, on the other hand, are reported in a separate column in the combined financial statements to emphasize that they are legally separate from the government.

Although the following are legally separate from the City, they have been "blended" as though they are part of the City because the component unit's governing body is substantially the same as the City's and there is a financial benefit or burden relationship between the City and the component unit; management of the City has operational responsibilities for the component units; and/or the component units provide services entirely, or almost entirely, to the City or otherwise exclusively, or almost exclusively, benefits the City, even though it does not provide services directly to it.

The Salinas Public Financing Authority (Authority) – The Authority was established October 6, 1992 pursuant to a Joint Exercise of Powers Agreement by and between the City and the City of Salinas Redevelopment Agency, which is now the Salinas Successor Agency to the former Redevelopment Agency. It was established to refund Central City Revitalization Project tax allocation bonds. The Authority's purpose is to assist with financing or refinancing of certain public capital facilities within the City.

The Authority is controlled by the City and has the same governing body as the City, which also performs all accounting and administrative functions for the Authority. The financial activities of the Authority are included in the City's Debt Service and Enterprise Funds. A financial report is not issued by the Authority.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 1 – Summary of Significant Accounting Policies (Continued)

B. Basis of Presentation, Accounting and Measurement Focus

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund equity, revenues and expenditures or expenses, as appropriate. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained in accordance with legal and managerial requirements.

Government-Wide Financial Statements

The City's Government-Wide Financial Statements include a Statement of Net Position and a Statement of Activities and Changes in Net Position. These statements present summaries of governmental and business-type activities for the City accompanied by a total column. Fiduciary activities of the City are not included in these statements.

These financial statements are presented on an "*economic resources*" measurement focus and the accrual basis of accounting. Accordingly, all of the City's assets and liabilities, including capital assets, as well as infrastructure assets, and long-term liabilities, are included in the accompanying Statement of Net Position. The Statement of Activities presents changes in Net Position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred. Under the accrual basis of accounting, revenues, expenses, gains, losses, assets, deferred outflows of resources, liabilities, and deferred inflows of resources resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, deferred outflows of resources, liabilities and deferred inflows of resources resulting from non-exchange transactions are recognized in accordance with the requirements of U.S. GAAP.

Program revenues include charges for services, special assessments, and payments made by parties outside of the reporting government's citizenry if that money is restricted to a particular program. Program revenues are netted with program expenses in the statement of activities to present the net cost of each program. Program revenues for the City are classified in three categories:

- Charges for services
- Operating grants and contributions
- Capital grants and contributions

Certain eliminations have been made to interfund activities, payables and receivables. All internal balances in the Statement of Net Position have been eliminated except those representing balances between the governmental activities and the business-type activities, which are presented as internal balances and eliminated in the total primary government column. In the Statement of Activities and Changes in Net Position, internal service fund transactions have been eliminated; however, those transactions between governmental and business-type activities have not been eliminated. The following interfund activities have been eliminated:

- Due to/from other funds
- Advances to/from other funds
- Transfers in/out

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 1 – Summary of Significant Accounting Policies (Continued)

B. Basis of Presentation, Accounting and Measurement Focus (Continued)

Governmental Fund Financial Statements

Governmental Fund Financial Statements include a Balance Sheet and a Statement of Revenues, Expenditures and Changes in Fund Balances. An accompanying schedule is presented to reconcile and explain the differences in Net Position as presented in these statements to the net position presented in the Government-Wide Financial Statements. The City has presented all major funds that met the applicable criteria.

All governmental funds are accounted for on a spending or "*current financial resources*" measurement focus and the modified accrual basis of accounting. Accordingly, only current assets and current liabilities are included on the Balance Sheet. The Statement of Revenues, Expenditures and Changes in Fund Balances presents increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Measurable means that the amounts can be estimated, or otherwise determined. Available means that the amounts were collected during the reporting period or soon enough thereafter to be available to finance the expenditures accrued for the reporting period. The City uses an availability period of 60 days for all revenues except grants, which use a six-month availability period.

Sales taxes, property taxes, franchise taxes, gas taxes, motor vehicle in-lieu, transient occupancy taxes, grants and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period to the extent normally collected within the availability period. Other revenue items are considered to be measurable and available when cash is received by the government.

Revenue recognition is subject to the measurable and available criteria for the governmental funds in the fund financial statements. Exchange transactions are recognized as revenues in the period in which they are earned (i.e., the related goods or services are provided). Locally imposed derived tax revenues are recognized as revenues in the period in which the underlying exchange transaction upon which they are based takes place. Imposed non-exchange transactions are recognized as revenues in the period for which they were imposed. If the period of use is not specified, they are recognized as revenues when an enforceable legal claim to the revenues arises or when they are received, whichever occurs first. Government-mandated and voluntary non-exchange transactions have been recognized as revenues when all applicable eligibility requirements have been met.

The Reconciliation of the Fund Financial Statements to the Government-Wide Financial Statements is provided to explain the differences created by the integrated approach of GASB Statement No. 34.

The City reports the following major governmental funds:

- *General Fund* is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in any other funds.
- *American Rescue Plan Act (ARPA) Special Revenue Fund* On March 11, 2021, President Biden signed the American Rescue Plan Act, which will provide the City with approximately \$51 million in relief funds. This fund accounts for the revenues and expenditures of ARPA proceeds.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 1 – Summary of Significant Accounting Policies (Continued)

B. Basis of Presentation, Accounting and Measurement Focus (Continued)

Governmental Fund Financial Statements (Continued)

- *Housing and Urban Development Grant Special Revenue Fund* accounts for the use of Community Development Block Grant funds received from the federal government. Other revenues in this fund include repayments of commercial and residential loans and rental income from City property. Funds are used for programs or projects that increase affordable housing and benefit people with special needs such as senior and handicapped citizens.
- *Capital Projects Fund* accounts for all capital project expenditures. Funds are transferred in from various other funds after expenditures are made. This revolving fund was established with \$2,000,000 and is used to advance capital project expenditures prior to reimbursement of Federal, State, and other construction grants and bond financing.
- *2019 Special Tax Bond Monte Bella Debt Service Fund* is used to accumulate monies for the principal and interest payments for the 2019 Special Tax Bonds to finance the acquisition and/or construction of certain public facilities and improvements within the Community Facilities District No. 2016-1 (Monte Bella) Area No. 1-3. The annual levy of special taxes on that area would be used to pay for principal and interest payments on the bonds.

Proprietary Fund Financial Statements

Proprietary funds are accounted for using the “*economic resources*” measurement focus and the accrual basis of accounting. Accordingly, all assets and liabilities (whether current or noncurrent) are included on the Statement of Net Position. The Statement of Revenues, Expenses and Changes in Net Position presents increases (revenues) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund’s principal ongoing operations. The principal operating revenues of the proprietary funds are charges to customers for sales and services. Operating expenses for the proprietary funds include the costs of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

A separate column representing internal service funds is also presented in these statements. However, internal service balances and activities have been combined with the governmental activities and business-type activities in the Government-Wide Financial Statements.

The City reports the following major enterprise funds:

- *Airport Fund* is used to account for the enterprise operations of the City-owned airport.
- *Industrial Waste Fund* is used to account for the enterprise operations of the City-operated Industrial Wastewater Treatment Facility.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 1 – Summary of Significant Accounting Policies (Continued)

B. Basis of Presentation, Accounting and Measurement Focus (Continued)

Proprietary Fund Financial Statements (Continued)

- *Sanitary Sewer Fund* is used to account for the maintenance of the City's sanitary sewer collection system, which is funded by user fees and by the Monterey Regional Water Pollution Control Agency sewer user fees.
- *Downtown Parking District Fund* is used to account for revenues, operating expenses and debt service associated with the City's parking facilities. The City's paid parking facilities include the Monterey Street Parking Structure, the Salinas Street Garage and four parking lots.

The City's internal service funds include five individual funds which provide services directly to other City funds. These areas of service include risk management, general insurance, workers' compensation, general liability, and fleet maintenance. The Internal Service Funds account for financing of goods and services provided by one department to other departments of the City on a cost-reimbursement basis.

Fiduciary Fund Financial Statements

Fiduciary fund financial statements include a Statement of Net Position and a Statement of Changes in Fiduciary Net Position. The City's fiduciary funds represent private purpose trust funds, pension trust funds, and custodial funds. These funds are accounted for on the full accrual basis of accounting.

Fiduciary fund types are accounted for according to the nature of the fund.

Private Purpose Trust Funds are a fiduciary fund type used to account for resources held and administrated under trust or similar arrangement for the benefits of individuals, private organizations, or other governments. The City reports the following private purpose trust funds:

- *Successor Agency Redevelopment Obligation Retirement Fund* was created to serve as a custodian for the assets and to wind down the affairs of the RDA on February 1, 2012, pursuant to Assembly Bill x1 26. Its purpose is to expeditiously wind down the affairs of the dissolved Community Development Commission of the City of Rohnert Park (Commission) subject to the direction of a seven-member Oversight Board. This fund accounts for the receipt of property tax revenues pursuant to the Redevelopment Dissolution Act and the assets transferred from the Commission. The Successor Agency's assets can only be used to pay enforceable obligations in existence at the date of dissolution pursuant to the Recognized Obligation Payment Schedules approved by the California Department of Finance (DOF) under the Redevelopment Dissolution Act.
- *Successor Agency Administration* – This fund accounts for the administrative activities of the Successor Agency to the former Salinas Redevelopment Agency which was dissolved on February 1, 2012 in accordance with AB 1x26 (enacted June 28, 2011).
- *Other Private Purpose Trust Funds* – These funds are used to account for other trust arrangements not properly reported in a pension trust fund under which principal and income benefit individuals, private organizations, or other governments. The City accounts for the following trust funds: Community Center, Monterey Regional Water Pollution Control Agency (MRWPCA) Fees, Sales Tax, Payroll Taxes, Developer Deposits, Evidence Room, Construction Bonds, Monterey County Tourism Improvement District, Leadership Salinas, and miscellaneous.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 1 – Summary of Significant Accounting Policies (Continued)

B. Basis of Presentation, Accounting and Measurement Focus (Continued)

Fiduciary Fund Financial Statements (Continued)

Pension Trust Fund is used to account for resources that are required to be held in trust for the members and beneficiaries of defined benefit pension plans, defined contribution plans, or other employee benefit plans. The City's only pension trust fund is the Deferred Compensation Fund; which allows City employees to invest in trust deeds that are managed by the City with the oversight of an investment committee that is made up of representatives from each of the bargaining units.

Custodial Funds are used to account for assets held in an agent capacity by the City for individuals, private organizations, other governments and/or other funds that are not required to be reported in pension trust funds, investment trust funds, or private-purpose trust funds.

C. Cash, Cash Equivalents, and Investments

Cash and Cash Equivalents - Cash and cash equivalents are considered to be amounts in demand deposits, and short-term investments with original, maturity of three months or less from the date of acquisition. For purposes of both the balance sheet and statements of cash flows, cash and cash equivalents include not only currency on hand, but deposits in the City's cash and investment pool. These deposits have the same characteristics for the participating funds as demand deposit accounts, in that the funds may deposit additional cash at any time and also effectively withdraw cash at any time without prior notice or penalty. Cash and cash equivalents also include restricted cash and money market funds held by fiscal agents. For purposes of cash flows, the City considers all liquid market investments with maturities of one year or less at time of purchase to be cash equivalents. All other investments are stated at fair value. Market value is used as fair value for those securities for which market quotations are readily available.

The City pools cash resources from all funds in order to facilitate and maximize the management of cash. The balance in the pooled cash account is available to meet current operating requirements. Cash in excess of current requirements is invested in various interest-bearing accounts and other fixed income investments with varying terms. Interest earned on investments is allocated to all funds based on average cash and investment balances.

Investments are presented at fair value except as noted below. Fair value is the amount at which a financial instrument could be exchanged in a current transaction between willing parties, other than in a forced or liquidation sale. Money market investments (such as short-term, highly liquid debt instruments including bankers' acceptances) and securities (notes, bills, and obligations of the U.S. government and its agencies), and participating interest-earning investment contracts (such as negotiable certificates of deposit and repurchase agreements) that have a remaining maturity at the time of purchase of one year or less, are reported at amortized cost, which approximates fair value.

For purposes of the statement of cash flows, amounts reported as cash and cash equivalents, include amounts on deposit in the City pool and any short-term, highly liquid investments that are both readily convertible to known amounts of cash or so near their maturity that they present insignificant risk of changes in value because of changes in interest rates.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 1 – Summary of Significant Accounting Policies (Continued)

C. Cash, Cash Equivalents, and Investments (Continued)

Investment held in Local Agency Investment Fund - The City participates in the Local Agency Investment Fund (“LAIF”), an investment pool managed by the State of California. LAIF has invested portions of the pool funds in structured notes and asset-backed securities. LAIF’s investments are subject to credit risk with the full faith and credit of the State of California collateralizing these investments. In addition, these structured notes and asset-backed securities are subject to market risk as a result of changes in interest rates.

LAIF determines fair value on its investments portfolio based on market quotations for those securities where market quotations are readily available and based on amortized cost or best estimate for those securities where market value is not readily available.

The City valued its investments in LAIF as of June 30, 2024, by multiplying its account balance with LAIF times a fair value factor determined by LAIF for all LAIF participants by total aggregate amortized cost.

Other Investments - Investments in nonparticipating interest earning contracts (certificate of deposits) are reported at cost, and all other investments are reported at fair value. Fair value is defined as the amount the City could reasonably expect to receive for an investment in a current sale between a willing buyer and seller and is generally measured by quoted market prices.

Deferred Compensation - The Deferred Compensation Plan is invested in deeds of trust secured by real or personal property and in real estate holdings. The trust deeds are considered nonparticipating interest earning investments and are reported at fair market value.

D. Restricted Cash and Investments

Certain restricted cash and investments are held by fiscal agents or the City for the redemption of bonded debt and for acquisition and construction of certain capital projects.

E. Fair Value Measurement

U.S. GAAP establishes a framework for measuring fair value, and establishes disclosures about fair value measurement. Investments, unless otherwise specified, recorded at fair value in the Statements of Net Position, are categorized based upon the level of judgment associated with the inputs used to measure their fair value.

F. Interfund Transactions

Interfund transactions are reflected as loans, services provided, reimbursements and/or transfers. Loans and balances related to unsettled service transactions are reported as receivables and payables as appropriate, are subject to elimination upon consolidation of similar fund types, and are referred to as either “due to/from other funds,” i.e., the current portion of interfund loans and unsettled service transactions, or “advances to/from other funds,” i.e., the noncurrent portion of interfund loans. Any residual balances outstanding between the governmental activities and the business-type activities are reported in the government-wide financial statements as “internal balances.”

Services provided are deemed to be at market or near market rates and are treated as revenues and expenditures/expenses. Reimbursements are defined as when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide presentation.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 1 – Summary of Significant Accounting Policies (Continued)

G. Receivables

All receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible. Invoices that remain unpaid after 90 days may be referred to collections. An invoice sent to collection is written off.

H. Leases

The City is a lessor for leases of land and recognizes leases receivable and deferred inflows of resources in the financial statements. Variable payments based on future performance or usage of the underlying asset are not included in the measurement of the lease receivable.

At the commencement of a lease, the lease receivable is measured at the present value of payments expected to be received during the lease term. Subsequently, the lease receivable is reduced by the principal portion of lease payments received. The deferred inflows of resources are initially measured as the initial amount of the lease receivable, adjusted for lease payments received at or before the lease commencement date. Subsequently, the deferred inflows of resources are recognized as revenue over the life of the lease term in a systematic and rational method.

Key estimates and judgments include how the City determines (1) the discount rate it uses to discount the expected lease receipts to present value, (2) lease term, and (3) lease receipts.

- The City uses the average of the LAIF rate and the incremental borrowing rate (IBR) provided by the City's financial institution at the current rate at the time a new lease is executed.
- The lease term includes the noncancelable period of the lease plus any option periods that are likely to be exercised.
- Lease receipts included in the measurement of the lease receivable is composed of fixed payments from the lessee.

The City monitors changes in circumstances that would require a remeasurement of its lease and will remeasure the lease receivable and deferred inflows of resources if certain changes occur that are expected to significantly affect the amount of the lease receivable.

I. Subscription-Based Information Technology Arrangements (SBITAs)

The City has a policy to recognize a SBITA liability and a right-to-use subscription asset (SBITA asset) in our financial statements with an initial, individual value of \$5,000 or more with a subscription term greater than one year.

At the commencement of a subscription, when the subscription asset is placed into service, the SBITA liability is measured at the present value of payments expected to be made during the subscription term. Future subscription payments are discounted using the City's incremental borrowing rate and the City recognizes amortization of the discount on the subscription liability as interest expense in subsequent financial reporting periods.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 1 – Summary of Significant Accounting Policies (Continued)

I. Subscription-Based Information Technology Arrangements (SBITAs) (Continued)

SBITA assets are measured as the sum of the initial subscription liability, payments made to the SBITA vendor before the commencement of the lease term, and capitalizable implementation costs less any incentives received from the SBITA vendor at or before the commencement of the subscription term. Subscription assets are amortized using the straight-line method over the subscription term.

Key estimates and judgments related to SBITAs include how the City determines (1) the discount rate it uses to discount the expected subscription payments to present value, (2) subscription term, and (3) subscription payments.

- The City uses the interest rate charged by the SBITA vendor as the discount rate. When the interest rate charged by the SBITA vendor is not provided, the City generally uses its estimated incremental borrowing rate as the discount rate for SBITAs.
- The subscription term includes the period during which the City has a noncancelable right to use the underlying IT asset. The subscription term also includes periods covered by an option to extend if it is reasonably certain to be exercised.
- Subscription payments included in the measurement of the subscription liability are composed of fixed payments and purchase option years that the City is reasonably certain to exercise. The City monitors changes in circumstances that would require a remeasurement of a subscription and will remeasure any subscription asset and liability if certain changes occur that are expected to significantly affect the amount of the subscription liability.

Right-to-use subscription assets are reported along with other capital assets and subscription liabilities are reported as long-term debt on the statement of net position.

J. Special Assessment Districts

Special assessments are recorded as receivables when they become a lien on property. Special assessments not considered available are recorded as receivables and offset by unearned revenues. In general, special assessments and special tax bonds are fully secured by liens against the privately owned properties benefited by the improvement for which the bonds were issued. There is no reserve for delinquent receivables since priority liens exist against the related properties and hence the City's management believes value will ultimately be received by the City.

K. Prepaid Bond Insurance, Original Issue Discounts and Premiums, Gain/Loss on Refunding

Prepaid bond insurance costs are amortized using the straight-line method over the life of the bonds. Amortization of these balances are recorded as a component of operating expenses.

In the government-wide, proprietary fund and fiduciary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, proprietary fund and fiduciary fund financial statements. Bond premiums and discounts are deferred and amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium or discount. Original issue premiums are amortized using the straight-line method over the life of the bonds. Gains or losses from refunding of debt are reported as deferred inflows or outflows of resources and amortized over the shorter of the life of the refunded debt or new refunding debt. Amortization of these balances are recorded as a component of interest expense.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 1 – Summary of Significant Accounting Policies (Continued)

K. Prepaid Bond Insurance, Original Issue Discounts and Premiums, Gain/Loss on Refunding (Continued)

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

L. Capital Assets

Capital assets include land, buildings, improvements, vehicles and equipment, infrastructure, and all other tangible and intangible assets that are used in operations and that have initial useful lives in excess of one year. Capital assets are reported in the applicable governmental or business-type activity columns in the government-wide financial statements, the proprietary funds' statement of net position, and the private-purpose trust fund. Capital assets are defined as assets with an initial individual cost of more than \$10,000 for general capital assets and \$100,000 for major infrastructure assets, and an estimated useful life in excess of one year.

Such assets are recorded at historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value, market based entry price at the time of contribution. Capital outlay is recorded as expenditures of the governmental funds and as assets in the government-wide financial statements to the extent the City's capitalization threshold is met. Amortization of assets acquired under capital leases is based on the shorter of the lease term or the estimated useful life of the asset and is included in depreciation and amortization.

Buildings, improvements, infrastructure, vehicles and equipment, and furniture and fixtures are depreciated using the straight-line method (depreciation is calculated starting with the month following the date the asset was placed in service) over the following estimated useful lives:

Asset Type	Years
Buildings and improvements	20-50
Other improvements	15-45
Infrastructure	10-50
Machinery and equipment	5-20

M. Land and Properties Held for Resale

Land and properties held for resale is being carried at cost, but no greater than the net realizable value. In the fund financial statements, this amount is recorded as a restricted portion of fund balance due to externally imposed grantor restrictions.

N. Restricted Assets

Assets that are restricted for specific uses by bonded debt requirements, grant provisions or other requirements are classified as restricted because their use is limited by applicable bond covenants or agreements.

O. Claims Payable

Claims and judgments are recognized as expenditures when it is probable that the liability has been incurred and the amount of the loss can be reasonably estimated. This liability is recorded in the internal service fund that accounts for the City's self-insurance activities.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 1 – Summary of Significant Accounting Policies (Continued)

P. Compensated Absences

Vacation, compensatory time, and related benefits are accrued as determined by the agreement between the City and the respective employees' collective bargaining group. For governmental funds, compensated absence obligations are recorded in the appropriate governmental funds when due. The portion not currently due is recorded in the government-wide financial statements. For proprietary funds, compensated absences are expensed when earned by employees. At year-end, the accrued but unpaid compensated absence obligations are recorded as current and non-current liabilities in the appropriate proprietary funds.

Eligible employees may accrue a maximum of 600 annual leave hours (75 days). Any hours accumulated in excess of 600 hours are paid at the employee's adjusted hourly rate of pay. For the Firefighter group the maximum is 840 hours for 56 hour shift employees and 600 for 40 hour shift employees. Employees with fewer than 20 years of service may request pay in lieu of annual leave up to a maximum of 10 days. Employees with more than 20 years of service may request a maximum of 15 days' pay in lieu of annual leave.

Government-Wide Financial Statements

For governmental and business-type activities, compensated absences are recorded as expenses when earned.

Governmental Fund Financial Statements

For governmental funds, compensated absences are recorded as expenditures in the year paid. The General Fund is typically used to liquidate compensated absences. In proprietary funds, compensated absences are expensed to the various funds in the period they are earned, and such fund's share of the unpaid liability is recorded as a long-term liability of the fund.

Q. Long-Term Debt and Other Long-Term Obligations

Government-Wide Financial Statements and Proprietary Fund Financial Statements

In the Government-Wide Financial Statements and the proprietary fund types in the Fund Financial Statements, long-term debt and other obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund statement of net positions. Bond premiums and discounts are deferred and amortized over the life of the bonds using effective interest methods. Bonds payable are reported net of the applicable bond premium or discount. In the governmental funds statement of revenue, expenditures and changes in fund balance, issuance of debt is recorded as another financing source (use) in the respective fund. Issuance costs and payment of principal are reported as debt service expenditures.

Governmental Fund Financial Statements

The governmental fund financial statements do not present long-term debt but are shown in the Reconciliation of the Governmental Funds Balance Sheet to the Government-Wide Statement of Net Position. Governmental fund types recognize bond premiums and discounts during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Debt issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 1 – Summary of Significant Accounting Policies (Continued)

R. Unearned Revenue

Unearned revenues arise when the City receives resources before it has a legal claim to them, as when grant monies are received prior to incurring qualifying expenditures or when monies are received before the related services are performed. In subsequent periods, when both revenue recognition criteria are met or when the City has a legal claim to the resources, the liability for unearned revenue is removed from the balance sheet and revenue is recognized.

S. Deferred Outflows and Inflows of Resources

The Statement of Net Position and Balance Sheet – Governmental Funds reports separate sections for Deferred Outflows of Resources, and Deferred Inflows of Resources, when applicable.

Deferred Outflows of Resources – represent a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/ expenditure) until then.

Deferred Inflows of Resources – represent an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

T. Net Position and Fund Balance

Net Position Classifications

In the government-wide financial statements, net position is classified in three categories:

Net Investment in Capital Assets – This category groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and amortization, outstanding balances of debt and any debt-related deferred outflows and inflows of resources that are attributable to the acquisition, construction, or improvement of these assets reduce the balance of this category.

Restricted Net Position – This category consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Enabling legislation authorizes the City to assess, levy, charge, or otherwise mandate payment of resources and includes a legally enforceable requirement that those resources be used only for the specific purposes stipulated in the legislation.

Unrestricted Net Position – This category represents net position of the City that is not restricted for any project or purpose and does not meet the criteria for “net investment in capital assets.”

The City first applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

Fund Balances Classifications

As prescribed by U.S. GAAP, governmental funds report fund balance in classifications based primarily on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in the funds can be spent. Fund balances for governmental funds are made up of the following:

Nonspendable Fund Balance – includes amounts that cannot be spent because they are either (a) not in a spendable form, or (b) legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash, for example: prepaid items and long-term loans and notes receivable.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 1 – Summary of Significant Accounting Policies (Continued)

T. Net Position and Fund Balance (Continued)

Fund Balances Classifications (Continued)

Restricted Fund Balance – includes amounts with constraints placed on their use that are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation. Restrictions may effectively be changed or lifted only with the consent of resource providers.

Committed Fund Balance – includes amounts that can only be used for the specific purposes determined by a formal action of the City’s highest level of decision-making authority. The City Council is the highest level of decision-making authority for the City that can, by adoption of an ordinance, commit fund balances. Commitments may be changed or lifted only by the City Council taking the same formal actions that imposed the original constraint occurring no later than the close of the reporting period.

Assigned Fund Balance – includes amounts intended to be used by the City for specific purposes through budgetary actions or delegation of authority by the City Council. Intent is expressed by the City Council or an official to whom the City Council has delegated the authority (generally, the City Manager) to assign amounts to be used for specific purposes. This is also the classification for residual funds in the governmental funds other than General Fund.

Unassigned Fund Balance – includes the residual classification for fund balance, which includes all amounts not reported as nonspendable, restricted, committed, or assigned. The General Fund may report either a positive or negative unassigned fund balance. Unassigned amounts are available for any purpose. Other governmental funds may report only negative unassigned fund balances if expenditures incurred for specific purposes exceeded amounts restricted, committed or assigned for those purposes. Other governmental funds may not report positive unassigned fund balances.

In circumstances when an expenditure is made for a purpose for which amounts are available in multiple fund balance categories, fund balance is depleted in the order of restricted, committed, assigned, and unassigned.

U. Property Taxes

Property taxes are collected on behalf of and remitted to the City by the County of Monterey (the “County”). The amount of property tax levies is restricted by Article 13A of the California State Constitution (commonly referred to as Proposition 13). The County assesses property values, levies, bills, and collects the related property taxes as follows:

	<u>Secured</u>	<u>Unsecured</u>
Lien Dates	January 1	January 1
Levy Dates	January 1	January 1
Due Dates	50% on November 1 50% on February 1	July 1
Delinquent after	December 10 (for November) April 10 (for February)	August 31

The City does not have the ability to control the levy rate or the amount of property taxes remitted by the County because these are governed by State law.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 1 – Summary of Significant Accounting Policies (Continued)

U. Property Taxes (Continued)

The City has not elected to participate in the “Teeter Plan” offered by the County whereby cities receive 100% of secured property and supplemental property taxes levied in exchange for foregoing any interest and penalties collected on the related delinquent taxes. The City retains the right to any interest and penalties collected on the related delinquent taxes. Accordingly, property tax revenues are recognized in the fiscal period for which they are levied and collected, adjusted for any amounts deemed uncollectible and amounts expected to be collected more than 60 days after the fiscal year.

General property taxes are based on either a flat 1% rate applied to the fiscal year 1976 full value of the property or on 1% of the sales price of the property on sales transactions and construction that occur after the fiscal year 1976 valuation. Assessed values on properties (exclusive of increases related to sales and construction) can rise at a maximum of 2% per year depending on increases in the consumer price index.

V. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the plans and additions to/deductions from the plans’ fiduciary net position have been determined on the same basis as they are reported by the plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with benefit terms. Investments are reported at fair value.

The following timeframes are used for pension reporting:

<u>CalPERS Pension Plans</u>	
Valuation date	June 30, 2022
Measurement date	June 30, 2023
Measurement period	July 1, 2022 to June 30, 2023
<u>NY Life Pension Plan</u>	
Valuation date	September 1, 2023
Measurement date	August 31, 2023
Measurement period	September 1, 2022 to August 31, 2023

Gains and losses related to changes in total pension liability and fiduciary net position are recognized in pension expense systematically over time. The first amortized amounts are recognized in pension expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to pensions and are to be recognized in future pension expense. The amortization period differs depending on the source of the gain or loss. The difference between projected and actual earnings is amortized straight-line over 5 years. All other amounts are amortized straight-line over the average expected remaining service lives of all members that are provided with benefits (active, inactive, and retired) as of the beginning of the measurement period.

W. Other Postemployment Benefits (“OPEB”)

For the purpose of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the City’s OPEB Plan and additions to/deductions from the OPEB Plan’s fiduciary net position have been determined on the same basis as they are reported by the Plan. For this purpose, the OPEB Plan recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for money market investments, which are reported at amortized cost.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 1 – Summary of Significant Accounting Policies (Continued)

W. Other Postemployment Benefits (“OPEB”) (Continued)

The following timeframes are reported OPEB reporting:

OPEB	
Valuation date	June 30, 2023
Measurement date	June 30, 2023
Measurement period	July 1, 2022 to June 30, 2023

Gains and losses related to changes in total OPEB liability and fiduciary net position are recognized in OPEB expense systematically over time. The first amortized amounts are recognized in OPEB expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to OPEB and are to be recognized in future OPEB expense. The amortization period differs depending on the sources of gain or loss. The difference between projected and actual earnings is amortized on a straight-line basis over 5 years. All other amounts are amortized on a straight-line basis over the average expected remaining service lives of all members that are provided with benefits (active, inactive, and retired) at the beginning of the measurement period.

X. Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General, Special Revenue, and Capital Projects Funds. Encumbrances outstanding at year-end are reported as reservations of fund balance since they do not constitute expenditures or liabilities.

Y. Use of Accounting Estimates

The preparation of the basic financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities. In addition, estimates affect the reported amount of revenues and expenses. Actual results could differ from these estimates and assumptions.

Z. Self-Insurance

The City is self-insured for workers’ compensation, general, automobile, and public liability claims. The City’s estimated liability for claims as of June 30, 2024 is based on the claim manager’s estimate of probable losses plus an amount estimated for incurred but not reported claims. An Internal Service Fund is used to account for the collection of premiums from various City departments related to workers’ compensation claims and general claims liabilities. Premiums are established based on historical claims experience. Additionally, the City contracts with third party administrators for claims management.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 1 – Summary of Significant Accounting Policies (Continued)

AA. Implementation of New GASB Pronouncements For the Year Ended June 30, 2024

During fiscal year ended June 30, 2024, the City implemented the following new GASB Pronouncements:

GASB Statement No. 100 – In June 2022, GASB issued Statement No. 100, *Accounting Changes and Error Corrections – an Amendment of GASB Statement No. 62*. The primary objective of this Statement is to enhance accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions or assessing accountability. Application of this statement did not have a significant effect on the City’s financial reporting for the fiscal year ended June 30, 2024.

BB. Upcoming GASB Pronouncements

In the next two years, the City will implement the following GASB Pronouncements:

GASB Statement No. 101 – In June 2022, GASB issued Statement No. 101, *Compensated Absences*. The objective of this Statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures. Application of this statement is effective for the City’s fiscal year ending June 30, 2025.

GASB Statement No. 102 – In December 2023, GASB issued Statement No. 102, *Certain Risk Disclosures*. This Statement requires a government to assess whether a concentration or constraint makes the primary government reporting unit or other reporting units that report a liability for revenue debt vulnerable to the risk of a substantial impact. Additionally, this Statement requires a government to assess whether an event or events associated with a concentration or constraint that could cause the substantial impact have occurred, have begun to occur, or are more likely than not to begin to occur within 12 months of the date the financial statements are issued. Application of this statement is effective for the City’s fiscal year ending June 30, 2025.

GASB Statement No. 103 – In December 2023, GASB issued Statement No. *Financial Reporting Model Improvements*. The objective of this Statement is to improve key components of the financial reporting model to enhance its effectiveness in providing information that is essential for decision making and assessing a government’s accountability. Application of this statement is effective for the City’s fiscal year ending June 30, 2026.

GASB Statement No. 104 – In September 2024, GASB issued Statement No. 104, *Disclosure of Certain Capital Assets*. This Statement requires certain types of capital assets to be disclosed separately in the capital assets note disclosures required by Statement 34. Lease assets recognized in accordance with Statement No. 87, *Leases*, and intangible right-to-use assets recognized in accordance with Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*, should be disclosed separately by major class of underlying asset in the capital assets note disclosures. Subscription assets recognized in accordance with Statement No. 96, *Subscription-Based Information Technology Arrangements*, also should be separately disclosed. In addition, this Statement requires intangible assets other than those three types to be disclosed separately by major class. Application of this statement is effective for the City’s fiscal year ending June 30, 2026.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 2 – Stewardship, Compliance, and Accountability

A. Budgeting

The Budget is prepared by the City Manager and adopted by City Council. Formal budgetary integration was employed as a management control device during the fiscal year for the General Fund, Special Revenue Funds, and Capital Projects Funds. The City Manager may transfer budget appropriations between departments and Department Directors may transfer appropriations between programs and accounts within their individual departments and divisions, but only the Council by resolution may appropriate funds from reserves or fund balances.

Budgets for General, Special Revenue and Capital Projects Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). Reserves for future lease commitments have been established for accounting purposes and the fund balance is reserved for the total lease commitment consistent with budget policies.

Budget policy excludes taxes, interest, and accounts receivable assets, which are not currently available resources for budget purposes, and condemnation deposits which are returned upon right of way acquisition.

Expenditures may not legally exceed budgeted appropriations at the government level. Budgeted amounts shown are as originally adopted or as amended by the City Council during the year. Additional supplementary appropriations were adopted during the mid-year review.

Appropriations lapse at fiscal year end and then are re-budgeted for the coming year. Project-length financial plans are adopted for all capital projects funds and appropriations are carried forward until project completion. Grant funds are carried forward until the grant expires.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the governmental funds. Encumbrances outstanding at year-end are recorded as reservations of fund balance and do not constitute expenditures or liabilities because the commitments will be honored during the subsequent year.

For additional information on budgetary policy and control see Required Supplementary Information.

B. Deficit Fund Balances and Net Position

At June 30, 2024, the governmental activities had an unrestricted net position deficit of \$(125,547,113).

At June 30, 2024, the following funds had a deficit fund balance or deficit net position:

Fund Type	Fund	Deficit
Governmental	Housing and Urban Development Grant	\$ (56,775)
Governmental	Emergency Medical Services	(145,658)
Governmental	Traffic Safety	(32,506)
Governmental	Grants	(14,395)
Governmental	Assessment District Debt Service	(666,354)
Governmental	Assessment District Administration	(2,178)
Enterprise	Downtown Parking District Fund	(5,407,271)
Internal Service Fund	Workers Compensation	(8,465,842)
Internal Service Fund	General Liability	(3,112,425)
Internal Service Fund	Fleet Maintenance	(547,611)

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 2 – Stewardship, Compliance, and Accountability

B. Deficit Fund Balances and Net Position (Continued)

Nonmajor Governmental Funds

The deficit fund balance in the Housing and Urban Development Grant Fund of \$56,775 is a result of an increase in Community Development and related Housing reimbursable grants in Emergency Shelter Grants related to COVID-19 mitigation program and related expenditures. This deficit will decline as claims are submitted for reimbursement to state and federal agencies and becomes available. The deficit fund balances in the special revenue funds Emergency Medical Services fund of \$145,658 is due to increased expenditures in emergency equipment and supplies. The deficit fund balance in the Traffic Safety special revenue fund of \$32,506 is a result of increased services in vehicle code violations provided by Monterey County. The deficit fund balance in the Grants special revenue fund of \$51,632 is due to temporary cash shortfalls experienced while waiting for grant reimbursement. These deficits will decline as claims are submitted for reimbursement to state and federal agencies and unavailable funds become available. The deficit fund balance in the Debt Service Funds Assessment District debt service fund of \$666,354 is due to amounts owed to the General Fund. The deficit fund balance in the Assessment District Administration debt service fund of \$2,178 is due to amounts owed to the General Fund.

Enterprise Funds – Downtown Parking District Fund

The deficit net position in the Downtown Parking District Fund of \$5,407,274 is a result of historical operating costs in excess of operating revenue. This deficit will continue to decline over time as revenues outpace expenses.

Internal Service Funds

The deficit net position in the General Liability and Workers Compensation internal service funds of \$8,465,842 and \$3,112,425, respectively, are the result of insurance costs exceeding charges for services in the funds. The City is reevaluating their internal service fund allocations in order to ensure that charges for services in internal service funds are sufficient to cover the costs of providing services moving forward. The deficit net position in the Fleet Maintenance internal service fund is the result of the City moving \$9,000,000 of cash held as a replacement reserve back into the City Capital Projects Fund.

C. Debt Compliance

There are a number of limitations and restrictions contained in the various bond indentures. The City believes it is in compliance with all significant limitations and restrictions.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 3 – Cash and Investments

Cash and investments are presented in the accompanying financial statements at June 30, 2024 as follows:

	Government-Wide Statement of Net Position			Fiduciary Funds	
	Governmental	Business-Type		Statement of	
	Activities	Activities	Total	Net Position	Total
Cash and investments	\$ 227,738,627	\$ 19,581,004	\$ 247,319,631	\$ 16,951,516	\$ 264,271,147
Restricted cash and investments	-	-	-	523,700	523,700
Total cash and investments	\$ 227,738,627	\$ 19,581,004	\$ 247,319,631	\$ 17,475,216	\$ 264,794,847

Cash and investments at June 30, 2024, consisted of the following:

Cash and Cash Equivalents:	
Cash on hand	\$ 35,000
Demand accounts at banks	9,670,816
Money market	35,000,509
Deposits held in trust by fiscal agent	6,437,636
Money market held in trust by fiscal agent	385,589
Local Agency Investment Fund	9,775,571
Total cash and cash equivalents	61,305,121
Investments:	
Investments held by fiscal agent	201,927,026
Deferred compensation	1,562,700
Total investments	203,489,726
Total cash and investments	\$ 264,794,847

A. Demand Deposits

The carrying amounts of the City's demand deposits were \$9,670,816 at June 30, 2024. Bank balances were \$16,019,333 at that date. The total amount of which was collateralized or insured with securities held by the pledging financial institutions in the City's name is discussed below.

The California Government Code requires California banks and savings and loan associations to secure the City's cash deposits by pledging securities as collateral. This Code states that collateral pledged in this manner shall have the effect of perfecting a security interest in such collateral superior to those of a general creditor. Thus, collateral for cash deposits is considered to be held in the City's name.

The market value of pledged securities must equal at least 110% of the City's cash deposits. California law also allows institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of the City's total cash deposits. The City may waive collateral requirements for cash deposits; however, the City has not waived the collateralization requirements.

The City follows the practice of pooling cash and investments of all funds, except for funds required to be held by fiscal agents under the provisions of bond indentures. Interest income earned on pooled cash and investments is allocated on an accounting period basis to the various funds based on the period-end cash and investment balances. Interest income from cash and investments with fiscal agents is credited directly to the related fund.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 3 – Cash and Investments (Continued)

B. Investments

The table below identifies the investment types that are authorized for the City by the California Government Code (or the City's investment policy, where more restrictive). The table also identifies certain provisions of the California Government Code that address interest rate risk, and concentration of credit risk. This table does not address investments of debt proceeds held by bond trustees that are governed by the provisions of debt agreements of the City, rather than the general provision of the California Government Code or the City's investment policy:

Authorized Investment Types	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer*
Certificates of deposit	5 years	None	None
Repurchase agreements	5 years	None	None
Bankers' acceptances	5 years	None	None
Guaranteed investment contracts	5 years	None	None
U.S. Treasury bills and notes	5 years	None	None
State of California Local Agency Investment Fund	N/A	None	None
Government agency securities	5 years	None	None
Passbook savings accounts	5 years	None	None
Mutual funds	5 years	None	None
Interest bearing checking accounts	N/A	None	None
Commercial paper	5 years	None	None

* Based on state law requirements or City investment policy requirements, whichever is more restrictive.

The Deferred Compensation Plan is permitted by City resolution to invest in deeds of trust secured by real or personal property.

In accordance with Section 53651 of the California Government Code, the City cannot invest in inverse floaters, range notes, or interest-only strips that are derived from a pool of mortgages, or in any security that could result in zero interest accrual if held to maturity. The limitation does not apply to investments in shares of beneficial interest issued under the Investment Company Act of 1940 that are authorized investments under Section 53601 of the California Government Code. A five-year maximum maturity for each investment is allowed unless approved by the City Council.

Investment income from cash and investments held by fiscal agents are credited directly to the related funds.

California Local Agency Investment Fund (LAIF) – The City is a participant in LAIF, which is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. As of June 30, 2024, the City had \$9,775,571 invested in LAIF. LAIF determines fair value on its investment portfolio based on market quotations for those securities where market quotations are readily available and based on amortized cost or best estimate for those securities where market value is not readily available. LAIF is reported at amortized cost, which approximates fair value.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 3 – Cash and Investments (Continued)

C. Risk Disclosures

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. As a means of limiting exposure to fair value losses from rising interest rates, the City's investment policy limits the maturity of investments in accordance with Government Code Sections 53601(a)-(n) and 53636(a)-(m). It is the City's policy to ladder investments so that there are always investments coming due to meet cash flow requirements. Because the Local Agency Investment Fund as of June 30, 2024 had an average life of 290 days, it was presented as a cash equivalent with a maturity of 0-12 months. However, LAIF allows the City to make withdrawals of any amount within 24 hours.

At June 30, 2024, the City had the following investment maturities:

Investment Type	Total	Investment Maturities	
		1 year or fewer	1 to 5 years
Investment agreements - BNY	\$ 193,375,813	\$ 123,722,539	\$69,653,274
New York Life Pension	8,551,213	8,551,213	-
Trust deeds - deferred compensation	1,562,700	1,562,700	-
Total investments	\$ 203,489,726	\$ 133,836,452	\$ 69,653,274

For deposits, custodial credit risk is the risk that, in the event of the failure of a depository financial institution, the City will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer), the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

The City's investment policy limits safekeeping of investments to third-party custody. All of the City's deposits are either insured by the Federal Depository Insurance Corporation ("FDIC") up to \$250,000 or collateralized with pledge securities held in the trust department of the financial institution in the City's name.

Disclosures Relating to Concentration of Credit Risk

The City places no limit on the amount the City may invest in any one issuer. However, the City's investment policy calls for portfolio diversification by avoiding over concentration in a specific maturity sector or specific investments. The City's portfolio is detailed below:

Investment Type	Value	S&P	Moody's	% of Total
Investment agreements:				
US Treasuries	\$ 126,417,572	A	Aaa	62.12%
FHLB	20,039,428	AA+	Aaa	9.85%
FHLMC	938,780	AA+	Aaa	0.46%
FNMA	3,087,104	AA+	Aaa	1.52%
FFCB	7,503,214	AA+	Aaa	3.69%
Corporate bonds	24,701,234	AA+ to A-	Aaa to A1	12.14%
Trust deeds - deferred compensation	1,562,700	NR	NR	0.77%
Money market funds:				
Investment agreements	1,011,784	AAAm	Aaa-mf	0.50%
Wilmington Trust, NA	9,676,697	A-	A2	4.76%
New York Life Fixed Dollar Account	8,551,213	NR	NR	4.20%
Total investments	\$ 203,489,726			100.00%

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 3 – Cash and Investments (Continued)

D. Fair Value Measurement

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are described as follows:

Level 1 – Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the City has the ability to access.

Level 2 – Inputs to the valuation methodology include:

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities in inactive markets;
- Inputs other than quoted prices that are observable for the asset or liability; and
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

Level 3 – Inputs to the valuation methodology are unobservable and significant to the fair value measurement. Unobservable inputs reflect the City's own assumptions about the inputs market participants would use in pricing the asset or liability (including assumptions about risk). Unobservable inputs are developed based on the best information available in the circumstances and may include the City's own data.

The asset's level within the hierarchy is based on the lowest level of input that is significant to the fair value measurement. Valuation techniques used, need to maximize the use of observable inputs and minimize the use of unobservable inputs. The determination of what constitutes observable requires judgment by the City's management. City management considers observable data to be that market data, which is readily available, regularly distributed or updated, reliable, and verifiable, not proprietary, and provided by multiple independent sources that are actively involved in the relevant market. The categorization of an investment within the hierarchy is based upon the relative observability of the inputs to its fair value measurement and does not necessarily correspond to City management's perceived risk of that investment.

In instances where inputs used to measure fair value fall into different levels in the above fair value hierarchy, fair value measurements in their entirety are categorized based on the lowest level input that is significant to the valuation. The City's assessment of the significance of particular inputs to these fair value measurements requires judgment and considers factors specific to each asset or liability.

Deposits and withdrawals in governmental investment pools, such as LAIF, are made on the basis of \$1 and not fair value. Accordingly, the City's measured fair value of its proportionate share in these types of investments is based on uncategorized inputs not defined as a Level 1, Level 2, or Level 3 input. Non-negotiable FDIC-insured bank certificates of deposit are priced at par.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 3 – Cash and Investments (Continued)

D. Fair Value Measurement (Continued)

The City had the following recurring fair value measurements as of June 30, 2024:

Investments measured by fair value level:	June 30, 2024	Level 1	Level 2	Level 3
Investment agreements:				
Municipal bonds	\$ -	\$ -	\$ -	\$ -
US Treasuries	126,417,572	126,417,572	-	-
FHLB	20,039,428	20,039,428	-	-
FHLMC	938,780	938,780	-	-
FNMA	3,087,104	3,087,104	-	-
FFCB	7,503,214	7,503,214	-	-
Corporate bonds	24,701,234	24,701,234	-	-
Trust deeds - deferred compensation	1,562,700	-	-	1,562,700
Total investments by fair value level	184,250,032	\$ 182,687,332	\$ -	\$ 1,562,700
Investments not subject to the fair value hierarchy:				
Money market funds:				
Fidelity Investment MM Gov	1,011,784			
Wilmington Trust, NA	9,676,697			
New York Life Fixed Dollar Account	8,551,213			
Total investments not subject to the fair value hierarchy	19,239,694			
Total investments	\$ 203,489,726			

The following is a description of the valuation methods and assumptions used by the City to estimate the fair value of its investments:

- Investments classified within Level 1 of the fair value hierarchy are valued using quoted prices in active markets when available.
- The City held one type of investment that is measured using Level 3 inputs, Trust Deeds. The City administers a Trust Deposit Fund that includes a Deferred Compensation Plan funded solely by the voluntary salary reductions. Trust Deed notes secured by property taken back in foreclosure and held for resale, are valued by independent real estate professionals (market approach), and trust deed notes are valued at their present value (income approach). The valuations are considered Level 3. The value of properties held for resale are reduced for cost of sales. The notes (loans) are valued based on amounts investors would likely pay for notes with interest rates ranging from 6% to 11% discounted to provide loan to values ranging from 50% to 70% depending on property type and condition, borrowers payment history, and term remaining on note.

There have been no changes in the methods and assumptions used at June 30, 2024. The methods described may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. City management believes its valuation methods are appropriate and consistent with other market participants. The use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 4 – Restricted Assets

Certain cash and investments are reported as restricted assets at June 30, 2024 as follows:

Fiduciary Funds:

Pension Trust Fund	\$ 523,700
Total restricted assets - fiduciary funds	\$ 523,700

Note 5 – Taxes Receivable

Taxes receivable recorded in the General Fund of \$17,893,324 represent amounts due for the quarter ended June 30, 2024 for the following taxes:

Sales tax	\$ 6,832,694
Measure E transaction and use tax	3,068,350
Measure G transaction and use tax	6,160,504
Utility users tax	954,440
Transient occupancy tax	696,302
Cannabis tax	181,034
	<u>\$ 17,893,324</u>

Note 6 – Assessments Receivable

Debt Service Funds – Assessments receivable recorded in the 2019 Special Tax Bond Monte Bella Debt Service Fund and Assessment District Debt Service Fund in the amounts of \$7,020,000 and \$90,000, respectively, at June 30, 2024, will be collected from property owners to retire outstanding bond principal issued for improvements in special assessment districts.

Assessment receivables in the amount of \$7,020,000 are not expected to be collected within the subsequent year.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 7 – Due From Other Agencies

At June 30, 2024, amounts due from other agencies consisted of the following:

	<u>Federal</u>	<u>State</u>	<u>Other</u>	<u>Total</u>
Governmental Activities:				
General Fund:				
California Office of Emergency Services	\$ -	\$ 45,491	\$ -	\$ 45,491
County of Monterey	-	-	80,146	80,146
Special Revenue Funds:				
Association of Monterey Bay Area Govts.	-	-	72,104	72,104
Board of State & Community Corrections	-	1,214,943	-	1,214,943
CA Emergency Solutions & Housing	-	222,957	-	222,957
CA Highway Users Tax	-	456,530	-	456,530
CA Housing & Community Development	-	358,608	-	358,608
Cable Franchise	-	-	32,168	32,168
CDBG Improvement Program	\$897,906	-	-	897,906
Coalition of Homeless Services Providers	-	-	72,111	72,111
County of Monterey	-	-	440,590	440,590
Emergency Shelter Grant	143,355	-	-	143,355
FEMA - Assistance to Firefighters Grant	21,639	-	-	21,639
HOME Investment Program	160,448	-	-	160,448
Pedestrian Bike & Safety Program	-	107,624	-	107,624
SB1 Road Maintenance & Rehab	-	336,340	-	336,340
STEP Grant State of California	-	33,248	-	33,248
Transportation Agency for Monterey County	-	-	1,462,927	1,462,927
U.S. Department of Justice	236,888	-	-	236,888
Capital Projects Funds:				
CA Dept. of Transportation	-	869,994	-	869,994
California State Water Resources Control Board	-	347,027	-	347,027
Federal Aviation Administration	52,000	-	-	52,000
Monterey County - RSTP	-	-	291,138	291,138
Primary government total	<u>\$ 1,512,236</u>	<u>\$ 3,992,762</u>	<u>\$ 2,451,184</u>	<u>\$ 7,956,182</u>

Note 8 – Leases Receivable

The City leases land and easements to third parties. Leases receivable consist of agreements with third parties for the “right-to-use” the underlying assets owned by the City. The remaining terms of the agreements range from one to 28 years. The calculated interest rates used match the City’s incremental borrowing rate at July 1, 2021.

For fiscal year ended June 30, 2024, the City recognized \$1,162,821 in lease revenue and \$363,066 in interest revenue, and the outstanding receivable amount at June 30, 2024 is \$9,694,896.

A summary of changes in the leases receivable for the fiscal year ended June 30, 2024 is as follows:

	Balance July 1, 2023	Additions	Reductions	Balance June 30, 2024	Amounts due within one year	Amounts due in more than one year
Governmental activities	\$ 5,484,333	\$ -	\$ (566,030)	\$ 4,918,303	\$ 539,560	\$ 4,378,743
Business-type activities	5,154,316	-	(377,723)	4,776,593	274,125	4,502,468
Total	<u>\$ 10,638,649</u>	<u>\$ -</u>	<u>\$ (943,753)</u>	<u>\$ 9,694,896</u>	<u>\$ 813,685</u>	<u>\$ 8,881,211</u>

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 8 – Leases Receivable (Continued)

Future lease payments are as follows as of June 30, 2024:

Year Ending June 30	Lease Receivable	Interest	Total
2025	\$ 813,685	\$ 334,209	\$ 1,147,894
2026	711,687	307,723	1,019,410
2027	587,282	284,785	872,067
2028	609,890	263,951	873,841
2029	529,203	243,760	772,963
2030-2034	2,861,001	935,911	3,796,912
2035-2039	2,359,313	402,480	2,761,793
2040-2044	791,305	131,442	922,747
2045-2049	411,740	40,020	451,760
2050	19,790	120	19,910
Total	<u>\$ 9,694,896</u>	<u>\$ 2,944,401</u>	<u>\$ 12,639,297</u>

As of June 30, 2024, the amounts reported as deferred inflows of resources will be recognized as lease revenue as follows:

Year Ending June 30	Total
2025	\$ 990,183
2026	842,795
2027	728,387
2028	699,114
2029	587,216
2030-2034	2,646,530
2035-2039	1,719,456
2040-2044	548,361
2045-2049	284,551
2050	12,483
Total	<u>\$ 9,059,076</u>

Note 9 – Loans and Notes Receivable

At June 30, 2024, loans and notes receivable of the City's major individual funds and nonmajor funds taken in aggregate, including the applicable allowance for uncollectible accounts are as follows:

	Housing and Urban Development Fund	Affordable Housing Fund	Total Governmental Activities	Fiduciary Funds
Loans funded by federal grants:	\$ 20,797,675	\$ -	\$ 20,797,675	\$ -
Economic development real estate developer and other loans	-	10,445,107	10,445,107	163,900
Less: allowance for uncollectibles	(20,754,500)	(10,428,536)	(31,183,036)	-
Total loans, net	<u>\$ 43,175</u>	<u>\$ 16,571</u>	<u>\$ 59,746</u>	<u>\$ 163,900</u>

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 9 – Loans and Notes Receivable (Continued)

The City uses funds generated from the former Agency Housing Loans as well as other state and federal funding sources to offer financial assistance to qualified developers, individuals, and families by providing loans at “below market” interest rates.

Typical loans and related terms are summarized as follows:

Loan Type	Interest Rates	Due
Affordable housing	0 - 4%	up to 55 years
Multi-unit rental rehabilitation	3%	5 or more years
First time home buyer	3%	7 to 40 years
Home improvement	3 - 6%	1 to 30 years

Loans are secured by first or second in lien-property deeds of trust except for first time homebuyer loans, which are all secured by second deeds of trust. Interest and principal are typically due in installments, except for first time homebuyer, which do not require payments until their maturity dates.

The City has also invested in multi-family rental housing projects serving low to moderate income individuals through subordinate loans with terms of up to 55 years. Generally, these loans are to be repaid through fixed payments or net cash flow payments from project operations and the term and potential risk of each loan varies. Because of the net cash flow feature of these subordinate loans, there is greater risk of variability in the timing of payments and, potentially, a lower probability of eventual repayment on these subordinate loans than on other loan types.

Accordingly, for financial statement purposes, the City has established an allowance account for these loans receivable due to the contingent nature of the repayment schedules of these loans.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 10 – Interfund Receivables, Payable, and Transfers

A. Due From and To Other Funds

At June 30, 2024, the balances of due from and to other funds were as follows:

Receivable Fund	Payable Fund	Amount	Purpose
General Fund	Grants Special Revenue Fund	\$ 2,388,135	Cash overdraft
General Fund	Housing and Urban Development Special Revenue Fund	1,791,227	Cash overdraft
General Fund	Downtown Parking District Enterprise Fund	1,512,247	Cash overdraft
General Fund	Emergency Medical Services Special Revenue Fund	78,480	Cash overdraft
General Fund	Development Fees Special Revenue Fund	269	Cash overdraft
General Fund	Lighting, Landscape, and Maintenance Dist Special Revenue Fund	51,188	Cash overdraft
General Fund	Special Construction Assistance Capital Projects Fund	3,587,464	Cash overdraft
General Fund	Traffic Safety Special Revenue Fund	64,576	Cash overdraft
General Fund	Assessment District Debt Service Debt Service Fund	803,836	Cash overdraft
General Fund	Assessment District Administration Debt Service Fund	2,178	Cash overdraft
		<u>10,279,600</u>	
Capital Projects Capital Projects Fund	General Fund	2,205,866	Capital projects
Capital Projects Capital Projects Fund	Lighting, Landscape and Maintenance Special Revenue Fund	1,607	Capital projects
Capital Projects Capital Projects Fund	Special Construction Assistance Capital Projects Fund	1,145,577	Capital projects
Capital Projects Capital Projects Fund	Special Aviation Capital Projects Fund	22,283	Capital projects
Capital Projects Capital Projects Fund	Housing and Urban Development Special Revenue Fund	408,695	Capital projects
Capital Projects Capital Projects Fund	Gas Tax Special Revenue Fund	132,794	Capital projects
Capital Projects Capital Projects Fund	Development Fees Special Revenue Fund	1,734	Capital projects
Capital Projects Capital Projects Fund	Measure X Special Revenue Fund	184,917	Capital projects
Capital Projects Capital Projects Fund	Industrial Waste Enterprise Fund	84,772	Capital projects
Capital Projects Capital Projects Fund	Permit Services Enterprise Fund	1,923	Capital projects
Capital Projects Capital Projects Fund	Sanitary Sewer Enterprise Fund	45,371	Capital projects
Capital Projects Capital Projects Fund	SB1 Road Maintenance & Rehab Special Revenue Fund	57,662	Capital projects
		<u>4,293,201</u>	
Workers Compensation Internal Service Fund	General Fund	16,831,462	Claims
		<u>Total \$ 31,404,263</u>	

B. Long-Term Advances

At June 30, 2024, the balances of long-term advances were as follows:

Advances Due From	Advances Due To
	Governmental
	Activities
	General Fund
Business-Type Activities:	
Downtown Parking	\$ 2,785,000
Total business-type activities	<u>2,785,000</u>
Total primary government	<u><u>\$ 2,785,000</u></u>

Advances from the General Fund to the Downtown Parking District Fund total \$2,785,000 at June 30, 2024. The advances helped subsidize operations in the Downtown Parking District Fund as program needs, including sources and uses, were established. As the Downtown Parking District becomes fully self-sufficient, a plan will be established to pay back the advance from the General Fund over time.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 10 – Interfund Receivables, Payable, and Transfers (Continued)

C. Transfers

Interfund transfers during the year ended June 30, 2024, consisted of the following:

Transfers In	Transfers Out	Amount	Purpose
General Fund	Gas Tax Special Revenue Fund	\$ 1,800,000	Capital projects/debt service
General Fund	Traffic Safety Special Revenue Fund	200,000	Capital projects/debt service
General Fund	Special Construction Assistance Capital Projects Fund	85,335	Operating costs
General Fund	Risk Management Internal Service Fund	750,000	Operating costs
	Subtotal General Fund	2,835,335	
Capital Projects Capital Projects Fund	General Fund	9,168,877	Capital projects
Capital Projects Capital Projects Fund	Lighting, Landscape and Maintenance Special Revenue Fund	527,530	Capital projects
Capital Projects Capital Projects Fund	Development Fees Special Revenue Fund	142,435	Capital projects
Capital Projects Capital Projects Fund	Gas Tax Special Revenue Fund	1,034,890	Capital projects
Capital Projects Capital Projects Fund	Measure X Special Revenue Fund	2,701,162	Capital projects
Capital Projects Capital Projects Fund	SB1 Road Maintenance & Rehab Special Revenue Fund	6,022,143	Capital projects
Capital Projects Capital Projects Fund	Housing and Urban Development Special Revenue Fund	1,076,979	Capital projects
Capital Projects Capital Projects Fund	Special Aviation Capital Projects Fund	433,551	Capital projects
Capital Projects Capital Projects Fund	Special Construction Assistance Capital Projects Fund	7,487,153	Capital projects
Capital Projects Capital Projects Fund	Airport Enterprise Fund	40,629	Capital projects
Capital Projects Capital Projects Fund	Industrial Waste Enterprise Fund	1,093,781	Capital projects
Capital Projects Capital Projects Fund	Sanitary Sewer Enterprise Fund	401,599	Capital projects
Capital Projects Capital Projects Fund	Permit Services Enterprise Fund	291,780	Capital projects
	Subtotal Capital Projects Capital Projects Fund	30,422,509	
COP 2018B T.R.I.P. Debt Service Fund	Measure X Special Revenue Fund	378,767	Debt service
2018 Lease El Gabilan Library Debt Service Fund	General Fund	787,459	Debt service
2018 Lease-PS Building Police Debt Service Fund	General Fund	4,474,340	Debt service
COP 1999 & 2004 Debt Service Fund	General Fund	227,099	Debt service
2020A Refunding SVSWA Debt Service Fund	General Fund	642,656	Debt service
Industrial Waste Enterprise Fund	General Fund	413,800	Capital projects/debt service
Industrial Waste Enterprise Fund	Special Construction Assistance Capital Projects Fund	665,034	Capital projects
Downtown Parking District Enterprise Fund	General Fund	393,000	Debt service
Emergency Medical Services Enterprise Fund	General Fund	1,600,000	Operating subsidy
Vehicle Abatement Special Revenue Fund	General Fund	50,000	Operating subsidy
Grants Special Revenue Fund	General Fund	93,470	Operating subsidy
Rent Stabilization Special Revenue Fund	General Fund	143,000	Operating subsidy
Local Housing Trust Special Revenue Fund	General Fund	2,000,000	Operating subsidy
2020A Refunding Energy Debt Service Fund	General Fund	1,269,336	Debt service
2020A Refunding Energy Debt Service Fund	Airport Enterprise Fund	79,893	Debt service
2020A Refunding Energy Debt Service Fund	Industrial Waste Enterprise Fund	74,792	Debt service
2020A Refunding Energy Debt Service Fund	Sanitary Sewer Enterprise Fund	99,672	Debt service
2020A Refunding Energy Debt Service Fund	Downtown Parking District Enterprise Fund	33,808	Debt service
	Subtotal 2020A Refunding Energy Debt Service Fund	1,557,501	
General Insurance Internal Service Fund	General Fund	1,400,000	Operating subsidy
General Liability Internal Service Fund	General Fund	3,410,000	Operating subsidy
General Liability Internal Service Fund	Risk Management Internal Service Fund	1,000,000	Operating subsidy
General Liability Internal Service Fund	General Insurance Internal Service Fund	500,000	Operating subsidy
Fleet Maintenance Internal Service Fund	General Fund	2,300,000	Operating subsidy
	Total	\$ 55,293,970	

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 11 – Capital Assets

A. Governmental Activities

The summary of changes in governmental activities capital assets for the year ended June 30, 2024, is as follows:

Governmental Activities:	Balance July 1, 2023	Additions	Retirements	Adjustments/ Transfers	Balance June 30, 2024
<i>Non-depreciable/amortizable assets:</i>					
Land	\$ 32,983,126	\$ 4,970,000	\$ -	\$ -	\$ 37,953,126
Construction in progress	28,032,297	9,001,248	-	(11,798,266)	25,235,279
Total non-depreciable/amortizable assets	61,015,423	13,971,248	-	(11,798,266)	63,188,405
<i>Depreciable/amortizable assets</i>					
Buildings and improvements	135,129,108	171,480	(551,000)	-	134,749,588
Improvements other than buildings	50,677,352	226,614	-	-	50,903,966
Machinery and equipment	49,191,952	2,391,146	(1,064,898)	-	50,518,200
Infrastructure	422,055,987	750,863	-	11,798,266	434,605,116
Right-to-use assets - leases	550,536	-	-	-	550,536
Right-to-use assets - subscriptions	410,213	-	-	-	410,213
Total depreciable/amortizable assets	658,015,148	3,540,103	(1,615,898)	11,798,266	671,737,619
<i>Accumulated depreciation/amortization</i>					
Buildings and improvements	(26,869,469)	(2,701,320)	499,780	-	(29,071,009)
Improvements other than buildings	(24,988,180)	(1,659,828)	-	-	(26,648,008)
Machinery and equipment	(37,719,187)	(3,103,707)	1,048,300	-	(39,774,594)
Infrastructure	(294,494,747)	(8,584,588)	-	-	(303,079,335)
Right-to-use assets - leases	(374,120)	(124,576)	-	73,508	(425,188)
Right-to-use assets - subscriptions	(27,208)	(136,738)	-	-	(163,946)
Total accumulated depreciation/amortization	(384,472,911)	(16,310,757)	1,548,080	73,508	(399,162,080)
Total depreciable/amortizable assets, net	273,542,237	(12,770,654)	(67,818)	11,871,774	272,575,539
Governmental activities capital assets, net	\$ 334,557,660	\$ 1,200,594	\$ (67,818)	\$ 73,508	\$ 335,763,944

Depreciation and amortization expense was charged to the functions/programs of the governmental activities as follows:

Governmental Activities:

General government	\$ 483,370
Police	2,355,998
Fire	903,873
Public works, including infrastructure	11,545,304
Recreation and parks	837,430
Library	184,782
Total depreciation/amortization expense - governmental activities	<u>\$ 16,310,757</u>

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 11 – Capital Assets (Continued)

B. Business-Type Activities

The summary of changes in business-type activities capital assets for the year ended June 30, 2024, is as follows:

Business-Type Activities:	Balance July 1, 2023	Additions	Retirements	Transfers	Balance June 30, 2024
<i>Nondepreciable assets:</i>					
Land	\$ 3,630,695	\$ -	\$ -	\$ -	\$ 3,630,695
Construction in progress	1,621,929	681,368	(12,058)	-	2,291,239
Total nondepreciable assets	5,252,624	681,368	(12,058)	-	5,921,934
<i>Depreciable assets</i>					
Buildings and improvements	25,888,821	-	-	-	25,888,821
Improvements other than buildings	15,970,700	-	-	-	15,970,700
Machinery and equipment	7,796,234	75,263	-	-	7,871,497
Infrastructure	102,709,198	-	-	-	102,709,198
Total depreciable assets	152,364,953	75,263	-	-	152,440,216
<i>Accumulated depreciation:</i>					
Buildings and improvements	(16,594,963)	(685,775)	-	-	(17,280,738)
Improvements other than buildings	(6,645,741)	(764,994)	-	-	(7,410,735)
Machinery and equipment	(5,462,163)	(324,423)	-	-	(5,786,586)
Infrastructure	(60,940,362)	(1,704,876)	-	-	(62,645,238)
Total accumulated depreciation	(89,643,229)	(3,480,068)	-	-	(93,123,297)
Total depreciable assets, net	62,721,724	(3,404,805)	-	-	59,316,919
Business-type activities capital assets, net	\$ 67,974,348	\$ (2,723,437)	\$ (12,058)	\$ -	\$ 65,238,853

Depreciation expense was charged to the functions/programs of the business-type activities as follows:

Business-type Activities:	
Airport	\$ 955,744
Industrial Waste	493,957
Sanitary Sewer	1,439,016
Downtown Parking	562,622
Permit Services	28,729
Total depreciation expense - business-type activities	<u>\$ 3,480,068</u>

Note 12 – Land and Properties Held For Resale

Land and properties held for resale at June 30, 2024 consisted of the following:

<u>Special Revenue Fund</u>	
137, 145, & 151 Division Street	<u>\$ 584,419</u>
<u>Deferred Compensation-Trust Deed</u>	
Magallan, Jose; Monterra Ranch Properties-Lot 155	<u>1,039,000</u>
<u>Affordable Housing Fund - Sunset Avenue Merged Housing</u>	
115 Division Street	230,981
123 Division Street	206,265
923 E. Market Street	358,335
	<u>795,581</u>
Total land and properties held for resale	<u>\$ 2,419,000</u>

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 13 – Long-Term Debt

A. Governmental Activities

A summary of changes in long-term debt for governmental activities for the year ended June 30, 2024 is as follows:

	Balance July 1, 2023	Additions	Retirements	Balance June 30, 2024	Amount due within one year	Amount due in more than one year
Governmental Activities						
Direct borrowings - leases	\$ 51,197,454	\$ -	\$ (4,610,633)	\$ 46,586,821	\$ 4,547,875	\$ 42,038,946
Direct borrowings - minor leases	216,965	-	(121,997)	94,968	94,968	-
Direct borrowings - subscriptions	270,804	-	(133,728)	137,076	137,076	-
total direct borrowings	51,685,223	-	(4,866,358)	46,818,865	4,779,919	42,038,946
Certificates of Participation:						
TRIP 2018B	34,620,000	-	(800,000)	33,820,000	850,000	32,970,000
Series 2020A-Twin Creeks	1,610,000	-	(380,000)	1,230,000	395,000	835,000
Series 2020B Fairways	3,720,000	-	(120,000)	3,600,000	135,000	3,465,000
Series 2020A-Energy (2014)	13,850,000	-	(1,005,000)	12,845,000	1,080,000	11,765,000
Series 2020A-SVSWA (2015B)	2,790,000	-	(565,000)	2,225,000	585,000	1,640,000
Bond premium/(discount):						
TRIP 2018B	2,864,727	-	(312,350)	2,552,377	-	2,552,377
TRIP 2018B	(317,759)	-	13,240	(304,519)	-	(304,519)
Series 2020A-Twin Creeks	181,389	-	(45,347)	136,042	-	136,042
Series 2020A-Energy (2014)	2,484,712	-	(248,471)	2,236,241	-	2,236,241
Series 2020A-SVSWA (2015B)	350,777	-	(70,155)	280,622	-	280,622
Total Certificates of Participation:	62,153,846	-	(3,533,083)	58,620,763	3,045,000	55,575,763
Assessment District Bonds:						
Assessment District 2017 Act Bonds	540,000	-	(450,000)	90,000	45,000	45,000
CFD Monte Bella-2019 #1	2,520,000	-	(55,000)	2,465,000	55,000	2,410,000
CFD Monte Bella-2019 #2	2,010,000	-	(45,000)	1,965,000	45,000	1,920,000
CFD Monte Bella-2019 #3	2,645,000	-	(55,000)	2,590,000	55,000	2,535,000
Bond premium/(discount):						
CFD Monte Bella-2019 #1	67,440	-	(2,498)	64,942	-	64,942
CFD Monte Bella-2019 #2	189,856	-	(7,032)	182,824	-	182,824
CFD Monte Bella-2019 #3	234,570	-	(8,377)	226,193	-	226,193
Total Assessment District Bonds	8,206,866	-	(622,907)	7,583,959	200,000	7,383,959
Total governmental activities	\$ 122,045,935	\$ -	\$ (9,022,348)	\$ 113,023,587	\$ 8,024,919	\$ 104,998,668

Direct Borrowing – Leases

Annual debt service requirements to maturity for the City's major leases are as follows:

Fiscal Year Ending June 30:	Principal	Interest	Total
2025	\$ 4,547,875	\$ 1,896,706	\$ 6,444,581
2026	4,633,821	1,688,306	6,322,127
2027	4,280,125	1,473,154	5,753,279
2028	4,199,000	1,265,597	5,464,597
2029	4,412,000	1,052,583	5,464,583
2030-2034	14,809,000	2,823,621	17,632,621
2035-2039	2,645,000	1,638,378	4,283,378
2040-2044	3,190,000	1,088,188	4,278,188
2045-2049	3,870,000	393,463	4,263,463
Total	\$ 46,586,821	\$ 13,319,995	\$ 59,906,816

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 13 – Long-Term Debt (Continued)

A. Governmental Activities (Continued)

Direct Borrowing – Leases (Continued)

Pierce Pumper & Tiller

On March 6, 2015, the City, using lease purchase financing, purchased a Pierce Pumper and Tiller for a total of \$1,628,839. The City will make ten annual payments beginning on March 6, 2016 and ending March 6, 2025 at 2.51% interest. Debt payable of \$122,082 is recorded as Governmental Activities at June 30, 2024.

If any event of default occurs, and if the lessee agrees to pay, the lessor may require the lessee to pay all amounts currently due and all remaining rent payments due during the fiscal year in effect when the default occurs with interest at the highest lawful rate from the date of the lessor's demand for such payment. Also included in this scenario are additional out-of-pocket expenses incurred by the lessor including attorney fees, repossession, safekeeping, storage, repair, reconditioning, and disposition costs. Alternatively, the lessor can require the lessee to return all equipment for the purpose of lease, sale, or otherwise disposition by the lessor.

Debt service requirements to maturity for the Pierce Pumper & Tiller are as follows:

Fiscal Year Ending June 30:	Principal	Interest	Total
2025	\$ 122,082	\$ 3,060	\$ 125,142
Total	\$ 122,082	\$ 3,060	\$ 125,142

2014 Lease/Purchase Agreement

The City of Salinas 2014 Lease/Purchase Agreement was issued by the Salinas Facilities Financing Authority on January 29, 2014. The financing was issued to refund the Animal Shelter COP Series A-1999 (\$2,812,000) and the Monterey Street Parking Structure COP Series A-2004 (\$13,253,000). The Animal Shelter portion of the financing was issued for 19 years (ending September 1, 2032), at an average interest rate of 4.02%. Maximum annual debt service is \$278,646. Debt payable of \$1,310,000 is recorded as Governmental Activities at June 30, 2024.

Upon the occurrence of an event of default, the trustee may pursue any available remedy by law or pursuant to the lease agreement to enforce payment of the outstanding amounts. However, there shall be no right under any circumstance to accelerate the lease payments or otherwise declare any lease payments not then in default to be immediately due and payable. After the occurrence of an event of default, the City will surrender possession of the property to the financing authority, if requested to do so.

Debt service requirements to maturity for 2014 Lease/Purchase Agreement are as follows:

Fiscal Year Ending June 30:	Principal	Interest	Total
2025	\$ 179,000	\$ 49,064	\$ 228,064
2026	191,000	41,627	232,627
2027	120,000	35,376	155,376
2028	124,000	30,472	154,472
2029	127,000	25,427	152,427
2030-2034	569,000	46,974	615,974
Total	\$ 1,310,000	\$ 228,939	\$ 1,538,939

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 13 – Long-Term Debt (Continued)

A. Governmental Activities (Continued)

Direct Borrowing – Leases (Continued)

Public Safety Building 2018A

The City of Salinas 2018A Capital Lease was issued by Salinas Public Facilities, Inc. in the amount of \$48,825,000 on June 28, 2018. The purpose of this financing was to raise funds for the construction of a new Public Safety Building (Police Department) within City limits. The City started making semi-annual payments beginning on December 1, 2018 and ending December 1, 2034 at an average interest rate of 3.375%. Maximum annual debt service is \$4,799,181. Debt payable of \$29,805,000 is recorded as Governmental Activities at June 30, 2024.

In the event of an event of default, the trustee shall be entitled to declare the principal of all the bonds then outstanding, and the interest accrued thereon, to be due and payable immediately. Upon such declaration, anything in the indenture or in the bonds contained to the contrary notwithstanding, shall also be due and payable immediately, and interest on the bonds shall cease to accrue on the date of such declaration.

Debt service requirements to maturity for Public Safety Building 2018A are as follows:

Fiscal Year Ending June 30:	Principal	Interest	Total
2025	\$ 3,210,000	\$ 1,258,194	\$ 4,468,194
2026	3,370,000	1,093,694	4,463,694
2027	3,540,000	920,944	4,460,944
2028	3,715,000	739,569	4,454,569
2029	3,905,000	549,069	4,454,069
2030-2034	12,065,000	663,034	12,728,034
Total	<u>\$ 29,805,000</u>	<u>\$ 5,224,503</u>	<u>\$ 35,029,503</u>

El Gabilan Library 2018B

The City of Salinas 2018B Capital Lease was issued by Salinas Public Facilities, Inc. in the amount of \$19,830,000 on June 28, 2018. The purpose of this financing was to raise funds for the construction of a new Public Library (El Gabilan) within City limits. The City started making semi-annual payments beginning on December 1, 2018 and ending December 1, 2048 at an average interest rate of 3.900%. Maximum annual debt service is \$1,152,781. Debt payable of \$13,460,000 is recorded as Governmental Activities at June 30, 2024.

In the event of an event of default, the trustee shall be entitled to declare the principal of all the bonds then outstanding, and the interest accrued thereon, to be due and payable immediately. Upon such declaration, anything in the indenture or in the bonds contained to the contrary notwithstanding, shall also be due and payable immediately, and interest on the bonds shall cease to accrue on the date of such declaration.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 13 – Long-Term Debt (Continued)

A. Governmental Activities (Continued)

Direct Borrowing – Leases (Continued)

El Gabilan Library 2018B (Continued)

Debt service requirements to maturity for El Gabilan Library 2018B are as follows:

Fiscal Year Ending June 30:	Principal	Interest	Total
2025	\$ 240,000	\$ 539,119	\$ 779,119
2026	255,000	526,744	781,744
2027	345,000	512,213	857,213
2028	360,000	495,556	855,556
2029	380,000	478,088	858,088
2030-2034	2,175,000	2,113,613	4,288,613
2035-2039	2,645,000	1,638,378	4,283,378
2040-2044	3,190,000	1,088,188	4,278,188
2045-2049	3,870,000	393,463	4,263,463
Total	<u>\$ 13,460,000</u>	<u>\$ 7,785,360</u>	<u>\$ 21,245,360</u>

Police/Fire Radios & PW Equipment

The City of Salinas Motorola radios and public works equipment lease was issued by Banc of America Public Capital Corporation in the amount of \$3,500,000 on August 17, 2018. This equipment replaces old manufactured models and will make Police, Fire, and Public Work operations more efficient. The lease consists of 84 payments, beginning on August 17, 2019 and ending on August 17, 2025 at an average interest rate of 3.120%. Debt payable of \$1,077,926 is recorded as Governmental Activities at June 30, 2024.

Upon the occurrence of an event of default, legal title and physical position of the equipment shall pass to the Lessor, and the City shall have no further interest therein.

Debt service requirements to maturity for Police/Fire Radios & PW Equipment are as follows:

Fiscal Year Ending June 30:	Principal	Interest	Total
2025	\$ 530,684	\$ 33,631	\$ 564,315
2026	547,242	17,074	564,316
Total	<u>\$ 1,077,926</u>	<u>\$ 50,705</u>	<u>\$ 1,128,631</u>

2021 Pierce Enforcer Pumpers

In fiscal year 2022, the City, using lease purchase financing, purchased a Pierce Enforcer Pumper fire engine for a total of \$1,330,913. The City will make six annual payments of \$279,747, beginning on December 17, 2021 and ending December 17, 2026 at 1.68% interest. Debt payable of \$811,813 is recorded as Governmental Activities at June 30, 2024.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 13 – Long-Term Debt (Continued)

A. Governmental Activities (Continued)

Direct Borrowing – Leases (Continued)

2021 Pierce Enforcer Pumpers (Continued)

If any event of default occurs, and if the lessee agrees to pay, the lessor may require the lessee to pay all amounts currently due and all remaining rent payments due during the fiscal year in effect when the default occurs with interest at the highest lawful rate from the date of the lessor's demand for such payment. Also included in this scenario are additional out-of-pocket expenses incurred by the lessor including attorney fees, repossession, safekeeping, storage, repair, reconditioning, and disposition costs. Alternatively, the lessor can require the lessee to return all equipment for the purpose of lease, sale, or otherwise disposition by the lessor.

Debt service requirements to maturity for the 2021 Pierce Enforcer Pumper are as follows:

Fiscal Year Ending June 30:	Principal	Interest	Total
2025	\$ 266,109	\$ 13,638	\$ 279,747
2026	270,579	9,168	279,747
2027	275,125	4,622	279,747
Total	<u>\$ 811,813</u>	<u>\$ 27,428</u>	<u>\$ 839,241</u>

Minor Leases

The City has entered into various minor leases for equipment such as copiers, etc. that were subject to GASB 87 Leases implementation in fiscal year 2024.

Debt service requirements to maturity for these leases are as follows:

Fiscal Year Ending June 30:	Principal	Interest	Total
2025	\$ 94,968	\$ 3,190	\$ 98,158
Total	<u>\$ 94,968</u>	<u>\$ 3,190</u>	<u>\$ 98,158</u>

Certificates of Participation Bonds

Series 2018B – TRIP

On July 18, 2108, the California Statewide Communities Development Authority Transportation Revenue issued City of Salinas Certificates of Participation, Series 2018B totaling \$37,500,000 at various interest rates plus premium and discounts. The purpose of this financing was to provide expedited funding for the design, acquisition, and construction of local roadway and street improvement projects within the jurisdiction of the City. Debt payable of \$33,820,000 plus premiums and discounts of \$2,552,377 and (\$304,519), respectively, are recorded as Governmental Activities at June 30, 2024.

In the event of an event of default, the trustee shall be entitled to exercise the remedies provided under the agreement to collect the outstanding payments in full, with no grace period permitted.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 13 – Long-Term Debt (Continued)

A. Governmental Activities (Continued)

Certificates of Participation Bonds (Continued)

Series 2018B – TRIP (Continued)

The annual debt service requirements to maturity for the certificates are as follows:

Fiscal Year Ending June 30:	Principal	Interest	Total
2025	\$ 850,000	\$ 1,481,575	\$ 2,331,575
2026	890,000	1,442,525	2,332,525
2027	925,000	1,406,225	2,331,225
2028	950,000	1,363,975	2,313,975
2029	1,010,000	1,314,975	2,324,975
2030-2034	5,815,000	5,787,350	11,602,350
2035-2039	7,395,000	4,161,750	11,556,750
2040-2044	9,410,000	2,127,650	11,537,650
2045-2049	6,575,000	350,613	6,925,613
Total	<u>\$ 33,820,000</u>	<u>\$ 19,436,638</u>	<u>\$ 53,256,638</u>

Certificates of Participation Bonds

Series 2020A Twin Creeks

On March 16, 1999, the Salinas Public Financing Authority issued City of Salinas Certificates of Participation (Certificates) Series A-1999 totaling \$14,315,000. A portion of the Certificates was allocated for the construction of an animal shelter, \$1,250,338, and the balance of the Certificates, \$13,064,662 was allocated for construction of the new Twin Creeks (9-hole) Golf Course. On August 24, 2004, the City entered into a sublease agreement with the Monterey Peninsula Foundation and its related foundation, Future Citizens Foundation, dba the First Tee of Monterey County providing for the lease of Twin Creeks golf course to Future Citizens Foundation. As a condition of the lease, the City repaid the portion of the 1999 Certificates attributable to the Twin Creeks golf course facility (about 57.5% of the lease payments of \$575,000) and refinanced that golf course portion with a new Refunding issue of Certificate of Participation. On September 14, 2005, the Salinas Public Financing Authority issued City of Salinas Refunding Certificates of Participation Series 2005A, in the amount of \$8,005,000, to refund the portion of the 1999 Certificates attributed to Twin Creeks. Refunding Certificates Series 2005A were issued for 24 years at 4.22% and were secured by a lien on Twin Creeks golf course. The net value expense of the funding was \$117,298. The refunding was completed to issue qualified 501 (c) 3 bonds to provide for the operation of Twin Creeks golf course by First Tee of Monterey County. Annual debt service for the 2005A Certificates (\$572,308) was paid by the annual lease payments (\$575,000) from Future Citizens Foundation and guaranteed by the Monterey Peninsula Foundation. At the request of First Tee of Monterey County, on December 6, 2011, the City approved a sublease payment reduction from \$575,000 to \$125,000 (an annual reduction of \$450,000). This request was the result of First Tee's significant golf course operating losses. With the goal of maintaining a quality of level of service to the thousands of golf youth participants and as the most cost-effective alternative, the City Council approved the General Fund support through fiscal year 2015-16 to offset the reduced amount of the sublease to the First Tee of Monterey County.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 13 – Long-Term Debt (Continued)

A. Governmental Activities (Continued)

Certificates of Participation Bonds (Continued)

Series 2020A Twin Creeks (Continued)

On September 1, 2015, the City issued Refunding Certificates of Participation Series 2015, in the amount of \$11,440,000 at a 2.53% interest rate, to refund the outstanding portion of the 2005A Certificates of Participation (Twin Creeks) and the 2005B Certificates of Participation (Capital Improvements). Bond started September 1, 2015 and will end after 12 years on September 1, 2027.

On August 19, 2020, the Salinas Public Financing Authority issued City of Salinas Certificates of Participation, Series 2020A totaling \$2,715,000. The Advance Refunding Certificates were issued to refund the 2015A Twin Creeks Golf Project. Bond started November 1, 2020 and will end after 6 years on November 1, 2026. The advance refunding of the 2015A Twin Creeks Golf Project reduced total debt service payments over the next 6 years by \$134,501. This results in an economic gain (difference between the present values of the debt service payments on the old and new debt) of \$222,408. Debt payable of \$1,230,000 is recorded in the governmental activities at June 30, 2024.

In the event of an event of default, the Trustee may and, at the direction of the owners of not less than a majority of the aggregate principal amount of bonds then outstanding, and upon being indemnified to its reasonable satisfaction therefore, shall, upon notice in writing to the City and the Salinas Financing Authority, exercise any of the remedies granted to the Salinas Financing Authority under the lease agreement and, in addition, take whatever action at law or in equity may appear necessary or desirable to enforce its rights as assignee pursuant to the Assignment Agreement or to protect and enforce any of the rights vested in the Trustee or the owners, either at law or in equity bankruptcy or otherwise, whether for specific enforcement of any covenant or agreement or for the enforcement of any other legal or equitable right.

The annual debt service requirements to maturity for the certificates are as follows:

Fiscal Year Ending June 30:	Principal	Interest	Total
2025	\$ 395,000	\$ 41,300	\$ 436,300
2026	410,000	25,200	435,200
2027	425,000	8,500	433,500
Total	<u>\$ 1,230,000</u>	<u>\$ 75,000</u>	<u>\$ 1,305,000</u>

Series 2020B Fairways

On August 2008, the City of Salinas was issued Refunding Certificates of Participation Series 2008, in the amount of \$4,660,000 at a variable interest rate, to refund the outstanding portion of the 1999 Certificate pertaining to the Fairways Golf Project. Bond started September 1, 2008 and will end after 30 years on September 1, 2038. Following the execution and delivery of the Certificates of Participation Series 2008, the 1999 Certificates, attributed to the animal shelter, will remain outstanding.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 13 – Long-Term Debt (Continued)

A. Governmental Activities (Continued)

Certificates of Participation Bonds (Continued)

Series 2020B Fairways (Continued)

On August 19, 2020, the Salinas Public Financing Authority issued City of Salinas Certificates of Participation, Series 2020B totaling \$4,040,000. The Advance Refunding Certificates were issued to refund the 2008 COP Fairways Golf Project. Bond started November 1, 2020 and will end after 18 years on November 1, 2038. The advance refunding of the 2008 COP Fairways Golf Project reduced total debt service payments over the next 18 years by \$1,311,557. This results in an economic loss (difference between the present values of the debt service payments on the old and new debt) of \$222,581. Debt payable of \$3,600,000 is recorded in the governmental activities at June 30, 2024.

In the event of an event of default, the Trustee may and, at the direction of the owners of not less than a majority of the aggregate principal amount of bonds then outstanding, and upon being indemnified to its reasonable satisfaction therefore, shall, upon notice in writing to the City and the Salinas Financing Authority, exercise any of the remedies granted to the Salinas Financing Authority under the lease agreement and, in addition, take whatever action at law or in equity may appear necessary or desirable to enforce its rights as assignee pursuant to the Assignment Agreement or to protect and enforce any of the rights vested in the Trustee or the owners, either at law or in equity bankruptcy or otherwise, whether for specific enforcement of any covenant or agreement or for the enforcement of any other legal or equitable right.

The annual debt service requirements to maturity for the certificates are as follows:

Fiscal Year Ending June 30:	Principal	Interest	Total
2025	\$ 135,000	\$ 92,537	\$ 227,537
2026	155,000	90,619	245,619
2027	165,000	88,184	253,184
2028	185,000	85,126	270,126
2029	200,000	81,354	281,354
2030-2034	1,205,000	323,484	1,528,484
2035-2039	1,555,000	121,425	1,676,425
Total	<u>\$ 3,600,000</u>	<u>\$ 882,729</u>	<u>\$ 4,482,729</u>

Series 2020A Energy (2014)

On November 1, 2014, the City entered into a lease agreement funded through private placement in the amount of \$21,908,000. The project will install LED lighting on streetlights and parking lots in addition to building solar PV installations at the Hitchcock Road Animal Shelter, the Industrial Waste Treatment Plant, the Salinas Municipal Airport, the Permit Center, Sherwood Hall, and the Sewer Lift Station site off Work Street. The Debt Service repayment were set to be over a 17-year period at 3.03% interest beginning May 1, 2016 and ending November 1, 2032. Maximum annual debt service was \$2,005,124.

On August 19, 2020, the Salinas Public Financing Authority issued City of Salinas Certificates of Participation, Series 2020A totaling \$16,190,000. The Advance Refunding Certificates were issued to refund the 2014 Energy Improvement Lease. Bond started November 1, 2020 and will end after 12 years on November 1, 2032. The advanced refunding of the 2014 Energy Lease reduced total debt service payments over the next 12 years by \$1,513,227. This results in an economic gain (difference between the present values of the debt service payments on the old and new debt) of \$1,425,483. Debt payable of \$12,845,000 is recorded as Governmental Activities at June 30, 2024.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 13 – Long-Term Debt (Continued)

A. Governmental Activities (Continued)

Certificates of Participation Bonds (Continued)

Series 2020A Energy (2014) (Continued)

In the event of an event of default, the Trustee may and, at the direction of the owners of not less than a majority of the aggregate principal amount of bonds then outstanding, and upon being indemnified to its reasonable satisfaction therefore, shall, upon notice in writing to the City and the Salinas Financing Authority, exercise any of the remedies granted to the Salinas Financing Authority under the lease agreement and, in addition, take whatever action at law or in equity may appear necessary or desirable to enforce its rights as assignee pursuant to the Assignment Agreement or to protect and enforce any of the rights vested in the Trustee or the owners, either at law or in equity bankruptcy or otherwise, whether for specific enforcement of any covenant or agreement or for the enforcement of any other legal or equitable right.

The annual debt service requirements to maturity for the certificates are as follows:

Fiscal Year Ending June 30:	Principal	Interest	Total
2025	\$ 1,080,000	\$ 509,250	\$ 1,589,250
2026	1,155,000	464,550	1,619,550
2027	1,235,000	416,750	1,651,750
2028	1,320,000	365,650	1,685,650
2029	1,410,000	311,050	1,721,050
2030-2033	6,645,000	595,725	7,240,725
Total	<u>\$ 12,845,000</u>	<u>\$ 2,662,975</u>	<u>\$ 15,507,975</u>

Series 2020A SVSWA (2015B)

On October 24, 1997, the Salinas Public Financing Authority issued City of Salinas Certificates of Participation (Certificates) Series A-1997 totaling \$11,960,000. The purpose of this financing was to raise money for capital improvement projects and to refund the Authority's Variable Rate Lease Revenue Bonds, which were issued to purchase the 65 W. Alisal Building. The Variable Rate Lease Revenue Bonds Series A-1997 and Series B-1997 were fully retired on November 20, 1997. The outstanding Certificates were secured by liens on City owned assets that included City Hall; Public Safety Building; Steinbeck Library, and 65 W. Alisal Building.

On September 14, 2005, the Salinas Public Financing Authority issued City of Salinas Refunding Certificates of Participation Series 2005B (1997 Capital Improvement Projects). The Refunding Certificates were issued to refund Series A-1997 Certificates. Series 2005B Refunding Certificates were issued in the amount of \$11,705,000 for 24 years at 4.22%. The Refunding Certificates were secured by a lien on the Salinas Community Center with an appraised value of \$13,415,000. With these refunding, liens were removed from the City's Public Safety Building, 65 West Alisal Building and Steinbeck Library.

On September 1, 2015, the City issued Refunding Certificates of Participation Series 2015, in the amount of \$11,440,000 at a 2.53% interest rate, to refund the outstanding portion of the 2005A Certificates of Participation (Twin Creeks) and the 2005B Certificates of Participation (Capital Improvements). Bond started September 1, 2015 and will end after 12 years on September 1, 2027.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 13 – Long-Term Debt (Continued)

A. Governmental Activities (Continued)

Certificates of Participation Bonds (Continued)

Series 2020A SVSWA (2015B) (Continued)

On August 19, 2020, the Salinas Public Financing Authority issued City of Salinas Certificates of Participation, Series 2020A totaling \$4,440,000. The Advance Refunding Certificates were issued to refund the 2015B Salinas Valley Solid Waste Authority Bonds. Bond started November 1, 2020 and will end after 7 years on November 1, 2027. The advance refunding of the 2015B Salinas Valley Solid Waste Authority advance refunding reduced total debt service payments over the next 7 years by \$241,953. This results in an economic gain (difference between the present values of the debt service payments on the old and new debt) of \$244,664. Debt payable of \$2,225,000 is recorded as Governmental Activities at June 30, 2024.

In the event of an event of default, the Trustee may and, at the direction of the owners of not less than a majority of the aggregate principal amount of bonds then outstanding, and upon being indemnified to its reasonable satisfaction therefore, shall, upon notice in writing to the City and the Salinas Financing Authority, exercise any of the remedies granted to the Salinas Financing Authority under the lease agreement and, in addition, take whatever action at law or in equity may appear necessary or desirable to enforce its rights as assignee pursuant to the Assignment Agreement or to protect and enforce any of the rights vested in the Trustee or the owners, either at law or in equity bankruptcy or otherwise, whether for specific enforcement of any covenant or agreement or for the enforcement of any other legal or equitable right.

The annual debt service requirements to maturity for the certificates are as follows:

Fiscal Year Ending June 30:	Principal	Interest	Total
2025	\$ 585,000	\$ 77,300	\$ 662,300
2026	610,000	53,400	663,400
2027	630,000	28,600	658,600
2028	400,000	8,000	408,000
Total	<u>\$ 2,225,000</u>	<u>\$ 167,300</u>	<u>\$ 2,392,300</u>

Assessment District Bonds

At June 30, 2024, outstanding Assessment District Bonds totaled \$7,110,000 plus bond premiums of \$473,959. Bonds issued for improvements in special assessment districts are liabilities of the property owners and are secured by liens against the assessed property. In the case of default, the City has the authority to advance bonds payments from the special reserve fund and to foreclosure on delinquent property. The bonds are secured by a pledge of the net revenue of the Assessment District and may not be used for any other purpose. The total Assessment District Reserve Fund balance was \$1,942,362 at June 30, 2024.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 13 – Long-Term Debt (Continued)

A. Governmental Activities (Continued)

Assessment District Bonds (Continued)

Assessment District 2017 Act Bonds

On July 28, 2017, the City issued \$4,555,000 in bonds to refinance the following special assessment district debt:

- 1998 AD 98-1 – Bella Vista III Refunding (\$2,665,000)
- 2000 AD 96-2 – Acacia Park Refunding (\$340,000)
- 2002 RADA – Bella Vista Refunding (\$1,365,000)
- 2002 RADB – Bella Vista Refunding (\$185,000)

The refunding of the assessment districts debt reduced total debt service payments over 9 years by \$937,889. This resulted in an economic gain (difference between the present values of the debt service payments on the old and new debt) of \$318,303. Maximum debt service is \$882,065, including interest ranging from 2.3% to 2.7% for 9 years. Debt payable of \$90,000 is recorded in governmental activities at June 30, 2024.

Upon the occurrence of an event of default, the trustee shall be entitled to exercise the remedies provided under the agreement to compel the City to perform and carry out their duties under the 1913 Act, the 1915 Act, or the 1984 Act and their agreements with the owners provided in the Bond agreement.

Annual debt service requirements to maturity for Assessment District 2017 Act Bonds are as follows:

Fiscal Year Ending June 30:	Principal	Interest	Total
2025	\$ 45,000	\$ 1,823	\$ 46,823
2026	45,000	608	45,608
Total	<u>\$ 90,000</u>	<u>\$ 2,430</u>	<u>\$ 92,430</u>

CFD Monte Bella-2019 – Community Facilities District No. 2016-1 (Monte Bella) of the City of Salinas 2019 Special Tax Bonds (Improvement Area No. 1)

On February 21, 2019, the Bond Purchase Agreement was signed in the amount of \$2,675,000 at various interest rates to finance the acquisition and/or construction of certain public facilities and improvements within Community Facilities District (CFD) No. 2016-1 Improvement Area No. 1 of the district. Debt payable net of premiums of \$2,529,942 is recorded as Governmental Activities at June 30, 2024.

Upon the occurrence of an event of default, the trustee may pursue any available remedy by law to enforce the payment of principal, premium and interest on the outstanding bonds.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 13 – Long-Term Debt (Continued)

A. Governmental Activities (Continued)

Assessment District Bonds (Continued)

CFD Monte Bella-2019 – Community Facilities District No. 2016-1 (Monte Bella) of the City of Salinas 2019 Special Tax Bonds (Improvement Area No. 1) (Continued)

Annual debt service requirements to maturity CFD Monte Bella-2019 #1 bonds are as follows:

Fiscal Year Ending June 30:	Principal	Interest	Total
2025	\$ 55,000	\$ 102,534	\$ 157,534
2026	55,000	100,575	155,575
2027	60,000	97,700	157,700
2028	60,000	94,700	154,700
2029	65,000	91,575	156,575
2030-2034	370,000	411,694	781,694
2035-2039	440,000	340,169	780,169
2040-2044	535,000	240,000	775,000
2045-2049	675,000	100,125	775,125
2050-2054	150,000	3,000	153,000
Total	<u>\$ 2,465,000</u>	<u>\$ 1,582,072</u>	<u>\$ 4,047,072</u>

CFD Monte Bella-2019 #2 – Community Facilities District No. 2016-1 (Monte Bella) of the City of Salinas 2019 Special Tax Bonds (Improvement Area No. 2)

On December 1, 2019, the Bond Purchase Agreement was signed in the amount of \$2,090,000 at various interest rates to finance the acquisition and/or construction of certain public facilities and improvements within Community Facilities District (CFD) No. 2016- Improvement Area 2 of the district. Debt payable net of premiums of \$2,147,824 is recorded as Governmental Activities at June 30, 2024.

Upon the occurrence of an event of default, the trustee may pursue any available remedy by law to enforce the payment of principal, premium and interest on the outstanding bonds.

Annual debt service requirements to maturity CFD Monte Bella-2019 #2 bonds are as follows:

Fiscal Year Ending June 30:	Principal	Interest	Total
2025	\$ 45,000	\$ 84,050	\$ 129,050
2026	45,000	82,250	127,250
2027	50,000	80,350	130,350
2028	50,000	78,350	128,350
2029	50,000	76,350	126,350
2030-2034	295,000	348,250	643,250
2035-2039	355,000	288,950	643,950
2040-2044	420,000	217,500	637,500
2045-2049	530,000	100,500	630,500
2050-2054	125,000	3,125	128,125
Total	<u>\$ 1,965,000</u>	<u>\$ 1,359,675</u>	<u>\$ 3,324,675</u>

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 13 – Long-Term Debt (Continued)

A. Governmental Activities (Continued)

Assessment District Bonds (Continued)

CFD Monte Bella-2019 #3 – Community Facilities District No. 2016-1 (Monte Bella) of the City of Salinas 2019 Special Tax Bonds (Improvement Area No. 3)

On December 20, 2020, the Bond Purchase Agreement was signed in the amount of \$2,695,000 at various interest rates to finance the acquisition and/or construction of certain public facilities and improvements within Community Facilities District (CFD) No. 2016- Improvement Area 3 of the District. Debt payable net of premiums of \$2,816,193 is recorded as Governmental Activities at June 30, 2024.

Upon the occurrence of an event of default, the trustee may pursue any available remedy by law to enforce the payment of principal, premium and interest on the outstanding bonds.

Annual debt service requirements to maturity CFD Monte Bella-2019 #3 bonds are as follows:

Fiscal Year Ending June 30:	Principal	Interest	Total
2025	\$ 55,000	\$ 102,500	\$ 157,500
2026	55,000	100,300	155,300
2027	60,000	98,000	158,000
2028	60,000	95,600	155,600
2029	65,000	93,100	158,100
2030-2034	365,000	423,900	788,900
2035-2039	440,000	343,400	783,400
2040-2044	540,000	245,400	785,400
2045-2049	650,000	127,000	777,000
2050-2054	300,000	12,200	312,200
Total	<u>\$ 2,590,000</u>	<u>\$ 1,641,400</u>	<u>\$ 4,231,400</u>

Subscription-Based Information Technology Arrangements – SBITAs

The City has contracted for the “right-to-use” certain subscription-based information technology software in the governmental activities. The arrangements have interest rates between 2.75% and 3.5%. The value of the right-to-use subscription assets as of the end of the current fiscal year was \$246,267. Subscriptions payable outstanding at June 30, 2024 were \$137,076.

Annual debt service requirements to maturity on subscription liabilities are as follows:

Fiscal Year	Principal	Interest	Total
2025	\$ 137,076	\$ 3,431	\$ 140,507
Total	<u>\$ 137,076</u>	<u>\$ 3,431</u>	<u>\$ 140,507</u>

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 13 – Long-Term Debt (Continued)

B. Business-Type Activities

A summary of changes in long-term debt for business-type activities for the year ended June 30, 2024 is as follows:

	Balance July 1, 2023	Additions	Retirements	Balance June 30, 2024	Amount due within one year	Amount due in more than one year
Business-type Activities						
Direct borrowings and placements:						
Monterey Parking Garage 2014 lease	\$ 8,413,000	\$ -	\$ (625,000)	\$ 7,788,000	\$ 646,000	\$ 7,142,000
HUD Section 108 loan	1,015,000		(497,000)	518,000	518,000	-
Total direct borrowings and placements	9,428,000	-	(1,122,000)	8,306,000	1,164,000	7,142,000
Revenue Bonds:						
Wastewater 2020A	13,310,000	-	(565,000)	12,745,000	565,000	12,180,000
Total Revenue Bonds	13,310,000	-	(565,000)	12,745,000	565,000	12,180,000
Total business-type activities	\$ 22,738,000	\$ -	\$ (1,687,000)	\$ 21,051,000	\$ 1,729,000	\$ 19,322,000

2014 Lease/Purchase Agreement

The 2014 Lease/Purchase Agreement was issued by the Salinas Facilities Financing Authority on January 29, 2014. The financing was issued to refund the Animal Shelter COP Series A-1999 (\$2,812,000) and the Monterey Street Parking Structure COP Series A-2004 (\$13,253,000). The Monterey Street Parking Structure portion of the financing was issued for 20 years (ending September 1, 2033), at an average interest rate of 4.02%. Maximum annual debt service is \$963,518. Debt payable of \$7,788,000 is recorded in the Downtown Parking District Enterprise Fund at June 30, 2024 and reported as business-type activities.

Upon the occurrence of an event of default, the trustee may pursue any available remedy by law or pursuant to the lease agreement to enforce payment of the outstanding amounts. However, there shall be no right under any circumstance to accelerate the lease payments or otherwise declare any lease payments not then in default to be immediately due and payable. After the occurrence of an event of default, the City will surrender possession of the property to the financing authority, if requested to do so.

Debt service requirements to maturity is as follows:

Fiscal Year Ending June 30:	Principal	Interest	Total
2025	\$ 646,000	\$ 300,093	\$ 946,093
2026	674,000	273,561	947,561
2027	700,000	245,944	945,944
2028	731,000	217,181	948,181
2029	756,000	187,292	943,292
2030-2034	4,281,000	443,788	4,724,788
Total	\$ 7,788,000	\$ 1,667,858	\$ 9,455,858

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 13 – Long-Term Debt (Continued)

B. Business-Type Activities (Continued)

Direct Placement Debt

HUD Section 108 Loan

On March 28, 2015, the City entered into a contract for Loan Guarantee Assistance with the Housing and Urban Development Department (HUD), pursuant to which the City will derive funds for the purposes permitted under the agreement, and executed one or more City Notes in the maximum aggregate principal amount of up to \$9,390,000. The City executed a note numbered as B-12-MC-06-0005 (Community and Economic Development Fund – Industrial Wastewater Conveyance System Project) in the principal amount of \$4,000,000. The City has pledged current and future Community Development Block Grant (CDBG) funds as principal security for the loan. The loan carries a variable interest rate of 20 points (0.2%) above the applicable LIBOR rate. Debt payable of \$518,000 is recorded in the Industrial Waste Enterprise Fund at June 30, 2024 and is reported as business-type activities.

Upon the event of default, the custodian may take any action available by law, subject to the sections of the agreement, to pursue payment of the outstanding amount, including any additional fees, costs, and expenses incurred by the custodian in connection therewith.

Debt service requirements to maturity is as follows:

Fiscal Year Ending June 30:	Principal	Interest	Total
2025	\$ 518,000	\$ 7,382	\$ 525,382
Total	\$ 518,000	\$ 7,382	\$ 525,382

2020A Wastewater Revenue Refunding Bonds – Series 2020A

On February 8, 2012, the City of Salinas issued Sanitary Sewer System Revenue Bonds, Series 2012 in the amount of \$17,995,000 to provide funds for the current refunding of the City's Sanitary Sewer System Revenue Bonds, Series 1998 and to finance capital replacement of existing sewer mains and other sewer related capital replacement. Maximum annual debt service is \$1,022,406, including interest ranging from 1.0% to 4.4% for 30 years. The City is authorized under Chapter 36, Article II, Division 5 of the Salinas City Code, to levy a sewer fee for the purpose of paying sanitary sewer related expenses of the City. On January 10, 2012, the City Council approved adjustments to wastewater collection fees effective February 1, 2012 to reflect the cost of wastewater conveyance through the Enterprise and an amount to cover debt service. The fee is billed by the Monterey Regional Water Pollution Control Agency.

On December 20, 2020, the Salinas Public Financing Authority issued City of Salinas Certificates of Participation, Series 2020A totaling \$14,425,000. The Advance Refunding Certificates were issued to refund the 2012 Sewer Bonds. Bond started August 1, 2021 and will end after 21 years on August 1, 2042. The advance refunding of the 2012 Sewer Bonds reduced total debt service payments over the next 21 years by \$3,764,601. This resulted in an economic gain (difference between the present values of the debt service payments on the old and new debt) of \$1,346,741. Debt payable of \$12,745,000 is recorded as Business-type Activities at June 30, 2024.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 13 – Long-Term Debt (Continued)

B. Business-Type Activities (Continued)

Direct Placement Debt

2020A Wastewater Revenue Refunding Bonds – Series 2020A (Continued)

In the event of an event of default, the trustee shall, at written direction of the owners of not less than a majority in aggregate principal amount of the bonds at the time outstanding, in each case, upon written notice to the City, declare the principal of all the bonds then outstanding, and the interest accrued thereon, to be due and payable immediately.

Debt service requirements and maturity are as follows:

Fiscal Year Ending June 30:	Principal	Interest	Total
2025	\$ 565,000	\$ 293,504	\$ 858,504
2026	565,000	288,233	853,233
2027	580,000	281,693	861,693
2028	585,000	273,693	858,693
2029	590,000	264,021	854,021
2030-2034	3,145,000	1,135,826	4,280,826
2035-2039	3,520,000	728,801	4,248,801
2040-2044	3,195,000	191,386	3,386,386
Total	<u>\$ 12,745,000</u>	<u>\$ 3,457,157</u>	<u>\$ 16,202,157</u>

C. Conduit Debt

In June 1999, the City of Salinas issued Multifamily Housing Revenue Bonds, Series 1999A (\$5,310,000 tax-exempt) and 1999A-T (\$390,000 taxable) for the construction of a 132-unit senior apartment project. Twenty percent (20%) of the project is designated to be affordable to seniors. As of June 30, 2024, the total conduit debt outstanding related to these bonds is \$2,590,000.

On June 2007, the City of Salinas issued Economics Development Revenue Bonds, Series 2007A (\$18,655,000 tax-exempt) and 2007B (\$1,570,000 taxable) for the acquisition of a building located at 1000 Main Street in Salinas. The building is currently leased in part to the County of Monterey Department of Social Services. The project intends to provide monthly rental at below the market value rates to the County of Monterey, a one-million-dollar premise improvement allowance to the Department of Social Services to renovate and upgrade its space in the building and to generate charitable support for the County's residents. The debt was refinanced in 2016 as series 2016A and 2016B. As of June 30, 2024, total conduit debt outstanding related to the Economic Development Revenue Bonds is \$11,040,000.

Pursuant to the bond purchase agreements, the City of Salinas has no obligation related to the repayment of these bonds. Accordingly, the bonds are not reported as liabilities in the City's financial statements.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 13 – Long-Term Debt (Continued)

D. Fiduciary Activities

A summary of changes in long-term debt for fiduciary activities for the year ended June 30, 2024 is as follows:

	Balance July 1, 2023	Additions	Retirements	Balance June 30, 2024	Amount due within one year	Amount due in more than one year
<i>Fiduciary Activities</i>						
Direct borrowings and placements:						
Homeless Shelter loan payable	\$ 157,500	\$ -	\$ -	\$ 157,500	\$ -	\$ 157,500
Total direct borrowings and placements	157,500	-	-	157,500	-	157,500
Tax Allocation Refunding Bonds:						
1996 Series A	1,360,000	-	(1,360,000)	-	-	-
Bond premium/(discount):						
1996 Series A	(8,916)	-	8,916	-	-	-
Total Tax Allocation Refunding Bonds	1,351,084	-	(1,351,084)	-	-	-
Total fiduciary activities	\$ 1,508,584	\$ -	\$ (1,351,084)	\$ 157,500	\$ -	\$ 157,500

Loans and Notes Payable

Homeless Shelter Loan – Green Gold Inn

On March 7, 1995, the Salinas Redevelopment Agency – Central Agency Revitalization Project entered into a funding agreement and received a loan from the City of Salinas Community Development Block Grant Fund for the acquisition of property, Green Gold Inn at 28-32 Soledad Street, to establish a homeless center/shelter. The Agency agreed that the property would be used solely for a homeless center/shelter for a period not less than ten years. If the Agency or the organization holding title to the property disposes of the property or alters the use of the property prior to expiration of the ten year period, the Agency will reimburse the City the full amount of the current fair market value less improvement costs.

Upon completion of the ten-year period, one half of the debt, \$157,500, was forgiven. Upon cessation of the homeless center/shelter operations, the City will be reimbursed the fair market value of the property less the portion of the loan paid and improvement costs.

Debt service requirements for Green Gold Inn homeless center/shelter no interest loan are as follows:

Fiscal Year Ending June 30:	Principal	Interest	Total
2025	\$ -	\$ -	\$ -
2026	-	-	-
2027	-	-	-
2028	-	-	-
2029	-	-	-
2030-2034	-	-	-
2035-2039	-	-	-
2040-2044	157,500	-	157,500
Total	\$ 157,500	\$ -	\$ 157,500

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 13 – Long-Term Debt (Continued)

D. Fiduciary Activities (Continued)

Commitment to Monterey Street Parking Structure

In November 2001, the City Council and the Agency entered into a Disposition and Development Agreement (DDA) with Maya Cinema Holding Company LLC for the development of a 14-Screen, 2,916-seat multiplex movie theater complex on the 100 block of Main Street. To serve this and other developments within the 100 blocks, the DDA committed the City/Agency to construct a five-level, 435-space public parking structure on the corner of Monterey Street and Market Street adjacent to the National Steinbeck Center and the Maya Cineplex Theater. The public parking garage opened in June 2005, while the Maya Cinemas Multiplex was completed and opened during July 2005. During FY 2013-14 the Certificates of Participation 2004 that funded the construction of the Monterey Street Parking Structure with a balance of \$13,870,000 at January 2014, was refinanced through the Salinas Facilities Financing Authority by a direct private lease placement with Western Alliance Bancorporation. Because the debt service for the 2004 Certificates was reimbursed to the City from redevelopment tax increment, the savings from the 2004 Certificates was distributed to affected taxing entities as apportioned by the County of Monterey, including a portion for the City, due to the dissolution of the City's Redevelopment Agency. With this refinancing, the average annual debt service requirement was reduced by approximately \$123,000.

Note 14 – Compensated Absences

Compensated absences are reported on the Government-Wide Statements for Governmental Activities and Business-type Activities in Long-Term Debt. At June 30, 2024 the liability for all compensated absences totaled \$12,587,482.

Compensated absences are reported on the financial statements in the following funds:

	July 1, 2023	Increases	Decreases	June 30, 2024	Due within one year	Due in more than one year
Governmental activities:						
General Fund	\$ 9,033,799	\$ 5,749,903	\$ (5,788,994)	\$ 8,994,708	\$ 1,798,941	\$ 7,195,767
Measure E	831,067	701,396	(749,839)	782,624	156,524	626,100
Measure G	1,638,951	1,118,514	(1,109,184)	1,648,281	329,656	1,318,625
Other governmental funds	295,607	230,300	(91,791)	434,116	86,823	347,293
Internal service funds	146,242	139,845	(110,564)	175,523	35,105	140,418
Total governmental activities	11,945,666	7,939,958	(7,850,372)	12,035,252	2,407,049	9,628,203
Business-type activities						
Enterprise funds	517,316	428,233	(393,319)	552,230	110,445	441,785
Total business-type activities	517,316	428,233	(393,319)	552,230	110,445	441,785
Total primary government	\$ 12,462,982	\$ 8,368,191	\$ (8,243,691)	\$ 12,587,482	\$ 2,517,494	\$ 10,069,988

Note 15 – Risk Management

The City has a self-insurance program and carries excess insurance for catastrophic losses. National Casualty Company combined with Berkley National Insurance Company provides General Liability coverage up to a maximum of \$15,000,000 after the self-insured retention of \$1,000,000 per occurrence met. Safety National Casualty Corporation provides Worker's Compensation excess coverage with statutory coverage (pursuant to California Worker's Compensation Act) after the self-insurance retention of \$1,000,000 for Public Safety and \$750,000 for non-Public Safety is met.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 15 – Risk Management (Continued)

Liabilities for estimated claims payable for the self-insurance programs represent settled claims, claims incurred but not paid and claims incurred but not reported based upon past experience, modified for current trends and information. While the ultimate amount of losses incurred through June 30, 2024 is dependent on future developments, City management has determined the desired reserve level for each self-insurance program as follows and believes the estimates are adequate to cover such losses.

The Worker's Compensation insurance liability of \$33,494,000 includes \$26,154,834 for claims incurred but not paid and \$7,339,166 for claims incurred but not reported which is based on expected claims and past claims history. At June 30, 2024, Worker's Compensation Insurance liability is reported on the statement of net position. The Worker's Compensation Fund was established as an Internal Service Fund on July 1, 1991. The portion of the worker's compensation insurance liability since July 1, 1991, at June 30, 2024 is \$32,228,925 and is reported in the Worker's Compensation internal service fund and \$1,265,075 is treated as general long-term debt.

General liability insurance liability at June 30, 2024 of \$3,748,708 that is reported in the Internal Service Fund includes \$2,507,589 for claims incurred but not paid and \$1,241,119 for claims incurred but not reported which is based on expected claims and past claims history. A deficit of \$3,112,425 is reported at June 30, 2024 and is short the City's goal of reserving three times the self-insured retention plus full funding of all past claims history. The City's self-insured retention is \$1,000,000 at June 30, 2024.

At June 30, 2024, the City's insurance claims liability is recorded as follows:

	Internal Service Funds	General Long-term Debt	Total
Worker's compensation	\$ 32,228,925	\$ 1,265,075	\$ 33,494,000
General liability	3,748,708	-	3,748,708
Total	<u>\$ 35,977,633</u>	<u>\$ 1,265,075</u>	<u>\$ 37,242,708</u>

Changes to the claims liability for fiscal year ended June 30, 2024 are as follows:

	Worker's Compensation	General Liability	Total
Beginning balance of claims liability	\$ 28,187,000	\$ 3,790,619	\$ 31,977,619
Less beginning provisions for incurred but not reported claims	<u>(1,837,241)</u>	<u>(1,204,981)</u>	<u>(3,042,222)</u>
Beginning provisions for incurred but not paid claims	26,349,759	2,585,638	28,935,397
Increase (decrease) in claims incurred and reported	9,648,343	604,064	10,252,407
Claims expenses paid	<u>(9,843,268)</u>	<u>(682,113)</u>	<u>(10,525,381)</u>
Ending balance provision for incurred but not paid claims	26,154,834	2,507,589	28,662,423
Provisions for incurred but not reported claims	<u>7,339,166</u>	<u>1,241,119</u>	<u>8,580,285</u>
Ending balance of claims liability	<u>\$ 33,494,000</u>	<u>\$ 3,748,708</u>	<u>\$ 37,242,708</u>
Amount due within one year	\$ 6,097,000	\$ 2,651,167	\$ 8,748,167
Amount due in more than one year	<u>27,397,000</u>	<u>1,097,541</u>	<u>28,494,541</u>
Total	<u>\$ 33,494,000</u>	<u>\$ 3,748,708</u>	<u>\$ 37,242,708</u>

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 16 – Unearned Revenues and Deferred Inflows of Resources

Governmental funds report unearned revenues in connection with funds received, in advance for which assets recognition criteria have been met, but for which revenue recognition criteria have not been met. Receivables for revenues not considered available to liquidate liabilities of the current period are considered unavailable revenues and reported as deferred inflows of resources on the governmental funds. Unearned revenues are stated at \$41,756,548, in the Government-Wide Statements. Governmental funds report \$41,756,548 of unearned revenues and \$3,396,167 of unavailable revenues as deferred inflows of resources that are not available resources.

Unearned revenues of the governmental activities at June 30, 2024 consist of the following:

Governmental Activities:

Major funds:		
American Rescue Plan Act (ARPA) Fund	\$	25,566,812
Housing and Urban Development Grant Fund		8,223,567
2019 Special Tax Montebella		7,020,000
Nonmajor funds:		
Special revenue funds:		
Affordable Housing Fund		856,169
Debt service funds:		
Assessment District Debt Service		90,000
Total governmental activities	\$	<u>41,756,548</u>

Unavailable revenues of the governmental activities at June 30, 2024 consist of the following:

Governmental Activities:		<u>Type</u>
Major funds:		
Housing and Urban Development Grant Fund	\$ 932,557	Housing loans
Special revenue funds:		
Grants Fund	987,764	Unavailable grants receivable
Capital projects funds:		
Special Construction Assistance Fund	1,423,846	Unavailable grants receivable
Special Aviation Fund	52,000	Unavailable grants receivable
Total governmental activities	\$ <u>3,396,167</u>	

Note 17 – Retirement Programs

A. Summary

The City of Salinas provides defined benefit retirement program benefits through the California Public Employees' Retirement System ("CalPERS") and New York Life. As of June 30, 2024, the City was contributing to agent multiple-employer defined benefit pension plans and cost-sharing multiple-employer defined benefit pension plans through CalPERS, and was also contributing to a single-employer defined benefit pension plan through New York Life.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 17 – Retirement Programs

A. Summary (Continued)

Net pension liabilities are reported in the financial statements as follows:

Net Pension Liability	Governmental Activities	Business-Type Activities	Total
CalPERS pension plans:			
Agent multiple-employer - Miscellaneous	\$ 35,618,392	\$ 5,479,594	\$ 41,097,986
Agent multiple-employer - Safety Police	135,418,231	-	135,418,231
Cost sharing multiple-employer - Safety Fire	66,108,004	-	66,108,004
New York Life - single employer	1,722,650	-	1,722,650
Total net pension liability	<u>\$ 238,867,277</u>	<u>\$ 5,479,594</u>	<u>\$ 244,346,871</u>

Deferred outflows of resources related to pensions are reported in the financial statements as follows:

Deferred Outflows of Resources	Governmental Activities	Business-Type Activities	Total
CalPERS pension plans:			
Agent multiple-employer - Miscellaneous	\$ 12,562,607	\$ 1,932,653	\$ 14,495,260
Agent multiple-employer - Safety Police	24,980,144	-	24,980,144
Cost sharing multiple-employer - Safety Fire	27,613,381	-	27,613,381
New York Life - single employer	\$358,571	-	358,571
Total deferred outflows of resources	<u>\$ 65,514,703</u>	<u>\$ 1,932,653</u>	<u>\$ 67,447,356</u>

Deferred inflows of resources related to pensions are reported in the financial statements as follows:

Deferred Inflows of Resources	Governmental Activities	Business-Type Activities	Total
CalPERS pension plans:			
Agent multiple-employer - Miscellaneous	\$ 876,173	\$ 134,793	\$ 1,010,966
Agent multiple-employer - Safety Police	\$976,882	-	976,882
Cost sharing multiple-employer - Safety Fire	2,248,503	-	2,248,503
New York Life - single employer	-	-	-
Total deferred inflows of resources	<u>\$ 4,101,558</u>	<u>\$ 134,793</u>	<u>\$ 4,236,351</u>

Pension expense reported in the financial statements as follows:

Pension Expense	Governmental Activities	Business-Type Activities	Total
CalPERS pension plans:			
Agent multiple-employer - Miscellaneous	\$ 7,057,661	\$ 1,085,763	\$ 8,143,424
Agent multiple-employer - Safety Police	19,530,182	-	19,530,182
Cost sharing multiple-employer - Safety Fire	11,064,551	-	11,064,551
New York Life - single employer	(20,272)	-	(20,272)
Total pension expense	<u>\$ 37,632,122</u>	<u>\$ 1,085,763</u>	<u>\$ 38,717,885</u>

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 17 – Retirement Programs (Continued)

B. California Public Employees Retirement System Agent Multiple-Employer Plans

Plan Description

All qualified permanent and probationary employees are eligible to participate in the City of Salinas' separate Safety (police) and Miscellaneous (all other) Plans, agent multiple-employer defined benefit pension plans administered by the California Public Employees' Retirement System (CalPERS), which acts as a common investment and administrative agent for its participating member employers. Benefit provisions under the Plans are established by State statute and Local Government resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

Employees Covered

At June 30, 2023, the measurement date, the following employees were covered by the benefit terms for the Plan:

	Miscellaneous	Safety - Police
Inactive employees or beneficiaries currently receiving benefits	229	292
Inactive employees entitled to, but not yet receiving benefits	282	124
Active employees	306	140
Total	817	556

Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment.

The City's provisions and benefits in effect at June 30, 2024 are summarized as follows:

	Miscellaneous	
	Prior to January 1, 2013*	On or After January 1, 2013
Hire date		
Benefit formula	2.0% @ 55	2.0% @ 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	Monthly for life	Monthly for life
Retirement age	50-55	52-67
Monthly benefits, as a % of eligible compensation	2.0% to 2.45%	1.0% to 2.5%
Required employee contribution rates	7.00%	7.00%
Required employer contribution rates	9.73%	9.73%
	Safety - Police	
	Prior to January 1, 2013*	On or After January 1, 2013
Hire date		
Benefit formula	3.0% @ 50	2.7% @ 57
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	Monthly for life	Monthly for life
Retirement age	50	52-57
Monthly benefits, as a % of eligible compensation	3.00%	2.0% to 2.7%
Required employee contribution rates	9.00%	13.50%
Required employer contribution rates	23.56%	23.56%

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 17 – Retirement Programs (Continued)

B. California Public Employees Retirement System Agent Multiple-Employer Plans (Continued)

Contribution Description - Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers are determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through CalPERS' annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The City is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. Employer contribution rates may change if plan contracts are amended. Payments made by the City to satisfy contribution requirements that are identified by the pension plan terms as plan member contribution requirements are classified as plan member contributions.

The contributions made by the City were as follows:

	<u>Employer Contributions</u>	
Miscellaneous	\$	4,446,483
Safety - Police		6,941,602

Actuarial Methods and Assumptions used to determine Total Pension Liability - The June 30, 2022 valuation was rolled forward to determine the June 30, 2023 total pension liability, based on the following actuarial methods and assumptions:

Valuation Date	June 30, 2022
Measurement Date	June 30, 2023
Actuarial Cost Method	Entry Age Actuarial Cost Method
Actuarial Assumptions:	
Discount Rate	6.90%
Inflation	2.50%
Salary Increases	Varies by Entry Age and Service
Mortality Rate Table	The probabilities of mortality are based on the 2021 CalPERS Experience Study. Mortality rates include 15 years of projected mortality improvement using 90% of Scale MP-2016 published by the Society of Actuaries.
Post Retirement Benefit Increase	The probabilities of retirement are based on the 2021 CalPERS Experience Study.

(1) The mortality table used was developed based on CalPERS-specific data. The table includes 15 years of mortality improvement using Society of Actuaries 90% of Scale MP-2016. For more details on this table, please refer to the December 2021 Experience Study report that can be found on the CalPERS website.

Long-term Expected Rate of Return - The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 17 – Retirement Programs (Continued)

B. California Public Employees Retirement System Agent Multiple-Employer Plans (Continued)

Benefits Provided (Continued)

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all of the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

The expected rates of return by asset class are as follows:

<u>Asset Class</u>	<u>Assumed Asset Allocation</u>	<u>Real Return Years 1 - 10^{1,2}</u>
Global equity - cap-weighted	30.00%	4.45%
Global equity non-cap-weighted	12.00%	3.84%
Private Equity	13.00%	7.28%
Treasury	5.00%	0.27%
Mortgage-backed Securities	5.00%	0.50%
Investment Grade Corporates	10.00%	1.56%
High Yield	5.00%	2.27%
Emerging Market Debt	5.00%	2.48%
Private Debt	5.00%	3.57%
Real assets	15.00%	3.21%
Leverage	-5.00%	-0.59%
Total	100.00%	

¹ An expected inflation of 2.30% used for this period.

² Figures are based on the 2021-22 Asset Liability Management study.

Discount Rate - The discount rate used to measure the total pension liability was 6.90%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Amortization of Deferred Outflows and Deferred Inflows of Resources - Under GASB 68, gains and losses related to changes in total pension liability and fiduciary net position are recognized in pension expense systematically over time.

The first amortized amounts are recognized in pension expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to pensions and are to be recognized in future pension expense.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 17 – Retirement Programs (Continued)

B. California Public Employees Retirement System Agent Multiple-Employer Plans (Continued)

Benefits Provided (Continued)

The amortization period differs depending on the source of the gain or loss:

Difference between projected and actual earnings on pension plan investments:

- 5 years straight-line amortization

All other amounts:

Straight-line amortization over the average expected remaining service lives (EARLS) of all members that are provided with benefits (active, inactive, and retired) as of the beginning of the measurement period.

Deferred outflows of resources and deferred inflows of resources relating to Differences between Expected and Actual Experience, Changes of Assumptions and employer-specific amounts should be amortized over the EARSL of members provided with pensions through the Plan. The EARSL for the miscellaneous and safety (police) plans for the June 30, 2023 measurement date are 4.3 and 3.1 years, respectively, which was obtained by dividing the total service years by the total number of participants (active, inactive, and retired) in the Plan. Inactive employees and retirees have remaining service lifetimes equal to zero. Total future service is based on the members' probability of decrementing due to an event other than receiving a cash refund.

Changes in Net Pension Liability - The following tables show the changes in the net pension liability for each of the City's agent multiple-employer defined benefit pension plans recognized over the measurement period:

Miscellaneous Plan			
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance at June 30, 2022 (Valuation Date)	\$ 151,719,779	\$ 113,875,517	\$ 37,844,262
Changes in the year:			
Service cost	3,883,129	-	3,883,129
Interest on the total pension liabilities	10,520,930	-	10,520,930
Changes of Benefit Terms	163,259	-	163,259
Changes in assumptions	-	-	-
Differences between expected and actual experience	2,096,099	-	2,096,099
Benefit payments, including refunds of members contributions	(6,886,917)	(6,886,917)	-
Plan to plan resource movement	-	-	-
Contributions - employer	-	4,713,873	(4,713,873)
Contributions - employee	-	1,688,999	(1,688,999)
Net investment income	-	7,090,560	(7,090,560)
Administrative expenses	-	(83,739)	83,739
Net changes	9,776,500	6,522,776	3,253,724
Balance at June 30, 2023 (Measurement Date)	\$ 161,496,279	\$ 120,398,293	\$ 41,097,986

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 17 – Retirement Programs (Continued)

B. California Public Employees Retirement System Agent Multiple-Employer Plans (Continued)

Benefits Provided (Continued)

	Safety - Police		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance at June 30, 2022 (Valuation Date)	\$ 360,247,773	\$ 229,014,170	\$ 131,233,603
Changes in the year:			
Service cost	6,485,353	-	6,485,353
Interest on the total pension liabilities	24,606,993	-	24,606,993
Changes of Benefit Terms	146,047	-	146,047
Changes in assumptions	-	-	-
Differences between expected and actual experience	2,343,505	-	2,343,505
Benefit payments, including refunds of members contributions	(18,713,828)	(18,713,828)	-
Plan to plan resource movement	-	-	-
Contributions - employer	-	13,151,466	(13,151,466)
Contributions - employee	-	2,176,654	(2,176,654)
Net investment income	-	14,237,556	(14,237,556)
Administrative expenses	-	(168,406)	168,406
Net changes	14,868,070	10,683,442	4,184,628
Balance at June 30, 2023 (Measurement Date)	\$ 375,115,843	\$ 239,697,612	\$ 135,418,231

Pension Plan Fiduciary Net Position - Detailed information about each plan's fiduciary net position is available in the separately issued CalPERS financial report.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate - The following presents the net pension liability of the Plan as of the Measurement Date, calculated using the discount rate of 6.90 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (5.90 percent) or 1 percentage-point higher (7.90 percent) than the current rate:

	Plan's Aggregate Net Pension Liability/(Asset)		
	Discount Rate - 1% (5.90%)	Current Discount Rate (6.90%)	Discount Rate + 1% (7.90%)
Miscellaneous	\$ 63,885,823	\$ 41,097,986	\$ 22,362,879
Safety - Police	187,469,647	135,418,231	92,993,970

Pension Expense and Deferred Outflows and Deferred Inflows of Resources Related to Pensions For the measurement period ending June 30, 2023 (the measurement date), the City of Salinas recognized a pension expense of \$8,143,424 and \$19,530,182 for the miscellaneous and safety (police) plans, respectively.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 17 – Retirement Programs (Continued)

B. California Public Employees Retirement System Agent Multiple-Employer Plans (Continued)

For the measurement period ending June 30, 2023 (the measurement date), the City of Salinas reports other amounts for the miscellaneous and safety (police) plans as deferred outflow and deferred inflow of resources related to pensions as follows:

	Miscellaneous	
	Deferred outflows of Resources	Deferred inflows of Resources
Pension contributions made subsequent to measurement date	\$ 4,446,483	\$ -
Difference between projected and actual earning on pension plan investments	5,427,855	-
Changes in assumptions	2,776,121	-
Differences between expected and actual experience	1,844,801	(1,010,966)
Total	<u>\$ 14,495,260</u>	<u>\$ (1,010,966)</u>

	Safety - Police	
	Deferred outflows of Resources	Deferred inflows of Resources
Pension contributions made subsequent to measurement date	\$ 6,941,602	\$ -
Difference between projected and actual earning on pension plan investments	10,880,864	-
Changes in assumptions	5,570,142	-
Differences between expected and actual experience	1,587,536	(976,882)
Total	<u>\$ 24,980,144</u>	<u>\$ (976,882)</u>

\$4,446,483 and \$6,941,602 reported as deferred outflows of resources to contributions subsequent to the measurement date for the miscellaneous and safety police plans, respectively, will be recognized as a reduction of the net pension liability in the year ending June 30, 2025.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

	Miscellaneous	Safety - Police
Year Ended June 30,	Deferred Outflows/ (Inflows) of Resources	Deferred Outflows/ (Inflows) of Resources
2025	\$ 2,530,658	\$ 5,879,603
2026	1,920,326	3,262,265
2027	4,291,961	7,632,396
2028	294,866	287,396
2029	-	-
Thereafter	-	-
	<u>\$ 9,037,811</u>	<u>\$ 17,061,660</u>

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 17 – Retirement Programs (Continued)

C. California Public Employees Retirement System Cost-Sharing Multiple-Employer Plan

Plan Description – All qualified permanent and probationary employees are eligible to participate in the City’s separate Safety risk pool (Fire Tier 1 & Tier 2), cost-sharing multiple-employer defined benefit pension plans administered by CalPERS, which acts as a common investment and administrative agent for its participating member employers. Benefit provisions under the Plans are established by State statute and Local Government resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

Employees Covered – As of June 30, 2023 (measurement date), the following employees were covered by the benefit terms for the plan:

	Safety - Fire
Inactive employees or beneficiaries currently receiving benefits	190
Inactive employees entitled to, but not yet receiving benefits	59
Active employees	98
Total	347

Benefits Provided – CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment.

The City’s plans provisions and benefits in effect at June 30, 2024, are summarized as follows:

	Safety - Fire			
	Tier 1		Tier 2	
	Prior to January 1, 2013*	On or After January 1, 2013	Prior to January 1, 2013*	On or After January 1, 2013
Hire date				
Benefit formula	3.0% @ 50	2.7% @ 57	3.0% @ 55	2.5% @ 57
Benefit vesting schedule	5 years of service	5 years of service	5 years of service	5 years of service
Benefit payments	Monthly for life	Monthly for life	Monthly for life	Monthly for life
Retirement age	50	52-57	55	52-57
Monthly benefits, as a % of eligible compensation	3.00%	2.0% to 2.7%	3.00%	2.0% to 2.7%
Required employee contribution rates	9.00%	13.75%	9.00%	13.75%
Required employer contribution rates	29.09%	13.75%	24.79%	13.75%

Contribution Description – Section 20814(c) of the California Public Employees’ Retirement Law (“PERL”) requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through the CalPERS annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

The City’s contribution for the safety fire plan were as follows:

	Employer Contributions
Safety - Fire	\$ 7,254,285

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 17 – Retirement Programs (Continued)

C. California Public Employees Retirement System Cost-Sharing Multiple-Employer Plan (Continued)

Pension Liabilities, Pension Expense and Deferred Outflows/Deferred Inflows of Resources Related to Pensions –
As of June 30, 2024, the City reported net pension liabilities for its proportionate share of the net pension liability as of June 30, 2024 and 2023 were as follows:

	Increase (Decrease)		
	Plan Total Pension Liability	Plan Fiduciary Net Position	Plan Net Pension Liability/(Asset)
Balance at: 6/30/22 (Measurement date)	\$ 205,362,463	\$ 144,073,967	\$ 61,288,496
Balance at: 6/30/23 (Measurement date)	215,981,309	149,873,305	66,108,004
Net changes during 2022-2023	\$ 10,618,846	\$ 5,799,338	\$ 4,819,508

The City's net pension liability is measured as the proportionate share of the net pension liability. The net pension liability is measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2022 rolled forward to June 30, 2023 using the standard update procedures. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plans relative to the projected contributions for all participating employers actuarially determined.

The City's proportionate share of the net pension liability as of the June 30, 2023 and 2022 measurement dates were as follows:

Percentage Share of Net Pension Liability/(Asset)	
Proportion June 30, 2022	0.530600%
Proportion June 30, 2023	0.529910%
Change - Increase (Decrease)	-0.000690%

For the year ended June 30, 2024 (measurement date June 30, 2023), the City of Salinas recognized a pension expense of \$11,064,551 for the Safety Plan (Fire).

As of June 30, 2024 the City reports deferred outflows and deferred inflows of resources related to pensions as follows:

Safety - Fire		
	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions made subsequent to measurement date	\$ 7,254,285	\$ -
Difference between projected and actual earning on pension plan investments	9,046,862	-
Adjustment due to differences in proportions	1,887,152	-
Changes in assumptions	3,858,152	-
Difference between actual and expected experience	4,853,546	(415,515)
Difference between employer's actual contributions and proportionate share of contributions	713,384	(1,832,988)
Total	\$ 27,613,381	\$ (2,248,503)

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 17 – Retirement Programs (Continued)

C. California Public Employees Retirement System Cost-Sharing Multiple-Employer Plan (Continued)

\$7,254,285 reported as deferred outflows of resources for contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending June 30, 2025.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expenses as follows:

Year Ended June 30,	Deferred Outflows/ (Inflows) of Resources
2025	\$ 6,065,733
2026	4,304,464
2027	7,487,882
2028	252,514
Thereafter	-
	\$ 18,110,593

Actuarial Methods and Assumptions used to determine Total Pension Liability - The June 30, 2022 valuation was rolled forward to determine the June 30, 2023 total pension liability, based on the following actuarial methods and assumptions:

Valuation Date	June 30, 2022
Measurement Date	June 30, 2023
Actuarial Cost Method	Entry Age Actuarial Cost Method
Actuarial Assumptions:	
Discount Rate	6.90%
Inflation	2.30%
Salary Increases	Varies by category, entry age, and service
Mortality Rate Table	Derived using CalPERS' Membership Data for all Funds. The post-retirement mortality rates include 15 years of projected on-going mortality improvement using 80% of the Society of Actuaries' Scale MP-2020

Discount Rate - The discount rate used to measure the total pension liability for PERF C was 6.90%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Long-term Expected Rate of Return - The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 17 – Retirement Programs (Continued)

C. California Public Employees Retirement System Cost-Sharing Multiple-Employer Plan (Continued)

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all of the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

The expected real rates of return by asset class are as follows:

Asset Class	Assumed Asset Allocation	Real Return Years 1 - 10^{1,2}
Global equity - cap-weighted	30.00%	4.45%
Global equity non-cap-weighted	12.00%	3.84%
Private Equity	13.00%	7.28%
Treasury	5.00%	0.27%
Mortgage-backed Securities	5.00%	0.50%
Investment Grade Corporates	10.00%	1.56%
High Yield	5.00%	2.27%
Emerging Market Debt	5.00%	2.48%
Private Debt	5.00%	3.57%
Real assets	15.00%	3.21%
Leverage	-5.00%	-0.59%
Total	100.00%	

¹ An expected inflation of 2.30% used for this period.

² Figures are based on the 2021-22 Asset Liability Management study.

Amortization of Deferred Outflows and Deferred Inflows of Resources – The Net Difference Between Projected and Actual Investment Earnings on Pension Plan Investments is amortized over a five-year period on a straight-line basis. One-fifth is recognized in pension expense during the measurement period, and the remaining Net Difference Between Projected and Actual Investment Earnings on Pension Plan Investments is amortized over the remaining amortization periods. The Net Difference Between Projected and Actual Investment Earnings on Pension Plan Investments in the Schedule of Collective Pension Amounts represents the unamortized balance relating to the current measurement period and the prior measurement periods on a net basis.

Deferred Outflows of Resources and Deferred Inflows of Resources relating to Differences Between Expected and Actual Experience and Changes of Assumptions are amortized over the Expected Average Remaining Service Lifetime (EARSL) of members provided with pensions through the Plan determined as of the beginning of the related measurement period. The EARSL for PERF C for the measurement date ending June 30, 2023 is 3.8 years, which was obtained by dividing the total service years of 600,538 (the sum of remaining service lifetimes of the active employees) by 160,073 (the total number of participants: active, inactive, and retired) in PERF C. Inactive employees and retirees have remaining service lifetimes equal to 0. Total future service is based on the members' probability of decrementing due to an event other than receiving a cash refund.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 17 – Retirement Programs (Continued)

C. California Public Employees Retirement System Cost-Sharing Multiple-Employer Plan (Continued)

Sensitivity of Proportionate Share of Net Pension Liability (Asset) to Changes in the Discount Rate – The following presents the proportionate share of the net pension liability of the City's Plan as of the Measurement Date, calculated using the discount rate of 6.90 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (5.90 percent) or 1 percentage-point higher (7.90 percent) than the current rate:

Plan's Aggregate Net Pension Liability/(Asset)		
Discount Rate - 1% (5.90%)	Current Discount Rate (6.90%)	Discount Rate + 1% (7.90%)
\$ 95,736,797	\$ 66,108,004	\$ 41,884,358

Pension Plan Fiduciary Net Position – Detailed information about each plan's fiduciary net position is available in the separately issued CalPERS financial report.

D. New York Life Single Employer Retirement Plan

Plan Description – The New York Life retirement plan is a closed single-employer defined benefit pension plan that covers Non-Public Safety Employees. The plan's benefits offers a formula of 2% @ 60 for vested employees. The Plan was established on September 1, 1954 and has been amended and restated from time to time since that date. Prior Plan amendments eliminated the six-month service requirement for entry into the plan and credited participants with up to six-months of service from hire to plan entry prior to time change. The Plan was amended and restated effective September 1, 1996 to bring the Plan into compliance with the Internal Revenue Code and Regulations promulgated thereby to provide for the City's pick-up of employee eligible participants equal to the present value of vested accrued benefits. Effective June 1, 2001, the Plan amended its benefit formula to one that uses an average salary computed from the twelve-month period, replacing the old formula that used an average salary computed from a thirty six month period. As of June 19, 1995, all new regular non-public safety employees are enrolled in CalPERS.

The City has an agreement with New York Life to hold and invest plan assets of the Retirement Plan, which covers employees other than Police and Fire. New York Life holds assets in NYL Fixed Dollar Account, NYL Mainstay Total Return Bond Fund, and NYL Guaranteed Annuity Contracts.

New York Life Guaranteed Annuity Contracts in the amount of \$8,239,722 are allocated insurance contracts set up to pay benefits and accordingly are excluded from the total pension liability, and are not reported in the City's financial statements.

Employees Covered – As of September 1, 2023 (valuation date), the following employees were covered by the benefit terms for the single-employer defined benefit pension plan:

	NY Life Plan
Inactive employees or beneficiaries currently receiving benefits	40
Inactive employees entitled to, but not yet receiving benefits	5
Active employees	4
Total	49

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 17 – Retirement Programs (Continued)

D. New York Life Single Employer Retirement Plan (Continued)

Benefits – Non-Public Safety personnel benefits vest after five years of service. The vested benefit would be in the form of a pension beginning after attaining age 60 equal to the benefits accrued at time of termination, or for a reduced amount if an election is made to have payments commence before attaining the normal retirement age of 60. City employees who retire at or after age of 60 with five years of credited service are entitled to an annual retirement benefit payable monthly, as a straight line annuity, as a ten year certain and life annuity, or as a lump sum, in an amount equal to 2% of the average earnings paid to the employee during the twelve consecutive months of service with the City during which their earnings were highest, multiplied by the number of years and completed months of plan participation.

The plan allows early retirement after reaching age 55 and completing five years of plan participation. The plan also provides death and survivor benefits.

Funding Policy – The contribution requirements of Plan members and the City are established and may be amended by the City Council. Prior to January 1, 1979, participants were required to make specified levels of contributions to the plan in order to accrue benefits under the Plan. For the period commencing January 1, 1979 through December 31, 1993, there were no participants' contributions under this Plan. Since January 1, 1994, participants are required to contribute 4.5% of their compensation to the Plan. Since September 1, 1996, participant contributions are made by the City under the employee pretax pick-up provision for government-sponsored plans allowed under the Internal Revenue Code. As established in their Memorandum of Understanding document for personnel of the SEIU Blue Collar bargaining group, the City will contribute four and one-half percent of the employee retirement contribution.

Pension Liabilities, Pension Expense and Deferred Outflows/Inflows of Resources Related to Pensions – As of June 30, 2024 (Measurement Date - August 31, 2023) and June 30, 2023, (Measurement Date – August 31, 2022), the City reported net pension liability as follows:

		Increase (Decrease)	
	Plan Total Pension Liability	Plan Fiduciary Net Position	Plan Net Pension Liability/(Asset)
Balance at: 8/31/22 (measurement date)	\$ 10,058,747	\$ 6,349,819	\$ 3,708,928
Balance at: 8/31/23 (measurement date)	9,962,372	8,239,722	1,722,650
Net changes during 2022-2023	\$ (96,375)	\$ 1,889,903	\$ (1,986,278)
Funded Status @ 8/31/23 measurement date	82.71%		

The City's net pension liability is measured as of August 31, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of September 1, 2023.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 17 – Retirement Programs (Continued)

D. New York Life Single Employer Retirement Plan (Continued)

Changes in Net Pension Liability – The following tables show the changes in the net pension liability for the City’s Single-Employer Pension Plan recognized over the measurement period:

New York Life Plan			
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance at 6/30/2023 (8/31/22 measurement date)	\$ 10,058,747	\$ 6,349,819	\$ 3,708,928
Changes in the year:			
Service cost	91,735	-	91,735
Interest on the total pension liabilities	274,479	-	274,479
Changes in assumptions	(522,172)	-	(522,172)
Differences between expected and actual experience	398,477	-	398,477
Benefit payments, including refunds of members contributions	(338,894)	(338,894)	-
Plan to plan resource movement	-	-	-
Contributions - employer	-	2,180,872	(2,180,872)
Contributions - employee	-	18,087	(18,087)
Net investment income	-	46,143	(46,143)
Administrative expenses	-	(16,305)	16,305
Net changes	(96,375)	1,889,903	(1,986,278)
Balance at June 30, 2024 (8/31/23 measurement date)	\$ 9,962,372	\$ 8,239,722	\$ 1,722,650

Sensitivity of the Net Pension Liability to Changes in the Discount Rate – The following presents the net pension liability of the Plan as of the Measurement Date, calculated using the discount rate of 2.75 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (1.75 percent) or 1 percentage-point higher (3.75 percent) than the current rate:

Sensitivity of Net Pension Liability/(Asset)		
Discount Rate - 1% (1.75%)	Current Discount Rate (2.75%)	Discount Rate + 1% (3.75%)
\$ 2,539,601	\$ 1,722,650	\$ 1,064,752

As of June 30, 2024, the City reports deferred outflows and deferred inflows of resources related to pensions as follows:

New York Life Plan			
	Deferred outflows of Resources	Deferred inflows of Resources	
Pension contributions made subsequent to measurement date	\$ 153,759	\$ -	
Difference between projected and actual earning on pension plan investments	204,812	-	
Total	\$ 358,571	\$ -	

\$153,759 reported as deferred outflows of resources for contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending June 30, 2025.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 17 – Retirement Programs (Continued)

D. New York Life Single Employer Retirement Plan (Continued)

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expenses as follows:

Year Ended June 30,	Deferred Outflows/ (Inflows) of Resources
2025	\$ (14,119)
2026	29,149
2027	163,280
2028	26,502
2029	-
Thereafter	-
	\$ 204,812

Actuarial Methods and Assumptions used to Determine Total Pension Liability – For the measurement period ended August 31, 2023 (measurement date), the total pension liability was determined by using the following actuarial assumptions, applied to all periods included in the measurement:

Valuation date	September 1, 2023
Measurement date	September 1, 2023
Contribution policy	City contributes full ADC
Actuarial cost method	Individual Aggregate Cost Method
Actuarial assumptions:	
Discount rate	- 2.75% at August 31, 2023 - 2.75% at August 31, 2022 - Discount rate lower of (1) expected long-term rate of return on investments, and (2) Bond Buyer 20- Bond GO Index as of the Measurement Date
Long-term expected rate of return on assets	- 2.75% at August 31, 2023 - 2.75% at August 31, 2022
Municipal Bond Rate (Bond Buyer 20- Bond Index)	- 3.81% at August 31, 2023 - 3.59% at August 31, 2022
General Inflation	2.25% annually
Cost of Living Increases	2.00% annually
Mortality	CalPERS 2000-2019 Experience Study
Mortality improvement	Mortality projected fully generational with Scale MP-2021
Salary Increases	Aggregate - 2.5% annually; merit - CalPERS 2000-2019 Experience Study
Retirement	100% retire once the retirement benefit reaches 70% of the average monthly compensation
Disability, termination	None
Benefit form for current actives	- Disability - n/a - Service retirement - Lump sum for all participants, valued using UP-1984 Mortality Table with 2% interest rate without COLA
NY Life guaranteed annuity contract	Value of payments expected to be made under contract excluded from TPL (contract assets not included in FNP)

Changes Since Prior Measurement Date – The following changes were applied since the prior measurement date of August 31, 2023:

Changes of assumptions - discount rate was updated based on municipal bond rate as of the measurement date.

Changes of benefit terms - none

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 17 – Retirement Programs (Continued)

D. New York Life Single Employer Retirement Plan (Continued)

Discount Rate – The discount rate used to measure the total pension liability was 2.75%. The discount rate is based on the expected rate of return which is lower than the 20-year municipal bond rate. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at current contribution rates and City contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rate.

Based on those assumptions, the pension plan's fiduciary net position was not projected to be available to make all projected future benefit payments of current active and inactive employees. The City's annual contributions will be adjusted to keep the plan solvent.

E. ICMA Retirement Corporation Defined Contribution Plan

Investments are with New York Life. Expected rate of return is as follows:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Expected Rate of Return</u>
Fixed income	100.00%	0.78%
<i>Assumed long-term rate of inflation</i>		2.25%
<i>Expected long-term rate of return, rounded</i>		2.75%

Pension Plan Fiduciary Net Position – Detailed information about the pension plan's fiduciary net position as of August 31, 2023 is as follows:

	<u>New York Life</u>
Assets:	
Investments:	
New York Life Mainstay Total Return Bond Fund	\$ 8,239,722
Total investments	<u>8,239,722</u>
Fiduciary net position	<u>\$ 8,239,722</u>

Plan Description – On June 19, 1995, the City established a qualified retirement program in accordance with Internal Revenue Code Section 401(a). This defined contribution 401(a) Money Purchase Retirement Plan was established with International City Managers Association Retirement Corporation (ICMA). Non-Public Safety Mid-Management employees that were participating in the ICMA 457 non-qualified deferred compensation plan in-lieu of participation in the New York Life Retirement Program, were required to transfer to one of the other City's three qualified retirement plans. The City's annual contribution to this plan is determined by the employer required contribution to the New York Life Plan Retirement Plan in accordance with Internal Revenue contribution limits.

Significant Accounting Policies

Basis of Accounting – Financial statements are prepared using the cash basis of accounting. Employer contributions are recognized in the period that the contributions are made.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 17 – Retirement Programs (Continued)

E. ICMA Retirement Corporation Defined Contribution Plan (Continued)

Significant Accounting Policies (Continued)

Method Used to Value Investments – Participants direct their investments, without restriction, among various investments options available under the ICMA 401(a) Plan. Retirement Buyback Program During Fiscal Year 1995-96, the City established a deferred compensation retirement buyback program for Department Directors where the City contributes a flat dollar amount based on tenure with the City. The 401(a) Money Purchase Retirement Plan is administered by the ICMA Retirement Corporation. The program requires employee-matching contributions for every dollar contributed by the City. At June 30, 2024, there were four participants receiving a total of \$201,213 in this form of benefit.

F. Deferred Compensation Plans

The City has four deferred compensation plans created in accordance with Internal Revenue Code Section 457. The Small Business Job Protection Act of 1996 requires the establishment of a trust or similar vehicle to ensure that the assets of Deferred Compensation Plans under the Internal Revenue Code Section 457 are protected and used exclusively for the benefit of Plan participants and/or their beneficiaries. According to these laws the City established Employer Trust arrangements for each of the Plans before January 1, 1999.

The City has established Employer Trust agreements with ICMA Retirement Corporation, Mass Mutual Financial Group, and Central Coast Credit Union. In 1998, the City Council adopted a Resolution amending the City administered deferred compensation plans to conform to the new law protecting the plan participant assets from any claim against the City. Under the Trust arrangement, individual accounts maintained by the record-keeper used for receiving contributions and paying distributions must be subject to the Trust. The existence of the Trust does little to change the Plan structure except to add a layer of protection for money set aside for the employee against claims of the Employer's creditors. The law also allows an increase in the amount a participant may contribute to differ each year, based on changes in the consumer price index.

International City Manager's Association (ICMA) Retirement Corporation

As of June 2021, the International City Manager's Association Retirement, Inc., (ICMA-RC), is now Mission Square Retirement and the Plan had 454 participants and a balance of \$70,702,177 at June 30, 2024. All employees are eligible to participate through voluntary salary deduction. Some management employees participated in lieu of participation in the New York Life Retirement Program until June 19, 1995 when a qualified 401(a) retirement program was established. These assets are not reported on the City's financial statements at June 30, 2024 pursuant to the Employer Trust established by the City with ICMA Retirement Corporation during November 1997.

Trust Deed Program

The City administers a Trust Deposit Fund that includes a deferred compensation plan funded solely by the voluntary salary reductions. The goal of the Trust Deed program is to invest participants' funds in short-term deeds of trust (notes). This investment option is administered within the City of Salinas by the City's appointed administrator of the Deferred Compensation Plan. Loans are based on equity after obtaining a fee appraisal. All property is physically inspected and the loan package is reviewed and approved/disapproved by a Deferred Compensation Committee. All employees are eligible to participate. The Plan had 210 participants and a balance of \$5,564,620 in net position at June 30, 2024. The balance in these plans is available to employees only upon termination, retirement, death or unforeseen emergency. While the Employer Trust established by the City on December 15, 1998 protects these funds from creditors of the City, because the City administers the plan assets, they are included in the City's financial statements at June 30, 2024.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 17 – Retirement Programs (Continued)

F. Deferred Compensation Plans (Continued)

Trust Deed Program (Continued)

The Trust Deed Program is managed on a cash basis with interest posted when received and expenditures posted when paid. Interest and expenditures are allocated to participants based on month end cash balances. Trust deed notes secured by property taken back in foreclosure, are reevaluated based on the current market value of the property. When the value of property taken back in foreclosure is less than the note secured by that property, the note is written-down to current market value (less foreclosure and sales expenses) of the property. Gains are recognized only when properties are sold. Gains or losses are allocated to plan participants based on month end cash balances.

As of June 30, 2024, pursuant to GASB 72, properties held for resale were valued by independent real estate professionals (market approach) and trust deed notes were valued at their present value (income approach). The valuations are considered Level 3. The value of properties held for resale are reduced for cost of sales. The notes (loans) are valued based on amounts investors would likely pay for notes with interest rates ranging from 6% for all current loans discounted to provide loan to values ranging from 70% to 50% depending on property type and condition, borrowers payment history and term remaining on note. The change in net realizable values are reflected in the Statement of Changes in Fiduciary Net Assets.

Mass Mutual Financial Group (Empower Retirement)

The fourth Deferred Compensation plan was established in September 2000. This retirement savings plan enables employees to defer a portion of their current compensation for payment at later date, generally retirement. Salary deferrals (or contributions) are voluntary and are made through the ease of payroll deduction. Empower Retirement former Mass Mutual offers a variety of investment vehicles that vary in risks, term and return to the investment. These investment options are offered through a group variable annuity contract. There were 38 participants with a balance of \$3,276,842 at June 30, 2024. All employees are eligible to participate through voluntary salary deductions. The assets for this plan are not reported on the City's financial statements.

Note 18 – Other Postemployment Benefits

Items related to other postemployment benefits are recorded in the financial statements as follows:

	Governmental Activities	Business-Type Activities	Total
Net OPEB Liability	\$ 12,171,211	\$ 786,950	\$ 12,958,161
Deferred outflows of resources	3,812,475	246,503	4,058,978
Deferred inflows of resources	12,294,807	794,941	13,089,748
OPEB expense (credit)	(81,989)	(5,301)	(87,290)

A. General Information About the OPEB Plan

For purposes of measuring the net OPEB liability, deferred outflows of resources, and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the City's plan (OPEB Plan) and additions to/deductions from the OPEB Plan's fiduciary net position have been determined on the same basis. Generally accepted accounting principles require that the reported results must pertain to liability and asset information within certain defined timeframes.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 18 – Other Postemployment Benefits (Continued)

A. General Information About the OPEB Plan (Continued)

For this report, the following timeframes are used:

Valuation date	June 30, 2023
Measurement date	June 30, 2023
Measurement period	July 1, 2022 to June 30, 2023
Fiscal year end	June 30, 2024

Plan Description: The City joined the Public Employees' Medical & Hospital Care Act (PEMHCA) in 2000 for Police and Miscellaneous employees, offered through the California Public Employees' Retirement System (CalPERS). It is an agent multiple-employer plan administered by California Public Employees' Retirement System (CalPERS). The healthcare plan which provides medical insurance benefits to active and eligible retirees and their families in accordance with various labor agreements. Fire employees receive healthcare benefits for active and retiree members from a union sponsored plan.

OPEB Trust: The City joined The California Employers' Retiree Benefit Trust (CERBT) in 2011 to prefund it's OPEB liability. CERBT is an agent multiple employer defined plan for other postemployment benefits administered by CalPERS. The Plan includes participating employers of the State of California and public agencies. CalPERS is governed by a 13-member Board of Administration (the Board); two elected by CalPERS members, one elected by retired members of CalPERS, two appointed by the Governor, one public representative appointed jointly by the Speaker of the Assembly and Senate Rules Committee, and four ex-officio members: State Treasurer, State Controller, Director of California Department of Human Resources, and Designee of the State Personal Board. The Board is responsible for the management and control of CalPERS, including the exclusive control of the administration and investments of the Plan.

The plan information is as follows:

Fiscal year end	June 30, 2024
Plan type	Agent multiple-employer
OPEB trust	Yes
Special funding situations	No
Nonemployer contributing entities	No

Post-Employment Benefits Eligibility: The City provides post-retirement healthcare benefits to eligible employees who retire directly from the City after the age of 50 years (Age 52 for Miscellaneous PEPR employees) and with five years of service or disability retirement. For Police and Fire Supervisors, the City pays 25% of retiree and spouse health insurance premium up to \$100 per month plus PEMHCA AB2544 "unequal method" monthly benefit to retirees (\$158 per month in 2024). The payment is made until Medicare eligibility, but no more than 10 years for non-supervisory Police retirees. For Miscellaneous employees, the City pays the PEMHCA "unequal method" monthly benefit to retirees (\$158 per month in 2024). For IAFF (Fire employee), the City pays 25% of retiree and spouse health insurance premium up to \$100 per month. The payment is made until Medicare eligibility.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 18 – Other Postemployment Benefits (Continued)

A. General Information About the OPEB Plan (Continued)

Employees Covered: As of the June 30, 2023 actuarial valuation, the following current and former employees were covered by the benefit terms under the PEMHCA and Union Sponsor Plans:

	Number of Covered Participants
Inactive employees currently receiving benefits	155
Inactive employees entitled to, but not yet receiving benefits	315
Active employees	566
Total	1,036

Contributions: The City intends to contribute to the Trust the actuarially determined contribution (“ADC”) net of the pay-as-you-go benefits paid annually directly from employer resources. For the fiscal year ended June 30, 2024, the City’s cash contributions were \$303,519 in premium payments made on behalf of retirees, implied subsidy payments of \$310,957, and administrative expenses of \$6,796, resulting in total payments of \$621,272.

Discount Rate: The discount rate used to measure the total OPEB liability was 4.95%. The projection of cash flows used to determine the discount rate assumed that City contributions will be made at rates equal to the actuarially determined contribution rates. Based on those assumptions, the OPEB plan’s fiduciary net position was projected to be available to make all projected OPEB payments for current active and inactive employees and beneficiaries. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

Expected Long Rate of Return: The long-term expected rate of return on OPEB plan investments was determined using a building block method in which expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	Target Allocation CERBT-Strategy 1	Expected Real Rate of Return
Global equity	49.00%	4.56%
Fixed income	23.00%	1.56%
TIPS	5.00%	-0.08%
Commodities	3.00%	1.22%
REITs	20.00%	4.06%
	100.00%	
Assumed long-term rate of inflation		2.50%
Expected long-term rate of return, rounded		6.25%

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 18 – Other Postemployment Benefits (Continued)

B. Net OPEB Liability, OPEB Expense, and Deferred Outflows/Inflows of Resources Related to OPEB

Changes in the OPEB Liability: The changes in the net OPEB liability for the City Plan are as follows:

	Total OPEB Liability	Plan Fiduciary Net Position	Net OPEB Liability
Balance at June 30, 2023	\$ 19,384,137	\$ 3,853,920	\$ 15,530,217
Changes Recognized for the Measurement Period:			
Service Cost	825,453	-	825,453
Interest on the total OPEB liability	982,077	-	982,077
Changes in benefit terms	-	-	-
Difference between expected and actual experience	(2,049,364)	-	(2,049,364)
Changes in assumptions	(1,094,099)	-	(1,094,099)
Contribution from the employer	-	996,208	(996,208)
Net investment income	-	248,010	(248,010)
Administrative expenses	-	(8,095)	8,095
Benefit payments	(739,295)	(739,295)	-
Net changes during July 1, 2023 to June 30, 2024	(2,075,228)	496,828	(2,572,056)
Balance at June 30, 2024	\$ 17,308,909	\$ 4,350,748	\$ 12,958,161

Discount Rate Sensitivity Analysis: The following schedule shows the impact of the Net OPEB Liability if the discount rate used was 1% less than and 1% greater than the discount rate that was used (3.87%) in measuring the Net OPEB Liability.

Plan's Total OPEB Liability		
Discount Rate -1% (4.21%)	Current Discount Rate (5.21%)	Discount Rate +1% (6.21%)
\$ 15,089,727	\$ 12,958,161	\$ 11,172,842

Healthcare Trend Sensitivity Analysis: The following presents the net OPEB liability of the City if it were calculated using healthcare cost trend rates that are one percentage point lower or one percentage point higher than the current rate, for measurement period ended June 30, 2023:

Plan's Total OPEB Liability		
Healthcare Cost		
-1%	Trend Rate	+1%
\$ 10,921,862	\$ 12,958,161	\$ 15,478,841

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 18 – Other Postemployment Benefits (Continued)

B. Net OPEB Liability, OPEB Expense, and Deferred Outflows/Inflows of Resources Related to OPEB (Continued)

OPEB Expense and Deferred Outflows/Inflows of Resources Related to OPEB:

For the fiscal year ended June 30, 2024, the City recognized OPEB expense/(credit) of \$(87,290).

As of fiscal year ended June 30, 2024, the City reported deferred outflows of resources and inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Contributions made after measurement date	\$ 621,272	\$ -
Differences between expected and actual experience	-	(6,317,422)
Changes in assumptions	3,157,385	(6,772,326)
Net difference between projected and actual earnings of OPEB Plan investments	280,321	-
	<u>\$ 4,058,978</u>	<u>\$ (13,089,748)</u>

Deferred outflows of resources in the amount of \$621,272 related to contributions subsequent to the measurement date and will be recognized as a reduction of the net OPEB liability during the fiscal year ending June 30, 2025.

Other amounts reported as deferred inflows of resources related to OPEB will be recognized as OPEB expenses as follows:

Year Ending June 30	Amount
2025	\$ (1,651,412)
2026	(1,670,658)
2027	(1,440,631)
2028	(1,492,693)
2029	(1,383,605)
Thereafter	(2,013,043)
Total	<u>\$ (9,652,042)</u>

Recognition of Deferred Outflows and Deferred Inflows of Resources: To smooth market volatility, gains and losses related to changes in total OPEB liability and fiduciary net position are recognized over nine and half years. Amounts are first recognized in OPEB expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to OPEB and are to be recognized in future OPEB expense.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 18 – Other Postemployment Benefits (Continued)

B. Net OPEB Liability, OPEB Expense, and Deferred Outflows/Inflows of Resources Related to OPEB (Continued)

Actuarial Methods and Assumptions Used to Determine the OPEB Liability: The City's net OPEB liability was measured as of June 30, 2020. The total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation dated June 30, 2021 based on the following significant actuarial methods and assumptions:

Actuarial valuation date	June 30, 2023
Contribution policy	City contributes \$250,000 annually and pays benefit outside of trust
Discount rate	5.21%
Municipal bond rate	3.65% (Bond Buyer 20-bond Index)s
Expected long-term rate of return on investment	6.25%
General inflation	2.50%
Mortality, retirement, disability, termination	CalPERS 2000-2019 experience study
Mortality improvement	Mortality projected fully generational with Scale MP-2021
Salary increases	Aggregate - 2.75% annually; merit - CalPERS 2000-2019 Experience Study
Medical trend	Non-Medicare - 7.90% for 2026, decreasing to an ultimate rate of 3.45% in 2076
	Medicare - 6.90% for 2026, decreasing to an ultimate rate of 3.45% in 2076
PEMHCA minimum increases	3.50% annually
Cap increases	None
Healthcare participation	100% for Safety \$100 benefit
	50% for PEMHCA benefit if covered as active
	5% for PEMHCA benefit if waived as active

Note 19 – Net Position and Fund Balances

A. Government-Wide Financial Statements

Net Investment in Capital Assets

The following is the calculation of net investment in capital assets at June 30, 2024:

	Governmental Activities	Business-type Activities	Total
Capital assets, net of accumulated depreciation and amortization	\$ 335,763,944	\$ 65,238,853	\$ 401,002,797
Less: outstanding principal on capital related debt, net	(113,023,587)	(21,051,000)	(134,074,587)
Add: loss on refunding of debt	459,631	85,877	545,508
Net investment in capital assets	<u>\$ 223,199,988</u>	<u>\$ 44,273,730</u>	<u>\$ 267,473,718</u>

B. Fund Financial Statements

Fund Balance Classification

It is the policy of the City to maintain a minimum reserve for a reasonable level of assurance that the City's day-to-day operations will be able to continue even if circumstances occur where revenues are insufficient to cover expenditures. The minimum reserve of the General Fund is 5% of the next year's General Fund annual budgeted operating expenditures, as calculated by the Finance Director. The minimum fund balance is shown as unassigned in the General Fund.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 19 – Net Position and Fund Balances (Continued)

B. Fund Financial Statements (Continued)

At June 30, 2024, fund balances are classified in the governmental funds as follows:

	General Fund	American Rescue Plan Act (ARPA) Special Revenue Fund	Housing and Urban Development Grant Special Revenue Fund	Capital Projects Fund	2019 Special Tax Bond Monte Bella Debt Service Fund	Nonmajor Governmental Funds	Total Governmental Funds
Nonspendable							
Loans and notes receivable	\$ -	\$ -	\$ 43,175	\$ -	\$ -	\$ 16,571	\$ 59,746
Advances (long-term portion)	2,785,000	-	-	-	-	-	2,785,000
Land held for resale	-	-	-	-	-	1,380,000	1,380,000
Total nonspendable	2,785,000	-	43,175	-	-	1,396,571	4,224,746
Restricted							
Public safety	-	-	-	-	-	3,323,755	3,323,755
Future development	-	-	-	-	-	21,108,375	21,108,375
Maintenance districts	-	-	-	-	-	10,207,026	10,207,026
Street repairs	-	-	-	-	-	32,549,140	32,549,140
Grants/special projects	-	-	-	-	-	1,317,446	1,317,446
Low/moderate income housing	-	-	-	-	-	5,225,963	5,225,963
115 trust reserve	10,000,000	-	-	-	-	-	10,000,000
Capital projects	-	-	-	-	-	11,668,864	11,668,864
Debt service	-	-	-	-	933,253	2,081,418	3,014,671
Total restricted	10,000,000	-	-	-	933,253	87,481,987	98,415,240
Committed							
Capital projects	4,549,826	-	-	8,490,095	-	141,985	13,181,906
Economic contingency reserve	20,100,000	-	-	-	-	-	20,100,000
Infrastructure maintenance reserve	4,360,000	-	-	-	-	-	4,360,000
OPEB reserve	1,000,000	-	-	-	-	-	1,000,000
Facilities maintenance reserve	1,800,000	-	-	-	-	-	1,800,000
Community Center reserve	8,100,000	-	-	-	-	-	8,100,000
Total committed	39,909,826	-	-	8,490,095	-	141,985	48,541,906
Assigned							
Carryover appropriations	31,490,364	-	-	-	-	-	31,490,364
Total assigned	31,490,364	-	-	-	-	-	31,490,364
Unassigned (deficit)	10,176,499	-	(99,950)	-	-	(10,297,492)	(220,943)
Total fund balances	\$ 94,361,689	\$ -	\$ (56,775)	\$ 8,490,095	\$ 933,253	\$ 78,723,051	\$ 182,451,313

C. Encumbrances

The City uses encumbrances to control expenditure commitments for the year and to enhance cash management. Encumbrances represent commitments related to contracts not yet performed and purchase orders not yet filled (executor contracts; and open purchase orders). Commitments for such expenditures of monies are encumbered to reserve a portion of applicable appropriations. Encumbrances still open at year end are not accounted for as expenditures and liabilities but, rather, as restricted, committed, or assigned governmental fund balance.

As of June 30, 2024, total governmental fund encumbrance balances for the City are as follows:

General Fund	\$ 4,549,826
Nonmajor governmental funds	13,445,940
Total encumbrances	\$ 17,995,766

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 20 – Other Required Disclosures

A. Expenditures Exceeding Appropriations

For the year ended June 30, 2024, the following funds had excess expenditures over appropriations, which are expected to be covered with existing fund balance or had sufficient available revenue:

Fund	Function	Excess Expenditures over Appropriations
General Fund	Capital outlay	\$ (353,640)
General Fund	Interest and fiscal charges	(2,384)
Measure E	Public works	(93)
Measure G	Public safety	(422,943)
HUD Grants	Public safety	(2,289)

B. Net Position Deficit and Restrictions

The government-wide statement of net position reports an unrestricted deficit of \$(125,547,113) and \$89,559,884 of restricted net position.

Note 21 – Joint Venture – Salinas Valley Solid Waste Authority

The Salinas Valley Solid Waste Authority (“Authority”) is a joint exercise of powers authority, created pursuant to an agreement dated as of January 1, 1997 (the “Authority Agreement”) among the County of Monterey, and the cities of Salinas, Gonzales, Greenfield, Soledad, and King City (the “Members”). The Authority was established to acquire and manage the landfill assets of each member, ensure long-term landfill capacity of the Authority service area and provide a unified and coordinated solid waste management for the members.

The Authority is governed by a nine-member governing board, consisting of three members of the Salinas City Council, two members of the Monterey County Board of Supervisors, and one member from each patriating city. Pursuant to the Authority Agreement, while the City does not have unilateral control over the activities of the Authority, the affirmative vote of at least one member of the Authority Board who is a member of the Salinas City Council is required to approve Board actions.

With the formation of the Authority, each participating jurisdiction contractually agreed to its responsibilities. In addition, the Authority adopted waste delivery agreements with each Member of the Authority. Each member has committed to deliver waste generated within its boundaries to the Authority’s solid waste facilities, to direct its franchise/permitted solid waste haulers to dispose of waste at these facilities, and to pay tipping fees set by the Authority to cover all Authority-related costs.

The agreement may be terminated under specific terms of withdrawal, which includes a majority vote of the City Council, repayment of all outstanding debt and funding of closure, post closure and site remediation costs upon withdrawal from or termination of the Authority. The members have made no equity contributions or have sold their interest in their assets to the Authority, and there is no explicit, measurable equity interest in this joint venture.

The City had no measurable equity interest in the Authority and does not receive a share of operating results. The Authority is currently funding the closure, post closure and site remediation costs based on estimates of these future costs. The Annual Financial Report of the Salinas Valley Solid Waste Authority is published and available from the Authority Treasurer at the Authority’s Finance Department located at 128 Sun Street, Suite 101, Salinas, CA 93901.

City of Salinas
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2024

Note 21 – Joint Venture – Salinas Valley Solid Waste Authority (Continued)

On December 6, 2018, the City issued a notice of intention to withdraw from the Joint Powers Agreement (the “Agreement”) Pursuant to Section 19 of the Joint Powers Agreement, the notice serves as a one-year notice. The City’s notice of intent to withdraw as a member of the Authority merely served as notice to the Authority and its remaining members. The one-year term has passed without any further action from the City or the Authority. However, the City and Authority representatives are working on finding a resolution to the notice.

The City understands and acknowledges its obligation to continue paying its share of the 2014 Bonds as regularly scheduled and agrees to continue paying its share of the obligation after withdrawal from the Authority, should withdrawal occur. In addition, the City understands and acknowledges its obligation to pay its share of financial liability for closure and post-closure and site remediation costs as further described in Section 19(a) of the Agreement. If the City withdraws from the Authority arrangements must be made to meet this obligation.

Note 22 – Commitments and Contingencies

Claims and Litigation

The City is directly and indirectly involved in various suits relating principally to claims arising from construction contracts, personal injury, and property damage. In the opinion of the City Attorney and City’s management, potential claims against the City resulting from such litigation, not covered by insurance, would not materially affect the basic financial statements of the City. As a result, no liability has been accrued by the City relating to these matters as of June 30, 2024.

Note 23 – Prior Period Adjustments

The July 1, 2023 fund balance/net position of the Capital Projects Fund and the Fleet Maintenance Internal Service Fund have been restated as follows because City management decided to move a general ledger vehicle replacement reserve fund from the Fleet Maintenance Internal Service Fund to the Capital Projects Fund:

	Capital Projects Fund	Fleet Maintenance Internal Service Fund
Fund balance/net position, as previously reported, at July 1, 2023	\$ 2,000,000	\$ 8,892,367
Move replacement reserve back to Capital Projects Fund	9,000,000	(9,000,000)
Fund balance/net position at July 1, 2023, as restated	<u>\$ 11,000,000</u>	<u>\$ (107,633)</u>

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REQUIRED SUPPLEMENTARY INFORMATION

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City of Salinas
Budgetary Information
For the Year Ended June 30, 2024

Budgetary Information

The budget is prepared by the City Manager and adopted by the City Council. The City Council approves operating appropriations at the department and fund level prior to July 1, each year and may amend the budget during the fiscal year. Budgetary control is maintained at the program level. Formal budgetary integration was employed as a management control device during the fiscal year for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Enterprise Funds and Internal Service Funds.

Budgets are legally adopted for all Governmental and Proprietary Fund Types. Fiduciary Funds and Agency Funds have no adopted budgets because the City is only required to make payments to the extent funds are available. Agency Fund budgets that are approved by their respective governing boards are recorded in the City's accounting system.

The City Manager may transfer budget appropriations between departments and Department Directors may transfer appropriations between programs and accounts within their individual departments and divisions, but only the Council may appropriate funds from reserves or fund balances.

Budget policy excludes the use of taxes, accounts receivable, interest receivable assets and long-term advances that are not currently available resources for budget purposes. Condemnation deposits, are also excluded because they are returned upon right of way acquisition.

Expenditures may not legally exceed budgeted appropriations at the department level. Budgeted amounts shown are as originally adopted and as amended by the City Council during the year. During the year, Council amends the budget with the approval of supplemental appropriations and reviews and amends the budget at mid-year and at year-end.

Appropriations lapse at fiscal year end to the extent they have not been expended. New budget appropriations are approved for the coming year. Project-length financial plans are adopted for all capital projects funds and appropriations are carried forward until project completion. Grant funds are carried forward until the grant expires.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the governmental funds. Encumbrances outstanding at year-end are recorded as reservations of fund balance and do not constitute expenditures or liabilities because the commitments will be honored during the subsequent year.

On November 8, 2005, the voters of Salinas approved Measure V, a 0.50% transactions and use tax. Measure V is a general tax and is reported as part of the General Fund. The tax was effective April 1, 2005 and had an original sunset of ten (10) years. Measure V was revised by the voters on November 6, 2012 eliminating a termination date on the imposition of the tax through Measure E. The Measure E Oversight Committee is a fundamental provision of the voter-approved tax. The Mayor and City Council each annually appoints one member of the public to serve on the Oversight Committee. The committee is responsible for and overseeing the use of Measure E funds to assure consistency with the voter approved tax and the appropriated use of Measure E funds.

On November 4, 2014, the voters of Salinas approved Measure G (For a Safer Better Salinas), a 1.00% transactions and use tax. Measure G is a general tax and is reported as part of the General Fund. The tax was effective April 1, 2015 and had a sunset date of fifteen (15) years. The Measure G Oversight Committee is a fundamental provision of the voter-approved tax. The Mayor and City Council each annually appoints one member of the public to serve on the Oversight Committee. The committees' main responsibilities include the review of the auditor's report of the specific uses of Measure G funds and to issue a public report to the City Council regarding the use of revenue and such other matters as the City Council may assign.

City of Salinas
Budgetary Information (Continued)
For the Year Ended June 30, 2024

The adopted FY 2024 budget represents the financial and organizational plan by which the policies and programs approved by the City Council will be implemented. It includes: (1) the programs, projects, services and activities to be provided during the fiscal year; (2) estimated revenues available to finance the operating plan; and (3) the estimated spending requirements of the operating plan. The City's goals and objectives identified by the City Council in the Strategic Plan thru 2025 was approved on March 8, 2022, following a strategic planning session on December 4, 2021 and are as follows:

- Economic Development
- Affordable Housing
- Infrastructure and Environmental Sustainability
- Excellent Infrastructure
- Public Safety
- Youth and Seniors
- Effective and Culturally Responsive Government

On May 25, 2021, the City Council was introduced and reviewed the proposed operating budget for the City of Salinas and Successor Agency. The Salinas City Council adopted FY 2024 Annual Operating Budgets on June 13, 2023. Capital project budget is updated annually.

Annual budgets are prepared for General Governmental Funds, Internal Service, Enterprise Operations, Assessment and maintenance Districts, Block Grant and Home programs, certain Grant and City Agencies, Deferred Compensation and Retirement, Debt Service, Successor Agency and Capital Project Funds.

The annual appropriation resolution adopts the budget at an appropriation level by fund, with detail expenditure by departments and programs included in the budget document.

GENERAL FUND

The General Fund's fund balance increased \$3,756,478 to \$39,911,844, of which \$2,785,000 is nonspendable, \$6,000,000 is restricted, \$21,007,693 is committed, \$13,254,519 is assigned and \$(3,135,368) is unassigned.

General Fund reserves have been set-aside by Council for specific purposes. Under the Reserved fund balance category, the General Fund nonspendable fund balance of \$2,785,000 includes advances (\$2,785,000). Committed funds balance of \$21,007,693 are committed for capital projects, reserves, and future encumbrances. Carryover appropriations of \$13,254,519 are under the assigned fund balance category.

MEASURE E

Measure E is a general tax (discretionary) and is reported as part of the General Fund. The Measure E fund balance increased \$3,203,563 to \$22,282,861, of which \$1,320,000 is restricted, \$9,061,946 is committed for future encumbrances, \$918,428 is assigned, and \$10,982,487 is unassigned.

MEASURE G

Measure G is a general tax (discretionary) and is reported as part of the General Fund. The Measure G fund balance increased \$2,042,886 to \$32,166,984, of which \$2,680,000 is restricted, \$9,840,187 is committed for future encumbrances, \$17,317,417 is assigned and \$2,329,380 is unassigned.

City of Salinas
Budgetary Information (Continued)
For the Year Ended June 30, 2024

BUDGETARY RESULTS RECONCILED TO GAAP

The budgetary process is based upon accounting for certain transactions on a basis other than the accounting principles generally accepted in the United States (GAAP) basis. The results of operations are presented in the accompanying budget and actual comparison schedules in accordance with the budgetary process (budgetary basis) to provide a meaningful comparison with the budget. The major differences between the budgetary basis actual and GAAP basis are as follows:

- Year-end encumbrances are recognized as the equivalent of expenditures in the budgetary basis financial statements, while encumbered amounts are not recognized as expenditures on the GAAP basis until the equipment, supplies, or services are received.
- Certain loan transactions are recognized as expenditures for the budgetary basis but not for the GAAP basis. When these loans are made, they are recorded as receivables for the GAAP basis and as expenditures for the budgetary basis. When loan repayments are received, they are recorded as reductions to receivables for the GAAP basis, but are recognized as revenues for the budgetary basis.
- Certain accounts such as the change in fair market value of investments included in the City's GAAP basis amounts, for which no formal budgets are prepared, are excluded from the budgetary basis financial statements.
- Certain grant revenues received in advance are recognized on the budgetary basis financial statements, but are deferred and not recognized as revenue on the GAAP basis financial statements. This process normally creates a variance in recognized revenue from the prior year to the current year.

City of Salinas
Budgetary Comparison Schedules – General Fund
For the Year Ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Favorable/ (Unfavorable)
REVENUES:				
Taxes	\$ 151,290,500	\$ 152,389,706	\$ 153,358,523	\$ 968,817
Licenses and permits	11,161,000	11,161,000	11,128,716	(32,284)
Intergovernmental	1,136,000	1,136,000	1,334,064	198,064
Charges for services	5,249,050	5,249,050	4,907,765	(341,285)
Investment income (loss)	3,094,500	3,094,500	6,118,498	3,023,998
Rental income	325,000	325,000	504,533	179,533
Fines and forfeitures	240,200	240,200	298,460	58,260
Miscellaneous	882,200	882,200	1,134,412	252,212
Total revenues	173,378,450	174,477,656	178,784,971	4,307,315
EXPENDITURES:				
Current:				
General government	31,659,630	33,510,264	25,194,416	8,315,848
Public safety	89,613,056	91,665,030	89,058,716	2,606,314
Public works	18,026,250	18,547,209	14,580,082	3,967,127
Recreation	8,472,138	8,995,276	8,025,592	969,684
Library	5,970,527	5,978,293	5,347,594	630,699
Capital outlay	123,300	725,100	761,438	(353,640)
Debt Service:				
Principal	873,530	873,530	1,078,740	873,530
Interest and fiscal charges	195,380	195,380	197,764	(2,384)
Total expenditures	154,933,811	160,490,082	144,244,342	17,007,178
REVENUES OVER (UNDER) EXPENDITURES	18,444,639	13,987,574	34,540,629	(12,699,863)
OTHER FINANCING SOURCES (USES):				
Transfers in	6,158,630	6,303,965	2,835,335	(3,468,630)
Transfers out	(39,779,375)	(69,529,616)	(28,373,037)	41,156,579
Total other financing sources (uses)	(33,620,745)	(63,225,651)	(25,537,702)	37,687,949
Net change in fund balance	\$ (15,176,106)	\$ (49,238,077)	9,002,927	\$ 58,241,004
FUND BALANCE:				
Beginning of year			85,358,762	
End of year			<u>\$ 94,361,689</u>	

City of Salinas
Budgetary Comparison Schedules – ARPA Fund
Special Revenue Fund
For the Year Ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Favorable/ (Unfavorable)
REVENUES:				
Intergovernmental	\$ -	\$ -	\$ 16,616,053	\$ 16,616,053
Total revenues	<u>-</u>	<u>-</u>	<u>16,616,053</u>	<u>16,616,053</u>
EXPENDITURES:				
Current:				
General government	-	7,655,085	5,045,610	2,609,475
Public safety	-	390,310	178,712	211,598
Public works	-	10,484,335	2,924,499	7,559,836
Recreation	-	992,427	172,359	820,068
Capital outlay	-	22,660,711	8,294,873	22,660,711
Total expenditures	<u>-</u>	<u>42,182,868</u>	<u>16,616,053</u>	<u>33,861,688</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ (42,182,868)</u>	<u>-</u>	<u>\$ 42,182,868</u>
FUND BALANCE:				
Beginning of year			-	
End of year			<u>\$ -</u>	

City of Salinas
Budgetary Comparison Schedules – HUD Fund
Special Revenue Fund
For the Year Ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Favorable/ (Unfavorable)
REVENUES:				
Intergovernmental	\$ 17,971,009	\$ 23,612,250	\$ 10,401,835	\$ (13,210,415)
Interest	-	-	72,109	72,109
Miscellaneous	100,000	100,000	290,938	190,938
Total revenues	18,071,009	23,712,250	10,764,882	(12,947,368)
EXPENDITURES:				
Current:				
General government	8,266,189	22,364,703	8,980,249	13,384,454
Public safety	-	20,749	23,038	(2,289)
Public works	-	90,641	81,713	8,928
Capital outlay	5,902,500	4,566,063	1,005,291	4,566,063
Total expenditures	14,168,689	27,042,156	10,140,291	17,907,156
REVENUES OVER (UNDER) EXPENDITURES	3,902,320	(3,329,906)	624,591	(3,954,497)
OTHER FINANCING SOURCES (USES):				
Transfers out	-	(2,594,225)	(1,076,979)	1,517,246
Total other financing sources (uses)	-	(2,594,225)	(1,076,979)	1,517,246
Net change in fund balance	\$ 3,902,320	\$ (5,924,131)	(452,388)	\$ 5,471,743
FUND BALANCE (DEFICIT):				
Beginning of year			395,613	
End of year			<u>\$ (56,775)</u>	

City of Salinas
Required Supplemental Information (Unaudited)
Schedule of Changes in Net Pension Liability and Related Ratios –
Miscellaneous Plan

City Miscellaneous Plans										
	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Measurement Period, Year Ended June 30:	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Total Pension Liability										
Service Cost	\$ 3,883,129	\$ 3,581,707	\$ 3,130,339	\$ 3,162,904	\$ 3,157,247	\$ 3,099,429	\$ 2,873,548	\$ 2,135,480	\$ 2,197,484	\$ 2,331,545
Interest on total pension liability	10,520,930	9,882,781	9,498,842	8,959,786	8,430,817	7,806,166	7,282,974	6,801,939	6,445,778	6,154,034
Changes in benefit terms	163,259	-	-	-	-	-	-	-	-	-
Differences between expected and actual experience	2,096,099	(1,973,792)	727,132	588,822	2,005,995	1,457,261	489,759	(996,921)	(1,789,044)	-
Changes in assumptions	-	5,420,045	-	-	-	(752,607)	6,388,079	-	(1,686,636)	-
Benefit payments, including refunds of employee contributions	(6,886,917)	(6,365,156)	(5,481,505)	(5,107,076)	(4,456,008)	(3,952,236)	(3,361,268)	(3,116,204)	(2,803,130)	(2,673,091)
Net change in total pension liability	9,776,500	10,545,585	7,874,808	7,604,436	9,138,051	7,658,013	13,673,092	4,824,294	2,364,452	5,812,488
Total pension liability - beginning	151,719,779	141,174,194	133,299,386	125,694,950	116,556,899	108,898,886	95,225,794	90,401,500	88,037,048	82,224,560
Total pension liability - ending (a)	\$ 161,496,279	\$ 151,719,779	\$ 141,174,194	\$ 133,299,386	\$ 125,694,950	\$ 116,556,899	\$ 108,898,886	\$ 95,225,794	\$ 90,401,500	\$ 88,037,048
Plan fiduciary net position										
Contributions - employer	\$ 4,713,873	\$ 4,193,288	\$ 4,273,977	\$ 7,793,322	\$ 3,511,716	\$ 3,133,948	\$ 3,232,477	\$ 2,635,818	\$ 2,037,528	\$ 2,010,590
Contributions - employee	1,688,999	1,584,132	1,464,611	1,411,627	1,501,635	1,403,836	1,331,850	1,339,737	987,786	959,420
Net investment income	7,090,560	(9,339,092)	22,935,564	4,662,415	5,681,706	6,712,207	7,844,830	375,028	1,500,373	9,911,526
Benefit payments, including refunds of employee contributions	(6,886,917)	(6,365,156)	(5,481,505)	(5,107,076)	(4,456,008)	(3,952,236)	(3,361,268)	(3,116,204)	(2,803,130)	(2,673,091)
Net plan to plan resource movement	-	-	-	383,290	-	(199)	-	365	-	-
Administrative expense	(83,739)	(77,170)	(100,678)	(129,381)	(61,083)	(122,563)	(102,919)	(41,756)	(77,059)	-
Other miscellaneous income/expense	-	-	-	-	199	(232,749)	-	-	-	-
Net change in plan fiduciary net position	6,522,776	(10,003,998)	23,091,969	9,014,197	6,178,165	6,942,244	8,944,970	1,192,988	1,645,498	10,208,445
Plan fiduciary net position - beginning	113,875,517	123,879,515	100,787,546	91,773,349	85,595,184	78,652,940	69,707,970	68,514,982	66,869,484	56,661,039
Plan fiduciary net position - ending (b)	\$ 120,398,293	\$ 113,875,517	\$ 123,879,515	\$ 100,787,546	\$ 91,773,349	\$ 85,595,184	\$ 78,652,940	\$ 69,707,970	\$ 68,514,982	\$ 66,869,484
Net pension liability - ending (a) - (b)	\$ 41,097,986	\$ 37,844,262	\$ 17,294,679	\$ 32,511,840	\$ 33,921,601	\$ 30,961,715	\$ 30,245,946	\$ 25,517,824	\$ 21,886,518	\$ 21,167,564
Plan fiduciary net position as a percentage of the total pension liability	74.55%	75.06%	87.75%	75.61%	73.01%	73.44%	72.23%	73.20%	75.79%	75.96%
Covered payroll	\$ 23,750,027	\$ 21,667,920	\$ 20,799,596	\$ 20,946,385	\$ 20,634,254	\$ 20,051,944	\$ 18,618,295	\$ 15,300,421	\$ 15,513,480	\$ 15,831,777
Plan net pension liability as a percentage of covered payroll	173.04%	174.66%	83.15%	155.21%	164.39%	154.41%	162.45%	166.78%	141.08%	133.70%

City of Salinas

Required Supplemental Information (Unaudited)

Schedule of Pension Plan Contributions

Miscellaneous Plan

	City Miscellaneous Plans									
Fiscal Year Ended June 30:	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Actuarially determined contribution	\$ 4,446,483	\$ 4,713,873	\$ 4,193,288	\$ 4,273,977	\$ 3,857,093	\$ 3,511,716	\$ 3,133,731	\$ 3,231,650	\$ 2,635,818	\$ 2,037,528
Contributions in relation to the actuarially determined contribution	(4,446,483)	(4,713,873)	(4,193,288)	(4,273,977)	(7,793,322)	(3,511,716)	(3,133,731)	(3,231,650)	(2,635,818)	(2,037,528)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ (3,936,229)	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$ 24,415,028	\$ 23,750,027	\$ 21,667,920	\$ 20,799,596	\$ 20,946,385	\$ 20,634,254	\$ 20,051,944	\$ 18,618,295	\$ 15,300,421	\$ 15,513,480
Contributions as a percentage of covered payroll	18.21%	19.85%	19.35%	20.55%	37.21%	17.02%	15.63%	17.36%	17.23%	13.13%

Notes to Schedule:

Methods and assumptions used to determine contribution rates:

The actuarial methods and assumption used to set the actuarially determined contributions for Fiscal Year 2023 were derived from the June 30, 2021 funding valuation report.

Actuarial cost method	Entry Age Actuarial Cost Method
Amortization method/period	For details, see June 30, 2021 Funding Valuation Report.
Asset valuation method	Fair Value of Assets. For details, see June 30, 2021 Funding Valuation
Inflation	2.50%
Salary increases	Varies based on entry age and service
Payroll growth	2.75%
Investment rate of return	7.00% net of pension plan investment and administrative expenses
Retirement age	The probabilities of retirement are based on the 2021 CalPERS Experience Study.
Mortality	The probabilities of mortality are based on the 2021 CalPERS Experience Study. Pre-retirement and post-retirement mortality rates include 15 years of projected mortality improvement using 90% of Scale MP-2016 published by the Society of Actuaries.

Other Information:

For changes to previous years' information, refer to past GASB 68 reports.

City of Salinas

Required Supplemental Information (Unaudited)

Schedule of Changes in Net Pension Liability and Related Ratios – City Police Plans

City Police Plans										
	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Measurement Period, Year Ended June 30:	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Total Pension Liability										
Service Cost	\$ 6,485,353	\$ 6,757,790	\$ 6,086,593	\$ 6,156,433	\$ 6,076,786	\$ 5,603,486	\$ 5,171,913	\$ 4,462,598	\$ 4,440,981	\$ 4,932,982
Interest on total pension liability	24,606,993	23,595,755	22,716,035	22,017,085	21,051,415	19,772,458	18,658,643	17,933,618	17,475,350	17,097,550
Changes in benefit terms	146,047	-	-	-	-	-	-	-	-	-
Differences between expected and actual experience	2,343,505	(1,552,114)	(2,364,429)	1,696,481	6,664,829	6,096,574	(2,807)	(4,299,665)	(5,739,808)	-
Changes in assumptions	-	13,527,486	-	-	-	(1,307,343)	16,117,523	-	(4,436,648)	-
Benefit payments, including refunds of employee contributions	(18,713,828)	(17,388,668)	(16,317,199)	(15,680,099)	(15,037,162)	(13,742,608)	(12,772,896)	(11,890,953)	(11,383,179)	(10,895,705)
Net change in total pension liability	14,868,070	24,940,249	10,121,000	14,189,900	18,755,868	16,422,567	27,172,376	6,205,598	356,696	11,134,827
Total pension liability - beginning	360,247,773	335,307,524	325,186,524	310,996,624	292,240,756	275,818,189	248,645,813	242,440,215	242,083,519	230,948,692
Total pension liability - ending (a)	\$ 375,115,843	\$ 360,247,773	\$ 335,307,524	\$ 325,186,524	\$ 310,996,624	\$ 292,240,756	\$ 275,818,189	\$ 248,645,813	\$ 242,440,215	\$ 242,083,519
Plan fiduciary net position										
Contributions - employer	\$ 13,151,466	\$ 12,406,841	\$ 11,629,887	\$ 10,297,024	\$ 9,485,870	\$ 8,260,458	\$ 7,798,560	\$ 6,462,584	\$ 5,540,793	\$ 5,285,903
Contributions - employee	2,176,654	2,127,269	2,305,151	1,946,146	1,993,713	1,816,971	1,625,541	1,512,655	1,350,215	1,375,826
Net investment income	14,237,556	(19,126,756)	46,981,535	9,999,235	12,630,434	15,347,329	18,439,075	800,238	3,733,737	25,664,291
Benefit payments, including refunds of employee contributions	(18,713,828)	(17,388,668)	(16,317,199)	(15,680,099)	(15,037,162)	(13,742,608)	(12,772,896)	(11,890,953)	(11,383,179)	(10,895,705)
Net plan to plan resource movement	-	-	-	(383,290)	-	(447)	-	19,216	-	-
Administrative expense	(168,406)	(156,453)	(206,540)	(283,165)	(136,963)	(282,146)	(245,410)	(103,251)	(190,690)	-
Other miscellaneous income/expense ¹	-	-	-	-	444	(535,801)	-	-	-	-
Net change in plan fiduciary net position	10,683,442	(22,137,767)	44,392,834	5,895,851	8,936,336	10,863,756	14,844,870	(3,199,511)	(949,124)	21,430,315
Plan fiduciary net position - beginning²	229,014,170	251,151,937	206,759,103	200,863,252	191,926,916	181,063,160	166,218,290	169,417,801	170,366,925	148,936,610
Plan fiduciary net position - ending (b)	\$ 239,697,612	\$ 229,014,170	\$ 251,151,937	\$ 206,759,103	\$ 200,863,252	\$ 191,926,916	\$ 181,063,160	\$ 166,218,290	\$ 169,417,801	\$ 170,366,925
Net pension liability - ending (a) - (b)	\$ 135,418,231	\$ 131,233,603	\$ 84,155,587	\$ 118,427,421	\$ 110,133,372	\$ 100,313,840	\$ 94,755,029	\$ 82,427,523	\$ 73,022,414	\$ 71,716,594
Plan fiduciary net position as a percentage of the total pension liability	63.90%	63.57%	74.90%	63.58%	64.59%	65.67%	65.65%	66.85%	69.88%	70.38%
Covered payroll ³	\$ 19,748,334	\$ 20,251,095	\$ 19,916,863	\$ 19,776,528	\$ 19,051,278	\$ 17,967,376	\$ 16,214,420	\$ 15,715,033	\$ 15,494,316	\$ 16,589,818
Plan net pension liability as a percentage of covered payroll	685.72%	648.03%	422.53%	598.83%	578.09%	558.31%	584.39%	524.51%	471.29%	432.29%

¹During Fiscal Year 2017-18, as a result of Governmental Accounting Standards Board Statement (GASB) No. 75, Accounting and Financial Reporting for Postemployment Benefit Plans Other than Pensions (GASB 75), CalPERS reported its proportionate share of activity related to postemployment benefits for participation in the State of California's agent OPEB plan. Accordingly, CalPERS recorded a one-time expense as a result of the adoption of GASB 75. Additionally, CalPERS employees participate in various State of California agent pension plans and during Fiscal Year 2017-18, CalPERS recorded a correction to previously reported financial statements to properly reflect its proportionate share of activity related to pensions in accordance with GASB Statement No. 68, Accounting and Financial Reporting for Pensions (GASB 68).

²Includes any beginning of year adjustment.

³Includes one year's payroll growth using 2.80% payroll growth assumption for fiscal year ended June 30, 2024; 2.75% payroll growth assumption for fiscal years ended June 30, 2018-21; 3.00% payroll growth assumption for fiscal years ended June 30, 2014-17.

City of Salinas

Required Supplemental Information (Unaudited)

Schedule of Pension Plan Contributions

City Police Plans

	City Police Plans									
Fiscal Year Ended June 30:	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Actuarially determined contribution	\$ 6,941,602	\$ 13,151,466	\$ 12,406,841	\$ 11,629,887	\$ 10,297,024	\$ 9,485,870	\$ 8,260,458	\$ 7,798,560	\$ 6,462,584	\$ 5,540,793
Contributions in relation to the actuarially determined contribution	(6,941,602)	(13,151,466)	(12,406,841)	(11,629,887)	(10,296,552)	(9,485,870)	(8,260,458)	(7,798,560)	(6,462,584)	(5,540,793)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ 472	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$ 20,818,126	\$ 20,251,095	\$ 20,514,369	\$ 19,916,863	\$ 19,776,528	\$ 19,051,278	\$ 17,967,376	\$ 16,214,420	\$ 15,715,033	\$ 15,494,316
Contributions as a percentage of covered payroll	33.34%	64.94%	60.48%	58.39%	52.06%	49.79%	45.97%	48.10%	41.12%	35.76%

Notes to Schedule:

Methods and assumptions used to determine contribution rates:

The actuarial methods and assumption used to set the actuarially determined contributions for Fiscal Year 2023 were derived from the June 30, 2021 funding valuation report.

Actuarial cost method	Entry Age Actuarial Cost Method
Amortization method/period	For details, see June 30, 2021 Funding Valuation Report.
Asset valuation method	Fair Value of Assets. For details, see June 30, 2021 Funding Valuation
Inflation	2.50%
Salary increases	Varies based on entry age and service
Payroll growth	2.75%
Investment rate of return	7.00% net of pension plan investment and administrative expenses
Retirement age	The probabilities of retirement are based on the 2021 CalPERS Experience Study.
Mortality	The probabilities of mortality are based on the 2021 CalPERS Experience Study. Current and post-retirement mortality rates include 15 years of projected mortality improvement using 90% of Scale MP-2016 published by the Society of Actuaries.

Other Information:

For changes to previous years' information, refer to past GASB 68 reports.

City of Salinas
Required Supplemental Information (Unaudited)
Schedule of Changes in Net Pension Liability and Related Ratios –
City Fire Plans

	City Fire Plans									
	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Measurement Period, Year Ended June 30:	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Proportion of the net pension liability	0.52990%	0.53060%	0.61287%	0.48376%	0.46772%	0.46967%	0.58010%	0.60039%	0.64362%	0.64195%
Proportionate share of the net pension liability	\$ 66,108,004	\$ 61,288,496	\$ 33,145,570	\$ 52,635,552	\$ 47,927,704	\$ 45,259,034	\$ 57,529,594	\$ 51,951,899	\$ 44,177,449	\$ 39,944,785
Covered payroll*	\$ 12,823,623	\$ 11,615,639	\$ 11,387,448	\$ 11,013,870	\$ 10,748,465	\$ 9,763,022	\$ 9,636,368	\$ 9,436,688	\$ 9,158,594	\$ 9,531,935
Proportionate share of the net pension liability as percentage of covered payroll	515.52%	527.64%	291.07%	477.90%	445.90%	463.58%	597.00%	550.53%	482.36%	419.06%
Plan's fiduciary net position as percentage of the total pension liability	76.21%	76.68%	88.29%	75.10%	75.26%	75.26%	73.31%	74.06%	78.40%	79.82%

* For the year ending on the measurement date.

City of Salinas

Required Supplemental Information (Unaudited)

Schedule of Pension Plan Contributions

City Fire Plans

	City Fire Plans									
Fiscal Year Ended June 30:	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Actuarially determined contribution	\$ 7,254,285	\$ 6,940,599	\$ 6,791,444	\$ 5,708,093	\$ 5,058,738	\$ 4,369,284	\$ 5,440,481	\$ 5,132,440	\$ 4,732,759	\$ 3,811,507
Contributions in relation to the actuarially determined contribution	(7,254,285)	(6,940,599)	(6,791,444)	(5,708,093)	(5,058,738)	(4,369,284)	(16,741,091)	(5,132,440)	(4,732,759)	(3,811,507)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (11,300,610)	\$ -	\$ -	\$ -
Covered payroll	\$ 13,527,689	\$ 12,823,623	\$ 11,615,639	\$ 11,387,448	\$ 11,013,870	\$ 10,748,465	\$ 9,763,022	\$ 9,636,368	\$ 9,436,668	\$ 9,158,594
Contributions as a percentage of covered payroll	53.63%	54.12%	58.47%	50.13%	45.93%	40.65%	171.47%	53.26%	50.15%	41.62%

Notes to Schedule:

Methods and assumptions used to determine contribution rates:

The actuarial methods and assumption used to set the actuarially determined contributions for Fiscal Year 2024 were derived from the June 30, 2021 funding valuation report.

Actuarial cost method	Entry age normal cost method
Amortization method/period	Varies by date established and source. May be level dollar or level percent of pay and may include direct rate smoothing
Asset valuation method	Market value of assets
Inflation	2.30%
Salary increases	Varies by category, entry age, and service
Mortality	Derived using CalPERS' Membership Data for all Funds. The post-retirement mortality rates include 15 years of projected on-going mortality improvement using 80% of the Society of Actuaries' Scale MP-2020.

City of Salinas
Required Supplemental Information (Unaudited)
Schedule of Changes in Net Pension Liability and Related Ratios
Single Employer Plan

Single-Employer Plan									
	2024	2023	2022	2021	2020	2019	2018	2017	2016
Measurement Period, Year Ended June 30:	2023	2022	2021	2020	2019	2018	2017	2016	2015 ¹
Total Pension Liability									
Service Cost	\$ 91,735	\$ 131,853	\$ 345,756	\$ 325,385	\$ 232,193	\$ 302,184	\$ 279,000	\$ 336,000	\$ 436,000
Interest on total pension liability	274,479	255,632	283,983	506,095	684,730	679,330	537,000	655,000	676,000
Changes in benefit terms	-	-	-	-	-	-	-	531,000	-
Differences between expected and actual experience	398,477	-	1,595,858	-	889,365	-	2,172,000	-	-
Changes in assumptions	(522,172)	(533,090)	(37,244)	907,299	217,496	-	(106,000)	-	-
Benefit payments, including refunds of employee contributions	(338,894)	(3,218,471)	(2,656,129)	(9,123,048)	(1,305,661)	(199,769)	(3,508,000)	(87,000)	(3,139,000)
Net change in total pension liability	(96,375)	(3,364,076)	(467,776)	(7,384,269)	718,123	781,745	(626,000)	1,435,000	(2,027,000)
Total pension liability - beginning	10,058,747	13,422,823	13,893,599	21,277,868	20,559,745	19,778,000	20,404,000	18,969,000	20,996,000
Total pension liability - ending (a)	\$ 9,962,372	\$ 10,058,747	\$ 13,425,823	\$ 13,893,599	\$ 21,277,868	\$ 20,559,745	\$ 19,778,000	\$ 20,404,000	\$ 18,969,000
Plan fiduciary net position									
Contributions - employer	\$ 2,180,872	\$ 190,126	\$ 5,695,926	\$ 8,030,028	\$ 2,919,589	\$ 1,927,686	\$ 1,654,000	\$ 1,483,000	\$ 1,340,000
Contributions - employee	18,087	19,012	34,635	52,751	71,806	70,043	69,000	82,000	77,000
Net investment income	46,143	(486,138)	894,536	338,833	503,893	60,254	(506,000)	84,000	(85,000)
Benefit payments, including refunds of employee contributions	(338,894)	(3,218,471)	(2,656,129)	(9,123,048)	(1,305,661)	(199,769)	(3,508,000)	(87,000)	(3,139,000)
Administrative expense	(16,305)	(17,057)	(18,061)	(18,582)	(19,188)	(54,195)	(75,000)	(83,000)	(100,000)
Net change in plan fiduciary net position	1,889,903	(3,512,528)	3,950,907	(720,018)	2,170,439	1,804,019	(2,366,000)	1,479,000	(1,907,000)
Plan fiduciary net position - beginning	6,349,819	9,862,347	5,914,440	6,634,458	4,464,019	2,660,000	5,026,000	3,547,000	5,454,000
Plan fiduciary net position - ending (b)	\$ 8,239,722	\$ 6,349,819	\$ 9,865,347	\$ 5,914,440	\$ 6,634,458	\$ 4,464,019	\$ 2,660,000	\$ 5,026,000	\$ 3,547,000
Net pension liability - ending (a) - (b)	\$ 1,722,650	\$ 3,708,928	\$ 3,560,476	\$ 7,979,159	\$ 14,643,410	\$ 16,095,726	\$ 17,118,000	\$ 15,378,000	\$ 15,422,000
Plan fiduciary net position as a percentage of the total pension liability	82.71%	63.13%	73.48%	42.57%	31.18%	21.71%	13.45%	24.63%	18.70%
Covered payroll	\$ 402,079	\$ 437,872	\$ 768,725	\$ 1,176,879	\$ 1,628,432	\$ 1,610,679	\$ 1,649,359	\$ 1,461,000	\$ 1,738,432
Plan net pension liability as a percentage of covered payroll	428.44%	847.03%	463.17%	677.99%	899.23%	999.31%	1037.86%	1052.57%	887.12%

¹Information only presented from the implementation year

City of Salinas
Required Supplemental Information (Unaudited)
Schedule of Pension Plan Contributions
Single Employer Plan

New York Life Single-Employer Plan

Fiscal Year Ended June 30:	2024	2023	2022	2021	2020	2019	2018	2017	2016
Actuarially determined contribution	\$ 558,000	\$ 697,000	\$ 2,963,000	\$ 4,252,000	\$ 4,114,000	\$ 2,000,000	\$ 1,932,000	\$ 1,583,000	\$ 1,520,000
Contributions in relation to the actuarially determined contribution	(2,180,872)	(145,965)	(208,396)	(10,212,240)	(5,573,828)	(2,135,107)	(1,614,000)	(1,571,000)	(1,107,000)
Contribution deficiency (excess)	\$ (1,622,872)	\$ 551,035	\$ 2,754,604	\$ (5,960,240)	\$ (1,459,828)	\$ (135,107)	\$ 318,000	\$ 12,000	\$ 413,000
Covered payroll	\$ 420,593	\$ 401,365	\$ 463,101	\$ 804,977	\$ 1,273,326	\$ 1,664,538	\$ 1,693,493	\$ 1,796,000	\$ 1,872,000
Contributions as a percentage of covered payroll	518.52%	36.37%	45.00%	1268.64%	437.74%	128.27%	95.31%	87.47%	59.13%

Notes to Schedule:

Methods and assumptions used to determine contribution rates:

The actuarial methods and assumption used to set the actuarially determined contributions for Fiscal Year 2023 were derived from the September 1, 2021 funding valuation report.

Actuarial cost method	Individual aggregate cost method
Amortization method/period	N/A
Asset valuation method	Cash value as reported by New York Life Investment Management, LLC
Discount rate	2.75%
Inflation	2.25%
Salary increases	2.5% annually
Payroll growth	2.875%
Mortality	The probabilities of mortality are based on the CalPERS Experience Study for the period from 2000 to 2019. Pre-retirement and post-retirement mortality rates include 20 years of projected mortality improvement using Scale BB published by the Actuaries.

¹Information only presented from the implementation year

City of Salinas
Required Supplemental Information (Unaudited)
Schedule of Changes in the City's Net OPEB Liability

Schedule of Changes in the City's Net OPEB Liability

	2024	2023	2022	2021	2020	2019	2018
For the Measurement Period:	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018	2016-2017
Total OPEB Liability:							
Service Cost	\$ 825,453	\$ 1,043,749	\$ 1,639,274	\$ 1,169,996	\$ 1,065,470	\$ 1,085,475	\$ 1,209,000
Interest on the total OPEB liability	982,077	849,992	884,846	974,493	1,143,094	1,064,391	951,000
Changes in benefit terms	-	-	-	-	574,467	-	-
Difference between expected and actual experience	(2,049,364)	-	(4,117,866)	-	(4,138,016)	-	-
Changes in assumptions	(1,094,099)	(3,086,884)	(4,258,871)	4,678,007	1,474,189	(609,871)	(1,765,000)
Benefit payments	(739,295)	(685,206)	(704,749)	(676,514)	(945,329)	(915,000)	(861,000)
Net changes in Total OPEB Liability	(2,075,228)	(1,878,349)	(6,557,366)	6,145,982	(826,125)	624,995	(466,000)
Beginning of Year	19,384,137	21,262,486	27,819,852	21,673,870	22,499,995	21,875,000	22,341,000
End of Year	\$ 17,308,909	\$ 19,384,137	\$ 21,262,486	\$ 27,819,852	\$ 21,673,870	\$ 22,499,995	\$ 21,875,000
Plan Fiduciary Net Position:							
Employer contribution	\$ 996,208	\$ 940,051	\$ 959,007	\$ 931,063	\$ 1,195,329	\$ 1,165,000	\$ 1,111,000
Employee contributions	-	-	-	-	-	-	-
Net investment income (loss)	248,010	(599,182)	897,217	102,633	152,998	159,215	171,000
Benefit payments	(739,295)	(685,206)	(704,749)	(676,514)	(945,329)	(915,000)	(861,000)
Administrative expenses	(8,095)	(5,965)	(5,500)	(5,988)	(541)	(3,619)	(1,000)
Net changes in Fiduciary Net Position	496,828	(350,302)	1,145,975	351,194	402,457	405,596	420,000
Beginning of Year	3,853,920	4,204,222	3,058,247	2,707,053	2,304,596	1,899,000	1,479,000
End of Year	\$ 4,350,748	\$ 3,853,920	\$ 4,204,222	\$ 3,058,247	\$ 2,707,053	\$ 2,304,596	\$ 1,899,000
Net OPEB Liability	\$ 12,958,161	\$ 15,530,217	\$ 17,058,264	\$ 24,761,605	\$ 18,966,817	\$ 20,195,399	\$ 19,976,000
Fiduciary Net Position as a % of Total OPEB Liability	25.14%	19.88%	19.77%	10.99%	12.49%	10.24%	8.68%
Covered Payroll	\$ 72,990,943	\$ 69,854,034	\$ 64,469,561	\$ 64,146,096	\$ 64,026,542	\$ 62,965,263	\$ 48,821,000
Net OPEB Liability as a % of Payroll	17.75%	22.23%	26.46%	38.60%	29.62%	32.07%	40.92%

Notes to Schedule:

Change of assumptions: For the measurement period ended June 30, 2023, the discount rate changed from 4.95% to 5.21%.

Information is only presented from the implementation year.

City of Salinas

Required Supplemental Information (Unaudited)

Schedule of OPEB Contributions

Schedule of OPEB Contributions

	2024	2023	2022	2021	2020	2019	2018
Actuarially determined contribution	\$ 1,603,871	\$ 1,733,000	\$ 1,687,000	\$ 1,997,000	\$ 1,938,000	\$ 2,322,000	\$ 2,188,000
Contributions in relation to the actuarially determined contributions	(621,272)	(996,208)	(940,051)	(959,007)	(931,063)	(1,195,329)	(1,165,000)
Contribution deficiency (excess)	\$ 982,599	\$ 736,792	\$ 746,949	\$ 1,037,993	\$ 1,006,937	\$ 1,126,671	\$ 1,023,000
Covered payroll	\$ 72,990,943	\$ 69,854,034	\$ 67,797,683	\$ 64,469,561	\$ 64,146,096	\$ 64,026,452	\$ 51,530,000
Contributions as a percentage of covered payroll	0.85%	1.43%	1.39%	1.49%	1.45%	1.87%	2.26%

Notes to Schedule:

The actuarial methods and assumptions used to set the actuarially determined contributions for the fiscal year ended June 30, 2021 were as follows:

Methods and assumptions used to determine contribution rates:

ADC for fiscal year	6/30/2023
Actuarial valuation date	6/30/2023
Actuarial cost method	Entry-Age Normal Cost Method
Asset valuation method	Actuarial value of assets
Inflation	2.50%
Investment rate of return	6.25%
Healthcare cost trend rate	Non-Medicare - 7.90% for 2026, decreasing to an ultimate rate of 3.45% in 2076; Medicare - 5.65% for 2026, decreasing to an ultimate rate of 3.45% in 2076;
Projected salary growth and increase	Not applicable
Mortality	CalPERS 2000-2019 Experience Study

¹ Information only presented from the implementation year

SUPPLEMENTARY INFORMATION

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City of Salinas
Combining Balance Sheet
Nonmajor Governmental Funds
June 30, 2024

	Nonmajor Special Revenue Funds	Nonmajor Debt Service Funds	Nonmajor Capital Projects Funds	Total Nonmajor Governmental Funds
ASSETS				
Cash and investments	\$ 73,330,335	\$ 2,213,267	\$ 6,213,683	\$ 81,757,285
Receivables, net:				
Accounts	4,198	-	304,563	308,761
Interest	1,091,804	7,448	286,885	1,386,137
Due from other agencies	4,342,896	-	1,560,160	5,903,056
Assessments	-	90,000	-	90,000
Leases	74,043	-	3,478,319	3,552,362
Loans and notes receivable, net of allowance	16,571	-	-	16,571
Land and properties held for resale	1,380,000	-	-	1,380,000
Total assets	<u><u>\$ 80,239,847</u></u>	<u><u>\$ 2,310,715</u></u>	<u><u>\$ 11,843,610</u></u>	<u><u>\$ 94,394,172</u></u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 433,031	\$ 1,815	\$ -	\$ 434,846
Due to other funds	2,961,362	806,014	4,755,324	8,522,700
Unearned revenues	856,169	90,000	-	946,169
Total liabilities	<u>4,250,562</u>	<u>897,829</u>	<u>4,755,324</u>	<u>9,903,715</u>
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue	987,764	-	1,475,846	2,463,610
Related to leases	65,804	-	3,237,992	3,303,796
Total deferred inflows of resources	<u>1,053,568</u>	<u>-</u>	<u>4,713,838</u>	<u>5,767,406</u>
Fund Balances:				
Nonspendable	1,396,571	-	-	1,396,571
Restricted	73,731,705	2,081,418	11,668,864	87,481,987
Committed	-	-	141,985	141,985
Unassigned (deficit)	(192,559)	(668,532)	(9,436,401)	(10,297,492)
Total fund balances	<u>74,935,717</u>	<u>1,412,886</u>	<u>2,374,448</u>	<u>78,723,051</u>
Total liabilities, deferred inflows of resources, and fund balances	<u><u>\$ 80,239,847</u></u>	<u><u>\$ 2,310,715</u></u>	<u><u>\$ 11,843,610</u></u>	<u><u>\$ 94,394,172</u></u>

City of Salinas
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Non-Major Governmental Funds
For the Year Ended June 30, 2024

	Non-major Special Revenue Funds	Non-major Debt Service Funds	Non-major Capital Projects Funds	Total Non-Major Governmental Funds
REVENUES:				
Taxes	\$ 612,629	\$ -	\$ -	\$ 612,629
Taxes - special assessments	-	276	-	276
Licenses and permits	180,870	-	-	180,870
Intergovernmental	18,495,645	-	2,536,418	21,032,063
Charges for services	1,108,764	-	33,848	1,142,612
Investment income	2,742,900	632,884	297,993	3,673,777
Rental income	307,497	-	-	307,497
Fines and forfeitures	413,135	-	-	413,135
Miscellaneous	2,040,293	-	-	2,040,293
Total revenues	25,901,733	633,160	2,868,259	29,403,152
EXPENDITURES:				
Current:				
General government	1,021,486	-	-	1,021,486
Public safety	3,888,889	-	-	3,888,889
Public works	1,614,111	-	-	1,614,111
Recreation	1,008,962	-	-	1,008,962
Library	307,670	-	-	307,670
Capital outlay	316,783	-	-	316,783
Debt service:				
Principal	50,502	6,286,000	-	6,336,502
Interest and fiscal charges	4,131	4,220,472	-	4,224,603
Total expenditures	8,212,534	10,506,472	-	18,719,006
REVENUES OVER (UNDER) EXPENDITURES	17,689,199	(9,873,312)	2,868,259	10,684,146
OTHER FINANCING SOURCES (USES):				
Proceeds from issuance of long-term debt	-	-	-	-
Transfers in	3,886,470	8,067,822	-	11,954,292
Transfers out	(12,806,927)	-	(8,671,073)	(21,478,000)
Total other financing sources (uses)	(8,920,457)	8,067,822	(8,671,073)	(9,523,708)
NET CHANGE IN FUND BALANCES	8,768,742	(1,805,490)	(5,802,814)	1,160,438
FUND BALANCES:				
Beginning of year	66,166,975	3,218,376	8,177,262	77,562,613
End of year	<u>\$ 74,935,717</u>	<u>\$ 1,412,886</u>	<u>\$ 2,374,448</u>	<u>\$ 78,723,051</u>

Nonmajor Governmental Funds

Special Revenue Funds

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditure for specified purposes. The Special Revenue Funds used by the City in this report are as follows:

Lighting, Landscape and Maintenance District - This fund accounts for monies received from the various maintenance districts throughout the City. Funds are used to pay for the lighting and landscape maintenance of the respective districts.

Local Public Safety - This fund accounts for monies received from federal and state grants, which are expended to enhance law enforcement services.

Development Fees - This fund accounts for the fees that subdividers and developers of property are required to pay, by Resolution 3823 (N.C.S.), covering traffic impact, annexation, use of existing or new sewers, storm drains, park facilities, library facilities, and street trees.

Gas Tax - This fund accounts for gas tax revenues received from State apportionments of gasoline taxes. Expenditures are restricted to street maintenance and street improvements. No expenditures are made directly from this fund, but transfers are made to the General Fund for street maintenance and engineering salaries and to the Capital Projects Fund for street improvements based on actual expenditures.

Emergency Medical Services - This fund accounts for monies received from County Service Area (CSA) 74. Funds are used to purchase emergency medical and safety equipment under the capital improvement program.

Asset Seizure - This fund accounts for the proceeds from sale of assets seized primarily from illegal narcotics activity. These funds are used for law enforcement.

Traffic Safety - This fund accounts for revenues derived from traffic violations whose use is restricted by State statute for traffic safety and street maintenance purposes. No expenditures are made directly from this fund, but transfers are made to the General Fund for traffic safety expenditures and street maintenance.

Vehicle Abatement - This fund accounts for monies allocated by the State to fund the vehicle abatement program.

Cable - This funds accounts for revenues received for public, educational and governmental (PEG) fees from video service providers. Its use is restricted to provide non-commercial public, educational and government channels.

Contributions and Donations - This fund accounts for contributions and donations from different individuals and agencies to the Library, Rec-Park, Fire and Police Department. Use of the funds are restricted for use of the appropriate Department.

Non-Major Governmental Funds (Continued)

Special Revenue Funds (Continued)

KDF Los Padres Dev Social Services - This fund accounts for social services provided by the City of Salinas to lower income residents of the Development. On June 1, 2003, the Salinas Redevelopment Agency, the City of Salinas and the KDF Los Padres, L.P. entered into a loan agreement where loan payments will be collected annually by the City and used to provide recreational and social services to lower income residents of the Development. Term of the loan is 55 years commencing in 2006. Payment will increase by 3% annually.

Measure X Transport Safety & Inv Plan - This fund accounts for revenues allocated by TAMC from the transportation sales and use tax. Expenditures are restricted to road improvements, pothole repairs, street and road maintenance, traffic deduction and regional safety, mobility and walkability.

SBI Road Maintenance & Rehab & SBI Traffic Congestion Relief - This fund accounts for gas tax revenues received from State apportionments of an increased tax on gasoline and a new vehicle license fee from Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017. Expenditures are restricted to street maintenance and street improvements including facilities for bicycles and pedestrians. No expenditures are made directly from this fund, but transfers are made to the General Fund for street maintenance and engineering salaries and to the Capital Projects Fund for street improvements based on actual expenditures.

SRA Public Improvement Grant - This fund accounts for the use of monies received from proceeds of the land sale located in Main Street where the “Taylor Farms” headquarters is constructed and other properties held for re-sale.

Affordable Housing - These funds are used to improve and increase the supply of low income housing within the City.

Grants - This fund accounts for various minor grants received for purposes ranging from library to police operations.

Rent Stabilization - This fund accounts for the monies received from the Residential Rental Registration and Rent Stabilization Programs. The Residential Rental Registration and Rent Stabilization Programs require property owners to register their residential rental units, ensuring compliance with approved ordinances.

Local Housing Trust - This fund accounts for the monies received from the California Department of Housing and Community Development Local Housing Trust Fund Program.

City of Salinas
Combining Balance Sheet
Nonmajor Special Revenue Funds
June 30, 2024

	Lighting, Landscape, and Maintenance District	Local Public Safety	Development Fees	Gas Tax	Emergency Medical Services
ASSETS					
Cash and investments	\$ 10,265,810	\$ 2,464,407	\$ 21,036,345	\$ 6,235,660	\$ -
Receivables, net:					
Accounts	-	-	-	4,198	-
Interest	36,613	4,666	74,033	23,304	-
Due from other agencies	-	116,408	-	456,530	-
Leases	-	-	-	-	-
Loans and notes receivable, net of allowance	-	-	-	-	-
Land and properties held for resale	-	-	-	-	-
Total assets	<u><u>\$ 10,302,423</u></u>	<u><u>\$ 2,585,481</u></u>	<u><u>\$ 21,110,378</u></u>	<u><u>\$ 6,719,692</u></u>	<u><u>\$ -</u></u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 42,602	\$ (110,445)	\$ -	\$ -	\$ 67,178
Due to other funds	52,795	-	2,003	132,794	78,480
Unearned revenues	-	-	-	-	-
Total liabilities	<u>95,397</u>	<u>(110,445)</u>	<u>2,003</u>	<u>132,794</u>	<u>145,658</u>
DEFERRED INFLOWS OF RESOURCES					
Unavailable revenue	-	-	-	-	-
Related to leases	-	-	-	-	-
Total deferred inflows of resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balances:					
Nonspendable	-	-	-	-	-
Restricted	10,207,026	2,695,926	21,108,375	6,586,898	-
Unassigned (deficit)	-	-	-	-	(145,658)
Total fund balance (deficit)	<u>10,207,026</u>	<u>2,695,926</u>	<u>21,108,375</u>	<u>6,586,898</u>	<u>(145,658)</u>
Total liabilities, deferred inflows of resources, and fund balances	<u><u>\$ 10,302,423</u></u>	<u><u>\$ 2,585,481</u></u>	<u><u>\$ 21,110,378</u></u>	<u><u>\$ 6,719,692</u></u>	<u><u>\$ -</u></u>

(Continued)

City of Salinas
Combining Balance Sheet (Continued)
Nonmajor Special Revenue Funds
June 30, 2024

	Asset Seizure	Traffic Safety	Vehicle Abatement	Cable	Contributions & Donations
ASSETS					
Cash and investments	\$ 245,180	\$ -	\$ 266,194	\$ 566,030	\$ 506,229
Receivables, net:					
Accounts	-	-	-	-	-
Interest	1,615	-	-	-	-
Due from other agencies	-	65,135	124,703	32,168	-
Leases	-	-	-	-	-
Loans and notes receivable, net of allowance	-	-	-	-	-
Land and properties held for resale	-	-	-	-	-
Total assets	<u><u>\$ 246,795</u></u>	<u><u>\$ 65,135</u></u>	<u><u>\$ 390,897</u></u>	<u><u>\$ 598,198</u></u>	<u><u>\$ 506,229</u></u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ -	\$ 33,065	\$ 9,863	\$ 36,250	\$ -
Due to other funds	-	64,576	-	-	-
Unearned revenues	-	-	-	-	-
Total liabilities	<u>-</u>	<u>97,641</u>	<u>9,863</u>	<u>36,250</u>	<u>-</u>
DEFERRED INFLOWS OF RESOURCES					
Unavailable revenue	-	-	-	-	-
Related to leases	-	-	-	-	-
Total deferred inflows of resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balances:					
Nonspendable	-	-	-	-	-
Restricted	246,795	-	381,034	561,948	506,229
Unassigned (deficit)	-	(32,506)	-	-	-
Total fund balance (deficit)	<u>246,795</u>	<u>(32,506)</u>	<u>381,034</u>	<u>561,948</u>	<u>506,229</u>
Total liabilities, deferred inflows of resources, and fund balances	<u><u>\$ 246,795</u></u>	<u><u>\$ 65,135</u></u>	<u><u>\$ 390,897</u></u>	<u><u>\$ 598,198</u></u>	<u><u>\$ 506,229</u></u>

(Continued)

City of Salinas
Combining Balance Sheet (Continued)
Nonmajor Special Revenue Funds
June 30, 2024

	KDF Los Padres Dev Social Services	Measure X Transport Safety & Inv Plan	SB1 Road Maintenance & Rehab	SB1 Traffic Congestion Relief	SRA Public Improvement Grant
ASSETS					
Cash and investments	\$ 249,584	\$ 15,533,817	\$ 6,479,177	\$ 597,449	\$ 1,712,194
Receivables, net:					
Accounts	-	-	-	-	-
Interest	-	52,676	22,165	2,064	6,012
Due from other agencies	-	1,462,927	336,340	-	-
Leases	-	-	-	-	-
Loans and notes receivable, net of allowance	-	-	-	-	-
Land and properties held for resale	-	-	-	-	584,419
Total assets	<u><u>\$ 249,584</u></u>	<u><u>\$ 17,049,420</u></u>	<u><u>\$ 6,837,682</u></u>	<u><u>\$ 599,513</u></u>	<u><u>\$ 2,302,625</u></u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 315	\$ -	\$ -	\$ -	\$ -
Due to other funds	-	184,917	57,662	-	-
Unearned revenues	-	-	-	-	-
Total liabilities	<u>315</u>	<u>184,917</u>	<u>57,662</u>	<u>-</u>	<u>-</u>
DEFERRED INFLOWS OF RESOURCES					
Unavailable revenue	-	-	-	-	-
Related to leases	-	-	-	-	-
Total deferred inflows of resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balances:					
Nonspendable	-	-	-	-	584,419
Restricted	249,269	16,864,503	6,780,020	599,513	1,718,206
Unassigned (deficit)	-	-	-	-	-
Total fund balance (deficit)	<u>249,269</u>	<u>16,864,503</u>	<u>6,780,020</u>	<u>599,513</u>	<u>2,302,625</u>
Total liabilities, deferred inflows of resources, and fund balances	<u><u>\$ 249,584</u></u>	<u><u>\$ 17,049,420</u></u>	<u><u>\$ 6,837,682</u></u>	<u><u>\$ 599,513</u></u>	<u><u>\$ 2,302,625</u></u>

(Continued)

City of Salinas
Combining Balance Sheet (Continued)
Nonmajor Special Revenue Funds
June 30, 2024

	Affordable Housing	Grants	Rent Stabilization	Local Housing Trust	Total
ASSETS					
Cash and investments	\$ 3,072,022	\$ 1,951,237	\$ 149,000	\$ 2,000,000	\$ 73,330,335
Receivables, net:					
Accounts	-	-	-	-	4,198
Interest	866,938	1,718	-	-	1,091,804
Due from other agencies	-	1,748,685	-	-	4,342,896
Leases	-	74,043	-	-	74,043
Loans and notes receivable, net of allowance	16,571	-	-	-	16,571
Land and properties held for resale	795,581	-	-	-	1,380,000
Total assets	<u>\$ 4,751,112</u>	<u>\$ 3,775,683</u>	<u>\$ 149,000</u>	<u>\$ 2,000,000</u>	<u>\$ 80,239,847</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 423	\$ 348,375	\$ 5,405	\$ -	\$ 433,031
Due to other funds	-	2,388,135	-	-	2,961,362
Unearned revenues	856,169	-	-	-	856,169
Total liabilities	<u>856,592</u>	<u>2,736,510</u>	<u>5,405</u>	<u>-</u>	<u>4,250,562</u>
DEFERRED INFLOWS OF RESOURCES					
Unavailable revenue	-	987,764	-	-	987,764
Related to leases	-	65,804	-	-	65,804
Total deferred inflows of resources	<u>-</u>	<u>1,053,568</u>	<u>-</u>	<u>-</u>	<u>1,053,568</u>
Fund Balances:					
Nonspendable	812,152	-	-	-	1,396,571
Restricted	3,082,368	-	143,595	2,000,000	73,731,705
Unassigned (deficit)	-	(14,395)	-	-	(192,559)
Total fund balance (deficit)	<u>3,894,520</u>	<u>(14,395)</u>	<u>143,595</u>	<u>2,000,000</u>	<u>74,935,717</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 4,751,112</u>	<u>\$ 3,775,683</u>	<u>\$ 149,000</u>	<u>\$ 2,000,000</u>	<u>\$ 80,239,847</u>

(Concluded)

City of Salinas
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Nonmajor Special Revenue Funds
For the Year Ended June 30, 2024

	Lighting, Landscape, and Maintenance District	Local Public Safety	Development Fees	Gas Tax	Emergency Medical Services
REVENUES:					
Taxes	\$ -	\$ 612,629	\$ -	\$ -	\$ -
Licenses and permits	-	-	-	-	-
Intergovernmental	-	682,513	-	4,222,585	136,547
Charges for services	-	-	952,668	-	-
Investment income (loss)	414,813	103,779	859,634	247,796	-
Rental income	-	-	-	257,103	-
Fines and forfeitures	-	-	-	-	-
Miscellaneous	2,001,901	-	-	-	-
Total revenues	2,416,714	1,398,921	1,812,302	4,727,484	136,547
EXPENDITURES:					
Current:					
General government	-	-	-	-	-
Public safety	-	891,750	-	-	1,510,882
Public works	1,275,535	-	-	-	-
Recreation	-	-	-	-	-
Library	-	-	-	-	-
Capital outlay	-	-	-	-	1,278
Debt service:					
Principal	-	-	-	-	-
Interest and fiscal charges	-	-	-	-	-
Total expenditures	1,275,535	891,750	-	-	1,512,160
REVENUES OVER (UNDER) EXPENDITURES	1,141,179	507,171	1,812,302	4,727,484	(1,375,613)
OTHER FINANCING SOURCES (USES):					
Transfers in	-	-	-	-	1,600,000
Transfers out	(527,530)	-	(142,435)	(2,834,890)	-
Total other financing sources (uses)	(527,530)	-	(142,435)	(2,834,890)	1,600,000
NET CHANGE IN FUND BALANCES	613,649	507,171	1,669,867	1,892,594	224,387
FUND BALANCES (DEFICIT):					
Beginning of year	9,593,377	2,188,755	19,438,508	4,694,304	(370,045)
End of year	<u>\$ 10,207,026</u>	<u>\$ 2,695,926</u>	<u>\$ 21,108,375</u>	<u>\$ 6,586,898</u>	<u>\$ (145,658)</u>

(Continued)

City of Salinas
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances (Continued)
Nonmajor Special Revenue Funds
For the Year Ended June 30, 2024

	Asset Seizure	Traffic Safety	Vehicle Abatement	Cable	Contributions & Donations
REVENUES:					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and permits	-	-	-	180,870	-
Intergovernmental	-	-	87,566	-	-
Charges for services	-	-	-	-	-
Investment income (loss)	11,439	-	-	-	-
Rental income	-	-	-	-	-
Fines and forfeitures	-	326,659	86,476	-	-
Miscellaneous	-	-	-	-	13,024
Total revenues	11,439	326,659	174,042	180,870	13,024
EXPENDITURES:					
Current:					
General government	-	145,444	-	145,600	-
Public safety	66	-	217,482	-	2,538
Public works	-	-	-	-	-
Recreation	-	-	-	-	1,541
Library	-	-	-	-	1,825
Capital outlay	-	-	-	-	-
Debt service:					
Principal	-	-	-	-	-
Interest and fiscal charges	-	-	-	-	-
Total expenditures	66	145,444	217,482	145,600	5,904
REVENUES OVER (UNDER) EXPENDITURES	11,373	181,215	(43,440)	35,270	7,120
OTHER FINANCING SOURCES (USES):					
Transfers in	-	-	50,000	-	-
Transfers out	-	(200,000)	-	-	-
Total other financing sources (uses)	-	(200,000)	50,000	-	-
NET CHANGE IN FUND BALANCES	11,373	(18,785)	6,560	35,270	7,120
FUND BALANCES (DEFICIT):					
Beginning of year	235,422	(13,721)	374,474	526,678	499,109
End of year	<u>\$ 246,795</u>	<u>\$ (32,506)</u>	<u>\$ 381,034</u>	<u>\$ 561,948</u>	<u>\$ 506,229</u>

(Continued)

City of Salinas
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances (Continued)
Nonmajor Special Revenue Funds
For the Year Ended June 30, 2024

	KDF Los Padres Dev Social Services	Measure X Transport Safety & Inv Plan	SB1 Road Maintenance & Rehab	SB1 Traffic Congestion Relief	SRA Public Improvement Grant
REVENUES:					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and permits	-	-	-	-	-
Intergovernmental	-	5,847,967	4,087,578	-	-
Charges for services	-	-	-	-	-
Investment income (loss)	-	569,317	297,693	24,821	71,383
Rental income	-	-	-	-	-
Fines and forfeitures	-	-	-	-	-
Miscellaneous	-	-	-	-	-
Total revenues	<u>-</u>	<u>6,417,284</u>	<u>4,385,271</u>	<u>24,821</u>	<u>71,383</u>
EXPENDITURES:					
Current:					
General government	-	-	-	-	-
Public safety	-	-	-	-	-
Public works	-	-	-	-	-
Recreation	18,869	-	-	-	-
Library	-	-	-	-	-
Capital outlay	-	-	-	-	-
Debt service:					
Principal	-	-	-	-	-
Interest and fiscal charges	-	-	-	-	-
Total expenditures	<u>18,869</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>(18,869)</u>	<u>6,417,284</u>	<u>4,385,271</u>	<u>24,821</u>	<u>71,383</u>
OTHER FINANCING SOURCES (USES):					
Transfers in	-	-	-	-	-
Transfers out	-	(3,079,929)	(6,022,143)	-	-
Total other financing sources (uses)	<u>-</u>	<u>(3,079,929)</u>	<u>(6,022,143)</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCES	(18,869)	3,337,355	(1,636,872)	24,821	71,383
FUND BALANCES (DEFICIT):					
Beginning of year	268,138	13,527,148	8,416,892	574,692	2,231,242
End of year	<u>\$ 249,269</u>	<u>\$ 16,864,503</u>	<u>\$ 6,780,020</u>	<u>\$ 599,513</u>	<u>\$ 2,302,625</u>

(Continued)

City of Salinas
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances (Continued)
Nonmajor Special Revenue Funds
For the Year Ended June 30, 2024

	Affordable Housing	Grants	Rent Stabilization	Local Housing Trust	Total
REVENUES:					
Taxes	\$ -	\$ -	\$ -	\$ -	\$ 612,629
Licenses and permits	-	-	-	-	180,870
Intergovernmental	-	3,430,889	-	-	18,495,645
Charges for services	89,871	-	66,225	-	1,108,764
Investment income (loss)	126,891	15,334	-	-	2,742,900
Rental income	-	50,394	-	-	307,497
Fines and forfeitures	-	-	-	-	413,135
Miscellaneous	-	25,368	-	-	2,040,293
Total revenues	<u>216,762</u>	<u>3,521,985</u>	<u>66,225</u>	<u>-</u>	<u>25,901,733</u>
EXPENDITURES:					
Current:					
General government	4,878	662,702	62,862	-	1,021,486
Public safety	-	1,263,403	2,768	-	3,888,889
Public works	-	338,576	-	-	1,614,111
Recreation	-	988,552	-	-	1,008,962
Library	-	305,845	-	-	307,670
Capital outlay	-	315,505	-	-	316,783
Debt service:					
Principal	-	50,502	-	-	50,502
Interest and fiscal charges	-	4,131	-	-	4,131
Total expenditures	<u>4,878</u>	<u>3,929,216</u>	<u>65,630</u>	<u>-</u>	<u>8,212,534</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>211,884</u>	<u>(407,231)</u>	<u>595</u>	<u>-</u>	<u>17,689,199</u>
OTHER FINANCING SOURCES (USES):					
Transfers in	-	93,470	143,000	2,000,000	3,886,470
Transfers out	-	-	-	-	(12,806,927)
Total other financing sources (uses)	<u>-</u>	<u>93,470</u>	<u>143,000</u>	<u>2,000,000</u>	<u>(8,920,457)</u>
NET CHANGE IN FUND BALANCES	<u>211,884</u>	<u>(313,761)</u>	<u>143,595</u>	<u>2,000,000</u>	<u>8,768,742</u>
FUND BALANCES (DEFICIT):					
Beginning of year	3,682,636	299,366	-	-	66,166,975
End of year	<u>\$ 3,894,520</u>	<u>\$ (14,395)</u>	<u>\$ 143,595</u>	<u>\$ 2,000,000</u>	<u>\$ 74,935,717</u>

(Concluded)

Nonmajor Governmental Funds

Debt Service Funds

Debt Service Funds are used for the accumulation and disbursement of financial resources that will be used to make principal and interest payments on general long-term debt. The nonmajor debt service funds include the following debt issuances:

Assessment District Debt Service - This fund is used to accumulate monies for payment of the City's Assessment Districts Improvement Bonds. Debt service is financed with special assessments levied against property owners within the respective improvement districts.

COP 1999 & COP 2004 Consolidation (2014) - This fund is used to accumulate funds for the payment of principal and interest on the 2014 Lease Purchase/Agreement that was issued on January 29, 2014 to refinance the portion of the 1999 Certificates of Participation that were used to finance the construction of the City Animal Shelter. Debt service for the Animal Shelter is used to finance the City's General Fund.

2018 Lease-PS Building Police - This fund is used to accumulate monies for the designing, permitting, constructing and equipping the new public safety building, including ancillary parking and related facilities, located at 312 E Alisal Street in Salinas. Salinas Public Safety Facilities Inc. (SPF) issued lease revenue bonds to finance the construction of the new building. Lease payments are made from the City's Measure G Funds.

COP 2018B T.R.I.P. Total Road Improvement - This fund is used to accumulate monies for the principal and interest payments for the Transportation Revenue COP Certificates issued to finance large scale street improvement projects. COPs will be secured by Measure X Revenues the City receives from the Transportation Agency of Monterey County (TAMC).

2018 Lease-El Gabilan Library - This fund is used to accumulate monies for the designing, permitting, constructing and equipping the El Gabilan Library expansion, including ancillary parking, located at 1400 N Main Street in Salinas. Salinas Public Safety Facilities, Inc. (SPF) issued lease revenue bonds to facilitate the construction of the El Gabilan Library. Lease payments are made from the City's Measure E Funds.

2020A Refunding Energy - This fund is used to account for the refunding of the 2014 Energy Improvement Lease and accumulate monies for the payment of principal and interest.

2020A Refunding SVSWA - for the refunding of the outstanding portion of the Certificates of Participation Series 2015B (1997 Capital Improvement Projects) and accumulate monies for the payment of principal and interest.

Assessment District Administration - This fund accounts for the cost of administering the City's assessment district bonds used to finance improvements within those districts. Funding is provided by an assessment equal to 5% of the assessment amount with a maximum \$16 levy per parcel per bond.

Assessment District Reserve - This fund accounts for the reserves on outstanding assessment districts bonds.

City of Salinas
Combining Balance Sheet
Nonmajor Debt Service Funds
June 30, 2024

	Assessment District Debt Service	COP 1999 & 2004 Consolidation (2014)	2018 Lease-PS Building Police	COP 2018B T.R.I.P. Total Road Improvement	2018 Lease El Gabilan Library
ASSETS					
Cash and investments	\$ 137,482	\$ -	\$ 14,939	\$ 114,215	\$ 4,019
Receivables, net:					
Interest	-	-	-	628	-
Assessments	90,000	-	-	-	-
Total assets	<u>\$ 227,482</u>	<u>\$ -</u>	<u>\$ 14,939</u>	<u>\$ 114,843</u>	<u>\$ 4,019</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ 1,815
Due to other funds	803,836	-	-	-	-
Unearned revenues	90,000	-	-	-	-
Total liabilities	<u>893,836</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,815</u>
Fund Balances:					
Restricted	-	-	14,939	114,843	2,204
Unassigned (deficit)	(666,354)	-	-	-	-
Total fund balances	<u>(666,354)</u>	<u>-</u>	<u>14,939</u>	<u>114,843</u>	<u>2,204</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 227,482</u>	<u>\$ -</u>	<u>\$ 14,939</u>	<u>\$ 114,843</u>	<u>\$ 4,019</u>

(Continued)

City of Salinas
Combining Balance Sheet (Continued)
Nonmajor Debt Service Funds
June 30, 2024

	2020A Refunding Energy	2020A Refunding SVSWA	Assessment District Administration	Assessment District Reserve	Total
ASSETS					
Cash and investments	\$ -	\$ 250	\$ -	\$ 1,942,362	\$ 2,213,267
Receivables, net:					
Interest	-	-	-	6,820	7,448
Assessments	-	-	-	-	90,000
Total assets	<u>\$ -</u>	<u>\$ 250</u>	<u>\$ -</u>	<u>\$ 1,949,182</u>	<u>\$ 2,310,715</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ 1,815
Due to other funds	-	-	2,178	-	806,014
Unearned revenues	-	-	-	-	90,000
Total liabilities	<u>-</u>	<u>-</u>	<u>2,178</u>	<u>-</u>	<u>897,829</u>
Fund Balances:					
Restricted	-	250	-	1,949,182	2,081,418
Unassigned (deficit)	-	-	(2,178)	-	(668,532)
Total fund balances	<u>-</u>	<u>250</u>	<u>(2,178)</u>	<u>1,949,182</u>	<u>1,412,886</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ -</u>	<u>\$ 250</u>	<u>\$ -</u>	<u>\$ 1,949,182</u>	<u>\$ 2,310,715</u>

(Concluded)

City of Salinas
Combining Statement of Revenues, Expenditures, and Changes in Fund Balance
Nonmajor Debt Service Funds
For the Year Ended June 30, 2024

	Assessment District Debt Service	COP 1999 & 2004 Consolidation (2014)	2018 Lease-PS Building Police	COP 2018B T.R.I.P. Total Road Improvement	2018 Lease El Gabilan Library
REVENUES:					
Taxes - special assessments	\$ 276	\$ -	\$ -	\$ -	\$ -
Investment income (loss)	4,902	-	16,786	527,335	2,974
Total revenues	<u>5,178</u>	<u>-</u>	<u>16,786</u>	<u>527,335</u>	<u>2,974</u>
EXPENDITURES:					
Debt service:					
Principal	450,000	171,000	3,060,000	800,000	235,000
Interest and fiscal charges	11,295	56,099	1,417,319	1,527,524	553,659
Total expenditures	<u>461,295</u>	<u>227,099</u>	<u>4,477,319</u>	<u>2,327,524</u>	<u>788,659</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>(456,117)</u>	<u>(227,099)</u>	<u>(4,460,533)</u>	<u>(1,800,189)</u>	<u>(785,685)</u>
OTHER FINANCING SOURCES (USES):					
Transfers in	-	227,099	4,474,340	378,767	787,459
Total other financing sources (uses)	<u>-</u>	<u>227,099</u>	<u>4,474,340</u>	<u>378,767</u>	<u>787,459</u>
NET CHANGE IN FUND BALANCES	<u>(456,117)</u>	<u>-</u>	<u>13,807</u>	<u>(1,421,422)</u>	<u>1,774</u>
FUND BALANCES (DEFICIT):					
Beginning of year	(210,237)	-	1,132	1,536,265	430
End of year	<u>\$ (666,354)</u>	<u>\$ -</u>	<u>\$ 14,939</u>	<u>\$ 114,843</u>	<u>\$ 2,204</u>

(Continued)

City of Salinas
Combining Statement of Revenues, Expenditures, and Changes in Fund Balance (Continued)
Nonmajor Debt Service Funds
For the Year Ended June 30, 2024

	2020A Refunding Energy	2020A Refunding SVSWA	Assessment District Administration	Assessment District Reserve	Total
REVENUES:					
Taxes - special assessments	\$ -	\$ -	\$ -	\$ -	\$ 276
Investment income (loss)	-	279	-	80,608	632,884
Total revenues	-	279	-	80,608	633,160
EXPENDITURES:					
Debt service:					
Principal	1,005,000	565,000	-	-	6,286,000
Interest and fiscal charges	552,995	101,581	-	-	4,220,472
Total expenditures	1,557,995	666,581	-	-	10,506,472
REVENUES OVER (UNDER) EXPENDITURES	(1,557,995)	(666,302)	-	80,608	(9,873,312)
OTHER FINANCING SOURCES (USES):					
Transfers in	1,557,501	642,656	-	-	8,067,822
Total other financing sources (uses)	1,557,501	642,656	-	-	8,067,822
NET CHANGE IN FUND BALANCES	(494)	(23,646)	-	80,608	(1,805,490)
FUND BALANCES (DEFICIT):					
Beginning of year	494	23,896	(2,178)	1,868,574	3,218,376
End of year	\$ -	\$ 250	\$ (2,178)	\$ 1,949,182	\$ 1,412,886

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Nonmajor Governmental Funds

Capital Projects Funds

Capital Projects Funds are used to account for major capital acquisition and construction activities. The nonmajor Capital Projects Funds used by the City in this report are as follows:

Special Construction Assistance Capital Projects - This fund accounts for proceeds of long-term borrowings resulting from the sale of Certificates of Participation to finance the acquisition and construction of capital projects.

Special Aviation - This fund accounts for federal and state airport grants. Funds are used to reimburse the Capital Projects Fund for airport capital expenditures.

Assessment District Projects - This fund accounts for bond proceeds from assessment districts used for capital improvements. Funds are used to reimburse the Capital Projects Fund for assessment district capital project expenditures.

2019 Special Tax Bond Monte Bella - This fund accounts for bond proceeds from assessments from the Monte Bella District for Capital Improvements. Funds are used to reimburse the Capital Projects Fund for Monte Bella District Capital Project Expenditures.

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City of Salinas
Combining Balance Sheet
Nonmajor Capital Projects Funds
June 30, 2024

	Special Construction Assistance	Special Aviation	Assessment District Project	2019 Special Tax Bond Monte Bella	Total
ASSETS					
Cash and investments	\$ 5,540,965	\$ 205,254	\$ 438,851	\$ 28,613	\$ 6,213,683
Receivables, net:					
Accounts	304,563	-	-	-	304,563
Interest	283,923	1,346	1,526	90	286,885
Due from other agencies	1,508,160	52,000	-	-	1,560,160
Leases	3,478,319	-	-	-	3,478,319
Total assets	<u>\$ 11,115,930</u>	<u>\$ 258,600</u>	<u>\$ 440,377</u>	<u>\$ 28,703</u>	<u>\$ 11,843,610</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Due to other funds	\$ 4,733,041	\$ 22,283	\$ -	\$ -	\$ 4,755,324
Total liabilities	<u>4,733,041</u>	<u>22,283</u>	<u>-</u>	<u>-</u>	<u>4,755,324</u>
DEFERRED INFLOWS OF RESOURCES					
Unavailable revenue	1,423,846	52,000	-	-	1,475,846
Related to leases	3,237,992	-	-	-	3,237,992
Total deferred inflows of resources	<u>4,661,838</u>	<u>52,000</u>	<u>-</u>	<u>-</u>	<u>4,713,838</u>
Fund Balances:					
Restricted	11,015,467	184,317	440,377	28,703	11,668,864
Committed	141,985	-	-	-	141,985
Unassigned (deficit)	(9,436,401)	-	-	-	(9,436,401)
Total fund balances	<u>1,721,051</u>	<u>184,317</u>	<u>440,377</u>	<u>28,703</u>	<u>2,374,448</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 11,115,930</u>	<u>\$ 258,600</u>	<u>\$ 440,377</u>	<u>\$ 28,703</u>	<u>\$ 11,843,610</u>

City of Salinas
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Nonmajor Capital Projects Funds
For the Year Ended June 30, 2024

	Special Construction Assistance	Special Aviation	Assessment District Project	2019 Special Tax Bond Monte Bella	Total
REVENUES:					
Intergovernmental	\$ 2,536,418	\$ -	\$ -	\$ -	\$ 2,536,418
Charges for services	33,848	-	-	-	33,848
Investment income (loss)	255,541	22,768	18,048	1,636	297,993
Total revenues	<u>2,825,807</u>	<u>22,768</u>	<u>18,048</u>	<u>1,636</u>	<u>2,868,259</u>
EXPENDITURES:					
Capital outlay	-	-	-	-	-
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>2,825,807</u>	<u>22,768</u>	<u>18,048</u>	<u>1,636</u>	<u>2,868,259</u>
OTHER FINANCING SOURCES (USES):					
Transfers out	(8,237,522)	(433,551)	-	-	(8,671,073)
Total other financing sources (uses)	<u>(8,237,522)</u>	<u>(433,551)</u>	<u>-</u>	<u>-</u>	<u>(8,671,073)</u>
NET CHANGE IN FUND BALANCES	<u>(5,411,715)</u>	<u>(410,783)</u>	<u>18,048</u>	<u>1,636</u>	<u>(5,802,814)</u>
FUND BALANCES:					
Beginning of year	7,132,766	595,100	422,329	27,067	8,177,262
End of year	<u>\$ 1,721,051</u>	<u>\$ 184,317</u>	<u>\$ 440,377</u>	<u>\$ 28,703</u>	<u>\$ 2,374,448</u>

Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the government and to other government units, on a cost reimbursement basis.

Risk Management - This fund is used to account for the City's risk management program which administers employee benefits and the Internal Service Funds insurance programs.

General Insurance - This fund is used to account for city-wide safety programs, employee assistance programs, unemployment claims, biennial physical exams, and insurance for property, fine arts, and reimbursable damages.

Workers Compensation - This fund is used to account for the City's self-insured workers compensation program.

General Liability - This fund is used to account for the City's self-insured general liability insurance program.

Fleet Maintenance - This fund is used to account for the inspection, maintenance, and repair of all the City's vehicles and equipment.

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City of Salinas
Combining Statement of Net Position
All Internal Service Funds
June 30, 2024

	Risk Management	General Insurance	Workers Compensation	General Liability	Fleet Maintenance	Total
ASSETS						
Current assets:						
Cash and cash equivalents	\$ 194,220	\$ 210,042	\$ 7,306,512	\$ 997,243	\$ 983,223	\$ 9,691,240
Due from other funds	-	-	16,831,462	-	-	16,831,462
Accrued interest	-	-	27,549	-	-	27,549
Total current assets	194,220	210,042	24,165,523	997,243	983,223	26,550,251
Total assets	194,220	210,042	24,165,523	997,243	983,223	26,550,251
DEFERRED OUTFLOWS OF RESOURCES						
Related to pensions	-	-	137,995	-	506,174	644,169
Related to OPEB	-	-	13,192	15,586	54,715	83,493
Total deferred outflows of resources	-	-	151,187	15,586	560,889	727,662
LIABILITIES						
Current liabilities:						
Accounts payable	-	16,131	34,683	261,838	142,724	455,376
Insurance claims payable - due within one year	-	-	6,097,000	2,651,167	-	8,748,167
Compensated absences - due within one year	-	-	6,682	2,937	25,486	35,105
Total current liabilities	-	16,131	6,138,365	2,915,942	168,210	9,238,648
Noncurrent liabilities:						
Insurance claims payable - due in more than one year	-	-	26,131,925	1,097,541	-	27,229,466
Compensated absences - due in more than one year	-	-	26,729	11,747	101,942	140,418
Net pension liability	-	-	391,253	-	1,435,142	1,826,395
Net OPEB liability	-	-	42,114	49,759	174,676	266,549
Total noncurrent liabilities	-	-	26,592,021	1,159,047	1,711,760	29,462,828
Total liabilities	-	16,131	32,730,386	4,074,989	1,879,970	38,701,476
DEFERRED INFLOWS OF RESOURCES						
Related to pensions	-	-	9,624	-	35,303	44,927
Related to OPEB	-	-	42,542	50,265	176,450	269,257
Total deferred inflows of resources	-	-	52,166	50,265	211,753	314,184
NET POSITION						
Unrestricted (deficit)	194,220	193,911	(8,465,842)	(3,112,425)	(547,611)	(11,737,747)
Total net position	<u>\$ 194,220</u>	<u>\$ 193,911</u>	<u>\$ (8,465,842)</u>	<u>\$ (3,112,425)</u>	<u>\$ (547,611)</u>	<u>\$ (11,737,747)</u>

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City of Salinas
Combining Statement of Revenues, Expenses, and Changes in Net Position
All Internal Service Funds
For the Year Ended June 30, 2024

	Risk Management	General Insurance	Workers Compensation	General Liability	Fleet Maintenance	Total
OPERATING REVENUES:						
Charges for services	\$ 94	\$ 116,634	\$ 6,118,124	\$ 265,624	\$ -	\$ 6,500,476
Total operating revenues	<u>94</u>	<u>116,634</u>	<u>6,118,124</u>	<u>265,624</u>	<u>-</u>	<u>6,500,476</u>
OPERATING EXPENSES:						
Personnel services	-	-	620,922	332,321	1,715,109	2,668,352
Contractual services	-	27,822	-	-	109,395	137,217
Supplies	131	1,022	-	-	893,528	894,681
Insurance	-	1,633,666	590,008	3,487,579	-	5,711,253
Insurance claims	-	-	12,330,284	(233,191)	-	12,097,093
Other	-	176,648	-	-	11,159	187,807
Total operating expenses	<u>131</u>	<u>1,839,158</u>	<u>13,541,214</u>	<u>3,586,709</u>	<u>2,729,191</u>	<u>21,696,403</u>
OPERATING INCOME (LOSS)	<u>(37)</u>	<u>(1,722,524)</u>	<u>(7,423,090)</u>	<u>(3,321,085)</u>	<u>(2,729,191)</u>	<u>(15,195,927)</u>
NONOPERATING REVENUES (EXPENSES):						
Investment income	-	-	384,820	-	-	384,820
Other non-operating revenue (expense)	-	-	(294,384)	-	(10,787)	(305,171)
Total nonoperating revenues (expenses)	<u>-</u>	<u>-</u>	<u>90,436</u>	<u>-</u>	<u>(10,787)</u>	<u>79,649</u>
INCOME (LOSS) BEFORE TRANSFERS	<u>(37)</u>	<u>(1,722,524)</u>	<u>(7,332,654)</u>	<u>(3,321,085)</u>	<u>(2,739,978)</u>	<u>(15,116,278)</u>
TRANSFERS:						
Transfers in	-	1,400,000	-	4,910,000	2,300,000	8,610,000
Transfers out	(1,750,000)	(500,000)	-	-	-	(2,250,000)
Total transfers	<u>(1,750,000)</u>	<u>900,000</u>	<u>-</u>	<u>4,910,000</u>	<u>2,300,000</u>	<u>6,360,000</u>
Changes in net position	<u>(1,750,037)</u>	<u>(822,524)</u>	<u>(7,332,654)</u>	<u>1,588,915</u>	<u>(439,978)</u>	<u>(8,756,278)</u>
NET POSITION (DEFICIT):						
Beginning of year, as originally reported	1,944,257	1,016,435	(1,133,188)	(4,701,340)	8,892,367	6,018,531
Restatement (Note 23)	-	-	-	-	(9,000,000)	(9,000,000)
Beginning of year, as restated	1,944,257	1,016,435	(1,133,188)	(4,701,340)	(107,633)	(2,981,469)
End of year	<u>\$ 194,220</u>	<u>\$ 193,911</u>	<u>\$ (8,465,842)</u>	<u>\$ (3,112,425)</u>	<u>\$ (547,611)</u>	<u>\$ (11,737,747)</u>

City of Salinas
Combining Statement of Cash Flows
All Internal Service Funds
For the Year Ended June 30, 2024

	Risk Management	General Insurance	Workers Compensation	General Liability	Fleet Maintenance	Total
CASH FLOWS FROM OPERATING ACTIVITIES:						
Receipts from customers	\$ 94	\$ 116,634	\$ 6,118,124	\$ 265,624	\$ -	\$ 6,500,476
Payments to suppliers for goods and services	(131)	(1,704,041)	(15,130)	252,824	(960,423)	(2,426,901)
Payments to employees for services	-	-	(555,304)	(353,069)	(1,409,730)	(2,318,103)
Payments to claimants	-	-	(7,676,759)	(3,296,299)	-	(10,973,058)
Other	-	(176,648)	-	-	(11,159)	(187,807)
Net cash (used in) operating activities	(37)	(1,764,055)	(2,129,069)	(3,130,920)	(2,381,312)	(9,405,393)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:						
Repayment to (from) other funds	-	-	-	(781,837)	-	(781,837)
Other expenses	-	-	(294,384)	-	(10,787)	(305,171)
Transfers from other funds	-	1,400,000	-	4,910,000	2,300,000	8,610,000
Transfers to other funds	(1,750,000)	(500,000)	-	-	-	(2,250,000)
Net cash provided by (used in) noncapital financing activities	(1,750,000)	900,000	(294,384)	4,128,163	2,289,213	5,272,992
CASH FLOWS FROM INVESTING ACTIVITIES:						
Investment income	-	-	422,627	-	-	422,627
Net cash provided by investing activities	-	-	422,627	-	-	422,627
Net change in cash and cash equivalents	(1,750,037)	(864,055)	(2,000,826)	997,243	(92,099)	(3,709,774)
CASH AND CASH EQUIVALENTS:						
Beginning of year, as previously reported	1,944,257	1,074,097	9,307,338	-	10,075,322	22,401,014
Restatement (Note 23)	-	-	-	-	(9,000,000)	(9,000,000)
Beginning of year, as restated	1,944,257	1,074,097	9,307,338	-	1,075,322	13,401,014
End of year	\$ 194,220	\$ 210,042	\$ 7,306,512	\$ 997,243	\$ 983,223	\$ 9,691,240
RECONCILIATION OF CASH AND CASH EQUIVALENTS TO STATEMENT OF NET POSITION:						
Cash and cash investments	\$ 194,220	\$ 210,042	\$ 7,306,512	\$ 997,243	\$ 983,223	\$ 9,691,240
Total cash and cash equivalents	\$ 194,220	\$ 210,042	\$ 7,306,512	\$ 997,243	\$ 983,223	\$ 9,691,240

City of Salinas
Combining Statement of Cash Flows (Continued)
All Internal Service Funds
For the Year Ended June 30, 2024

	<u>Risk Management</u>	<u>General Insurance</u>	<u>Workers Compensation</u>	<u>General Liability</u>	<u>Fleet Maintenance</u>	<u>Total</u>
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH (USED IN) OPERATING ACTIVITIES:						
Operating income (loss)	\$ (37)	\$(1,722,524)	\$(7,423,090)	\$(3,321,085)	\$(2,729,191)	\$(15,195,927)
Adjustments to reconcile operating (loss) to net cash provided by (used in) operating activities:						
Changes in operating assets and liabilities, and deferred outflows and inflows of resources:						
Deferred outflows - related to pensions	-	-	10,810	-	(59,912)	(49,102)
Deferred outflows - related to OPEB	-	-	(3,054)	9,005	10,324	16,275
Accounts payable	-	(41,531)	(15,130)	252,824	42,500	238,663
Insurance claims payable	-	-	5,243,533	(41,911)	-	5,201,622
Compensated absences	-	-	6,325	2,173	20,783	29,281
Net pension liability	-	-	26,056	-	339,929	365,985
Net OPEB liability	-	-	11,830	(23,699)	(19,607)	(31,476)
Deferred inflows - related to pensions	-	-	(4,777)	-	(7,886)	(12,663)
Deferred inflows - related to OPEB	-	-	18,428	(8,227)	21,748	31,949
Total adjustments	-	(41,531)	5,294,021	190,165	347,879	5,790,534
Net cash (used in) operating activities	<u>\$ (37)</u>	<u>\$(1,764,055)</u>	<u>\$(2,129,069)</u>	<u>\$(3,130,920)</u>	<u>\$(2,381,312)</u>	<u>\$(9,405,393)</u>

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Fiduciary Funds

PRIVATE PURPOSE TRUST FUNDS

The private-purpose trust funds accounts for assets and activities of the dissolved Redevelopment Agency, which is accounted for in the Successor Agency Trust, and other trust arrangement not otherwise reported in a pension trust.

Successor Agency Redevelopment Obligation Retirement – This fund accounts for all the financial activities of the Redevelopment Obligation Retirement Fund (RORF) related to the former Redevelopment Project Area in accordance with AB 1x26 and AB 1484 which unwind the Redevelopment Agency of the City of Salinas.

Successor Agency Administration – This fund accounts for the administrative activities of the Successor Agency to the former Salinas Redevelopment Agency which was dissolved on February 1, 2012 in accordance with AB 1x26 (enacted June 28, 2011).

Other Private Purpose Trust Funds – These funds are used to account for other trust arrangements not properly reported in a pension trust fund under which principal and income benefit individuals, private organizations, or other governments. The City accounts for the following trust funds: Community Center, Monterey Regional Water Pollution Control Agency (MRWPCA) Fees, Sales Tax, Payroll Taxes, Developer Deposits, Evidence Room, Construction Bonds, Monterey County Tourism Improvement District, Leadership Salinas, and miscellaneous.

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City of Salinas
Combining Statement of Fiduciary Net Position
Private Purpose Trust Funds
June 30, 2024

	Successor Agency Trust				
	Redevelopment Obligation Retirement Fund	Administration	Total Successor Agency Trust	Other Private Purpose Trust Fund	Total Private Purpose Trust Funds
ASSETS					
Cash and investments	\$ 2,234,089	\$ 29,524	\$ 2,263,613	\$ 835,180	\$ 3,098,793
Receivables:					
Accounts	-	-	-	68,828	68,828
Interest	6,999	-	6,999	-	6,999
Loans and notes	163,900	-	163,900	-	163,900
Total assets	<u>2,404,988</u>	<u>29,524</u>	<u>2,434,512</u>	<u>904,008</u>	<u>3,338,520</u>
LIABILITIES					
Accounts payable	-	104	104	129,209	129,313
Deposits payable	-	-	-	354,153	354,153
Unearned revenue	802,539	10,000	812,539	-	812,539
Long-term debt:					
Due in more than one year	157,500	-	157,500	-	157,500
Total liabilities	<u>960,039</u>	<u>10,104</u>	<u>970,143</u>	<u>483,362</u>	<u>1,453,505</u>
NET POSITION					
Restricted for individuals and organizations	1,444,949	19,420	1,464,369	420,646	1,885,015
Total net position	<u>\$ 1,444,949</u>	<u>\$ 19,420</u>	<u>\$ 1,464,369</u>	<u>\$ 420,646</u>	<u>\$ 1,885,015</u>

City of Salinas
Combining Statement of Changes in Fiduciary Net Position
Private Purpose Trust Funds
For the Year Ended June 30, 2024

	Successor Agency Trust			Other Private Purpose Trust Fund	Total Private Purpose Trust Funds
	Redevelopment Obligation Retirement Fund	Administration	Total Successor Agency Trust		
ADDITIONS:					
Taxes	\$ 3,995,146	\$ 10,000	\$ 4,005,146	\$ -	\$ 4,005,146
Private contributions	-	-	-	1,798,599	1,798,599
Interest	110,941	-	110,941	7,634	118,575
Total additions	<u>4,106,087</u>	<u>10,000</u>	<u>4,116,087</u>	<u>1,806,233</u>	<u>5,922,320</u>
DEDUCTIONS:					
Expenses	142,205	1,000	143,205	337,691	480,896
Payments on behalf of trustees	-	4,175	4,175	1,806,182	1,810,357
Contributions to other agencies	2,914,434	-	2,914,434	-	2,914,434
Payments to City	950,640	-	950,640	-	950,640
Total deductions	<u>4,007,279</u>	<u>5,175</u>	<u>4,012,454</u>	<u>2,143,873</u>	<u>6,156,327</u>
Change in net position	98,808	4,825	103,633	(337,640)	(234,007)
NET POSITION:					
Beginning of year	<u>1,346,141</u>	<u>14,595</u>	<u>1,360,736</u>	<u>758,286</u>	<u>2,119,022</u>
End of year	<u>\$ 1,444,949</u>	<u>\$ 19,420</u>	<u>\$ 1,464,369</u>	<u>\$ 420,646</u>	<u>\$ 1,885,015</u>

Fiduciary Funds

Custodial Funds

Custodial Funds are used to account for assets held by the City as an agent for individuals, private organizations, other governments and/or other funds. Agency Funds operate as a clearing mechanism. Cash resources are collected, held for a brief period and then distributed to the proper recipients. The City has a fiduciary responsibility for the assets, which it does not own outright.

Flexible Spending - This fund is used to account for revenues resulting of employee concessions contributions used to reduce the cost of medical, vision and dental health insurance premiums.

Downtown Community Benefit District - This fund accounts for the property assessment generated revenues imposed on the Downtown Community Benefit District. The concept is that eventually the Downtown Community Benefit District will grow and receive revenues from multiple sources within a defined boundary that can among other things, including entrepreneurial activities, special mandate, are not be excluded, and no exemptions for not-for-profit entities are being considered. It can be governed by a 501(c)3 non-profit corporation, merging the existing energies in Downtown into just one organization, rather than the 501(c)6 BID and the OSA Foundation. It can receive grants and donations, and merge these with more assessments that are powerful.

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City of Salinas
Combining Statement of Fiduciary Net Position
Custodial Funds
June 30, 2024

	Flexible Spending	Downtown Community Benefit District	Total Custodial Funds
	<u> </u>	<u> </u>	<u> </u>
ASSETS			
Cash and investments	\$ 75,677	\$ 130,593	\$ 206,270
Cash and investments held by fiscal agent	<u>-</u>	<u>-</u>	<u>-</u>
Total assets	<u>75,677</u>	<u>130,593</u>	<u>206,270</u>
	<u> </u>	<u> </u>	<u> </u>
LIABILITIES			
Accounts payable	<u>43,347</u>	<u>130,593</u>	<u>173,940</u>
Total liabilities	<u>43,347</u>	<u>130,593</u>	<u>173,940</u>
	<u> </u>	<u> </u>	<u> </u>
NET POSITION (DEFICIT)			
Restricted for individuals and organizations	<u>32,330</u>	<u>-</u>	<u>32,330</u>
Total net position (deficit)	<u>\$ 32,330</u>	<u>\$ -</u>	<u>\$ 32,330</u>
	<u> </u>	<u> </u>	<u> </u>

City of Salinas
Combining Statement of Changes of Fiduciary Net Position
Custodial Funds
For the Year Ended June 30, 2024

	Flexible Spending	Downtown Community Benefit District	Total Custodial Funds
ADDITIONS:			
Taxes	\$ -	\$ 446,664	\$ 446,664
Plan member contributions	342,320	-	342,320
Total additions	<u>342,320</u>	<u>446,664</u>	<u>788,984</u>
DEDUCTIONS:			
Expenses	216,131	-	216,131
Assessments disbursed to other governments	-	446,664	446,664
Total deductions	<u>216,131</u>	<u>446,664</u>	<u>662,795</u>
Change in net position	126,189	-	126,189
NET POSITION (DEFICIT):			
Beginning of year	(93,859)	-	(93,859)
End of year	<u><u>\$ 32,330</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 32,330</u></u>

City of Salinas
Combining Balance Sheet
General, Measure E, & Measure G Funds
June 30, 2024

	General Fund	Measure E Fund	Measure G Fund	Total
ASSETS				
Cash and investments	\$ 39,936,340	\$ 19,952,596	\$ 29,643,570	\$ 89,532,506
Receivables, net:				
Accounts	1,852,142	123	-	1,852,265
Taxes	8,664,470	3,068,350	6,160,504	17,893,324
Interest	387,406	70,085	106,249	563,740
Due from other agencies	125,638	-	-	125,638
Leases	1,365,941	-	-	1,365,941
Due from other funds	10,279,600	-	-	10,279,600
Advances to other funds	2,785,000	-	-	2,785,000
Total assets	\$ 65,396,537	\$ 23,091,154	\$ 35,910,323	\$ 124,398,014
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 7,234,980	\$ 803,958	\$ 1,600,550	\$ 9,639,488
Due to other funds	16,890,204	4,335	2,142,789	19,037,328
Deposits payable	53,027	-	-	53,027
Total liabilities	24,178,211	808,293	3,743,339	28,729,843
DEFERRED INFLOWS OF RESOURCES				
Related to leases	1,306,482	-	-	1,306,482
Total deferred inflows of resources	1,306,482	-	-	1,306,482
Fund Balances (deficit):				
Nonspendable	2,785,000	-	-	2,785,000
Restricted	6,000,000	1,320,000	2,680,000	10,000,000
Committed	21,007,693	9,061,946	9,840,187	39,909,826
Assigned	13,254,519	918,428	17,317,417	31,490,364
Unassigned	(3,135,368)	10,982,487	2,329,380	10,176,499
Total fund balances (deficit)	39,911,844	22,282,861	32,166,984	94,361,689
Total liabilities, deferred inflows of resources, and fund balances	\$ 65,396,537	\$ 23,091,154	\$ 35,910,323	\$ 124,398,014

City of Salinas
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
General, Measure E, & Measure G Funds
For the Year Ended June 30, 2024

	General Fund	Measure E Fund	Measure G Fund	Intrafund Eliminations	Total
REVENUES:					
Taxes	\$ 101,641,255	\$ 17,205,305	\$ 34,511,963	\$ -	\$ 153,358,523
Licenses and permits	11,128,716	-	-	-	11,128,716
Intergovernmental	1,334,064	-	-	-	1,334,064
Charges for services	4,907,765	-	-	-	4,907,765
Interest (loss)	4,181,090	776,626	1,160,782	-	6,118,498
Rental income	504,533	-	-	-	504,533
Fines and forfeitures	298,460	-	-	-	298,460
Miscellaneous	1,134,412	-	-	-	1,134,412
Total revenues	125,130,295	17,981,931	35,672,745	-	178,784,971
EXPENDITURES:					
Current:					
General government	22,068,389	460,320	2,665,707	-	25,194,416
Public safety	75,134,053	4,345,457	9,579,206	-	89,058,716
Public works	9,066,565	93	5,513,424	-	14,580,082
Recreation	215,805	2,841,704	4,968,083	-	8,025,592
Library	-	5,347,594	-	-	5,347,594
Capital outlay	335,415	823	425,200	-	761,438
Debt service:					
Principal	1,078,740	-	-	-	1,078,740
Interest and fiscal charges	197,764	-	-	-	197,764
Total expenditures	108,096,731	12,995,991	23,151,620	-	144,244,342
REVENUES OVER (UNDER) EXPENDITURES	17,033,564	4,985,940	12,521,125	-	34,540,629
OTHER FINANCING SOURCES (USES):					
Transfers in	6,238,841	-	65,125	(3,468,631)	2,835,335
Transfers out	(19,515,927)	(1,782,377)	(10,543,364)	3,468,631	(28,373,037)
Total other financing sources (uses)	(13,277,086)	(1,782,377)	(10,478,239)	-	(25,537,702)
NET CHANGE IN FUND BALANCES	3,756,478	3,203,563	2,042,886	-	9,002,927
FUND BALANCES:					
Beginning of year	36,155,366	19,079,298	30,124,098	-	85,358,762
End of year	\$ 39,911,844	\$ 22,282,861	\$ 32,166,984	\$ -	\$ 94,361,689

City of Salinas
Budgetary Comparison Schedule
Measure E
For the Year Ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Favorable/ (Unfavorable)
REVENUES:				
Taxes	\$ 17,100,000	\$ 17,100,000	\$ 17,205,305	\$ 105,305
Interest	250,000	250,000	776,626	526,626
Total revenues	<u>17,350,000</u>	<u>17,350,000</u>	<u>17,981,931</u>	<u>631,931</u>
EXPENDITURES:				
Current:				
General government	493,000	493,000	460,320	32,680
Public safety	4,495,126	4,846,803	4,345,457	501,346
Public works	-	-	93	(93)
Recreation	2,855,174	3,042,410	2,841,704	200,706
Library	5,970,527	5,978,293	5,347,594	630,699
Capital outlay	-	1,000	823	1,000
Total expenditures	<u>13,813,827</u>	<u>14,361,506</u>	<u>12,995,991</u>	<u>1,366,338</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>3,536,173</u>	<u>2,988,494</u>	<u>4,985,940</u>	<u>(1,997,446)</u>
OTHER FINANCING SOURCES (USES):				
Transfers out	<u>(1,981,400)</u>	<u>(3,060,339)</u>	<u>(1,782,377)</u>	<u>(1,277,962)</u>
Total other financing sources (uses)	<u>(1,981,400)</u>	<u>(3,060,339)</u>	<u>(1,782,377)</u>	<u>(1,277,962)</u>
Net change in fund balance	<u>\$ 1,554,773</u>	<u>\$ (71,845)</u>	3,203,563	<u>\$ 3,275,408</u>
FUND BALANCE:				
Beginning of year			<u>19,079,298</u>	
End of year			<u>\$ 22,282,861</u>	

City of Salinas
Budgetary Comparison Schedule
Measure G
For the Year Ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Favorable/
				(Unfavorable)
REVENUES:				
Taxes	\$ 34,200,000	\$ 34,796,200	\$ 34,511,963	\$ (284,237)
Interest	425,000	425,000	1,160,782	735,782
Total revenues	34,625,000	35,221,200	35,672,745	451,545
EXPENDITURES:				
Current:				
General government	3,559,405	3,514,205	2,665,707	848,498
Public safety	8,209,353	9,156,263	9,579,206	(422,943)
Public works	7,003,673	6,907,634	5,513,424	1,394,210
Recreation	5,314,314	5,567,464	4,968,083	599,381
Capital outlay	105,300	385,715	425,200	385,715
Total expenditures	24,192,045	25,531,281	23,151,620	2,804,861
REVENUES OVER (UNDER) EXPENDITURES	10,432,955	9,689,919	12,521,125	(2,831,206)
OTHER FINANCING SOURCES (USES):				
Transfers in	-	65,125	65,125	-
Transfers out	(16,544,620)	(33,277,474)	(10,543,364)	(22,734,110)
Total other financing sources (uses)	(16,544,620)	(33,212,349)	(10,478,239)	(22,734,110)
Net change in fund balance	\$ (6,111,665)	\$ (23,522,430)	2,042,886	\$ 25,565,316
FUND BALANCE:				
Beginning of year			30,124,098	
End of year			<u>\$ 32,166,984</u>	

OTHER INFORMATION

City of Salinas
Other Information (Unaudited)
Claims Development
Internal Service Funds - General Liability Insurance
Last Ten Fiscal Years

	2015	2016	2017	2018	2019
Net earned required contribution and investment revenues	\$ 1,892,297	\$ 1,019,378	\$ 1,074,526	\$ 863,563	\$ 342,324
Unallocated expenses	334,291	339,171	314,127	374,303	651,645
Estimated incurred claims and expenses, end of policy year	965,536	534,565	36,271	7,532	892,986
Paid claims as of:					
End of policy year	55,188	116,262	15,603	6,310	75,401
One year later	282,538	20,991	227,379	22,088	387,594
Two years later	570,687	64,153	846,232	285,818	2,660,599
Three years later	679,871	65,043	947,734	340,771	2,723,293
Four years later	732,404	66,412	1,019,825	1,072,628	895,990
Five years later	779,178	835,586	1,721,882	438,723	927,957
Six years later	788,081	588,263	90,970	525,270	
Seven years later	1,195,953	563,125	90,970		
Eight years later	518,672	563,125			
Nine years later	518,672				
Reestimated incurred claims and expenses:					
End of policy year	965,536	234,565	36,271	7,532	892,986
One year later	1,390,213	194,433	357,416	796,619	1,583,466
Two years later	1,554,039	79,955	1,714,261	327,418	3,952,801
Three years later	730,656	94,678	949,419	666,518	3,936,716
Four years later	1,296,507	80,580	1,041,511	1,144,430	17,475
Five years later	1,091,507	835,586	1,721,882	8,760	2,434,585
Six years later	1,121,507	1,234,203	131,016	1,000,872	
Seven years later	1,195,953	26,455	1,635,665		
Eight years later	50,398	622,109			
Nine years later	677,281				
Increase/(decrease) in estimated incurred claims and expenses	155,971	601,021	1,005,241	658,986	3,059,815

City of Salinas
Other Information (Unaudited)
Claims Development
Internal Service Funds - General Liability Insurance (Continued)
Last Ten Fiscal Years

	2020	2021	2022	2023	2024
Net earned required contribution and investment revenues	\$ 263,104	\$ 276,393	\$ 1,228,577	\$ 273,301	\$ 265,624
Unallocated expenses	748,046	1,090,415	1,860,605	2,140,090	2,890,348
Estimated incurred claims and expenses, end of policy year	4,006	53,317	603,165	19,883	9,203
Paid claims as of:					
End of policy year	3,618	2,999	233,121	120	50,111
One year later	7,635	33,435	47,068	337	
Two years later	312,080	428,518	126,776		
Three years later	225,494	513,811			
Four years later	308,901				
Five years later					
Six years later					
Seven years later					
Eight years later					
Nine years later					
Reestimated incurred claims and expenses:					
End of policy year	4,006	53,317	603,165	19,883	9,203
One year later	42,411	778,790	66,288	38,767	
Two years later	468,435	11,615	818,262		
Three years later	51,124	707,865			
Four years later	204,287				
Five years later					
Six years later					
Seven years later					
Eight years later					
Nine years later					
Increase/(decrease) in estimated incurred claims and expenses	38,405	-	-	-	-

City of Salinas
Other Information (Unaudited)
Claims Development
Internal Service Funds - Workers Compensation Insurance
Last Ten Fiscal Years

	2015	2016	2017	2018	2019
Net earned required contribution and investment revenues	\$ 6,130,921	\$ 13,748,053	\$ 4,743,276	\$ 4,922,253	\$ 6,079,547
Unallocated expenses	335,408	471,472	334,542	1,056,134	210,341
Estimated incurred claims and expenses, end of policy year	1,432,032	813,874	953,545	1,284,514	1,222,180
Paid claims as of:					
End of policy year	334,257	333,561	357,390	346,475	725,652
One year later	1,597,521	1,061,264	1,070,983	1,177,834	1,580,493
Two years later	2,162,775	1,602,857	1,997,607	1,617,945	1,987,948
Three years later	2,554,090	1,895,742	2,329,308	1,937,327	2,763,247
Four years later	2,706,246	2,014,757	2,558,332	2,010,366	2,941,966
Five years later	2,878,566	2,044,352	270,304	2,133,667	3,077,553
Six years later	2,985,635	2,064,349	2,846,811	2,170,114	
Seven years later	3,140,217	2,105,316	3,594,261		
Eight years later	3,794,745	2,151,551			
Nine years later	3,796,293				
Reestimated incurred claims and expenses:					
End of policy year	1,432,032	813,874	953,545	1,284,514	1,222,180
One year later	2,641,671	1,711,199	1,934,390	1,833,783	2,488,357
Two years later	3,520,776	2,433,616	2,924,696	2,290,339	3,269,045
Three years later	3,793,217	2,406,924	2,932,147	3,249,184	4,060,647
Four years later	3,694,285	2,505,621	3,111,763	3,195,733	1,061,645
Five years later	3,718,134	2,618,375	3,804,982	1,135,620	1,134,913
Six years later	3,779,664	2,636,313	1,104,685	1,088,259	
Seven years later	4,108,102	576,053	319,687		
Eight years later	325,231	727,812			
Nine years later	77,670				
Increase/(decrease) in estimated incurred claims and expenses	-	-	-	-	-

City of Salinas
Other Information (Unaudited)
Claims Development
Internal Service Funds - Workers Compensation Insurance (Continued)
Last Ten Fiscal Years

	2020	2021	2022	2023	2024
Net earned required contribution and investment revenues	\$ 10,151,619	\$ 8,119,793	\$ 5,176,801	\$ 5,807,667	\$ 6,502,944
Unallocated expenses	436,618	323,042	216,651	216,651	216,651
Estimated incurred claims and expenses, end of policy year	1,638,983	4,366,805	2,233,467	2,515,012	2,311,342
Paid claims as of:					
End of policy year	567,497	1,420,172	930,895	1,518,668	1,093,682
One year later	1,844,018	2,372,771	3,271,499	3,811,029	
Two years later	2,550,102	3,310,505	5,525,014		
Three years later	2,996,808	4,778,794			
Four years later	3,444,801				
Five years later					
Six years later					
Seven years later					
Eight years later					
Nine years later					
Reestimated incurred claims and expenses:					
End of policy year	1,638,983	4,366,805	2,223,467	2,515,012	2,311,342
One year later	3,759,255	5,391,076	4,145,263	3,587,562	
Two years later	4,558,744	3,959,616	4,678,243		
Three years later	2,012,955	1,495,635			
Four years later	1,801,516				
Five years later					
Six years later					
Seven years later					
Eight years later					
Nine years later					
Increase/(decrease) in estimated incurred claims and expenses	-	-	-	-	-

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RESOLUTION NO. _____ (N.C.S.)

**A RESOLUTION ACCEPTING THE AUDITED 2024 ANNUAL COMPREHENSIVE
FINANCIAL REPORT**

WHEREAS, the City contracted with The Pun Group, LLP, a firm of Certified Public Accountants licensed to practice in the State of California, to perform the City’s annual independent audit for the Fiscal Years ended June 30, 2022, June 30, 2023, and June 30, 2024, with two one-year options to extend audit services through Fiscal Year ending June 30, 2026; and

WHEREAS, the FY 2023-24 audit was performed by Pun Group, LLP, an experienced firm that specializes in audit services for California public agencies; and

WHEREAS, after an extensive audit process, the auditor has given the City’s financial statements a “clean” audit opinion for the year ended June 30, 2024, giving reasonable assurance that the financial statements are “free of material misstatement”.

NOW, THEREFORE, BE IT RESOLVED that the Salinas City Council accepts the Annual Comprehensive Financial Report conducted by The Pun Group, LLP for fiscal year ended June 30, 2024.

PASSED AND APPROVED this 22nd day of April 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Dennis Donohue, Mayor

ATTEST:

Patricia M. Barajas, City Clerk



Legislation Text

File #: ID#25-112, Version: 1

Amendment No. 1 to Service Agreement with Environmental Systems, Inc. for Emergency Sherwood Hall HVAC Boiler Replacement, Chiller Maintenance and Water Treatment

Approve a Resolution approving Amendment No. 1 to the agreement with Environmental Systems Inc. for the HVAC boiler and chiller system improvements at Sherwood Hall in an amount not to exceed \$182,044.50 and increase the total compensation to an amount not to exceed \$699,400.50; and delegating authority to the City Manager to execute Amendment No. 1 and authorizing a transfer from the Facilities Maintenance Reserve to the Recreation Department - Community Center Division fund of \$182,044.50, to cover the expenses related to the improvements.



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: APRIL 22, 2025

DEPARTMENT: PUBLIC WORKS AND LIBRARY AND COMMUNITY SERVICES

FROM: DAVID JACOBS, PUBLIC WORKS DIRECTOR
KRISTAN LUNDQUIST, LIBRARY & COMMUNITY SERVICES DIRECTOR

BY: SEAN SCHMIDT, FACILITIES MAINTENANCE MANAGER

TITLE: AMENDMENT NO. 1 TO THE AGREEMENT WITH ENVIRONMENTAL SYSTEMS INC. FOR EMERGENCY SHERWOOD HALL HVAC BOILER REPLACEMENT, CHILLER MAINTENANCE AND WATER TREATMENT

RECOMMENDED MOTION:

A motion to approve a Resolution:

1. Approving Amendment No. 1 to the agreement with Environmental Systems Inc. for the HVAC boiler and chiller system improvements at Sherwood Hall in an amount not to exceed \$182,044.50 and increase the total compensation to an amount not to exceed \$699,400.50;
2. Delegating authority to the City Manager to execute Amendment No.1; and
3. Authorizing a transfer from the Facilities Maintenance Reserve to the Recreation Department – Community Center Division fund of \$182,044.50, to cover the expenses related to the improvements.

EXECUTIVE SUMMARY:

Sherwood Hall's HVAC boiler and chiller system failed. The boiler was original to the building construction and was having nuisance failures due to its age and condition. The boiler has been changed and is now running well. The chiller system cooling operation is inoperative. The chiller has no flow and needs the cooling tubes changed out due to corrosion and not having been serviced properly. Cleaning the cooling tubes has not helped the system function properly, and a total replacement of the cooling tubes is the only option.

BACKGROUND:

The Public Works Facilities Division has been collaborating with the Library and Community Services Recreation-Park Division and their on-call service contractor, Environmental Systems Inc. (ESI), for several years to address ongoing issues concerning the HVAC system at Sherwood

Hall. Over the course of these discussions, significant challenges have emerged with the building's HVAC control system and its overall operation.

On March 13, 2024, Facilities informed Recreation- Park staff that the building's HVAC control air system had failed. The system was assessed as part of its quarterly maintenance, and it was determined that there were large air leaks causing the buildings air compressor to operate continually and ultimately fail. The failed control system caused the building to drastically overheat. The assessment recommended to replace the nomadic HVAC control system to digital. The replacement not only allow Facilities to detect proper function, but it improved efficiencies by allowing them to address any issues remotely.

On August 12, 2024, the boiler and chiller were shut off to upgrade the control valves for the system. Once the new valves were in place Facilities and ESI found that the boiler would not turn on again and the chiller had no water flow. Upon further inspection the boiler was leaking water, and the gas igniter would not work. ESI brought MFG, the chiller manufacturer to inspect the chiller and found that bells, tubes and tube sheets fouled and need a more aggressive acid cleaning. Two flow sensors were found to be inoperative, and the chiller software needing to be upgraded. MFG also shared that no maintenance / service had been done to the system since its purchase.

On November 12, 2024, the Salinas City Council entered into an agreement with Environmental Systems Inc. (ESI) for the emergency repair of the Sherwood HVAC boiler and chiller system overhaul. This agreement was vital to address the urgent failures within the HVAC system, including the issues with the boiler leaking water and the chiller system requiring significant maintenance. The agreement was designed to expedite repairs and ensure that both the boiler and chiller were restored to full operational capacity.

Work completed to date includes retrofitting, repairing, and cleaning the HVAC system at Sherwood Hall, specifically addressing the inoperative chiller and cooling operation. The chiller, which was not functioning due to a lack of flow, was thoroughly cleaned and serviced. The end bells, tubes, and tube sheets were removed, as they were found to be fouled and required aggressive acid cleaning. Additionally, two flow sensors were replaced, and a chiller assurance program was conducted, which included opening and inspecting the system.

During the chiller rebuild, an Eddy Current test was conducted, revealing serious issues. Out of 300 tubes, 13 were completely blocked and had no flow, and 40 others had excessive scale build-up or were too thin, which could cause them to rupture. If a tube ruptures, it could lead to a complete failure of the chiller. Both the testing agency and the chiller manufacturer agree that all the tubes need to be replaced. These problems happened due to long-term neglect of proper water treatment for the chiller and cooling tower.

The amendment will cover the full replacement of all the chiller tubes, applying epoxy coatings, and any other necessary repairs. The amendment also includes a 10% contingency to cover unexpected issues, with a total amount not to exceed \$182,044.50.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15269 (b)).

CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

Yes

STRATEGIC PLAN INITIATIVE:

This project addresses the current City Council's Goals of Infrastructure and Environmental Sustainability by improving city facilities.

DEPARTMENTAL COORDINATION:

The Facilities and Recreation-Park Divisions along with the City Manager's Office and Finance have worked together to identify funding for the replacement of the HVAC Chiller System maintenance. The Facilities Divisions will ensure timely replacement and proper protocols are followed.

FISCAL AND SUSTAINABILITY IMPACT:

Staff's recommended action transfers the reserve amount to the Department's outside services to replace the Sherwood HVAC boiler. The first row on the table below identifies the Facilities Maintenance Reserve Fund Balance total and reduction amount resulting from the reallocation to the Department's budget. The second row identifies that there is currently no budget within that appropriation and the addition of the appropriation.

Fund	Appropriation	Appropriation Name	Total Appropriation	Amount for recommendation	FY 24-25 Operating Budget Page	Last Budget Action (Date, Resolution)
1000	38.0197	Facilities Maintenance Reserve	\$1,248,000	\$185,044.50	N/A	6/13/23; 22685
1000	55.6243	Outside Services -Maint & Repairs	\$0	\$185,044.50	N/A	N/A

There are sufficient funds within the City's Facilities Reserve Fund.

ATTACHMENTS:

Amendment 1
Resolution
Quote from Environmental Systems Inc.

RESOLUTION NO. _____ (N.C.S.)

**AMENDMENT NO. 1 TO THE AGREEMENT WITH ENVIRONMENTAL SYSTEMS
INC. FOR EMERGENCY SHERWOOD HALL HVAC BOILER REPLACEMENT,
CHILLER MAINTENACE AND WATER TREATMENT**

WHEREAS, Public Works Facilities Division has been working with Library and Community Services Rec-Park Division and the on-call service contractor, Environmental Systems Inc. (ESI) on issues pertaining to Sherwood Hall’s HVAC System; and

WHEREAS, on August 12, 2024, the Facilities Division informed the Rec-Park Division that the HVAC Boiler / Chiller System had failed; and

WHEREAS, on November 12, 2024, the City entered an agreement for emergency replacement of the Sherwood Hall HVAC boiler / chiller system with ESI for an amount not to exceed \$517,356; and

WHEREAS, The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378); and

WHEREAS, the City and Contractor desire to enter into Amendment No. 1 to the Agreement to increase the total compensation to be paid by the City under the Agreement and to reflect the additional work that will be completed by the end of the contract term.

NOW, THEREFORE, BE IT RESOLVED that the Salinas City Council hereby approves Amendment 1 to the agreement with Environmental Systems, Inc, for the HVAC boiler and chiller system improvements at Sherwood Hall to increase the compensation by \$165,495 plus an additional 10% contingency in the amount of \$16,549.50 for a total amended amount not to exceed \$699,400.50; and

BE IT FURTHER RESOLVED that the City Manager is authorized to enter into the Amendment on behalf of the City; and

BE IT FURTHER RESOLVED that the City Council authorizes a transfer from the Facilities Maintenance Reserve to the Recreation Department—Community Center Division fund in the amount of \$182,044.50.

PASSED AND APPROVED this 22nd day of April, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Dennis Donohue, Mayor

ATTEST:

Patricia M. Barajas, City Clerk

AGREEMENT —AMENDMENT NO. 1 TO

ENVIRONMENTAL SYSTEMS INC AGREEMENT FOR EMERGENCY SHERWOOD HALL HVAC BOILER /CHILLER SYSTEM REPLACEMENT OVERHAUL

This Amendment No. 1 to the Emergency Sherwood Hall HVAC Boiler / Chiller System Replacement Overhaul Agreement is entered into this 22nd day of April, 2025, by and between the City of Salinas (the “City”) and Environmental Systems Inc., (the “Contractor”). City and Contractor may be individually referred to herein as a “Party” and collectively the City and Contractor may be referred to as the “Parties.”

RECITALS

WHEREAS, pursuant to Resolution No. 23154, the City and Contractor first entered into an agreement effective November 12, 2024, for a not to exceed \$517,356 to which Contractor agreed to act as and provide certain services to the City for compensation (the “Agreement”); and

WHEREAS, the City and Contractor desire to amend the Agreement to reflect the additional work that will be completed by the end of the contract term and by increasing the agreement compensation in the amount of One Hundred Sixty Five Thousand, Four Hundred Ninety Five Dollars (\$165,495) with an additional 10% (\$16,549.50) contingency for a total compensation of One Hundred Eighty Two Thousand Forty Four Dollars and Fifty cents (\$182,044.50); and

NOW, THEREFORE, in mutual consideration of the terms and conditions set forth below, the Parties agree as follows:

TERMS

1. Section 1 of the Agreement is hereby amended as follows:

SCOPE Attachment C is amended to reflect the additional work as shown on the attached.

2. Section 4 of the Agreement is hereby amended as follows:

PAYMENT The total amount of compensation to be paid under the Agreement is increased by the amount of \$165,495 with an additional 10% contingency in the amount of \$16,549.50 for a total amount of compensation to be paid under this amended Agreement not to exceed \$699,400.50.

3. All other covenants, terms, and conditions set forth in the Agreement and not amended by this Amendment No. 1 shall remain in full force and effect as if fully set forth herein.

IN WITNESS WHEREOF, the undersigned, as authorized representatives of the City and Contractor have entered into this Agreement as of the date first written above.

CITY OF SALINAS

Rene Mendez, City Manager

APPROVED AS TO FORM:

-
- ☐ Christopher A. Callihan, City Attorney
 - ☐ Rhonda Combs, Assistant City Attorney

Environmental Systems Inc

Printed name: Gene Infantino

Title: Corp. Sec.



February 28, 2025

City of Salinas
200 Lincoln Ave
Salinas, CA 93901
Email: seans@ci.salinas.ca.us

Attention: Sean Schmidt
Reference: Sherwood Hall – Chiller tube replacement – Based on test findings
Quote: CITY-275-25

Environmental Systems, Inc. proposes to provide the labor and material to complete the following:

Proposed Work:

An Eddy Current test was performed during the chiller assurance rebuild. The test results were 13 of the 300 tubes were plugged 100% (no flow through the tube) 40 tubes were found to either still have excessive internal scale build or the tube wall thickness has decayed and is too thin which will result with a tube rupture. A tube rupture would cause a catastrophic failure of the Chiller. The testing agency and the MFG agree that the chiller needs to have the all of the tubes replaced.

The internal coatings of the tube sheets have also decayed causing rusting and scale build up on the tube sheet and end bells. The MFG recommends to epoxy coat the tube sheets and end bells.

Both above unforeseen issues were caused by long term neglect of the water treatment requirements for the cooling tower and chiller

Epoxy coating of the tube sheets and end bells.....	\$41,950.00
Partial tube replacement (43 of 300 tubes) No Warranty.....	\$68,220.00
Complete Tube replacement (300 of 300 tubes) Warranty inc.....	\$123,545.00

Exclusions:

Overtime labor, permits, service, repairs, or component replacement other than stated above

Please feel free to contact us if you have any questions or if we can be of further assistance.
If you are satisfied with our proposal and would like us to proceed, please sign below and email to sdagle@esite.net. Price is valid for 30 days.

Kenneth J Filice

Senior Project Manager
Acceptance of the above proposal:

The price, specifications, and conditions of this proposal are satisfactory and hereby acceptable. I/We have read and acknowledge, and understand Environmental Systems Inc.'s General Terms and conditions attached, and hereby incorporate the same as part of this Proposal & Contract. I/We agree to make all payments as outlined above.

P.O. Number: _____ Amount: _____
Signature: _____ Date: _____
Print Name: _____

3353 DE LA CRUZ BLVD. SANTA CLARA, CA 95054 TEL: (408) 980-1711 FAX: (408) 980-0714
www.esite.net

Environmental Systems Inc – General Terms and Conditions

SECTION 1. ENTIRE AGREEMENT. The proposal on page 1, and these General Terms and Conditions represents the entire agreement. Owner may issue a Purchase order for accounting purposes, but these General terms and conditions will prevail.

SECTION 2. PAYMENT TERMS: Owner agrees to pay Environmental Systems Inc as follows: (A) 100% upon completion of project. (B) Any other payment terms must be mutually agreed to in writing between Owner and Environmental Systems Inc. (C) Progress payments based on amount of work completed each month.

SECTION 3. CHANGES IN WORK. Contractor shall not be required to make any changes in the work without a mutually agreed to written change order authorization which includes the new scope of work and agreed to price. If Owner provides verbal direction, Owner agrees to follow up in writing within 5 days, but in no event shall verbal direction preclude Environmental Systems Inc from being reimbursed for the change order work. Written changes will not be required if Contractor acts in response to an emergency situation.

SECTION 4. CLAIMS. If any dispute shall arise between Owner and Contractor regarding performance of the work, or any alleged change in the work, Contractor may perform the disputed work and shall submit a notice of a claim for additional compensation for the work within ten (10) days after commencement of the disputed work. Any and all claims shall first be addressed in an Owner/Contractor meeting for resolution. If that is unsuccessful, Contractor may request and Owner agrees to binding arbitration. SECTION 5.

GUARANTEE. Environmental Systems Inc guarantees and warrants all materials and workmanship and agrees to replace at his sole cost and expense any and all materials adjudged defective or damaged from said installation during a period of either (A) 30 days for repair work or (B) one year from completion for installation of new equipment. These specifications shall control unless a greater period of guarantee is provided by Equipment or material manufacturers.

SECTION 6. INSURANCE. Environmental Systems Inc shall, at its expense, procure limits and maintain insurance on all of its operations. The following will be considered acceptable insurance requirements on all projects. a. Workers Compensation and Employer's Liability insurance; amounts as required by statute. b. Comprehensive General Liability or Commercial General

Liability insurance covering all operations: \$1,000,000.00 c. Automobile Liability insurance, including coverage for allow owned, hired and non-owned automobiles: \$1,000,000.00

All insurance coverages shall be in amounts and for duration of the project.

SECTION 7. INDEPENDENT CONTRACTOR. Environmental Systems Inc is an independent contractor and not an agent for Owner

SECTION 8. ASBESTOS. Contractor agrees to stop work immediately and notify Owner should asbestos or asbestos related products be discovered during the course of construction. Work will continue only after the asbestos hazard has been abated by Owner and the Owner has authorized work to be restarted. Any such Asbestos remediation is not included in this contract.

SECTION 9. SEVERABILITY. If any one or more of the provisions of this Agreement, or the applicability of any such provision to a specific situation, is deemed invalid or unenforceable, then such provision shall be modified to the minimum extent necessary to make it or its application valid or enforceable, and the validity and enforceability of all other provisions of this agreement, and all other applications of such provisions, shall not be affected.

SECTION 10. JURISDICTION AND VENUE. Contractor and Owner agree that this contract shall be construed in accordance with, and governed by, the laws of the State of California. The jurisdiction and venue for any dispute arising from this contract shall be Santa Clara County, California.

SECTION 11. ATTORNEYS FEES. If any action is commenced between the parties hereto concerning the project or enforcement of this Agreement, the prevailing party in such litigation shall be entitled to, in addition to such other relief as may be granted, court costs, legal expenses, and reasonable attorneys' fees.

CONTRACTORS ARE REQUIRED, BY LAW, TO BE LICENSED AND REGULATED BY THE CONTRACTORS' STATE LICENSE BOARD WHICH HAS JURISDICTION TO INVESTIGATE COMPLAINTS AGAINST CONTRACTORS IF A COMPLAINT REGARDING A PATENT ACT OR OMISSION IS FILED WITHIN FOUR YEARS OF THE DATE OF THE ALLEGED VIOLATION. A COMPLAINT REGARDING A LATENT ACT OR OMISSION PERTAINING TO STRUCTURAL DEFECTS MUST BE FILED WITHIN 10 YEARS OF THE DATE OF THE ALLEGED VIOLATION. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS' STATE LICENSE BOARD, and P.O. BOX 26000, SACRAMENTO, CALIFORNIA 94826.



City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
www.cityofsalinas.org

Legislation Text

File #: ID#25-129, Version: 1

Salinas Police and Fire 2025 Fireworks Enforcement Plan

Accept the 2025 Fireworks Enforcement Plan per Salinas Municipal Code section 5-02.22.



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: April 22, 2025

DEPARTMENT: SALINAS POLICE DEPARTMENT
SALINAS FIRE DEPARTMENT

FROM: CARLOS ACOSTA, CHIEF OF POLICE
SAMUEL KLEMEK, FIRE CHIEF

TITLE: SALINAS POLICE AND FIRE 2025 FIREWORKS
ENFORCEMENT PLAN

RECOMMENDED MOTION:

Accept the 2025 Fireworks Enforcement Plan per Salinas Municipal Code section 5-02.22.

EXECUTIVE SUMMARY:

Measure C, an initiative measure approved by the voters of Salinas in June 2016, allows for the sale and use of “Safe and Sane” fireworks within the city. One component of the measure requires the Salinas Fire Department and the Salinas Police Department to present a plan outlining public education and enforcement efforts to address illegal fireworks use during the Fourth of July holiday. The plan is multifaceted and includes education, enforcement, and response elements.

BACKGROUND:

As most fireworks violations are considered misdemeanors under the law, it is a challenge to prosecute offenders under the rules of evidence and proof without eyewitness corroboration. To that end, our enforcement efforts will again focus on public involvement, education, and the city’s administrative citation process aid in making the sale and use of illegal fireworks “socially unacceptable”.

CEQA CONSIDERATION:

The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378)

GOVERNMENT CODE SECTION 84308 APPLIES:

No.

STRATEGIC PLAN INITIATIVE:

The objectives of the SPD and SFD's plan for the Fourth of July are to support the goals of the City Council and;

1. Mitigate hazards and protect life to ensure a safe, livable community.
2. Protect property to promote economic diversity and prosperity.
3. Utilize a practical enforcement model to support an effective, sustainable government.

FISCAL AND SUSTAINABILITY IMPACT:

Costs to cover the 2025 emergency response and enforcement efforts for illegal fireworks will be paid through the 7% surcharge recovered from the sale of Safe-n-Sane fireworks and illegal fireworks citation revenue.

ATTACHMENTS:

Enforcement Plan PowerPoint
SPD Ops Plan

FIREWORKS ENFORCEMENT PLAN

April 22, 2025



Samuel Klemek, Fire Chief
Carlos Acosta, Chief of Police

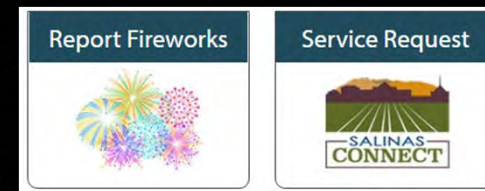
Provide Safety for the Public and First Responders

- Augmented police and fire staff will perform citywide patrols.
- Gather evidence for administrative citations (video, photos).
- Continue efforts to change the social conscience of illegal fireworks use.

Public Outreach

- “Zero Tolerance” signage will be posted on all fireworks stands.
- Printed Fireworks Safety materials will be distributed to schools and fireworks stands.
- Fireworks Safety and Enforcement signage placed throughout the City starting June 1st

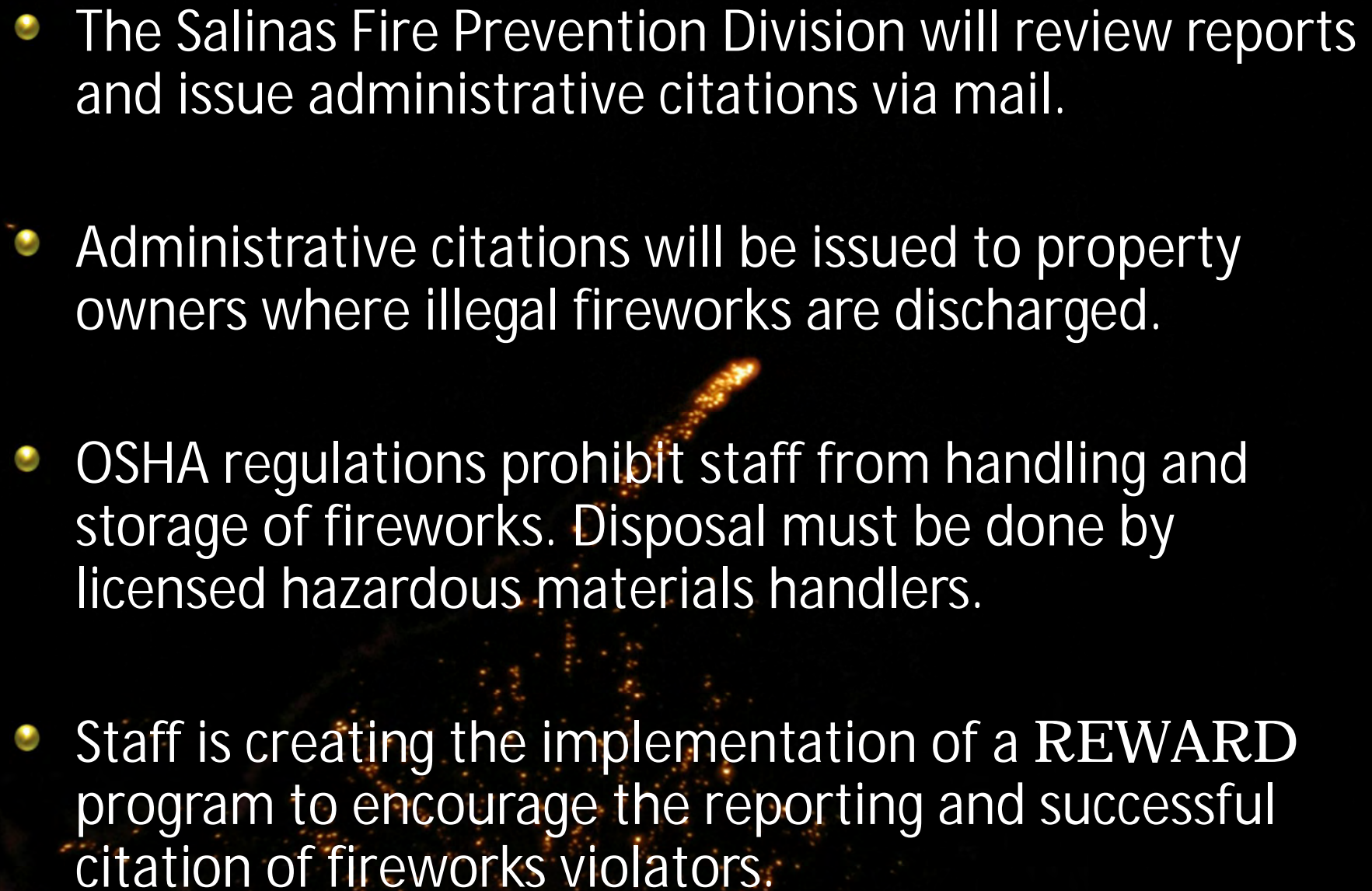
- Promotion of the City of Salinas Fireworks website www.salinasfireworks.com and Salinas Connect App



- Press releases and interviews with local news outlets to spread the word about fireworks safety and the penalties for use of illegal fireworks.
- Collaboration with City of Salinas PIO and Mag One Media to continue our social media campaign

Enforcing City Laws and Ordinances

- Roaming marked and unmarked patrols units will be deployed throughout the city during the holiday period.
- SFD and SPD Drone Teams will be deployed strategically throughout the city.
- Additional Fire Department resources will be deployed for emergency responses and to assist with “observing and reporting” the use of illegal fireworks.

- 
- The Salinas Fire Prevention Division will review reports and issue administrative citations via mail.
 - Administrative citations will be issued to property owners where illegal fireworks are discharged.
 - OSHA regulations prohibit staff from handling and storage of fireworks. Disposal must be done by licensed hazardous materials handlers.
 - Staff is creating the implementation of a **REWARD** program to encourage the reporting and successful citation of fireworks violators.

Funding

- Costs to cover the 2025 emergency response and enforcement efforts for illegal fireworks will be paid through the 7% surcharge recovered from sale of Safe and Sane Fireworks Stands.
- Combined fund balances for 2024 fireworks related revenue are approximately \$ 84,000.

QUESTIONS ?





SPECIAL EVENT OPERATIONS ORDERS

4th of July Fireworks enforcement

Friday July 4th, 2025

1500 – 0100 hours

SALINAS POLICE DEPARTMENT MISSION

The mission for this event is to insure public safety and to keep the peace with special attention to potential issues with individuals under the influence of alcohol. The goal of the Salinas Police Department is to provide a safe environment for this event and the community members attending the event. The Salinas Police Department will also ensure traffic around the event is not adversely affected and calls for service regarding the event are promptly addressed.

EVENT DESCRIPTION

As we get closer to July 4th, the calls for illegal fireworks are going to start coming in. As a result, several brush fires occur and homes catch fire in Salinas. While we won't be able to prevent all of this, it's important we address it when we can. Some of the codes have changed and the following is a quick guide to fireworks enforcement.

The best tool we have to deter the use of illegal fireworks is **5-02.19 SCC**. This section allows for an administrative citation be issued to a property owner where illegal fireworks are occurring. If you see aerial fireworks coming from a specific backyard or location, document what you saw as best you can, do a report for 5-02.19 SCC and forward it to City of Salinas Fire Prevention. They are going to be issuing the administrative cites to all property owners after July 4th. Although helpful, making contact with the resident is not even necessary for this section. If feasible - make contact, get statements, collect any additional illegal fireworks and photograph the remains of whatever was launched. Make sure to get the address you suspect into CAD. Using 5-02.19 SCC is very simple and will only need a short report.

If you observe someone in possession of illegal fireworks, use section **5-02.03 SCC**. There are also H&S sections you can use but SCC are preferred. To determine if fireworks are illegal and not “safe and sane”, look for the seal on the package that says it’s a registered firework with the State of California. An example of this seal is on the attached California Department of Forestry H&S code cheat sheet. For most cases, just photograph the fireworks and place them in the storage locker outside of Fire station #1 (no need to do an evidence tag). You will need to contact the on duty Battalion Chief to access the locker. If you get a more serious case (large quantity or sales), do an evidence tag and book them in the other locker at Fire station #1 that is for retaining items.

If you seize fireworks, cite someone or send a report over to Fire Prevention for an administrative cite, make sure to log it on a stat sheet on the Watch Commander’s desk so we can keep track of our numbers.

SITUATION

Overview of Unit Assignments

This year’s 4th of July falls on a Friday and it is expected that illegal fireworks use will increase as the day gets closer.

The number of officers and sergeants assigned to fireworks enforcement is still TBD. The Sergeants will have access to the fireworks crime tips as they are logged by fire personnel and assign them to the officers to investigate as needed. Enforcement action will be taken whenever possible. Depending on the circumstances officers may cite/arrest and/or take administrative action. When administrative action is taken, a report will be completed and sent to Fire for follow-up. Confiscated fireworks will be disposed of at the location to be determined by Fire.

Drone units will respond to fireworks reports and when able be proactive. Unless public safety is at risk or any other illegal activity is observed, contact does not need to be made with subjects shooting illegal fireworks. The violation and location will be recorded and the footage will be uploaded as per policy. The footage will be labeled with a citation number provided by SFD and a citation will be mailed by them.

EXECUTION OF THE MISSION

Event Briefing

Salinas Police Department and Salinas Fire Department will brief at Station 1 at 1700 hrs.

COMMUNICATIONS

Dispatch

All communications for this event will take place on SPD Channel **TBD**.

Radio Designators

All Salinas Police Department personnel will be assigned a radio call sign. Those personnel with designated unit call signs (ie: Traffic / Detectives / Reserve Officers) will use their assigned unit call sign. All others will be given a “Frank” unit call sign. Call sign numbers will begin with #10 and increase until all officers have a radio call sign assigned to them.

Chain of Command

All Sworn Officers will report directly to the assigned supervisors for the event (refer to assignment sheet). The Sergeant will personally notify each on-duty Watch Commander of the event, along with providing a personnel roster with radio designators. A copy of the Operations Orders will be provided to the on-duty Watch Commander.



City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
www.cityofsalinas.org

Legislation Text

File #: ID#25-136, Version: 1

Delegation of Settlement Authority to the City Attorney

Approve a Resolution delegating authority to settle claims and pending actions against the City, including liability claims and Worker's Compensation claims, that do not exceed two hundred fifty thousand dollars (\$250,000) to the City Attorney.



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: April 22, 2025

DEPARTMENT: OFFICE OF THE CITY ATTORNEY

FROM: CHRISTOPHER A. CALLIHAN, CITY ATTORNEY

TITLE: RESOLUTION DELEGATING SETTLEMENT AUTHORITY TO THE CITY ATTORNEY

RECOMMENDATION MOTION:

It is recommended that the City Council approve a Resolution delegating authority to settle claims and pending actions against the City, including liability claims and Worker's Compensation claims, that do not exceed two hundred fifty thousand dollars (\$250,000) to the City Attorney.

EXECUTIVE SUMMARY:

From 1994 to 2022, the level of settlement authority delegated with respect to pending claims and actions remained unchanged at \$20,000. In 2022, the City Council increased the settlement authority to the City Attorney in the amount not to exceed \$50,000. The present action to increase the delegation of settlement authority is consistent with the Salinas Charter and with state law and will reduce the need for Council to consider most settlements as part of closed session.

DISCUSSION:

Salinas Charter Section 16.1 provides that "The Council may, by ordinance or resolution, prescribe the procedure for filing, handling, disposing and dealing with any other aspect of claims for damage against the City." Similarly, Government Code Sections 935.4 allows the Council by resolution to authorize an employee of the City to allow, compromise, or settle a claim against the City which would otherwise be filled and borne by the City Council. Government Code Section 949 allows the Council to delegate its authority to its attorney or employee to compromise any pending action.

The proposed increase in the delegation of authority would allow for the early resolution of most claims without the need for City Council consideration. The proposed increase is more aligned with current fiscal realities and with the purchasing authority recently delegated to the City Manager in the amount of \$250,000 (Salinas Municipal Code sections 12-21 and 12-22). The City Council will still receive reports related to settled claims and the status of on-going matters.

CEQA CONSIDERATION:

The City Council's consideration and approval of the Resolution is not a project subject to review under the California Environmental Quality Act because it can be seen with certainty that it will not have a significant effect or physical change to the environment. (CEQA Guidelines Section 15061(b)(3)).

STRATEGIC PLAN INITIATIVE:

The City Council's approval of the Resolution is consistent with the City Council's goal to promote and effective and culturally responsive government by bringing additional efficiency. (2022-2025 Goals)

FISCAL AND SUSTAINABILITY IMPACT:

Increasing the settlement authority deleted from the City Council to the City Attorney is not expected to have an overall impact on the total amount budgeted and spent in defense and settlement of claims and lawsuits brought against the City. Increased efficiencies in resolving certain claims and lawsuits, without the need for occupying the City Council's time, may result in some cost savings due to reductions in staff time associated with agenda preparation and attendance at closed sessions.

DEPARTMENTAL COORDINATIONS

The Resolution requires the coordination of the City Manager, City Attorney, and the City Council. No other departments are affected by this Resolution.

ATTACHMENTS:

Resolution

RESOLUTION NO. _____ (N.C.S.)

A RESOLUTION DELEGATING SETTLEMENT AUTHORITY

BE IT RESOLVED BY THE COUNCIL OF SALINAS that the City Council delegates to the City Attorney authority to allow, compromise, or settle claims, including liability claims and Worker's Compensation claims, within settlement authority limits not to exceed two hundred fifty thousand dollars (\$250,000).

PASSED AND APPROVED this 22nd day of April 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Dennis Donohue, Mayor

ATTEST:

Patricia M. Barajas, City Clerk



Legislation Text

File #: ID#25-144, Version: 1

Agreement with Monterey One Water for Treatment of Pond 3 Industrial Wastewater

Approve a Resolution delegating authority to the City Manager to execute agreement with Monterey One Water for the temporary diversion of industrial wastewater from the City's Industrial Wastewater Treatment Facility using the pond 3 pump station to Monterey One Water.



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: APRIL 22, 2025

DEPARTMENT: PUBLIC WORKS

FROM: DAVID JACOBS, DIRECTOR

TITLE: AGREEMENT WITH MONTEREY ONE WATER FOR
TREATMENT OF POND 3 INDUSTRIAL WASTEWATER

RECOMMENDED MOTION:

A motion to approve a resolution delegating authority to the City Manager to execute agreement with Monterey One Water for the temporary diversion of industrial wastewater from the City's Industrial Wastewater Treatment Facility using the pond 3 pump station to Monterey One Water.

EXECUTIVE SUMMARY:

The ponds at the Industrial Wastewater Treatment Facility (IWTF) have reduced percolation and continue to come close to the freeboard limits in the discharge permit. To maintain freeboard, the City is working with Monterey One Water (M1W) and Monterey County Water Resources Agency to take water using the pond 3 pump station. Depending on the use and amount of water taken it is estimated the cost of diverting and treating the water is going to range between \$150,000 and \$250,000.

BACKGROUND:

The IWTF site was built in 1943 to serve as a vegetable wastewater treatment processing facility which initially consisted of a series of percolation ponds. The facility has been expanded over the years to include additional percolation ponds, an aeration lagoon, and drying beds. Currently, it spans approximately 280 acres with a permitted capacity of 4 million gallons per day (mgd).

The IWTF operates under a General Waste Discharge Requirements (WDR) (Order No. R3-2004-0066) from the Regional Water Quality Control Board (RWQCB). The IWTF is specifically prohibited from discharging effluent to the Salinas River.

Currently, 23 industrial users contribute wastewater flow to the IWTF (the IWTF is located south of the City next to the Salinas River). These industrial users are primarily performing food processing, which includes vegetable packaging, ice manufacturing and produce refrigeration. Industrial wastewater flows vary seasonally. Peak flow within the system occurs during the summer months, which coincides with the peak harvesting season. Flows are lower in the winter, which coincides with decreased processing due to lower harvests.

A collaborative effort between the City and Monterey One Water (M1W) resulted in the installation of permanent facilities in 2016 to divert the industrial wastewater directly to the M1W Regional Treatment Plant (RTP). Further collaboration resulted in a Proposition 1 Storm Water Grant from the State Water Resources Control Board. The grant allowed construction of the stormwater diversion facilities and a pump station to convey both wastewater and stormwater to the RTP after treatment through the IWTF. These improvements were completed in 2020. Collectively, these improvements allow the system to transfer stormwater and industrial wastewater to the RTP for reuse and recycling.

In the past M1W has worked with the City to temporarily accept industrial wastewater to lower water levels at the IWTF due to operational concerns regarding regulatory requirements. This has occurred periodically over the last few years with a letter of agreement and terms executed each time. Each time a request has been made the terms of the agreement include reimbursement of costs incurred by M1W in accepting and treating these flows:

- January 2023: In response to severe weather and flooding of the ponds
- March 13, 2023 – May 1, 2023: Flooding shutdown use of the IWTF
- February 16, 2024 – April 21, 2024: In response to severe weather and freeboard concerns with the ponds
- November 1, 2024 – December 31, 2024: In response to freeboard concerns with the ponds

In an attempt to mitigate the freeboard issues that occur later in the year and to possibly use the water for beneficial uses M1W, MCWRA and the City met to develop the City of Salinas industrial wastewater treatment facility effluent interim agreement. This agreement is a stop gap agreement as the the City develops a long-term strategy and vision.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project. Because the matter does not cause a direct or foreseeable indirect physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

STRATEGIC PLAN INITIATIVE:

This project addresses the current City Council's Goals of "Infrastructure and Environmental Sustainability" and "Effective and Culturally Responsive Government."

DEPARTMENTAL COORDINATION:

The Public Works Department is collaborating with Legal and Administration Departments.

FISCAL AND SUSTAINABILITY IMPACT:

Funding is available and appropriated for the current fiscal year. Anything beyond this fiscal year will be included as part of the annual budget process and is subject to the appropriation of funds. However, while the City has some responsibility for the conveyance and treatment costs, section 5 e, f, and g, specifies which Agency will be responsible for the costs based on who uses the water.

Fund	Appropriation	Appropriation Name	Total Appropriation	Amount for recommendation	FY 24-25 Operating Budget Page	Last Budget Action (Date, Resolution)*
6200	50.5441 - 63.1081	Outside services-MRWPCA Wash Water	\$47,000	\$47,000	377	6/11/24, 22979

* The FY 24-25 Adopted Budget was adopted on June 11, 2024.

ATTACHMENTS:

Resolution

Interim City of Salinas Industrial Wastewater Treatment Facility Effluent Agreement

RESOLUTION NO. _____ (N.C.S.)

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN A POND 3
INDUSTRIAL WASTEWATER EFFLUENT INTERIM AGREEMENT**

WHEREAS, the ponds at the Industrial Wastewater Treatment Facility (IWTF) have reduced percolation; and

WHEREAS, in order to maintain freeboard, the City has worked with Monterey One Water (M1W) and Monterey County Water Resources Agency (MCWRA) to take water from pond 3 using the pond 3 pump station; and

WHEREAS, M1W, MCWRA and the City have developed a pond 3 industrial wastewater effluent interim agreement for temporary diversion of industrial wastewater; and

WHEREAS, the expected cost to of this agreement to the Industrial Waste Fund for M1W acceptance and treatment of the water from pond 3 is estimated to be between \$150,000 and \$250,000.

NOW, THEREFORE, BE IT RESOLVED that the Salinas City Council hereby delegates authority to the City Manager to execute agreement with Monterey One Water for the temporary diversion of industrial wastewater from the City's Industrial Wastewater Treatment Facility using the pond 3 pump station to Monterey One Water.

PASSED AND APPROVED this 22nd day of April 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Dennis Donohue, Mayor

ATTEST:

Patricia M. Barajas, City Clerk

**CITY OF SALINAS
INDUSTRIAL WASTEWATER TREATMENT FACILITY EFFLUENT
INTERIM AGREEMENT**

This **CITY OF SALINAS INDUSTRIAL WASTEWATER TREATMENT FACILITY EFFLUENT INTERIM AGREEMENT** (hereinafter referred to as “Interim Agreement”) is made this 1st of May 2025, by and among Monterey One Water (hereinafter referred to as “M1W”), a California Joint Powers Authority; the Monterey County Water Resources Agency (hereinafter referred to as “Agency”), a special district formed per California Water Code App. §52-1, *et seq*; and the City of Salinas (hereinafter referred to as “City”), a California charter city and municipal corporation. M1W, Agency, and the City are referred to herein individually as “Party” or collectively as “the Parties.”

RECITALS

WHEREAS, the City owns and operates an Industrial Wastewater Collection and Conveyance System (“IWCCS”) that receives and conveys approximately 3,000 acre-feet/year of industrial wastewater (“IWW”) from approximately 25 agricultural processing and related businesses (“Dischargers”) located in the City. The City conveys approved flow allotments of IWW from the Dischargers to its Industrial Wastewater Treatment Facility (“IWTF”) located at South Davis Road. The IWW is generally treated by aeration and disposed of by evaporation and percolation in ponds and drying beds;

WHEREAS, periodically Dischargers exceed monthly flow allotments provided by the City, which are based on the IWTF capacity, occurring predominantly in April through October;

WHEREAS, for the purpose of this Interim Agreement, the term “Treated IWW” shall solely refer to IWW flows discharged to the IWTF, which have undergone aeration treatment and been discharged into Pond 3 of the IWTF;

WHEREAS, the City has requested that M1W pump the Treated IWW, a minimum of one (1) million gallons per day (MGD) monthly average, for the period of this Interim Agreement for treatment and disposal and/or beneficial reuse to assist the City’s regulatory requirements and provide the Dischargers relief from flow allotment restrictions;

WHEREAS, M1W owns and operates a Regional Treatment Plant (“RTP”), which is regulated under National Pollutant Discharge Elimination System Permit Order No. R3-2024-0045 (“NPDES Permit”) which requires the implementation of a Federally Approved Pretreatment Program, as well as the Pond 3 Pump Station (“P3PS”), which has the ability to pump Treated IWW from the IWTF to the RTP for treatment and disposal and/or beneficial reuse;

WHEREAS, Wastewater Change Petition Order No. WW0089 approved a change in the place of use, purpose of use, and quantity of the discharge related to the IWTF enabling M1W to recycle IWW;

WHEREAS, due to the Parties’ long working relationships and shared commitment to providing cooperative water solutions for their citizens, businesses, and ecosystems, several agreements between the Parties exist, including but not limited to: the 2015 Amended and

Restated Water Recycling Agreement between M1W and the Agency (“2015 ARWRA”); the 2015 Agreement for Conveyance and Treatment of Industrial Waste Water between M1W and the City (“2015 Conveyance and Treatment Agreement”); the 2020 Right of Way Agreement for the Salinas Industrial Wastewater Treatment Facility and Salinas Pump Station (“2020 ROW Agreement”); and the 2020 Amendment No. 1 to the Agreement for Operation, Maintenance, and Water Quality Monitoring Services Between the City and M1W (collectively referred to as “Existing Agreements”);

WHEREAS, entering into this Interim Agreement does not obligate any of the Parties to enter into any further agreements or business relationship, nor does it guarantee the future pending long-term agreement will have the same or similar terms, nor does it replace, modify, or terminate any of the Existing Agreements;

WHEREAS, diversions from the IWTF to the RTP, including Treated IWW pumped by the P3PS, is regulated by M1W under its Federally Approved Pretreatment Program by issuance of an Industrial Wastewater Discharge Permit to the City as a Significant Industrial User based upon the volume and character of its process discharge that, in excess, could cause RTP upset and/or permit violation;

WHEREAS, the Parties desire to enter into this Interim Agreement to allow M1W to pump Treated IWW from P3PS for treatment and disposal and/or beneficial reuse during the term of this Interim Agreement;

WHEREAS, the Parties understand and acknowledge the need to work cooperatively and collaboratively among themselves, with other regional stakeholders, and interested Parties to develop a long-term agreement that makes the best use of IWW ~~and Salinas storm water~~ to address the multiple water needs of Monterey County;

NOW, THEREFORE and in consideration of the foregoing recitals, the Parties hereby agree as follows:

1. **TERM.** The effective date of this Interim Agreement shall be on the date first written hereinabove (“Effective Date”). This Agreement shall terminate at 12:00 a.m. on November 1, 2025. This Interim Agreement may be extended for up to two (2) additional six-month terms upon mutual, written agreement of the Parties for a term not to exceed November 1, 2026.
2. **NOTICES.** Written notices and notifications stipulated by this Interim agreement shall, until further notice of the Parties, be addressed to and sent via United States Postal Service and email to each respective Party:

- a. **City:**
City Manager
City of Salinas
200 Lincoln Avenue
Salinas, CA 93901

- b. **Agency:**
General Manager
Monterey County Water Resources Agency
1441 Schilling Place, North Building
Salinas, CA 93901
- c. **M1W:**
General Manager
Monterey One Water
5 Harris Court, Building D
Monterey, CA 93940
3. **30-DAY NOTICE TO TERMINATE.** Any of the Parties may terminate this Interim Agreement without cause by providing the other Parties with thirty (30) days' written notice.
4. **RIGHT TO USE IWW.** The Agency maintains the first right to use IWW, which it may forgo at its sole discretion, in writing, to M1W for use by Pure Water Monterey (PWM) or to provide treatment and subsequently discharge to the Outfall. Beginning at the inception of this Interim Agreement, the Agency shall provide M1W a written notice of its planned use of Treated IWW. Subsequent changes to the Agency's use of Treated IWW will be noticed 7-days in advance; except, in the case of an unplanned shutdown of the Salinas River Diversion Facility, whereafter a 24-hour notice shall be given. In the case of an emergency, M1W shall redirect Treated IWW to the Agency's projects as soon as possible but within 24-hours.
5. **CONDITIONS.** The following conditions are applicable to the acceptance of Treated IWW to the RTP during the term of this Interim Agreement:
- a. The City shall continue to allow M1W to operate its P3PS to convey treated IWW from Pond 3 to RTP for treatment and disposal or beneficial reuse.
- b. M1W will monitor real-time water quality (pH, ORP, conductivity, and turbidity) and flows via M1W SCADA. Additional water quality samples may be collected by M1W to verify compliance with M1W Local Limits as per the Industrial Wastewater Discharge Permit Issued to the City by M1W. Monitoring will also be ongoing for determining how to optimize the use of IWW for additional parameters. Parameters and applicable acceptable ranges are provided in the Table 1:

Table 1. Monitored Parameters and Acceptable Ranges

Parameter	Acceptable Range	Units
Continuous Monitoring		
pH	6 – 10.5	Standard Units
ORP	20 – 700	mV
Conductivity	0 – 2,000	µS/m
Turbidity	0 – 400	NTU

- c. M1W retains authority to cease conveying IWW based on water quality or other conditions found by M1W to constitute a potential for bypass, passthrough or interference at RTP, the Salinas Valley Reclamation Project, (SVRP) or the PWM Advanced Water Purification Facility (AWPF), even if water quality is within acceptable ranges listed in Table 1 above. M1W will then notify the City and Agency as soon as possible but no later than 12 hours after diversion cessation.
- d. M1W will meter flows pumped to the M1W System via the magnetic flowmeter located at the P3PS and data will subsequently be used for billing purposes. M1W will provide the City and the Agency flowmeter verification reports at the inception of this Interim Agreement.
- e. If the **Treated** IWW is not used for beneficial reuse by either SVRP or AWPF, the City shall pay all conveyance and treatment costs based on M1W's Interruptible Rate which includes Variable and Fixed Costs as shown below:
 - i. \$437.81/acre-foot ("Variable" cost) which includes:
 - 1. A portion of the M1W Special User Fee (7%),
 - 2. Pumping costs to the RTP, and
 - 3. Chemical Costs (sulfuric acid); and
 - ii. **\$534.74 in daily** fixed costs ("Fixed" cost) which includes:
 - 1. Replacement Account,
 - 2. Insurance, and
 - 3. Operation and Maintenance.
- f. If the **Treated** IWW is utilized for SVRP, Agency shall pay all conveyance and treatment costs based on M1W's Interruptible Rate which includes Variable and Fixed Costs as shown below:
 - i. \$437.81/acre-foot ("Variable" cost) which includes:
 - 1. A portion of the M1W Special User Fee (7%),
 - 2. Pumping costs to the RTP, and
 - 3. Chemical Costs (sulfuric acid); and
 - ii. **\$534.74 in daily** fixed costs ("Fixed" cost) which includes:
 - 1. Replacement Account,
 - 2. Insurance, and
 - 3. Operation and Maintenance.

- g. If the Agency chooses to forgo its first right of IWW usage, and M1W chooses to treat it for beneficial reuse by PWM, PWM shall incur Variable and Fixed Costs as shown below:
 - i. \$437.81/acre-foot (“Variable” cost) which includes:
 - 1. A portion of the M1W Special User Fee (7%),
 - 2. Pumping costs to the RTP, and
 - 3. Chemical Costs (sulfuric acid); and
 - ii. \$534.74 in daily fixed costs (“Fixed” cost) which includes:
 - 1. Replacement Account,
 - 2. Insurance, and
 - 3. Operation and Maintenance.
- 6. MONTHLY REPORTING. M1W shall provide a monthly statement of Treated IWW pumped by the P3PS and either treated for disposal or beneficial reuse, by entity, in acre-feet, on a daily reporting basis. All reports shall be provided to the Parties by the 15th day of the following month.
- 7. MONTHLY BILLING. By the 15th day of each month, M1W shall bill each Party for its metered share of IWW treatment. Each Party shall have 15 days to review, revise, accept and/or dispute the bill. No response by a Party within 15 days of bill receipt shall be deemed bill acceptance. The Parties shall work in good faith to speedily resolve all billing questions. Upon resolution of billing questions, the bill shall be due and payable within 30 days.
- 8. NOTIFICATION OF POTENTIAL PROBLEMS. The City shall notify M1W immediately should the City become aware of any noncompliant wastewater discharged into the IWCCS from any of the Dischargers.
- 9. MISCELLANEOUS:
 - a. In entering into this Interim Agreement, the Parties represent that they have read, fully understand and voluntarily accept all terms of this Interim Agreement.
 - b. The Parties acknowledge that each Party has reviewed this Interim Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting Party shall not be employed in the interpretation of this Interim Agreement.
 - c. This Interim Agreement sets forth the entire understanding of the Parties in connection with the subject matter herein. None of the Parties have made any statement or inducement for the other to enter into this Agreement except as is expressly set forth in this Interim Agreement. It is expressly understood and agreed that this Interim Agreement may not be altered, amended,

modified or otherwise changed in any respect whatsoever except by writing duly executed by authorized representatives of the Parties hereto. The Parties agree that they will make no claim at any time or place that this Interim Agreement has been orally altered or modified or otherwise changed by oral communication or any kind or character.

- d. This Interim Agreement shall be governed by the laws of the State of California. The venue shall be the County of Monterey.
- e. In the event that any portion of this Interim Agreement is deemed to not be enforceable, or is in conflict with applicable law, the remainder of this Interim Agreement shall be enforced and shall remain in full force and effect unless the portion unenforceable is a material consideration to a Party of this Interim Agreement.
- f. All Parties agree to cooperate fully and to execute any and all documents, and to take all additional actions that may be necessary or reasonably appropriate to give full force and effect to the basic terms and intent of this Interim Agreement, and which are not inconsistent with its terms.
- g. The individuals whose signatures appear below represent, warrant, and guarantee that they have the authority to execute this Interim Agreement on behalf of those entities on whose behalf they purport to execute this document.

10. INDEMNIFICATION AND HOLD HARMLESS. Each Party to this Interim Agreement hereby agrees that it shall indemnify, defend, and hold harmless the other Parties (including the other Parties, respective officers, agents, and employees) from and against any and all claims, liabilities, and losses whatsoever occurring or resulting to any person, firm, corporation or entity for foreseeable consequential damage, property damage, injury, or death arising out of or connected with that party's negligence or non-performance of its obligations under this Interim Agreement. The provisions of this Section 5 shall survive the expiration of the term or termination of this Interim Agreement.

11. DISPUTE RESOLUTION.

- a. If any dispute arises between the Parties as to proper interpretation or application of this Interim Agreement, the Parties shall first seek to resolve the dispute in accordance with this Interim Agreement. The pendency of a dispute shall not excuse M1W from full and timely performance in accordance with the terms of this Interim Agreement.
- b. Duty to meet and confer. If any dispute under this Interim Agreement arises the Parties shall first meet and confer in a good faith attempt to resolve the matter between themselves. Each of the Parties shall make all reasonable efforts to provide the other Parties all the information that the Party has in its

possession that is relevant to the dispute, so that the Parties will have ample information with which to reach a decision.

- c. If an agreement cannot be reached, the Parties agree to mediate any disagreements in good faith and share equally the costs of doing so.
- a. Should any of the Parties determine a dispute cannot be resolved in mediation, it is agreed that the dispute may be resolved in a court of law competent to hear the matter

IN WITNESS WHEREOF, the undersigned, as authorized representatives of the Agency, the City and M1W have entered into this Agreement as of the date first entered above.

M1W

By: _____

Paul A. Sciuto

Its: Executive Officer

Approved as to Form:

James Gilpin, Legal Counsel

CITY OF SALINAS

By: _____

René Mendez

Its: City Manager

Approved as to Form:

Christopher Callihan, City Attorney

Agency

By: _____

Ara Azhderian

Its: General Manager

Approved as to Form:

Kelly L. Donlon, Chief Assistant County Counsel



Legislation Text

File #: ID#25-110, Version: 1

Conditional Use Permit 2024-058; Request to establish and operate a proposed off-sale alcohol related use (Type 20 ABC license) at an existing food and beverage sales use located at 695 East Alisal Street in the Commercial Retail - East Alisal Street/East Market Street Focused Growth Overlay (CR-FG-5) Zoning District

Approve a Resolution finding the project exempt pursuant to Section 15061(b)(3) of the CEQA Guidelines, affirming the findings, and approving Conditional Use Permit 2024-058.



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: APRIL 22, 2025

DEPARTMENT: COMMUNITY DEVELOPMENT DEPARTMENT

FROM: THOMAS WILES, SENIOR PLANNER

TITLE: **CONDITIONAL USE PERMIT 2024-058; REQUEST TO ESTABLISH AND OPERATE AN OFF-SALE ALCOHOL RELATED USE (TYPE 20 ABC LICENSE) AT AN EXISTING FOOD AND BEVERAGE SALES USE LOCATED AT 695 EAST ALISAL STREET IN THE COMMERCIAL RETAIL – EAST ALISAL STREET/EAST MARKET STREET FOCUSED GROWTH OVERLAY (CR-FG-5) ZONING DISTRICT**

RECOMMENDED MOTION:

A motion to approve a resolution finding the project exempt pursuant to Sections 15061(b)(3) of the CEQA Guidelines, affirming the findings, and approving Conditional Use Permit (CUP) 2024-058.

EXECUTIVE SUMMARY:

RJK Liquor Incorporated is proposing to establish and operate an off-sale alcohol related use (Type 20 ABC license – Off-sale beer and wine) at an existing 2,960 square-foot food and beverage sales use (La Corona Market) located at 695 East Alisal Street. The site is developed with multiple structures and is classified by the Zoning Code as a mixed-use development containing both commercial and residential uses. On April 2, 2025, the Planning Commission considered the CUP request and reached a tie vote of 2 to 2, as not all members were present. Per Section 6 of the Bylaws for the Planning Commission (Resolution No. 21165), because of the tie vote, the Planning Commission public hearing resulted in no action and the item is to be forwarded to the City Council for final determination. (See attached draft April 2, 2025, Planning Commission minutes).

BACKGROUND:

RJK Liquor Incorporated is proposing to establish and operate an off-sale alcohol related use (Type 20 ABC license – License No. 663957) at an existing 2,960 square-foot food and beverage sales use (La Corona Market). A Type 20 license includes sales of beer and wine for off site consumption (see attached Site Plan and Floor Plans). The Applicant is proposing to transfer an active Type 20 off-sale alcohol license (License No. 570016 – Fresh Market and Produce) from 201 East Alisal Street to the project site. There was a previous Type 20 off-sale alcohol license (License No. 136372) on-site, which per ABC records was canceled on May 4, 2011.

The subject property is owned by Hebbbron Properties LLC. The site is developed with multiple structures consisting of an existing food and beverage sales use (La Corona Market), an adjacent business and professional office use (Amezcu Insurance) at 7 North Hebbbron Avenue, and three (3) residential units (13 North Hebbbron Avenue #A, #B, and #C) located to the rear of the property without direct access to the main entrance of the food and beverage sales use which is facing East Alisal Street. Per the Zoning Code, the site is classified as a mixed-use development containing both commercial and residential uses.

The subject property is in the CR-FG-5 (Commercial Retail – East Alisal Street/East Market Street Focused Growth Overlay) Zoning District. The following provides an overview of the land uses and zoning districts adjacent to the project site:

North: Residential / Residential Medium Density (R-M-2.9)

South: Restaurant / Commercial Retail – East Alisal Street/East Market Street Focused Growth Overlay (CR-FG-5)

East: Restaurant / Commercial Retail – East Alisal Street/East Market Street Focused Growth Overlay (CR-FG-5)

West: Restaurant / Commercial Retail – East Alisal Street/East Market Street Focused Growth Overlay (CR-FG-5)

Analysis:

Undue Concentration

Concerning off-sale alcohol-related uses, “undue concentration” is defined per California Business and Professions Code Section 23958.4 as either: (1) the ratio of off-sale retail licenses to population in the census tract or census division in which the premises is located exceeds the ratio of off-sale retail licenses to population in the county in which the premises is located: or (2) the premises is located in a crime reporting district that has a twenty percent (20%) greater number of reported crimes (i.e., the most recent yearly compilation by the local law enforcement agency of reported offenses of criminal homicide, forcible rape, robbery, aggravated assault, burglary, larceny, theft, and motor vehicle theft, combined with all arrests for other crimes, both felonies and misdemeanors, except traffic violations) than the average number of reported crimes as determined from all crime reporting districts within the jurisdiction of the local law enforcement agency.

The proposed location is within Census Tract 5.01 (CT 5.01). Per ABC, there are currently five (5) active off-sale licenses within CT 5.01 as shown below:

<u>Name of Licensee</u>	<u>Address</u>	<u>Distance from Project Site</u>
1. East Market Store (Type 20)	701 East Market Street	1,150 feet
2. Maritza Market (Type 20)	549 East Market Street	1,600 feet
3. Young’s Market (Type 21)	660 East Market Street	1,060 feet
4. Neighborhood Market (Type 20)	505 East Market Street	1,900 feet
5. Los Primos Market (Type 20)	825 East Market Street	1,020 feet

Per ABC, four (4) off-sale licenses are authorized in CT 5.01. Currently, the subject CT 5.01 is classified as undue concentration as there are five (5) active off-sale alcohol licenses, which is higher than the four (4) authorized. Approval of the proposed Type 20 off-sale alcohol license would result in six (6) off-sale alcohol licenses in a census tract that is already undue concentrated for the number of off-sale alcohol licenses.

The attached Map of off-sale Alcohol Licenses dated October 2019 shows the location of the proposed off-sale alcohol license to other off-sale alcohol licenses. The closest off-sale license to the project site is located at 606 East Alisal Street (GL Liquor), which is in CT 9 and is approximately 650 feet to the west of the project site. The average distance to off-sale alcohol outlets in CT 5.01 is 1,346 feet, which is greater than the average of 956 feet for approved off-sale alcohol CUPs in a CT since 2010 (see Table 1 below).

The project site is in a PRD which exceeds the number of reported crimes. As shown on Table 1 below, the average level of undue concentration for Conditional Use Permits processed since 2010 is 119%. The proposed project exceeds this number (150% vs. 119%). The crime rate for the subject PRD is 182% over the average rate considered as undue concentration for crime (328% vs. 146%).

Table 1: Comparison to Off-sale Alcohol Conditional Use Permits Since 2010

	Distance to residentially zoned property (feet)	Distance to public schools (feet)	Distance to parks/ playgrounds (feet)	Average Distance to off-sale alcohol outlets in CT (feet)	Average Alcohol outlets in Salinas CT's (% - proposed/ allowed)	Crime rate in PRD's (%) (120% = undue concentration)	Number of crimes reported
Average	484	1,900	1,919	956	119%	146%	61.21
Minimum	0	450	400	1,200	40%	29%	1
Maximum	3,200	5,800	5,400	6,960	800%	386%	261
CUP 2024-058	0	630	830	1,346	150% (6/4)	328% (241/73.45) (2023 PRD)	241

Salinas Police Department Comments and Conditions

Salinas Police Department reports an average of 61.21 reported crimes across all Police Reporting Districts (PRD) for 2023, the most recent date of PRD records. Adding twenty percent (20%), the formula allows for no more than 73.45 reported crimes within this PRD to avoid the “undue concentration” designation. 2023 Salinas Police Department (SPD) crime statistics showing 241 reported crimes in PRD 52, which is above the 73.45 threshold, which places the site within an area of undue concentration due to crime. The attached 2024 Salinas PRD statistics shows that the crime rate in PRD 52 has increased from 241 to 259. Per the Salinas Police Department memorandum, while an increase in police services for this project is anticipated, the Police

Department does not object to the approval of Conditional Use Permit 2024-058 with the conditions of approval stated in the memorandum (see attached Salinas Police Department memorandum dated October 18, 2024).

Because the proposed site is located within an area of undue concentration due to number of alcohol licenses in the CT 5.01 and the number of reported crimes in PRD 52, a finding that Public Convenience or Necessity is served by approving the off-sale alcohol use is required should the City Council determine to approve the CUP. A finding of Public Convenience or Necessity could be determined as customers would be able to complete their shopping needs without having to travel to a range of retail outlets.

Proximity to Residences, Parks, and Schools

The closest residences are located on the subject property and residentially zoned land located adjacent to the north of the proposed alcohol related use (15 Hebbbron Avenue). The nearest park is La Paz Neighborhood Park (560 Roosevelt Street), which is located approximately 830 feet to the northwest of the subject site. The subject site is located approximately 1,830 feet to the south of Cesar Chavez Park. The nearest public school is Sherwood Elementary School (110 South Wood Street), which is located approximately 630 feet southwest from the subject site.

The subject property is located less than the average distance of other similar projects to residences, residentially zoned properties, parks/playgrounds, and other public schools than other CUP applications (approved, denied, or expired) dating back to the year 2010. Table 2 below lists the 59 Conditional Use Permit (CUP) applications for alcohol related uses that have been processed since 2010. Five (5) off-sale alcohol related CUPs located in an area of undue concentration have been required to comply with the City's former One-for-One policy.

Table 2: Conditional Use Permit Applications for Alcohol Related Uses

No.	Project Number	Status	Type	Address	Approval Date	Approval Body	1:1 Req?	Off-sale?
1.	CUP 2010-004	Approved	Off-Sale Alcohol	970 Work St.	4/19/2011	City Council	Yes	Yes
2.	CUP 2010-006	Expired	Off-Sale Alcohol	1532 N. Main St.	6/14/2011	City Council	Yes	Yes
3.	CUP 2010-007	Approved	Off-Sale Alcohol	615 W. Laurel Dr.	6/6/2010	Planning Commission	Yes	Yes
4.	CUP 2010-013	Approved	Off-Sale Alcohol	306 N. Main St.	10/12/2010	City Planner	No	Yes
5.	CUP 2010-018	Approved	On Site Alcohol	242 Williams Rd.	8/2/2011	City Planner		No
6.	CUP 2011-005	Denied	Off-Sale Alcohol	575 N. Sanborn Rd.	N/A			
7.	CUP 2011-009	Approved	Off-Sale Alcohol	1375 N. Davis Rd.	6/1/2011	Planning Commission	Yes	Yes
8.	CUP 2011-010	Approved	Off-Sale Alcohol	1800 N. Main St.	6/14/2011	City Council	Yes	Yes
9.	CUP	Approved	On-Sale	1730 N.	10/10/2011	City Planner		No

	2011-022		Alcohol	Main St.				
10.	CUP 2011-023	Withdrawn	Off-Sale Alcohol	1730 N. Main St.	N/A			
11.	CUP 2012-001	Approved	On-Sale Alcohol	1391 N. Davis Rd.	2/12/2012	City Planner		No
12.	CUP 2012-003	Approved	On-Sale Alcohol	1748 N. Main St.	3/27/2012	City Planner		No
13.	CUP 2012-005	Denied	Off-Sale Alcohol	8 Williams Rd.	N/A			
14.	CUP 2013-003	Approved	Off-Sale Alcohol	1045 N. Main St.	9/24/2013	City Council	No	Yes
15.	CUP 2013-006	Approved	On-Sale Alcohol	1988 N. Main St.	7/1/2013	City Planner		No
16.	CUP 2014-004	Withdrawn	On-Sale Alcohol	242 Williams Rd.	N/A			
17.	CUP 2014-025	Denied	Off-Sale Alcohol	1532 N. Main St.	N/A			
18.	CUP 2015-004	Approved	On-Sale Alcohol	124 Abbott St.	8/4/2015	City Planner		No
19.	CUP 2015-011	Approved	On-Sale Alcohol	1938 N Main St.	6/9/2015	City Planner		No
20.	CUP 2015-016	Approved	Off-Sale Alcohol	215 E. Alisal St.	9/16/2015	Planning Commission	No	Yes
21.	CUP 2015-023	Denied	Off-Sale Alcohol	602 Williams Rd.	N/A			
22.	CUP 2015-034	Denied	Off-Sale Alcohol	170 E. Laurel Dr.	N/A			
23.	CUP 2016-002	Withdrawn	On-Sale Alcohol	242 Williams Rd.	N/A			
24.	CUP 2016-005	Approved	On-Sale Alcohol	66 W. Alisal St.	6/7/2016	City Planner		No
25.	CUP 2016-006	Approved	Off-Sale Alcohol	150 Main St.	6/24/2016	City Planner		N/A
26.	CUP 2016-013	Withdrawn	Off-Sale Alcohol	1000 Market St.	N/A			
27.	CUP 2016-019	Approved	Off-Sale Alcohol	201 Monterey St.	03/21/2017	City Council	No	
28.	CUP 2016-020	Approved	On-Sale Alcohol	1000 Davis Rd.	12/12/2016	City Planner		No
29.	CUP 2017-003	Approved	On-Sale Alcohol	350 Northridge Mall	04/07/2017	City Planner		No
30.	CUP 2017-005	Withdrawn	Off-Sale (Type 20 To 21)	980 Acosta Plaza.	N/A			
31.	CUP 2017-014	Withdrawn	On-Sale Alcohol	309 Williams Rd.	N/A			
32.	CUP 2018-001	Approved	On-Sale Alcohol	1600 Northridge	02/27/2018	City Planner		No

				Mall				
33.	CUP 2018-002	Approved	On-Sale Alcohol	723 Alisal St.	10/12/2018	City Planner		No
34.	CUP 2018-003	Expired	On-Sale Alcohol	1220 S. Main St.	02/26/2018	City Planner		No
35.	CUP 2018-005	Approved	Off-Sale Alcohol	1764 N. Main St.	10/02/2019	Planning Commission	No	Yes
36.	CUP 2018-008	Expired	Off-Sale Alcohol	1438 S. Main St.	N/A			
37.	CUP 2018-012	Withdrawn	On-Sale Alcohol	1366 s. Main St.	N/A			
38.	CUP 2018-023	Approved	On-Sale Alcohol	309 Williams Rd.	01/09/2019	City Planner		No
39.	CUP 2018-024	Approved	On-Sale Alcohol	213 Monterey St.	11/27/2018	City Planner		No
40.	CUP 2018-025	Approved	On-Sale Alcohol	242 Williams Rd.	04/30/2019	City Planner		No
41.	CUP 2018-029	Approved	On-Sale Alcohol	1790 Northridge Mall	02/20/2029	City Planner		No
42.	CUP 2019-009	Approved	On-Sale Alcohol	210 Main St.	08/22/2019	City Planner		Not determined
43.	CUP 2019-020	Approved	On-Sale Alcohol	1582 Constitution Blvd.	01/07/2020	City Planner		No
44.	CUP 2020-015	Approved	Off-Sale Alcohol	1264 De La Torre	10/23/2020	City Planner	No (Not Und.)	Yes
45.	CUP 2021-008	Approved	On-Sale Alcohol	1220 S. Main St.	04/02/2021	City Planner		No
46.	CUP 2021-022	Approved	Off-Sale Alcohol	1640 N. Main St.	09/15/2021	Planning Commission	No	Yes
47.	CUP 2021-025	Approved	On-Sale Alcohol	835 S. Main St.	12/15/2021	Planning Commission		No
48.	CUP 2021-029	Approved	On-Sale Alcohol	822 E. Alisal St.	01/03/2022	City Planner		No
49.	CUP 2021-030	Approved	On-Sale Alcohol	1259 De La Torre St.	12/20/2021	City Planner		No
50.	CUP 2022-017	Approved	On-Sale Alcohol	216 John St.	04/01/2022	City Planner		No
51.	CUP 2022-026	Approved	On-Sale Alcohol	66 W. Alisal St.	05/06/2022	City Planner		No
52.	CUP 2022-030	Approved	On-Sale Alcohol	215 Monterey St.	08/15/2022	City Planner		No
53.	CUP 2022-054	Approved	Off-Sale Alcohol	933 W. Alisal St.	12/21/2022	Planning Commission	No	Yes
54.	CUP 2022-061	Approved	On-Sale Alcohol	344 Main St.	02/28/2023	City Planner		No
55.	CUP	Approved	Off-Sale	1050 N.	10/04/2023	Planning	No	Yes

	2023-017		Alcohol	Davis Rd.		Commission		
56.	CUP 2023-038	Approved	On-Sale Alcohol	1447 N. Main St.	09/09/2024	City Planner		No
57.	CUP 2023-047	Approved	On-Sale Alcohol	1002 Del Monte Ave. Ste. A	09/17/2024	City Planner		No
58.	CUP 2024-054	Approved	On-Sale Alcohol	66 W. Alisal St.	10/01/2024	City Planner		No
59.	CUP 2024-022	Approved	Off-Sale Alcohol	1012 Abbott St.	11/19/2024	Planning Commission	No	Yes

Conditions of Approval

The City generally requires a CUP for alcohol-related uses (Salinas City Code §37-50.030) and may lawfully regulate through its land use and zoning authority the potentially negative social and environmental effects of alcohol serving businesses. In this regard, the City's Zoning Code imposes a variety of specific requirements for alcohol-related uses and for all alcohol-related uses located in areas of undue concentration, which are discussed in turn below.

Pursuant to Zoning Code Section 37-50.030(f), if the City Council determines that a public convenience or necessity would be served by the approval of the CUP and the subsequent issuance of an alcohol license by ABC, the CUP would contain the following conditions of approval:

1. Alcohol shall not be sold between the hours of 10:00 p.m. and 6:00 a.m. Coolers containing alcoholic beverages shall be locked between the hours of 10:00 p.m. and 6:00 a.m.
2. The premises shall be maintained free of litter at all times.
3. No sale or distribution of alcoholic beverages shall be made from a drive-up or walk-up window.
4. No display of alcoholic beverages shall be made from an ice tub.
5. No "single-serving" or "one-can" sales of alcoholic beverages shall be made from the premises. A sign to this effect in English and Spanish shall be maintained at the cashier station at all times.
6. No more than four (4) cooler doors shall be allocated to alcohol sales. Coolers without doors shall be limited to 32 lineal feet.
7. No alcoholic beverage shall be displayed within five feet of the cash register or the front door of the premises unless displayed in a permanently affixed cooler.
8. No self-illuminated advertising for alcoholic beverages shall be located on buildings or windows.

9. All business owners and managers shall complete a program certified by the Department of Alcoholic Beverage Control (ABC) as a qualified responsible beverage service (RBS) program prior to the commencement of the use. Any business established after the effective date of the ordinance codified in this section shall require such training of all owners and managers within ninety days of ownership transfer or hire. Failure of managers to obtain training shall be the liability of the owner. The owner shall maintain on the premises a file containing the certificates of training and shall present the file and its contents upon request by the City at any time during normal business hours. The provisions of this section regarding responsible beverage training shall be suspended upon a finding by the City Planner that the training is not reasonably available.
10. An electronic age verification scanner shall be installed, maintained, and utilized for all off-sale alcohol sales.
11. Signs shall be posted at the location in English and Spanish with regard to prohibitions of open containers and loitering at the location, and no loitering will be tolerated.
12. No single 40 oz. containers of beer may be sold from premises.
13. No malt liquor or fortified wine products (wines with greater than 15% alcohol content) shall be sold.
14. Sales of wine shall be in containers of at least 750 ml.
15. No coin operated video or arcade games and no adult magazines or videos shall be sold.
16. No pay telephone booths shall be permitted on the premises.
17. Any alcohol license violation and/or suspension by the Alcohol Beverage Control Board or significant criminal activity, in the opinion of the City Police Chief, shall constitute grounds for review and modification or revocation of this use Permit in accordance with Section 37-60.640: Expiration- transferability; recordation; rescission; revocation, of the Salinas Zoning Code.

Additional conditions could be added, including those recommended by the Salinas Police Department per the attached comments dated October 18, 2024 (Exhibit “E” of CUP 2024-058):

1. Digital surveillance system with high quality cameras focused on the points of sales, entrances/exits of the business and the parking lot, with the capability to store the digital images captured. The video/photos must be retained for 30 days and be made available to Police upon request.

2. Ample lighting in the parking lots, exterior area of entrances/exits and situated in areas to enhance video surveillance equipment.

April 2, 2025, Planning Commission Meeting

On April 2, 2025, the Planning Commission considered CUP 2024-058. Commissioners expressed concerns with the distance of the project site to nearby parks and schools and the high number of off-sale alcohol outlets in the surrounding area. The Planning Commission voted 2 to 2 (tie vote). Per Section 6 of the Bylaws for the Planning Commission (Resolution No. 21165), because of the tie vote, the Planning Commission public hearing resulted in no action and the item was forwarded to the City Council for final determination (see draft April 2, 2025. Planning Commission minutes).

TIME CONSIDERATION:

The project was deemed complete on March 23, 2025. Final action is required by May 22, 2025, pursuant to the Permit Streamlining Act.

CEQA CONSIDERATION:

The environmental impacts of the project have been analyzed in accordance with the California Environmental Quality Act (CEQA). The project has been determined to be exempt from the California Environmental Quality Act (CEQA) under Section 15061(b)(3) of the CEQA Guidelines. The proposed project is exempt because the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

Alternatives Available to the Council:

The City Council has the following alternatives:

1. Affirm the findings set forth in the attached Resolution, find the application exempt from the California Environmental Quality Act (CEQA), and approve Conditional Use Permit 2024-058 with modifications; or
2. Find that the proposal is not appropriate and establish findings at the public hearing stating the reasons for not approving Conditional Use Permit 2024-058.

Findings:

The City Council may approve an application for Conditional Use Permit to establish and operate an off-sale alcohol related use (Type 20 ABC license) for an existing 2,960 square-foot food and beverage sales use (La Corona Market) located on a mixed-use property, if all the findings set forth in the proposed City Council Resolution are established.

CALIFORNIA GOVERNMENT CODE §84308:

No.

STRATEGIC PLAN INITIATIVE:

If approved, this action supports the Council's Strategic Goals of Economic Development through the provision of additional commercial opportunities for the community.

DEPARTMENTAL COORDINATION:

The proposed project has been discussed among the Community Development Department and the Police Department.

FISCAL AND SUSTAINABILITY IMPACT:

No significant impacts to the City's General Fund are anticipated with this application.

ATTACHMENTS:

Proposed City Council Resolution

Draft Conditional Use Permit 2024-058 with the following exhibits:

Exhibit "A" Vicinity Map

Exhibit "B" Site Layout (Sheet A0.0)

Exhibit "C" Floor Plan (Sheet A2.1)

Exhibit "D" Building Elevations (Sheet A3.1)

Exhibit "E" Police Department Memorandum, dated October 18, 2024

April 2, 2025 Planning Commission Staff Report without exhibits

Draft April 2, 2025 Planning Commission minutes

Map of off-sale Alcohol Licenses

Salinas 2024 PRD Statistics

Map of Areas of Undue Concentration of Off-sale Licenses and Reported Crimes (Combined)

Cc: RJK Liquor Inc., Applicant
Hebbron Properties, LLC, Property Owner
Sgt. Gerardo Magana, Salinas Police Department
Sun Street Centers
Other interested parties

I:\ComDev\Planning Share Space\Conditional Use Permits\2024 CUPs\CUP 2024-058 - 695 E Alisal St\CUP 2024-058 CC Staff Report.docx

RESOLUTION NO. _____ (N.C.S.)

**A RESOLUTION OF THE SALINAS CITY COUNCIL APPROVING A CONDITIONAL
USE PERMIT TO ESTABLISH AND OPERATE A PROPOSED OFF-SALE ALCOHOL
USE (TYPE 20 ABC LICENSE) AT AN EXISTING FOOD AND BEVERAGE SALES
USE LOCATED AT 695 EAST ALISAL STREET IN THE COMMERCIAL RETAIL –
EAST ALISAL STREET/EAST MARKET STREET FOCUSED GROWTH OVERLAY
(CR-FG-5) ZONING DISTRICT
(CUP 2024-058)**

WHEREAS, on April 2, 2025, the Salinas Planning Commission, at the request of the Applicant, RJK Liquor Incorporated, held a duly noticed public hearing to consider Conditional Use Permit 2024-058 to establish and operate a proposed off-sale alcohol related use (Type 20 ABC license) at an existing 2,960 square-foot and beverage sales use (La Corona Market) located at 695 East Alisal Street in the Commercial Retail – East Alisal Street/East Market Street Focused Growth Overlay (CR-FG-5) Zoning District (Assessor's Parcel Number 004-074-016-000); and

WHEREAS, the Planning Commission weighed the evidence presented at said public hearing, including the Staff Report which is on file at the Community Development Department together with the record of environmental review; and

WHEREAS, Commissioners expressed concerns with the distance of the project site to nearby parks and schools and with the high number of off-sale alcohol outlets in the surrounding area; and

WHEREAS, on April 2, 2025, the Planning Commission voted 2-2 (tie vote) resulting in no action thereby requiring the item to be forwarded directly to the City Council; and

WHEREAS, the Salinas City Council held a duly noticed public hearing on April 22, 2025 and weighed the evidence presented at said public hearing, including the Staff Report which is on file at the Community Development Department together with the record of environmental review; and

NOW, THEREFORE, BE IT RESOLVED by the Salinas City Council that it approves Conditional Use Permit 2024-058; and

BE IT FURTHER RESOLVED that the Salinas City Council adopts the following findings as the basis for its determination, and that the foregoing recitations are true and correct, and are included herein by reference as findings:

- 1. The project has been found to be Exempt pursuant to Sections 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines;***

The project has been determined to be exempt from the California Environmental Quality Act (CEQA) under Section 15061(b)(3) of the CEQA Guidelines. The proposed project is exempt because the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect

on the environment. Where it can be seen that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

2. *The proposed location of the use is in accordance with the objectives of the Salinas General Plan, this Zoning Code and the purposes of the district in which the site is located;*

The site is designated Mixed Use by the 2002 Salinas General Plan. The proposed use is consistent with General Plan Goals and Policies. Retail sales of beer and wine for off-site consumption at the food and beverage sales use would provide City residents in the community with opportunities for jobs and shopping, consistent with Land Use Goal LU-1 and Policy LU-1.1. A new off-sale alcohol use it would be consistent with Economic Development Element Policy ED-LU-1.17, which identifies and promotes opportunities for new investment in property and land development.

Per Section 37-50.030(a), the purpose of Alcohol License Review regulations is to provide for the orderly integration of alcohol-related uses in the City. In accordance with Section 37-50.030(c), the proposed off-sale alcohol-related use at 695 East Alisal Street would be regulated by a Conditional Use Permit (CUP). As shown on the official Zoning Map, the site is in the CR-FG-5 (Commercial Retail – East Alisal Street/East Market Street Focused Growth Overlay) Zoning District. Per Zoning Code Section 37-30.300(e)(1), the CR district provides for a range of retail stores, restaurants, hotels and motels, commercial recreation, personal services, business services, offices, financial services, mixed use residential and/or limited residential uses.

3. *The proposed location of the conditional use and the proposed conditions under which it would be operated or maintained are consistent with the Salinas General Plan and will not be detrimental to the public health, safety, or welfare of persons residing or working in or adjacent to the neighborhood of such use, nor detrimental to properties or improvements in the vicinity or the general welfare of the City of Salinas; and*

The site is designated Mixed Use by the 2002 Salinas General Plan. The proposed use is consistent with General Plan Goals and Policies. Retail sales of beer and wine for off-site consumption at the existing retail sales use would provide City residents in the community with opportunities for jobs and shopping, consistent with Land Use Goal LU-1 and Policy LU-1.1. New off-sale alcohol use it would be consistent with Economic Development Element Policy ED-LU-1.17, which identifies and promotes opportunities for new investment in property and land development. The project will be required to comply with conditions of approval contained in the Conditional Use Permit, including the Police Department conditions requiring installation of a digital surveillance system and ample on-site lighting.

4. *The proposed conditional use will comply with the provisions of the Salinas Zoning Code, including any specific conditions required for the proposed use.*

Conditions have been recommended for this permit to ensure that, when implemented, the project will conform and comply with the provisions of the Salinas Zoning Code. Per Zoning Code Section 37-50.030(f), conditions required for an off-sale alcohol-related use include but are not limited to the following: the premises shall be maintained free of litter at all times; and, all business owners and managers shall complete a program certified by the Department of Alcoholic Beverage Control (ABC) as a qualified responsible beverage service (RBS) program prior to the commencement of the use. Additional conditions of approval in the Conditional Use Permit require a digital surveillance system with high quality cameras, ample lighting in the exterior area of entrances/exits, and the posting of trespassing signs.

5. ***The Alcohol-Related use will neither adversely affect the welfare of the area nor of surrounding residentially zoned neighborhoods, giving due consideration to the distance of the proposed use from other Alcohol-Related uses, residentially zoned property, public schools, public playgrounds, and other similar uses; and giving further consideration to crime rates, calls for emergency services, and residential densities in the surrounding area; and***

The proposed location is within Census Tract 5.01 (CT 5.01). Per ABC, there are currently five (5) active off-sale licenses within CT 5.01 which are shown below:

<u>Name of Licensee</u>	<u>Address</u>
1. East Market Store (Type 20)	701 East Market Street
2. Maritza Market (Type 20)	549 East Market Street
3. Young's Market (Type 21)	660 East Market Street
4. Neighborhood Market (Type 20)	505 East Market Street
5. Los Primos Market (Type 20)	825 East Market Street

Per ABC, four (4) off-sale licenses are authorized in CT 5.01. Currently, the subject CT 5.01 is undue concentrated for the number of off-sale alcohol licenses (four (4) authorized, five (5) active). Approval of the proposed Type 20 off-sale alcohol license would result in six (6) off-sale alcohol licenses in census tract that is already undue concentrated in terms of the number of off-sale alcohol licenses. The Applicant is transferring an active Type 20 off-sale alcohol license (License No. 570016 – Fresh Market and Produce) from 201 East Alisal Street to the project site.

The closest off-sale license to the project site is located at 606 East Alisal Street (GL Liquor), which is in CT 9 and is approximately 650 feet to the west of the project site. The average distance to other off-sale alcohol outlets in CT 5.01 is 1,346 feet, which is greater than the average of 956 feet for approved off-sale alcohol CUPs in a Census Tract since 2010.

The closest residences are located on the subject property and residentially zoned land located adjacent to the north of the proposed alcohol related use (15 Hebborn Avenue). The nearest park is La Paz Neighborhood Park (560 Roosevelt Street), which is located approximately 830 feet to the northwest of the subject site. The nearest public school is Sherwood Elementary School (110 South Wood Street),

which is located approximately 630 feet southwest from the subject site.

The subject property is located less than the average distance of similar projects to residences, residentially zoned properties, parks/playgrounds, and other public schools than other CUP applications (approved, denied, or expired) dating back to the year 2010. For the above reasons, the proposed project will neither adversely affect the welfare of the area nor of surrounding residentially zoned neighborhoods

Per the Salinas Police Department memorandum dated October 18, 2024, the Police Department reports an average of 61.21 reported crimes across all Police Reporting Districts (PRD) for 2023, the most recent date of PRD records. Adding 20%, the formula allows for no more than 73.45 reported crimes within this PRD to avoid the “undue concentration” designation. The 2023 Salinas Police Department (SPD) crime statistics indicated 241 reported crimes in PRD 52, which is above the 73.45 threshold, indicating that it is appropriate to label the site within an area of undue concentration due to crime. Per the Salinas Police Department memorandum, an increase in police services for this project is anticipated. However, the Salinas Police Department does not object to the approval of Conditional Use Permit 2024-058, if the following recommended conditions, which are included as conditions of approval in the Conditional Use Permit, are required:

1. Digital surveillance system with high quality cameras focused on the points of sales, entrances/exits of the business and the parking lot, with the capability to store the digital images captured. The video/photos must be retained for 30 days and be made available to police upon request.
 2. Ample lighting in the parking lots, exterior area of entrances/exits and situated in areas to enhance video surveillance equipment.
6. ***The location of the proposed Off-sale Alcohol-Related use is located within an area of undue concentration (as defined by Business and Professions Code Sections 23958.4 and administered by the State Department of Alcoholic Beverage Control), pursuant to Business and Professions Code Sections 23817.7, the public convenience or necessity would be served by the issuance of the alcohol license by the ABC.***

The project site is in an area of undue concentration due to the number of off-sale retail licenses within the census tract and crime within the Salinas Police Reporting District (PRD). The Salinas Police Department does not object to the approval of Conditional Use Permit 2024-058 if the comments stated in their memorandum dated October 18, 2024, are included as conditions of approval in the Conditional Use Permit. Public convenience or necessity would be served by the issuance of the license by the ABC because it would provide a convenience to the public that allows customers to avoid additional trips to other stores to purchase beer and wine which minimizes additional trips on the street network. The operator of the proposed off-sale alcohol related use shall be required to obtain a beverage sales license from the State Alcoholic Beverage Control Board (ABC) and comply with all applicable regulations of the state permit, including the terms and conditions of the City of Salinas Conditional Use Permit.

PASSED AND APPROVED this 22nd day of April 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED

Dennis Donohue, Mayor

ATTEST

Patricia M. Barajas, City Clerk

I:\ComDev\Planning Share Space\Conditional Use Permits\2024 CUP's\CUP 2024-058 - 695 E Alisal St\CUP 2024-058 CC Resolution.doc

When recorded, return to:

CITY OF SALINAS
Community Development Department
65 West Alisal Street, Salinas, CA 93901
Attn: Thomas Wiles, Senior Planner

SPACE ABOVE FOR RECORDER'S USE ONLY

Title of Document

CONDITIONAL USE PERMIT NO. 2024-058

City of Salinas

Community Development Department

WHEREAS, the Salinas City Council, at a public hearing duly noticed and held on April 22, 2025, found that the proposed location of the use is in accord with the objectives of the Salinas Zoning Code and the purposes of the zoning district in which the site is located; that the location of the use and the proposed conditions under which it would be operated and maintained will be consistent with the Salinas General Plan and will not be detrimental to the public health, safety, or welfare of persons residing or working in or adjacent to the neighborhood of such use, nor detrimental to properties or improvements in the vicinity or the general welfare of the City of Salinas; that the use will comply with the provisions of the Salinas Zoning Code, including the specific conditions required for the proposed use; that the proposed off-sale alcohol-related use will neither adversely affect the welfare of the area nor of surrounding residentially zoned neighborhoods, giving due consideration to the distance of the proposed use from other off-sale alcohol-related uses, residentially zoned property, public schools, public playgrounds, and other similar uses; and giving further consideration to crime rates, calls for emergency services, and residential densities in the surrounding area; that although the proposed off-sale alcohol-related use is located within an area of undue concentration (as defined by Business and Professions Code Sections 23958.4 and 23817.5, and administered by the State Department of Alcoholic Beverage Control), pursuant to Business and Professions Code Section 23817.7, the public convenience or necessity would be served by the issuance of the alcohol license by the ABC; and that this conditional use has been reviewed and evaluated in accordance with the California Environmental Quality Act and is considered Exempt to CEQA.

NOW, THEREFORE, the Salinas City Council hereby grants and issues Conditional Use Permit No. 2024-058 pursuant to *Article VI, Division 8: Conditional Use Permits*, of Chapter 37 of the Salinas City Code and upon the following terms and conditions and not otherwise, to wit:

ISSUED TO: RJK Liquor Incorporated

PROPERTY OWNER: Hebbbron Properties, LLC

FOR USE: Establish and operate a proposed off-sale alcohol related use

(Type 20 ABC license) at an existing food and beverage sales use.

ON PROPERTY LOCATED AT: 695 East Alisal Street

ASSESSOR'S PARCEL NO.: 004-074-016-000

ZONING DISTRICT: Commercial Retail – East Alisal Street/East Market Street Focused Growth Overlay (CR-FG-5)

ENVIRONMENTAL REVIEW ACTION & DATE: Exempt from the California Environmental Quality Act (CEQA) under Section 15061(b)(3) on April 22, 2025.

EXPIRATION DATE: None, once properly established, unless the subject off-sale alcohol related use ceases operation for a continuous period of six (6) months or more.

RIGHT TO OPERATE/DEVELOP

1. The Permittee shall have the right to establish and operate a proposed off-sale alcohol related use (Type 20 ABC license) for an existing 2,960 square-foot food and beverage sales use (La Corona Market) located on the above-described property in accordance with the following exhibits incorporated herein by reference and made a part of this Permit:

Exhibit "A" Vicinity Map

Exhibit "B" Site Layout (Sheet A0.0)

Exhibit "C" Floor Plan (Sheet A2.1)

Exhibit "D" Building Elevations (Sheet A3.1)

Exhibit "E" Police Department Memorandum dated October 18, 2024

LIMITATIONS ON USE

2. Alcohol shall not be sold between the hours of 10:00 p.m. and 6:00 a.m. Coolers containing alcoholic beverages shall be locked between the hours of 10:00 p.m. and 6:00 a.m.
3. The premises shall be maintained free of litter at all times.
4. No alcoholic beverages shall be consumed on the premises.
5. No sale or distribution of alcoholic beverages shall be made from a drive-up or walk-up window.
6. No display of alcoholic beverages shall be made from an ice tub.
7. No "single-serving" or "one-can" sales of alcoholic beverages shall be made from

the premises. A sign to this effect in English and Spanish shall be maintained at the cashier station at all times.

8. No more than four (4) cooler doors shall be allocated to alcohol sales. Coolers without doors shall be limited to 32 lineal feet.
9. No alcoholic beverage shall be displayed within five feet of the cash register or within five feet of the front door of the permitted premises.
10. No self-illuminated advertising for alcoholic beverages shall be located on buildings or windows.
11. All business owners and managers shall complete a program certified by the Department of Alcoholic Beverage Control (ABC) as a qualified responsible beverage service (RBS) program prior to the commencement of the use. Any business established after the effective date of the ordinance codified in this section shall require such training of all owners and managers within ninety days of ownership transfer or hire. Failure of managers to obtain training shall be the liability of the owner. The owner shall maintain on the premises a file containing the certificates of training and shall present the file and its contents upon request by the City at any time during normal business hours. The provisions of this section regarding responsible beverage training shall be suspended upon a finding by the City Planner that the training is not reasonably available.
12. An electronic age verification scanner shall be installed, maintained, and utilized for all off-sale alcohol sales.
13. Signs shall be posted at the location in English and Spanish with regard to prohibitions of open containers and loitering at the location, and no loitering shall be tolerated.
14. No single 40 oz. containers of beer may be sold from the premises.
15. No malt liquor or fortified wine products (wines with greater than 15% alcohol content) shall be sold.
16. Sales of wine shall be in containers of at least 750 ml.
17. No coin operated video or arcade games and no adult magazines or videos shall be sold.
18. No pay telephone booths shall be permitted on the premises.
19. Any alcohol license violation and/or suspension by the Alcohol Beverage Control Board or significant criminal activity, in the opinion of the City Police Chief, shall constitute grounds for review and modification or revocation of this use Permit in

accordance with *Section 37-60.540: Expiration- transferability; recordation; rescission; revocation*, of the Salinas Zoning Code.

20. The City Planner may conduct a review of this Permit after inauguration, and may require modifications, if appropriate. The City Planner may also schedule a review by the Salinas Planning Commission, at a public hearing, if considered necessary. In the event that a public hearing is necessary, the Permittee shall reimburse the City of Salinas for all costs and expenses required to prepare for and conduct said hearing.
21. If the subject off-sale alcohol related use ceases operation for a continuous period of six (6) months or more, this Conditional Use Permit shall become null and void.
22. No outdoor storage, display, or sale of merchandise of any kind will be permitted except as authorized subject to the issuance of a Temporary Use of Land Permit in accordance with the Salinas Municipal Code.

CRIME PREVENTION REQUIREMENTS

23. The applicant shall comply with all requirements of the Salinas Police Department identified in Exhibit "E".

SIGNS

24. Prior to the establishment of the off-sale alcohol related use, all illegal on-site window signs shall be removed, subject to review by the Community Development Department.

MAINTENANCE

25. All parking areas, driveways, other paved surfaces, accessways and grounds shall be regularly maintained and kept free of weeds, litter, and debris. All traffic signs and pavement markings shall be clear and legible at all times. All landscaped areas shall be maintained free of weeds, trash, and debris, and all plant material shall be continuously maintained in a healthy, growing condition. All exterior building and wall surfaces shall be regularly maintained, and any damage caused by weathering, vandalism, or other factors shall be repaired in conformance with the terms and conditions of this Permit.
26. The Applicant, or successor-in-interest, shall eradicate graffiti painted or marked on the facility within seventy-two (72) hours of occurrence pursuant to Municipal Code Section 5-03.19(a)(4).

PERMIT NOT TO SUPERSEDE OTHER REQUIRED LICENSING OR PERMITS

27. The issuance of this Permit is required in addition to the issuance of an alcoholic

beverage sales license from the State Alcoholic Beverage Control Board.

28. The issuance of this Permit shall not relieve the Permittee of any requirement to obtain permits or licensing from any county, regional, state or federal agencies. If applicable, a City Business License shall be obtained prior to commencement of use.

MODIFICATION OF APPROVED USE AND PLANS

29. Any modification to the terms and conditions of this Permit are subject to the issuance of a new Permit. The City Planner may approve minor modifications to this Permit if the City Planner finds the modification to be in substantial compliance with the original approval.

VIOLATION; REVOCATION

30. Use of the property shall be conducted in such a way that it does not constitute a nuisance to the use and enjoyment of surrounding properties or the City. Any permittee, person, firm, corporation, whether as principal, agent, employee or otherwise, violating, causing or maintaining the violation of any of the provision of this Permit shall be guilty of a misdemeanor or an infraction, as charged. Alternatively, any violation of this Permit may be prosecuted administratively pursuant to the City's Administrative Remedies Ordinance and/or other applicable laws, regulations or codes. Upon determination by the City Planner that there are reasonable grounds for revocation of this Permit, a revocation hearing shall be set to be heard before the Salinas Planning Commission in accordance with *Article VI, Division 18: Enforcement and Penalties* of the Salinas Zoning Code or such codes as may be subsequently adopted.

SUBSTANTIAL ACTION TIME LIMIT

31. This Permit shall expire one year after its effective date unless:
 - a. The use is established in conformance with the provisions of the Zoning Code;
or
 - b. The City Planner determines that substantial action has commenced to carry out the terms and intent of the Conditional Use Permit.

PERMIT VALIDATION

32. Pursuant to Zoning Code Section 37-60.530, this Permit shall be null and void and all terms and conditions shall have no force or effect unless this Permit is signed by the Permittee(s) and returned to City of Salinas Community Development Department within 90 days of approval. ***It is the applicant's responsibility to track the 90-day expiration date. No notice will be sent.***

STANDARD CONDITIONS

33. Pursuant to **Salinas City Code Section 1-8.1: Civil action enforcement**, and **Section 1-8.2: Liability for costs**, permittee shall reimburse the City of Salinas for all costs and expenses (including but not limited to fees and charges of architects, engineers, attorneys, and other professionals, and court costs) incurred by the City in enforcing the provisions of this Permit.
34. The applicant(s) shall defend, indemnify, and hold harmless the City of Salinas or any of its boards, commissions, agents, officers, and employees from any claim, action or proceeding against the City, its boards, commissions, agents, officers, or employees to attack, set aside, void, or annul, the approval of this project/use. For Tentative Maps, this shall also apply when such claim or action is brought within the time period provided for in applicable state and/or local statutes. The City shall promptly notify the applicant(s) of any such claim, action, or proceeding. The City shall cooperate in the defense. Nothing contained in this condition shall prohibit the City from participation in a defense of any claim, action, or proceeding if the City bears its own attorney's fees and costs, and the City defends the action in good faith.
35. Notwithstanding any of the provisions in this permit, all improvements and uses shall comply with all other ordinances and regulations of the City of Salinas and all local, state and federal laws and regulations.
36. No further development other than that shown on this permit or attached exhibits shall be allowed unless or until an amendment to this permit has been approved. Requests for a minor modification of an approved permit may be granted by the City Planner provided the modification is substantially in compliance with the original approval and conditions.

NOTICE OF CHALLENGE LIMITATIONS

37. Code of Civil Procedure Section 1094.6 requires all Court challenges to the decision to grant this Permit be initiated within 90 days of the final decision of the City in this matter.

EXECUTIONS

THIS CONDITIONAL USE PERMIT was approved by action of the Salinas City Council on April 22, 2025, and shall become effective immediately:

Effective Date: April 22, 2025

Courtney Grossman
Planning Manager, City of Salinas

(Signatures Listed Below on Pages 7 through 9 Must Be Notarized)

THIS CONDITIONAL USE PERMIT is hereby accepted upon the express terms and conditions hereof, and the undersigned Permittee agrees to strictly conform to and comply with each and all of this Permit's terms and conditions.

Dated: _____

Jaswinder Singh, RJK Liquor Inc.
Permittee

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.
--

STATE OF CALIFORNIA
COUNTY OF MONTEREY

On _____ 202__, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

CONSENT is hereby granted to the Permittee to carry out the terms and conditions of this Conditional Use Permit.

Dated: _____

Gerry Engles, Agent, Hebbbron Properties, LLC
Property Owner

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF MONTEREY

On _____ 202__, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

Dated: _____

Enjay Inc.
Property Owner

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

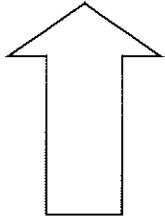
STATE OF CALIFORNIA
COUNTY OF MONTEREY

On _____ 202__, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

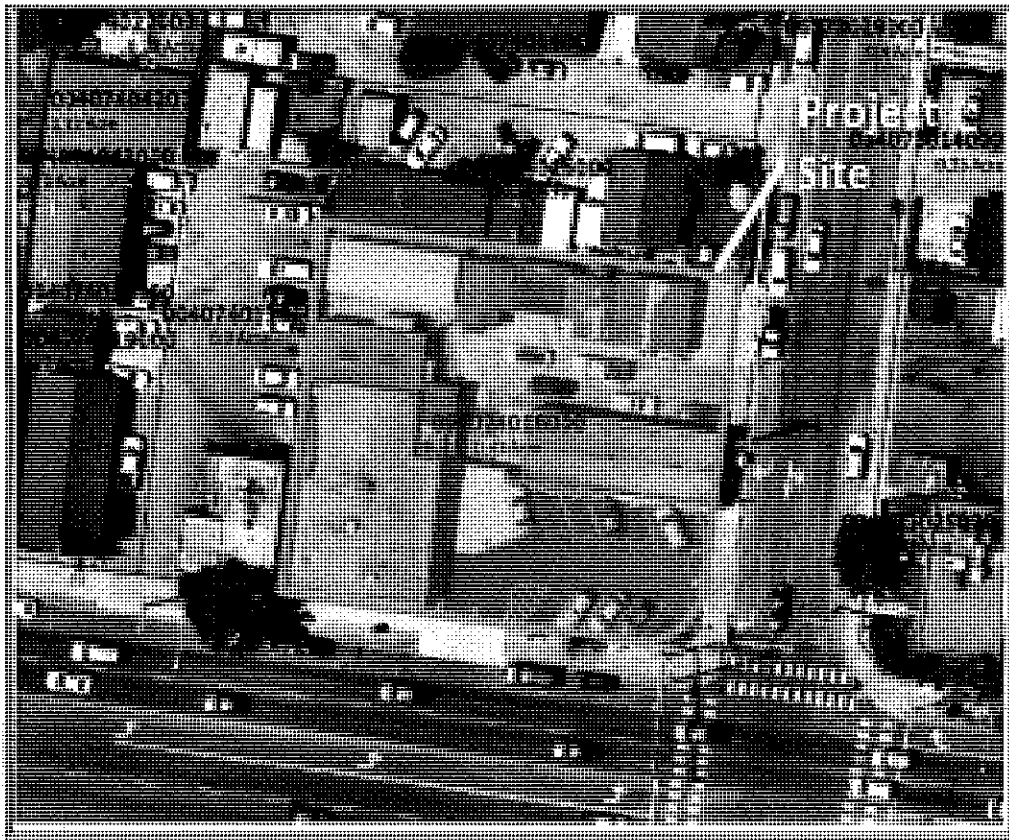
WITNESS my hand and official seal.

Signature _____



North

Vicinity Map



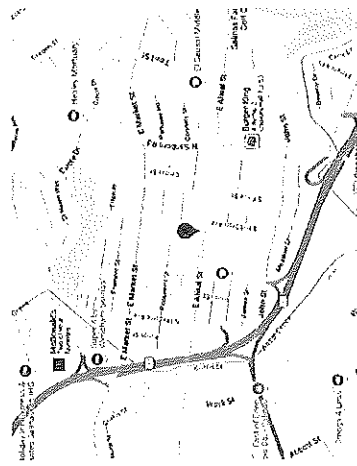
CONDITIONAL USE PERMIT 2024-058

695 East Alisal Street

Exhibit A

LA CORONA MARKET

695 E ALISAL STREET, SALINAS , CALIFORNIA 93905

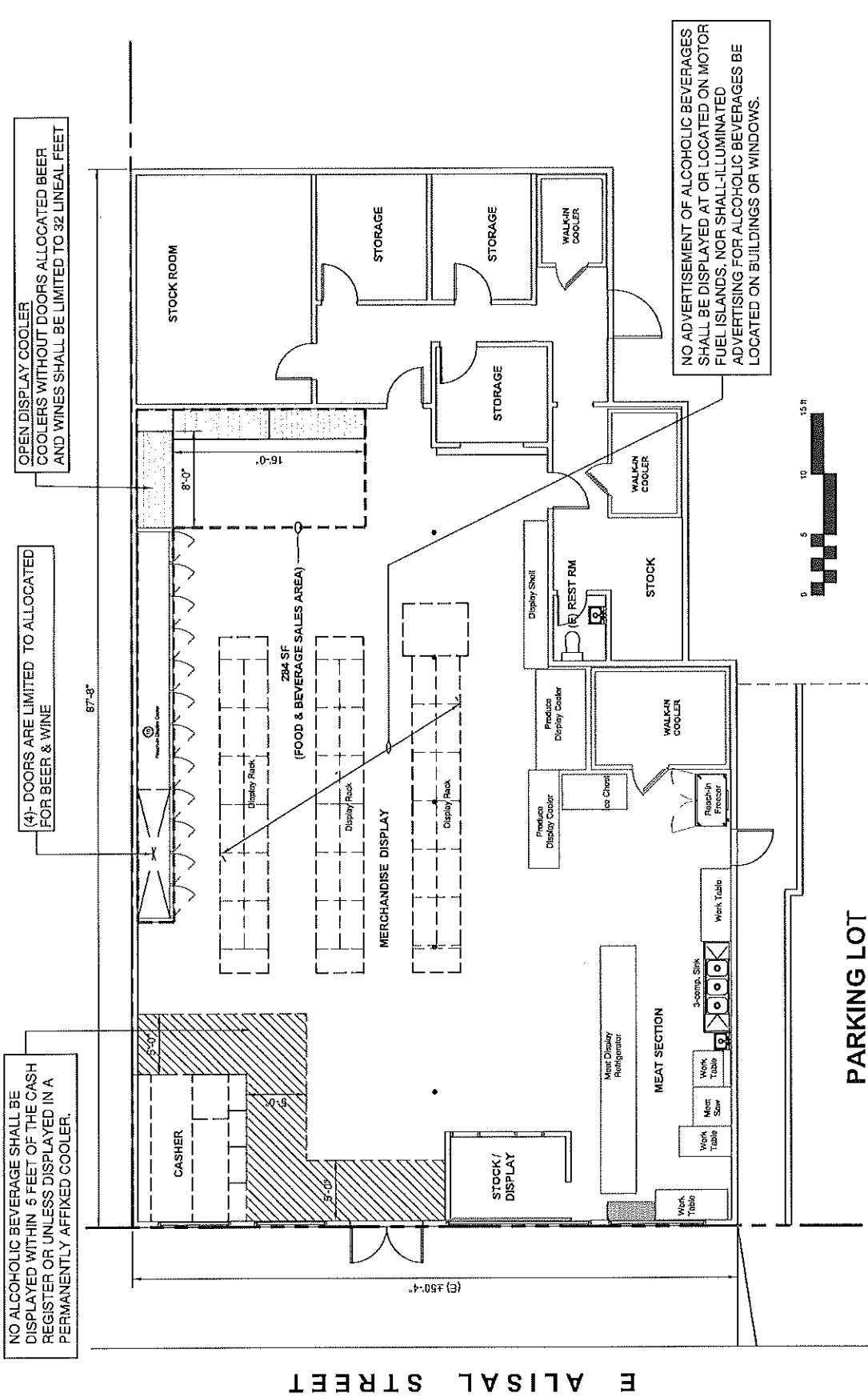


VICINITY MAP

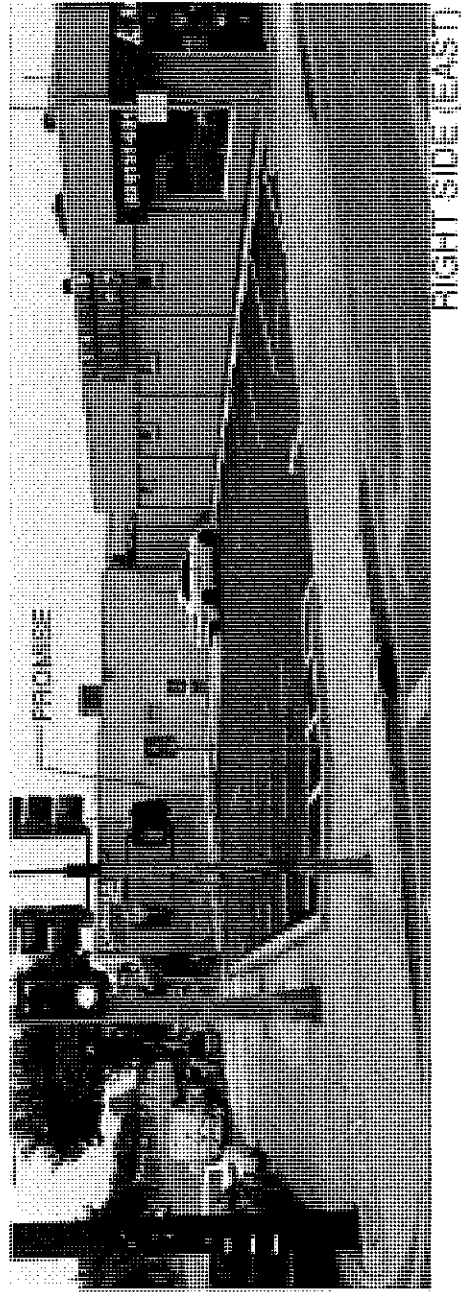
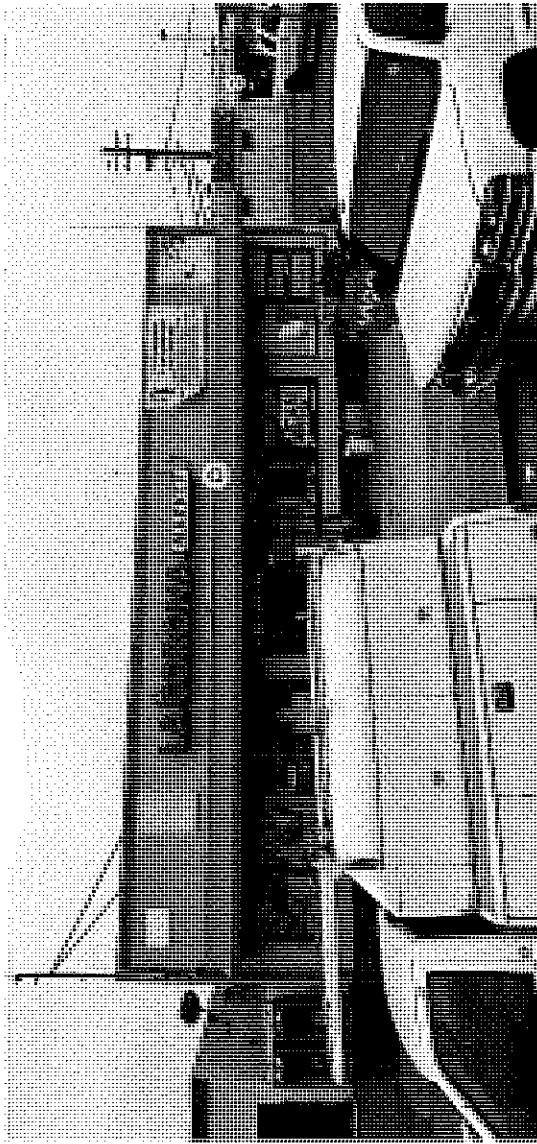


EXISTING SITE LAYOUT

A0.0
SITE LAYOUT



LA CORONA MARKET
 695 E ALISAL STREET, SALINAS, CALIFORNIA 93905



LA CORONA MARKET

695 E ALISAL STREET, SALINAS , CALIFORNIA 93905

A3.1
BUILDING ELEVATIONS



CITY OF SALINAS
POLICE DEPARTMENT
MEMORANDUM

DATE: October 18, 2024
TO: Tom Wiles, Senior Planner
FROM: Gerardo Magana, Sergeant
SUBJECT: CUP 2024-058 (695 E. Alisal St.)

I have reviewed the provided information regarding CUP 2024-058, proposed alcohol license type 20 off sale alcohol for location 695 E. Alisal St. Salinas, Ca. 93905.

This location is in Police Reporting District (PRD) #52. The police department's statistics office provided me with an overall 2023 average crime rate of 61.21 per PRD. According to the police department's statistics office, the crime statistics for 2023 for PRD #52 is 241, which is above the PRD average.

City of Salinas PRD #52 Year 2023	
Murder	1
Robbery	16
Burglary	7
Rape	5
Aggravated Assault	17
Simple Assault	40
Stolen Vehicles	20
Larceny	41
Part Two Crimes	93
Arson	1
TOTAL	241
***all charges include attempted**	

PRD #52 is located on E. Alisal St. business district. A majority of the crimes that occur in this area are Part II crimes which consist of a variety of crimes such as Forgery, Embezzlement, Fraud, Vandalism, Theft, Drug Abuse, DUI, Public Intoxication, Loitering, and others.

It is my opinion that there may be an increase for police services for this project based on the fact PRD #52 has a higher-than-average crime rate in the City of Salinas.

Exhibit

The Salinas Police Department does not object to the approval of CUP 2024-058, subject to the following recommendations:

- Digital surveillance system with **high quality** cameras focused on the points of sales, entrances/exits of the store and the parking lot, with the capability to store the digital images captured. The video/photos must be retained for 30 days and be made available to police upon request.
- Ample lighting in the exterior area of entrances/exits and situated in areas to enhance video surveillance equipment.
- All legal requirements be met so that the business be posted for trespassing and enforceable by the police department for Salinas City Code (SCC) 21-35.

Sec. 21-35. - Trespass—Prohibited on posted land.

It shall be unlawful for any person to enter or go upon or pass over or remain upon any land of another where the owner of such property, or the person entitled to the possession thereof for the time being, or the authorized agent of either, has posted or caused to be posted upon the land printed notices that the land is private property and warning all persons from trespassing thereon.



CITY OF SALINAS PLANNING COMMISSION REPORT

DATE: APRIL 2, 2025

TO: PLANNING COMMISSION

FROM: COURTNEY GROSSMAN, PLANNING MANAGER

BY: THOMAS WILES, SENIOR PLANNER

TITLE: **CONDITIONAL USE PERMIT 2024-058; REQUEST TO ESTABLISH AND OPERATE AN OFF-SALE ALCOHOL RELATED USE (TYPE 20 ABC LICENSE) AT AN EXISTING FOOD AND BEVERAGE SALES USE LOCATED AT 695 EAST ALISAL STREET IN THE COMMERCIAL RETAIL – EAST ALISAL STREET/EAST MARKET STREET FOCUSED GROWTH OVERLAY (CR-FG-5) ZONING DISTRICT**

RECOMMENDED MOTION:

A motion to approve a resolution finding the project exempt pursuant to Sections 15061(b)(3) of the CEQA Guidelines, affirming the findings, and approving Conditional Use Permit 2024-058.

EXECUTIVE SUMMARY:

RJK Liquor Incorporated is proposing to establish and operate an off-sale alcohol related use (Type 20 ABC license – Off-sale beer and wine) at an existing 2,960 square-foot food and beverage sales use (La Corona Market) located at 695 East Alisal Street. The site is developed with multiple structures and is classified by the Zoning Code as a mixed-use development containing both commercial and residential uses.

DISCUSSION:

Background:

RJK Liquor Incorporated is proposing to establish and operate an off-sale alcohol related use (Type 20 ABC license – License No. 663957) at an existing 2,960 square-foot food and beverage sales use (La Corona Market). A Type 20 license includes sales of beer and wine for off site consumption (see attached Site Plan and Floor Plans). The Applicant is proposing to transfer an active Type 20 off-sale alcohol license (License No. 570016 – Fresh Market and Produce) from

201 East Alisal Street to the project site.

The subject property is owned by Hebbbron Properties LLC. The site is developed with multiple structures consisting of an existing food and beverage sales use (La Corona Market), an adjacent business and professional office use (Amezcu Insurance) at 7 North Hebbbron Avenue, and three (3) residential units (13 North Hebbbron Avenue #A, #B, and #C) located to the rear of the property without direct access to the main entrance of the food and beverage sales use which is facing East Alisal Street. Per the Zoning Code, the site is classified as a mixed-use development containing both commercial and residential uses.

The subject property is in the CR-FG-5 (Commercial Retail – East Alisal Street/East Market Street Focused Growth Overlay) Zoning District. The following provides an overview of the land uses and zoning districts adjacent to the project site:

North: Residential / Residential Medium Density (R-M-2.9)

South: Restaurant / Commercial Retail – East Alisal Street/East Market Street Focused Growth Overlay (CR-FG-5)

East: Restaurant / Commercial Retail – East Alisal Street/East Market Street Focused Growth Overlay (CR-FG-5)

West: Restaurant / Commercial Retail – East Alisal Street/East Market Street Focused Growth Overlay (CR-FG-5)

Analysis:

Undue Concentration

Concerning off-sale alcohol-related uses, “undue concentration” is defined per California Business and Professions Code Section 23958.4 as either: (1) the ratio of off-sale retail licenses to population in the census tract or census division in which the premises is located exceeds the ratio of off-sale retail licenses to population in the county in which the premises is located: or (2) the premises is located in a crime reporting district that has a twenty percent (20%) greater number of reported crimes (i.e., the most recent yearly compilation by the local law enforcement agency of reported offenses of criminal homicide, forcible rape, robbery, aggravated assault, burglary, larceny, theft, and motor vehicle theft, combined with all arrests for other crimes, both felonies and misdemeanors, except traffic violations) than the average number of reported crimes as determined from all crime reporting districts within the jurisdiction of the local law enforcement agency.

The proposed location is within Census Tract 5.01 (CT 5.01). Per ABC, there are currently five (5) active off-sale licenses within CT 5.01 as shown below:

<u>Name of Licensee</u>	<u>Address</u>	<u>Distance from Project Site</u>
1. East Market Store (Type 20)	701 East Market Street	1,150 feet

2. Maritza Market (Type 20)	549 East Market Street	1,600 feet
3. Young's Market (Type 21)	660 East Market Street	1,060 feet
4. Neighborhood Market (Type 20)	505 East Market Street	1,900 feet
5. Los Primos Market (Type 20)	825 East Market Street	1,020 feet

Per ABC, four (4) off-sale licenses are authorized in CT 5.01. Currently, the subject CT 5.01 is classified as undue concentration as there are five (5) active off-sale alcohol licenses, which is higher than the four (4) authorized. Approval of the proposed Type 20 off-sale alcohol license would result in six (6) off-sale alcohol licenses in a census tract that is already undue concentrated for the number of off-sale alcohol licenses.

The attached Map of off-sale Alcohol Licenses dated October 2019 shows the location of the proposed off-sale alcohol license to other off-sale alcohol licenses. The closest off-sale license to the project site is located at 606 East Alisal Street (GL Liquor), which is in CT 9 and is approximately 650 feet to the west of the project site. The average distance to off-sale alcohol outlets in CT 5.01 is 1,346 feet, which is greater than the average of 956 feet for approved off-sale alcohol CUPs in a CT since 2010 (see Table 1 below).

The project site is in a PRD which exceeds the number of reported crimes. As shown on Table 1 below, the average level of undue concentration for Conditional Use Permits processed since 2010 is 119%. The proposed project exceeds this number (150% vs. 119%). The crime rate for the subject PRD is 182% over the average rate considered as undue concentration for crime (328% vs. 146%).

Table 1: Comparison to Off-sale Alcohol Conditional Use Permits Since 2010

	Distance to residentially zoned property (feet)	Distance to public schools (feet)	Distance to parks/ playgrounds (feet)	Average Distance to off-sale alcohol outlets in CT (feet)	Average Alcohol outlets in Salinas CT's (% - proposed/ allowed	Crime rate in PRD's (%) (120% = undue concentration	Number of crimes reported
Average	484	1,900	1,919	956	119%	146%	61.21
Minimum	0	450	400	1,200	40%	29%	1
Maximum	3,200	5,800	5,400	6,960	800%	386%	261
CUP 2024-058	0	630	830	1,346	150% (6/4)	328% (241/73.45) (2023 PRD)	241

Salinas Police Department Comments and Conditions

Salinas Police Department reports an average of 61.21 reported crimes across all Police Reporting Districts (PRD) for 2023, the most recent date of PRD records. Adding twenty percent (20%), the formula allows for no more than 73.45 reported crimes within this PRD to avoid the "undue concentration" designation. 2023 Salinas Police Department (SPD) crime statistics showing 241

reported crimes in PRD 52, which is above the 73.45 threshold, which places the site within an area of undue concentration due to crime. The attached 2024 Salinas PRD statistics shows that the crime rate in PRD 52 has increased from 241 to 259. Per the Salinas Police Department memorandum, while an increase in police services for this project is anticipated, the Police Department does not object to the approval of Conditional Use Permit 2024-058 with the conditions of approval stated in the memorandum (see attached Salinas Police Department memorandum dated October 18, 2024).

Because the proposed site is located within an area of undue concentration due to number of alcohol licenses in the CT 5.01 and the number of reported crimes in PRD 52, a finding that Public Convenience or Necessity is served by approving the off-sale alcohol use is required should the Planning Commission determine to approve the CUP. A finding of Public Convenience or Necessity could be determined as customers would be able to complete their shopping needs without having to travel to a range of retail outlets.

Proximity to Residences, Parks, and Schools

The closest residences are located on the subject property and residentially zoned land located adjacent to the north of the proposed alcohol related use (15 Hebbbron Avenue). The nearest park is La Paz Neighborhood Park (560 Roosevelt Street), which is located approximately 830 feet to the northwest of the subject site. The nearest public school is Sherwood Elementary School (110 South Wood Street), which is located approximately 630 feet southwest from the subject site.

The subject property is located less than the average distance of other similar projects to residences, residentially zoned properties, parks/playgrounds, and other public schools than other CUP applications (approved, denied, or expired) dating back to the year 2010.

One-for-One Policy

The Planning Commission previously determined that a One-for-One policy should be required for off-sale licenses located in areas of undue concentration. A One-for-One policy would require the elimination of one existing, active off-sale alcohol-related use located within City limits to be either from an area of “undue concentration” (based on either the number of retail off-sale ABC licenses or the number of reported crimes) or a nonconforming use (i.e., without a Conditional Use Permit). The One-for-One Policy was originally established in 2007 by the City Council to limit the number of off-sale alcohol outlets in the City, by requiring new outlets to retire an existing license within the City of Salinas. However, the policy was eliminated by City Council on July 9, 2013. As stated above, the Applicant is transferring a Type 20 off-sale alcohol license (License No. 570016) from 201 East Alisal Street to the project site.

Table 2 below lists the 59 Conditional Use Permit (CUP) applications for alcohol related uses that have been processed since 2010. Five (5) off-sale alcohol related CUPs located in an area of undue concentration have been required to comply with the City’s former One-for-One policy.

Table 2: Conditional Use Permit Applications for Alcohol Related Uses

No.	Project Number	Status	Type	Address	Approval Date	Approval Body	1:1 Req?	Off-sale?
1.	CUP 2010-004	Approved	Off-Sale Alcohol	970 Work St.	4/19/2011	City Council	Yes	Yes
2.	CUP 2010-006	Expired	Off-Sale Alcohol	1532 N. Main St.	6/14/2011	City Council	Yes	Yes
3.	CUP 2010-007	Approved	Off-Sale Alcohol	615 W. Laurel Dr.	6/6/2010	Planning Commission	Yes	Yes
4.	CUP 2010-013	Approved	Off-Sale Alcohol	306 N. Main St.	10/12/2010	City Planner	No	Yes
5.	CUP 2010-018	Approved	On Site Alcohol	242 Williams Rd.	8/2/2011	City Planner		No
6.	CUP 2011-005	Denied	Off-Sale Alcohol	575 N. Sanborn Rd.	N/A			
7.	CUP 2011-009	Approved	Off-Sale Alcohol	1375 N. Davis Rd.	6/1/2011	Planning Commission	Yes	Yes
8.	CUP 2011-010	Approved	Off-Sale Alcohol	1800 N. Main St.	6/14/2011	City Council	Yes	Yes
9.	CUP 2011-022	Approved	On-Sale Alcohol	1730 N. Main St.	10/10/2011	City Planner		No
10.	CUP 2011-023	Withdrawn	Off-Sale Alcohol	1730 N. Main St.	N/A			
11.	CUP 2012-001	Approved	On-Sale Alcohol	1391 N. Davis Rd.	2/12/2012	City Planner		No
12.	CUP 2012-003	Approved	On-Sale Alcohol	1748 N. Main St.	3/27/2012	City Planner		No
13.	CUP 2012-005	Denied	Off-Sale Alcohol	8 Williams Rd.	N/A			
14.	CUP 2013-003	Approved	Off-Sale Alcohol	1045 N. Main St.	9/24/2013	City Council	No	Yes
15.	CUP 2013-006	Approved	On-Sale Alcohol	1988 N. Main St.	7/1/2013	City Planner		No
16.	CUP 2014-004	Withdrawn	On-Sale Alcohol	242 Williams Rd.	N/A			
17.	CUP 2014-025	Denied	Off-Sale Alcohol	1532 N. Main St.	N/A			
18.	CUP 2015-004	Approved	On-Sale Alcohol	124 Abbott St.	8/4/2015	City Planner		No
19.	CUP 2015-011	Approved	On-Sale Alcohol	1938 N Main St.	6/9/2015	City Planner		No
20.	CUP 2015-016	Approved	Off-Sale Alcohol	215 E. Alisal St.	9/16/2015	Planning Commission	No	Yes
21.	CUP 2015-023	Denied	Off-Sale Alcohol	602 Williams Rd.	N/A			
22.	CUP 2015-034	Denied	Off-Sale Alcohol	170 E. Laurel Dr.	N/A			
23.	CUP	Withdrawn	On-Sale	242	N/A			

	2016-002		Alcohol	Williams Rd.				
24.	CUP 2016-005	Approved	On-Sale Alcohol	66 W. Alisal St.	6/7/2016	City Planner		No
25.	CUP 2016-006	Approved	Off-Sale Alcohol	150 Main St.	6/24/2016	City Planner		N/A
26.	CUP 2016-013	Withdrawn	Off-Sale Alcohol	1000 Market St.	N/A			
27.	CUP 2016-019	Approved	Off-Sale Alcohol	201 Monterey St.	03/21/2017	City Council	No	
28.	CUP 2016-020	Approved	On-Sale Alcohol	1000 Davis Rd.	12/12/2016	City Planner		No
29.	CUP 2017-003	Approved	On-Sale Alcohol	350 Northridge Mall	04/07/2017	City Planner		No
30.	CUP 2017-005	Withdrawn	Off-Sale (Type 20 To 21)	980 Acosta Plaza.	N/A			
31.	CUP 2017-014	Withdrawn	On-Sale Alcohol	309 Williams Rd.	N/A			
32.	CUP 2018-001	Approved	On-Sale Alcohol	1600 Northridge Mall	02/27/2018	City Planner		No
33.	CUP 2018-002	Approved	On-Sale Alcohol	723 Alisal St.	10/12/2018	City Planner		No
34.	CUP 2018-003	Expired	On-Sale Alcohol	1220 S. Main St.	02/26/2018	City Planner		No
35.	CUP 2018-005	Approved	Off-Sale Alcohol	1764 N. Main St.	10/02/2019	Planning Commission	No	Yes
36.	CUP 2018-008	Expired	Off-Sale Alcohol	1438 S. Main St.	N/A			
37.	CUP 2018-012	Withdrawn	On-Sale Alcohol	1366 s. Main St.	N/A			
38.	CUP 2018-023	Approved	On-Sale Alcohol	309 Williams Rd.	01/09/2019	City Planner		No
39.	CUP 2018-024	Approved	On-Sale Alcohol	213 Monterey St.	11/27/2018	City Planner		No
40.	CUP 2018-025	Approved	On-Sale Alcohol	242 Williams Rd.	04/30/2019	City Planner		No
41.	CUP 2018-029	Approved	On-Sale Alcohol	1790 Northridge Mall	02/20/2029	City Planner		No
42.	CUP 2019-009	Approved	On-Sale Alcohol	210 Main St.	08/22/2019	City Planner		Not determined
43.	CUP 2019-020	Approved	On-Sale Alcohol	1582 Constitution Blvd.	01/07/2020	City Planner		No
44.	CUP	Approved	Off-Sale	1264 De La	10/23/2020	City Planner	No	Yes

	2020-015		Alcohol	Torre			(Not Und.)	
45.	CUP 2021-008	Approved	On-Sale Alcohol	1220 S. Main St.	04/02/2021	City Planner		No
46.	CUP 2021-022	Approved	Off-Sale Alcohol	1640 N. Main St.	09/15/2021	Planning Commission	No	Yes
47.	CUP 2021-025	Approved	On-Sale Alcohol	835 S. Main St.	12/15/2021	Planning Commission		No
48.	CUP 2021-029	Approved	On-Sale Alcohol	822 E. Alisal St.	01/03/2022	City Planner		No
49.	CUP 2021-030	Approved	On-Sale Alcohol	1259 De La Torre St.	12/20/2021	City Planner		No
50.	CUP 2022-017	Approved	On-Sale Alcohol	216 John St.	04/01/2022	City Planner		No
51.	CUP 2022-026	Approved	On-Sale Alcohol	66 W. Alisal St.	05/06/2022	City Planner		No
52.	CUP 2022-030	Approved	On-Sale Alcohol	215 Monterey St.	08/15/2022	City Planner		No
53.	CUP 2022-054	Approved	Off-Sale Alcohol	933 W. Alisal St.	12/21/2022	Planning Commission	No	Yes
54.	CUP 2022-061	Approved	On-Sale Alcohol	344 Main St.	02/28/2023	City Planner		No
55.	CUP 2023-017	Approved	Off-Sale Alcohol	1050 N. Davis Rd.	10/04/2023	Planning Commission	No	Yes
56.	CUP 2023-038	Approved	On-Sale Alcohol	1447 N. Main St.	09/09/2024	City Planner		No
57.	CUP 2023-047	Approved	On-Sale Alcohol	1002 Del Monte Ave. Ste. A	09/17/2024	City Planner		No
58.	CUP 2024-054	Approved	On-Sale Alcohol	66 W. Alisal St.	10/01/2024	City Planner		No
59.	CUP 2024-022	Approved	Off-Sale Alcohol	1012 Abbott St.	11/19/2024	Planning Commission	No	Yes

Conditions of Approval

The City generally requires a CUP for alcohol-related uses (Salinas City Code §37-50.030) and may lawfully regulate through its land use and zoning authority the potentially negative social and environmental effects of alcohol serving businesses. In this regard, the City's Zoning Code imposes a variety of specific requirements for alcohol-related uses and for all alcohol-related uses located in areas of undue concentration, which are discussed in turn below.

Pursuant to Zoning Code Section 37-50.030(f), if the Planning Commission determines that a public convenience or necessity would be served by the approval of the CUP and the subsequent issuance of an alcohol license by ABC, the CUP would contain the following conditions of approval:

1. Alcohol shall not be sold between the hours of 10:00 p.m. and 6:00 a.m. Coolers containing alcoholic beverages shall be locked between the hours of 10:00 p.m. and

6:00 a.m.

2. The premises shall be maintained free of litter at all times.
3. No sale or distribution of alcoholic beverages shall be made from a drive-up or walk-up window.
4. No display of alcoholic beverages shall be made from an ice tub.
5. No "single-serving" or "one-can" sales of alcoholic beverages shall be made from the premises. A sign to this effect in English and Spanish shall be maintained at the cashier station at all times.
6. No more than four (4) cooler doors shall be allocated to alcohol sales. Coolers without doors shall be limited to 32 lineal feet.
7. No alcoholic beverage shall be displayed within five feet of the cash register or the front door of the premises unless displayed in a permanently affixed cooler.
8. No self-illuminated advertising for alcoholic beverages shall be located on buildings or windows.
9. All business owners and managers shall complete a program certified by the Department of Alcoholic Beverage Control (ABC) as a qualified responsible beverage service (RBS) program prior to the commencement of the use. Any business established after the effective date of the ordinance codified in this section shall require such training of all owners and managers within ninety days of ownership transfer or hire. Failure of managers to obtain training shall be the liability of the owner. The owner shall maintain on the premises a file containing the certificates of training and shall present the file and its contents upon request by the City at any time during normal business hours. The provisions of this section regarding responsible beverage training shall be suspended upon a finding by the City Planner that the training is not reasonably available.
10. An electronic age verification scanner shall be installed, maintained, and utilized for all off-sale alcohol sales.
11. Signs shall be posted at the location in English and Spanish with regard to prohibitions of open containers and loitering at the location, and no loitering will be tolerated.
12. No single 40 oz. containers of beer may be sold from premises.
13. No malt liquor or fortified wine products (wines with greater than 15% alcohol

content) shall be sold.

14. Sales of wine shall be in containers of at least 750 ml.
15. No coin operated video or arcade games and no adult magazines or videos shall be sold.
16. No pay telephone booths shall be permitted on the premises.
17. Any alcohol license violation and/or suspension by the Alcohol Beverage Control Board or significant criminal activity, in the opinion of the City Police Chief, shall constitute grounds for review and modification or revocation of this use Permit in accordance with Section 37-60.640: Expiration- transferability; recordation; rescission; revocation, of the Salinas Zoning Code.

Additional conditions could be added, including those recommended by the Salinas Police Department per the attached comments dated October 18, 2024 (Exhibit “E” of CUP 2024-058):

1. Digital surveillance system with high quality cameras focused on the points of sales, entrances/exits of the business and the parking lot, with the capability to store the digital images captured. The video/photos must be retained for 30 days and be made available to Police upon request.
2. Ample lighting in the parking lots, exterior area of entrances/exits and situated in areas to enhance video surveillance equipment.

Findings:

The Planning Commission may approve an application for Conditional Use Permit to establish and operate an Off-sale alcohol related use (Type 20 ABC license) for an existing 2,960 square-foot food and beverage sales use (La Corona Market) located on a mixed-use property, if all the findings set forth in the proposed Planning Commission Resolution are established.

CEQA CONSIDERATION:

The environmental impacts of the project have been analyzed in accordance with the California Environmental Quality Act (CEQA). The project has been determined to be exempt from the California Environmental Quality Act (CEQA) under Section 15061(b)(3) of the CEQA Guidelines. The proposed project is exempt because the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

TIME CONSIDERATION:

The project was deemed complete on March 23, 2025. Final action is required by May 22, 2025, pursuant to the Permit Streamlining Act.

ALTERNATIVES AVAILABLE TO THE COMMISSION:

The Planning Commission has the following alternatives:

1. Affirm the findings set forth in the attached Resolution, find the application exempt from the California Environmental Quality Act (CEQA), and approve Conditional Use Permit 2024-058 with modifications; or
2. Find that the proposal is not appropriate and establish findings at the public hearing stating the reasons for not approving Conditional Use Permit 2024-058.

ATTACHMENTS:

Proposed Planning Commission Resolution

Draft Conditional Use Permit 2024-058 with the following exhibits:

Exhibit "A" Vicinity Map

Exhibit "B" Site Layout (Sheet A0.0)

Exhibit "C" Floor Plan (Sheet A2.1)

Exhibit "D" Building Elevations (Sheet A3.1)

Exhibit "E" Police Department Memorandum, dated October 18, 2024

Map of off-sale Alcohol Licenses

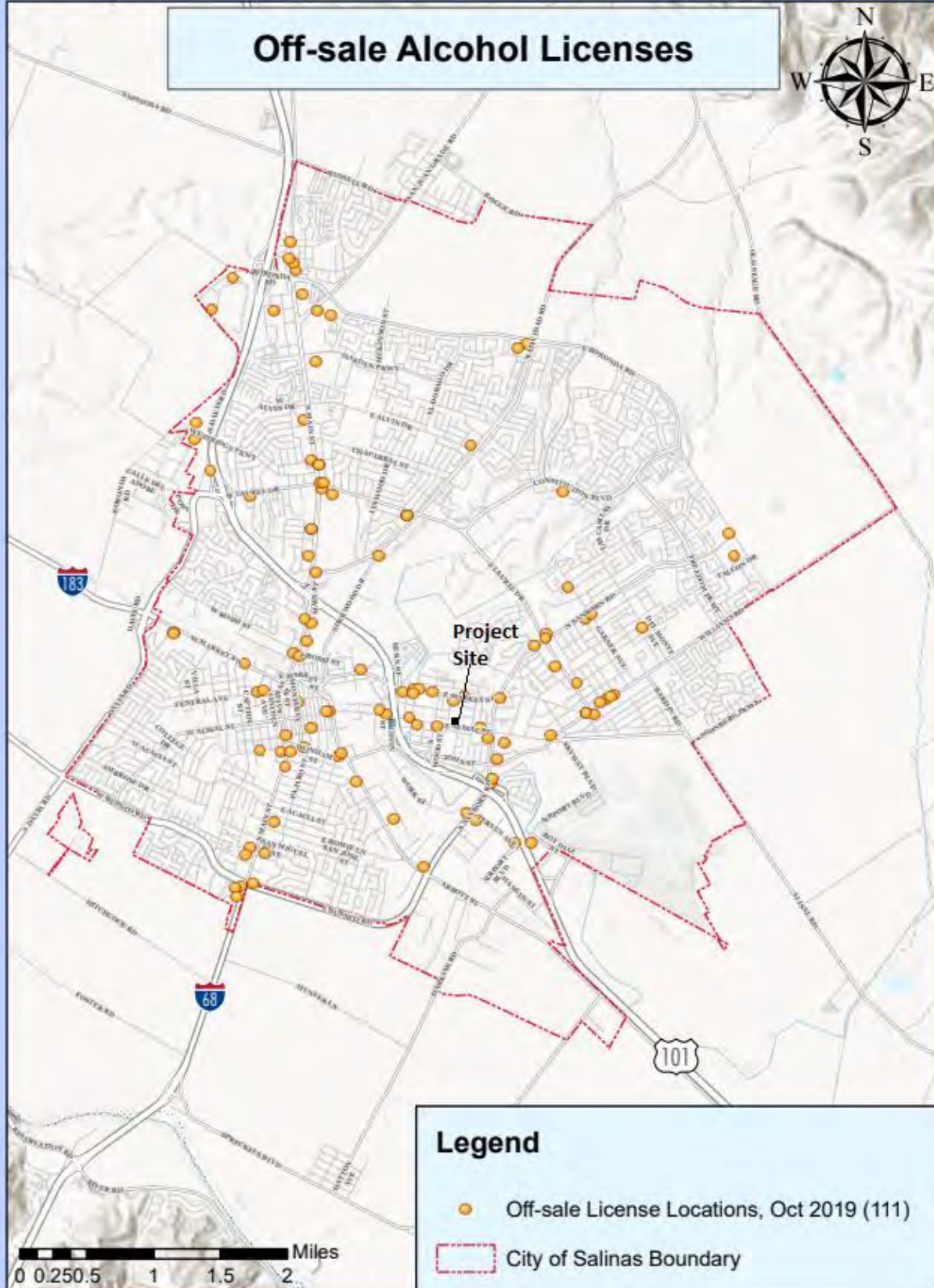
Salinas 2024 PRD Statistics

Map of Areas of Undue Concentration of Off-sale Licenses and Reported Crimes (Combined)

Cc: RJK Liquor Inc., Applicant
Hebbron Properties, LLC, Property Owner
Sgt. Gerardo Magana, Salinas Police Department
Sun Street Centers
Other interested parties

I:\ComDev\Planning Share Space\Conditional Use Permits\2024 CUP's\CUP 2024-058 - 695 E Alisal St\CUP 2024-058 PC Staff Report - 3-24-25 revisions.docx

Off-sale Alcohol Licenses



Salinas PD Reporting Districts	Total
011	56
012	63
013	23
014	21
014	35
015	18
021	53
022	59
023	45
024	52
031	59
032	79
033	90
034	37
041	78
042	112
043	62
044	39
045	55
051	33
052	259
053	101
054	59
055	5
061	82
062	101
063	71
064	141
071	114
072	64
073	91
074	49
075	55
076	12
077	12
081	69
082	113
083	55
084	88
091	64
092	86
093	258
094	85

095	12
096	8
097	21
098	6
101	60
102	29
103	69
104	43
105	66
106	19
107	47
108	17
109	1
111	32
112	33
113	19
114	8
115	17
121	20
122	78
123	18
124	9
125	20
126	13
131	51
132	239
133	116
134	8
141	15
142	34
143	61
144	18
151	32
152	6
153	16
154	138
155	4
161	8
162	20
171	59
172	25
173	55
174	3
181	98

182	73
183	79
184	56
185	107
186	17
187	6
188	7
190	4
191	78
192	21
193	75
195	111
196	48
197	126
198	137
201	211
202	73
203	68
211	49
212	137
213	50
214	69
215	41
221	261
222	39
223	40
224	20
225	29
300	51
301	11
Total	6868





Areas of Undue Concentration of Off-sale Licenses and Reported Crimes (Combined)



**Project
Site**

**Project
Site**

Legend

-  Off-sale License Location
-  PRDs w/ Undue Concentration (107.15 Reported Crimes (89.29+20%)) [As of 2018]
-  Census Tracts w/ Undue Concentration [As of Oct. 2019]
-  City of Salinas Boundary

0 0.250.5 1 1.5 2 Miles

Conditional Use Permit 2024-058

PROPOSED OFF-SALE ALCOHOL RELATED USE (TYPE 20 ABC LICENSE) AT AN EXISTING FOOD AND BEVERAGE SALES USE LOCATED AT 695 EAST ALISAL STREET IN THE COMMERCIAL RETAIL – EAST ALISAL STREET/EAST MARKET STREET FOCUSED GROWTH OVERLAY (CR-FG-5) ZONING DISTRICT



Thomas Wiles, Senior Planner
Community Development Department
April 22, 2025



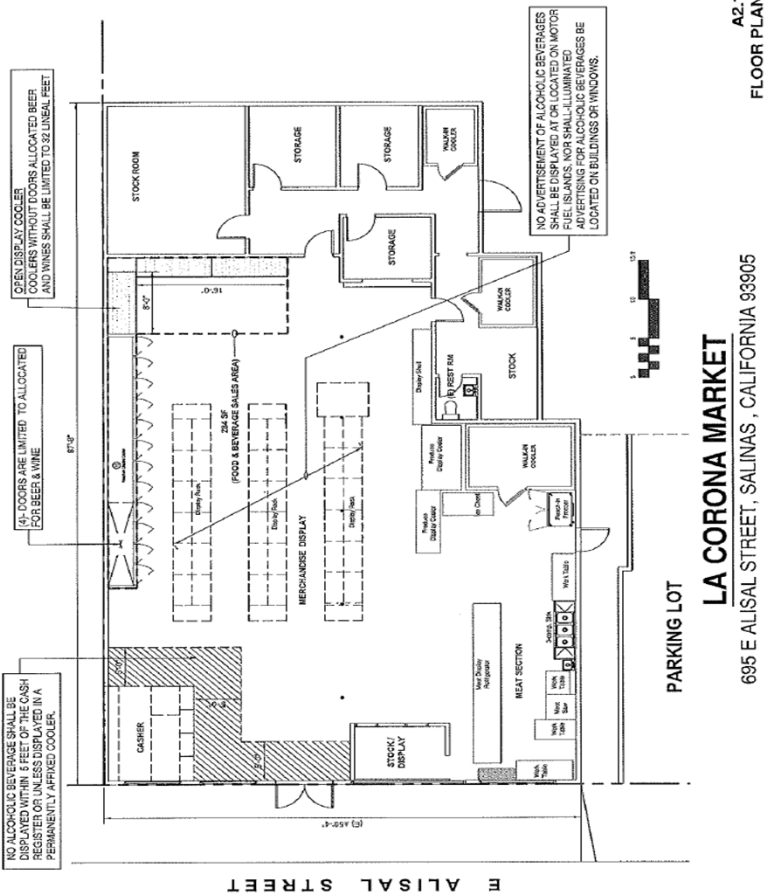
Executive Summary

- Applicant: RJK Liquor Incorporated
- Use: Off-sale alcohol
 - Type 20 ABC license – Beer & Wine
 - Existing 2,960 sf. food and beverage sales
- La Corona Market
 - Located on mixed-use site

Background



- Hebbbron Properties LLC, Property Owner
- Multiple structures and uses on-site
- Zoned CR-FG-5
- Surrounding uses:
 - Commercial and Residential



- Undue Concentration
 - Number of Outlets in CT 5.01
 - Four (4) Allowed
 - Five (5) Active
 - Six (6) if CUP approved
 - Crime
 - PRD exceeds number of reported crimes
- Salinas Police Department does not object
- Exempt from CEQA per Section 15061(b)(3)
- April 2, 2025 – Planning Commission voted 2/2
 - No action taken, forward to City Council



Recommendation

Approve a resolution finding the project exempt pursuant to Section 15061(b)(3) of the CEQA Guidelines, affirming the findings, and approving Conditional Use Permit 2024-058.



City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
www.cityofsalinas.org

Legislation Text

File #: ID#25-036, Version: 1

City Development Impact Fees Annual Adjustment

Approve a Resolution increasing the City Development Impact Fees by 1.6% effective July 1, 2025.



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: APRIL 22, 2025

DEPARTMENT: PUBLIC WORKS DEPARTMENT

FROM: ADRIANA, ROBLES, CITY ENGINEER

TITLE: CITY DEVELOPMENT IMPACT FEES ANNUAL ADJUSTMENT

RECOMMENDED MOTION:

A motion to approve a Resolution increasing City Development Impact Fees by 1.6% effective July 1, 2025.

EXECUTIVE SUMMARY:

Impact fees are one-time charges on new development collected and used by jurisdictions to fund the cost of public facilities that are necessary to serve new growth. Historically, the City of Salinas has adjusted its Development Impact Fees annually, with one exception during COVID, to account for fluctuation in construction costs and to keep pace with inflation. Staff has identified the current and proposed increases to those fees within this staff report and Exhibits.

BACKGROUND:

The City imposes fees on development to fund improvements to capital infrastructure and facilities required to accommodate and service ongoing development (Development Impact Fees).

Appropriately adjusted Development Impact Fees are a benefit to the community and to Developers alike. The public benefits by being able to improve or expand facilities as necessary to accommodate growth. Developers benefit by being able to mitigate certain impacts caused by their project on a fair share basis. No developer is required to solely mitigate a large impact caused by cumulative development. In other words, there is no single developer to construct a major interchange project, build a new fire station, or upgrade a major sewer trunk main. Developers are also able to mitigate many impacts of their project identified through the CEQA, without lengthy and expensive study. A fee program that is not appropriately adjusted, does not allow for the proper mitigation of impact due to growth.

Article V, Section 9-40 through 9-50 of the Salinas Municipal Code, defines the scope of these fees. Section 9-42(b) of the Code allows Development Impact Fees to be adjusted annually to account for the fluctuation in construction costs. The industry standard for determining the fluctuations in construction costs is the Engineering News Record (ENR). The “construction cost index” (CCI) as published by the ENR is based on a combination of labor rates and material costs,

which are most reflective of construction costs averaged among 20 major metropolitan areas around the United States. Code Section 9-42(b) specifically states “The development impact fee levels may be changed in accordance with the percentage change in the ENR index from January 1 to January 1 of each preceding year, but in no case shall the indexing increase or decrease in development impact fees allowed by this section fee exceed that shown in the ENR index.” Attached to this report is a copy of the ENR Construction Economics summary for January, which provides background of how the index increased 1.6% between January 1, 2024 to January 1, 2025 (Attachment 1).

Exhibit A lists the current and proposed development fee schedules for impacts to City infrastructure, including parks, street trees, storm drains, sanitary sewers, and traffic. Exhibit B lists the current and proposed development fee schedules for impacts to public facilities, such as fire, police, library, and recreation, and impacts to park facilities. Exhibit C provides a summary of revenues and expenditures of development impact fees.

It should be noted that the Monte Bella/Williams Ranch subdivisions are fully built out and the Monte Bella/Williams Ranch Library and Fire Protection facilities fees are no longer applicable.

Finance Committee

Staff presented the City Development Impact Fee Schedule Annual Adjustment to the Finance Committee at its April 8, 2025, meeting. The Finance Committee unanimously approved recommending to the City Council approval of a resolution adjusting the City Development Impact Fees by 1.6% effective July 1, 2025.

Outreach

Chamber of Commerce. Staff provided the City Development Impact Fee Schedule Annual Adjustment to the Salinas Valley Chamber of Commerce via email on March 18, 2025. The email provided the proposed adjustment along with the anticipated public meetings.

Salinas United Business Association. Staff provided the City Development Impact Fee Schedule Annual Adjustment to the Salinas United Business Association (SUBA) via email on March 18, 2025. The email provided the proposed adjustment along with the anticipated public meetings.

Development Community. Staff provided the City Development Impact Fee Schedule Annual Adjustment to members of the development community including Future Growth Area developers and the Central Coast Builders Association via email on March 18, 2025. The email provided the proposed adjustment along with the anticipated public meetings.

To date, no comments have been received on the proposed annual adjustment to the City Development Impact Fees.

Public Notice

Sixty (60) day public hearing notice for the City Development Impact Fee Annual Adjustment will be published in a local newspaper following City Council Action on April 22, 2025.

CEQA CONSIDERATION:

Not a Project. City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) pursuant to Sections 15378 and 15061(b)(3).

CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

No.

STRATEGIC PLAN INITIATIVE:

Updating Development Impact Fees to match the fluctuating cost of construction is consistent with the Council values of Fiscal Responsibility, Service and Responsiveness and Council Goals and Strategies of Economic Development, Housing, Infrastructure, and Public Safety by investing in existing facilities and infrastructure, reducing City expenditures to address impacts due to growth, and by providing adequate funding to additional need for policing and emergency medical services due to growth.

DEPARTMENTAL COORDINATION:

Public Works staff has consulted with other City Departments to develop the recommendations herein, including Administration, Finance, and Legal. Should the City Council approve the recommendation, Public Works will continue to collaborate with these departments, along with Community Development.

FISCAL AND SUSTAINABILITY IMPACT:

Increasing fees proportionate with the ENR construction cost index allows revenues to keep pace with construction cost inflation to minimize or eliminate the impact on the General Fund. In consideration of the possible impacts COVID-19 had on our community, the City Council did not increase Development Impact Fees for the fiscal year 2020-2021.

The table below shows the fee increases that occurred in the last five (5) fiscal years.

Fiscal Year (FY)	Fee Increase (%)
2020-2021	0.0%
2021-2022	2.1%
2022-2023	8.0%
2023-2024	4.9%
2024-2025	2.6%

ATTACHMENTS:

Resolution
Attachment 1 - ENR Construction Economics Summary
Exhibit A – Public Infrastructure Fee Schedule
Exhibit B-1 – Public Facilities Fee Schedule

Exhibit B-2 – Public Facilities Fee Schedule for Residential Development
Exhibit C – Statement of Revenue and Expenditures for Development Impact Fees (draft)

RESOLUTION NO. _____ (N.C.S.)

**RESOLUTION INCREASING CITY DEVELOPMENT IMPACT
FEES BY 1.6% EFFECTIVE JULY 1, 2025**

WHEREAS, California Government Code 66000 and Salinas Municipal Code Sections 9-40 through 9-50 allow for the imposition of development impact fees to mitigate development impacts; and

WHEREAS, Section 9-42 (b) of the Salinas Municipal Code allows the development fees to be adjusted annually with the percentage change in accordance with the ENR Construction Cost Index from January 1 to January 1 of the preceding year; and

WHEREAS, the ENR Construction Cost Index increased 1.6% during the period from January 1, 2024 to January 1, 2025; and

WHEREAS, Revenues and expenditures for development impact fees are managed separately and an annual financial report was presented to City Council; and

WHEREAS, City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) pursuant to Sections 15378 and 15061(b)(3); and

WHEREAS, a Public Hearing was properly noticed and held on April 22, 2025, pursuant to Government Code 66017 and there was no public comment received.

NOW, THEREFORE, BE IT RESOLVED as follows:

(a) The development fees established in Section 9-41 (a) of Article V, are set as follows:

Public Infrastructure Fee Schedule

Street Tree Fee: \$426.00 per tree, one tree per sixty feet of street frontage.

Storm Sewer Trunk Line Fee: \$707.00 per bedroom;
\$1,430.00 per mobile home;
\$8,978.00 per acre (commercial and industrial);
\$7,161 per acre (schools).

Sanitary Sewer Trunkline Line Fee: \$1.31 per sf of building area (residential);
\$1.14 per sf of building area (commercial);
\$0.57 per sf of building area (industrial).

Traffic Fee: \$470.00 per daily trip;
\$680.00 per daily trip (Future Growth Area).

Public Facilities Fee Schedule

Commercial Fire Impact Fee: \$645.00 per 1,000 square feet of floor area

Commercial Police Impact Fee: \$858.00 per 1,000 square feet of floor area

Industrial Fire Impact Fee: \$147.00 per 1,000 square feet of floor area

Industrial Police Impact Fee: \$573.00 per 1,000 square feet of floor area

Park Impact Fee: \$12,395.00 per single family unit
(*West Area Specific Plan*) \$10,552.00 per multifamily unit

Park Impact Fee: \$13,727.00 per single family unit
(*Central Area Specific Plan*) \$11,686.00 per multifamily unit

Citywide Public Facilities Fee Schedule for Residential Development

Dwelling Square Footage	Fire	Police	Library	Recreation	Park	Park (Quimby)
<i>SFD Fee Schedule</i>						
4000 sf+						
3000 sf - 3999 sf	\$ 425.00	\$ 2,346.00	\$ 1,669.00	\$ 929.00	\$ 8,153.00	\$ 9,488.00
2500 sf - 2999 sf	\$ 408.00	\$ 2,256.00	\$ 1,605.00	\$ 892.00	\$ 7,843.00	\$ 9,125.00
2000 sf - 2499 sf	\$ 389.00	\$ 2,155.00	\$ 1,533.00	\$ 852.00	\$ 7,493.00	\$ 8,715.00
1500 sf - 1999 sf	\$ 375.00	\$ 2,077.00	\$ 1,477.00	\$ 823.00	\$ 7,218.00	\$ 8,397.00
1000 sf - 1499 sf	\$ 345.00	\$ 1,914.00	\$ 1,361.00	\$ 757.00	\$ 6,653.00	\$ 7,740.00
750 sf - 999 sf	\$ 281.00	\$ 1,554.00	\$ 1,106.00	\$ 616.00	\$ 5,404.00	\$ 6,288.00
500 sf - 749 sf	\$ 231.00	\$ 1,273.00	\$ 906.00	\$ 505.00	\$ 4,428.00	\$ 5,153.00
< 500 sf	\$ 200.00	\$ 1,106.00	\$ 786.00	\$ 438.00	\$ 3,843.00	\$ 4,471.00
<i>Senior Unit Fee Schedule</i>						
4000 sf+						
3000 sf - 3999 sf	\$ 264.00	\$ 1,452.00	\$ 1,033.00	\$ 575.00	\$ 5,053.00	\$ 5,879.00
2500 sf - 2999 sf	\$ 252.00	\$ 1,398.00	\$ 995.00	\$ 553.00	\$ 4,857.00	\$ 5,652.00
2000 sf - 2499 sf	\$ 242.00	\$ 1,335.00	\$ 950.00	\$ 528.00	\$ 4,644.00	\$ 5,402.00
1500 sf - 1999 sf	\$ 233.00	\$ 1,285.00	\$ 914.00	\$ 509.00	\$ 4,467.00	\$ 5,198.00
1000 sf - 1499 sf	\$ 213.00	\$ 1,184.00	\$ 842.00	\$ 469.00	\$ 4,117.00	\$ 4,788.00
750 sf - 999 sf	\$ 175.00	\$ 964.00	\$ 686.00	\$ 382.00	\$ 3,355.00	\$ 3,903.00
500 sf - 749 sf	\$ 143.00	\$ 791.00	\$ 563.00	\$ 312.00	\$ 2,750.00	\$ 3,200.00
< 500 sf	\$ 124.00	\$ 685.00	\$ 487.00	\$ 270.00	\$ 2,379.00	\$ 2,770.00

(b) The above subject fees will become effective July 1, 2025.

PASSED AND APPROVED this 22nd day of April 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Dennis Donohue, Mayor

ATTEST:

Patricia M. Barajas, City Clerk

CONSTRUCTION ECONOMICS

ENR's 20-city average cost indexes, wages and materials prices.
Historical data for ENR's 20 cities can be found at [ENR.com/economics](https://enr.com/economics)

Construction Cost Index

+1.6%

ANNUAL INFLATION RATE

JAN. 2025

1913=100	INDEX VALUE	MONTH	YEAR
CONSTRUCTION COST	13731.60	+0.7%	+1.6%
COMMON LABOR	25858.16	+1.2%	+1.7%
WAGE \$/HR.	49.13	+1.3%	+1.7%

Building Cost Index

+1.6%

ANNUAL INFLATION RATE

JAN. 2025

1913=100	INDEX VALUE	MONTH	YEAR
BUILDING COST	8407.47	0.0%	+1.6%
SKILLED LABOR	11869.97	+0.5%	+1.9%
WAGE \$/HR.	65.88	+0.5%	+1.9%

The Building Cost Index was up 1.6% on an annual basis, while the monthly component showed no change.

Materials Cost Index

-0.6%

MONTHLY INFLATION RATE

JAN. 2025

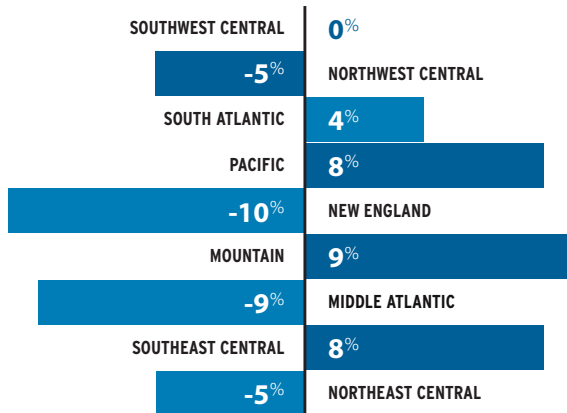
1913=100	INDEX VALUE	MONTH	YEAR
MATERIALS COST	6299.20	-0.6%	+2.4%
CEMENT \$/TON	274.39	-1.7%	+23.0%
STEEL \$/CWT	111.87	+1.5%	+11.3%
LUMBER \$/MBF	850.53	-2.8%	-17.5%

The Materials Cost Index fell 0.6%, while the annual escalation rate increased 2.4%.

The Construction Cost Index's annual escalation rose 1.6%, while the monthly component increased 0.7%.

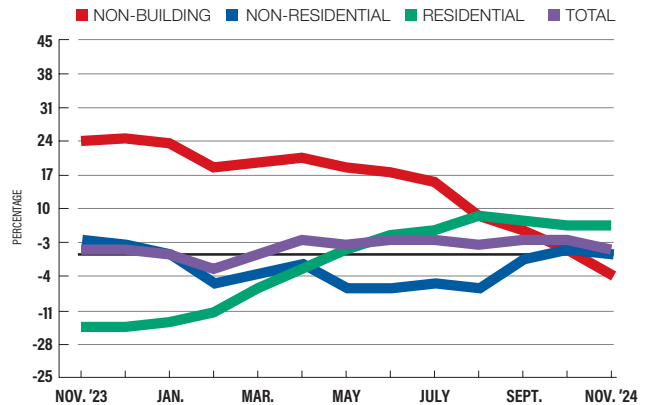
Construction Starts Regional growth trends vs. national trends

SOUTHEAST CENTRAL STARTS UP 8%



SOURCE: DODGE CONSTRUCTION NETWORK. YEAR-TO-YEAR PERCENT CHANGE IN VALUE OF TOTAL PROJECTS STARTED MAY 2023 FOR 12-MONTH ROLLING TOTALS.

NON-BUILDING STARTS DECLINE



SOURCE: DODGE CONSTRUCTION NETWORK. YEAR-TO-YEAR PERCENT CHANGE FOR 12-MONTH ROLLING NATIONAL TOTALS.

The total dollar value of new construction starts in Rhode Island in September was 116.3% above September 2023's level, according to Dodge Construction Network. The residential sector rose 2.5%, while non-residential rose 35.1%. Non-building new starts increased 348.5% in the same period.

RHODE ISLAND CONSTRUCTION STARTS: \$/MIL.

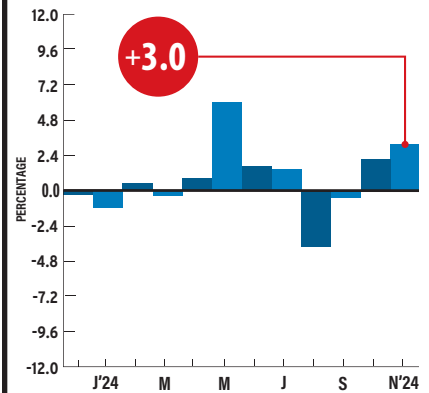
	2024 SEP.	2024 AUG.	2023 SEP.	% CHG. MONTH	% CHG. YEAR
TOTAL CONSTRUCTION	4,941,524	4,110,342	2,284,074	+20.2	+116.3
NON-RESIDENTIAL	1,243,971	1,341,644	920,706	-7.3	+35.1
STORES, SHOPPING CENTERS	13,151	12,901	45,629	+1.9	-71.2
OFFICE, BANK BUILDINGS	12,978	38,936	72,045	-66.7	-82.0
HOTELS, MOTELS	1,500	1,500	1,644	0.0	-8.8
OTHER COMMERCIAL	83,495	57,763	111,166	+44.5	-24.9
MANUFACTURING BUILDINGS	28,591	28,591	2,390	0.0	+1096.3
EDUCATIONAL BUILDINGS	899,837	967,690	403,542	-7.0	+123.0
HEALTH CARE FACILITIES	70,335	116,335	151,013	-39.5	-53.4
OTHER INSTITUTIONAL	134,084	117,928	133,277	+13.7	+0.6
RESIDENTIAL	697,556	655,306	680,451	+6.4	+2.5
NON-BUILDING	2,999,997	2,113,392	668,836	+42.0	+348.5
HIGHWAYS, BRIDGES	1,009,286	174,187	304,033	+479.4	+232.0
ENVIRONMENTAL PUBLIC WORKS	278,629	293,841	144,258	-5.2	+93.1
POWER, UTILITIES	1,585,917	1,588,039	101,932	-0.1	+1455.9

SOURCE: DODGE CONSTRUCTION NETWORK STARTS. TOTALS MAY NOT ADD UP DUE TO EXCLUSION OF OTHER CATEGORIES. 12-MONTH ROLLING TOTALS FOR RHODE ISLAND.

The price for aluminum sheet increased 3% in November, after rising 2.1% in October, according to the Bureau of Labor Statistics' producer price index. The annual index sits at 9.7% in November, up from 6.5% the previous month. ENR's 20-city average monthly price for hot-rolled carbon-steel plate experienced a 0.6% decrease in monthly prices in January, while yearly prices increased 0.3%. Prices for all types of stainless-steel sheet experienced yearly decreases in January, according to ENR's data. Monthly prices for reinforcing bars showed no change.

PRODUCER PRICE INDEX**ALUMINUM SHEET**

Monthly Percent Change

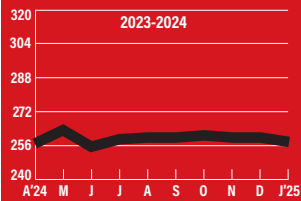


SOURCE: BUREAU OF LABOR STATISTICS

ENR's Materials Prices For January 2025**ALUMINUM SHEET**

-0.8%

PRICES FOR ALUMINUM SHEET EXPERIENCED A 0.8% DECLINE IN JANUARY.

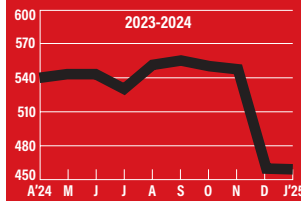


1992=100

REINFORCING BARS

0.0%

MONTHLY PRICES SHOWED NO CHANGE, WHILE YEARLY PRICES DECLINED 14.4%.

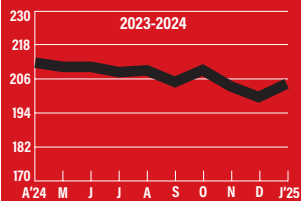


1992=100

STAINLESS-STEEL SHEET

+2.4%

MONTHLY STAINLESS-STEEL SHEET PRICES INCREASED 2.4% IN JANUARY.

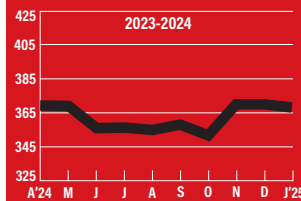


1992=100

WIDE FLANGE

-0.5%

PRICES DECREASED 0.5% IN JANUARY, WITH YEARLY PRICES UP 4.7%.



1992=100

20-CITY AVERAGE

ITEM	UNIT	\$PRICE	%MONTH	%YEAR
STANDARD STRUCTURAL SHAPES				
Average	CWT	113.78	+1.7	+10.7
Channel beams, 6" Deep, 8.2 LB/LF	CWT	104.69	-0.8	+17.3
I-beams, 6" Deep, 12.5 LB/LF	CWT	129.33	+5.8	+11.1
Wide-flange, 8" Deep, 31 LB/LF	CWT	107.30	-0.5	+4.7
REINFORCING BARS				
Grade 60, No. 4	CWT	68.91	0.0	-14.4
HOT-ROLLED CARBON-STEEL PLATE				
12 gauge, 48" x 10'	CWT	96.01	-0.6	+0.3
ALUMINUM SHEET				
3003H14, 36" x 96"	CWT	324.67	-0.8	-10.6
STAINLESS-STEEL SHEET				
14 gauge	CWT	273.23	0.0	-7.7
16 gauge	CWT	277.83	0.0	-6.1
20 gauge	CWT	290.66	+2.4	-7.9
STAINLESS-STEEL PLATE				
304, 1/4", 72" x 240"	CWT	332.37	0.0	-4.9
316, 1/4", 96" x 140"	CWT	453.32	+0.7	+1.6
STEEL PILING (H-PILE)				
HP10 x 42	CWT	88.93	+7.8	+64.6

SOURCE: ENR

PLATTS* STEEL SPOT MARKET PRICES: DEC. 2024

Reinforcing bar, No. 5	TON	725.0	+0.4	-15.8
Plate	TON	874.29	-2.3	-39.9
Hot-rolled coil	TON	691.90	-0.7	-36.5

SOURCE: *PLATTS S&P GLOBAL REBAR SOUTHERN U.S.; PLATE PRICES U.S. SOUTHEAST AVERAGE; HOT-ROLLED COIL PRICES INDIANA.

Structural Steel, Rebar, Building Sheet, Piling For January 2025

City prices reflect quotes from single sources and can be volatile. They are not meant to be the prevailing price for a city. Data are a mix of list and transaction prices and may include ENR estimates. Do not compare prices between locations. Use city information to analyze national trends.

ITEM	UNIT	ATLANTA	BALTIMORE	BIRMINGHAM	BOSTON	CHICAGO	CINCINNATI	CLEVELAND	DALLAS	DENVER	DETROIT
STANDARD STRUCTURAL SHAPES											
AVERAGE	CWT	137	86.52	71.9	157.94	+178.97	−70.13	−70.13	113.33	93.49	84.23
CHANNEL BEAMS, 6" DEEP, 8.2 LB/LF	CWT	121.95	77.15	67.5	141.48	129	−58.5	−58.5	80	78.39	76.9
I-BEAMS, 6" DEEP, 12.5 LB/LF	CWT	156	97.25	77.5	169.13	+235	84.95	84.95	170	113.68	98.9
WIDE-FLANGE, 8" DEEP, 31 LB/LF	CWT	133.06	85.15	70.5	163.2	172.9	−66.95	−66.95	90	88.4	76.9
REINFORCING BARS											
GRADE 60, No. 4	CWT	90.12	67.35	75	99.18	72.14	60.22	58.5	65	78.7	71.4
HOT-ROLLED CARBON-STEEL PLATE											
12 GAUGE, 48" x 10'	CWT	85.57	68.21	85	191.63	60.3	58.14	58.14	155.94	84	59.9
BUILDING SHEET AND PLATE											
ALUM. SHEET, 3003H14, 36" x 96"	CWT	321.36	318.27	466.66	395.84	−170.5	238	238	421.08	328	287
STAINLESS-STEEL SHEET											
14 GAUGE	CWT	221.34	282.19	283.96	352.64	190	172	172	241.07	375	272
16 GAUGE	CWT	221.33	293.72	283.95	352.78	196	172	172	271.08	353.51	289
20 GAUGE	CWT	242.64	303.41	290.62	383.99	218	179	179	307.20	+425.09	248
STAINLESS-STEEL PLATE											
304, ¼", 72" x 240"	CWT	267.95	384.1	459.99	486.15	247.5	184	184	457.78	324	325
316, ¼", 96" x 140"	CWT	432.05	540.82	523.44	520.86	247.5	433	433	496.08	564.54	351
STEEL PILING: H-PILE											
HP10 x 42	CWT	81.9	93	71.76	106	122	91.98	91.98	+152	88	69.9

ITEM	UNIT	KANSAS CITY	LOS ANGELES	MINNEAPOLIS	NEW ORLEANS	NEW YORK	PHILADELPHIA	PITTSBURGH	ST. LOUIS	SAN FRANCISCO	SEATTLE
STANDARD STRUCTURAL SHAPES											
AVERAGE	CWT	92.58	162	165.33	128.33	116.27	99.48	86.52	77.02	150	134.33
CHANNEL BEAMS, 6" DEEP, 8.2 LB/LF	CWT	139.62	162	135	105	93.37	86.41	77.15	145.97	130	130
I-BEAMS, 6" DEEP, 12.5 LB/LF	CWT	75.13	162	200	130	130.07	111.72	97.25	43.1	190	160
WIDE-FLANGE, 8" DEEP, 31 LB/LF	CWT	63	162	161	150	125.38	100.3	85.15	42	130	113
REINFORCING BARS											
GRADE 60, No. 4	CWT	49.87	72.4	46.6	85	61.15	61.15	67.35	75.75	55	66.45
HOT-ROLLED CARBON-STEEL PLATE											
12 GAUGE, 48" x 10'	CWT	45	180	117	81	126	167.88	68.21	40.9	−130	55.19
BUILDING SHEET AND PLATE											
ALUM. SHEET, 3003H14, 36" x 96"	CWT	333.23	372	244	331	428.63	464.2	318.27	227.38	310	280
STAINLESS-STEEL SHEET											
14 GAUGE	CWT	416.13	456	192	365	300.48	234.07	282.19	260.52	206	190
16 GAUGE	CWT	415.38	456	193	350	292.95	270.54	293.72	285.57	204	190
20 GAUGE	CWT	394.12	456	228	340	289.61	280.17	303.41	308.95	223	213
STAINLESS-STEEL PLATE											
304, ¼", 72" x 240"	CWT	378.29	467.5	259	305	439.34	348.6	384.1	330.18	190	225
316, ¼", 96" x 140"	CWT	490	478.5	505	300	465.31	434.87	482.82	633.68	358	376
STEEL PILING: H-PILE											
HP10 x 42	CWT	98.5	76.5	30.56	+135	77.2	82.7	93	91	34.6	91

+ OR - DENOTES PRICE HAS RISEN OR FALLEN SINCE PREVIOUS REPORT. ALL PRICES ARE FOR WAREHOUSE OR CITY. STAINLESS-STEEL SHEET PRICES ARE FOR TYPE 304, 2B FINISH, 48 X 120-IN. STEEL PILES ARE HIGH-STRENGTH A572. SOME PRICES MAY INCLUDE TAXES OR DISCOUNTS. PRODUCT SPECIFICATIONS MAY VARY DEPENDING ON WHAT IS MOST COMMONLY USED OR MOST ACCESSIBLE IN A CITY. QUANTITIES ARE GENERALLY TRUCKLOADS.

EXHIBIT A

Public Infrastructure Fee Schedule

	PROPOSED FEE SCHEDULE	CURRENT FEE SCHEDULE
Street Tree Fee:	\$426.00 per tree, one tree per sixty feet of street frontage	\$419.00 per tree, one tree per sixty feet of street frontage
Storm Sewer Trunk Line Fee:	\$707.00 per bedroom or \$1,430.00 per mobile home; Commercial and Industrial - \$8,978.00 per acre; Schools - \$7,161 per acre	\$696.00 per bedroom or \$1,407.00 per mobile home; Commercial and Industrial - \$8,837.00 per acre; Schools - \$7,048.00 per acre
Sanitary Sewer Trunk Line Fee¹:	Residential: \$1.31 per sf of building area; Commercial: \$1.14 per sf of building area; Industrial: \$0.57 per sf of building area	Residential: \$1.2847 per square foot of building area; Commercial: \$1.1215 per square foot of building area; Industrial: \$0.5608 per square foot of building area
Traffic Fee²:	\$470.00 per daily trip (within existing developed City Limits) \$680.00 per daily trip (Future Growth)	\$463.00 per daily trip (within existing developed City Limits) \$669.00 per daily trip (Future Growth Areas)

¹ Sanitary Sewer Impact Fee updated September 24, 2024, Resolution No. 23100.

² Traffic Fee Ordinate updated January 19, 2010, Resolution No. 19802.

EXHIBIT B1

Public Facilities Fee Schedule

	PROPOSED FEE SCHEDULE	CURRENT FEE SCHEDULE
Commercial Fire Impact Fee:	\$645.00 per 1,000 square feet of floor area	\$635.00 per 1,000 square feet of floor area
Commercial Police Impact Fee:	\$858.00 per 1,000 square feet of floor area	\$844.00 per 1,000 square feet of floor area
Industrial Fire Impact Fee:	\$147.00 per 1,000 square feet of floor area	\$145.00 per 1,000 square feet of floor area
Industrial Police Impact Fee:	\$573.00 per 1,000 square feet of floor area	\$564.00 per 1,000 square feet of floor area
Park Impact Fee: (West Area Specific Plan) ³	\$12,395.00 per single family unit \$10,552.00 per multifamily unit	\$12,200.00 per single family unit \$10,386.00 per multifamily unit
Park Impact Fee: (Central Area Specific Plan) ⁴	\$13,727.00 per single family unit \$11,686.00 per multifamily unit	\$13,511.00 per single family unit \$11,502.00 per multifamily unit

³ Park Impact Fee for the West Area Specific Plan established December 3, 2019, Resolution No. 21750

⁴ Park Impact Fee for the Central Area Specific Plan established November 17, 2020, Resolution No. 21996

EXHIBIT B2

Public Facilities Impact Fee Schedule for Residential Development

Proposed Citywide Fee Schedule^{5,6}

Dwelling Square Footage	Fire	Police	Library	Recreation	Park	Park (Quimby)
SFD Fee Schedule						
4000 sf+						
3000 sf - 3999 sf	\$ 425.00	\$ 2,346.00	\$ 1,669.00	\$ 929.00	\$ 8,153.00	\$ 9,488.00
2500 sf - 2999 sf	\$ 408.00	\$ 2,256.00	\$ 1,605.00	\$ 892.00	\$ 7,843.00	\$ 9,125.00
2000 sf - 2499 sf	\$ 389.00	\$ 2,155.00	\$ 1,533.00	\$ 852.00	\$ 7,493.00	\$ 8,715.00
1500 sf - 1999 sf	\$ 375.00	\$ 2,077.00	\$ 1,477.00	\$ 823.00	\$ 7,218.00	\$ 8,397.00
1000 sf - 1499 sf	\$ 345.00	\$ 1,914.00	\$ 1,361.00	\$ 757.00	\$ 6,653.00	\$ 7,740.00
750 sf - 999 sf	\$ 281.00	\$ 1,554.00	\$ 1,106.00	\$ 616.00	\$ 5,404.00	\$ 6,288.00
500 sf - 749 sf	\$ 231.00	\$ 1,273.00	\$ 906.00	\$ 505.00	\$ 4,428.00	\$ 5,153.00
< 500 sf	\$ 200.00	\$ 1,106.00	\$ 786.00	\$ 438.00	\$ 3,843.00	\$ 4,471.00
Senior Unit Fee Schedule						
4000 sf+						
3000 sf - 3999 sf	\$ 264.00	\$ 1,452.00	\$ 1,033.00	\$ 575.00	\$ 5,053.00	\$ 5,879.00
2500 sf - 2999 sf	\$ 252.00	\$ 1,398.00	\$ 995.00	\$ 553.00	\$ 4,857.00	\$ 5,652.00
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< 500 sf	\$ 124.00	\$ 685.00	\$ 487.00	\$ 270.00	\$ 2,379.00	\$ 2,770.00

⁵ Public Facilities Impact Fee Schedule updated December 1, 2020, Resolution No. 22007

⁶ Citywide Parks Development Impact Fee Schedule updated February 16, 2021, Resolution No. 22048

EXHIBIT C

Development Impact Fee Fund Balances

DRAFT

City of Salinas
Development Fee Fund 2300 (3200)
Estimated Fund Balances
Fiscal Year 2024-25

		2301	2302	2303	2304	2306	2307	2308
		Sewer	Park Fee	Library Fee	Tree Fee	Traffic Fee	Fire Fee	Police Fee
	Total	Fund	Fund	Fund	Fund	Fund	Fund	Fund
	\$	\$	\$	\$	\$	\$	\$	\$
Cash Balance-June 30, 2024	20,998,294	2,175,910	1,739,451	450,436	33,032	14,707,038	281,447	1,611,249
A/P Operations	0							
A/P CIP	(1,734)	(1,734)						
Encumbrance Operations	0							
Encumbrance Approp CIP	(187,883)	(76,640)	(3,367)			(107,876)		
Carryover Approp CIP	(15,900,676)	(1,747,041)	(1,174,302)			(12,979,333)		
De-appropriate CIP (reverse from carryover)	200,005	200,005						
Adjusted Cash Balance-June 30, 2024	<u>5,108,005</u>	<u>550,500</u>	<u>561,781</u>	<u>450,436</u>	<u>33,032</u>	<u>1,619,828</u>	<u>281,447</u>	<u>1,611,249</u>
Estimated Revenue								
Investment Earnings	336,400	35,500	25,300	4,500	400	244,600	3,600	22,500
Development Fees	1,455,000	300,000	100,000	75,000	5,000	800,000	50,000	125,000
Total Estimated Revenue	<u>1,791,400</u>	<u>335,500</u>	<u>125,300</u>	<u>79,500</u>	<u>5,400</u>	<u>1,044,600</u>	<u>53,600</u>	<u>147,500</u>
Capital Projects								
9043 - Tree Planting & Preparation of Forest Mgmt Plan	(30,000)				(30,000)			
9086 - Natividad Creek Silt Removal	(25,000)	(25,000)						
9114 - Salinas River Outfall Channel Repairs	(20,000)	(20,000)						
9127 - Silt Removal Gabilan Creek	(30,000)	(30,000)						
9128 - Williams Road Streetscape & Safety Improvements	(100,000)					(100,000)		
9175 - Santa Rita Storm Channel	(20,000)	(20,000)						
9346 - Natividad Creek Community Park	0							
9510 - Boronda Rd Congestion Relief	(300,000)					(300,000)		
9735 - Storm Sewer Infrastructure Improvements	(175,000)	(175,000)						
Total CIP	<u>(700,000)</u>	<u>(270,000)</u>	<u>0</u>	<u>0</u>	<u>(30,000)</u>	<u>(400,000)</u>	<u>0</u>	<u>0</u>
Estimated Fund Balance-June 30, 2025	<u>6,199,405</u>	<u>616,000</u>	<u>687,081</u>	<u>529,936</u>	<u>8,432</u>	<u>2,264,428</u>	<u>335,047</u>	<u>1,758,749</u>
		2301	2302	2303	2304	2306	2307	2308



City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
www.cityofsalinas.org

Legislation Text

File #: ID#25-120, Version: 1

Fiscal Year 2025-26 City-Wide Schedule of Fees and Service Charges Annual Update

Approve a Resolution authorizing adjustments and additions to the City-Wide Schedule of Fees and Service Charges effective July 1, 2025.



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: APRIL 22, 2025

DEPARTMENT: FINANCE

FROM: ABE PEDROZA, ACTING ASSISTANT FINANCE DIRECTOR
SELINA ANDREWS, FINANCE DIRECTOR

TITLE: FISCAL YEAR 25-26 CITY-WIDE SCHEDULE OF FEES AND SERVICE CHARGES

RECOMMENDATION:

A motion to approve a Resolution authorizing adjustments and additions to the City-Wide Schedule of Fees and Service Charges effective July 1, 2025.

EXECUTIVE SUMMARY:

Each year, the City's fee schedule is reviewed and adjusted by each department, as applicable, to ensure fees and charges keep pace with inflation, providing full recovery of City service costs. The updated Schedule of Fees and Charges will be effective 60 days after City Council adoption and will begin July 1, 2025.

BACKGROUND:

Pursuant to Article XIII B of the California Constitution and Chapter 11B of the Salinas Municipal Code, fees for governmental services may be charged to recover all costs reasonably borne in providing all regulation, products, or services. Costs reasonably borne are defined in City Code Section 11B-3 as a) all applicable direct costs; b) all applicable indirect costs; c) fixed assets recovery expenses (depreciation); d) general overhead; e) departmental overhead; f) debt service costs; and g) costs for necessary public services.

City Code Section 11B - Fee and Service Charge Revenue

Chapter 11B of the Salinas Municipal Code provides for adjustments to existing City fee/service charge revenue based upon increases provided in the Consumers Price Index (CPI) – All Urban Consumers for the San Francisco, Oakland, and San Jose areas. Such adjustments are presented to City Council for adoption by resolution.

Study by Willdan Financial Services

In October 2015, City Council adopted an updated Fee Schedule based on a Comprehensive Fee Study prepared by Willdan Financial Services. Willdan analyzed a variety of factors, ultimately

quantifying the full cost incurred by the City in providing the respective services. The recommended fee amount was then established to achieve as close to full cost recovery as possible. A number of factors prevented full cost recovery from being attained for certain fees, including mandated fee amounts, industry averages, and full cost recovery amounts that were either exceedingly high and/or varied greatly from the prior established fee. The resulting adopted fee schedule, effective January 1, 2016, is the basis for which the current CPI increase was calculated.

DISCUSSION:

Consumer Price Index

The Consumers Price Index (CPI) – All Urban Consumers for the San Francisco, Oakland, and San Jose areas increased 2.8% in calendar year 2024. Therefore, staff recommends City fees and service charges be increased 2.8% effective July 1, 2025.

While staff recommends most City fees be increased by 2.8%, some exceptions exist. Specifically, fifty-two fees are mandated by various regulations, cannot increase, and are identified in the “Notes” column of the attachment. As a result of a joint operations agreement, seventy-four Animal Shelter fees were not increased to align with Monterey County. Department discretion was considered on a case-by-case basis, resulting in eighty-nine fees either remaining unchanged or decreasing and are identified in the “Notes” and “Recommended” columns of the attachment (70 of the 89 are from the Airport section). Conversely, departments recommended that nine fees be increased at an amount other than the CPI and are identified accordingly. Lastly, twelve new fees are being proposed and are identified in the narrative below and on the attachment.

Finance Committee Recommendations & Outreach

At the April 8, 2025 Finance Committee meeting, committee members unanimously moved to recommend staff’s proposed fee schedule, including a 2.8% increase per the CPI. Staff will ultimately adjust the fee schedule at the rate determined by City Council, but cannot exceed the established index factor, which in this case, is the CPI.

Consistent with previous years, outreach to the Salinas Valley Chamber of Commerce, SUBA, and the Non-Profit Alliance of Monterey County was conducted. Staff did not receive any notice of objection or issue in regards to the proposed fee schedule for next year.

Attachment – FY 25-26 City-Wide Schedule of Fees and Service Charges

Finance & Administration

Recommendation includes a 2.8% CPI increase.

Cannabis

Recommendation includes a 2.8% CPI increase.

Planning

Recommendation includes a 2.8% CPI increase.

Staff recommends adding the below seven (7) new fees to the City's Fee Schedule in FY 2025-26.

1. **Site Plan Review – per review (Residential Multi-Family 25+ Units)** to address larger projects in FGA. These projects that have 25 or more units take significantly more staff time. On average for all projects with 25 or more units, it takes twice the amount of time it takes for a 10-25 unit project. Original fee cost for was determined by a time and motion study, proposed fee is set to double the amount of the fee for a 10-25 unit project. Fee \$4,338.50
2. **Site Plan Review-per review (Commercial/Industrial Commercial/Industrial 10,000+ s.f.)** to address larger projects in FGA. Large commercial/industrial projects in the FGA that are 10,000 s.q. feet or more take significant staff time. These large projects average twice the staff time it takes for commercial/industrial projects up to 9,999 s.q. feet. Original fee cost was determined by a time and motion study, proposed fee is set to double the amount of the fee for commercial/ industrial projects up to 9,999 s.q. feet. Fee \$5,978.00
3. **Miscellaneous Planning Fee (SB330 Application Review)** is the same as the Tentative Map Application fee due to an equivalent level of staff time needed to process the review. The Tentative Map Application fee was established using a time and motion study. California Government Code Section 65941.1 enables processing fees for applications. \$10,968.25
4. **Planning Inspection Fee-per inspection (Residential 25+ Units)** to address larger projects in FGA. Inspections for projects that have 25 or more units take more staff time to ensure compliance with plans and building code. Original fee cost was determined by a time and motion study. Proposed fee amount follows the same incremental increase of \$76.50 that exists between the other tiers, Residential: 1-9 Units, ADU & JADU and Residential 10-24 Units. Fee \$482.50
5. **Planning Inspection Fee-per inspection (Commercial/Industrial 10,000+ sq ft)** Fee created to address larger projects in FGA. Inspections for projects that are more than 10,000 s.q. feet take more staff time to ensure compliance with plans and building code. Original fee cost was determined by a time and motion study. Proposed fee amount follows the same incremental increase of \$76.50 that exists between the other tiers, Commercial/Industrial 0-4,999 sq ft and Commercial/Industrial 5,000-9,999 sq ft. Fee \$482.50
6. **Temporary Use of Land Permit (Model Home Complex)** for the task of processing model home complexes in FGA. These are currently processed under Temporary Land Use Permit - Uses up to one year (\$348.25), but the permit for a Model Home Complex will stay open until 30 days after sale of the last house, which can take up to 10 years. The Miscellaneous Planning Fees - Preliminary Project Review is the same amount of work, so we propose using that fee as our basis. The Preliminary Project Review fee was determined by a time and motion study. \$1,045.00

7. **Miscellaneous Planning Fees (Landscape Plan Review - Commercial/Industrial)** to address larger commercial and industrial landscaping projects. The complexity of a landscape plan review for a commercial or industrial property is much greater than that of a single-family home. Typically, these projects take twice the amount of staff time. We propose doubling the current landscape review fee, which was determined using a time and motion study. \$331.50

Staff recommends the below two (2) fees are increased at an amount that different from the CPI.

1. **Conditional Use Permit (CUP-Plumbing in Accessory Structure-Administrative)** Fee was set intentionally low to allow accessory plumbing for farm workers, but it is now primarily being used as a workaround for ADUs. It takes as much staff time as the CUP - Minor Exception - Administrative fee, which was determined by a time and motion study. Recommend increasing the fee to \$979.75
2. **Miscellaneous Planning Fee (CEQA -Negative Declaration/ Mitigated Negative Declaration)** Fee is increased to align with the fees charged by the City of Seaside (\$5,544) and City of Monterey (\$5,000 deposit + any additional consulting fees). The average cost for consultant and staff time for these fees is more than triple what we are currently charging. To align the fee to recover the cost of providing the service, staff recommends a \$5,000 fee for internal work or the total of all consulting costs plus 20% for consultant and project management. The cost + 20% fee will allow staff to enter a funding agreement with the developers to cover both the consulting costs and staff time for complex projects. Fee \$5,000.00 or cost + 20%

Public Works

Recommendation includes a 2.8% CPI increase for most fees.

The below six (6) fees are not being recommended for an increase at this time as staff determined the existing amount was sufficient to cover the cost of providing the service.

1. Fines and Citations (NPDES construction enforcement)
2. Fines and Citations (permit violations)
3. Fines and Citations (vending without permit)
4. Fines and Citations (vendor permit violation)
5. Fines and Citations (work without permit)
6. Fines and Citations (illegal tree removal)

Airport

Recommendation includes a 2.8% CPI increase, although staff recommends that the below seventy (70) fees remain unchanged from the prior year.

1. Airport Storage Hangars - Group 1 A - End Room
2. Airport Storage Hangars - Group 1 A - T Hanger
3. Airport Storage Hangars - Group 1 B - End Room
4. Airport Storage Hangars - Group 1 B - T Hanger
5. Airport Storage Hangars - Group 1 C - End Room
6. Airport Storage Hangars - Group 1 C - T Hanger
7. Airport Storage Hangars - Group 2 K - End Room
8. Airport Storage Hangars - Group 2 K - T Hanger

9. Airport Storage Hangars - Group 2 L - End Room
10. Airport Storage Hangars - Group 2 L - T Hanger
11. Airport Storage Hangars - Group 2 M - End Room
12. Airport Storage Hangars - Group 2 M - T Hanger
13. Airport Storage Hangars - Group 2 O - End Room
14. Airport Storage Hangars - Group 2 O - T Hanger
15. Airport Storage Hangars - Group 2 Q - End Room
16. Airport Storage Hangars - Group 2 Q - T Hanger
17. Airport Storage Hangars - Group 2 S - End Room
18. Airport Storage Hangars - Group 2 S - T Hanger
19. Airport Storage Hangars - Group 2 T - End Room
20. Airport Storage Hangars - Group 2 T - T Hanger
21. Airport Storage Hangars - Group 3 N - 1
22. Airport Storage Hangars - Group 3 N - 2-8
23. Airport Storage Hangars - Group 4 D - T Hanger
24. Airport Storage Hangars - Group 4 E - End Room
25. Airport Storage Hangars - Group 4 E - T Hanger
26. Airport Storage Hangars - Group 4 Portable
27. Airport Storage Hangars - Executive R1
28. Airport Storage Hangars - Executive R2-5
29. Airport Storage Hangars - Executive R6
30. Airport Storage Hangars - Executive R7-10
31. Airport Storage Hangars - T-Shelter/Storage G - Covered
32. Airport Storage Hangars - T-Shelter/Storage H1
33. Airport Storage Hangars - T-Shelter/Storage H2
34. Airport Storage Hangars - T-Shelter/Storage H3
35. Airport Storage Hangars - T-Shelter/Storage H4
36. Airport Storage Hangars - T-Shelter/Storage H5
37. Airport Storage Hangars - T-Shelter/Storage H6
38. Airport Storage Hangars - T-Shelter/Storage H7
39. Airport Storage Hangar - Refuse Fee
40. Airport Storage Hangar - Non-Aeronautical Use Surcharge
41. Airport Storage Hangar - Non-Airworthy Aircraft
42. Airport Storage Hangar - Non-Airworthy Aircraft
43. Airport Storage Hangar - Non-Airworthy Aircraft
44. Aircraft Parking Fee - Single Engine
45. Aircraft Parking Fee - Twin Engine
46. Aircraft Parking Fee - Jet
47. Aircraft Parking Fee - Helicopter
48. Aircraft Parking Fee - Airship Mooring
49. Aircraft Parking Fee - Single Engine
50. Aircraft Parking Fee - Twin Engine
51. Aircraft Parking Fee - Jet
52. Aircraft Parking Fee - Helicopter
53. Aircraft Parking Fee - Airship Mooring
54. Terminal Overnight Vehicle Parking Fee - Single Space

55. Terminal Overnight Vehicle Parking Fee - Double Space
56. Terminal Overnight Vehicle Parking Fee - Semi-Truck
57. Long-Term Vehicle Storage
58. Airport Access Control - New Card/Replacement Card
59. Airport Access Control - Remote Control
60. Airport Access Control - Annual Renewal
61. Airport Access Control - Annual Access Code
62. Airport Access Control - City Locks (Lost/Replacement)
63. Airport Access Control - Replacement/Additional Keys
64. Fuel Flowage Fee Per Gallon Quart of Oil
65. Hangar Waitlist Fee
66. Hazardous Material Disposal Fee
67. Hazardous Material Disposal Material Replacement
68. Refuge Disposal Fee
69. Special Event Fee
70. Special Use Permit Fee

Fire

Recommendation includes a 2.8% CPI increase.

Police

Recommendation includes a 2.8% CPI increase.

Animal Shelter

Fees were not adjusted to align with Monterey County per joint operations agreement.

Library

Recommendation includes a 2.8% CPI increase.

Recreation

Recommendation includes a 2.8% CPI increase.

Building-Permit Center

Recommendation includes a 2.8% CPI increase.

Staff recommends adding the below five (5) new fees to the City's Fee Schedule in FY 2025-26.

1. **Revision Submittals (scope of work will determine the amount of review time needed at intake)** Fee \$165.00
2. **Consultant Plan Review** Fee Actual Cost
3. **Administrative Processing Fees** (for additional work required due to failure by applicant) Fee \$60.00
4. **Subdivision Master Plans (Combo Plan Check fee + 10%)** Fee BCP + 10%
5. **Solar Cancellation Charge (permit issuance fee only)** Fee \$100.00

Staff recommends an increase to the below six (6) fees at an amount different from the CPI.

1. **Building Permit Fee Valuation Fee \$1 - \$500** Fee \$182 minimum

2. **Building Permit Fee Valuation Fee \$501 to \$2,000** Fee \$182 for the first \$500 plus \$4.50 for each additional \$100, or fraction thereof, to and including \$2,000
3. **Building Permit Fee Valuation Fee \$2,001 to \$25,000** Fee \$364 for the first \$2,000 plus \$19.00 for each additional \$1,000, or fraction thereof, to and including \$25,000
4. **Subdivision plot plan review** Fee \$1,600 or 25%, whichever is greater
5. **Supplemental Plan Check** (after 2nd PC comments, each re-submittal or OTC check fraction thereof) Fee \$159
6. **Abbreviated Plan Check** per hour OR 1/4 hour increments

The below two (2) fees are not being recommended for an increase at this time as staff determined the existing amount was sufficient for to cover the cost of providing the service.

1. **Building Investigation Fee**
2. **Stop Work Notice**

Code Enforcement

Recommendation includes a 2.8% CPI increase.

Staff recommends an increase to the below fee at an amount different from the CPI.

1. **Special Inspection (SCI)** Fee \$181.25

Housing

Recommendation includes a 1.6% Engineering News-Record Construction Cost Index increase as stipulated in the Inclusionary Housing Ordinance.

Staff does not recommend increasing the Residential Rental Registration, Rent Stabilization, and Affordable Housing Plan Review fees at this time.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

No.

STRATEGIC PLAN INITIATIVE:

Updating the City-Wide Schedule of Fees and Service Charges supports the City of Salinas Strategic Plan 2022-2025 goals of Effective and Culturally Responsive Government.

DEPARTMENTAL COORDINATION:

Preparation of the City-Wide Schedule of Fees and Service Charges required communication with all departments.

FISCAL AND SUSTAINABILITY IMPACT:

New and increased fees and service charges are an integral part of the City Council’s budget-balancing solutions, as these revenues recover the cost of the services being provided. Increased annual revenue associated with the recommended fees and service charge adjustments based on the CPI (2.8%) is estimated to be approximately \$125,000. The fee increases will be included in Fiscal Year 2025-26 estimated revenue projections.

The Citywide schedule of fees and charges generate approximately \$11 million each year. Of this total amount, the General Fund generates about \$3.5 million.

Fund	Appropriation	Appropriation Name	Total Appropriation	Amount for recommendation	FY 24-25 Operating Budget Page	Last Budget Action (Date, Resolution)
N/A	N/A	N/A	N/A	N/A	N/A	N/A

ATTACHMENTS:

Resolution
FY 25-26 City-Wide Schedule of Fees and Service Charges DRAFT
Schedule of Fees & Service Charges Annual Update PowerPoint

RESOLUTION NO. _____ (N.C.S.)

**A RESOLUTION ESTABLISHING A SCHEDULE OF FEES AND SERVICE CHARGES
TO RECOVER ALL COSTS REASONABLY BORNE IN PROVIDING ALL
REGULATION PRODUCTS OR SERVICES BY THE CITY OF SALINAS**

WHEREAS, on April 22, 2025, the Salinas City Council held a duly noticed public hearing to consider proposed amendments on cost recovery fees and service charges; and

WHEREAS, the City Council has considered the proposed increases in the current schedule of fees and service charges for cost recovery in providing all regulation, products or services pursuant to Section 11-B of the Salinas Municipal Code; and

WHEREAS, Section 9-42 (b) of the Salinas City Code regarding development impact fees allows the development fees to be adjusted annually with the percentage change in the ENR Index from January 1 to January 1 of the preceding year; and

NOW, THEREFORE, BE IT RESOLVED BY THE SALINAS CITY COUNCIL that the City Council hereby adopts the attached schedule of fees and service charges attached as “FY 25-26 City-Wide Schedule of Fees and Service Charges”, specifically identified in the column entitled “Recommended Fees Effective 7/1/25” and incorporated into this resolution by reference, effective July 1, 2025.

PASSED AND APPROVED this 22nd day of April 2025 by the following votes:

AYES:

NOES:

ABSENT:

APPROVED:

Dennis Donohue, Mayor

ATTEST:

Patricia M. Barajas, City Clerk

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2025

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
FINANCE & ADMINISTRATION									
6801.50.5446-52.5070		Parking Garage Permits	Monterey Street Parking Garage	per hour	\$ 1.25		\$ 1.25		District rates calculated and approved by Council separately
6801.50.5446-52.5040		Parking Garage Permits	Monterey Street Parking Garage	per month	\$ 50.00		\$ 50.00		District rates calculated and approved by Council separately
6801.50.5446-52.5020		Parking Garage Permits	Salinas Street Garage	per month	\$ 40.00		\$ 40.00		District rates calculated and approved by Council separately
6801.50.5446-52.5010		Parking Lot Permits	Parking Lots 5 & 8	per month	\$ 55.00		\$ 55.00		District rates calculated and approved by Council separately
6801.50.5446-52.5010/5011		Parking Garage Permits	Parking Lot 12	per month	\$ 40.00		\$ 40.00		District rates calculated and approved by Council separately
6802.50.5447-52.5060		Residential Permit Parking Program	District 3A Annual Residential Permit (first and second)	each	\$ 25.00		\$ 25.00		District rates calculated and approved by Council separately
6802.50.5447-52.5060		Residential Permit Parking Program	District 3A Annual Residential Permit (third)	each	\$ 20.00		\$ 20.00		District rates calculated and approved by Council separately
6802.50.5447-52.5060		Residential Permit Parking Program	District 3A Annual Residential Permit (fourth)	each	\$ 15.00		\$ 15.00		District rates calculated and approved by Council separately
6802.50.5447-52.5060		Residential Permit Parking Program	District 3A Annual Residential Permit (fifth and sixth)	each	\$ 10.00		\$ 10.00		District rates calculated and approved by Council separately
6802.50.5447-52.5060		Residential Permit Parking Program	District 3A Annual Guest Permit	each	\$ 30.00		\$ 30.00		District rates calculated and approved by Council separately
6802.50.5447-52.5060		Residential Permit Parking Program	District 3A Daily Guest Permit (first ten)	each	\$ 5.00		\$ 5.00		District rates calculated and approved by Council separately
6802.50.5447-52.5060		Residential Permit Parking Program	District 3A Daily Guest Permit (eleventh to twenty-fifth)	each	\$ 10.00		\$ 10.00		District rates calculated and approved by Council separately
6802.50.5447-52.5060		Residential Permit Parking Program	District 3A Re-issuance of Annual Residential Permit	each	\$ 15.00		\$ 15.00		District rates calculated and approved by Council separately
6802.50.5447-52.5060		Residential Permit Parking Program	District 3A Re-issuance of Annual Guest Permit (first time)	each	\$ 18.00		\$ 18.00		District rates calculated and approved by Council separately
6802.50.5447-52.5060		Residential Permit Parking Program	District 3A Re-issuance of Annual Guest Permit (second time)	each	\$ 36.00		\$ 36.00		District rates calculated and approved by Council separately
6802.50.5447-52.5060		Residential Permit Parking Program	District 3A Re-issuance of Annual Guest Permit (third and all subsequent times)	each	\$ 54.00		\$ 54.00		District rates calculated and approved by Council separately
1000.20.2030-52.5030		Finance	Garage Sale Permits		\$ 15.00	\$ 15.42	\$ 15.50		
1000.20.2034-56.2010		Finance	Bus License Application Fees	per application	\$ 6.50	\$ 6.68	\$ 6.75		
1000.20.2030-56.8040		Finance	TEFRA Hearing Fee (Conduit Bond Issues)	per hearing	\$ 1,525.00	\$ 1,567.70	\$ 1,567.75		
1000.00.0000-56.8020		Finance/Administration	COBRA Administration Fee % of premium		\$ 13.75	\$ 14.14	\$ 14.25		
1000.20.2034-56.2030		Finance	Credit Card Convenience Fee		Pass-through		Pass-through	Pass-through fee - 3% of total	
1000.00.0000-57.8080		Finance	Late Charge for past due A/R-per month		3% per month		3% per month	Penalty	
1000.40.4130-56.4161		Finance	Tobacco Retailer Fee		\$ 384.00		\$ 384.00	Fee charged by Monterey County	Fee must match Monterey County (\$384.00 amount subject to change to match approved Monterey County fee)
1000.20.2031-56.2020		Returned Check Fees	For the first returned check		\$ 25.00		\$ 25.00	Per Civil Code 1719	Fee amount regulated by mandate, cannot increase
1000.20.2031-56.2020		Returned Check Fees	For each subsequent returned check		\$ 35.00		\$ 35.00	Plus any additional charges per Civil Code 1719	Fee amount regulated by mandate, cannot increase
1000.12.1120-56.8030		Sale of Printed Material	Budget or Audit Report	per report	\$ 39.50	\$ 40.61	\$ 40.50		
1000.12.1120-56.8030		Sale of Printed Material	Business License Reports (List of Businesses)	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030		Sale of Printed Material	Business License Verification	per license	\$ 2.50	\$ 2.57	\$ 2.50		
1000.12.1120-56.8030		Sale of Printed Material	Duplicate Business License	per license	\$ 2.50	\$ 2.57	\$ 2.50		
1000.12.1120-56.8030		Sale of Printed Material	Business License Change	per license	\$ 5.00		\$ 5.00		Fee amount per Ordinance, cannot increase
1000.00.0000-56.8060		Copying Fees	Copy Per page		\$ 0.25	\$ 0.26	\$ 0.25		
1000.00.0000-56.8060		Copying Fees	DVD/CD		\$ 18.25	\$ 18.76	\$ 18.75		
1000.00.0000-56.8060		Copying Fees	Fax-per page		\$3.25 doc & 0.25/page		\$3.25 doc & 0.25/page		
1000.00.0000-56.8060		Copying Fees	Scanning/E-mailing Document-per page		\$2.20 doc & 0.25/page		\$2.20 doc & 0.25/page		
1000.00.0000-56.8060		Copying Fees	Campaign & Economic Strmts-per page		\$ 0.10		\$ 0.10	FPPC Regulated	Fee amount regulated by mandate, cannot increase
1000.12.1120-56.1020		Administration	Candidate Filing Fees		\$ 25.00		\$ 25.00	Per Election Code Section 10228	Fee amount regulated by mandate, cannot increase
1000.12.1120-56.1020		Administration	Ballot Initiative Refundable Filing Fee		\$ 200.00		\$ 200.00	Not to exceed \$200 per Election Code	Fee amount regulated by mandate, cannot increase

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2025

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.00.0000-56.8130		Administration	Newspaper notice for public hearing initiated by applicant		Actual Newspaper Publication Cost		Actual Newspaper Publication Cost		
1000.55.6232-56.6090		Rental Fees	Rotunda (Or Council Chamber Room)		\$ 221.00		\$ 221.00	Four - eight hours, plus \$20.00 per hour if outside of regular business hours	Fee amount per Ordinance, cannot increase
1000.55.6232-56.6090		Rental Fees	Rotunda (Or Council Chamber Room)		\$ 111.00		\$ 111.00	Less than four hours, plus \$20.00 per hour if outside of regular business hours	Fee amount per Ordinance, cannot increase
1000.00.0000-56.8120		Legal	Special Events Insurance Application Fee	per event	\$ 34.25	\$ 35.21	\$ 35.25		

CANNABIS

1000.30.3462-56.8010		Cannabis Fees	Administrative Fees		Actual Cost + City Admin		Actual Cost + City Admin		
1000.00.0000-50.2081		Cannabis Fees	Cannabis Business License		Gross Receipts		Gross Receipts		
1000.30.3462-52.8015		Cannabis Fees	Cannabis Business Admin Permit		\$ 460.25	\$ 473.14	\$ 473.25		
1000.30.3462-56.8035		Cannabis Fees	Cannabis Monitoring Fee (CDD)		\$ 2,534.00	\$ 2,604.95	\$ 2,605.00		
1000.30.3462-56.8010		Cannabis Fees	Administrative Fees		Actual Cost + CDD Cost		Actual Cost + CDD Cost		
1000.30.3462-52.1205		Cannabis Fees	Cannabis Permit-New Application		\$ 3,617.75	\$ 3,719.05	\$ 3,719.00		
1000.30.3462-52.1206		Cannabis Fees	Cannabis Permit-Amendment Major		\$ 2,955.50	\$ 3,038.25	\$ 3,038.25		
1000.30.3462-52.1207		Cannabis Fees	Cannabis Permit-Amendment Minor		\$ 973.25	\$ 1,000.50	\$ 1,000.50		
1000.30.3462-52.1208		Cannabis Fees	Cannabis Permit-Appeal		\$ 910.25	\$ 935.74	\$ 935.75		
1000.30.3462-52.1209		Cannabis Fees	Cannabis Permit-Renewal		\$ 1,660.50	\$ 1,706.99	\$ 1,707.00		
1000.30.3462-56.8010		Cannabis Fees	Administrative Fees		\$ 253.50	\$ 260.60	\$ 260.50		
1000.14.1400-56.8035		Cannabis Fees	Cannabis Monitoring Fee (City Attorney)		\$ 831.25	\$ 854.53	\$ 854.50		
1000.40.4110-56.1141		Cannabis Fees	Cannabis Work Permit Fee-Application		\$ 199.50	\$ 205.09	\$ 205.00		
1000.40.4110-56.1141		Cannabis Fees	Cannabis Work Permit Fee-Renewal		\$ 160.25	\$ 164.74	\$ 164.75		
1000.40.4110-56.1141		Cannabis Fees	Cannabis Work Permit Fee-Transfer		\$ 160.25	\$ 164.74	\$ 164.75		
1000.40.4110-56.8035		Cannabis Fees	Cannabis Monitoring Fee (Police)	annually	\$ 9,517.00	\$ 9,783.48	\$ 9,783.50		

PLANNING (Technology Surcharge is not included in the Fee Table)

1000.30.3462-56.3020		Miscellaneous Planning Fees	Parcel Map		\$ 3,176.75	\$ 3,265.70	\$ 3,265.75		
1000.30.3462-56.3080		Conditional Use Permit	CUP-Administrative		\$ 2,541.50	\$ 2,612.66	\$ 2,612.75		
1000.30.3462-56.3080		Conditional Use Permit	CUP-Amendment Administrative		\$ 1,906.25	\$ 1,959.63	\$ 1,959.75		
1000.30.3462-56.3080		Conditional Use Permit	CUP-Residential Design Review-Administrative		\$ 953.00	\$ 979.68	\$ 979.75		
1000.30.3462-56.3080		Conditional Use Permit	Minor Exception - Administrative - Driveway Width Increase		\$ 571.75	\$ 587.76	\$ 587.75		
1000.30.3462-56.3080		Conditional Use Permit	CUP-Minor Exception-Administrative		\$ 953.00	\$ 979.68	\$ 979.75		
1000.30.3462-56.3080		Conditional Use Permit	CUP-Plumbing in Accessory Structure-Administrative		\$ 254.00	\$ 261.11	\$ 979.75		This fee was set intentionally low to allow accessory plumbing for farm workers, but it is now primarily being used as a workaround for ADUs. It takes as much staff time as the CUP - Minor Exception - Administrative fee, which was determined by a time and motion study. Recommend increasing the fee for cost recovery.
1000.30.3462-56.3080		Conditional Use Permit	CUP-Live Entertainment/On-Sale Alcohol-Administrative		\$ 1,525.00	\$ 1,567.70	\$ 1,567.75		
1000.30.3462-56.3190		Variance Fees	Variance - Administrative		\$ 2,541.50	\$ 2,612.66	\$ 2,612.75		
1000.30.3462-56.3100		Planned Unit Development	Minor Modification		\$ 1,016.50	\$ 1,044.96	\$ 1,045.00		
1000.30.3462-56.3210		Site Plan Review-per review	On-Sale Alcohol Use		\$ 1,270.50	\$ 1,306.07	\$ 1,306.00		
1000.30.3462-56.3210		Site Plan Review-per review	Mural Review		\$ 381.25	\$ 391.93	\$ 392.00		
1000.30.3462-56.3210		Site Plan Review-per review	Minor Modifications		\$ 953.00	\$ 979.68	\$ 979.75		
1000.30.3462-56.3210		Site Plan Review-per review	Parking Reduction Review		\$ 1,016.50	\$ 1,044.96	\$ 1,045.00		
1000.30.3462-56.3210		Site Plan Review-per review	Alternative Means of Compliance Review		\$ 635.50	\$ 653.29	\$ 653.25		
1000.30.3462-56.3210		Site Plan Review-per review	Multi-Family 2-9 units		\$ 1,309.25	\$ 1,345.91	\$ 1,346.00		
1000.30.3462-56.3210		Site Plan Review-per review (Residential)	Multi-Family 10-24 units		\$ 2,110.25	\$ 2,169.34	\$ 2,169.25		
1000.30.3462-56.3210	NEW	Site Plan Review-per review (Residential)	Multi-Family 25+ units				\$ 4,338.50		Recommend a new fee category to address larger projects in FGA. These projects that have 25 or more units take significantly more staff time. On average for all projects with 25 or more units, it takes twice the amount of time it takes for a 10-25 unit project. Original fee cost for was determined by a time and motion study, proposed fee is set to double the amount of the fee for a 10-25 unit project.

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NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.30.3462-56.3210	NEW	Site Plan Review-per review (Commercial/Industrial)	Commercial/Industrial 10,000+ s.f.				\$ 5,978.00		Recommend a new fee category to address larger projects in FGA. Large commercial/industrial projects in the FGA that are 10,000 s.q. feet or more take significant staff time. These large projects average twice the staff time it takes for commercial/industrial projects up to 9,999 s.q. feet. Original fee cost was determined by a time and motion study, proposed fee is set to double the amount of the fee for commercial/ industrial projects up to 9,999 s.q. feet.
1000.30.3462-56.3210		Site Plan Review-per review (Commercial/Industrial)	Commercial/Industrial 5,000-9,999 s.f.		\$ 2,907.50	\$ 2,988.91	\$ 2,989.00		
1000.30.3462-56.3210		Site Plan Review-per review	Commercial/Industrial 0-4,999 s.f.		\$ 2,110.25	\$ 2,169.34	\$ 2,169.25		
1000.30.3xxx-5x.xxxx	NEW	Miscellaneous Planning Fees	SB330 Application Review				\$ 10,968.25		California Government Code Section 65941.1 enables processing fees for applications. The proposed fee is the same as the Tentative Map Application fee due to an equivalent level of staff time needed to process the review. The Tentative Map Application fee was established using a time and motion study.
1000.30.3462-56.3020		Miscellaneous Planning Fees	Resubdivision Review Fees - Lot line adjustment, Lot consolidation, Certificate of Compliance		\$ 2,907.50	\$ 2,988.91	\$ 2,989.00		
1000.30.3462-56.3080		Conditional Use Permit	CUP-Minor Modification		\$ 1,016.50	\$ 1,044.96	\$ 1,045.00		
1000.30.3462-56.3090		Miscellaneous Planning Fees	Preliminary Project Review		\$ 1,016.50	\$ 1,044.96	\$ 1,045.00		
1000.30.3462-56.3120		Miscellaneous Planning Fees	Architectural Review		\$ 635.50	\$ 653.29	\$ 653.25		
1000.30.3462-56.3040		Specific Plan Application	Minor Modification		\$ 1,016.50	\$ 1,044.96	\$ 1,045.00		
1000.30.3462-56.3170		Master Sign Plans-per review	Master Sign Plans-Minor (<10 tenants)		\$ 635.50	\$ 653.29	\$ 653.25		
1000.30.3462-56.3170		Master Sign Plans-per review	Master Sign Plans-Major (10+ tenants)		\$ 1,016.50	\$ 1,044.96	\$ 1,045.00		
1000.30.3462-56.3170		Master Sign Plans-per review	Amendment		\$ 381.25	\$ 391.93	\$ 392.00		
1000.30.3462-56.3070		Miscellaneous Planning Fees	Planning Decision Appeal		\$ 900.75	\$ 925.97	\$ 926.00		
1000.12.1120-56.8030		Sale of Printed Material	Specific Plan	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030		Sale of Printed Material	Specific Plan Final EIR	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030		Sale of Printed Material	General Plan Update-Final	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030		Sale of Printed Material	General Plan EIR-Final	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030		Sale of Printed Material	General Plan-Existing Conditions Report	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030		Sale of Printed Material	General Plan-Executive Summary	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030		Sale of Printed Material	Subdivision Ordinance	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.12.1120-56.8030		Sale of Printed Material	Zoning Code with Binder	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.30.3351-56.8100		Miscellaneous Planning Fees	Map Sales		Actual Cost		Actual Cost		
1000.00.0000-57.8050		Miscellaneous Planning Fees	Misc-Fed Express Shipping		Actual Cost		Actual Cost		
1000.00.0000-56.8060		Miscellaneous Planning Fees	Copying Fees-per page	\$ 0.25	\$ 0.26	\$ 0.25			
1000.30.3462-56.3140		Miscellaneous Planning Fees	CEQA - Environmental Impact Report		Cost + 20%		Cost + 20%		
5203.00.0000-56.3050		Miscellaneous Planning Fees	Planning Commission Interpretation-Single Family		\$ 444.75	\$ 457.20	\$ 457.25		
1000.30.3462-56.3070		Miscellaneous Planning Fees	Planning Decision Appeal-Single Family		\$ 444.75	\$ 457.20	\$ 457.25		
1000.30.3462-56.3180		Miscellaneous Planning Fees	Technical Assistance Fee		Actual Cost		Actual Cost		
1000.30.3462-56.3220		Planning Inspection Fee-per inspection	Residential: 1-9 Units, ADU & JADU		\$ 320.50	\$ 329.47	\$ 329.50		
1000.30.3462-56.3220		Planning Inspection Fee-per inspection	Commercial/Industrial 0-4,999 sq ft		\$ 320.50	\$ 329.47	\$ 329.50		
1000.30.3462-56.3220		Planning Inspection Fee-per inspection	Residential 10-24 Units		\$ 395.00	\$ 406.06	\$ 406.00		
1000.30.3xxx-5x.xxxx	NEW	Planning Inspection Fee-per inspection	Residential 25+ Units				\$ 482.50		Fee created to address larger projects in FGA. Inspections for projects that have 25 or more units take more staff time to ensure compliance with plans and building code. Original fee cost was determined by a time and motion study. Proposed fee amount follows the same incremental increase of \$76.50 that exists between the other tiers, Residential: 1-9 Units, ADU & JADU and Residential 10-24 Units.
1000.30.3xxx-5x.xxxx	NEW	Planning Inspection Fee-per inspection	Commercial/Industrial 10,000+ sq ft				\$ 482.50		Fee created to address larger projects in FGA. Inspections for projects that are more than 10,000 s.q. feet take more staff time to ensure compliance with plans and building code. Original fee cost was determined by a time and motion study. Proposed fee amount follows the same incremental increase of \$76.50 that exists between the other tiers, Commercial/Industrial 0-4,999 sq ft and Commercial/Industrial 5,000-9,999 sq ft.
1000.30.3462-56.3220		Planning Inspection Fee-per inspection	Commercial/Industrial 5,000-9,999 sq ft		\$ 395.00	\$ 406.06	\$ 406.00		
1000.30.3462-56.3160		Temporary Use of Land Permit	Tax Exempt Organization		No Fee		No Fee		
1000.30.3462-56.3290		Miscellaneous Planning Fees	Landscape/Deferred Completion Agreement Deposit		\$161.25 plus deposit		\$165.75 plus deposit		

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1000.30.3462-56.3160	NEW	Temporary Use of Land Permit	Model Home Complex				\$ 1,045.00		Proposed new fee for the task of processing model home complexes in FGA. These are currently processed under Temporary Land Use Permit - Uses up to one year (\$348.25), but the permit for a Model Home Complex will stay open until 30 days after sale of the last house, which can take up to 10 years. The Miscellaneous Planning Fees - Preliminary Project Review is the same amount of work, so we propose using that fee as our basis. The Preliminary Project Review fee was determined by a time and motion study.
1000.30.3462-56.3160		Temporary Use of Land Permit	Single Business/Temporary Sign		\$ 161.25	\$ 165.77	\$ 165.75		
1000.30.3462-56.3160		Temporary Use of Land Permit	Shopping Center		\$ 161.25	\$ 165.77	\$ 165.75		
1000.30.3462-56.3160		Temporary Use of Land Permit	Uses up to one year		\$ 338.75	\$ 348.24	\$ 348.25		
1000.30.3462-56.3160		Temporary Use of Land Permit	Seasonal Use (Christmas Trees/Pumpkins)		\$ 161.25	\$ 165.77	\$ 165.75		
1000.30.3462-56.3270		Miscellaneous Planning Fees	Home Occupation Permit (HOP)		\$ 161.25	\$ 165.77	\$ 165.75		
1000.30.3462-56.3290		Miscellaneous Planning Fees	Large Family Day Care Permit		\$ 161.25	\$ 165.77	\$ 165.75		
1000.30.3462-56.3290		Miscellaneous Planning Fees	ABC/DMV Compliance or Interpretation		\$ 161.25	\$ 165.77	\$ 165.75		
1000.30.3462-56.3290		Miscellaneous Planning Fees	Landscape Plan Review - Residential		\$ 161.25	\$ 165.77	\$ 165.75		
1000.30.3xxx-5x.xxxx	NEW	Miscellaneous Planning Fees	Landscape Plan Review - Commercial/Industrial				\$ 331.50		Fee created to address larger commercial and industrial landscaping projects. The complexity of a landscape plan review for a commercial or industrial property is much greater than that of a single family home. Typically, these projects take twice the amount of staff time. We propose doubling the current landscape review fee, which was determined using a time and motion study.
1000.30.3462-56.3170		Sign Review & Permits	Sign Permit		\$ 338.75	\$ 348.24	\$ 348.25		
1000.30.3462-56.3250		Miscellaneous Planning Fees	Time Extensions of Permits		\$ 161.25	\$ 165.77	\$ 165.75		
1000.30.3462-56.3290		Other Planning Fees	Zoning Information Letter		\$ 338.75	\$ 348.24	\$ 348.25		
1000.30.3462-56.3240		Building Permit Review - per review	Building Permit Review		\$ 161.25	\$ 165.77	\$ 165.75		
1000.30.3462-56.3290		Photometric Lighting Plan Review	Photometric Lighting Plan		\$ 338.75	\$ 348.24	\$ 348.25		
1000.30.3462-56.3080		Conditional Use Permit	Parking Reduction Review		\$ 338.75	\$ 348.24	\$ 348.25		
1000.30.3462-56.3080		Conditional Use Permit	Alternative Compliance Review		\$ 338.75	\$ 348.24	\$ 348.25		
1000.30.3462-56.3290		Other Planning Fees	CEQA Categorical Exemption		\$ 161.25	\$ 165.77	\$ 165.75		
1000.30.3462-56.3290		Other Planning Fees	Letter of public convenience or necessity		\$ 338.75	\$ 348.24	\$ 348.25		
5203.00.0000-56.3050		Miscellaneous Planning Fees	Planning Commission Interpretation		\$ 2,541.50	\$ 2,612.66	\$ 2,612.75		
1000.30.3462-56.3080		Conditional Use Permit	Conditional Use Permit		\$ 6,427.25	\$ 6,607.21	\$ 6,607.25		
1000.30.3462-56.3080		Conditional Use Permit	CUP-Amendment		\$ 4,447.25	\$ 4,571.77	\$ 4,571.75		
1000.30.3462-56.3080		Conditional Use Permit	CUP-Residential Design Review		\$ 2,541.50	\$ 2,612.66	\$ 2,612.75		
1000.30.3462-56.3080		Conditional Use Permit	CUP-Minor Exception		\$ 2,541.50	\$ 2,612.66	\$ 2,612.75		
1000.30.3462-56.3080		Conditional Use Permit	CUP-Plumbing in Accessory Structure		\$ 675.75	\$ 694.67	\$ 694.75		
1000.30.3462-56.3080		Conditional Use Permit	CUP-Live Entertainment/On-Sale Alcohol		\$ 1,906.25	\$ 1,959.63	\$ 1,959.75		
1000.30.3462-56.3130		Miscellaneous Planning Fees	CEQA -Negative Declaration/ Mitigated Negative Declaration		\$ 1,906.25	\$ 1,959.63	\$5,000.00 or cost + 20%		Increase fee to align with the fees charged by the City of Seaside (\$5,544) and City of Monterey (\$5,000 deposit + any additional consulting fees). The average cost for consultant and staff time for these fees is more than triple what we are currently charging. For cost recovery, we recommend a \$5,000 fee for internal work or the total of all consulting costs plus 20% for consultant and project management. The cost + 20% fee will allow us to enter a funding agreement with the developers to cover both the consulting costs and staff time for complex projects.
1000.30.3462-56.3190		Variance Fees	Variance		\$ 4,019.25	\$ 4,131.79	\$ 4,131.75		
1000.30.3462-56.3200		Miscellaneous Planning Fees	Variance - Owner Occupied		\$ 1,270.50	\$ 1,306.07	\$ 1,306.00		
1000.30.3462-56.3010		Miscellaneous Planning Fees	Tentative Map -Review (up to 25 lots)		\$ 10,669.50	\$ 10,968.25	\$ 10,968.25		
1000.30.3462-56.3010		Miscellaneous Planning Fees	Tentative Map -Revision (up to 25 lots)		\$ 2,541.50	\$ 2,612.66	\$ 2,612.75		
1000.30.3462-56.3030		Miscellaneous Planning Fees	Development Agreement		\$ 9,529.75	\$ 9,796.58	\$ 9,796.50		
1000.30.3462-56.3040		Miscellaneous Planning Fees	Gen Plan Amendment		\$ 8,076.50	\$ 8,302.64	\$ 8,302.75		
1000.30.3462-56.3060		Miscellaneous Planning Fees	Rezoning/Prezoning Fees-Code Amendment		\$ 5,082.50	\$ 5,224.81	\$ 5,224.75		
1000.30.3462-56.3060		Miscellaneous Planning Fees	Zoning Code Amendment-Residential		\$ 3,812.00	\$ 3,918.74	\$ 3,918.75		
1000.30.3462-56.3060		Miscellaneous Planning Fees	Zoning Code Amendment-Commercial		\$ 5,082.50	\$ 5,224.81	\$ 5,224.75		
1000.30.3462-56.3060		Miscellaneous Planning Fees	Rezoning/Prezoning Fees-with PUD Permit		\$ 2,541.50	\$ 2,612.66	\$ 2,612.75		
1000.30.3462-56.3100		Planned Unit Development	Planned Unit Development		\$ 8,559.25	\$ 8,798.91	\$ 8,799.00		
1000.30.3462-56.3100		Planned Unit Development	Amendment		\$ 2,541.50	\$ 2,612.66	\$ 2,612.75		
1000.30.3462-56.3150		Annexation Review Fee plus LAFCO and EIR	\$150/Acre with a Full Cost Cap (\$8,925.75)		\$ 10,669.50	\$ 10,968.25	\$ 10,968.25		
1000.30.3462-56.3040		Specific Plan Application	Five Acres or less (Base Full Cost + T&M)		\$ 8,076.50	\$ 8,302.64	\$ 8,302.75		
1000.30.3462-56.3040		Specific Plan Application	Per Acre Additional over Five		\$ 190.75	\$ 196.09	\$ 196.00		
1000.30.3462-56.3040		Specific Plan Application	Amendment		\$ 8,076.50	\$ 8,302.64	\$ 8,302.75		

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1000.30.3462-56.3010		Miscellaneous Planning Fees	Tentative Map -Review/Revision (over 25 lots)		\$ 335.75	\$ 345.15	\$ 345.25		
1000.30.3462-56.3230		Miscellaneous Planning Fees	CEQA - Environmental Impact Report Review		Per Hour		Per Hour		
1000.30.3462-56.3260		Miscellaneous Planning Fees	Precise Plan/Specific Plan Review		Per Hour		Per Hour		
1000.30.3462-56.3290		Miscellaneous Planning Fees	Review of declarations, easements, agreements, CC&Rs, and any legal binding documents (not related to a discretionary level application)		Per Hour		Per Hour		
1000.30.3462-56.3260		All	Additional Review Cycle (Exceeding 3 reviews)		Per Hour		Per Hour		
1000.30.3462-56.3260		Historic Review Board (HRB) Cert. of Approval	Historic Review Board		\$ 317.50	\$ 326.39	\$ 326.50		
1000.30.3462-56.3260		Historic Review Board (HRB) Designation	Historic Review Board		\$ 635.50	\$ 653.29	\$ 653.25		
5203.00.0000-56.3050		Miscellaneous Planning Fees	General Plan/Zoning Maintenance Fees	per \$1,000 building valuation up to \$999.9K	\$ 6.50	\$ 6.68	\$ 6.75	Caps: \$1M-\$4.999M = \$6,743.25; \$5M-\$10M = \$13,497.75; >\$10M = \$26,983.75	
1000.30.3462-56.3260		Miscellaneous Planning Fees	Mills Act Contract Application Fee		\$ 616.75	\$ 634.02	\$ 634.00		

PUBLIC WORKS (Technology Surcharge is not included in the Fee Table)

Varies		Maintenance	On-site work requested		Actual Cost		Actual Cost	Based on fully burdened rates of positions involved	
1000.50.5115-56.3240		Building Permits	New address or address change	per bldg/floor	\$ 81.00	\$ 83.27	\$ 83.25		
1000.50.5237-53.3012		Commercial Industrial Compliance	NPDES Permit Violations	per day per event	\$ 1,000.00		\$ 1,000.00		Per wastewater state municipal code
1000.50.5237-56.5080		Commercial/Industrial Compliance	Inspections	hourly	\$ 288.00	\$ 296.06	\$ 296.00		
1000.50.5115-52.3050		Encroachment Permits	Curb & Gutter	LF	<50 LF, \$83.75		<50 LF, \$86.00		
1000.50.5115-52.3050		Encroachment Permits	Curb & Gutter	LF	>50LF, \$83.75 + \$11.00/50LF		>50LF, \$86.00 + \$11.25/50LF		
1000.50.5115-52.3050		Encroachment Permits	Driveway Approach (Commercial)	each	\$ 299.25	\$ 307.63	\$ 307.75		
1000.50.5115-52.3050		Encroachment Permits	Driveway Approach (Residential)	each	\$ 218.50	\$ 224.62	\$ 224.50		
1000.50.5239-63.4900		Encroachment Permits	Landscaping - Parkway/Median Landscaping	SF	\$56.00/200SF		\$57.50/200SF		
1000.50.5239-63.4900		Encroachment Permits	Landscaping - Tree Installation	each	\$56.00/tree		\$57.50/tree		
1000.50.5115-52.3050		Encroachment Permits	Lane Closure	LF	<50LF = \$83.75		<50LF = \$86.00		
1000.50.5115-52.3050		Encroachment Permits	Lane Closure	LF	>50LF + \$83.75 + \$32.25/50LF		>50LF + \$86.00 + \$33.25/50LF		
1000.50.5115-52.3050		Encroachment Permits	Minor Encroachment	each	\$ 388.75	\$ 399.64	\$ 399.75	Applies in Local or Collector Streets; includes minor sidewalk/road improvements, landscaping, road closures	
1000.50.5115-52.3050		Encroachment Permits	Parking Space Closure	each	\$ 51.00	\$ 52.43	\$ 52.50	Charged monthly	
6801.50.5446-57.8050		Encroachment Permits	Parking Space Closure Downtown & Alisal	each	\$ 84.75	\$ 87.12	\$ 87.00	Charged monthly	
1000.50.5115-52.3050		Encroachment Permits	Paving - Roadway	SF	<200SF, \$391.75		<200SF, \$402.75		
1000.50.5115-52.3050		Encroachment Permits	Paving - Roadway	SF	>200SF, \$391.75 + \$83.75/200SF		>200SF, \$402.75 + \$86.00/200SF		
1000.50.5115-52.3050		Encroachment Permits	Sidewalk & Parkway Paving	SF	<200SF, \$83.75		<200SF, \$86.00		
1000.50.5115-52.3050		Encroachment Permits	Sidewalk & Parkway Paving	SF	>200SF, \$83.75 + \$46.00/200SF		>200SF, \$86.00 + \$47.25/200SF		
1000.50.5115-52.3050		Encroachment Permits	Pedestrian (ADA) Ramp	each	\$ 218.50	\$ 224.62	\$ 218.50		
1000.50.5115-52.3050		Encroachment Permits	Public Improvements	each	\$788.00 + 1.0% public improvements		\$810.00 + 1.0% public improvements		
1000.50.5115-52.3050		Encroachment Permits	Sanitary Sewer Main	LF	<30LF, \$124.50		<30LF, \$128.00		
1000.50.5115-52.3050		Encroachment Permits	Sanitary Sewer Main	LF	>30LF, \$124.50 + \$58.00/30LF		>30LF, \$128.00 + \$59.50/30LF		
1000.50.5115-52.3050		Encroachment Permits	Sewer Connection (Tap)	each	\$ 249.25	\$ 256.23	\$ 256.25		
1000.50.5115-52.3050		Encroachment Permits	Sidewalk Closure	LF	\$ 56.00/200LF		\$ 57.50/200LF		
1000.50.5236-57.8050		Encroachment Permits	Signal Modification	each	\$ 561.25	\$ 576.97	\$ 577.00		
1000.50.5115-52.3050		Encroachment Permits	Storm Drain	LF	<30LF, \$124.50		<30LF, \$128.00		
1000.50.5115-52.3050		Encroachment Permits	Storm Drain	LF	>30LF, \$124.50 + \$56.75/30LF		>30LF, \$128.00 + \$58.25/30LF		
1000.50.5115-52.3050		Encroachment Permits	Street light	each	\$391.75/pole		\$402.75/pole		
1000.50.5115-52.3050		Encroachment Permits	Utility - Aerial installations (Overlash)	each	\$391.75 + \$56.00/pole		\$402.75 + \$57.50/pole		
1000.50.5115-52.3050		Encroachment Permits	Utility - Boring	each	\$391.75 + \$112.25/bell hole		\$402.75 + \$115.50/bell hole		

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1000.50.5115-52.3050		Encroachment Permits	Utility - Existing Underground installations (Overpull)	each	\$391.75 + \$56.00/manhole or box		\$402.75 + \$57.50/manhole or box		
1000.50.5115-52.3050		Encroachment Permits	Utility - structures	each	\$391.75/structure		\$402.75/structure		
1000.50.5115-52.3050		Encroachment Permits	Utility trenching	LF	<750 LF, \$391.75		<750 LF, \$402.75		
1000.50.5115-52.3050		Encroachment Permits	Utility trenching	LF	>750LF, \$391.75 + \$2.00/LF		>750LF, \$402.75 + \$2.00/LF		
1000.50.5115-56.3240		Engineering Permits	Grading	CY	>50CY, \$106.00 + \$39.50/100CY		>50CY, \$109.00 + \$40.50/100CY	Grading activities regulated at 50 CY per City Development Standards	
1000.50.5115-52.3050		Engineering Permits	Construction / Destruction of Water Monitoring Wells	per application	391.75	\$ 402.72	\$ 402.75	Also applies to Soil Sampling Borings and Potholing	
1000.50.5115-52.3050		Engineering Permits	Right of Way Access/Entry	each	42.75	\$ 43.95	\$ 44.00	Charged weekly (ladders, scaffolding, temporary construction barriers, dumpsters, temporary storage units)	
1000.50.5115-52.3050		Engineering Permits	Inspection - After hours (Time and half)	hourly	\$ 116.50	\$ 119.76	\$ 119.75		
1000.50.5115-52.3050		Engineering Permits	Inspection - Holidays (Double time)	hourly	\$ 155.50	\$ 159.85	\$ 159.75		
1000.50.5115-56.3240		Engineering Permits	Inspection Fee	each	\$ 115.75	\$ 118.99	\$ 119.00		
1000.50.5115-52.3050		Engineering Permits	Permit Extension/Reinstatement	each	\$ 161.25	\$ 165.77	\$ 165.75		
1000.50.5115-56.3240		Engineering Permits	Plan Check Fee	hourly	\$ 161.25	\$ 165.77	\$ 165.75	> 2nd review	
1000.50.5115-56.3240		Engineering Permits	Expedited Permit Fee	each	\$ 161.25		\$ 161.25	Reduce plan check time by half	
1000.50.5115-52.3050		Engineering Permits	Reinspection Fee	each	\$ 115.75	\$ 118.99	\$ 119.00		
1000.50.5115-56.3240		FEMA	FEMA Plan Review/LOMC Review	each	\$ 161.25	\$ 165.77	\$ 165.75		
1000.50.5115-56.3240		FEMA	FEMA Report/Map	each	\$56.75	\$ 58.34	\$ 58.25		
1000.50.5115-56.3240		FEMA	Flood Zone Requests	each	\$34.75	\$ 35.72	\$ 35.75		
1000.50.5115-56.3240		FEMA	Floodplain Development Inspection	each	\$ 161.25	\$ 165.77	\$ 165.75		
1000.50.5115-53.8010		Fines and Citations	Inspection for permit violations	each	\$ 115.75	\$ 118.99	\$ 119.00		
6500.50.5126-53.3012		Fines and Citations	NPDES construction enforcement	each	1st \$1,000.00, 2nd \$5,000.00, 3rd+ \$10,000.00		1st \$1,000.00, 2nd \$5,000.00, 3rd+ \$10,000.00		No increase per department
1000.50.5115-53.8010		Fines and Citations	Permit Violations	each	1st \$250.00, 2nd \$500.00, 3rd+ \$750.00		1st \$250.00, 2nd \$500.00, 3rd+ \$750.00		No increase per department
1000.50.5115-53.8010		Fines and Citations	Vending without Permit	each	1st \$250.00, 2nd \$500.00, 3rd+ \$750.00		1st \$250.00, 2nd \$500.00, 3rd+ \$750.00		No increase per department
1000.50.5115-53.8010		Fines and Citations	Vendor permit violation	each	1st \$100.00, 2nd \$200.00, 3rd+ \$300.00		1st \$100.00, 2nd \$200.00, 3rd+ \$300.00		No increase per department
1000.50.5115-53.8010		Fines and Citations	Work without Permit	each	1st \$500.00, 2nd \$750.00, 3rd+ \$1000.00		1st \$500.00, 2nd \$750.00, 3rd+ \$1000.00		No increase per department
1000.50.5239-57.8050		Fines and Citations	Illegal Tree Removal	each	0"-5.9" \$500 6"-11.9" \$750 12"-17.9" \$1,000 18"-23.9" \$1,500 >24" \$2,000		0"-5.9" \$500 6"-11.9" \$750 12"-17.9" \$1,000 18"-23.9" \$1,500 >24" \$2,000	Fines based on tree diameter at breast height (DBH)	No increase per department
1000.50.5125-53.8010		Fines and Citations	Garbage, Recycling, Organic Waste Reduction Enforcement, Residential	each	1st \$50.00, 2nd \$100.00, 3rd+ \$250.00		1st \$50.00, 2nd \$100.00, 3rd+ \$250.00		per Resolution No. 2654
1000.50.5125-53.8010		Fines and Citations	Garbage, Recycling, Organic Waste Reduction Enforcement, Commercial	each	1st \$100.00, 2nd \$200.00, 3rd+ \$500.00		1st \$100.00, 2nd \$200.00, 3rd+ \$500.00		per Resolution No. 2654
1000.50.5120-52.5050		General Engineering	Fax Service Fee	each	\$ 12.75	\$ 13.11	\$ 13.00		
1000.50.5122-52.5050		General Engineering	Police Escorts (Construction)	each	\$ 170.25	\$ 175.02	\$ 175.00		
1000.00.0000-56.8060		General Engineering	Record Duplication Fee	each	\$ 0.25	\$ 0.26	\$ 0.25		
1000.00.0000-56.8060		General Engineering	Research Fee	hourly	\$ 129.25	\$ 132.87	\$ 132.75		
1000.50.5120-52.5050		General Engineering	Same Day Processing Service Fee	each	\$ 12.75	\$ 13.11	\$ 13.00		
1000.50.5122-52.5050		General Engineering	Transportation Permit - Single Trip	each	\$ 16.00		\$ 16.00	Per CA Vehicle Code	Per Council Resolution No. 14267
1000.50.5122-52.5050		General Engineering	Transportation Permit - Annual	annual	\$ 90.00		\$ 90.00	Per CA Vehicle Code	Per Council Resolution No. 14267
1000.50.5122-52.5050		General Engineering	Transportation Permit - Repetitive		\$ 90.00		\$ 90.00	Per CA Vehicle Code	Per Council Resolution No. 14267
1000.50.5115-56.5030		Major Subdivisions	Inspection Fees		4.5% up to \$292,893.50 + 3% over \$292,893.50		4.5% up to \$301,094.50 + 3% over \$301,094.50	Assessed every 2 years	

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NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.50.5115-56.5020		Major Subdivisions	Plan Check Fee		\$782.25 + 1.0% up to \$100,000.00 + 0.5% over \$100,000.00		\$804.25 + 1.0% up to \$100,000.00 + 0.5% over \$100,000.00		
1000.50.5115-56.5010		Map Check Fee	Review of easements, plats or legal descriptions	hourly	\$ 202.50	\$ 208.17	\$ 208.25		
1000.50.5115-56.5010		Map Check Fees	Major & Minor Subdivisions		\$1,408.75 + \$161.50/lot		\$1,448.25 + \$166.00/lot		
1000.50.5115-56.5010		Map Check Fees	Condominiums		\$1,380.50 + \$132.25/lot		\$1,419.25 + \$136.00/lot		
6500.50.5126-56.5080		NPDES and SWDS Fees	Construction Inspections	hourly	\$ 161.00	\$ 165.51	\$ 165.50		
6500.50.5126-56.5080		NPDES and SWDS Fees	Construction Inspections - Follow-up inspections	hourly	\$ 115.75	\$ 118.99	\$ 119.00		
1000.50.5115-56.5080		NPDES and SWDS Fees	Final Map - (Final Review) - 20+ lots	each	\$12,920.00 + \$111.50 > 20 lots		\$13,281.75 + \$114.50 > 20 lots		
1000.50.5115-56.5080		NPDES and SWDS Fees	Final Map - (Final Review) - less than 20 lots	each	\$12,920.00 - \$221.00 < 20 lots		\$13,281.75 - \$227.25 < 20 lots		
1000.50.5115-56.5080		NPDES and SWDS Fees	Post-Construction Inspections	hourly	\$ 139.50	\$ 143.41	\$ 143.50		
6500.50.5126-56.5080		NPDES and SWDS Fees	O&M Inspection	hourly	\$ 71.50	\$ 73.50	\$ 73.50		
1000.50.5115-56.5080		NPDES and SWDS Fees	Review of Maintenance Declaration	each	\$ 161.25	\$ 165.77	\$ 165.75		
1000.50.5115-56.5080		NPDES and SWDS Fees	Specific Plan	hourly	\$166.50/hr		\$171.25/hr		
1000.50.5115-56.5080		NPDES and SWDS Fees	Stormwater Quality (SWQ) Permit	each	\$ 109.00	\$ 112.05	\$ 112.00		
1000.50.5115-56.5080		NPDES and SWDS Fees	SWPPP Review Fee	hourly	\$ 164.00	\$ 168.59	\$ 168.50		
1000.50.5115-56.5080		NPDES and SWDS Fees	Tentative Map (Prelim Review) - 20+ lots	each	\$12,920.00 + \$111.50 > 20 lots		\$13,281.75 + \$114.50 > 20 lots		
1000.50.5115-56.5080		NPDES and SWDS Fees	Tentative Map (Prelim Review) - less than 20 lots	each	\$12,920.00 - \$221.00 < 20 lots		\$13,281.75 - \$227.25 < 20 lots		
1000.50.5115-56.5080		NPDES and SWDS Fees	SWDS Exception Review	each	\$ 162.25	\$ 166.79	\$ 166.75		
1000.50.5115-56.5080		NPDES and SWDS Fees	Tier 1 SWCP Review	hourly	\$ 162.25	\$ 166.79	\$ 166.75		
1000.50.5115-56.5080		NPDES and SWDS Fees	Tier 2 SWCP Review (Final)	each	\$ 1,683.50	\$ 1,730.64	\$ 1,730.75		
1000.50.5115-56.5080		NPDES and SWDS Fees	Tier 2 SWCP Review (Preliminary)	each	\$ 1,122.50	\$ 1,153.93	\$ 1,154.00		
1000.50.5115-56.5080		NPDES and SWDS Fees	Tier 3 SWCP Review (Final)	each	\$ 4,293.75	\$ 4,413.98	\$ 4,414.00		
1000.50.5115-56.5080		NPDES and SWDS Fees	Tier 3 SWCP Review (Preliminary)	each	\$ 2,989.75	\$ 3,073.46	\$ 3,073.50		
1000.50.5115-56.5080		NPDES and SWDS Fees	Tier 4 SWCP Review (Final)	each	\$ 5,032.50	\$ 5,173.41	\$ 5,173.50		
1000.50.5115-56.5080		NPDES and SWDS Fees	Tier 4 SWCP Review (Preliminary)	each	\$ 4,260.25	\$ 4,379.54	\$ 4,379.50		
1000.50.5120-56.5100		Other Public Works Fees	Abandonment of Right of Way/Easements	each	\$ 1,621.25	\$ 1,666.65	\$ 1,666.75		
1000.50.5120-56.5100		Other Public Works Fees	Aerial Photographs (Color)	each	\$ 1.50	\$ 1.54	\$ 1.50	8.5"x11"	
1000.50.5120-56.5100		Other Public Works Fees	Aerial Photographs (Color)	each	\$ 2.50	\$ 2.57	\$ 2.50	8.5"x14"	
1000.50.5120-56.5100		Other Public Works Fees	Aerial Photographs (Color)	each	\$ 3.00	\$ 3.08	\$ 3.00	11"x17"	
1000.50.5120-56.5100		Other Public Works Fees	Aerial Photographs (Color)	each	\$ 6.75	\$ 6.94	\$ 7.00	18"x24"	
1000.50.5120-56.5100		Other Public Works Fees	Aerial Photographs (Color)	each	\$ 20.50	\$ 21.07	\$ 21.00	24"x36" and larger	
1000.50.5120-56.5100		Other Public Works Fees	Details Package (Detail Drawing Package)	each	\$ 38.00	\$ 39.06	\$ 39.00		
1000.50.5120-56.5100		Other Public Works Fees	Grant Deed, Deed Prep, Map Prep	each	\$ 644.25	\$ 662.29	\$ 662.25		
1000.50.5120-56.5100		Other Public Works Fees	Kip Print (Cut Sheet, 24"x36")	each	\$ 4.00	\$ 4.11	\$ 4.00		
1000.50.5120-56.5100		Other Public Works Fees	Map Sales-GIS	each	\$ 54.75	\$ 56.28	\$ 56.25		
1000.50.5120-56.5100		Other Public Works Fees	Microfilm or Microfiche Printout (18"x24")	each	\$ 2.50	\$ 2.57	\$ 2.50	Maps and Documents	
1000.50.5120-56.5100		Other Public Works Fees	Plans-Color Print	SF	\$ 10.00	\$ 10.28	\$ 10.25		
1000.50.5120-56.5100		Other Public Works Fees	Plans-Large Format Black and White Print	SF	\$ 1.00	\$ 1.03	\$ 1.00		
1000.50.5120-56.5100		Other Public Works Fees	Property Vacated By City	each	\$ 976.75	\$ 1,004.10	\$ 1,004.00		
1000.50.5120-56.5100		Other Public Works Fees	Record of Survey	each	Consultant Cost		Consultant Cost		
1000.50.5120-56.5100		Other Public Works Fees	Sewer Bases Maps	each	\$ 74.00	\$ 76.07	\$ 76.00		
1000.50.5120-56.5100		Other Public Works Fees	Special convenience traffic/parking requests (other restricted parking zones and traffic request that benefits applicant only)	hourly	Time and materials		Time and materials		
1000.50.5120-56.5100		Other Public Works Fees	Special GIS Request, Research, Analytics, and Mapping	hourly	Time and materials		Time and materials		
1000.50.5120-56.5100		Other Public Works Fees	Standard Specifications	each	\$ 60.75	\$ 62.45	\$ 62.50		
1000.50.5122-56.5100		Other Public Works Fees	Traffic Control Plans	hourly	\$ 265.75	\$ 273.19	\$ 273.25		
1000.12.1355-56.8037		Small Wireless Facility Fees	Annual Monitoring Fee	each	\$ 270.00		\$ 270.00	cannot increase due to FCC Regulations	Fee amount regulated by mandate, cannot increase
1000.12.1355-56.8037		Small Wireless Facility Fees	Encroachment Permit Appeal	each	\$ 411.00	\$ 422.51	\$ 422.50		
1000.50.5115-52.3050		Small Wireless Facility Fees	Encroachment Permit Application	each	\$ 399.50	\$ 410.69	\$ 410.75		
1000.50.5115-52.3050		Small Wireless Facility Fees	Encroachment Permit Inspection Fee	each	\$ 853.75	\$ 877.66	\$ 877.75		
1000.50.5115-52.3050		Small Wireless Facility Fees	Reservation Extension	each	\$ 162.75	\$ 167.31	\$ 167.25		

CITY OF SALINAS
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NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.50.5122-56.5060		Special Curb Marking Fees	One-time set-up per location	per request	\$ 947.75	\$ 974.29	\$ 974.25		
1000.50.5122-56.5060		Special Curb Marking Fees	Per Location	each	\$ 330.25	\$ 339.50	\$ 339.50		
1000.50.5122-56.5100		Special Events	Street Closure Review	each	\$ 265.75	\$ 273.19	\$ 273.25		
1000.50.5115-52.3050		Special Permits	Newspaper rack - Annual Fee	SF	\$81.00	\$ 83.27	\$ 83.25		
1000.50.5115-52.3050		Special Permits	Non-construction activities	each	\$ 196.25	\$ 201.75	\$ 201.75	Includes banners, lights, etc.	
1000.50.5115-52.3050		Special Permits	Permanent Encroachment	each	\$ 361.50	\$ 371.62	\$ 371.50		
1000.50.5115-52.3050		Special Permits	Permanent Encroachment - Annual Fee	each	\$ 119.50	\$ 122.85	\$ 122.75		
1000.50.5115-52.3050		Special Permits	Sidewalk Café	each	\$ 358.50	\$ 368.54	\$ 368.50		
1000.50.5115-52.3050		Special Permits	Sidewalk Café - Annual Inspection	each	\$ 119.50	\$ 122.85	\$ 122.75		
5203.00.0000-55.3013		TrakIt Technology System	TrakIt Technology System		\$ 0.05		\$ 0.05		
1000.50.5236-56.5065		Underground Service Alert (USA)	USA Service Traffic Signals	per call	\$ 201.25	\$ 206.89	\$ 207.00		
1000.50.5235-56.5065		Underground Service Alert (USA) Marking Streets Division	Encroachment Project (Remarking Facilities)		\$77.75 first 50 LF		\$80.00 first 50 LF		
1000.50.5235-56.5065		Underground Service Alert (USA) Marking Streets Division	Encroachment Project (Remarking Facilities)		\$0.75 each additional LF		\$0.75 each additional LF	Fees assessed by Maintenance	
1000.50.5235-56.5065		Underground Service Alert (USA) Marking Streets Division	Utilities Agencies (Emergency Repair)		\$77.75 first 50 LF		\$80.00 first 50 LF		
1000.50.5235-56.5065		Underground Service Alert (USA) Marking Streets Division	Utilities Agencies (Emergency Repair)		\$0.75 each additional LF		\$0.75 each additional LF	Fees assessed by Maintenance	
1000.50.5235-56.5065		Underground Service Alert (USA) Marking Streets Division	Encroachment Projects Utilities Locator Fee (Streetlights)		\$77.75 first 50 LF		\$80.00 first 50 LF		
1000.50.5235-56.5065		Underground Service Alert (USA) Marking Streets Division	Encroachment Projects Utilities Locator Fee (Streetlights)		\$0.75 each additional LF		\$0.75 each additional LF	Fees assessed by Maintenance	
6400.50.5442-56.5065		Underground Service Alert (USA) Marking Waste Water Division	Encroachment Project (Remarking Facilities)		\$77.75 first 50 LF		\$80.00 first 50 LF		
6400.50.5442-56.5065		Underground Service Alert (USA) Marking Waste Water Division	Encroachment Project (Remarking Facilities)		\$0.75 each additional LF		\$0.75 each additional LF	Fees assessed by Maintenance	
6400.50.5442-56.5065		Underground Service Alert (USA) Marking Waste Water Division	Encroachment Projects Utilities Locator Fee (Stormdrain/Sewer)		\$77.75 first 50 LF		\$80.00 first 50 LF		
6400.50.5442-56.5065		Underground Service Alert (USA) Marking Waste Water Division	Encroachment Projects Utilities Locator Fee (Stormdrain/Sewer)		\$0.75 each additional LF		\$0.75 each additional LF	Fees assessed by Maintenance	
6400.50.5442-56.5065		Underground Service Alert (USA) Marking Waste Water Division	Utilities Agencies (Emergency Repair)		\$77.75 first 50 LF		\$80.00 first 50 LF		
6400.50.5442-56.5065		Underground Service Alert (USA) Marking Waste Water Division	Utilities Agencies (Emergency Repair)		\$0.75 each additional LF		\$0.75 each additional LF	Fees assessed by Maintenance	
1000.50.5115-52.8010		Vendor Permits	Food Vendor	each	\$ 774.50	\$ 796.19	\$ 796.25		
1000.50.5115-52.8010		Vendor Permits	Ice Cream Truck	each	\$ 162.25		\$ 162.25		
1000.50.5115-52.8010		Vendor Permits	Non-Motorized Pushcart Vendor	each	\$ 115.25	\$ 118.48	\$ 118.50		
1000.50.5115-52.8010		Vendor Permits	Vendor Application	each	\$ 77.25	\$ 79.41	\$ 79.50	Fee applies only to new applicants	
1000.50.5115-52.8010		Vendor Permits	Vendor ID	each	\$ 18.75	\$ 19.28	\$ 19.25		
1000.50.5115-52.8010		Vendor Permits	Permit Changes	hourly	\$ 162.25	\$ 166.79	\$ 166.75		

AIRPORT

6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 1	A - End Room		\$ 107.75	\$ 110.77	\$ 107.75		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 1	A - T Hanger		\$ 215.75	\$ 221.79	\$ 215.75		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 1	B - End Room		\$ 107.75	\$ 110.77	\$ 107.75		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 1	B - T Hanger		\$ 215.75	\$ 221.79	\$ 215.75		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 1	C - End Room		\$ 114.00	\$ 117.19	\$ 114.00		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 1	C - T Hanger		\$ 230.25	\$ 236.70	\$ 230.25		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	K - End Room		\$ 146.25	\$ 150.35	\$ 146.25		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	K - T Hanger		\$ 294.50	\$ 302.75	\$ 294.50		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	L - End Room		\$ 146.25	\$ 150.35	\$ 146.25		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	L - T Hanger		\$ 294.50	\$ 302.75	\$ 294.50		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	M - End Room		\$ 124.50	\$ 127.99	\$ 124.50		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	M - T Hanger		\$ 246.75	\$ 253.66	\$ 246.75		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	O - End Room		\$ 152.50	\$ 156.77	\$ 152.50		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	O - T Hanger		\$ 307.00	\$ 315.60	\$ 307.00		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	Q - End Room		\$ 160.75	\$ 165.25	\$ 160.75		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	Q - T Hanger		\$ 315.25	\$ 324.08	\$ 315.25		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	S - End Room		\$ 176.25	\$ 181.19	\$ 176.25		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	S - T Hanger		\$ 352.50	\$ 362.37	\$ 352.50		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	T - End Room		\$ 176.25	\$ 181.19	\$ 176.25		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 2	T - T Hanger		\$ 352.50	\$ 362.37	\$ 352.50		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 3	N - 1		\$ 791.25	\$ 813.41	\$ 791.25		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 3	N - 2-8		\$ 587.00	\$ 603.44	\$ 587.00		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 4	D - T Hanger		\$ 190.75	\$ 196.09	\$ 190.75		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 4	E - End Room		\$ 100.50	\$ 103.31	\$ 100.50		No increase per department

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NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 4	E - T Hanger		\$ 197.00	\$ 202.52	\$ 197.00		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Group 4	Portable		\$ 155.50	\$ 159.85	\$ 155.50		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Executive	R1		\$ 1,840.75	\$ 1,892.29	\$ 1,840.75		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Executive	R2-5		\$ 1,717.25	\$ 1,765.33	\$ 1,717.25		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Executive	R6		\$ 878.25	\$ 902.84	\$ 878.25		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - Executive	R7-10		\$ 701.00	\$ 720.63	\$ 701.00		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - T-Shelter/Storage	G - Covered		\$ 93.25	\$ 95.86	\$ 93.25		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - T-Shelter/Storage	H1		\$ 862.75	\$ 886.91	\$ 862.75		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - T-Shelter/Storage	H2		\$ 366.00	\$ 376.25	\$ 366.00		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - T-Shelter/Storage	H3		\$ 362.00	\$ 372.14	\$ 362.00		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - T-Shelter/Storage	H4		\$ 754.00	\$ 775.11	\$ 754.00		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - T-Shelter/Storage	H5		\$ 345.25	\$ 354.92	\$ 345.25		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - T-Shelter/Storage	H6		\$ 467.75	\$ 480.85	\$ 467.75		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangars - T-Shelter/Storage	H7		\$ 575.50	\$ 591.61	\$ 575.50		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangar	Refuse Fee	monthly	\$ 3.75	\$ 3.86	\$ 3.75		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangar	Non-Aeronautical Use Surcharge		Unit Rate + 40%		Unit Rate + 40%		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangar	Non-Airworthy Aircraft	1st year	Unit Rate + 20%		Unit Rate + 20%		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangar	Non-Airworthy Aircraft	2nd year	Unit Rate + 30%		Unit Rate + 30%		No increase per department
6100.50.5340-5x.xxxx		Airport Storage Hangar	Non-Airworthy Aircraft	3rd year	Unit Rate + 40%		Unit Rate + 40%		No increase per department
6100.50.5340-5x.xxxx		Aircraft Parking Fee	Single Engine	daily	\$ 5.25	\$ 5.40	\$ 5.25		No increase per department
6100.50.5340-5x.xxxx		Aircraft Parking Fee	Twin Engine	daily	\$ 10.25	\$ 10.54	\$ 10.25		No increase per department
6100.50.5340-5x.xxxx		Aircraft Parking Fee	Jet	daily	\$ 51.75	\$ 53.20	\$ 51.75		No increase per department
6100.50.5340-5x.xxxx		Aircraft Parking Fee	Helicopter	daily	\$ 10.25	\$ 10.54	\$ 10.25		No increase per department
6100.50.5340-5x.xxxx		Aircraft Parking Fee	Airship Mooring	daily	\$ 103.75	\$ 106.66	\$ 103.75		No increase per department
6100.50.5340-5x.xxxx		Aircraft Parking Fee	Single Engine	monthly	\$ 72.50	\$ 74.53	\$ 72.50		No increase per department
6100.50.5340-5x.xxxx		Aircraft Parking Fee	Twin Engine	monthly	\$ 114.00	\$ 117.19	\$ 114.00		No increase per department
6100.50.5340-5x.xxxx		Aircraft Parking Fee	Jet	monthly	\$ 622.25	\$ 639.67	\$ 622.25		No increase per department
6100.50.5340-5x.xxxx		Aircraft Parking Fee	Helicopter	monthly	\$ 63.25	\$ 65.02	\$ 63.25		No increase per department
6100.50.5340-5x.xxxx		Aircraft Parking Fee	Airship Mooring	monthly	\$ 1,140.75	\$ 1,172.69	\$ 1,140.75		No increase per department
6100.50.5340-5x.xxxx		Terminal Overnight Vehicle Parking Fee	Single Space		\$ 5.25	\$ 5.40	\$ 5.25		No increase per department
6100.50.5340-5x.xxxx		Terminal Overnight Vehicle Parking Fee	Double Space		\$ 10.25	\$ 10.54	\$ 10.25		No increase per department
6100.50.5340-5x.xxxx		Terminal Overnight Vehicle Parking Fee	Semi-Truck		\$ 31.00	\$ 31.87	\$ 31.00		No increase per department
6100.50.5340-5x.xxxx		Long-Term Vehicle Storage		monthly	\$ 103.75	\$ 106.66	\$ 103.75		No increase per department
6100.50.5340-5x.xxxx		Airport Access Control	New Card/Replacement Card		\$ 41.50	\$ 42.66	\$ 41.50		No increase per department
6100.50.5340-5x.xxxx		Airport Access Control	Remote Control		\$ 62.25	\$ 63.99	\$ 62.25		No increase per department
6100.50.5340-5x.xxxx		Airport Access Control	Annual Renewal		\$ 41.50	\$ 42.66	\$ 41.50		No increase per department
6100.50.5340-5x.xxxx		Airport Access Control	Annual Access Code		\$ 414.75	\$ 426.36	\$ 414.75		No increase per department
6100.50.5340-5x.xxxx		Airport Access Control	City Locks (Lost/Replacement)		At Cost		At Cost		No increase per department
6100.50.5340-5x.xxxx		Airport Access Control	Replacement/Additional Keys		At Cost		At Cost		No increase per department
6100.50.5340-5x.xxxx		Fuel Flowage Fee Per Gallon	100LL		\$ 0.10		\$ 0.11		Does not exceed CPI over period when rates were last increased
6100.50.5340-5x.xxxx		Fuel Flowage Fee Per Gallon	Jet A		\$ 0.13		\$ 0.15		Does not exceed CPI over period when rates were last increased
6100.50.5340-5x.xxxx		Fuel Flowage Fee Per Gallon	Quart of Oil		\$ 0.10		\$ 0.10		No increase per department
6100.50.5340-5x.xxxx		Hangar Waitlist	Waitlist Fee		\$ 51.75	\$ 53.20	\$ 51.75		No increase per department
6100.50.5340-5x.xxxx		Hazardous Material Disposal	Disposal Fee		Cost +15%		Cost +15%		No increase per department
6100.50.5340-5x.xxxx		Hazardous Material Disposal	Material Replacement		Cost +15%		Cost +15%		No increase per department
6100.50.5340-5x.xxxx		Refuge Disposal	Disposal Fee		Cost +15%		Cost +15%		No increase per department
6100.50.5340-5x.xxxx		Special Event Fee			Negotiated		Negotiated	Negotiated at fair market value, industry evaluation, and/or cost recovery	No increase per department
6100.50.5340-5x.xxxx		Special Use Permit	Permit Fee	annually	\$ 155.50	\$ 159.85	\$ 155.50		No increase per department

FIRE

1000.45.4530-56.4460		Permit Fees- For All Permits Required By The California Fire Code	CFC New Construction Permit Application-Fire Protection Systems/Processes		\$ 229.00	\$ 235.41	\$ 235.50		
1000.45.4530-56.4460		Permit Fees- For All Permits Required By The California Fire Code	Fire Code Renewable Operational Permits	per hour	\$ 211.00	\$ 216.91	\$ 217.00		
1000.45.4530-56.4460		Permit Fees- For All Permits Required By The California Fire Code	CFC Modification/Alteration/< 20 Devices Permit Application-Fire Protection Systems/Processes; Tenant Improvements and residential (R3 occ.) fire sprinklers.		\$ 109.00	\$ 112.05	\$ 112.00		
1000.45.4530-56.4450		Plan Review Fees- For All Plan Reviews Required By The California Fire Code	Plan Review	per hour	\$ 129.25	\$ 132.87	\$ 132.75		
1000.45.4530-56.4450		Plan Review Fees- For All Plan Reviews Required By The California Fire Code	Plan Review past first hour	per half hour	\$ 64.75	\$ 66.56	\$ 66.50		
1000.45.4530-56.4450		Plan Review Fees- For All Plan Reviews Required By The California Fire Code	Resubmittal plan review	per hour	\$ 203.50	\$ 209.20	\$ 209.25		

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NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.45.4530-56.4570		Miscellaneous Fees	Consultation Fee (Includes DRC review)	per hour	\$ 131.00	\$ 134.67	\$ 134.75		
1000.45.4530-56.4570		Miscellaneous Fees	Hydrant Use	per 6 months	\$ 131.00	\$ 134.67	\$ 134.75		
1000.45.4530-56.4470		Miscellaneous Fees	Fire Incident Report Fees	per report	\$ 38.00	\$ 39.06	\$ 39.00		
1000.45.4530-56.4480		Miscellaneous Fees	Fireworks lottery Fees		\$ 235.00	\$ 241.58	\$ 241.50		
1000.45.4530-56.4490		Miscellaneous Fees	Fireworks Surcharge		7% of gross sales		7% of gross sales		
1000.45.4570-56.4505		Miscellaneous Fees	Hazardous Materials Response Charges		Actual Costs: personnel & overhead		Actual Costs: personnel & overhead		
1000.45.4510-56.4510		Miscellaneous Fees	Fire False Alarm Fees		1st & 2nd response \$431.75, 3rd response \$987.00, 4th + response \$1,357.25		1st & 2nd response \$443.75, 3rd response \$1,014.75, 4th + response \$1,395.25		
1000.45.4510-56.4515		Miscellaneous Fees	Fire Emergency Stand By Time Charge past 1/2 hour		\$ 233.50	\$ 240.04	\$ 240.00		
1000.45.4530-56.4530		Miscellaneous Fees	Admin Fire Citations		1st cite \$127.00, 2nd cite \$254.00, 3rd + cite \$635.50		1st cite \$130.50, 2nd cite \$261.00, 3rd + cite \$653.25	penalty	
1000.45.4530-56.4530		Miscellaneous Fees	Admin Fire Citations: Personnel Cost		\$ 165.50	\$ 170.13	\$ 170.25		
1000.45.4510-56.4540		Miscellaneous Fees	DUI response - first engine company		\$ 643.25	\$ 661.26	\$ 661.25		
1000.45.4530-56.4540		Miscellaneous Fees	Fire Dept Service Charge		\$ 54.75	\$ 56.28	\$ 56.25		
1000.45.4530-56.4550		Miscellaneous Fees	Outside fire plan review services		Actual Costs		Actual Costs	current actual cost	
1000.45.4510-56.4540		Miscellaneous Fees	Unauthorized burning		\$ 545.00	\$ 560.26	\$ 560.25		
1000.45.4510-56.4560		Miscellaneous Fees	Fire apparatus		Cal EMA Rates		Cal EMA Rates	Cal EMA Rates	
1000.45.4510-56.4590		Miscellaneous Fees	Vehicle Accident (VAC) Recovery Fee		\$ 434.50	\$ 446.67	\$ 446.75	Dept to provide time/cost	
1000.45.4530-56.4460		Miscellaneous Fees	Failure to obtain a required permit		\$ 457.50	\$ 470.31	\$ 470.25	penalty	
1000.45.4530-56.4450		Miscellaneous Fees	Resubmittal plan review	per hour	\$ 114.25	\$ 117.45	\$ 117.50	past first hour	
1000.45.4510/4530-56.4540		Miscellaneous Fees	15% Late payment fee (Part of Administrative Remedy/Citation Process)		15%		15%	After 30 Days - no payment	
1000.45.4530-56.4460		Permit Fees- For All Permits Required By The California Fire Code	Fire Code One Time Special Event Permits	per hour	\$ 211.00	\$ 216.91	\$ 217.00		
1000.45.4530-56.4430		Inspection Fees- For All Inspections Required By The California Fire Code - Construction Permits	On Site Inspection of new construction and fire protection systems, requiring a building or fire permit. (CBC/CFC)	per hour	\$ 180.75	\$ 185.81	\$ 185.75		
1000.45.4530-56.4430		Inspection Fees- For All Inspections Required By The California Fire Code - Operational Permits	On Site Inspection of existing occupancies and operations requiring a fire permit. (CFC)	per hour	\$ 180.75	\$ 185.81	\$ 185.75		
1000.45.4530-56.4430		Inspection Fees- For All Inspections Required By The California Fire Code - Special Event Permits	On Site Inspection of special event occupancies and operations requiring a fire permit. (CFC)	per hour	\$ 180.75	\$ 185.81	\$ 185.75		
1000.45.4530-56.4440		Inspection Fees- For All Inspections Required By Health and Safety Codes. (State Mandated)	On Site Inspection of occupancy required by Health and Safety Code or State Mandated. Includes but limited to: DSA, OSHPD, CCL, County Building.	per hour	\$ 180.75	\$ 185.81	\$ 185.75		
1000.45.4570-56.4505		Miscellaneous Fees-Emergency Response Reimbursement	Reimbursement from responsible individuals for the expenses of any emergency response and/or enforcement action by the City of Salinas to protect the public from fire or hazardous substances and situations. (1) In accordance with the Health and Safety Code Section 13000 et seq., an individual who acts negligently or in violation of the law and thereby requires the jurisdiction to provide an emergency response to a danger posed by a fire or hazardous substance shall be liable for reimbursement to the agency for the costs incurred.	per hour	\$ 758.75	\$ 780.00	\$ 780.00	min. 2 hours	

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NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.45.4570-56.4505		Miscellaneous Fees-Emergency Response Reimbursement	Reimbursement from responsible individuals for the expenses of any emergency response and/or enforcement action by the City of Salinas to protect the public from fire or hazardous substances and situations. (1) In accordance with Government Code Sections 53150 through 53158, any individual who is under the influence of an alcoholic beverage or any drug or the combined influence of an alcoholic beverage or any drug, and whose negligent operation of a motor vehicle, boat or vessel or civil aircraft caused by that influence proximately causes any incident and thereby requires the agency to provide an emergency response shall reimburse the agency for the cost incurred.	per hour	\$ 758.75	\$ 780.00	\$ 780.00	min 2 hours	
5203.00.0000-55.4083		Permit Fee- In-Building Public Safety Radio Coverage per California Fire Code (CFC)	CFC in-building public safety communications radio coverage - Commercial new construction / tenant Improvements	per sq. ft.	\$0.80/sq ft.		\$0.80/sq ft.		
1000.45.4530-56.4430		Inspection Fees- For All Inspections Required By The California Fire Code - Business & Assembly Occupancies	On Site Inspection of existing occupancies and operations requiring a fire permit and/or business license (CFC)	Annual-per total square footage	0 - 1,000 \$211.00 / 1,001 - 5,000 \$299.00 / 5,001-10,000 \$374.25 / 10,001-12,000 \$449.50 / 12,001-50,000 \$524.75 / 50,001 and > \$598.50		0 - 1,000 \$217.00 / 1,001 - 5,000 \$307.25 / 5,001-10,000 \$384.75 / 10,001-12,000 \$462.00 / 12,001-50,000 \$539.50 / 50,001 and > \$615.25	1st reinspection included if violations are corrected. 2nd & subsequent reinspections @ 50% of original inspection.	
1000.45.4530-56.4430		Inspection Fees- For All Inspections Required By The California Fire Code - Special Event Permits	On Site Inspection of special event occupancies and operations requiring a fire permit. (CFC) Open Flame Cooking. (Annual)		Annual for single vendor @ any location @ 1 time \$2,108.75 / Single Vendor @ up to 4 locations @ 1 time \$3,164.75 / Annual for single fixed location (Campus, Church, Vehicle Dealers, etc.) \$2,108.75		Annual for single vendor @ any location @ 1 time \$2,167.75 / Single Vendor @ up to 4 locations @ 1 time \$3,253.25 / Annual for single fixed location (Campus, Church, Vehicle Dealers, etc.) \$2,167.75		

POLICE

1000.00.0000-56.8060		Front Desk Fees	Copying Fees	per page	\$ 0.25	\$ 0.26	\$ 0.25		
1000.40.4220-56.4020		Front Desk Fees	Special Police Service Fees-Repossessed Vehicle		\$ 30.50	\$ 31.35	\$ 31.25	penalty	
1000.40.4130-56.4030		Front Desk Fees	Police Reports: Other than Accidents		\$ 25.25	\$ 25.96	\$ 26.00		
8806.81.8132-57.8230		Front Desk Fees	Plus: Sales Tax (9.25%)		\$ 2.34		\$ 2.41	Calculated tax rate	
1000.40.4130-56.4030		Front Desk Fees	Police Reports: Accidents		\$ 15.00	\$ 15.42	\$ 15.50		
8806.81.8132-57.8230		Front Desk Fees	Plus: Sales Tax (9.25%)		\$ 1.39		\$ 1.43	Calculated tax rate	
1000.40.4116-56.4130		Front Desk Fees	Vehicle ID Check (VIN)		\$ 29.50	\$ 30.33	\$ 30.25		
1000.40.4130-56.4060		Front Desk Fees	Fingerprint Fees		\$ 19.25	\$ 19.79	\$ 19.75		
1000.40.4134-56.4120		Front Desk Fees	Police Record Review Fees-Local		\$ 33.00	\$ 33.92	\$ 34.00		
1000.40.4134-56.4120		Front Desk Fees	Computer Search	per hour	\$ 96.75	\$ 99.46	\$ 99.50		
1000.40.4116-56.4140		Front Desk Fees	Abandon Vehicle Abatement	per vehicle	\$ 233.50	\$ 240.04	\$ 240.00	penalty	
1000.40.4116-56.4170		Front Desk Fees	Vehicle Release Fees (Towing)		\$ 123.50	\$ 126.96	\$ 127.00	penalty	
1000.40.4116-56.4180		Front Desk Fees	Vehicle Impound Fee (Towing)		\$ 233.50	\$ 240.04	\$ 240.00	penalty	
1000.00.0000-57.8140		Front Desk Fees	Subpoena-Civil (Officer)	per officer/per day	\$ 275.00		\$ 275.00	State Regulated	Fee amount regulated by mandate, cannot increase
1000.00.0000-57.8140		Front Desk Fees	Subpoena-Civil (Records)		\$ 15.00		\$ 15.00	State Regulated	Fee amount regulated by mandate, cannot increase
1000.40.4130-56.4030		Front Desk Fees	Certify Existing Documents		\$ 48.25	\$ 49.60	\$ 49.50	Excludes Police Report	
1000.40.4130-56.4080		Front Desk Fees	Digital Photos		\$ 34.25	\$ 35.21	\$ 35.25		
8806.81.8132-57.8230		Front Desk Fees	Plus: Sales Tax (9.25%)		\$ 3.17		\$ 3.26	Calculated tax rate	
2503.00.0000-53.4020		Front Desk Fees	Vehicle Immobilizer "Boot" Release Fee		\$ 67.50	\$ 69.39	\$ 69.50	penalty	
1000.40.4116-52.4030		Regulatory Licenses	Pawnbrokers-Initial Fee		\$ 250.50	\$ 257.51	\$ 257.50		
1000.40.4116-52.4030		Regulatory Licenses	Pawnbrokers-Renewal		\$ 250.50	\$ 257.51	\$ 257.50		

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NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.40.4116-52.4030		Regulatory Licenses	Secondhand Dealers-Initial fee	per application	\$ 250.50	\$ 257.51	\$ 257.50		
1000.40.4116-52.4030		Regulatory Licenses	Secondhand Dealers - Renewal		\$ 250.50	\$ 257.51	\$ 257.50		
1000.40.4130-56.4070		Card Room Fees	Annual Permit		\$ 7,181.50	\$ 7,382.58	\$ 7,382.50		
1000.40.4130-56.4070		Card Room Fees	Inspection/Investigation Fee		Full Cost of personnel involved		Full Cost of personnel involved		
1000.40.4130-56.4070		Card Room Fees	Employee Permit		\$ 157.25	\$ 160.76	\$ 160.75		No longer charging \$32.00 state portion but remaining increase by CPI
1000.40.4130-56.4070		Card Room Fees	Permit Renewal		\$ 160.25	\$ 164.74	\$ 164.75		
1000.40.4116-56.4150		Firearm Fees	Dealer		\$ 895.25	\$ 919.42	\$ 919.50		No longer charging \$32.00 state portion but remaining increase by CPI
1000.40.4116-56.4150		Firearm Fees	Dealer Renewal		\$ 470.00	\$ 483.16	\$ 483.25		
1000.40.4116-56.4150		Firearm Fees	Employee		\$ 116.25	\$ 118.61	\$ 118.50		No longer charging \$32.00 state portion but remaining increase by CPI
1000.40.4116-56.4150		Firearm Fees	Employee Renewal		\$ 119.25	\$ 122.59	\$ 122.50		
1000.40.4116-56.4150		Firearm Fees	Dealer Residential		\$ 237.00	\$ 242.74	\$ 242.75		No longer charging \$32.00 state portion but remaining increase by CPI
1000.40.4116-56.4150		Firearm Fees	Dealer Renewal Residential		\$ 240.00	\$ 246.72	\$ 246.75		
1000.40.4116-56.4010		Other Services	Bingo License Application Fee		\$ 66.25	\$ 68.11	\$ 68.00	One Time Fee	
1000.40.4130-56.4040		Police False Alarm Fees	1st False Alarm		\$ 78.50	\$ 80.70	\$ 80.75		
1000.40.4130-56.4040		Police False Alarm Fees	2nd False Alarm		\$ 195.50	\$ 200.97	\$ 201.00		
1000.40.4130-56.4040		Police False Alarm Fees	3rd False Alarm		\$ 260.50	\$ 267.79	\$ 267.75		
1000.40.4130-56.4040		Police False Alarm Fees	4th False Alarm		\$ 391.50	\$ 402.46	\$ 402.50		
1000.40.4130-56.4040		Police False Alarm Fees	5th False Alarm		\$ 521.75	\$ 536.36	\$ 536.25		
1000.40.4116-52.4030		Other Services	Alarms-Initial Permit		\$ 47.00	\$ 48.32	\$ 48.25		
1000.40.4116-52.4030		Other Services	Alarm Permit Renewal		\$ 26.75	\$ 27.50	\$ 27.50		
1000.40.4220-56.4020		Massage Permit Fees	Establishment/Technician - New		\$ 200.00		\$ 200.00		Consistent with CA Massage Therapy Council application processing fee
1000.40.4220-56.4020		Massage Permit Fees	Establishment/Technician - Renewal		\$ 200.00		\$ 200.00		Consistent with CA Massage Therapy Council application processing fee
1000.40.4130-56.4050		Front Desk Fees	Fix-It Ticket Sign-Off		\$ 10.25	\$ 10.54	\$ 10.50		

ANIMAL SHELTER

1000.40.4170-52.4010		Dog Licenses, 1-6 months	Unaltered		\$ 25.00		Refer to Monterey County - JPA Fee	Dog Licenses	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Dog Licenses, 1-6 months	Altered		\$ 15.00		Refer to Monterey County - JPA Fee	Dog Licenses	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Dog Licenses, 7-12 months	Unaltered		\$ 54.00		Refer to Monterey County - JPA Fee	Dog Licenses	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Dog Licenses, 7-12 months	Altered		\$ 20.00		Refer to Monterey County - JPA Fee	Dog Licenses	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Dog Licenses, 13-24 months	Unaltered		\$ 67.00		Refer to Monterey County - JPA Fee	Dog Licenses	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Dog Licenses, 13-24 months	Altered		\$ 30.00		Refer to Monterey County - JPA Fee	Dog Licenses	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Dog Licenses, 25-36 months	Unaltered		\$ 87.00		Refer to Monterey County - JPA Fee	Dog Licenses	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Dog Licenses, 25-36 months	Altered		\$ 40.00		Refer to Monterey County - JPA Fee	Dog Licenses	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Dog Licenses, Citizens 60 years +	1-36 months: ALTERED ONLY		\$ 12.00		Refer to Monterey County - JPA Fee	Dog Licenses	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Voluntary Cat License, 1-36 months	Unaltered		\$ 10.00		Refer to Monterey County - JPA Fee	Voluntary Cat License	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Voluntary Cat License , 1-36 months	Altered		\$ 5.00		Refer to Monterey County - JPA Fee	Voluntary Cat License	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Late Fee For Failures To Obtain A License	Initial		\$ 30.00		Refer to Monterey County - JPA Fee	penalty	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Other Animal Shelter Services	Duplicate Dog Tags		\$ 5.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Other Animal Shelter Services	License Transfer Fee		n/a		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
8801.81.8150-57.8500		Impound Fees	1st Occurrence		\$ 35.00		Refer to Monterey County - JPA Fee	State Law (AB1856) Fine (Cat/Dog unaltered fine); Regulated by CA Food & Agri Code 30804.07/31751.7	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)

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NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
8801.81.8150-57.8500		Impound Fees	2nd Occurrence		\$ 50.00		Refer to Monterey County - JPA Fee	State Law (AB1856) Fine (Cat/Dog unaltered fine); Regulated by CA Food & Agri Code 30804.07/31751.7	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
8801.81.8150-57.8500		Impound Fees	3rd Occurrence & subsequent		\$ 100.00		Refer to Monterey County - JPA Fee	State Law (AB1856) Fine (Cat/Dog unaltered fine); Regulated by CA Food & Agri Code 30804.07/31751.7	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		City Impound Fees	Dogs, 1st in 1 yr*	penalty	\$ 39.00		Refer to Monterey County - JPA Fee	*1st impound portion fee will be refunded if pet is altered within 30 days of impound.	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		City Impound Fees	Dogs, 2nd in 1 yr	penalty	\$ 48.00		Refer to Monterey County - JPA Fee	2nd in 1 yr	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		City Impound Fees	Dogs, 3rd in 1 yr	penalty	\$ 91.00		Refer to Monterey County - JPA Fee	3rd in 1 yr	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		City Impound Fees	Cats	penalty	same as dog		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		City Impound Fees	Other Animals	penalty	n/a		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Field Release Back To Owner - One Time/Year Only	Altered		\$ 70.00		Refer to Monterey County - JPA Fee	Dogs MUST be licensed and cats have current rabies vaccination and wearing identification	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Field Release Back To Owner - One Time/Year Only	Unaltered		\$ 93.00		Refer to Monterey County - JPA Fee	Dogs MUST be licensed and cats have current rabies vaccination and wearing identification	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Boarding Fee Per Day	Dogs		\$ 20.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Boarding Fee Per Day	Cats		\$ 20.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Boarding Fee Per Day	Quarantine Dogs		\$ 26.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Boarding Fee Per Day	Quarantine Cats		\$ 26.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Boarding Fee Per Day	Small/Other Animals		\$ 18.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Boarding Fee Per Day	Animals unable to be boarded at shelter		n/a		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Quarantine Fees	10 Day Home		\$ 50.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Quarantine Fees	14 Day Home		\$ 67.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Quarantine Fees	30 Day Home		\$ 85.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Quarantine Fees	180 Day Home		\$ 104.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Adoption Fees	Administrative Adoption/Processing Fee		n/a		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Adoption Fees	Small Animal Adoption Fee		\$ 75.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Adoption Fees	Other Animals	each	\$ 55.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees (Rabies)	Adoption		\$ 18.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees (Rabies)	RTO		\$ 18.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees	Other Vaccination Fee		n/a		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees	Microchip Fee		\$ 20.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees	Identification (I.D.) Tag		n/a		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees	FeLV/FIV Test		\$ 26.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees	Veterinary Services Provided		See clinic fees		Refer to Monterey County - JPA Fee	including medicines given	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees	Spay/Neuter Surgeries		See clinic fees		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)

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NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.40.4170-56.4090		Owner Surrender (O/S) Fee	Dog/Cat (one)		\$ 48.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owner Surrender (O/S) Fee	Other Animals		\$ 48.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owner Surrender (O/S) Fee	Litter With Parent		\$ 59.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owner Surrender (O/S) Fee	2-5 Animals		\$ 59.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owner Surrender (O/S) Fee	6-10 Animals		\$ 70.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owner Surrender (O/S) Fee	Over 11 Animals		\$ 81.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owned Animal Pick Up (Officer Transport Fee)	Dog/Cat		n/a		Refer to Monterey County - JPA Fee	Applicable O/S fee would also apply	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owned Animal Pick Up (Officer Transport Fee)	Other		n/a		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owned Animal Pick Up (Officer Transport Fee)	Dead Animal (no O/S fee applies)		n/a		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owner Request Euthanasia - Fee For Service	Dog, Small/Medium		\$ 48.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owner Request Euthanasia - Fee For Service	Dog, Large/X-Large		\$ 60.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owner Request Euthanasia - Fee For Service	Cats/Rabbits		\$ 0.63		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owner Request Euthanasia - Fee For Service	Litters (unweaned only)		\$ 48.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owned Animal Emergency Assistance	During Business Hours (1 hr min)	per hour	\$ 112.00		Refer to Monterey County - JPA Fee	1 hr. min	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Owned Animal Emergency Assistance	After Business Hours (2 hr min)	per hour	\$ 149.00		Refer to Monterey County - JPA Fee	2 hr. min	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
8801.81.8149-57.8490		Spay/Neuter Deposit	Dog		\$ 75.00		Refer to Monterey County - JPA Fee	Regulated by 31751.2 (b)(1)-fee no more than \$75.00	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
8801.81.8149-57.8490		Spay/Neuter Deposit	Cat		\$ 75.00		Refer to Monterey County - JPA Fee	Regulated by 31751.2 (b)(1)-fee no more than \$75.00	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
8801.81.8149-57.8490		Rabies Testing	Health Dept. FRA/lab Test		\$165.00 / \$105.00		Refer to Monterey County - JPA Fee	per Monterey County	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
8801.81.8149-57.8490		Rabies Testing	Decapitation fee		\$80.00-\$303.00		Refer to Monterey County - JPA Fee	if required	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Abatement/Nuisance Hearing	Per Officer hour 1 hour minimum; 20 hour max	per hour	\$ 103.00		Refer to Monterey County - JPA Fee	1 hour minimum; 20 hour max	To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Reports And/Or File Copies	Document Search		n/a		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Reports And/Or File Copies	Copy Fee	per page	\$ 0.12		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Other Animal Shelter Services	Potentially Dangerous Dog Annual Fee	penalty	\$ 300.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-52.4010		Other Animal Shelter Services	Vicious Dog Annual Fee	penalty	n/a		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees	FeLV Test (only)		n/a		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees	Parvo Test		\$ 42.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees	Bordetella		\$ 18.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees	Da2PP		\$ 12.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)
1000.40.4170-56.4090		Vaccination Fees	FVRCP		\$ 10.00		Refer to Monterey County - JPA Fee		To align with County fee due to joint operations/agreement (amount subject to change to match approved JPA fee)

LIBRARY

1000.60.6005-56.6310		Library Services	Public Printing Fee B/W	per page	\$ 0.10		\$ 0.10	Fee for printing from all library printers, microfilm readers, copy machines, etc.	
1000.60.6005-56.6310		Library Services	Public Printing Fee Color	per page	\$ 0.25	\$ 0.26	\$ 0.25	Fee for printing from all library printers, microfilm readers, copy machines, etc.	
1000.60.6005-56.6320		Library Services	Overdue item fees for childrens/young adult collection material (per day)	per day	\$ -		\$ -	No fee assessed	

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NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.60.6005-56.6330		Library Services	Replace Lost/Damaged (Nonrepairable) Items	per item	Cost of item or \$20.00/item if cost unknown		Cost of item or \$20.00/item if cost unknown	Patrons may submit a replacement for an item that is lost or damaged. The LCS Director or designee has the right to refuse the replacement if it is determined to not be equivalent to the item lost or damaged.	Reasonable cost to replace item per department
1000.60.6005-56.6330		Library Services	Lost/Damaged items processing fee	per item	\$ 5.00		\$ 5.00	Cost to process replacements for lost/damaged items (including patron- provided replacements)	Reasonable cost to replace item per department
1000.60.6005-56.6300		Other Library Fees	Repairable item damage	per item	\$ 5.00		\$ 5.00		Reasonable cost to replace item per department
1000.60.6005-56.6300		Other Library Fees	Library card replacement	per card	\$ 2.00	\$ 2.06	\$ 2.00		
1000.60.6005-56.6300		Other Library Fees	Sale of Items*: Ear buds	per item	\$ 1.00	\$ 1.03	\$ 1.00		
1000.60.6005-56.6300		Other Library Fees	Library Meeting Room: Application Fee	per fiscal year	\$ 39.50	\$ 40.61	\$ 40.50	Fee waived for current nonprofit/educational program partners	
1000.60.6005-56.6300		Other Library Fees	Library Meeting Room: After Library Hours Usage	Hourly	\$25.00 + Tiered Rental fee		\$25.75 + Tiered Rental fee	Cost for usage of building after hours	
1000.60.6005-56.6300		Other Library Fees	Library Meeting Room: Rental Fee Tier 1	Hourly	Application fee only		Application fee only	Tier 1: Nonprofit associations & registered neighborhood associations	
1000.60.6005-56.6300		Other Library Fees	Library Meeting Room: Rental Fee Tier 2	Hourly	\$ 71.50	\$ 73.50	\$ 73.50	Tier 2: Local or State Government associations (not including City of Salinas)	
1000.60.6005-56.6300		Other Library Fees	Library Meeting Room: Rental Fee Tier 3	Hourly	\$ 101.75	\$ 104.60	\$ 104.50	Tier 3: Private or Commercial usage	
1000.60.6005-56.6300		Other Library Fees	Deposit for rental clean-up		\$ 200.00		\$ 200.00	Required if meals are to be served, or decorations used. Required for Tier 3 Rental.	Deposit, increasing not applicable

RECREATION

1000.00.0000-56.8090		Administration	Parade Permit Fees		\$ 83.75	\$ 86.10	\$ 86.00		
1000.40.4130-56.4100		Administration	Noise Regulation Fees-per event		\$ 141.00	\$ 144.95	\$ 145.00		
1000.00.0000-56.8120		Special Event Application Fee	Special Event Application Fee - Major		\$ 299.00	\$ 307.37	\$ 307.25		
1000.00.0000-56.8120		Special Event Application Fee	Special Event Application Fee - Minor		\$ 119.50	\$ 122.85	\$ 122.75		
1000.55.6239-56.6080		Sherwood Hall	Application Fee		\$ 376.75	\$ 387.30	\$ 387.25		
1000.55.6243-56.6070		Community Center Rental Fees-Sherwood Hall	Rental Rates -Category I City Activities		N/C		N/C		
1000.55.6243-56.6070		Community Center Rental Fees-Sherwood Hall Education programs by Local Schools (ADA received or fee charged-teachers, training, Staff meetings. Fund raising and Business meetings for Salinas Charities (California. Revenue and Tax Code 23701 D Local Salinas performing arts organization focusing on youth	Rental Rates- Category II Day Rate 8:00am- 6:00pm Mon-Thurs		\$ 657.75	\$ 676.17	\$ 676.25		
1000.55.6243-56.6070		Community Center Rental Fees-Sherwood Hall -Education programs by Local Schools (ADA received or fee charged-teachers, training, Staff meetings. Fund raising and Business meetings for Salinas Charities (California. Revenue and Tax Code 23701 D Local Salinas performing arts organization focusing on youth	Category II Evening Rate 6:00pm-12:00am Mon- Thurs		\$ 657.75	\$ 676.17	\$ 676.25		
1000.55.6243-56.6070		Community Center Rental Fees-Sherwood Hall -Education programs by Local Schools (ADA received or fee charged-teachers, training, Staff meetings. Fund raising and Business meetings for Salinas Charities (California. Revenue and Tax Code 23701 D Local Salinas performing arts organization focusing on youth	Category II Inclusive Rate 8:00am-12:00am Mon-Thurs		\$ 908.75	\$ 934.20	\$ 934.25		
1000.55.6243-56.6070		Community Center Rental Fees Sherwood Hall Fund-raising and Business meetings for Non-Profit (other than Calif. Revenue & Tax Code 23701 D) Religious - Local Salinas performing arts organization focusing on youth	Category II Day 8:00am-6:00pm Rate Fri.-Sun		\$ 980.00	\$ 1,007.44	\$ 1,007.50	Category II Rental Rates- Day 8:00am-6:00pm Rate Fri.-Sun	

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NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.55.6243-56.6070		Community Center Rental Fees-Sherwood Hall -Education programs by Local Schools (ADA received or fee charged-teachers, training, Staff meetings. Fund raising and Business meetings for Salinas Charities (California. Revenue and Tax Code 23701 D Local Salinas performing arts organization focusing on youth	Category II Evening Rate 6:00pm-12:00am Fri-Sun		\$ 980.00	\$ 1,007.44	\$ 1,007.50	Category II Rental Rates- Evening Rate 6:00pm-12:00mid Fri-Sun	
1000.55.6243-56.6070		Community Center Rental Fees-Sherwood Hall -Education programs by Local Schools (ADA received or fee charged-teachers, training, Staff meetings. Fund raising and Business meetings for Salinas Charities (California. Revenue and Tax Code 23701 D Local Salinas performing arts organization focusing on youth	Category II Inclusive Rate 8:00am-12:00am Fri.-Sun		\$ 1,243.00	\$ 1,277.80	\$ 1,277.75	Category II Rental Rates- Inclusive Rate 8:00am-12:00mid Fri.-Sun	
1000.55.6243-56.6070		Community Center Rental Rates Sherwood Hall Category III-Fund-raising and Business meetings for Non-Profit (other than California Tax Code 23701 D) Religious Events Private and Political Event, Monterey Count Govt Agencies, Social Events - Salinas Groups	Category III Rental Rates Day Rate 8:00am-6:00pm		\$ 980.00	\$ 1,007.44	\$ 1,007.50		
1000.55.6243-56.6070		Community Center Rental Rates Sherwood Hall Category III-Fund-raising and Business meetings for Non-Profit (other than California Tax Code 23701 D) Religious Events Private and Political Event, Monterey Count Govt Agencies, Social Events - Salinas Groups	Category III Rental Rates 6:00pm-12:00am Evening Rate		\$ 980.00	\$ 1,007.44	\$ 1,007.50		
1000.55.6243-56.6070		Community Center Rental Rates Sherwood Hall Category III-Fund-raising and Business meetings for Non-Profit (other than California Tax Code 23701 D) Religious Events Private and Political Event, Monterey Count Govt Agencies, Social Events - Salinas Groups	Category III Rental Rates Inclusive 8:00am-12:00am		\$ 1,243.00	\$ 1,277.80	\$ 1,277.75		
1000.55.6243-56.6070		Community Center Rental Rates Sherwood Hall Category III-Private and Political Events, Non-Monterey County Govt. Agencies, Social Events non- Salinas Groups	Category III Rental Rates Day rate 8:00am-6:00pm		\$ 1,195.75	\$ 1,229.23	\$ 1,229.25	Category III Rental Rates- Day Rate 8:00am-6:00pm	
1000.55.6243-56.6070		Community Center Rental Rates Sherwood Hall Category III-Private and Political Events, Non-Monterey County Govt. Agencies, Social Events non- Salinas Groups	Category III Rental Rate - Evening Rate 6:00pm- 12:00am		\$ 1,195.75	\$ 1,229.23	\$ 1,229.25		
1000.55.6243-56.6070		Community Center Rental Rates Sherwood Hall Category III-Private and Political Events, Non-Monterey County Govt. Agencies, Social Events non- Salinas Groups	Category III Rental Rate inclusive Rate		\$ 1,721.50	\$ 1,769.70	\$ 1,769.75		
1000.55.6243-56.6070		Community Center Rental Fees Sherwood Hall Commercial Sales and Auction Salinas and Non-Salinas Organizations	Rental Rates Category III Day 8:00am-6:00pm		\$ 1,410.75	\$ 1,450.25	\$ 1,450.25		
1000.55.6243-56.6070		Community Center Rental Fees Sherwood Hall Commercial Sales and Auction Salinas and Non-Salinas Organizations	Rental Rates Category III Evening Rate 6:00am-12:00pm		\$ 1,387.00	\$ 1,425.84	\$ 1,425.75		
1000.55.6243-56.6070		Community Center Rental Fees Sherwood Hall Commercial Sales and Auction Salinas and Non-Salinas Organizations	Rental Rates Category III Inclusive Rate 8:00am-12:00pm		\$ 2,068.00	\$ 2,125.90	\$ 2,126.00		
1000-55.6243-56.6070		Community Center Rental Fees Sherwood Hall Commercial Admission	Category IV Rental Rates Day Rate 8:00am-6:00pm		\$1,171.50 or 12% of gross		\$1,204.25 or 12% of gross		
1000.55.6243-56.6070		Community Center Rental Fees Sherwood Hall Commercial Admission	Category IV Rental Rates Evening Rate 6:00pm-12:00am		\$1,171.50 or 12% of gross		\$1,204.25 or 12% of gross		
1000.55.6243-56.6070		Community Center Rental Fees Sherwood Hall Commercial Admission	Category IV Inclusive Rate 8:00am-12:00am		\$1,625.75 or 12% of gross		\$1,671.25 or 12% of gross		

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NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.55.6243-56.6070		Community Center Rental Fees Sherwood Hall	Multiple event days		Multiple event days- 20% reduction in base rent on succeeding days after third event day		Multiple event days- 20% reduction in base rent on succeeding days after third event day		
1000.55.6243-56.6070		Community Center Sherwood Hall Overtime hours - 6:00am-8:00am, 12:00am-1:00am, 1:00am-2:00am- 2:00am-3:00am,after 3:00am-	Overtime Fees		\$96.25-\$216.75		\$99.00-\$222.75		
1000.55.6243-56.6070		Community Center Rental Fees - Sherwood Hall	Rehearsal Days	per hour, 6 hr min	\$ 86.00	\$ 88.41	\$ 88.50		
1000.55.6243-56.6070		Community Center Rental Fees - Sherwood Hall	Sherwood Hall Parking Lot rental costs	per event date	\$ 1,171.50	\$ 1,204.30	\$ 1,204.25		
1000.55.6239-56.6080		Santa Lucia Room	Application Fee for Categories II,III,IV		\$ 251.00	\$ 258.03	\$ 258.00		
1000.55.6243-56.6070		Community Center Rental Fees - Santa Lucia Category I City Activities, Business meetings for Salinas non-profit, Education programs for local schools (no ADA or Fee), Monterey Co. Government programs for SALINAS residents	Category I Day Rate 8:00am-5:00pm Application fee per 6 months	per 6 months	\$ 40.75	\$ 41.89	\$ 42.00		
1000.55.6243-56.6070		City Activities, Business meetings for Salinas non-profit, Education programs for local schools (no ADA or Fee), Monterey Co. Government programs for SALINAS residents	Category I Evening Rate 5:00pm-10:00pm Application fee per 6 months		\$ 40.75	\$ 41.89	\$ 42.00		
1000.55.6243-56.6070		City Activities, Business meetings for Salinas non-profit, Education programs for local schools (no ADA or Fee), Monterey Co. Government programs for SALINAS residents	Category I Hourly rate 3 hour minimum application fee per 6 months		\$ 40.75	\$ 41.89	\$ 42.00		
1000.55.6243-56.6070		Community Center Rental Fees- Category II Santa Lucia Room Education programs by Local Schools (ADA received or fee charged- no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas - Non-Profit	Category II Day Rate 8:00am- 5:00pm		\$ 209.25	\$ 215.11	\$ 215.00		
1000.55.6243-56.6070		Santa Lucia Room Education programs by Local Schools (ADA received or fee charged- no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas - Non-Profit	Category II Evening Rate		\$ 209.25	\$ 215.11	\$ 215.00		
1000.55.6243-56.6070		Santa Lucia Room Education programs by Local Schools (ADA received or fee charged- no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas - Non-Profit	Category II Hourly rate (3 hour minimum)		\$ 51.50	\$ 52.94	\$ 53.00		
1000.55.6243-56.6070		Community Center Rental Fees-Category III Santa Lucia Rm. Non Monterey Co. Government programs, Private/Political. Religious, Social Events. Commercial Sales and Auctions -Salinas Organizations	Category III Day Rate 8:00am- 5:00pm		\$ 358.50	\$ 368.54	\$ 368.50	Category III Rental Rates - Day Rate 8:00am- 5:00pm	
1000.55.6243-56.6070		Community Center Rental Fees Santa Lucia Room Category III Non Monterey Co. Government programs, Private/Political. Religious, Social Events	Category III Evening Rate 8:00am-5:00pm		\$ 358.50	\$ 368.54	\$ 368.50	Category III Rental Rates - Evening Rate 5:00pm-10:00pm	
1000.55.6243-56.6070		Community Center Rental Fees Santa Lucia Room Category III Non Monterey Co. Government programs, Private/Political. Religious, Social Events	Category III Hourly rate 3 hour minimum		\$ 79.75	\$ 81.98	\$ 82.00		
1000.55.6243-56.6070		Community Center Rental Rates Santa Lucia Rm- Commercial Sales and Auctions - Salinas Organizations	Category III Rental Rate Day Rate 8:00am- 5:00pm		\$ 358.50	\$ 368.54	\$ 368.50		

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NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.55.6243-56.6070		Community Center Rental Rates Santa Lucia Rm- Commercial Sales and Auctions - Salinas Organizations	Category III Rental Rate Evening Rate 5:00pm-10:00pm		\$ 358.50	\$ 368.54	\$ 368.50		
1000.55.6243-56.6070		Community Center Rental Rates Santa Lucia Rm- Commercial Sales and Auctions - Salinas Organizations	Category III Rental Rate-Hourly Rate- 3 Hour minimum		\$ 79.75	\$ 81.98	\$ 82.00		
1000.55.6243-56.6070		Community Center Rental Fees-Santa Lucia Rm- Category III Commercial Sales and Auctions - Non- Salinas Organizations	Category III Rental Rates - Day Rate 8:00am-5:00pm		\$ 412.50	\$ 424.05	\$ 424.00		
1000.55.6243-56.6070		Community Center Rental Fees-Santa Lucia Rm- Category III Commercial Sales and Auctions - Non- Salinas Organizations	Category III Rental Rate Evening Rate 5:00pm-10:00pm		\$ 412.50	\$ 424.05	\$ 424.00		
1000.55.6243-56.6070		Community Center Rental Fees-Santa Lucia Rm- Category III Commercial Sales and Auctions - Non- Salinas Organizations	Category III Rental Rates - Hourly Rate 3 hour minimum		\$ 93.00	\$ 95.60	\$ 95.50		
1000.55.6243-56.6070		Community Center Rental Rates Santa Lucia Rm- Category IV Commercial Admission Events	Category IV Rental Rate Day Rate 8:00am-5:00pm		\$358.50 or 12% of gross		\$368.50 or 12% of gross		
1000.55.6243-56.6070		Community Center Rental Rates Santa Lucia Rm- Category IV Commercial Admission Events	Category IV Rental Rate Evening Rate 5:00pm-10:00pm		\$358.50 or 12% of gross		\$368.50 or 12% of gross		
1000.55.6243-56.6070		Community Center Rental Fees-Santa Lucia Rm- Category IV Commercial Admission Events	Category IV Rental Rates - Hourly Rate 3 hour minimum		\$79.75 or 12% of gross		\$82.00 or 12% of gross		
1000.55.6243-56.6070		Community Center Rental Fees-Santa Lucia Room	Multiple event days- 20% reduction in base rent on succeeding days after third event day		Multiple event days- 20% reduction in base rent on succeeding days after third event day		Multiple event days- 20% reduction in base rent on succeeding days after third event day		
1000.55.6243-56.6070		Community Center Rental Fees- Santa Lucia Room Categories I,II, III- Salinas	Overtime Hours hours-Midnight to 8:00am		\$93.00/hr plus any personnel costs		\$95.50/hr plus any personnel costs		
1000.55.6243-56.6070		Community Center Rental Fees-Santa Lucia Rm- Category IV Commercial Admission Events	Category IV Rental Rate Non- Operating Hours 8:00am-12:00am		\$980.00 or 12% of gross		\$1,007.50 or 12% of gross		
1000.55.6243-56.6070		Community Center Rental Fees- Category I Gabilan Rooms/Fremont Rm City Activities, Business meetings for Salinas non-profit, Education programs for local schools (no ADA or Fee), Monterey Co. Government programs for SALINAS residents,	Gabilan/Fremont Rm Category I Day Rate 8:00am-5:00pm application fee per 6 months		\$ 40.75	\$ 41.89	\$ 42.00		
1000.55.6243-56.6070		Community Center Rental Fees- Category I Gabilan Rooms/Fremont Rm City Activities, Business meetings for Salinas non-profit, Education programs for local schools (no ADA or Fee), Monterey Co. Government programs for SALINAS residents,	Gabilan/Fremont Rm Category I Evening Rate 5:00pm-10:00pm application fee for 6 months		\$ 40.75	\$ 41.89	\$ 42.00		
1000.55.6243-56.6070		Community Center Rental Fees- Category I Gabilan Rooms/Fremont Rm City Activities, Business meetings for Salinas non-profit, Education programs for local schools (no ADA or Fee), Monterey Co. Government programs for SALINAS residents,	Gabilan/Fremont Rm Category I hourly rate 3 hour minimum		\$ 40.75	\$ 41.89	\$ 42.00		
1000.55.6243-56.6070		Community Center Rental Fees- Category I Gabilan Rooms/Fremont Rm City Activities, Business meetings for Salinas non-profit, Education programs for local schools (no ADA or Fee), Monterey Co. Government programs for SALINAS residents,	Non-operating hours Day Rate 8:00am- 6:00pm		\$ 507.75	\$ 521.97	\$ 522.00		
1000.55.6243-56.6070		Community Center Rental Fees- Category I Gabilan Rooms/Fremont Rm City Activities, Business meetings for Salinas non-profit, Education programs for local schools (no ADA or Fee), Monterey Co. Government programs for SALINAS residents,	Non-operating hours Evening Rate 6:00pm-12:00pm		\$ 507.75	\$ 521.97	\$ 522.00		

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NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.55.6243-56.6070		Community Center Rental Fees- Category I Gabilan Rooms/Fremont Rm City Activities, Business meetings for Salinas non-profit, Education programs for local schools (no ADA or Fee), Monterey Co. Government programs for SALINAS residents,	Non-operating hours Inclusive 8:00am-12:00am		\$ 896.50	\$ 921.60	\$ 921.50		
1000.55.6243-56.6070		Community Center Rental Rates Category II Gabilan Rooms/Fremont Room Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas -Non-Profit.	Gabilan/Fremont Rm Category II Rental Rates - Day Rate 8:00am-5:00pm		\$ 79.75	\$ 81.98	\$ 82.00		
1000.55.6243-56.6070		Community Center Rental Rates II Gabilan Rooms/Fremont Room Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas -Non-Profit.	Gabilan/Fremont Rm Category II Evening Rate 5:00am-10:00pm		\$ 79.75	\$ 81.98	\$ 82.00		
1000.55.6243-56.6070		Community Center Rental Rates II Gabilan Rooms/Fremont Room Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas -Non-Profit.	Gabilan/Fremont Rm Category II Hourly Rate 3 hr. minimum		\$ 23.75	\$ 24.42	\$ 24.50		
1000.55.6243-56.6070		Community Center Rental Rates II Gabilan Rooms/Fremont Room Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas -Non-Profit.	Category II non-Operating Hours Day Rate 8:00am-6:00pm		\$ 507.75	\$ 521.97	\$ 522.00		
1000.55.6243-56.6070		Community Center Rental Rates II Gabilan Room/Fremont Room Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas -Non-Profit.	Category II non-Operating hours evening rate 6:00pm-12:00am		\$ 507.75	\$ 521.97	\$ 522.00		
1000.55.6243-56.6070		Community Center Rental Rates II Gabilan Rooms/Fremont Room Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas -Non-Profit.	Category II non-Operating hours Inclusive rate 8:00am-12:00am		\$ 896.50	\$ 921.60	\$ 921.50		
1000.55.6243-56.6070		Community Center Rental Fees Category III Gabilan Rooms/Fremont Room Non-Monterey Co. Government programs, Private/Political. Religious, Social Events-	Gabilan/Fremont Rm Category II Day Rate 8:00am-5:00pm		\$ 101.75	\$ 104.60	\$ 104.50	Gabilan/Fremont Rm Category III Day Rate 8:00am-5:00pm	
1000.55.6243-56.6070		Community Center Rental Rates Category III Gabilan Rooms/Fremont Room Non-Monterey Co. Government programs, Private/Political. Religious, Social Events-	Gabilan/Fremont Rm Category II Evening Rate 5:00pm-10:00pm		\$ 101.75	\$ 104.60	\$ 104.50	Gabilan/Fremont Rm Category III Evening Rate 5:00pm-10:00pm	
1000.55.6243-56.6070		Community Center Rental Rates II Gabilan Rooms/Fremont Room Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas -Non-Profit.	Gabilan/Fremont Rm Category II Hourly Rate 3 hr. minimum		\$ 30.00	\$ 30.84	\$ 30.75	Community Center Rental Rates Category III Gabilan Rooms/Fremont Room Non-Monterey Co. Government programs, Private/Political. Religious, Social Events- Gabilan/Fremont Rm Category III Hourly Rate 3 hr. minimum	

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1000.55.6243-56.6070		Community Center Rental Rates Category III Gabilan Rooms/Fremont Room Non-Monterey Co. Government programs, Private/Political. Religious, Social Events-	Category III Non-operating hours Day Rate 8:00am- 6:00pm		\$507.75	\$ 521.97	\$ 522.00		
1000.55.6243-56.6071		Community Center Rental Rates Category III Gabilan Rooms/Fremont Room Non-Monterey Co. Government programs, Private/Political. Religious, Social Events-	Category III non-Operating hours evening rate 6:00pm-12:00am		\$507.75	\$ 521.97	\$ 522.00		
1000.55.6243-56.6072		Community Center Rental Rates Category III Gabilan Rooms/Fremont Room Non-Monterey Co. Government programs, Private/Political. Religious, Social Events-	Category III non-Operating hours Inclusive rate 8:00am-12:00am		\$980.00	\$ 1,007.44	\$ 1,007.50		
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Salinas Organizations	Category III Gabilan/Fremont Rm Day Rate 8:00am-5:00pm		\$ 101.75	\$ 104.60	\$ 104.50		
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Salinas Organizations	Gabilan/Fremont Rm Evening Rate 5:00pm- 10:00am		\$ 101.75	\$ 104.60	\$ 104.50	Gabilan/Fremont Rm Evening Rate 5:00pm-10:00pm	
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Salinas Organizations	Gabilan/Fremont Rm Category III Hourly rate 3 hour minimum		\$ 30.00	\$ 30.84	\$ 30.75		
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Salinas Organizations	Non-Operating Hour Category III Gabilan/Fremont Rm Day Rate 8:00am-6:00pm		\$ 507.75	\$ 521.97	\$ 522.00		
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Salinas Organizations	Non-Operating Hours Gabilan/Fremont Rm Evening Rate 6:00pm-12:00am		\$ 507.75	\$ 521.97	\$ 522.00		
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Salinas Organizations	Non-operating hours-Gabilan/Fremont Rm Category III Inclusive rate 8:00am-12:00am		\$ 980.00	\$ 1,007.44	\$ 1,007.50		
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Non- Salinas Organizations	Category III Gabilan/Fremont Rm Day Rate 8:00am-5:00pm		\$ 119.50	\$ 122.85	\$ 122.75		
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Non-Salinas Organizations	Gabilan/Fremont Rm Evening Rate 5:00pm- 10:00pm		\$ 119.50	\$ 122.85	\$ 122.75		
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Non-Salinas Organizations	Gabilan/Fremont Rm Category III Hourly rate 3 hour minimum		\$ 30.00	\$ 30.84	\$ 30.75		
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Non-Salinas Organizations	Non-Operating Hour Category III Gabilan/Fremont Rm Day Rate 8:00am-6:00pm		\$ 507.75	\$ 521.97	\$ 522.00		
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Non-Salinas Organizations	Non-Operating Hours Gabilan/Fremont Rm Evening Rate 6:00pm-12:00am		\$ 507.75	\$ 521.97	\$ 522.00		
1000.55.6243-56.6070		Com Center Rental Fees-Category III Gabilan Rooms/Fremont Rm Commercial Sales and Auction Non-Salinas Organizations	Non-operating hours-Gabilan/Fremont Rm Category III Inclusive rate 8:00am-12:00am		\$ 980.00	\$ 1,007.44	\$ 1,007.50		
1000.55.6243-56.6070		Com Center Rental Fees-Gabilan Rooms/Fremont Rm Category IV Commercial Admission Events	Category III Gabilan/Fremont Rm Day Rate 8:00am-5:00pm		\$ 107.50	\$ 110.51	\$ 110.50		
1000.55.6243-56.6070		Com Center Rental Fees-Gabilan Rooms/Fremont Rm Category IV Commercial Admission Events	Category III Gabilan/Fremont Rm Day Evening Rate 6:00pm-12:00am		\$ 107.50	\$ 110.51	\$ 110.50		
1000.55.6243-56.6070		Com Center Rental Fees-Gabilan Rooms/Fremont Rm Category IV Commercial Admission Events	Category IV Gabilan/Fremont Rm Hourly Rate 3 Hour minimum		\$32.50 or 12% of gross		\$33.50 or 12% of gross		
1000.55.6243-56.6070		Com Center Rental Fees-Gabilan Rooms/Fremont Rm Category IV Commercial Admission Events	Category IV Gabilan/Fremont Rm Non- operating hours 8:00am-12:00am		\$896.50 or 12% of gross		\$921.50 or 12% of gross		

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NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.55.6243-56.6070		Com Center Rental Fees - Gabilan Rooms/Fremont	Multiple event days- 20% reduction in base rent on succeeding days after third event day		Multiple event days- 20% reduction in base rent on succeeding days after third event day		Multiple event days- 20% reduction in base rent on succeeding days after third event day		
1000.55.6243-56.6070		Com Center Rental Fees-Gabilan Rooms/Fremont Rm	Overtime Hours-Midnight to 8:00am		\$ 93.00	\$ 95.60	\$ 95.50		
1000.55.6239-56.6080		Other Rec Bldg Rental Fees -Bread Box, Central Park, Closter Park, El Dorado Park, Firehouse Building, Hebbron Building.	Category I -Application Fee-Educational programs for students of local schools. No ADA or fees charged as per City/School Business meetings for Salinas non-profit. Monterey County Govt. programs for SALINAS Residents	per 6 months	\$40.75 application fee per 6 months		\$42.00 application fee per 6 months		
1000.55.6232-56.6090		Recreation Facility Center Rental Fees -	Category II Education for local Schools (ADA or fee) Fund raising for Salinas non-profit events- Boy Scouts, Girl Scouts, United Way, etc., Business meetings for non-Salinas non-profit	per hour	\$71.50-\$143.25		\$73.50-\$147.25		
1000.55.6239-56.6100		Recreational Facility Use Fee	Category III Government Programs-non- Mty City, Religious events, Private/Political events, fund raising events non-Salinas non-profits, Agencies outside of Salinas, Social Events	per hour	\$78.75-\$153.00		\$81.00-\$157.25		
1000.55.6239-56.6100		Recreational Facility Use Fees- .	Category IV Commercial Events- Anything else not fitting into the other three categories	per hour	\$86.00-\$191.25 or 12% of gross proceeds		\$88.50-\$196.50 or 12% of gross proceeds		
1000.55.6239-56.6100		Recreational Facility Use Fees	Deposit for clean-up at all sites		\$155.50 - \$783.00		\$159.75 - \$805.00		
1000.56.6239-56.6010		Recreation Facility Center Rental Fees -	Non-Operational Hours Gymnasium rental		Non-operational Hours - Same rental charge plus cost of personnel on duty at prevailing hourly rate(staffing as per Department recommendations)		Non-operational Hours - Same rental charge plus cost of personnel on duty at prevailing hourly rate(staffing as per Department recommendations)		
1000.56.6239-56.6070		Recreation Facility Center Rental Fees -	Non-Operational Hours Gymnasium rental	per hour	\$ 26.00	\$ 26.73	\$ 26.75		
1000.55.6243-56.6081		Box Office Fees	Sherwood Hall Reserved Seating Events Third Party Cost		Actual Cost		Actual Cost		
1000.55.6243-56.6081		Box Office Fees	Third Party costs as required		Actual Cost		Actual Cost		
1000.55.6243-56.6081		Box Office Fees Service Charge	Box Office Sales	per ticket	\$ 9.00	\$ 9.25	\$ 9.25		
1000.55.6243-56.6081		Box Office Fees Service Charge	Ticket Telephone Charges	per ticket	\$ 9.00	\$ 9.25	\$ 9.25		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Tables, all sizes	per day	\$ 6.75	\$ 6.94	\$ 7.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Chairs, Stacking	per day, each	\$ 1.00	\$ 1.03	\$ 1.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Podium	per day, each	\$ 20.50	\$ 21.07	\$ 21.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Podium with built in PA System	per day, each	\$ 51.50	\$ 52.94	\$ 53.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Public Address System	per day	\$ 79.75	\$ 81.98	\$ 82.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Kitchen (Santa Lucia)	per day	\$ 179.50	\$ 184.53	\$ 184.50		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Kitchen (Sherwood Hall)	per day	\$ 311.00	\$ 319.71	\$ 319.75		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Easels	per day, each	\$ 4.75	\$ 4.88	\$ 5.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Caterers Fee		\$71.50-\$143.25		\$73.50-\$147.25		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Bar (Hall)	per day	\$ 191.25	\$ 196.61	\$ 196.50		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Sound System (Hall)	per use	\$ 107.50	\$ 110.51	\$ 110.50		

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NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Sound System (Hall): for announcements	per use	\$ 185.00	\$ 190.18	\$ 190.25		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Sound System 32 Channel Mixer for spoken word, singing and live music	per use	\$ 305.00	\$ 313.54	\$ 313.50		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Lighting System (Hall) (complete system plus staff)	per use	\$ 233.00	\$ 239.52	\$ 239.50		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Lighting System (Hall): overhead stage fill symphony lights/apron/pod special		\$ 128.75	\$ 132.36	\$ 132.25		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Lighting System (Hall): power distribution-power addit. follow spots; light rail/stage		\$ 79.75	\$ 81.98	\$ 82.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Company Panels (on stage power distribution)	per use	\$ 89.75	\$ 92.26	\$ 92.25		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Orchestra Shell	per use	\$ 125.50	\$ 129.01	\$ 129.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Screen (10.5' x 14' F/R projector)		\$ 125.50	\$ 129.01	\$ 129.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Screen: Skirt and Drape	add per use	\$ 47.75	\$ 49.09	\$ 49.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Organ and Speakers	per use	\$ 155.50	\$ 159.85	\$ 159.75		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Grand Piano	per use	\$ 191.25	\$ 196.61	\$ 196.50		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Spinet pianos	per use	\$ 77.75	\$ 79.93	\$ 80.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Follow Spots	each, per use	\$ 86.00	\$ 88.41	\$ 88.50	plus hourly staff	
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Personnel - prevailing rate established by salary schedule		per hourly rate of personnel		per hourly rate of personnel		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Lockers: small	per month	\$ 13.25	\$ 13.62	\$ 13.50		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Lockers: large	per month	\$ 32.50	\$ 33.41	\$ 33.50		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Risers	per use	\$ 10.75	\$ 11.05	\$ 11.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Clear Com's	per headset, per day	\$ 8.50	\$ 8.74	\$ 8.75		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Microphones-corded	per day, each	\$ 13.25	\$ 13.62	\$ 13.50		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Microphones wireless or headset	per day, each	\$ 25.00	\$ 25.70	\$ 25.75		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Microphone stands	per day, each	\$ 4.75	\$ 4.88	\$ 5.00		
1000.55.6243-56.6071		Community Center Equipment Fees (All Equipment stays on site)	Music stands	each, per use	\$ 1.00	\$ 1.03	\$ 1.00		
1000.55.6243-56.6071		Community Center Equipment Fees (all equipment stays on site)	Extension cords and power cords	per day, each	\$ 2.00	\$ 2.06	\$ 2.00	no charge if part of on-stage distro	
1000.55.6243-56.6071		Sherwood Tennis Fees	10:00 a.m. up to 4:00 p.m.	per person, contracted	\$ 4.75	\$ 4.88	\$ 5.00	Sherwood Tennis 1 1/2 hours	
1000.55.6243-56.6071		Sherwood Tennis Fees	4:00 p.m. to closing	per person, contracted	\$ 6.25	\$ 6.43	\$ 6.50	Sherwood Tennis 1 1/2 hours	
1000.55.6239-56.6020		Sherwood Tennis Fees	Non-resident fee		\$ 39.50	\$ 40.61	\$ 40.50	Reserved Picnic Area Fees (All Parks)	
1000.55.6239-56.6020		Sherwood Tennis Fees	Small Group under 50 people		\$ 74.25	\$ 76.33	\$ 76.25	Reserved Picnic Areas (Sherwood Park & Cesar Chavez Park)	
1000.55.6239-56.6030		Reserved Picnic Area Fees (All Parks)	Each additional table & pit		\$ 35.75	\$ 36.75	\$ 36.75	Sherwood Park & Cesar Chavez Park Only	
1000.55.6239-56.6030		Reserved Picnic Area Fees (Sherwood Park & Cesar Chavez)	Pads C&D together		\$ 95.25	\$ 97.92	\$ 98.00		
1000.55.6239-56.6030		Reserved Picnic Area Fees (Sherwood Park & Cesar Chavez)	Entire main picnic area		\$ 466.50	\$ 479.56	\$ 479.50		
1000.55.6239-56.6030		Reserved Picnic Area Fees (Sherwood Park & Cesar Chavez)	Picnic Area Deposit		\$ 54.00	\$ 55.51	\$ 55.50		
1000.55.6239-56.6030		Reserved Picnic Area Fees (Sherwood Park & Cesar Chavez)	Bounce House		\$ 47.75	\$ 49.09	\$ 49.00	Reserved Picnic Area Fees (Sherwood Park, Natividad Creek Park, and Hartnell Park)	

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2025

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.55.6239-56.6030		Reserved Picnic Area Fees (Sherwood Park & Cesar Chavez)	Pads A,B,D,E	per pad	\$59.75-\$77.75		\$61.50-\$80.00	El Dorado Park	
1000.55.6239-56.6030		Reserved Picnic Area Fees (Sherwood Park)	Reservation Fee		\$59.75-\$167.50		\$61.50-\$172.25	Natividad Creek Park Pads A, B, D, C, E	
1000.55.6239-56.6030		Reserved Picnic Area Fees (El Dorado Park)	Amphitheater or Gazebo/band stand/Placita	each	\$ 125.50	\$ 129.01	\$ 129.00	Natividad Creek Park Gazebo and Closter Park Placita	
1000.55.6239-56.6030		Reserved Picnic Area Fees (Natividad Creek)	Deposit for Amphitheater/Placita clean-up/damage		\$ 227.00	\$ 233.36	\$ 233.25	Natividad Creek Park Gazebo and Closter Park Placita	
1000.55.6239-56.6030		Reserved Picnic Area Fees (Natividad Creek)/(Closter Park)	Use Fee	per game	\$ 32.50	\$ 33.41	\$ 33.50	Ball Fields & Diamonds-Baseball Use Fee--High School / Senior Leagues	
1000.55.6239-56.6030		Reserved Picnic Area Fees (Natividad Creek)/(Closter Park)	Lights	per hour	\$ 76.75	\$ 78.90	\$ 79.00	Ball Fields & Diamonds-Baseball Use Fee--High School / Senior Leagues	
1000.55.6239-56.6040		Ball Fields and Diamonds - Baseball - High School/Senior Leagues	Personnel	per hour	per hourly rate of personnel		per hourly rate of personnel		
1000.55.6239-56.6040		Ball Fields and Diamonds - Baseball - High School/Senior Leagues	Use Fee	per game	\$ 65.75	\$ 67.59	\$ 67.50	Ball Fields & Diamonds-Other Leagues (Except Profession or Commercial)	
1000.55.6239-56.6040		Ball Fields and Diamonds - Baseball - High School/Senior Leagues	Lights	per hour	\$ 88.75	\$ 91.24	\$ 91.25	Ball Fields & Diamonds-Other Leagues (Except Profession or Commercial)	
1000.55.6239-56.6040		Ball Fields and Diamonds - Baseball - Other Leagues	Personnel	per hour	per hourly rate of personnel		per hourly rate of personnel		
1000.55.6239-56.6040		Ball Fields and Diamonds - Baseball - Other Leagues	Field preparation		\$ 68.25	\$ 70.16	\$ 70.25	Ball Fields & Diamonds-Other Baseball Costs	
1000.55.6239-56.6040		Ball Fields and Diamonds - Baseball - Other Leagues	Practices	per hour	\$ 16.25	\$ 16.71	\$ 16.75	Ball Fields & Diamonds-Other Baseball Costs	
1000.55.6239-56.6040		Ball Fields and Diamonds - Baseball - Other Baseball Costs	Salinas Charitable Groups	per day	\$ 2,068.00	\$ 2,125.90	\$ 2,126.00	Ball Fields and Diamonds - Baseball - Other Events	
1000.55.6239-56.6040		Ball Fields and Diamonds - Baseball - Other Baseball Costs	Commercial/Private Events	per day	\$3,012.25 or 10% adj. gross receipts, whichever is greater		\$3,096.50 or 10% adj. gross receipts, whichever is greater	Ball Fields and Diamonds - Baseball - Other Events	
1000.55.6239-56.6040		Ball Fields and Diamonds - Other Events	Cleanup/Damage Deposit		\$ 1,290.75	\$ 1,326.89	\$ 1,327.00		
1000.55.6239-56.6040		Ball Fields and Diamonds - Other Events	Flat rate daily fee	per field	\$ 131.50	\$ 135.18	\$ 135.25	Ball Field Fees-Private Softball Tournaments and Special Events	
1000.55.6239-56.6040		Ball Fields and Diamonds - Other Events	Field preparation	per field	\$ 54.00	\$ 55.51	\$ 55.50	Ball Field Fees-Private Softball Tournaments and Special Events	
1000.55.6239-56.6040		Ball Field Fees-Private Softball Tournaments and Special Events	Commercial uses	per day	\$ 2,103.75	\$ 2,162.66	\$ 2,162.75		
1000.55.6239-56.6040		Ball Field Fees-Private Softball Tournaments and Special Events	Commercial use deposit		\$ 3,036.00	\$ 3,121.01	\$ 3,121.00		
1000.55.6239-56.6040		Ball Field Fees-Private Softball Tournaments and Special Events	Clean up/Damage Deposit	per field	\$ 251.00	\$ 258.03	\$ 258.00		
1000.55.6239-56.6040		Ball Field Fees-Private Softball Tournaments and Special Events	Concession building	per day	\$ 83.50	\$ 85.84	\$ 85.75		
1000.55.6239-56.6040		Ball Field Fees-Private Softball Tournaments and Special Events	Field usage (night) for 1 1/2 hours		\$ 86.00	\$ 88.41	\$ 88.50	Ball Field Fees-Softball for team practice	
1000.55.6239-56.6040		Ball Field Fees-Private Softball Tournaments and Special Events	Field usage (day) for 1 1/2 hours (Soccer 2 hours)		\$ 32.50	\$ 33.41	\$ 33.50	Ball Field Fees-Softball for team practice Title: Field usage (day) for 1 1/2 hours	
1000.55.6239-56.6040		Ball Field Fees-Softball for team practice	Field preparation	per field	\$ 54.00	\$ 55.51	\$ 55.50		
1000.55.6239-56.6040		Ball Field Fees-Softball for team practice	Concession building	per day	\$ 86.00	\$ 88.41	\$ 88.50		
1000.55.6239-56.6040		Ball Field Fees-Softball for team practice	Field usage (night) for 1 1/2 hours		\$ 77.75	\$ 79.93	\$ 80.00	Ball Field Fees-Soccer/Hockey/Football Type Events	
1000.55.6239-56.6040		Ball Field Fees-Softball for team practice	Field usage (day) for 1 1/2 hours (Soccer 2 hours)		\$ 32.50	\$ 33.41	\$ 33.50	Ball Field Fees-Soccer/Hockey/Football Type Events	
1000.55.6239-56.6040		Ball Field Fees-Soccer/Hockey/Football Type Events	Field preparation	per field	\$ 86.00	\$ 88.41	\$ 88.50		
1000.55.6239-56.6040		Ball Field Fees-Soccer/Hockey/Football Type Events	Concession building	per day	\$ 86.00	\$ 88.41	\$ 88.50		
1000.55.6239-56.6040		Ball Field Fees-Soccer/Hockey/Football Type Events	Clean-up/damage deposit	per field / soccer complex	\$ 257.25	\$ 264.45	\$ 264.50		

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
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NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.55.6239-56.6040		Ball Field Fees-Soccer/Hockey/Football Type Events	Rec Park determines this fee on annual basis depending on various factors (ie: personnel prevailing rate, number of teams, lighting, maintenance)		Determined by time and material		Determined by time and material		
1000.55.6239-56.6040		Ball Field Fees-Soccer/Hockey/Football Type Events	Rec Park determines this fee on annual basis depending on various factors (ie: personnel prevailing rate, number of teams, lighting, maintenance)		Determined by time and material		Determined by time and material		
1000.55.6239-56.6050		Youth Sports League Fees	City percentage on fee-paid classes		Determined by time and material		Determined by time and material		
1000.55.6237-56.6060		Reimbursable Fee Activities	Tables, all sizes	per day	\$ 3.25	\$ 3.34	\$ 3.25		
1000.55.6237-56.6060		Reimbursable Fee Activities	Tables: Deposit per 10 tables		\$ 155.50	\$ 159.85	\$ 159.75		
1000.55.6237-56.6060		Reimbursable Fee Activities:Equipment Rental (As Available for Rental)	Chairs, Stacking	per day, each	\$ 1.00	\$ 1.03	\$ 1.00		
1000.55.6237-56.6060		Reimbursable Fee Activities:Equipment Rental (As Available for Rental)	Chairs, folding	per day, each	\$ 0.50	\$ 0.51	\$ 0.50		
1000.55.6237-56.6060		Reimbursable Fee Activities:Equipment Rental (As Available for Rental)	Chairs: Deposit per 10 chairs		\$ 78.75	\$ 80.96	\$ 81.00		
1000.55.6237-56.6060		Reimbursable Fee Activities:Equipment Rental (As Available for Rental)	Field Liner	per day	\$ 25.00	\$ 25.70	\$ 25.75		
1000.55.6237-56.6060		Reimbursable Fee Activities:Equipment Rental (As Available for Rental)	Field Liner: Deposit for damage		\$ 161.25	\$ 165.77	\$ 165.75		
1000.55.6237-56.6060		Reimbursable Fee Activities:Equipment Rental (As Available for Rental)	Bounce House Vendor Fee	per year	\$ 30.00	\$ 30.84	\$ 30.75		
1000.55.6237-56.6060		Community Center Equipment Fees (all equipment stays on site)	DI (electricity distribution) Box- Sherwood Hall Event	per day	\$ 12.75	\$ 13.11	\$ 13.00		
1000.55.6239-56.6030		Community Center Equipment Fees (all equipment stays on site)	Projector Screens	per day	\$ 28.75	\$ 29.56	\$ 29.50		
1000.55.6239-56.6040		Ball Field Fees-Private Softball Tournaments and Special Events	Personnel	per hour	per hourly rate of personnel		per hourly rate of personnel		
1000.55.6239-56.6040		Ball Field Fees-Private Softball Tournaments and Special Events	Lights	per hour	\$ 89.25	\$ 91.75	\$ 91.75		
1000.55.6243-56.6070		Community Center Rental Fees - Santa Lucia Category I City Activities, Business meetings for Salinas non-profit, Education programs for local schools (no ADA or Fee), Monterey Co. Government programs for SALINAS residents	Category I Rental Rates - Non-Operating Hours 8:00am-6:00pm		\$ 511.50	\$ 525.82	\$ 525.75		
1000.55.6243-56.6070		Community Center Rental Fees - Santa Lucia Category I City Activities, Business meetings for Salinas non-profit, Education programs for local schools (no ADA or Fee), Monterey Co. Government programs for SALINAS residents	Category I Rental Rates - Non-Operating Hours 6:00pm-12:00mid.		\$ 511.50	\$ 525.82	\$ 525.75		
1000.55.6243-56.6070		Community Center Rental Fees - Santa Lucia Category I City Activities, Business meetings for Salinas non-profit, Education programs for local schools (no ADA or Fee), Monterey Co. Government programs for SALINAS residents	Category I Rental Rates - Non-Operating Hours 8:00am-12:00mid.		\$ 987.00	\$ 1,014.64	\$ 1,014.75		
1000.55.6243-56.6070		Community Center Rental Fees- Category II Santa Lucia Room Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas - Non-Profit	Category I Rental Rates - Non-Operating Hours 8:00am-6:00pm		\$ 511.50	\$ 525.82	\$ 525.75	Category II Rental Rates - Non-Operating Hours 8:00am-6:00pm	
1000.55.6243-56.6070		Community Center Rental Fees- Category II Santa Lucia Room Education programs by Local Schools (ADA received or fee charged-no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas - Non-Profit	Category II Rental Rates - Non-Operating Hours 6:00pm-12:00pm		\$ 511.50	\$ 525.82	\$ 525.75		

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
July 1, 2025

NWS GL REVENUE ACCOUNT	NEW	Fee Group	Title	Unit	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes	Recommended Fee varies from 2.8% increase - Explanation on Council Report
1000.55.6243-56.6070		Community Center Rental Fees- Category II Santa Lucia Room Education programs by Local Schools (ADA received or fee charged- no teachers, training, no Staff meetings). Fund raising and Business Meetings for Salinas non-profit, Business Meetings for Non-Salinas - Non-Profit	Category II Rental Rates - Non-Operating Hours 8:00am-12:00mid.		\$ 987.00	\$ 1,014.64	\$ 1,014.75		
1000.55.6243-56.6070		Community Center Rental Fees-Category III Santa Lucia Rm. Non Monterey Co. Government programs, Private/Political. Religious, Social Events. Commercial Sales and Auctions -Salinas Organizations	Category III Rental Rates - Non-Operating Hours 8:00am-6:00pm		\$ 511.50	\$ 525.82	\$ 525.75		
1000.55.6243-56.6070		Community Center Rental Fees-Category III Santa Lucia Rm. Non Monterey Co. Government programs, Private/Political. Religious, Social Events. Commercial Sales and Auctions -Salinas Organizations	Category III Rental Rates - Non-Operating Hours 6:00pm-12:00mid.		\$ 511.50	\$ 525.82	\$ 525.75		
1000.55.6243-56.6070		Community Center Rental Fees-Category III Santa Lucia Rm. Non Monterey Co. Government programs, Private/Political. Religious, Social Events. Commercial Sales and Auctions -Salinas Organizations	Category III Rental Rates - Non-Operating Hours 8:00am-12:00mid.		\$ 987.00	\$ 1,014.64	\$ 1,014.75		
1000.55.6243-56.6070		Community Center Rental Fees-Santa Lucia Rm- Category III Commercial Sales and Auctions - Non- Salinas Organizations	Category III Rental Rates - Non-Operating Hours 8:00am-6:00pm		\$ 511.50	\$ 525.82	\$ 525.75		
1000.55.6243-56.6070		Community Center Rental Fees-Santa Lucia Rm- Category III Commercial Sales and Auctions - Non- Salinas Organizations	Category III Rental Rates - Non-Operating Hours 6:00pm-12:00mid.		\$ 511.50	\$ 525.82	\$ 525.75		
1000.55.6243-56.6070		Community Center Rental Fees-Santa Lucia Rm- Category III Commercial Sales and Auctions - Non- Salinas Organizations	Category III Rental Rates - Non-Operating Hours 8:00am-12:00mid.		\$ 987.00	\$ 1,014.64	\$ 1,014.75		
1000.55.6239-56.6030		Reserved Picnic Area Fees (Sherwood Park, Hartnell Park, & Natividad Creek Park)	Bounce House Vendor Fee	per year	\$ 30.00	\$ 30.84	\$ 30.75		
1000.55.6239-56.6040		Ball Field Fees - Special Events on the fields, parks or facilities	Flat rate daily fee	per field	\$ 131.50	\$ 135.18	\$ 135.25		
1000.55.6239-56.6041		Ball Field Fees - Special Events on the fields, parks or facilities	Personnel	per hour	per hourly rate of personnel		per hourly rate of personnel		
1000.55.6239-56.6042		Ball Field Fees - Special Events on the fields, parks or facilities	Lights	per hour	\$ 86.50	\$ 88.92	\$ 89.00		
1000.55.6239-56.6043		Ball Field Fees - Special Events on the fields, parks or facilities	Cleanup/Damage Deposit	per field	\$ 245.00	\$ 251.86	\$ 251.75		
1000.55.6239-56.6044		Ball Field Fees - Special Events on the fields, parks or facilities	Field preparation	per field (initial prep done by the city)	\$ 52.75	\$ 54.23	\$ 54.25		
1000.55.6239-56.6045		Ball Field Fees - Special Events on the fields, parks or facilities	Concession Building	per day	\$ 83.75	\$ 86.10	\$ 86.00		
1000.55.6239-56.6046		Ball Field Fees - Special Events on the fields, parks or facilities	Commercial Uses	per day	\$ 2,052.75	\$ 2,110.23	\$ 2,110.25		
1000.55.6239-56.6047		Ball Field Fees - Special Events on the fields, parks or facilities	Commercial Deposit		\$ 2,962.25	\$ 3,045.19	\$ 3,045.25		
1000.55.6239-56.6030		Park fees	Park fee for Special Events	per event	\$ 60.00		\$ 60.00		2 hours of Park Maintenance worker

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
PERMIT ENTERPRISE FEE TABLE
July 1, 2025

See Fee Table to Determine Structure of Fees Basic vs Combo
VALUATION TABLE TO DETERMINE BUILDING PERMIT FEE

VALUATION	Current Fee	CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Minimum	Notes
\$1 to \$500	\$76.00	\$78.13	\$182.00 ***	\$182.00	Covers cost of one building inspection
\$501 to \$2,000	\$41.00	\$42.15	\$182.00 for the first \$500 plus \$4.50 for each additional \$100, or fraction thereof, to and including \$2,000, minimum OF ***		Covers cost of one building inspection
\$2,001 to \$25,000	\$119.00	\$122.33	\$364.00 for the first \$2,000 plus \$19.00 for each additional \$1,000, or fraction thereof, to and including \$25,000***		Covers cost of two building inspection
\$25,001 to \$50,000	\$672.00	\$690.82	\$691.00 for the first \$25,000 plus \$13.00 for each additional \$1,000, or fraction thereof, to and including \$50,000***		
\$50,001 to \$100,000	\$1,108.00	\$1,139.02	\$1,139.00 for the first \$50,000 plus \$8.00 for each additional \$1,000, or fraction thereof, to and including \$100,000***		
\$100,001 to \$500,000	\$1,706.00	\$1,753.77	\$1,754.00 for the first \$100,000 plus \$7.00 for each additional \$1,000 or fraction thereof, to and including \$500,000***		
\$500,001 to \$1,000,000	\$5,542.00	\$5,697.18	\$5,697.00 for the first \$500,000 plus \$6.00 for each additional \$1,000, or fraction thereof, to and including \$1,000,000***		
\$1,000,001 and up	\$9,453.00	\$9,717.68	\$9,718.00 for the first \$1,000,000 plus \$4.00 for each additional \$1,000, or fraction thereof***		

CITY OF SALINAS
 SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
 BUILDING VALUATION DATA TABLE - PRICE PER SQUARE FOOTAGE MINIMUM
 PERMIT VALUATION BASELINE
 July 1, 2025

Group (2022 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB	REMODELS
A-1 Assembly, theaters, with stage	333.98	322.1	312.59	300.28	280.58	272.46	290.01	261.47	251.46	50% of per sq ft identified from this list
A-1 Assembly, theaters, without stage	306.63	294.75	285.24	272.92	253.47	245.34	262.66	234.35	224.35	
A-2 Assembly, nightclubs	264.07	256.33	248.28	238.82	223.69	217.61	230.62	203.42	195.71	OVER 3 STORIES Add 0.5%
A-2 Assembly, restaurants, bars, banquet halls	263.07	255.33	246.28	237.82	221.69	216.61	229.62	201.42	194.71	
A-3 Assembly, churches	311.21	299.32	289.82	277.5	258.18	250.05	267.24	239.06	229.06	SHELL ONLY Reduce 20%
A-3 Assembly, general, community halls, libraries, museums	261.35	249.47	238.96	227.64	207.19	200.06	217.38	188.07	179.07	
A-4 Assembly, arenas	305.63	293.75	283.24	271.92	251.47	244.34	261.66	232.35	223.35	OR SIGNED CONTRACT
B Business	292.48	282.09	271.97	260.46	237.85	229.4	250.46	212.56	202.84	
E Educational	279.2	269.5	260.98	250.17	233.48	221.55	241.57	204.55	198	
F-1 Factory and industrial, moderate hazard	162.52	154.68	144.93	139.48	124.19	118.17	132.99	102.98	95.9	
F-2 Factory and industrial, low hazard	161.52	153.68	144.93	138.48	124.19	117.17	131.99	102.98	94.9	
H-1 High Hazard, explosives	151.65	143.81	135.05	128.61	114.61	107.6	122.11	93.4	N.P.	Unfinished Basement (Group R-3 equals 50% per sq ft)
H234 High Hazard	151.65	143.81	135.05	128.61	114.61	107.6	122.11	93.4	85.33	
H-5 HPM	292.48	282.09	271.97	260.46	237.85	229.4	250.46	212.56	202.84	NP = not permitted
I-1 Institutional, supervised environment	264.93	255.57	246.84	238.11	217.64	211.63	238.15	195.82	189.67	
I-2 Institutional, hospitals	459.84	449.45	439.33	427.82	403.26	N.P.	417.81	377.98	N.P.	
I-2 Institutional, nursing homes	319.21	306.86	296.74	285.23	264.1	N.P.	275.22	238.82	N.P.	
I-3 Institutional, restrained	341.48	331.09	320.97	309.46	288.34	278.89	299.46	263.05	251.33	
I-4 Institutional, day care facilities	264.93	255.57	246.84	238.11	217.64	211.63	238.15	195.82	189.67	
M Mercantile	197.08	189.34	177.79	171.82	156.33	151.25	163.63	136.06	129.35	
R-1 Residential, hotels	267.42	258.06	249.33	240.6	220.62	214.6	240.64	198.79	192.64	
R-2 Residential, multiple family	223.61	214.25	205.52	196.79	177.77	171.76	196.82	155.95	149.8	
R-3 Residential, one- and two-family	211.77	205.84	200.99	197.13	190.36	183.32	193.75	177.67	167.37	
R-4 Residential, care/assisted living facilities	264.93	255.57	246.84	238.11	217.64	211.63	238.15	195.82	189.67	
S-1 Storage, moderate hazard	150.65	142.81	133.05	127.61	112.61	106.6	121.11	91.4	84.33	
S-2 Storage, low hazard	149.65	141.8	133.05	126.61	112.61	105.6	120.11	91.4	83.33	
U Utility, miscellaneous	115.27	108.48	100.93	96.59	86.02	80.36	91.94	68.09	64.85	

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
PERMIT CENTER ENTERPRISE FUND
July 1, 2025

(5% Technology Surcharge is not included in the Fee Table)
Abbreviated permits may require potential divisional fees that may be associated with the scope of work including but not limited to plan review and copy charges
General Plan Maintenance Fee will not apply to abbreviated permits

NWS GL REVENUE ACCOUNT	Payment Code	Fee Group	Current Fee		CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes
6900.30.3350-52.3040		Electrical					
		Electrical Permits	\$ 228.25	**	\$ 234.64	\$ 234.75	
6900.30.3350-52.3010		Mechanical					
		Mechanical Permits	\$ 83.00	**	\$ 85.32	\$ 85.25	
6900.30.3350-52.3030		Plumbing					
		Plumbing Permits	\$ 72.50		\$ 74.53	\$ 74.50	
		Backflow Preventer	\$ 181.50		\$ 186.58	\$ 186.50	
6900.30.3350-52.3060		Reroof					
		Residential Re-roofs	\$ 229.00		\$ 235.41	\$ 235.50	
		Commercial Re-roofs under 50k sf	\$ 405.25		\$ 416.60	\$ 416.50	
		Commercial Re-roofs over 50k sf	\$ 510.00		\$ 524.28	\$ 524.25	
Varies		Project Dox application fee (to be deducted from the permit fee due)	\$ 51.75		\$ 53.20	\$ 53.25	
6900.30.3350-56.3280		Building Fire Plan Check Consultant Fee	\$ 137.00		\$ 140.84	\$ 140.75	
6900.30.3350-56.3280		Building Fire Plan Check resubmittal plan review (2nd and subsequent)	\$ 203.50		\$ 209.20	\$ 209.25	
6900.30.3350-52.3070		Demolition Permit	\$ 176.25		\$ 181.19	\$ 181.25	per hour
6900.30.3350-52.3020		Administrative Permits (plus any other req'd division fees)	\$ 231.00		\$ 237.47	\$ 237.50	
6900.30.3350-56.3400		Fast Track Permit Fee	50% of the PC			50% of the PC	
6900.30.3350-56.3430		City Report	\$ 67.75	**	\$ 69.65	\$ 69.75	
6900.30.3350-56.3400		Building Plan Check Fees	90% of the BPF			90% of the BPF	
6900.30.3350-56.3400		OSHPD 3 Review	33% of the PC			33% of the PC	
6900.30.3350-56.3410		Violation related non-construction permits	2 hours or actual			2 hours or actual	
6900.30.3350-56.3400		Supplemental Plan Check (after 2nd PC comments, each re-submittal or OTC check fraction thereof)	\$ 149.25	HR	\$ 153.43	\$ 159.00	per hour - staff review
6900.30.3350-56.3400		Abbreviated Plan Check per hour OR 1/4 hour increments	\$ 149.25	HR	\$ 153.43	\$ 159.00	per hour - staff review
6900.30.3350-56.3400	NEW	Revision Submittals (scope of work will determine the amount of review time needed at intake)				\$ 165.00	per hour - current consultant rate
6900.30.3350-56.3400	NEW	Consultant Plan Review Fees				Actual Costs	contract agreement
6900.30.3350-52.3020	NEW	Administrative Processing Fees (for additional work required due to failure by applicant)				\$ 60.00	per hour
6900.30.3350-52.3020		Permit Re-Issuance and/or Administrative Processing Charge	\$ 64.50		\$ 66.31	\$ 66.25	
6900.30.3350-52.3020		Combination Building Permits (includes Mech, Elec, Plumb)	150% of BPF			150% of BPF	
6900.30.3350-52.3020		OSHPD 3 Permit Fee	33% of BPF			33% of BPF	
6900.30.3350-56.3410		Special Inspection (SBI)	\$ 176.25	**	\$ 181.19	\$ 181.25	per hour
6900.30.3350-56.3400		Alternative Means of Construction	\$ 311.00		\$ 319.71	\$ 319.75	
6900.30.3350-56.3410		Inspections Outside Normal Business Hours (2 hour min)	\$ 264.50		\$ 271.91	\$ 272.00	per hour
6900.30.3350-56.3420		Reinspection Fees (under provision Section 305.8)	\$ 176.25		\$ 181.19	\$ 181.25	per hour
6900.30.3350-56.3400		Subdivision plot plan review	18% of PC			\$1,600 or 25% whichever is greater	per plot plan / SFD & PAP ADU's - review energy calculations, setbacks, scope, model, and options

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
PERMIT CENTER ENTERPRISE FUND
July 1, 2025

(5% Technology Surcharge is not included in the Fee Table)
Abbreviated permits may require potential divisional fees that may be associated with the scope of work including but not limited to plan review and copy charges
General Plan Maintenance Fee will not apply to abbreviated permits

NWS GL REVENUE ACCOUNT	Payment Code	Fee Group	Current Fee		CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes
6900.30.3350-56.3400	NEW	Subdivision Master Plans (Combo Plan Check fee + 10%)				BPC + 10%	per master plan / SFD & PAP ADU's, review for master plans with additional options
6900.30.3350-56.8060		Color Copies	\$ 2.00			\$ 2.00	
6900.30.3350-56.8060		Copies	\$2.10 for 1st copy			\$2.10 for 1st copy	
			\$0.25 add'l pages			\$0.25 add'l pages	
6900.30.3350-56.3410		Citations	see below	**		see below	
6900.30.3350-56.3410		1st Citation	\$ 130.00			\$ 130.00	AB 2598 state recommendation
		2nd Citation	\$ 700.00			\$ 700.00	AB 2598 state recommendation
		3rd Citation	\$ 1,300.00			\$ 1,300.00	AB 2598 state recommendation
6900.30.3350-56.3410		Violation of Use per AB 2598	\$ 2,500.00			\$ 2,500.00	AB 2598 state recommendation
		Temporary Certificate of Occupancy \$2,000 TOTAL					
6900.30.3350-56.3460		* Admin (Comment-Address)	\$ 453.25	**	\$ 465.94	\$ 466.00	Totals \$2,000 with below
8801.81.8125-57.8570		* Deposit (Comment-Permit Deposit)	\$ 1,546.75		\$ 1,590.06	\$ 1,534.00	Refund reduced due to increased cost recovery on above Admin fee
6900.30.3350-56.3460		* TCO Extension Fees per extension request	\$ 453.25		\$ 465.94	\$ 466.00	
6900.30.3350-55.3013		TrakIt Technology System	5%			5%	
6900.30.3350-56.3400		Air Balance Report	\$ 141.50		\$ 145.46	\$ 145.50	
6900.30.3350-56.3400		Energy Plan Check Fee (.15% x bldg plan check fee)	15% of PC			15% of PC	
6900.30.3350-56.3410		Building Investigation Fee	\$ 700.00		\$ 719.60	\$ 700.00	No increase per department
6900.30.3350-56.3410		Stop Work Notice	\$ 2,000.00		\$ 2,056.00	\$ 2,000.00	No increase per department
6900.30.3350-52.3020		Permit Extension / Permit Reinstatement - per request	622.25 each		\$639.67 each	639.75 each	
6900.30.3350-52.3020		Permit Extension & Reinstatement on Abbreviated permits per request	103.75 each		\$106.66 each	106.75 each	
6900.30.3350-5x.xxxx		AB717 State Mandated Training	2.00 each			2.00 each	To match state mandate allowance
6900.30.3350-56.3400		Solar Plan Check Commercial	\$ 564.00			\$ 564.00	Must match state fees rate
6900.30.3350-52.3020		Solar Permit Fee Commercial	\$ 867.00			\$ 867.00	Must match state fees rate
6900.30.3350-56.3400		Solar Plan Check Residential	\$ 215.00			\$ 215.00	Must match state fees rate
6900.30.3350-52.3020		Solar Permit Fee Residential	\$ 152.00			\$ 152.00	Must match state fees rate
6900.30.3350-52.3020	NEW	Solar Cancellation Charge (permit issuance fee only)				\$100.00	
6900.30.3350-52.3020		Duplicate Permit Copy	\$ 5.00		\$ 5.14	\$ 5.25	
6900.30.3350-56.3440		Archiving (scanning/microfilm) Fee Large Copies	\$3.00 each page			\$3.00 each page	
6900.30.3350-56.3440		Archiving (scanning/microfilm) Fee Small Copies	\$1.00 each page			\$1.00 each page	

** Building Fees are regulated by Govt' Code Section 66016
Also, CA Attorney General Opinion 92-506
"BPF" = Building Permit Fee

CITY OF SALINAS
 SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
 CODE ENFORCEMENT- COMMUNITY DEVELOPMENT-OTHER FEES
 July 1, 2025
(5% Technology Surcharge is not included in the Fee Table)

NWS GL REVENUE ACCOUNT	Payment Code	Fee Group	Current Fee		CPI Adjustment (2.8%)	Recommended Fee Effective 7/1/25	Notes
1000.30.3353-56.3450		Special Inspection (SCI)	\$ 175.00	**	\$ 179.90	\$ 181.25	To match building inspection fee
1000.30.3353-53.3010		Building & Safety Citations					
		1st	\$ 130.00			\$ 130.00	AB 2598 state recommendation
		2nd	\$ 700.00			\$ 700.00	AB 2598 state recommendation
		3rd and subsequent	\$ 1,300.00			\$ 1,300.00	AB 2598 state recommendation
		Additional violation within two years of the first violation (if the property is a commercial property due to failure by the owner to remove visible refuse or failure to prohibit unauthorized use of the property)	\$ 2,500.00			\$ 2,500.00	AB 2598 state recommendation
1000.30.3353-56.3450		Investigation Fee for Repeat Violations	\$ 700.00		\$ 719.60	\$ 719.50	
8801.81.8123-57.8110		Weed Abatement Administrative Fee	25% of contract cost			25% of contract cost	
1000.30.3353-53.3010		Administrative Citation Penalty	15%			15%	
1000.30.3353-53.3010		Administrative Citations					
		1st	\$ 100.00			\$ 100.00	Consistent with state law, do not increase per dept
		2nd	\$ 200.00			\$ 200.00	Consistent with state law, do not increase per dept
		3rd and subsequent	\$ 500.00			\$ 500.00	Consistent with state law, do not increase per dept

CITY OF SALINAS
SCHEDULE OF FEES AND CHARGES FOR CITY SERVICES
HOUSING FEES
July 1, 2025

For-Sale Housing In-Lieu Fees and Rental Housing Impact Fees

The fees below are applicable to residential developments subject to the Inclusionary Housing Ordinance (Article 3 of Chapter 17 of the Salinas Municipal Code) which elect to pay for-sale housing in-lieu fees or rental housing impact fees. No fee is required for residential developments that are exempt under Section 2.17.8.

For-Sale Housing In-Lieu Fee: \$15.40 per square foot of gross floor area*

Rental Impact Fee:** \$2.60 per square foot of gross floor area*

*"Gross floor area" is as defined in Municipal Code Section 37.10.300 under "Floor area, gross."

**If fewer than twelve percent of units in a residential development are affordable to lower income households, the applicant shall be given an impact fee credit equal to the percentage of lower income units provided, divided by 12. (For instance, if 10 percent of the units are affordable to lower income households, the applicant shall receive a credit equal to 10/12 of the rental housing impact fee otherwise required.)

Fees shall be paid at the time specified in Municipal Code Section 3.17.14.

For any annual period during which the City Council does not review fees, the fee amounts shall be adjusted once annually based on the percentage increase in the Engineering News-Record Construction Cost Index for San Francisco, California.

Residential Rental Registration & Rent Stabilization Fees

NWS GL Revenue Account	Fee Description	Fee Amount
2530.30.3220-56.3540	Residential Rental Registration	\$ 45.00
2530.30.3220-56.3540	Rent Stabilization	\$ 170.00

Affordable Housing Plan Review

NWS GL Revenue Account	Fee Description	Fee Amount
2957.30.3220-57.8460	Affordable Housing Plan Review (2-9 units)	\$ 2,000.00
2957.30.3220-57.8460	Affordable Housing Plan Review (10-25 units)	\$ 4,000.00
2957.30.3220-57.8460	Affordable Housing Plan Review (over 25 units)	\$ 6,000.00
2957.30.3220-57.8460	Inclusionary In-lieu Fee plan review	\$ 800.00
2957.30.3220-57.8460	Density Bonus Plan Review	\$ 2,000.00



Schedule of Fees & Service Charges

FY 25-26 Annual Update

April 22, 2025

City Council


Recommendation

Staff recommends that the City Council approve a resolution authorizing adjustments and additions to the City-wide Schedule of Fees and Service Charges effective July 1, 2025.

Consumer Price Index (CPI) & Fee Increase History

Fiscal Year	CPI Increase	Staff Recommendation	Fee Increase (Council Adoption)	Notes
2017-18	3.0%	3.0%	3.0%	
2018-19	3.2%	3.2%	3.2%	
2019-20	3.9%	3.9%	3.9%	
2020-21	3.3%	3.3%	0.0%	No increase due to COVID-19
2021-22	1.7%	3.3%	2.5%	$3.3\% + 1.7\% = 5.0\%$ / 2 years = 2.5%
2022-23	3.2%	3.2%	2.5%	Lower than CPI, same rate as previous year
2023-24	5.6%	5.6%	5.6%	
2024-25	3.7%	3.7%	3.7%	
2025-26	2.8%	2.8%		

Discussion

- Finance Committee Meeting – 4/8/25
 - Outreach to Salinas Valley Chamber of Commerce, SUBA, and Non-Profit Alliance of Monterey County
 - City Council Meeting – 4/22/25
- 

Detail Fee by Group – FY 25-26

Fee Group	New Fees	Fees Adjusted by CPI / ENR	Fees Adjusted by Other Metrics per Department	Fees Unchanged due to Mandates	Fees Unchanged to align with County	Fees Unchanged or Decreased per Department	Total
Finance & Administration	0	16	0	25	0	0	41
Cannabis	0	16	0	0	0	0	16
Planning	7	97	2	0	0	0	106
Public Works	0	132	0	7	0	6	145
Airport	0	2	0	0	0	70	72
Fire	0	35	0	0	0	0	35
Police	0	40	0	4	0	0	44
Animal Shelter	0	0	0	0	74	0	74
Library	0	10	0	0	0	4	14
Recreation	0	207	0	0	0	0	207
Building Permit Services	5	45	6	9	0	2	67
Code Enforcement	0	3	1	7	0	0	11
Housing	0	2	0	0	0	7	9
Total	12	605	9	52	74	89	841



Questions?



Legislation Text

File #: ID#25-104, Version: 1

Sanitary Sewer Rate Increase

Approve a Resolution accepting the Sewer Rate Study, approving the Sewer Rate Schedule, and directing staff to distribute Proposition 218 Public Hearing Notices for proposed sanitary sewer rate increases with the public hearing to be held on June 17, 2025.



CITY OF SALINAS

CITY COUNCIL STAFF REPORT

DATE: APRIL 22, 2025

DEPARTMENT: PUBLIC WORKS DEPARTMENT

FROM: DAVID JACOBS, PUBLIC WORKS DIRECTOR
SELINA ANDREWS, FINANCE DIRECTOR

BY: ADRIANA ROBLES, CITY ENGINEER

TITLE: SANITARY SEWER RATE INCREASE

RECOMMENDED MOTION:

A motion to approve a Resolution accepting the Sewer Rate Study, approving the Sewer Rate Schedule, and directing staff to distribute Proposition 218 Public Hearing Notices for proposed sanitary sewer rate increases with the public hearing to be held on June 17, 2025.

EXECUTIVE SUMMARY:

Wallace Group was retained by the City of Salinas to develop a sanitary sewer rate study (“Study”) for the wastewater enterprise program. The Study developed a ten-year financial plan to help ensure that the wastewater enterprise fund will meet financial obligations for ongoing operations and maintenance, debt service, and capital improvements while maintaining prudent financial reserves. Salinas’ wastewater program is a self-supporting enterprise of the City that includes the sanitary sewer system, staff, equipment, and supplies. Rate payer fees fund ongoing costs of operations, maintenance, administration, regulatory compliance, debt service, capital improvements and maintenance of prudent financial reserves. The Study anticipates an increase to \$16.35 with a 2% annual escalation rate to meet the programmed capital improvement projects and maintenance costs.

Proposition 218 requires a public hearing to be held for the proposed rate increase. The public hearing is proposed to be scheduled for the June 17, 2025, City Council meeting.

BACKGROUND:

The City of Salinas owns and operates a municipal sanitary sewer system (“sewer system”) that services residents and businesses within its service area. The sanitary sewer system has a service area of approximately 12,430 acres, with over 280 miles of gravity sewer mains and eleven (11) lift stations¹ that convey sewage flows to the Regional Wastewater Treatment Plant, operated by Monterey One Water (M1W). M1W collects fees for the treatment of the sanitary sewage and their fees are adjusted annually. M1W fees are separate from the rates collected for the City through M1W. M1W currently collects \$50.95 for their wastewater treatment and \$5.45 for the City of Salinas’ sanitary sewer rate.

¹ Lift Station. In sanitary sewer systems, lift stations pump sewage from lower elevations to higher elevations.

In 2011, a Sanitary Sewer Master Plan was developed and the following year, a rate study was prepared that increased sewer rates to \$5.45 per month for residential users or equivalent dwelling unit (EDU). Sewer rates are used by the City of Salinas to provide the service required to maintain the City's sanitary sewer system (pipes, manholes, lift stations, and equipment). Sewer rates fund the entirety of the wastewater enterprise fund. The wastewater enterprise fund pays for the sanitary sewer system, staff, supplies, electricity and everything needed to keep the sanitary sewer system within the City of Salinas operational. The City's sanitary sewer rate has not changed since 2012. Over several years, the wastewater enterprise fund has had a funding shortfall. This has meant that necessary infrastructure repairs and upgrades have not been financially possible, leading to system failures and costly emergency repairs. Investment is required to meet regulatory mandates and to prevent additional untreated sewage discharges.

In February 2021, staff retained Wallace Group to update the Sanitary Sewer Master Plan (Resolution No. 22051). The Sanitary Sewer Master Plan Update (SSMP) included document review, data collection, field surveys, comprehensive lift station assessment, in-line sewer flow monitoring, wastewater flow projections, development and calibration of a hydraulic sewer model to identify collection system deficiencies for existing, and future build-out conditions and development of a Sanitary Sewer Capital Improvement Program.

On May 2, 2023, through Resolution No. 22648, City Council adopted the Salinas Sanitary Sewer Master Plan Update. The SSMP identified existing hydraulic deficiencies, operation and maintenance repairs, and lift station upgrades required to keep the existing sanitary sewer system operational. The SSMP estimates sewage flows at 10.46 million gallons per day from the existing sanitary sewer system. Required maintenance repairs and existing hydraulic deficiencies were ranked based on priority. Costs for maintenance repairs and fixing existing hydraulic deficiencies are funded by the City's rate payer fees. The SSMP estimates an additional 2.33 million gallons per day of sewage flows from the North of Boronda Future Growth Area (FGA) will be added to the existing system at build-out conditions. This will require upsizing the existing system to meet the additional demand. Costs to upsize the sewer system are the developers' responsibility. Several sanitary sewer mains require both repairs and upsizing to meet the anticipated future conditions. In these cases, the cost responsibilities are shared between the rate payers and the developers at varying percentages depending on the condition of the sewer system.

On September 24, 2024, City Council approved an amendment to the sanitary sewer impact fee (Resolution No. 23100). Impact fees are paid by developers to offset the impacts from development to the existing system. A nexus study prepared by Wallace's consultant, DTA, provided the justification for the adjustment to the impact fee to ensure that developers were covering the full cost of their fair share responsibilities to upsize sanitary sewer mains as identified in SSMP.

On April 23, 2024, an amendment to Wallace Group's contract was approved by City Council (Resolution No. 22947) allowing for the commencement of a sewer rate study ("Study"). Wallace Group partnered with DTA to evaluate potential rate structures and provide recommendations on how to address funding gaps for sanitary sewer system repairs, upgrades and future needs.

The City's current sanitary sewer rate of \$5.45 per residential user or equivalent dwelling unit (EDU) is intended to cover the City's annual operation and maintenance (O&M) costs, as well as

servicing existing debt obligations, but it does not. The City's sanitary sewer enterprise fund's expected revenue and annual budget is projected to experience a shortfall of approximately \$400,000 for FY 2024-25 and will not meet the required 125% debt service coverage requirement on the existing bonds. In addition, the current budget does not include capital improvements required for system replacements and upgrades. The Study estimates a total of \$114.8 million is required to make the necessary high priority improvements to the sewer system over the next ten years. The Study incorporated the revenue requirements and calculated the new sewer rates in compliance with Proposition 218 requirements. An increase to \$16.35 per EDU per month with a 2% annual escalation rate is recommended (See Sewer Study, Attachment 1).

The financial model², prepared by DTA, looks at the financial needs to keep the system operational (repairs, staffing and equipment) along with capital improvements outlined in the SSMP and debt obligations. Bonding is anticipated during years 2, 5, and 8 of the ten-year study period totaling \$79.4 million of bond proceeds to be used along with the estimated \$35.3 million of rate fees to cover the required \$114.8 million for capital improvement projects.

As indicated at the March 11, 2025, City Council meeting and preceding Finance Committee meeting, the City recently received a credit rating downgrade for its outstanding sanitary sewer system revenue debt. The downgrade was a function of decreasing financial health of the sanitary sewer enterprise fund primarily because of revenue increases not keeping up with the operating costs of the sewer collection system. Without increased sewer service rates, the City will not be able to fund scheduled repairs, identified capital improvement projects or meet the outstanding bond debt service covenants after FY 2024-25. If this happens, this may result in the bonds being called which may require the City having to pay off the remaining balance of \$12,180,000.

Past Actions

On March 11, 2025, the City Council, adhering to the recommendation of the Finance Committee, accepted the findings of the Study and recommended an increase to the sewer rate to \$16.35 with a 2% annual escalation rate.

On April 8, 2025, staff presented the draft Study and Rate Schedule to the Finance Committee. The Finance Committee unanimously recommended approval of the Study and Rate Schedule by the City Council.

Proposition 218

Proposition 218 requires a public hearing to be held for the proposed rate increase. The public hearing is proposed to be scheduled for the June 17, 2025, City Council meeting. This meeting will allow rate payers who oppose the rate increase to submit a "protest vote". Public hearing notices of the June 17, 2025, meeting will be mailed following authorization from the City Council to proceed with the notice of the rate increases. If less than 50% of the rate payers submit protest ballots, then the proposed sewer rate increases will take effect on July 1, 2025 (See Public Hearing Notice, Attachment 3).

² A financial model is a tool that is used to forecast future financial performance.

Residential Low Income Sewer Service Assistance Program

Both the Finance Committee and the City Council directed staff to research establishing an assistance program for qualified residents. Attachment 4 describes the program, which is similar to the one provided by Monterey 1 Water. Since this is already an established and familiar program, it makes sense to mirror this program and with City Council direction, staff will bring an assistance program back for City Council consideration.

Anticipated Schedule

March 4	Finance Committee - Presentation of rate analysis findings
March 11	City Council – Presentation of rate analysis findings
April 8	Finance Committee – Recommend approval of Rate Study and Rate Schedule
April 22	City Council – Request approval of the Rate Study and Rate Schedule, authorization to initiate notices, set hearing date, and protest process as required by Proposition 218
April 25	Notices to property owners mailed (45 days prior to hearing) Informational notices to residents
June 17	City Council – Public hearing and sewer rate adoption
July 1	New rates effective

CEQA CONSIDERATION:

Not a Project. City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) pursuant to Sections 15378 and 15061(b)(3).

CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

No

STRATEGIC PLAN INITIATIVE:

Updating sewer rates is consistent with the Council values of Fiscal Responsibility, Service and Responsiveness and Council Goals and Strategies of Economic Development, Housing, Infrastructure, and Public Safety by investing in existing facilities and infrastructure and by providing adequate funding for improvement needed to allow for growth.

DEPARTMENTAL COORDINATION:

Public Works staff have consulted with other firms including DTA as sewer rate consultant, Wallace Group as facilities engineer, and NHA Advisors as municipal advisor. Public Works has worked closely with the Finance Department through review of the financial model.

FISCAL AND SUSTAINABILITY IMPACT:

There is no direct fiscal impact associated with accepting the Sewer Rate Study, approving the Sewer Rate Schedule, and directing staff to distribute Proposition 218 Public Hearing Notices for proposed sanitary sewer rate increases.

Imposing and updating sewer service rates allows the City to be fiscally responsible and sustainable while addressing immediate critical infrastructure and future growth needs.

ATTACHMENTS:

Attachment 1 – Sewer Rate Study

Attachment 2 – Sewer Rate Schedule

Attachment 3 - Public Hearing Notice

Attachment 4 – Draft Sewer Service Assistance Program

RESOLUTION NO. _____ (N.C.S.)

SANITARY SEWER RATE INCREASE

WHEREAS, the City of Salinas owns and operates a municipal sanitary sewer system (“sewer system”) that services residents and businesses within its service area of approximately 12,430 acres, with over 280 miles of gravity sewer mains and eleven (11) lift stations that convey sewage flows to the Regional Wastewater Treatment Plant, operated by Monterey One Water (M1W); and

WHEREAS, M1W collects fees for the treatment of the sanitary sewage. M1W fees are adjusted annually and are separate from the rates collected for the City through M1W. Sewer rates are used by the City of Salinas to provide the service required to maintain the City’s sanitary sewer system (pipes, manholes, lift stations, and equipment). Sewer rates fund the entirety of the wastewater enterprise fund. The wastewater enterprise fund pays for the sanitary sewer system, staff, supplies, electricity and everything needed to keep the sanitary sewer system within the City of Salinas operational; and

WHEREAS, in 2011, a Sanitary Sewer Master Plan was developed and the following year, a rate study was prepared that increased sewer rates to \$5.45 per month for residential users or equivalent dwelling unit (EDU); and

WHEREAS, the City’s sanitary sewer rate has not changed since 2012; and

WHEREAS, over several years, the wastewater enterprise fund has had a funding shortfall. This has meant that necessary infrastructure repairs and upgrades have not been financially possible, leading to system failures and costly emergency repairs. Investment is required to meet regulatory mandates and to prevent additional untreated sewage discharges; and

WHEREAS, on May 2, 2023, through Resolution No. 22648, City Council adopted the Salinas Sanitary Sewer Master Plan Update (“SSMP”). The SSMP identified existing hydraulic deficiencies, operation and maintenance repairs, and lift station upgrades required to keep the existing sanitary sewer system operational and prioritized capital improvement projects of said repairs and upgrades; and

WHEREAS, on April 23, 2024, an amendment to Wallace Group’s contract was approved by City Council (Resolution No. 22947) allowing for the commencement of a sewer rate study (“Study”) to evaluate potential rate structures and provide recommendations on how to address funding gaps for sanitary sewer system repairs, upgrades and future needs; and

WHEREAS, the Study estimates a total of \$114.8 million is required to make the necessary high priority improvements to the sewer system over the next ten years; and

WHEREAS, the Study incorporated the revenue requirements and calculated the new sewer rates in compliance with Proposition 218 requirements. An increase to \$16.35 per EDU per month with a 2% annual escalation rate is recommended; and

WHEREAS, the Study includes a Rate Schedule that provides the proposed rates for each use category for fiscal years 2025/26 through 2034/35 and

WHEREAS, City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) pursuant to Sections 15378 and 15061(b)(3).

NOW, THEREFORE, BE IT RESOLVED that the Salinas City Council accepts the Sewer Rate Study; and

BE IT FURTHER RESOLVED that the Salinas City Council approves the Sewer Rate Schedule; and

BE IT FURTHER RESOLVED that the Salinas City Council directs staff to distribute Proposition 218 Public Hearing Notices for proposed sanitary sewer rate increases with the public hearing to be held on June 17, 2025.

PASSED AND APPROVED this 22nd day of April, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Dennis Donohue, Mayor

ATTEST:

Patricia M. Barajas, City Clerk



www.FinanceDTA.com

**CITY OF SALINAS
SEWER RATE STUDY**

April 11, 2025

Public Finance
Public-Private Partnerships
Development Economics
Clean Energy Bonds

*Irvine / San Jose / San Francisco / Riverside
Dallas / Houston / Raleigh / Tampa*



www.FinanceDTA.com

18201 Von Karman Avenue, Suite 220
Irvine, CA 92612

CITY OF SALINAS



SEWER RATE STUDY

Prepared for:

City of Salinas

200 Lincoln Avenue

Salinas, CA 93901

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APPENDIX E	10-YEAR RATE SUMMARY BY LAND USE

I EXECUTIVE SUMMARY

The City of Salinas (the “City”) Wastewater Division of the Public Works Department, hereinafter referred to as the “Sewer Department,” owns and operates a municipal sanitary sewer system made up of over 280 miles of gravity sewer mains, 11 lift stations and hundreds of manholes which collects wastewater generated within the City as well as certain areas outside of the City and transports it to an independent agency, Monterey One Water (“M1W”) for treatment and disposal. The City and M1W impose separate wastewater rates for their services and this study looks only at the City’s own wastewater collection charges. M1W, the regional treatment system, is a separate governmental entity that sets its own rates which apply to the City and other regional participants including the Cities of Pacific Grove, Del Rey Oaks, Seaside, Sand City, Fort Ord, Marina, Castroville, Monterey, Moss Landing, and some unincorporated areas in northern Monterey County. The regional treatment rates levied by M1W are not a part of this study.

In 2011, a sewer rate study was prepared that increased sewer rates to \$5.45 per month for residential users or equivalent dwelling unit (“EDU”). The sewer rate has not changed since 2012. Over a number of years, the sewer enterprise fund, which funds ongoing maintenance of the sewer system has had a funding shortfall. This has meant that necessary infrastructure repairs and upgrades have not been financially possible, leading to system failures and costly emergency repairs. Investment is required to meet State mandates and to prevent additional untreated sewage discharges as occurred in April 2022 which led to a Notice of Violation and fine from the Regional Board.

In 2024, DTA was engaged by the City to evaluate potential rate structures and provide recommendations on how best to address funding gaps for sewer infrastructure upgrades and long-term sewer system needs. DTA prepared various sewer rate scenarios based on the costs provided by City staff for operation and maintenance costs and debt service, plus required capital improvements for improvements needed over the 10-year study period.

The City’s current sewer rate of \$5.45 per residential user or EDU is intended to cover the City’s annual operation and maintenance (“O&M”) costs, as well as servicing existing debt obligations, but currently experiences a shortfall. The City’s sewer enterprise fund’s expected revenue and annual budget is projected to experience a shortfall of approximately \$400,000 for FY 2024-25 and will not meet the required 125% debt service coverage requirement on the existing bonds. In addition, the current budget does not include capital improvements required for system replacements and upgrades.

The City has identified key infrastructure costs of approximately \$114.8 million (escalated value) of capital improvement projects over a ten-year period to upgrade the system to maintain current levels of service. The study herein incorporates the revenue requirements and calculates new sewer rates in compliance with Proposition 218 requirements.



SECTION I
EXECUTIVE SUMMARY

As described in this study, the rates are proposed to be increased and phased in over a ten (10) year period:

Table 1: Proposed Rate per EDU

Fiscal Year	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34	34/35
Rate per EDU per month	\$16.35	\$16.68	\$17.01	\$17.35	\$17.70	\$18.05	\$18.41	\$18.78	\$19.16	\$19.54

Based on the proposed sewer rates presented herein, a single-family customer (i.e., one EDU) would see their monthly sewer rate increase from the current \$5.45 to \$16.35 in the first year (a 200% increase) and increase to \$19.54 by the end of the ten-year period. The sewer rate per month for other land use classes will be based on the applicable EDU factor as shown in Appendix D herein. The sewer rates by land use category for the ten-year study period is included in Appendix E herein.

The new sewer rates presented in this study were based on the best information available at the time. Regular updates of the financing and rate projections should be performed as accurate and more complete information becomes available.

II INTRODUCTION

The City Sewer Department owns and operates a municipal sanitary sewer system made up of over 280 miles of gravity sewer mains, 11 lift stations and hundreds of manholes which collects wastewater generated within the City as well as certain areas outside of the City and transports it to an independent agency, M1W for treatment and disposal. The City and M1W impose separate wastewater rates for their services and this study looks only at the City's own wastewater collection charges. M1W, the regional treatment system, is a separate governmental entity that sets its own rates which apply to the City and other regional participants including the Cities of Pacific Grove, Del Rey Oaks, Seaside, Sand City, Fort Ord, Marina, Castroville, Monterey, Moss Landing, and some unincorporated areas in northern Monterey County. The regional treatment rates levied by M1W are not a part of this study.

The City has engaged DTA to prepare an updated rate study to analyze the current revenue requirements of the Sewer Department and develop a rate structure that will result in sufficient stable revenues to pay for O&M, annual debt service requirements, capital improvements and replacement, as well as fund an operating reserve.

In November 2011, the City approved an updated rate study which increased sewer rates from \$4.46 per EDU per month to \$5.45 per EDU per month effective February 1, 2012. Although the City Council adopted the General Plan in 2002, the 2011 rate study did not incorporate capital improvement projects to address upsizing for future conditions.

The City's current sewer rate of \$5.45 per residential user or equivalent dwelling unit (EDU) is intended to cover the City's annual O&M costs, as well as servicing existing debt obligations, but is currently experiencing a shortfall. The City's sewer enterprise fund's expected revenue and annual budget is projected to experience a shortfall of approximately \$400,000 for FY 2024-25 and will not meet the required 125% debt service coverage requirement on the existing bonds. In addition, as mentioned above, the current budget does not include capital improvements required for system replacements and upgrades.

A. Purpose

The purpose of this study is to present an updated sewer rate that is in compliance with Proposition 218 requirements as described further in Section II.B below while fully funding revenue requirements for the sewer system as outlined in Section III below.

All numbers used in this sewer rate study were either a) provided by the City or Sewer Department, ii) assumed and agreed upon with the City or Sewer Department, or iii) calculated by DTA using data provided and/or agreed to by the City or Sewer Department.

B. Proposition 218

Ongoing fees for sewer service are commonly called rates. These sewer rates must be supported by a cost-of-service study, or rate study, showing the revenue requirement will be met through the collection of sewer rates as well as a method of reasonably

apportioning the costs of service to the various customer classes. Sewer rates for ongoing sewer service have a direct relationship to land ownership, hence are considered property-related fees subject to the limitations of Article XIII D, Section 6 of the California Constitution ("Proposition 218").

In November 1996, the California voters approved Proposition 218, the "Right to Vote on Taxes Act", which added Article XIII D to the California Constitution. Proposition 218 imposes certain requirements relative to the imposition of certain assessments, fees and charges by local agencies, including the following:

- Revenues derived from the fee or charge shall not exceed the funds required to provide the property related service;
- Revenues derived from the fee or charge shall not be used for any purpose other than that for which the fee or charge was imposed;
- The amount of fee or charge imposed upon any parcel or person as an incident of property ownership shall not exceed the proportional cost of the service attributable to that parcel; and
- No fee or charge may be imposed for a service unless that service is actually used by, or immediately available to, the owner of the property in question.

The rate structure recommended in this study will meet all of the limitations of Proposition 218 in both revenue requirements and proportionality.

In addition, before a local agency can levy new or increased sewer rates, the following procedures are required pursuant to Proposition 218:

- Preparation of a rate justification study, prepared by a qualified individual or firm, and the study must justify the proposed rate increase.
- The record owner of each parcel subject to the proposed increase must be provided with a written notice of the proposed increase. As industry practice, DTA will also coordinate with the City to mail such notices to the billing address of the sewer customer.
- Notice to the record owner must specify the time, date, and location of the public hearing at which the proposed increased fee will be considered. Such notice will also be sent to the billing address of the sewer customer as mentioned above.
- A public hearing shall be conducted, held not less than 45 days after mailing the notice, to consider protests to the proposed increased fee.
- The increased fee can be approved if a majority of the property owners do not file written protests against the proposed increase.

C. Approach

The methodology used in this study to determine proposed rate structures will follow the guidelines provided in AWWA, *Principles of Water Rates, Fees, and Charges, Manual of Water Supply Practices* (M1 Manual) as they may apply to sewer collection services. These guidelines were incorporated in the development of a cost-of-service analysis and a rate model that is used to evaluate Sewer Department specific conditions, criteria, and goals.

D. Current Sewer System

The City of Salinas owns and operates a municipal sanitary sewer collection system ("Sewer System") that services residents and businesses within its service area. The Sewer System has a service area of approximately 12,430 acres, with over 280 miles of gravity sewer mains and 11 lift stations that convey sewage flows to the Regional Wastewater Treatment Plant, operated by M1W.

E. Sewer Master Plan Update and CIP

On May 2, 2023, through Resolution No. 22648, City Council adopted the Salinas Sanitary Sewer Master Plan Update ("SSMP"). The SSMP identified existing hydraulic deficiencies, operation and maintenance repairs, and lift station upgrades required to keep the existing sanitary sewer system operational. The SSMP estimates sewage flows at 10.46 million gallons per day from the existing sanitary sewer system. Required maintenance repairs and existing hydraulic deficiencies were ranked based on priority. Costs for maintenance repairs and to fix existing hydraulic deficiencies are the sole responsibility of the City rate payers.

The SSMP developed a Sanitary Sewer Capital Improvement Program ("CIP") that identified capital improvement projects to address both the existing maintenance repairs and deficiencies and upsizing for future conditions. Capital improvement projects were ranked based on priority. Ranking for existing system capital improvement projects was based on the following criteria to prioritize them: impacts to water bodies, design standards, maintenance requirements, impact to the community and proximity to a monitoring manholes. For lift stations, the criteria used to prioritize them were: impacts to water bodies, inspection frequency, pumping capacity deficiency, peak hour emergency response time, bypass requirement, generator requirement, control or electronic update requirement, and impacts to the community. Possible impacts from future development were also analyzed for maintenance and lift station projects. Future capital improvement projects required exclusively to upsize the sewer system to accommodate future development were not ranked in the SSMP as these improvements must be coordinated and timed with development.

As mentioned earlier, the City's current sewer rate does not fund capital improvements required for system replacements and upgrades. Of the facilities and costs identified in the CIP, the City has identified only the highest priority projects ("High Priority Projects")

that would need to be funded from future rate revenue.

F. Rate Study Organization

In order to fully fund the necessary revenue requirements as identified in the following sections of the rate study, the City's sewer rates must be increased.

Below is a description of the remaining sections of the rate study:

Section III: Revenue Requirements – This section describes the cost categories that the sewer rate revenue and other revenue sources will need to fund including, operations and maintenance costs ("O&M"), capital expenditures, debt service, and contributions to the operating reserve.

Section IV: Sewer Rate Analysis – This section describes the proposed rates to be charged to sewer customers in the City and the calculations used in determining a sewer rate structure that can fully fund the revenue requirements described in Section III.

Section V: Implementation of Rates – This section includes the proposed updated sewer rates for the various land uses during the ten-year study period.

Section VI: Conclusion – This section includes the overall conclusions.

III REVENUE REQUIREMENTS

The Revenue Requirements, or cost categories, that rate revenue and other revenue sources will need to pay for include, operations and maintenance costs ("O&M"), capital expenditures, debt service, and contributions to an operating reserve. These cost categories are described in greater detail below.

A. Operations and Maintenance

The Sewer Department's O&M costs include salaries and benefits, supplies and materials, outside services, and other charges. The O&M cost projections use the baseline costs from the City's adopted operating budget for fiscal year 24/25, as shown in the section, "Enterprise Operations, 5446 Sanitary Sewer Division." The City's costs are escalated by a factor of 7.5% annually as a reasonable estimate of future costs based on direction from the City.

B. Capital Expenditures

As described earlier, the City identified High Priority Projects as shown in Appendix C to be funded by the proposed sewer rate. The total cost of the sewer system capital upgrades assigned to existing development, adjusted for inflation, is equal to approximately \$114.8 million. The listing of capital improvement projects are divided into three categories; i) Maintenance and repairs to the existing sewer system; ii) Sewer upsizing costs allocated to existing development; and iii) Lift Stations. Maintenance and repair projects address hydraulic and maintenance deficiencies of the existing sewer system. These improvements were identified as pipelines without the required velocities, with sags or failures, or with blockages that constrain flows. In addition, sewer upsizing projects will correct existing capacity deficiencies to upsize pipelines to allow sewers to flow more efficiently. Lift station projects will address upgrades to outdated systems and will provide uniformity and redundancy to the overall system. These High Priority Projects are described in further detail below:

B.1. Existing Sewer Collection

The SSMP identified thirty-one (31) sewer collection system projects and eleven (11) lift station projects that have hydraulic deficiencies and maintenance concerns under existing conditions. The Wallace Group recommended that these projects be completed over a five to 15-year period. The City then adjusted the timing of the expenditures to more closely match the City's capacity to implement the appropriate level of projects on an annual basis. The City identified thirteen (13) projects from the list of projects identified in the SSMP that would be expected to be implemented within the next ten years. The total costs for these projects, adjusted for inflation at 3% per annum, is \$70.7 million. See Table C-1 in Appendix C herein for project costs and timeline, adjusted for 3% inflation.

B.2. Sewer Upsizing

The SSMP identified nine (9) projects that will need existing sewer lines to be upsized due to existing deficiencies and the need to provide additional capacity for new development. Wallace Group provided allocations of costs to new and existing development based on existing and future flow and pipe sizes. The City then provided updated cost projections and project timing for seven of the nine projects listed in the SSMP. The total projected costs for these projects, adjusted for inflation at 3% per annum, is estimated to be \$20.6 million as shown in Table C-2 in Appendix C herein.

B.3 Lift Stations

The City owns and operates eleven (11) sewer lift stations throughout the City and also maintains one lift station funded through an existing assessment district. All lift stations are integral with the City's sewer collection system. The SSMP evaluated each of the lift stations and force mains for hydraulic performance and emergency response times in the event of sanitary sewer overflow conditions. The SSMP provided present value costs for the lift station upgrades recommended by the analysis. The City provided the timing and costs for seven (7) of the eleven lift stations mentioned in the SSMP that are expected to be completed within the next seven (7) years. The total projected costs for these projects, adjusted for inflation at 3% per annum, is estimated to be \$23.5 million as shown in Table C-3 in Appendix C herein.

B.4 Total Costs for High Priority Projects

Table 2 below is a summary of the total costs for the High Priority Projects as described above, adjusted for inflation, used for setting the updated sewer rates. Table C-4 in Appendix C herein summarizes the total costs by year.

Table 2
Costs for High Priority Projects

Description	Cost
Sewer Collection	\$70.7 million
Sewer Upsizing	\$20.6 million
Lift Stations	\$23.5 million
Total	\$114.8 million

C. Debt Service

Debt service includes the annual principal and interest payments on bonds issued by the City whose proceeds are used to pay for capital improvements to the City-wide sewer system. The debt service for both existing bonds issued and bonds that are

proposed to be issued in the future are intended to be paid for from rate revenue.

Existing Debt Service - The existing annual bond debt service to be paid by sewer rates consist of annual principal and interest payments for Wastewater Revenue Refunding Bonds Series 2020A. First issued in 2020, the annual debt service on these bonds is indicated in the rate model herein over the next ten (10) years.

Proposed Debt Service – The timing of capital improvements and the acceptable levels of pay-as-you-go financing of such improvements suggest that funding a portion of the capital improvements by debt in the form of revenue bonds would not only reduce the annual revenue requirement of the capital facilities program, but also reduce the annual sewer rates required to cover the costs of operations and maintenance, reserves and total debt service as compared to a complete pay-as-you-go alternative.

The timing of issuance and the amounts of the bonds are dependent upon the timing and costs of the capital projects in accordance with the goals of the City, as identified in Section B above. For purposes of this analysis, three separate bond issuances were considered, issued in years 2, 5 and 8 during the ten (10) year study period. Please refer to Appendix B for additional bond assumptions.

D. O&M Reserve Requirements

In year two of this study, it is assumed that \$2,000,000 from the net operating income after debt service will be transferred to a newly established operating reserve fund. The City expects to adopt a formal reserve policy following the adoption of this rate study.

IV SEWER RATE ANALYSIS

A. Current Rate Structure

The City currently funds the majority of its operational and capital improvement costs through sewer rate revenue. For reference, M1W is the sewer treatment provider in northern Monterey County. M1W is responsible for the treatment of wastewater while the City is responsible for collecting and transporting wastewater to M1W. This shared responsibility is reflected on the monthly bill to property owners.

The City's current sewer rates included on the monthly bills sent by M1W are charged on a per EDU basis. The current Fiscal Year 24/25 sewer rate is equal to \$5.45 per EDU per month. For Fiscal Year 24/25, the activities of which consisted of routine operation and maintenance as well as debt service payments on existing bonds, the revenues were less than the expenditures. The deficit in expenses versus revenues demonstrates that the current rates are not sufficient to maintain the existing system.

B. Proposed Rate Structure

The proposed rate structure utilizes both pay-as-you-go rate collections as well as bond issuances to fund the annual O&M costs and a minimum level of capital facilities. Projections under this rate structure suggest that the City will have sufficient reserves to continue meeting debt service and capital needs by the end of FY 2034-35. Please see below for a summary of the findings:

-) Year 1 Monthly Rate per EDU (2025) - \$16.35
-) Sewer Rate escalates annually by 2%
-) Estimated Year 10 Capital Replacement Fund Balance: \$7.5 million
-) Estimated Total Facilities Funded through Bonds and Pay-Go: \$114.8 million

C. Equivalent Dwelling Units

As mentioned earlier, this study uses an EDU methodology to allocate costs to the various land uses for the City's billing purposes. The flow per land use unit is divided by the flow per single family land use unit to determine the flow relative to a single family unit (EDU per Billing Unit). Note that the flow per land use unit factors are averages provided by M1W. The number of customer connections and the flow per connection for each land use as of July 2024 was provided to the City by M1W. The total City-wide EDUs were then determined by multiplying the EDU per Billing Unit by the number of connections for that land use category. Since the City's sewer infrastructure consists of City-wide collection and not treatment, the EDUs are based only on flow. The tabulation for total City-wide EDUs (60,558) is shown in Appendix D. For the purposes of projecting growth in EDUs over the ten-year study period, a 1%



SECTION IV SEWER RATE ANALYSIS

per year growth factor is assumed.

D. Model Considerations

It is evident that there are many combinations of assumptions that affect the determination of a rate structure calculation that can potentially meet the revenue requirements on an annual basis. Factors including inflation, annual rate escalations, debt service and customer growth play into the determination of such a rate structure.

V IMPLEMENTATION OF RATES

The proposed sewer rates for the ten-year period are shown in Table 3 below. The full rate model is included in Appendix A herein. Rates for all land uses will see a 200% increase in year 1 and an annual increase of 2% each year thereafter during the ten (10) year study period. The annual increase is necessary in order to fully fund all revenue requirements. The sewer rates by land use category for the ten-year study period is included in Appendix E herein.

Table 3: Proposed Rate per EDU per month

Fiscal Year	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34	34/35
Rate per EDU per month	\$16.35	\$16.68	\$17.01	\$17.35	\$17.70	\$18.05	\$18.41	\$18.78	\$19.16	\$19.54

It is strongly suggested that in Year 5 (FY 2029-30), the City review their annual operation and maintenance costs, capital facilities costs and timing, demographics information, as well as the various modelling assumptions and update the sewer rates, if needed.

VI CONCLUSION

The final sewer rates contained in this study are a result of an extensive public process with input received from City staff and the City Council and are based on the best information available at the time. Regular review and evaluation of the financing and rate projections should be performed as accurate and more complete information becomes available. The rates should be reviewed annually to take into account the results of local project construction bids, actual O&M and capital facilities costs, actual financing received for the projects, and adjustment to the rates may be considered, as necessary.

The new sewer rates, as shown in Table 3 herein, are designed to produce revenues adequate to fund operations and maintenance, new capital improvement projects, debt service and an operating reserve over a ten-year period.

Based on the new sewer rates presented herein, a single-family customer would see their monthly sewer rate increase from the current \$5.45 to \$16.35 in the first year (a 200% increase), and increase to \$19.54 by the end of the ten-year period.

It is strongly suggested that in Year 5 (FY 2029-30), the City review their annual operation and maintenance costs, capital facilities costs and timing, demographics information, as well as the various modelling assumptions and update the sewer rates, if needed.

APPENDIX A

City of Salinas
Sewer Rate Study



SEWER RATE MODEL

City of Salinas - Sewer Rates/Max Bonding Capacity with minimum 125% coverage (31% PayGo with 69% Bonds)
Calendar Years 2025-2034

Study Year Number	Current Budget ¹	1	2	3	4	5	6	7	8	9	10	Totals Years 1-10
Calendar Year	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	2033-2034	2034-2035	
Rate (\$ per EDU -Monthly)	\$ 5.45	\$ 16.35	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78	\$ 19.16	\$ 19.54	
		200.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	
EDUs	60,558	60,558	61,164	61,776	62,393	63,017	63,647	64,284	64,927	65,576	66,232	
Operations												
Operating Revenue												
City of Salinas Rate Revenue	\$ 3,960,518	\$ 11,881,554	\$ 12,240,377	\$ 12,610,037	\$ 12,990,860	\$ 13,383,184	\$ 13,787,356	\$ 14,203,734	\$ 14,632,687	\$ 15,074,594	\$ 15,529,847	
Investment Interest												
Net Income Carry Forward from Prior Year	0	0	0	0	0	0	0	0	0	0	0	
Inspection Fees												
Total Operating Revenue	\$ 3,960,518	\$ 11,881,554	\$ 12,240,377	\$ 12,610,037	\$ 12,990,860	\$ 13,383,184	\$ 13,787,356	\$ 14,203,734	\$ 14,632,687	\$ 15,074,594	\$ 15,529,847	\$ 136,334,229
Operational Expenses												
Salaries and Benefits	\$ 1,954,090	\$ 2,100,647	\$ 2,258,195	\$ 2,427,560	\$ 2,609,627	\$ 2,805,349	\$ 3,015,750	\$ 3,241,931	\$ 3,485,076	\$ 3,746,457	\$ 4,027,441	
Supplies and Materials	\$ 241,000	\$ 259,075	\$ 278,506	\$ 299,394	\$ 321,848	\$ 345,987	\$ 371,938	\$ 399,831	\$ 429,818	\$ 462,055	\$ 496,709	
Outside Services	\$ 388,000	\$ 417,100	\$ 448,383	\$ 482,011	\$ 518,162	\$ 557,024	\$ 598,801	\$ 643,711	\$ 691,989	\$ 743,889	\$ 799,680	
Other Charges	\$ 397,500	\$ 427,313	\$ 459,361	\$ 493,813	\$ 530,849	\$ 570,663	\$ 613,462	\$ 659,472	\$ 708,932	\$ 762,102	\$ 819,260	
NPDES Allocation	\$ 536,920	\$ 577,189	\$ 620,478	\$ 667,014	\$ 717,040	\$ 770,818	\$ 828,629	\$ 890,777	\$ 957,585	\$ 1,029,404	\$ 1,106,609	
Total Operational Expenses	\$ 3,517,510	\$ 3,781,323	\$ 4,064,922	\$ 4,369,792	\$ 4,697,526	\$ 5,049,841	\$ 5,428,579	\$ 5,835,722	\$ 6,273,401	\$ 6,743,906	\$ 7,249,699	\$ 53,494,711
Net Operating Income before Debt Service	\$ 443,008	\$ 8,100,231	\$ 8,175,455	\$ 8,240,245	\$ 8,293,334	\$ 8,333,343	\$ 8,358,777	\$ 8,368,012	\$ 8,359,286	\$ 8,330,688	\$ 8,280,148	\$ 82,839,518
Debt Service												
Current Debt Service	\$ 856,080	\$ 865,385	\$ 863,002	\$ 859,384	\$ 863,658	\$ 862,054	\$ 864,951	\$ 861,608	\$ 862,093	\$ 856,582	\$ 860,170	\$ 8,618,887
First Issuance	\$ -	\$ -	\$ -	\$ 2,832,990	\$ 2,832,990	\$ 2,832,990	\$ 2,832,990	\$ 2,832,990	\$ 2,832,990	\$ 2,832,990	\$ 2,832,990	
Second Issuance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,017,404	\$ 1,017,404	\$ 1,017,404	\$ 1,017,404	\$ 1,017,404	
Third Issuance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,892,346	\$ 1,892,346	
Total Debt Service	\$ 856,080	\$ 865,385	\$ 863,002	\$ 3,692,374	\$ 3,696,648	\$ 3,695,044	\$ 4,715,346	\$ 4,712,002	\$ 4,712,487	\$ 6,599,323	\$ 6,602,911	
Debt Service Ratio (1.25 Minimum)	0.52	9.36	9.47	2.23	2.24	2.26	1.77	1.78	1.77	1.26	1.25	
Net Operating Income After Debt Service	\$ (413,072)	\$ 7,234,846	\$ 7,312,453	\$ 4,547,871	\$ 4,596,685	\$ 4,638,299	\$ 3,643,432	\$ 3,656,010	\$ 3,646,799	\$ 1,731,365	\$ 1,677,237	\$ 42,684,997
Transfer to Operating Reserve			\$ (2,000,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfer to Capital Replacement Program		\$ (7,234,846)	\$ (5,312,453)	\$ (4,547,871)	\$ (4,596,685)	\$ (4,638,299)	\$ (3,643,432)	\$ (3,656,010)	\$ (3,646,799)	\$ (1,731,365)	\$ (1,677,237)	\$ (40,684,997)
Net Year End Balance in Operating Account		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Operating Reserve Fund Balance

Fiscal Year	1	2	3	4	5	6	7	8	9	10
2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	2033-2034	2034-2035
Carry Forward from Prior Year	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
Interest Earnings on Fund Balance			\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Less: Transfer Interest Earnings to Capital Fund			\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Less: Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Year End Balance	\$ -	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000

Capital Replacement Fund Balances

Carry Forward from Prior Year	0	\$ -	\$ 1,071,724	\$ 32,208,550	\$ 16,578,055	\$ 52,013	\$ 8,906,534	\$ 3,513,557	\$ 52,494	\$ 19,623,900	\$ 11,590,980	
Transfer In from Operating Account	0	\$ 7,234,846	\$ 5,312,453	\$ 4,547,871	\$ 4,596,685	\$ 4,638,299	\$ 3,643,432	\$ 3,656,010	\$ 3,646,799	\$ 1,731,365	\$ 1,677,237	\$ 40,684,997
Interest Earnings on Fund Balance	0		\$ 21,434	\$ 644,171	\$ 331,561	\$ 1,040	\$ 178,131	\$ 70,271	\$ 1,050	\$ 392,478	\$ 231,820	\$ 1,871,956
Interest Earnings from Operating Reserve			\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 320,000
Bond Issuance		\$ -	\$ 39,192,760	\$ -	\$ -	\$ 14,075,196	\$ -	\$ -	\$ 26,179,504	\$ -	\$ -	
Less: Capital Outlay for Projects	\$ -	\$ 6,163,122	\$ 13,389,822	\$ 20,862,537	\$ 21,494,288	\$ 9,900,014	\$ 9,254,539	\$ 7,227,344	\$ 10,295,947	\$ 10,196,763	\$ 6,037,883	\$ 114,822,258
Year End Balance	\$ -	\$ 1,071,724	\$ 32,208,550	\$ 16,578,055	\$ 52,013	\$ 8,906,534	\$ 3,513,557	\$ 52,494	\$ 19,623,900	\$ 11,590,980	\$ 7,502,154	

Notes:

1. The current monthly rate per EDU of \$5.45 is insufficient to meet operating expenses and debt service requirements. A monthly rate of \$9.54 per EDU would be required to breakeven.

FIRST ISSUANCE

AVERAGE COUPON	5.00%
BOND TERM (YEARS)	30
COST OF ISSUANCE (%)	3.50%
BOND PREMIUM	0.00%
RESERVE FUND	6.51%
BOND AMOUNT	\$43,550,000
Uniform Series Factor	0.065051
ANNUAL PAYMENT	\$ 2,832,990
BOND PROCEEDS	\$ 39,192,760
ISSUANCE IN STUDY YEAR	2

SECOND ISSUANCE

AVERAGE COUPON	5.00%
BOND TERM (YEARS)	30
COST OF ISSUANCE (%)	3.50%
BOND PREMIUM	0.00%
RESERVE FUND	6.51%
BOND AMOUNT	\$15,640,000
Uniform Series Factor	0.065051
ANNUAL PAYMENT	\$ 1,017,404
BOND PROCEEDS	\$ 14,075,196
ISSUANCE IN STUDY YEAR	5

THIRD ISSUANCE

AVERAGE COUPON	5.00%
BOND TERM (YEARS)	30
COST OF ISSUANCE (%)	3.50%
BOND PREMIUM	0.00%
RESERVE FUND	6.51%
BOND AMOUNT	\$29,090,000
Uniform Series Factor	0.065051
ANNUAL PAYMENT	\$ 1,892,346
BOND PROCEEDS	\$ 26,179,504
ISSUANCE IN STUDY YEAR	8

Assumptions:

O&M Inflation Factor = 7.5%
Annual Rate Escalation= 2%
Annual EDU Growth Rate= 1%
Minimum Debt Service Ratio= 1.25%
Rate Stabilization Fund not required

Criteria:

1. Minimal year end balance at 10th year
2. CIP funded through 31% rates and 69% bonds
3. Bonds Issued in Years 2,5 and 8
4. CIP based on costs and timeline provided by Wallace and adjusted by City
5. Transfer of \$2,000,000 to O&M reserve fund

CIP Allocation

Total CIP	Bond Proceeds	PayGo
\$ 114,822,258	\$ 79,447,459	\$ 35,374,799
100.00%	69.19%	30.81%

APPENDIX B

City of Salinas
Sewer Rate Study



RATE MODEL ASSUMPTIONS

The rate model included in Appendix A herein was designed to allow for sufficient sewer rate revenues to pay for operations and maintenance, annual debt service requirements, capital improvements and replacement, as well as fund an operating reserve. The assumptions used in this model include the following:

) Key assumptions related to the rate model are listed below:

- The number of customers, and the corresponding EDUs, is provided by M1W.
- Positive net operating income after debt service (i.e., net operating income is rate revenue less O&M and debt service)
- O&M and capital improvement projects and costs were provided by the City.
- Fund \$2 million O&M reserve fund
- Positive net operating income after debt service in any given year will be transferred to the Capital Replacement Fund
- The beginning Capital Replacement Fund balance is \$0 (i.e., Capital Replacement Fund consists of net operating income deposited to fund plus interest earnings plus bond proceeds less costs for capital facilities)
- Capital Replacement Fund expenditures over 10 years will be in accordance with the timeline provided by City

) Key assumptions related to inflation and rate escalation are listed below:

- 7.5% Estimated Annual O&M Cost Inflation
- 3.0% Estimated Annual Capital Facilities Cost Inflation
- 2.0% Estimated Annual Rate Escalation
- 2.0% Estimated Investment Return on Reserve Balances
- 1.0% Annual Development Growth: The City and Wallace Group expects a modest increase in the number of EDUs over the next decade as the population grows.

) Key assumptions related to the bonds are listed below:

- Bonds to be issued in Years 2, 5, and 8
- Bond interest rate is equal to 5.00%
- Construction proceeds equal to 90% of the bond issue amount
- Bond Term of 30 years
- Minimum 125% debt service coverage

Please note that all numbers used in this sewer rate study were either i) provided by the City or their consultants, ii) assumed and agreed upon with the City, or iii) calculated by DTA using data provided and/or agreed to by the City or their consultants.

APPENDIX C

City of Salinas
Sewer Rate Study



HIGH PRIORITY PROJECT COST TABLES

Table C-1

Sewer Collection System Repair, Rehabilitation and Replacement

Project Number	Project Year Fiscal Year Project Name	0	1	2	3	4	5	6	7	8	9	10
		2024-2025	2025-2026	2026	2027	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	2033-2034	2034-2035
1	Cesar Chavez Park	-	300,000	4,164,681	4,289,622	4,418,310	-	-	-	-	-	-
2	Upper Carr Lake Repairs	-	1,157,205	-	-	-	-	-	-	-	-	-
3	Upstream TP2 Diversion	-	-	-	66,837	-	-	-	-	-	-	-
4	Northridge Mall	-	300,000	2,453,872	-	-	-	-	-	-	-	-
5	East Market and Upstream of Lake Street	-	-	309,000	1,648,511	-	-	-	-	-	-	-
6	Louise and Van Buren Street Repair	-	-	-	-	-	-	-	-	365,887	-	-
7	West Market at Davis Overcrossing	-	-	-	-	-	-	-	-	-	-	-
8	Cherokee Drive	-	-	309,000	2,533,429	-	-	-	-	-	-	-
9	Malarin St and Wilgart Way Repairs	-	-	-	-	-	-	-	-	-	-	-
10	Romie Lane Repairs and Reconfig Analysis	-	-	-	-	-	-	-	119,405	-	-	134,392
11	King Street Repairs	-	-	-	-	-	225,102	717,591	-	-	-	-
12	Del Monte and Mae Repairs	-	-	-	-	-	-	-	-	-	654,866	674,512
13	Riker Street Repairs	-	-	-	-	-	-	-	-	-	-	15,052
14	West Market Street Repairs	-	-	-	-	-	-	-	-	-	863,929	889,847
15	Joonhson Place Repairs	-	-	-	-	-	-	-	-	-	-	-
16	N Main St Hwy 101 Underpass Bunkder Repair	-	-	-	-	-	-	-	-	-	-	-
17	Donner Way	-	-	-	-	204,496	-	-	-	-	-	-
18	San Miguel Ave Repair	-	-	-	-	-	-	-	-	-	-	-
19	Noice Dr/ Tyler Street	-	-	-	-	-	-	-	358,216	5,485,237	-	-
20	Natividad Rd	-	-	-	-	-	-	-	-	-	-	-
	CIPs 21 thru 27	-	-	-	-	-	-	-	-	-	-	-
	CCTV Sewers	-	1,120,150	1,153,755	1,188,367	1,224,018	1,260,739	1,298,561	1,337,518	1,377,643	1,418,973	1,461,542
	CCTV Inspection Program	-	153,897	158,514	163,269	168,167	173,212	178,409	183,761	189,274	194,952	200,801
	CIPP Line Sewers	-	2,060,000	2,060,000	2,121,800	2,185,454	2,251,018	2,318,548	2,388,105	2,459,748	2,533,540	2,609,546
	Full Replacement Sewers	-	-	-	-	-	-	-	-	-	-	-
	Root Removal	-	41,200	41,200	42,436	43,709	45,020	46,371	47,762	49,195	50,671	52,191
	Sewer Manhole Replacement	-	-	-	-	-	-	-	-	-	-	-
	Sewer Manhole Lining	-	-	-	-	-	-	-	-	-	-	-
	total	0	5,132,452	10,650,022	12,054,271	8,244,155	3,955,091	4,559,479	4,434,766	9,926,985	5,716,931	6,037,883
	Cumulative \$	-	\$ 5,132,452	\$ 15,782,474	\$ 27,836,745	\$ 36,080,900	\$ 40,035,991	\$ 44,595,471	\$ 49,030,237	\$ 58,957,222	\$ 64,674,152	\$ 70,712,035

Table C-2

Sewer Collection System Upsizing

Project Number	Project Year Fiscal Year Project Name	0	1	2	3	4	5	6	7	8	9	10
		2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	2033-2034	2034-2035
1	San Juan Grade		-	309,000	1,257,827	1,295,562	-	-	-	-	-	-
2	North Davis Road		-	257,500	2,548,268	2,624,716	2,703,458	-	-	-	-	-
3	West Laurel Drive		-	-	-	-	-	-	-	-	-	-
4	Victor Street		-	-	-	-	-	-	-	-	-	-
5	Freedom Parkway		-	-	-	237,122	-	-	-	-	-	-
6	Natividad Creek Park		250,000	1,967,300	-	-	-	-	-	-	-	-
7	East Alisal Street		-	-	265,225	1,695,912	-	-	-	-	-	-
8	Abbot Street		380,670	-	-	-	-	-	-	-	-	-
9	South Sanborn Road		-	-	-	-	-	-	-	368,962	4,479,832	-
Totals			\$ 630,670	\$ 2,533,800	\$ 4,071,320	\$ 5,853,312	\$ 2,703,458	\$ -	\$ -	\$ 368,962	\$ 4,479,832	\$ -
Cumulative		\$ -	\$ 630,670	\$ 3,164,470	\$ 7,235,790	\$ 13,089,103	\$ 15,792,560	\$ 15,792,560	\$ 15,792,560	\$ 16,161,523	\$ 20,641,355	\$ 20,641,355

Table C-3

Sewer Lift Stations

Project Number	Project Year Fiscal Year Project Name	0	1	2	3	4	5	6	7
		2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032
1	Lake Street Lift Station		400,000	-	4,524,765	4,660,508	-	-	-
2	Santa Rita Lift Station		-	206,000	-	2,736,313	-	-	-
3	Spicer Lift Station		-	-	212,180	-	3,241,465	-	-
4	Mill Lake Lift Station		-	-	-	-	-	4,463,205	-
5	Carpenter Hall Lift Station		-	-	-	-	-	231,855	1,430,923
6	De Ls Torre Lift Station		-	-	-	-	-	-	24,315
7	Vista Nueva Lift Station		-	-	-	-	-	-	-
8	Harkins Road Lift Stataion		-	-	-	-	-	-	-
9	Las Casitas Lift Station		-	-	-	-	-	-	-
10	TP 2 Lift Station		-	-	-	-	-	-	-
11	Airport Lift Station		-	-	-	-	-	-	1,337,339
	total	\$ -	\$ 400,000	\$ 206,000	\$ 4,736,945	\$ 7,396,821	\$ 3,241,465	\$ 4,695,060	\$ 2,792,577
	Cumulative	\$ -	\$ 400,000	\$ 606,000	\$ 5,342,945	\$ 12,739,766	\$ 15,981,231	\$ 20,676,291	\$ 23,468,869

Table C-4
Total Costs for High Priority Projects by Year

Description	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2031-32	FY 2032-33	FY 2033-34	FY 2034-35
Sewer Collection	\$5,132,452	\$10,650,022	\$12,054,271	\$8,244,155	\$3,955,091	\$4,559,479	\$4,434,766	\$9,926,985	\$5,716,931	\$6,037,883
Sewer Upsizing	\$630,670	\$2,533,800	\$4,071,320	\$5,853,312	\$2,703,458	\$0	\$0	\$368,962	\$4,479,832	\$0
Lift Stations	\$400,000	\$206,000	\$4,736,945	\$7,396,821	\$3,241,465	\$4,695,060	\$2,792,577	\$0	\$0	\$0
Total	\$6,163,122	\$13,389,822	\$20,862,536	\$21,494,288	\$9,900,014	\$9,254,539	\$7,227,343	\$10,295,947	\$10,196,763	\$6,037,883
Cumulative	\$6,163,122	\$19,552,944	\$40,415,481	\$61,909,769	\$71,809,783	\$81,064,322	\$88,291,666	\$98,587,613	\$108,784,376	\$114,822,258

APPENDIX D

City of Salinas
Sewer Rate Study



EDU SUMMARY

City Code	Description	Billing Units	Flow per Unit	EDU per Billing Unit	EDUs
001	Business/Government (1-10 employees)	2,217	146	0.77	1,713
002	Business/Government (11-20 employees)	163	292	1.54	252
003	Business/Government (21-30 employees)	61	438	2.32	141
004	Business/Government (31-40 employees)	23	584	3.09	71
005	Business/Government (41-50 employees)	16	730	3.86	62
006	Business/Government (51-60 employees)	20	876	4.63	93
007	Business/Government (61-70 employees)	9	1,022	5.41	49
008	Business/Government (71-80 employees)	7	1,168	6.18	43
009	Business/Government (81-90 employees)	6	1,314	6.95	42
010	Business/Government (91-100 employees)	6	1,460	7.72	46
011	Business/Government (101-110 employees)	1	1,606	8.50	8
012	Business/Government (111-120 employees)	1	1,752	9.27	9
013	Business/Government (121-130 employees)	3	1,898	10.04	30
014	Business/Government (131-140 employees)	2	2,044	10.81	22
015	Business/Government (141-150 employees)	1	2,190	11.59	12
016	Business/Government (151-160 employees)	2	2,336	12.36	25
018	Business/Government (171-180 employees)	1	2,628	13.90	14
019	Business/Government (181-190 employees)	1	2,774	14.68	15
022	Business/Government (210-220 employees)	1	3,212	16.99	17
030	Business/Government (291-300 employees)	2	4,380	23.17	46
045	Business/Government (441-450 employees)	3	6,424	33.99	102
053	Business/Government (521-530 employees)	1	7,738	40.94	41
093	Business/Government (931-939 employees)	1	14,454	76.48	76
102	Residence	23,311	189	1.00	23,311
105	Multi Residence - Apts	17,630	189	1.00	17,630
107	Condominium	2,438	189	1.00	2,438
109	Retirement Complex	136	189	1.00	136
221	Hotel/Motel	1,896	82	0.43	823
231	Supermarket	34	797	4.22	143
241	Medical	323	195	1.03	333
242	Dental	114	269	1.42	162
243	Rest Home/ Convalescent	950	54	0.29	271
244	Surgery Center/ General Hospital	11	320	1.69	19
245	Animal Hospital	6	365	1.93	12
261	Restaurant - 1 Meal	389	7	0.04	14
262	Restaurant - 2 Meals.	4,422	11	0.06	257
263	Restaurant - 3 Meals.	1,761	21	0.11	196
264	Restaurant w/ Bar	737	21	0.11	82
265	Bar	3,372	317	1.68	5,656
266	Night Club	2	950	5.03	10
267	Take-Out Small	180	354	1.87	337
268	Take-Out Medium	39	871	4.61	180
269	Take-Out Large	20	1,588	8.40	168
270	Bakery	54	287	1.52	82
281	Theater	4	471	2.49	10
282	Bowling Center	2	1,433	7.58	15
283	Gym - 500 Members	8	189	1.00	8
285	Gym - 1500 Members	1	567	3.00	3
286	Gym - 2000 Members	1	756	4.00	4
292	School - Pre Grade 6	22,272	2	0.01	236
293	School - Grade 7 -College	18,493	4	0.02	391
294	School - Boarding	2,688	40	0.21	569
301	Photo Developer	11	189	1.00	11
311	Laboratory - 10 employees	21	189	1.00	21
331	Garage Repair	134	140	0.74	99
332	Garage 11-20 employees	3	280	1.48	4
341	Paint Shop - 10 employees	61	189	1.00	61
342	Paint Shop - 20 employees	5	378	2.00	10
351	Industrial Laundry	2	76,885	406.80	814
352	Commercial Laundry	1	1,845	9.76	10
353	Dry Cleaner	5	483	2.56	13
366	Car Wash	17	2,424	12.83	218
367	Truck/ Bus Wash	4	1,538	8.14	33
401	Special User	23	9,611	50.85	1,170
403	Chemical Pesticides	1	2,768	14.65	15
405	Water Softener	1	18,299	96.82	97
406	Food Processor	6	9,611	50.85	305
407	Rec/Sports Facility	4	2,307	12.21	49
408	Inedible Renderer	1	49,206	260.35	260
410	Groundwater Discharger	2	4,357	23.05	46
	Totals				60,558

APPENDIX E

City of Salinas
Sewer Rate Study



TEN-YEAR RATE SUMMARY BY LAND USE

City Cod e	Category	Units	Curent Montly Sewer Rates	Sewer Rate per EDU per Month									
				FY 2025- 2026	FY 2026- 2027	FY 2027- 2028	FY 2028- 2029	FY 2029- 2030	FY 2030- 2031	FY 2031- 2032	FY 2032- 2033	FY 2033- 2034	FY 2034- 2035
001	Business/Government	Location/Each Business (\$ every 10 employees)	\$4.21	\$12.63	\$12.88	\$13.14	\$13.40	\$13.67	\$13.94	\$14.22	\$14.51	\$14.80	\$15.09
102	Residence	Each Living Unit	\$5.45	\$16.35	\$16.68	\$17.01	\$17.35	\$17.70	\$18.05	\$18.41	\$18.78	\$19.16	\$19.54
105	Multi Residence - Apts	Each Living Unit	\$5.45	\$16.35	\$16.68	\$17.01	\$17.35	\$17.70	\$18.05	\$18.41	\$18.78	\$19.16	\$19.54
107	Condominium	Each Living Unit	\$5.45	\$16.35	\$16.68	\$17.01	\$17.35	\$17.70	\$18.05	\$18.41	\$18.78	\$19.16	\$19.54
109	Retirement Complex	Each Living Unit	\$5.45	\$16.35	\$16.68	\$17.01	\$17.35	\$17.70	\$18.05	\$18.41	\$18.78	\$19.16	\$19.54
221	Hotel/Motel	Each Room	\$2.36	\$7.09	\$7.24	\$7.38	\$7.53	\$7.68	\$7.83	\$7.99	\$8.15	\$8.31	\$8.48
222	Bed & Breakfast	Each Room	\$1.56	\$4.73	\$4.82	\$4.92	\$5.02	\$5.12	\$5.22	\$5.33	\$5.43	\$5.54	\$5.65
231	Supermarket	Location	\$22.98	\$68.95	\$70.33	\$71.73	\$73.17	\$74.63	\$76.12	\$77.65	\$79.20	\$80.78	\$82.40
241	Medical	Each Licensed Physician	\$5.62	\$16.87	\$17.21	\$17.55	\$17.90	\$18.26	\$18.62	\$19.00	\$19.38	\$19.76	\$20.16
242	Dental	Each Licensed Dentist	\$7.76	\$23.27	\$23.74	\$24.21	\$24.69	\$25.19	\$25.69	\$26.21	\$26.73	\$27.27	\$27.81
243	Rest Home/ Convalescent	Each Bed of Licensed Capacity	\$1.56	\$4.67	\$4.76	\$4.86	\$4.96	\$5.06	\$5.16	\$5.26	\$5.37	\$5.47	\$5.58
244	Surgery Center/ General	Each Bed of Licensed Capacity	\$9.23	\$27.68	\$28.24	\$28.80	\$29.38	\$29.96	\$30.56	\$31.18	\$31.80	\$32.43	\$33.08
245	Animal Hospital	Location/Each Licensed Business	\$10.53	\$31.58	\$32.21	\$32.85	\$33.51	\$34.18	\$34.86	\$35.56	\$36.27	\$37.00	\$37.74
261	Restaurant - 1Meal	Each Restaurant Seat	\$0.20	\$0.61	\$0.62	\$0.63	\$0.64	\$0.66	\$0.67	\$0.68	\$0.70	\$0.71	\$0.72
262	Restaurant - 2 Meals	Each Restaurant Seat	\$0.32	\$0.95	\$0.97	\$0.99	\$1.01	\$1.03	\$1.05	\$1.07	\$1.09	\$1.11	\$1.14
263	Restaurant - 3 Meals	Each Restaurant Seat	\$0.61	\$1.82	\$1.85	\$1.89	\$1.93	\$1.97	\$2.01	\$2.05	\$2.09	\$2.13	\$2.17
264	Restaurant w/ Bar	Each Restaurant Seat	\$0.61	\$1.82	\$1.85	\$1.89	\$1.93	\$1.97	\$2.01	\$2.05	\$2.09	\$2.13	\$2.17
265	Bar	Location/Each Business	\$9.14	\$27.42	\$27.97	\$28.53	\$29.10	\$29.68	\$30.28	\$30.88	\$31.50	\$32.13	\$32.77
266	Night Club	Location/Each Business	\$27.39	\$82.18	\$83.83	\$85.50	\$87.21	\$88.96	\$90.74	\$92.55	\$94.40	\$96.29	\$98.22
267	Take- Out Small	1Cash Register or Checkout Line	\$10.21	\$30.62	\$31.24	\$31.86	\$32.50	\$33.15	\$33.81	\$34.49	\$35.18	\$35.88	\$36.60
268	Take- Out Medium	2 or 3 Cash Registers or Checkout Lines	\$25.12	\$75.35	\$76.86	\$78.39	\$79.96	\$81.56	\$83.19	\$84.85	\$86.55	\$88.28	\$90.05
269	Take- Out Large	4 or More Cash Registers or Checkout Lines	\$45.79	\$137.37	\$140.12	\$142.92	\$145.78	\$148.70	\$151.67	\$154.71	\$157.80	\$160.96	\$164.18
270	Bakery	Location/Each Business	\$8.28	\$24.83	\$25.32	\$25.83	\$26.35	\$26.87	\$27.41	\$27.96	\$28.52	\$29.09	\$29.67
281	Theater	Per Screen @ Each Location	\$13.58	\$40.75	\$41.56	\$42.39	\$43.24	\$44.10	\$44.99	\$45.89	\$46.80	\$47.74	\$48.69
282	Bowling Center	Location/Each Business	\$41.32	\$123.97	\$126.45	\$128.97	\$131.55	\$134.18	\$136.87	\$139.61	\$142.40	\$145.25	\$148.15
283	Gym - 500 Members	\$ forevery 500 members	\$5.45	\$16.35	\$16.68	\$17.01	\$17.35	\$17.70	\$18.05	\$18.41	\$18.78	\$19.16	\$19.54
292	School - Pre Grade 6	School Population	\$0.06	\$0.17	\$0.18	\$0.18	\$0.18	\$0.19	\$0.19	\$0.19	\$0.20	\$0.20	\$0.21
293	School - Grade 7 - College	School Population	\$0.12	\$0.35	\$0.35	\$0.36	\$0.37	\$0.37	\$0.38	\$0.39	\$0.40	\$0.41	\$0.41
294	School - Boarding	School Population	\$1.15	\$3.46	\$3.53	\$3.60	\$3.67	\$3.75	\$3.82	\$3.90	\$3.97	\$4.05	\$4.14
295	Instructional Facility	Location/Each Business	\$5.45	\$16.35	\$16.68	\$17.01	\$17.35	\$17.70	\$18.05	\$18.41	\$18.78	\$19.16	\$19.54
296	Church- Small (1- 100 Members)	Per 100 members	\$5.45	\$16.35	\$16.68	\$17.01	\$17.35	\$17.70	\$18.05	\$18.41	\$18.78	\$19.16	\$19.54
297	Church- Large (>100 Members)	Per 100 members	\$10.90	\$32.70	\$33.35	\$34.02	\$34.70	\$35.40	\$36.10	\$36.83	\$37.56	\$38.31	\$39.08
301	Photo Developer / Printer	\$ forevery 10 employees	\$5.45	\$16.35	\$16.68	\$17.01	\$17.35	\$17.70	\$18.05	\$18.41	\$18.78	\$19.16	\$19.54
311	Laboratory	\$ forevery 10 employees	\$5.45	\$16.35	\$16.68	\$17.01	\$17.35	\$17.70	\$18.05	\$18.41	\$18.78	\$19.16	\$19.54
331	Garage Repair	\$ forevery 10 employees	\$5.45	\$12.11	\$12.35	\$12.60	\$12.85	\$13.11	\$13.37	\$13.64	\$13.91	\$14.19	\$14.47
341	Paint Shop	\$ forevery 10 employees	\$5.45	\$16.35	\$16.68	\$17.01	\$17.35	\$17.70	\$18.05	\$18.41	\$18.78	\$19.16	\$19.54
351	Industrial Laundry	Per 100 GPD of water usage	\$2,217.06	\$6,651.16	\$6,784.19	\$6,919.87	\$7,058.27	\$7,199.43	\$7,343.42	\$7,490.29	\$7,640.10	\$7,792.90	\$7,948.76
352	Commercial Laundry	Per 100 GPD of water usage	\$53.21	\$159.61	\$162.80	\$166.06	\$169.38	\$172.76	\$176.22	\$179.74	\$183.34	\$187.01	\$190.75
353	Dry Cleaner	Location/Each Business	\$13.93	\$41.78	\$42.62	\$43.47	\$44.34	\$45.23	\$46.13	\$47.05	\$48.00	\$48.96	\$49.93
354	Laundromat	Each Washing Machine	\$3.66	\$10.99	\$11.21	\$11.43	\$11.66	\$11.89	\$12.13	\$12.37	\$12.62	\$12.87	\$13.13
366	Car Wash	Per 100 GPD of water usage	\$69.90	\$209.70	\$213.89	\$218.17	\$222.53	\$226.98	\$231.52	\$236.15	\$240.87	\$245.69	\$250.61
367	Truck/ Bus Wash	Per 100 GPD of water usage	\$44.34	\$133.05	\$135.71	\$138.42	\$141.19	\$144.02	\$146.90	\$149.84	\$152.83	\$155.89	\$159.01
401	Special User	Per 100 GPD of water usage	\$277.13	\$831.43	\$848.06	\$865.02	\$882.32	\$899.96	\$917.96	\$936.32	\$955.05	\$974.15	\$993.63
403	Chemical Pesticides	Per 100 GPD of water usage	\$79.81	\$239.45	\$244.24	\$249.13	\$254.11	\$259.19	\$264.38	\$269.66	\$275.06	\$280.56	\$286.17
405	Water Softener	Per 100 GPD of water usage	\$527.66	\$1,583.01	\$1,614.67	\$1,646.96	\$1,679.90	\$1,713.50	\$1,747.77	\$1,782.72	\$1,818.38	\$1,854.75	\$1,891.84
406	Food Processor	Per 100 GPD of water usage	\$277.13	\$831.43	\$848.06	\$865.02	\$882.32	\$899.96	\$917.96	\$936.32	\$955.05	\$974.15	\$993.63
407	Rec/Sports Facility	Per 100 GPD of water usage	\$66.51	\$199.57	\$203.57	\$207.64	\$211.79	\$216.03	\$220.35	\$224.75	\$229.25	\$233.83	\$238.51
408	Inedible Renderer	Per 100 GPD of water usage	\$1,418.92	\$4,256.71	\$4,341.84	\$4,428.68	\$4,517.25	\$4,607.60	\$4,699.75	\$4,793.75	\$4,889.62	\$4,987.41	\$5,087.16
410	Groundwater Discharger	Per 100 GPD of water usage	\$125.63	\$376.92	\$384.45	\$392.14	\$399.99	\$407.99	\$416.14	\$424.47	\$432.96	\$441.62	\$450.45



www.FinanceDTA.com

18201 VON KARMAN AVENUE, SUITE 220
IRVINE, CA 92612
PHONE: (800) 969-4DTA

Public Finance
Public-Private Partnerships
Development Economics
Clean Energy Bonds

City Code	Category	Units	Current Monthly Sewer Rates	Sewer Rate per EDU per Month									
				FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2031-32	FY 2032-33	FY 2033-34	FY 2034-35
001	Business/Government	Location/Each Business (\$ for every 10 employees)	\$4.21	\$ 12.63	\$ 12.88	\$ 13.14	\$ 13.40	\$ 13.67	\$ 13.94	\$ 14.22	\$ 14.51	\$ 14.80	\$ 15.09
102	Residence	Each Living Unit	\$5.45	\$ 16.35	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78	\$ 19.16	\$ 19.54
105	Multi Residence - Apts	Each Living Unit	\$5.45	\$ 16.35	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78	\$ 19.16	\$ 19.54
107	Condominium	Each Living Unit	\$5.45	\$ 16.35	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78	\$ 19.16	\$ 19.54
109	Retirement Complex	Each Living Unit	\$5.45	\$ 16.35	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78	\$ 19.16	\$ 19.54
221	Hotel/Motel	Each Room	\$2.36	\$ 7.09	\$ 7.24	\$ 7.38	\$ 7.53	\$ 7.68	\$ 7.83	\$ 7.99	\$ 8.15	\$ 8.31	\$ 8.48
222	Bed & Breakfast	Each Room	\$1.56	\$ 4.73	\$ 4.82	\$ 4.92	\$ 5.02	\$ 5.12	\$ 5.22	\$ 5.33	\$ 5.43	\$ 5.54	\$ 5.65
231	Supermarket	Location	\$22.98	\$ 68.95	\$ 70.33	\$ 71.73	\$ 73.17	\$ 74.63	\$ 76.12	\$ 77.65	\$ 79.20	\$ 80.78	\$ 82.40
241	Medical	Each Licensed Physician	\$5.62	\$ 16.87	\$ 17.21	\$ 17.55	\$ 17.90	\$ 18.26	\$ 18.62	\$ 19.00	\$ 19.38	\$ 19.76	\$ 20.16
242	Dental	Each Licensed Dentist	\$7.76	\$ 23.27	\$ 23.74	\$ 24.21	\$ 24.69	\$ 25.19	\$ 25.69	\$ 26.21	\$ 26.73	\$ 27.27	\$ 27.81
243	Rest Home/ Convalescent	Each Bed of Licensed Capacity	\$1.56	\$ 4.67	\$ 4.76	\$ 4.86	\$ 4.96	\$ 5.06	\$ 5.16	\$ 5.26	\$ 5.37	\$ 5.47	\$ 5.58
244	Surgery Center/ General Hospital	Each Bed of Licensed Capacity	\$9.23	\$ 27.68	\$ 28.24	\$ 28.80	\$ 29.38	\$ 29.96	\$ 30.56	\$ 31.18	\$ 31.80	\$ 32.43	\$ 33.08
245	Animal Hospital	Location/Each Licensed Business	\$10.53	\$ 31.58	\$ 32.21	\$ 32.85	\$ 33.51	\$ 34.18	\$ 34.86	\$ 35.56	\$ 36.27	\$ 37.00	\$ 37.74
261	Restaurant - 1 Meal	Each Restaurant Seat	\$0.20	\$ 0.61	\$ 0.62	\$ 0.63	\$ 0.64	\$ 0.66	\$ 0.67	\$ 0.68	\$ 0.70	\$ 0.71	\$ 0.72
262	Restaurant - 2 Meals	Each Restaurant Seat	\$0.32	\$ 0.95	\$ 0.97	\$ 0.99	\$ 1.01	\$ 1.03	\$ 1.05	\$ 1.07	\$ 1.09	\$ 1.11	\$ 1.14
263	Restaurant - 3 Meals	Each Restaurant Seat	\$0.61	\$ 1.82	\$ 1.85	\$ 1.89	\$ 1.93	\$ 1.97	\$ 2.01	\$ 2.05	\$ 2.09	\$ 2.13	\$ 2.17
264	Restaurant w/ Bar	Each Restaurant Seat	\$0.61	\$ 1.82	\$ 1.85	\$ 1.89	\$ 1.93	\$ 1.97	\$ 2.01	\$ 2.05	\$ 2.09	\$ 2.13	\$ 2.17
265	Bar	Location/Each Business	\$9.14	\$ 27.42	\$ 27.97	\$ 28.53	\$ 29.10	\$ 29.68	\$ 30.28	\$ 30.88	\$ 31.50	\$ 32.13	\$ 32.77
266	Night Club	Location/Each Business	\$27.39	\$ 82.18	\$ 83.83	\$ 85.50	\$ 87.21	\$ 88.96	\$ 90.74	\$ 92.55	\$ 94.40	\$ 96.29	\$ 98.22
267	Take-Out Small	1 Cash Register or Checkout Line	\$10.21	\$ 30.62	\$ 31.24	\$ 31.86	\$ 32.50	\$ 33.15	\$ 33.81	\$ 34.49	\$ 35.18	\$ 35.88	\$ 36.60
268	Take-Out Medium	2 or 3 Cash Registers or Checkout Lines	\$25.12	\$ 75.35	\$ 76.86	\$ 78.39	\$ 79.96	\$ 81.56	\$ 83.19	\$ 84.85	\$ 86.55	\$ 88.28	\$ 90.05
269	Take-Out Large	4 or More Cash Registers or Checkout Lines	\$45.79	\$ 137.37	\$ 140.12	\$ 142.92	\$ 145.78	\$ 148.70	\$ 151.67	\$ 154.71	\$ 157.80	\$ 160.96	\$ 164.18
270	Bakery	Location/Each Business	\$8.28	\$ 24.83	\$ 25.32	\$ 25.83	\$ 26.35	\$ 26.87	\$ 27.41	\$ 27.96	\$ 28.52	\$ 29.09	\$ 29.67
281	Theater	Per Screen @ Each Location	\$13.58	\$ 40.75	\$ 41.56	\$ 42.39	\$ 43.24	\$ 44.10	\$ 44.99	\$ 45.89	\$ 46.80	\$ 47.74	\$ 48.69
282	Bowling Center	Location/Each Business	\$41.32	\$ 123.97	\$ 126.45	\$ 128.97	\$ 131.55	\$ 134.18	\$ 136.87	\$ 139.61	\$ 142.40	\$ 145.25	\$ 148.15
283	Gym - 500 Members	\$ for every 500 members	\$5.45	\$ 16.35	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78	\$ 19.16	\$ 19.54
292	School - Pre Grade 6	School Population	\$0.06	\$ 0.17	\$ 0.18	\$ 0.18	\$ 0.18	\$ 0.19	\$ 0.19	\$ 0.19	\$ 0.20	\$ 0.20	\$ 0.21
293	School - Grade 7 -College	School Population	\$0.12	\$ 0.35	\$ 0.35	\$ 0.36	\$ 0.37	\$ 0.37	\$ 0.38	\$ 0.39	\$ 0.40	\$ 0.41	\$ 0.41
294	School - Boarding	School Population	\$1.15	\$ 3.46	\$ 3.53	\$ 3.60	\$ 3.67	\$ 3.75	\$ 3.82	\$ 3.90	\$ 3.97	\$ 4.05	\$ 4.14
295	Instructional Facility	Location/Each Business	\$5.45	\$ 16.35	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78	\$ 19.16	\$ 19.54
296	Church - Small (1-100 Members)	Per 100 members	\$5.45	\$ 16.35	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78	\$ 19.16	\$ 19.54
297	Church - Large (> 100 Members)	Per 100 members	\$10.90	\$ 32.70	\$ 33.35	\$ 34.02	\$ 34.70	\$ 35.40	\$ 36.10	\$ 36.83	\$ 37.56	\$ 38.31	\$ 39.08
301	Photo Developer / Printer	\$ for every 10 employees	\$5.45	\$ 16.35	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78	\$ 19.16	\$ 19.54
311	Laboratory	\$ for every 10 employees	\$5.45	\$ 16.35	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78	\$ 19.16	\$ 19.54
331	Garage Repair	\$ for every 10 employees	\$5.45	\$ 12.11	\$ 12.35	\$ 12.60	\$ 12.85	\$ 13.11	\$ 13.37	\$ 13.64	\$ 13.91	\$ 14.19	\$ 14.47
341	Paint Shop	\$ for every 10 employees	\$5.45	\$ 16.35	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78	\$ 19.16	\$ 19.54
351	Industrial Laundry	Per 100 GPD of water usage	\$2,217.06	\$ 6,651.16	\$ 6,784.19	\$ 6,919.87	\$ 7,058.27	\$ 7,199.43	\$ 7,343.42	\$ 7,490.29	\$ 7,640.10	\$ 7,792.90	\$ 7,948.76
352	Commercial Laundry	Per 100 GPD of water usage	\$53.21	\$ 159.61	\$ 162.80	\$ 166.06	\$ 169.38	\$ 172.76	\$ 176.22	\$ 179.74	\$ 183.34	\$ 187.01	\$ 190.75
353	Dry Cleaner	Location/Each Business	\$13.93	\$ 41.78	\$ 42.62	\$ 43.47	\$ 44.34	\$ 45.23	\$ 46.13	\$ 47.05	\$ 48.00	\$ 48.96	\$ 49.93
354	Laundromat	Each Washing Machine	\$3.66	\$ 10.99	\$ 11.21	\$ 11.43	\$ 11.66	\$ 11.89	\$ 12.13	\$ 12.37	\$ 12.62	\$ 12.87	\$ 13.13
366	Car Wash	Per 100 GPD of water usage	\$69.90	\$ 209.70	\$ 213.89	\$ 218.17	\$ 222.53	\$ 226.98	\$ 231.52	\$ 236.15	\$ 240.87	\$ 245.69	\$ 250.61
367	Truck/ Bus Wash	Per 100 GPD of water usage	\$44.34	\$ 133.05	\$ 135.71	\$ 138.42	\$ 141.19	\$ 144.02	\$ 146.90	\$ 149.84	\$ 152.83	\$ 155.89	\$ 159.01
401	Special User	Per 100 GPD of water usage	\$277.13	\$ 831.43	\$ 848.06	\$ 865.02	\$ 882.32	\$ 899.96	\$ 917.96	\$ 936.32	\$ 955.05	\$ 974.15	\$ 993.63
403	Chemical Pesticides	Per 100 GPD of water usage	\$79.81	\$ 239.45	\$ 244.24	\$ 249.13	\$ 254.11	\$ 259.19	\$ 264.38	\$ 269.66	\$ 275.06	\$ 280.56	\$ 286.17
405	Water Softener	Per 100 GPD of water usage	\$527.66	\$ 1,583.01	\$ 1,614.67	\$ 1,646.96	\$ 1,679.90	\$ 1,713.50	\$ 1,747.77	\$ 1,782.72	\$ 1,818.38	\$ 1,854.75	\$ 1,891.84
406	Food Processor	Per 100 GPD of water usage	\$277.13	\$ 831.43	\$ 848.06	\$ 865.02	\$ 882.32	\$ 899.96	\$ 917.96	\$ 936.32	\$ 955.05	\$ 974.15	\$ 993.63
407	Rec/Sports Facility	Per 100 GPD of water usage	\$66.51	\$ 199.57	\$ 203.57	\$ 207.64	\$ 211.79	\$ 216.03	\$ 220.35	\$ 224.75	\$ 229.25	\$ 233.83	\$ 238.51
408	Inedible Renderer	Per 100 GPD of water usage	\$1,418.92	\$ 4,256.71	\$ 4,341.84	\$ 4,428.68	\$ 4,517.25	\$ 4,607.60	\$ 4,699.75	\$ 4,793.75	\$ 4,889.62	\$ 4,987.41	\$ 5,087.16
410	Groundwater Discharger	Per 100 GPD of water usage	\$125.63	\$ 376.92	\$ 384.45	\$ 392.14	\$ 399.99	\$ 407.99	\$ 416.14	\$ 424.47	\$ 432.96	\$ 441.62	\$ 450.45

Maintaining Salinas' Sanitary Sewer System

The City of Salinas Maintenance Division maintains approximately 280 miles of gravity pipelines in the sanitary sewer collection system and 11 sanitary sewer lift stations. The wastewater system plays a vital role in safeguarding water quality and public health. The system consists of underground pipes, manholes, lift stations, and other infrastructure that transport sewage from homes, businesses, and industries to the regional wastewater treatment plant, where it is treated and safely released back into the environment.



Mantenimiento del Alcantarillado Sanitario de Salinas

La División de Mantenimiento de la Ciudad de Salinas mantiene cerca de 280 millas de líneas de tuberías por gravedad en el sistema de colección de alcantarillado sanitario y 11 estaciones de bombeo. El sistema de aguas residuales juega un papel importante para mantener la calidad del agua y salud pública. Este sistema consiste en tuberías subterráneas, registros, estaciones de bombeo, y otra infraestructura que transporta el drenaje de hogares, negocios e industrias a la planta regional tratadora de aguas residuales, donde el agua residual es tratada y de manera segura se descarga al ambiente.



REVENUES ARE REQUIRED TO MAINTAIN AND REPAIR THE SANITARY SEWER SYSTEM

To ensure adequate revenue for maintaining, operating and improving the City of Salinas sanitary sewer system, the City commissioned a rate study. The study recommends an appropriate rate structure for the 2025/26 fiscal year and the following ten years to cover the cost of providing sewer services. The study estimates a total of \$114.8 million is required to fund improvements. Funds will be provided through increased sewer rates and bonds. This notice serves to inform you of the proposed sewer rates increase as required by Proposition 218, a California law that ensures local utility rates do not exceed the cost of service and allows residents to participate in the decision making process.

HEARING DATE Tuesday, June 17, 2025

Protests against the rate increase must be received at City Hall by the close of the public hearing on June 17th.

CURRENT SEWER SERVICE RATE

- \$5.45 per equivalent dwelling unit (EDU)
- Last rate update was in 2012.

2025 SUGGESTED RATE ADJUSTMENT

- \$16.35 per equivalent dwelling unit (EDU) with 2% annual escalation

INGRESOS SON REQUERIDOS PARA REPARAR Y MANTENER EL SISTEMA SANITARIO

Para garantizar ingresos adecuados para el mantenimiento, operación y mejora del system de alcantarillado sanitario de la ciudad de Salinas, la ciudad encargó un estudio de tarifas. El estudio recomienda una estructura tarifaria adecuada para el año fiscal 2025/26 y los diez años siguientes para cubrir el costo de proveer servicios de alcantarillado. El estudio estima que se requiere un total de \$114.8 millones para financiar las mejoras. Los fondos se proporcionarán a través de tarifas de alcantarillado y bonos. Este aviso sirve para informarle sobre el aumento propuesto de las tarifas de alcantarillado según lo requerido por la Proposición 218, una ley de California que garatiza que las tarifas de los servicios públicos locales no excedan el costo del servicio y permite a los residentes participar en el proceso de toma de decisiones.

FECHA DE LA AUDIENCIA martes, 17 de junio, 2025

Las protestas en contra del incremento de tarifas deben ser recibidas en el Ayuntamiento de la ciudad para el día de la audiencia pública el día 17 de junio.

LA TARIFA ACTUAL POR EL SERVICIO DE ALCANTARILLADO

- \$5.45 por unidad de vivienda equivalente por sus siglas en inglés (EDU)
- La última actualización de tarifas fue en 2012

AJUSTE DE TARIFA SUGERIDA PARA EL 2025

\$16.35 por unidad de vivienda equivalente (EVU) con un aumento anual del 2%



FOR MORE INFORMATION VISIT:

<https://www.cityofsalinas.org/Your-Government/Departments/Public-Works/Sanitary-Rate-Study-2025>



Toilets Are Not Trashcans!



PARA MAS INFORMACIÓN VISITE:

<https://www.cityofsalinas.org/Your-Government/Departments/Public-Works/Sanitary-Rate-Study-2025>



¡Los inodoros no son basureros!





NOTICE OF PUBLIC HEARING TUESDAY, JUNE 17, 2025

City of Salinas
200 Lincoln Avenue
Salinas, CA 93901
cityclerk@ci.salinas.ca.us
Phone: 831-758-7381

Business Hours:
Monday - Friday
9:00 A.M - 4:00 P.M.



Escanea para leer
este aviso público
en español.



CITY OF SALINAS
SANITARY SEWER RATE
ADOPTION

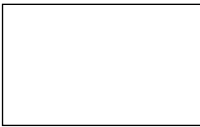
NOTICE OF PUBLIC HEARING TUESDAY, JUNE 17, 2025

PUBLIC HEARING:
City of Salinas City Council will hear public comments and consider all oral and written protests regarding the proposed sewer rate increase and consider increasing charges for sewer service as shown in the attached table.

Date: June 17, 2025 **Time:** 4:00 p.m.

Where (In-Person): City Hall Rotunda at 200 Lincoln Ave, Salinas, CA 93901, in person or on Zoom.

Hearing impaired or TTY/TDD text telephone users may contact the city by dialing 711 for the California Relay Service (CRS) or by telephoning any other service providers' CRS telephone number.



NOTICE OF PUBLIC HEARING TUESDAY, JUNE 17, 2025

CITY CODE	CATEGORY	UNITS	SEWER RATE PER EDU PER MONTH													
			FY 2025-26	FY 2026-27	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2031-32	FY 2032-33	FY 2033-34	FY 2034-35			
001	Business/Government	Location/Each Business (\$ for every 10 employees)	\$4.21	\$ 12.63	\$ 12.88	\$ 13.14	\$ 13.40	\$ 13.67	\$ 13.94	\$ 14.22	\$ 14.51	\$ 14.80	\$ 15.09			
102	Residence	Each Living Unit	\$5.45	\$ 16.35	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78	\$ 19.16	\$ 19.54			
105	Multi Residence - Apts	Each Living Unit	\$5.45	\$ 16.35	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78	\$ 19.16	\$ 19.54			
107	Condominium	Each Living Unit	\$5.45	\$ 16.35	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78	\$ 19.16	\$ 19.54			
109	Retirement Complex	Each Living Unit	\$5.45	\$ 16.35	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78	\$ 19.16	\$ 19.54			
221	Hotel/Motel	Each Room	\$2.36	\$ 7.09	\$ 7.24	\$ 7.38	\$ 7.53	\$ 7.68	\$ 7.83	\$ 7.99	\$ 8.15	\$ 8.31	\$ 8.48			
222	Bed & Breakfast	Each Room	\$1.56	\$ 4.73	\$ 4.82	\$ 4.92	\$ 5.02	\$ 5.12	\$ 5.22	\$ 5.33	\$ 5.43	\$ 5.54	\$ 5.65			
231	Supermarket	Location	\$22.98	\$ 68.95	\$ 70.33	\$ 71.73	\$ 73.17	\$ 74.63	\$ 76.12	\$ 77.65	\$ 79.20	\$ 80.78	\$ 82.40			
241	Medical	Each Licensed Physician	\$5.62	\$ 16.87	\$ 17.21	\$ 17.55	\$ 17.90	\$ 18.26	\$ 18.62	\$ 19.00	\$ 19.38	\$ 19.76	\$ 20.16			
242	Dental	Each Licensed Dentist	\$7.76	\$ 23.27	\$ 23.74	\$ 24.21	\$ 24.69	\$ 25.19	\$ 25.69	\$ 26.21	\$ 26.73	\$ 27.27	\$ 27.81			
243	Rest Home/ Convalescent	Each Bed of Licensed Capacity	\$1.56	\$ 4.67	\$ 4.76	\$ 4.86	\$ 4.96	\$ 5.06	\$ 5.16	\$ 5.26	\$ 5.37	\$ 5.47	\$ 5.58			
244	Surgery Center/ General Hospital	Each Bed of Licensed Capacity	\$9.23	\$ 27.68	\$ 28.24	\$ 28.80	\$ 29.38	\$ 29.96	\$ 30.56	\$ 31.18	\$ 31.80	\$ 32.43	\$ 33.08			
245	Animal Hospital	Location/Each Licensed Business	\$10.53	\$ 31.58	\$ 32.21	\$ 32.85	\$ 33.51	\$ 34.18	\$ 34.86	\$ 35.56	\$ 36.27	\$ 37.00	\$ 37.74			
261	Restaurant - 1 Meal	Each Restaurant Seat	\$0.20	\$ 0.61	\$ 0.62	\$ 0.63	\$ 0.64	\$ 0.66	\$ 0.67	\$ 0.68	\$ 0.70	\$ 0.71	\$ 0.72			
262	Restaurant - 2 Meals	Each Restaurant Seat	\$0.32	\$ 0.95	\$ 0.97	\$ 0.99	\$ 1.01	\$ 1.03	\$ 1.05	\$ 1.07	\$ 1.09	\$ 1.11	\$ 1.14			
263	Restaurant - 3 Meals	Each Restaurant Seat	\$0.61	\$ 1.82	\$ 1.85	\$ 1.89	\$ 1.93	\$ 1.97	\$ 2.01	\$ 2.05	\$ 2.09	\$ 2.13	\$ 2.17			
264	Restaurant w/ Bar	Each Restaurant Seat	\$0.61	\$ 1.82	\$ 1.85	\$ 1.89	\$ 1.93	\$ 1.97	\$ 2.01	\$ 2.05	\$ 2.09	\$ 2.13	\$ 2.17			
265	Bar	Location/Each Business	\$9.14	\$ 27.42	\$ 27.97	\$ 28.53	\$ 29.10	\$ 29.68	\$ 30.28	\$ 30.88	\$ 31.50	\$ 32.13	\$ 32.77			
266	Night Club	Location/Each Business	\$27.39	\$ 82.18	\$ 83.83	\$ 85.50	\$ 87.21	\$ 88.96	\$ 90.74	\$ 92.55	\$ 94.40	\$ 96.29	\$ 98.22			
267	Take-Out Small	1 Cash Register or Checkout Line	\$10.21	\$ 30.62	\$ 31.24	\$ 31.86	\$ 32.50	\$ 33.15	\$ 33.81	\$ 34.49	\$ 35.18	\$ 35.88	\$ 36.60			
268	Take-Out Medium	2 or 3 Cash Registers or Checkout Lines	\$25.12	\$ 75.35	\$ 76.86	\$ 78.39	\$ 79.96	\$ 81.56	\$ 83.19	\$ 84.85	\$ 86.55	\$ 88.28	\$ 90.05			
269	Take-Out Large	4 or More Cash Registers or Checkout Lines	\$45.79	\$ 137.37	\$ 140.12	\$ 142.92	\$ 145.78	\$ 148.70	\$ 151.67	\$ 154.71	\$ 157.80	\$ 160.96	\$ 164.18			
270	Bakery	Location/Each Business	\$8.28	\$ 24.83	\$ 25.32	\$ 25.83	\$ 26.35	\$ 26.87	\$ 27.41	\$ 27.96	\$ 28.52	\$ 29.09	\$ 29.67			
281	Theater	Per Screen @ Each Location	\$13.58	\$ 40.75	\$ 41.56	\$ 42.39	\$ 43.24	\$ 44.10	\$ 44.99	\$ 45.89	\$ 46.80	\$ 47.74	\$ 48.69			
282	Bowling Center	Location/Each Business	\$41.32	\$ 123.97	\$ 126.45	\$ 128.97	\$ 131.55	\$ 134.18	\$ 136.87	\$ 139.61	\$ 142.40	\$ 145.25	\$ 148.15			
283	Gym - 500 Members	\$ for every 500 members	\$5.45	\$ 16.35	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78	\$ 19.16	\$ 19.54			
292	School - Pre Grade 6	School Population	\$0.06	\$ 0.17	\$ 0.18	\$ 0.18	\$ 0.18	\$ 0.19	\$ 0.19	\$ 0.19	\$ 0.20	\$ 0.20	\$ 0.21			
293	School - Grade 7 - College	School Population	\$0.12	\$ 0.35	\$ 0.35	\$ 0.36	\$ 0.37	\$ 0.37	\$ 0.38	\$ 0.39	\$ 0.40	\$ 0.41	\$ 0.41			
294	School - Boarding	School Population	\$1.15	\$ 3.46	\$ 3.53	\$ 3.60	\$ 3.67	\$ 3.75	\$ 3.82	\$ 3.90	\$ 3.97	\$ 4.05	\$ 4.14			
295	Instructional Facility	Location/Each Business	\$5.45	\$ 16.35	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78	\$ 19.16	\$ 19.54			
296	Church - Small (1-100 Members)	Per 100 members	\$5.45	\$ 16.35	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78	\$ 19.16	\$ 19.54			
297	Church - Large (> 100 Members)	Per 100 members	\$10.90	\$ 32.70	\$ 33.35	\$ 34.02	\$ 34.70	\$ 35.40	\$ 36.10	\$ 36.83	\$ 37.56	\$ 38.31	\$ 39.08			
301	Photo Developer / Printer	\$ for every 10 employees	\$5.45	\$ 16.35	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78	\$ 19.16	\$ 19.54			
311	Laboratory	\$ for every 10 employees	\$5.45	\$ 16.35	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78	\$ 19.16	\$ 19.54			
331	Garage Repair	\$ for every 10 employees	\$5.45	\$ 16.35	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78	\$ 19.16	\$ 19.54			
341	Paint Shop	\$ for every 10 employees	\$5.45	\$ 16.35	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70	\$ 18.05	\$ 18.41	\$ 18.78	\$ 19.16	\$ 19.54			
351	Industrial Laundry	Per 100 GPD of water usage	\$2,217.06	\$ 6,651.16	\$ 6,784.19	\$ 6,919.87	\$ 7,058.27	\$ 7,199.43	\$ 7,343.42	\$ 7,490.29	\$ 7,640.10	\$ 7,792.90	\$ 7,948.76			
352	Commercial Laundry	Per 100 GPD of water usage	\$53.21	\$ 159.61	\$ 162.80	\$ 166.06	\$ 169.38	\$ 172.76	\$ 176.22	\$ 179.74	\$ 183.34	\$ 187.01	\$ 190.75			
353	Dry Cleaner	Location/Each Business	\$13.93	\$ 41.78	\$ 42.62	\$ 43.47	\$ 44.34	\$ 45.23	\$ 46.13	\$ 47.05	\$ 48.00	\$ 48.96	\$ 49.93			
354	Laundromat	Each Washing Machine	\$3.66	\$ 10.99	\$ 11.21	\$ 11.43	\$ 11.66	\$ 11.89	\$ 12.13	\$ 12.37	\$ 12.62	\$ 12.87	\$ 13.13			
366	Car Wash	Per 100 GPD of water usage	\$69.90	\$ 209.70	\$ 213.89	\$ 218.17	\$ 222.53	\$ 226.98	\$ 231.52	\$ 236.15	\$ 240.87	\$ 245.69	\$ 250.61			
367	Truck/ Bus Wash	Per 100 GPD of water usage	\$44.34	\$ 133.05	\$ 135.71	\$ 138.42	\$ 141.19	\$ 144.02	\$ 146.90	\$ 149.84	\$ 152.83	\$ 155.89	\$ 159.01			
401	Special User	Per 100 GPD of water usage	\$277.13	\$ 831.43	\$ 848.06	\$ 865.02	\$ 882.32	\$ 899.96	\$ 917.96	\$ 936.32	\$ 955.05	\$ 974.15	\$ 993.63			
403	Chemical Pesticides	Per 100 GPD of water usage	\$79.81	\$ 239.45	\$ 244.24	\$ 249.13	\$ 254.11	\$ 259.19	\$ 264.38	\$ 269.66	\$ 275.06	\$ 280.56	\$ 286.17			
405	Water Softener	Per 100 GPD of water usage	\$527.66	\$ 1,583.01	\$ 1,614.67	\$ 1,646.96	\$ 1,679.90	\$ 1,713.50	\$ 1,747.77	\$ 1,782.72	\$ 1,818.38	\$ 1,854.75	\$ 1,891.84			
406	Food Processor	Per 100 GPD of water usage	\$277.13	\$ 831.43	\$ 848.06	\$ 865.02	\$ 882.32	\$ 899.96	\$ 917.96	\$ 936.32	\$ 955.05	\$ 974.15	\$ 993.63			
407	Red/Sports Facility	Per 100 GPD of water usage	\$66.51	\$ 199.57	\$ 203.57	\$ 207.64	\$ 211.79	\$ 216.03	\$ 220.35	\$ 224.75	\$ 229.25	\$ 233.83	\$ 238.51			
408	Inedible Renderer	Per 100 GPD of water usage	\$1,418.92	\$ 4,256.71	\$ 4,341.84	\$ 4,428.68	\$ 4,517.25	\$ 4,607.60	\$ 4,699.75	\$ 4,793.75	\$ 4,889.62	\$ 4,987.41	\$ 5,087.16			
410	Groundwater Discharger	Per 100 GPD of water usage	\$125.63	\$ 376.92	\$ 384.45	\$ 392.14	\$ 399.99	\$ 407.99	\$ 416.14	\$ 424.47	\$ 432.96	\$ 441.62	\$ 450.45			

RESIDENTIAL LOW-INCOME SEWER SERVICE ASSISTANCE PROGRAM	
Program	Residential Low-Income Sewer Service Assistance Program helps qualifying residential low-income customers with the City of Salinas' portion of their sewer service fee. Those requirements are listed below. Salinas' customers who participate in Monterey One Water's residential low-income sewer assistance program will automatically receive the City of Salinas assistance program.
Regulations	As required by law, funding must <u>not</u> come from user fees assessed to customers. General funds must be set assist to fund the Residential Low-Income Sewer Service Assistance Program.
Assistance Credit	Similar to Monterey One Water's program, the Residential Low-Income Sewer Service Assistance Program recipients will receive a four-month reduction in their annual sewer service fee for City of Salinas' sewer service.
Assistance Restrictions	<p>Applications for assistance are reviewed by Monterey One Water, based on the eligibility requirements listed below. The total number of eligible applications approved is limited based on allocated funds.</p> <p>Applications are reviewed annually. Applications for fiscal year 2025-2026 will open April 1, 2025, and will be accepted until the funds are exhausted.</p> <p>Recipients will receive credits on their September and November bills which will not exceed four (4) months of fees.</p>
Eligibility Requirements	
<ol style="list-style-type: none"> 1. Residential property with only one unit on the parcel, for example a single-family home or condo. This excludes those residential properties with ADUs which are categorized as a multi-unit parcel. -AND- 2. Income eligibility is based on one of the following: <ul style="list-style-type: none"> • Enrollment in PG&E's California Alternate Rates for Energy (CARE) Program where participants qualify through income guidelines or enrollment in certain public assistance programs. • Enrollment in PG&E's Family Electric Rate Assistance (FERA) Program where households of three or more qualify through income guidelines or enrollment in certain public assistance programs. • Income limits verified with a signed 2024 Federal Form 1040. Based on Monterey One Water's current income limits (PDF). <p>If using enrollment in a PG&E Program to qualify, the service location on the PG&E bill must match the parcel address on the property tax bill.</p>	
Additional Requirements	
<ol style="list-style-type: none"> 1. Each Application shall be for one residence only. 2. The rebate is not transferable to a new address or another person. 3. To be eligible for credits in future years Applicant must submit a new application each year. 	



Legislation Text

File #: ID#25-141, Version: 1

Report on Residential Rental Registration and Rent Stabilization Program Implementation

Receive report on the implementation of the Residential Rental Registration Program and Rent Stabilization Program and associated Rent Stabilization, Tenant Protection and Just Cause Eviction, and Tenant Anti-Harassment ordinances and provide direction to staff.



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: APRIL 22, 2025

DEPARTMENT: COMMUNITY DEVELOPMENT

FROM: RENE MENDEZ, CITY MANAGER
LISA BRINTON, COMMUNITY DEVELOPMENT DIRECTOR
CHRISTOPHER A. CALLIHAN, CITY ATTORNEY
SELINA ANDREWS, FINANCE DIRECTOR
MARINA HORTA-GALLEGOS, HUMAN RESOURCES DIRECTOR

BY: VINCENT MONTGOMERY, PLANNING MANAGER
CASSANDRA OROZCO, COMM. DEVELOPMENT ANALYST
LAURA GAMA, ADMINISTRATIVE ANALYST
AQUONTIS GARLINGTON, ADMINISTRATIVE AIDE

TITLE: REPORT ON RESIDENTIAL RENTAL REGISTRATION AND
RENT STABILIZATION PROGRAM IMPLEMENTATION

RECOMMENDED MOTION:

Receive administrative report on the implementation of the Residential Rental Registration Program and Rent Stabilization Program and associated Rent Stabilization, Tenant Protection and Just Cause Eviction, and Tenant Anti-Harassment ordinances and provide direction to staff.

EXECUTIVE SUMMARY:

At the March 25, 2025, Salinas City Council Meeting, the City Council directed staff to provide a report to the City Council on the [Residential Rental Registration](#), [Rent Stabilization](#), [Tenant Protection and Just Cause Eviction](#), and [Tenant Anti-Harassment](#) ordinances (the “Ordinances”). This report provides a summary of each ordinance, outlines implementation actions, identifies implementation challenges and feedback, provides program data to date, and presents alternatives for the City Council’s consideration.

BACKGROUND:

In April 2023, the City Council adopted an ordinance establishing a Residential Rental Registration Program and in September 2024, adopted three ordinances establishing a Rent Stabilization Program, including a Rent Stabilization ordinance, a Tenant Protection and Just Cause Eviction ordinance, and a Tenant Anti-Harassment ordinance.

Ordinance Summaries

The Residential Rental Registration Ordinance requires all landlords to register their residential rental properties with the City. The registration process aids in maintaining accurate records of rental units and facilitates effective communication between the City of Salinas and property owners. Landlords are to provide essential information about their properties and pay an annual registration fee.

Link: [Ordinance No. 2663](#) | [Resolution No. 23170](#)

To address housing affordability, the Rent Stabilization Ordinance limits the amount and frequency of rent increase for applicable rental units. It ensures that tenants are protected from excessive rent hikes while allowing landlords to receive fair return on their investments. The ordinance outlines specific guidelines for permissible rent adjustments and establishes a framework for resolving disputes.

Link: [Ordinance No. 2681](#) | [Resolution No. 23169](#)

The Just Cause Eviction and Tenant Protection Ordinance establishes criteria for lawful evictions, ensuring tenants are not unjustly displaced. It requires landlords to provide a valid reason, or "just cause," for terminating a tenancy, such as non-payment of rent or violation of lease terms. Additionally, the ordinance mandates relocation assistance for tenants facing no-fault evictions, offering further security and support.

Link: [Ordinance No. 2682](#)

The Tenant Anti-Harassment Protections Ordinance prohibits landlords from engaging in behaviors that harass or intimidate tenants. It defines specific actions considered as harassment, such as interrupting essential services, failing to perform necessary repairs, or attempting to coerce tenants into vacating their units. The ordinance provides penalties for non-compliance, thereby promoting a respectful and safe living environment for all residents.

Link: [Ordinance No. 2683](#)

Program Establishment

Implementation of the Residential Rental Registration Program and Rent Stabilization Program (collectively, "Program") required City Council action on November 19, 2024, to establish Program registration fees and FY 24-25 budget, a work force allocation modification to hire additional administrative staff, and authorization of a loan transfer from the General Fund in the amount of \$205,203 to cover Program start-up costs prior to collecting sufficient Program fee revenue to cover Program expenses ([Resolution No. 23171](#)).

The approved FY 24-25 Program budget is \$655,250 and includes the expenditures broken down below.

Salaries and Benefits	\$142,250
Software	\$200,000
Supportive Services	\$300,000 (Hearing Officer, Education/Outreach)
Indirect Costs/Overhead	<u>\$ 13,000</u>
	\$655,250

The approved Workforce Allocation Modification authorized two new limited term positions, which were subsequently hired to support Program implementation. Current Program staffing is provided below.

0.2 FTE Planning Manager
1.0 FTE Community Development Analyst (Limited Term)
1.0 FTE Admin Analyst – Limited Term (November 2024)
1.0 FTE Admin Aide - Limited Term (December 2024)
3.2 FTE

The City Council also approved Resolutions adopting the Program Fees listed below.

Residential Rental Registration: \$ 45.00 per unit ([Resolution No. 23169](#))
Rent Stabilization Units: \$170.00 per unit ([Resolution No. 23170](#))

Residential rental units that are subject to the Rent Stabilization Ordinance pay a registration fee of \$170.00 per unit while non-rent stabilized units are subject to the Residential Rental Registration ordinance and pay a fee of \$45.00 per unit. Rent stabilized units are not charged the rental registration fee of \$45.00 per unit on top of the \$170.00 fee.

A landlord's failure to pay the annual Residential Rental Registration and Rent Stabilization Fees as required by the Ordinances triggers a series of enforcement actions by the City. First, the City will issue a delinquency notice, providing the landlord with 45 calendar days to pay the amount due. If payment is not received within that timeframe, the City will assess a late penalty of 10% of the applicable registration fee. For every additional 45-day period that the fees remain unpaid, an additional 10% penalty will be assessed. If the fees remain unpaid 180 calendar days after the issuance of the original delinquency notice, the landlord will be subject to a citation.

Based on a conservative projection of a thirty percent (30%) fee collection rate, an estimated amount of \$205,203 was appropriated from the General Fund in FY 24-25 in the form of a loan transfer to cover Program start-up costs including contracting for Program portal and data base development, hiring administrative staff, developing education and marketing materials, and providing Program supportive services. It was also established that should the actual Program revenue collection rates exceed Program costs, the General Fund loan transfer will be repaid. Attachment 1: Staff Analysis of Program Revenue, Cost and Cost Recovery includes estimated maximum revenue, program cost and cost recovery analysis based on available information at that time that was used to establish the FY 24-25 Program budget.

Program Implementation

In November and December 2024, staff implementation priorities included selecting a qualified vendor to provide an online platform for managing the Program and the development of Program procedures and noticing forms required by the Ordinances. In November 2024, Tolemi was selected as the online platform vendor because of its ability to launch the platform by the Program effective date of January 1, 2025, and the software's capability to search and identify potential rental properties subject to the ordinances within Salinas using different criteria. ([Resolution No.](#)

[23163](#)) Staff worked diligently with Tolemi to develop and test the online platform, which was launched by the Program start date of January 1, 2025.

A [Rental Registration and Rent Stabilization Program](#) web page was developed which summarized the four (4) Ordinances and their requirements and provided forms, definitions, Frequently Asked Questions, and Tenant and Landlord Resources. The web page included the required notices to Tenants that are to be given on or before the beginning of tenancy and posted in common areas in both English and Spanish. Landlord and Tenant Petitions forms were created in English and Spanish. Landlord resources also included an Annual Allowable Rent increase tool with a step-by-step user guide. Program procedures and notices were developed in coordination with the City Attorney.

Attachment 2 to this report provides a chronology of outreach and support provided to facilitate Program registration and compliance. Program staff had a dedicated phone line and email address and established office hours, with the option of scheduling an in-person appointment during non-office hours. There was a noticeable increase in questions and need for registration support after issuing a Notice of Delinquency dated February 12, 2025, to the 5,374 of rental properties identified by Tolemi's BuildingBlocks data. The Notice was sent to properties that had not been registered by the 30-day deadline of January 31, 2025. In response to this increase, staff provided additional evening office hours on February 20 and 27, 2025 from 4:30 PM to 7:00 PM at the Permit Center (65 W. Alisal Street). As of April 14, 2025, staff has fielded 7,086 phone calls, responded to 833 emails, and served 532 individuals through in-person appointments.

Program Implementation Data. The original estimate of 22,000 rental units within the city was based on census data. According to Tolemi's Building Blocks data, there are 8,202 suspected rental properties with a total of 21,779 units in the City of Salinas. As of April 14, 2025, 3,975 properties including 10,963 units have been fully registered. Of the units registered, 7,317 are subject to the Rent Stabilization Ordinance and 3,646 are not rent-stabilized. This represents approximately 48.46% of suspected rental properties and 50.33% of suspected rental units. Additionally, 432 registrations are currently pending payment and four (4) are incomplete. If these pending registrations are completed, the registration compliance rate of suspected rental properties would increase to approximately 53.73%. See Attachment 3, Program Implementation Data for more details. Generally smaller property owners, those owning fewer than 10 units, have been more proactive in registering their properties early. Larger property management firms and landlords have taken longer to complete the process, largely due to the volume of properties requiring registration and the need to coordinate bulk uploads with Tolemi.

Landlord and Tenant Petitions. Landlords who wish to request a rent increase beyond the allowable percentage may file a petition for a fair return. Similarly, Landlords who wish to pass on costs associated with capital improvements made to a rental unit may file a petition to pass those costs on to the tenant through the rent. In either case, landlords are required to provide documentation supporting their claims, including proof of capital improvement expenses and/or increased operating costs.

Tenants may file a Rent Reduction Petition to ensure compliance with the Rent Stabilization Ordinance. This may include issues such as a reduction in housing services, failure to maintain the

premises in a habitable condition, or a rent increase that violates the provisions of the Rent Stabilization Ordinance.

Once the petition has been submitted through the Tolemi software and reviewed by City staff it is reviewed by a hearing officer retained by the City who will issue a decision on the petition. Currently, a total of six (6) petitions have been filed, consisting of five (5) landlord petitions and one (1) tenant petition.

Challenges and Feedback

This section outlines Program implementation challenges and feedback.

Interpretation of Ordinance Requirements. One of the most persistent issues has been confusion interpreting the Ordinances. This has led to frequent inquiries and legal clarification requests, particularly around specific forms and compliance scenarios.

One example is as follows: On January 2, 2025, Program staff received an email from a landlord questioning the information required for registration. By January 3, 2025, staff resolved the issue in the Tolemi's platform (Slate) and clarified the expectations. The Rental Registration Ordinance currently requires landlords or property managers to provide: (1) the name, mailing address, phone number, and email of the landlord; (2) the street address and/or APN of each rental unit; (3) the number of bedrooms, bathrooms, and square footage; (4) the business license number, if applicable; and (5) the property manager's contact information, if applicable. Optional fields include tenant information, monthly rent amounts, utility details, occupancy status, and subsidy information.

Registration Process and Platform. The Slate platform has been instrumental in implementing the City's rental registration process, offering bilingual functionality in English and Spanish. However, both staff and landlords encountered challenges with the system. Many landlords, particularly those unfamiliar with digital platforms, have struggled to navigate login steps, locate registration tasks, and complete payments. Even those attempting to pay by check have reported confusion when tasks remained marked incomplete, prompting additional support requests. These issues have required significant staff intervention and coordination with Tolemi to manually resolve errors or reopen workflows.

Administrative limitations in the platform, such as restricted editing capabilities once a task is submitted, have also impacted efficiency. Bulk registration for larger property management companies has taken longer to process due to the required backend upload by Tolemi staff of submitted spreadsheets listing individual units. Despite these hurdles, the platform remains a valuable tool, and staff continue working closely with Tolemi to improve functionality, streamline processes, and enhance user guidance for smoother future registration cycles.

Implementation Feedback. Below is a summary of frequent concerns received from landlords.

Rental Registration & Rent Stabilization Ordinances

- *Registration Fees:* Many landlords have expressed concern regarding the amount of the new Rent Stabilization Program fees of \$170 per unit for rent-stabilized units, especially for larger properties with 100 plus units. There was also concern raised regarding the new flat fee structure established for the Rent Registration Program. The shift to a flat fee raised the cost per unit to ensure coverage of Rental Registration program costs. In FY 23/24, Residential Registration Program fees were determined by the number of units on each parcel owned by the registrant. The fee structure was as follows:

Registration Fee Table 2023							
# of units on a Parcel	1	2-4	5-9	10-24	25-49	50-99	100+
Registration Fee	\$20	\$35	\$60	\$75	\$120	\$225	\$350

- *Rent Increase Limits:* Several landlords have noted that the 2.75% or 75% of CPI cap on rent-stabilized units is too low to maintain a fair return on investment, particularly considering rising property taxes, insurance, and maintenance costs. In addition, the current rent increase cap of 2.75% is lower than that used in comparable jurisdictions and does not account for rising property management and maintenance costs.
- *CPI Timing Issues:* Landlords have pointed out that calculating allowable rent increases based on the month of the last rent increase can create compliance issues as CPI data is not released in time to meet California's 60-day notice requirement for rent increases. There is growing feedback suggesting that the allowable rent increase should be based on an annual CPI percentage instead of a month-to-month approach.
- *Sub meters:* Large-volume property managers sought direction as to how to modify their complexes to comply with the "individually and separately metered" utilities requirement in the Rent Stabilization Ordinance, and citing the cost and time required to sub-meter rental properties.

Just Cause Eviction and Tenant Protections Ordinance

- *Right-to Return / Withdrawal of Rental Unit:* A major concern raised by landlords is the five-year right-to-return requirement under the Ellis Act provision of the Just Cause Eviction and Tenant Protection Ordinance. If a rental unit is withdrawn from the rental market and later re-rented within five years, the ordinance mandates it be offered first to the displaced tenant. Small-scale landlords find this timeframe burdensome, especially when units are temporarily withdrawn for renovations or other personal reasons. Many have requested reducing the period to better align with other cities and ease the burden of compliance.
- *Relocation Assistance.* Many landlords have voiced their concerns about the financial burden of having to pay tenants a relocation payment when terminating tenancies for reasons such as renovations or owner move-ins. While these policies aim to protect renters in competitive markets, many landlords, especially small property owners, are struggling with

the financial burden of covering the three months' required rent payment particularly when combined with rising property taxes, insurance premiums, and maintenance costs. Landlords voiced concerns about long-term sustainability and the unintended consequences on the rental market.

- *10-day Notice to Cure:* There is currently confusion regarding whether a notice to cure is necessary for nonpayment of rent. In its current form, the Just Cause Evictions and Tenant Protections Ordinance, requires that landlords present a tenant with a 10-day notice to cure for all curable lease breaches, including non-payment. Nonpayment of rent is inherently addressed by a specific procedure in state law: a 3-Day Notice to Pay Rent or Quit, after which an eviction may proceed if rent isn't paid.

Alternatives Available to the City Council

Staff is seeking direction from the City Council as to next steps, which may include one of the following alternatives:

- 1) Direct staff to continue to implement all four (4) Ordinances and return with a Program report in October 2025.
- 2) Direct staff to amend any or all four (4) of the Ordinances to address concerns raised or to clarify requirements and bring such amendments back to the City Council for consideration.
- 3) Direct staff to return to the City Council as soon as possible with ordinances to repeal any of or all four (4) of the Ordinances.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that this administrative report is not a project under the California Environmental Quality Act (CEQA Guidelines Section 15061(b)(3)) because it would not have a significant effect on the environment. Additionally, the City's approval of this Resolution is exempt because it does not meet the definition of a "project" under CEQA, pursuant to CEQA Guidelines sections 15060(c)(1) and 15378(a), because it has no potential to result in a direct or reasonably foreseeable physical change in the environment.

CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

No.

STRATEGIC PLAN INITIATIVE:

This administrative report provides an update on the implementation of four ordinances: Rental Registration, Rent Stabilization, Tenant Protection and Just Cause Eviction, and Tenant Anti-Harassment, which are consistent with and further the City Council's goal of promoting and preserving Housing/Affordable Housing (City of Salinas Strategic Plan 2022-2025) and are identified program activities in the City's adopted 6th Cycle Housing Element (2023-2031).

DEPARTMENTAL COORDINATION:

The City Attorney's Office and Community Development, Finance and Human Resources Departments collaborated on and contributed to the preparation of this agenda item. The Housing and Community Development Division led Program implementation in consultation and coordination with the City Attorney and Administrative staff.

FISCAL AND SUSTAINABILITY IMPACT:

Rental Registration and Rent Stabilization Program implementation is intended to be cost-neutral and self-funded through the collection of annual fee revenues. Based on a conservative projection of a thirty percent (30%) fee collection rate, an estimated amount of \$205,203 was appropriated from the General Fund in FY 24-25 in the form of a loan transfer to cover Program start-up costs including contracting for Program portal and data base development, hiring administrative staff, developing education and marketing materials, and providing Program supportive services. Table 1 below details actual fee revenue collected as of April 14, 2025, and Table 2 below details actual expenditures as of April 14, 2025, compared to the FY 24-25 Program budget. The expense and revenues presented below continue to increase as rental units continue to be registered and staffing costs are incurred.

Table 1: Program Fees Collected | January 1, 2025 to April 14, 2025

	Fee Amount	Number of Units Registered*	Total Fees Remitted*
Residential Rental Registration	\$45/unit	3,646	\$164,070.00
Rent Stabilization	\$170/unit	7,317	\$1,243,890.00
Total		10,963	**\$1,421,233.00

* Data source: Tolemi Slate Platform

**Beginning April 2, 2025, late fees were assessed.

Table 2: Program Budget and Expenditures | January 1, 2025 to April 14, 2025

	FY 24-25 Budget	Actual Expenditures	Remaining Balance
Salaries and Benefits	\$142,250	\$76,928.64	\$65,321.36
Software	\$200,000	\$129,000.00	\$49,300.00
Supportive Services (Hearing Officer, Education/Outreach)	\$300,000	\$26,550.55	\$295,149.45
Indirect Costs/Overhead	\$ 13,000	\$0.00	\$13,000.00
Total	\$655,250.00	\$232,479.19	\$422,770.81

As shown in the tables above, Program Fee revenue exceeded actual Program cost. As actual Program revenue collection rates exceed Program costs, the General Fund loan transfer of \$205,203 will be repaid. Depending on Council direction to staff regarding the Program, Council may need into address the handling of any remaining balance after the General Fund has been repaid.

ATTACHMENTS:

1. Staff Analysis of Program Revenue, Cost and Cost Recovery for FY 24/25 Budget
2. Program Implementation Chronology
3. Program Implementation Data

Attachment 2: Staff Analysis of Program Revenue, Cost and Cost Recovery to Develop FY24-25 Budget

Residential Rental Registration (RRR) 2530.30.3220-56.3530	14,464	<i>Charges for Services Rental Registration Fees</i>
Rental Stabilization Ordinance (RSO) 2530.30.3220-56.3540	8,330	<i>Charges for Services Rent Stabilization Fees</i>
Total Units	22,794	

Program	Fee Per Unit	Max Revenue FY 25-26	6 months FY 24-25
RRR	\$45.00	\$ 650,880.00	\$ 325,440.00
RSO	\$170.00	\$ 1,416,100.00	\$ 708,050.00
		\$ 2,066,980.00	\$ 1,033,490.00

Position	GL	Annual	FTE	FY 25-26	FY 24-25
Planning Manager 2530.30.3220-61.xxxx		\$ 235,000.00	0.2	\$ 47,000.00	\$ 23,500.00
Community Development Analyst 2530.30.3220-61.xxxx		\$ 154,200.00	1	\$ 154,200.00	\$ 77,100.00
Admin Analyst 2530.30.3220-61.xxxx		\$ 128,800.00	1	\$ 128,800.00	\$ 64,400.00
Admin Aide 2530.30.3220-61.xxxx		\$ 108,700.00	1	\$ 108,700.00	\$ 54,350.00
Staffing		\$ 626,700.00	3.2	\$ 438,700.00	\$ 219,350.00
Software 2530.30.3220-66.5800				\$ 200,000.00	\$ 200,000.00
Hearing Officer, Education/Outreach 2530.30.3220-63.5900				\$ 300,000.00	\$ 300,000.00
Operating Expenditures				\$ 500,000.00	\$ 500,000.00
Overhead 2530.30.3220-64.1000				\$ 26,000.00	\$ 13,000.00
Total Yearly Program Cost				\$ 964,700.00	\$ 732,350.00
FY 24-25 Unobligated Cash Balance 2530-11.9999					\$ 141,287.00

FY 24-25 Funding (Jan-June)						
Compliance Rate	Ordinance Fees	2530 Cash	CDA LT - 3186	General Fund	Total	
30%	\$ 310,047.00	\$ 140,000.00	\$ 77,100.00	\$ 205,203.00	\$ 732,350.00	
40%	\$ 413,396.00	\$ 140,000.00	\$ 77,100.00	\$ 101,854.00	\$ 732,350.00	
50%	\$ 516,745.00	\$ 140,000.00	\$ 77,100.00	\$ (1,495.00)	\$ 732,350.00	
60%	\$ 620,094.00	\$ 140,000.00	\$ 77,100.00	\$ (104,844.00)	\$ 732,350.00	
70%	\$ 723,443.00	\$ 140,000.00	\$ 77,100.00	\$ (208,193.00)	\$ 732,350.00	
80%	\$ 826,792.00	\$ 140,000.00	\$ 77,100.00	\$ (311,542.00)	\$ 732,350.00	

FY 25-26 Funding						
Compliance Rate	Ordinance Fees	2530 Cash	CDA LT - 3186	General Fund	Total Cost includes 10%*	
50%	\$ 1,033,490.00	-	-	\$ 27,680.00	\$ 1,061,170.00	
60%	\$ 1,240,188.00	-	-	\$ (179,018.00)	\$ 1,061,170.00	
70%	\$ 1,446,886.00	-	-	\$ (385,716.00)	\$ 1,061,170.00	
80%	\$ 1,653,584.00	-	-	\$ (592,414.00)	\$ 1,061,170.00	

* Increased expenses by 10% to include projected colas, step increase for employees. Check with Finance on what factor to use.

Transfer in from General Fund 2530.00.0000-90.1000	\$ 205,203.00
Transfer out to Rent Stabilization/Reg 1000.00.0000-95.2530	\$ 205,203.00

Attachment 3: Rental Registration & Rent Stabilization Implementation Timeline

Program Implementation Chronological Timeline

- **September 10, 2024**
 - o Adoption of Rent Stabilization, Just Cause Eviction and Tenant Protection, and Tenant Anti- Harassment Protection ordinances
- **November 19, 2024**
 - o Approval of [Resolution No. 23163](#) for professional services with Tolemi, to provide the implementation of the Rental Registration and Rent Stabilization Program. ([Resolution No. 23163](#))
 - o Approval of the Rent Stabilization Fees of \$170.00 per Rent Stabilized units. ([Resolution No. 23169](#))
 - o Approval of Rental Registration Fees of \$45.00 ([Resolution No. 23170](#))
 - o Approval of FY 24-25 Budget, fund transfer from General Fund of \$205,203 and two limited term Administrative Positions ([Resolution No. 23171](#))
- **December 9, 2024 – December 31, 2024**
 - Updated the Rental Registration page to include new information and regulations
 - Edited the *About* section to include new rental related regulations
 - Added Registration and Rent Stabilization fees to top of page
 - Added definition of *rent-stabilized unit*
 - Added an accordion style directory to find all information about the program including:
 - The Rental Registration Ordinance and the Resolution
 - The Rent Stabilization Ordinance and the Resolution
 - The Just Cause Eviction and Tenant Protections Ordinance
 - The Tenant Anti-Harassment Ordinance
 - Annual Allowable Rent Increase Tool
 - o Created an interactive html tool for the public to use
 - o Created a step-by-step guide on how to use the excel worksheet for allowable rent increases
 - Forms and Notices
 - Definitions & Frequently Asked Questions
 - Tenant Resources
 - Landlord Resources
 - Updated our office hours and contact information to reflect the divisions information
 - Added a link to registration platform, Tolemi
 - Added a link to schedule in-person appointments
 - Added text at the bottom of page on how to contact us or Tolemi
 - Reorganized Housing & Community Development webpage
 - Created link to new Rental Registration & Rent Stabilization webpage

- Mapped the webpage to ensure that it only takes 4 or less clicks to get to registration webpage
 - Edited Mobile Home – Max Rent Increase page to remove any Rental Registration and Rent Stabilization information and added newest Mobile Home Max Rent Increase PDF
- **November 20, 2024 – January 1, 2025**
 - City Staff worked with Tolemi to test and create a platform ready for the launch date of January 1, 2025.
 - Staff worked with the City Attorney to create required notices.
 - Sent emails on December 31, 2024, to all property owners and property managers that had registered in FY 23/24 under the Residential Rental Registration Program that the new software was live.
- **January 2, 2025**
 - City staff posted Program launch on social media.
- **February 3 – February 12, 2025**
 - City staff worked with Tolemi to create a list of suspected rental units.
 - Staff reviewed and edited the list of suspected rental properties/units provided by Tolemi of all suspected rentals that had not been registered by the January 31 deadline.
- **February 14, 2025**
 - Staff prepared and mailed 5,374 Notices of Delinquency to suspected rental properties.
- **February 20, 2025 & February 27, 2025**
 - Staff held open office hours from 4:30 PM – 7:00 PM to assist landlords with any questions and/or online registrations.
- **March 21, 2025**
 - Staff posted a reminder about the deadline for registrations.

Attachment 4: Rental Registration & Rent Stabilization Program Data

As of April 14, 2025 – 2:00 PM PDT

BuildingBlocks/Tolemi Suspected Rental Properties	8,202
BuildingBlocks/Tolemi Suspected Rental Units	21,779
Total Properties Registered (Submitted & Paid)	3,903
Total Units Registered	10,728
•Rent Stabilized	7,131
•Non - Rent Stabilized	3,597
Total Fees Collected	\$ 1,421,233.00
Registrations Pending Landlord Edits/Review	4
Registrations Pending Payment	471
Total Estimated Compliance	
•Properties	47.58% (50.47%*)
•Units	49.25% (50.34%*)
<i>*470 property owners have communicated that their property is not a rental</i>	
Pending Landlord Petitions	5
Pending Tenant Petitions	1



REPORT ON RESIDENTIAL RENTAL REGISTRATION AND RENT STABILIZATION PROGRAM IMPLEMENTATION

April 22, 2025

City Council

Presented by: Lisa
Brinton, Director

Background


April 2023 - City Council adopted a Residential Rental Registration Program

- Rental Registration Ordinance

September 2024 – City Council adopted a Rent Stabilization Program

- Rent Stabilization Ordinance
- Just Cause Eviction and Tenant Protections Ordinance
- Tenant Anti-Harassment Ordinance

November 2024 - Council took further action to establish:

- Registration fees (Resolution No. 23169 & 23170)
 - The FY 2024–25 budget
- 

Planning Manager (FTE)	0.2
Community Development Analyst (FTE)	1.0
Admin Analyst (FTE)	1.0
Admin Aide (FTE)	1.0
	3.2
Salaries and Benefits	\$ 142,250.00
Software	\$ 200,000.00
Supportive Services (Hearing Officer, Education/Outreach)	\$ 300,000.00
Indirect Costs/ Overhead	\$ 13,000.00
	\$ 655,250.00

Program Budget & Staffing

Vendor Selection & Platform Development

- Tolemi selected in Nov 2024 (Resolution No. 23163)
- Platform launched by Program start date: Jan 1, 2025
- Software identifies potential rental properties via multiple criteria

Website & Resources

- Program web page created with summaries of all 4 ordinances
- Included FAQs, forms, definitions, and tenant/landlord resources
- Notices and petition forms available in English and Spanish
- Allowable Rent Increase Tool with user guide made available

Implementation Progress

Procedures & Legal Coordination

- Forms and notices developed in consultation with City Attorney

Outreach & Support

- Dedicated phone line, email, and office hours established
- Evening office hours added: Feb 20 & 27 (4:30 PM–7:00 PM)
- Notice of Delinquency sent Feb 12 to 5,374 unregistered properties

Support Provided To Date:

- 7,086 phone calls answered
- 833 emails responded to
- 532 in-person appointments completed

Implementation Progress

Implementation Challenges

- Interpretation of Ordinance Requirements
- Registration Process and Platform

Implementation Feedback Received from Landlords

- Registration Fees
- Rent Increase Limits
- CPI Timing Issues
- Sub-Metering
- Right-To-Return Period
- Withdrawal of Rental Unit(s)
- Relocation Assistance
- 10-day notice to Cure

Challenges & Landlord Feedback

Program Overview

Rental Registration & Rent Stabilization Program Data	
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Pending Landlord Petitions	5
Pending Tenant Petitions	1

Program Fees Collected

January 1, 2025 to April 14, 2025

	Fee Amount	Number of Units Registered	Total
Residential Rental Registration (Single Family and/or Newer Built)	\$45.00	3,646.00	\$164,070.00
Rent Stabilization (Multi-Family "two or more units on one parcel built before February 1,1995")	\$170.00	7,317.00	\$1,243,890.00
		10,963.00	\$1,421,233.00

Beginning April 2, 2025, late fees were assessed.*

Actual Program Expenditures

	Budget	Actuals	Remaining
Salaries	142,250.00	76,928.64	65,321.36
Software	178,300.00	129,000.00	49,300.00
Supportive Services	321,700.00	26,550.55	295,149.45
Indirect Costs	13,000.00	-	13,000.00
Total	655,250.00	232,479.19	422,770.81

1. Direct staff to continue to implement all four (4) ordinances and return with a Program report in October 2025.
2. Direct staff to amend and bring back to Council for consideration any of or all four (4) ordinances to clarify requirements and/or address concerns.
3. Direct staff to return to Council as soon as possible with draft ordinances to repeal any of or all four (4) ordinances.

Next Steps



Questions?

For more information, contact Housing Division
(831) 758-7901 or Rentalregistration@ci.salinas.ca.us

<https://www.cityofsalinas.org/Your-Government/Departments/Community-Development>
