

**RESOLUTION NO. \_\_\_\_\_ (N.C.S.)**

**A RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY ATTORNEY TO NEGOTIATE AND THE CITY MANAGER TO EXECUTE A SERVICE AGREEMENT RENEWAL FOR TRAKiT SOFTWARE WITH CENTRALSQUARE TECHNOLOGIES LLC FOR FY 24-25 THROUGH FY 27-29**

**WHEREAS**, on August 8<sup>th</sup>, 2006, the City of Salinas entered into a User Agreement and License with CRW Associates for the use of the “TRAKiT” computer software program at the Salinas Permit Center (Resolution No. 19050 (N.C.S.)) to provided information technology enhancements that had been identified as critical; and

**WHEREAS**, on May 15, 2018, the City of Salinas approved the add-on quotes from Superion and scope of work to migrate the building permit software to TRAKiT version 9 (Resolution No. 21393 (N.C.S.)); and

**WHEREAS**, the renewal Service Agreement with CentralSquare provides 50 user licenses, TRAKiT GIS Advanced Engine, eTRAKiT Credit Card API, TRAKiT CSLB Integration and TRAKiT API for ProjectDox; and

**WHEREAS**, the add-ons and additional licenses were historically contracted at different times of the year, therefore there are currently three (3) cycles of varied annual subscriptions; and

**WHEREAS**, the Community Development Department has decided to co-term all subscriptions and their fees for efficiency; and

**WHEREAS**, the FY 2024-25 fees are lower as they cover partial annual fees to allow for combined, same term fees the following years; and

**WHEREAS**, this proposed Service Agreement may be approved by the City Council as a negotiated contract with the existing vendor/service provider pursuant to Salinas Municipal Code section 12-27 since the renewal is with an existing vendor/service provider that will maintain existing software and a competitive bidding process will not serve in the best interest of the City, yield the best value, or result in the lowest price; and

**WHEREAS**, the City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

**NOW, THEREFORE, BE IT RESOLVED** that the Salinas City Council authorizes the City Manager to negotiate and execute an agreement with CentralSquare Technologies LLC for use of their TRAKiT software in an amount not to exceed \$293,576.24 and extend the term to June 30, 2028.

**PASSED AND APPROVED** this 20<sup>th</sup> day of August 2024, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**APPROVED:**

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Kimbley Craig, Mayor

**ATTEST:**

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Patricia M. Barajas, City Clerk