



**CITY OF SALINAS  
HOUSING AND LAND USE COMMITTEE**

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**DATE:** NOVEMBER 5, 2024

**DEPARTMENT:** COMMUNITY DEVELOPMENT

**FROM:** LISA BRINTON, COMMUNITY DEVELOPMENT DIRECTOR

**THROUGH:** VINCENT MONTGOMERY, PLANNING MANAGER

**BY:** CRISTINA GONZALEZ, COMMUNITY DEVELOPMENT ANALYST  
FRANCISCO BRAMBILA, MANAGEMENT ANALYST

**TITLE:** FIFTH SUBSTANTIAL AMENDMENT TO UNITED STATES  
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FY  
2019-2020 ANNUAL ACTION PLAN

**RECOMMENDED MOTION:**

A motion recommending that City Council approve a Resolution authorizing:

1. the submission of a Fifth Substantial Amendment to the Fiscal Year (FY) 2019-2020 Annual Action Plan (AAP) after incorporating any necessary modifications based upon community feedback to the United States Department of Housing and Urban Development (HUD); and
2. the City Manager or designee to execute, for and on behalf of the City, any agreements and related documents for HUD funded projects and activities as outlined in the Fifth Substantial Amendment Summary to the FY 2019-2020 AAP.

**DISCUSSION:**

A Substantial Amendment is a formal process that a jurisdiction can exercise to modify an existing HUD approved Consolidated Plan (Con Plan) or AAP. Amendments are also required when seeking to fund new activities not previously identified in a Con Plan and AAP or if an increase in current activity funding or total activity beneficiaries exceeds a certain percentage threshold. Per the City's HUD approved Citizens Participation Plan, this process also requires a public notice, five-day public review period of the proposed amendment for CARES Act activities, and a public hearing.

FY 2019-2020 AAP has been amended four times since its approval by HUD. These amendments have been to accept additional Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) funding through the CARES Act (-CV) and allocate this funding to eligible activities.

The City was awarded a total of \$2,400,157 CDBG-CV program funds through Phase 1 & Phase 3 of the CARES Act. These funds were eventually allocated to eligible activities through Amendments No. 1, & 4 to the FY 2019-2020 AAP.

The proposed Fifth Amendment was available for public review starting on November 2, 2024, to November 12, 2024. The required public hearing will be held at City Council on its November 12, 2024, meeting.

The following table lists all activities, components, and funding amounts of the proposed Fifth Amendment. Complete descriptions are listed in the attached Substantial Amendment Summary.

<b>CDBG-CV Allocation</b>			
<b>Name of Organization</b>	<b>Name of Activity</b>	<b>Current Funding</b>	<b>5<sup>th</sup> Sub. Amendment</b>
City of Salinas	Administration	\$480,031	\$480,031
City of Salinas	Grow Salinas Fund – COVID-19	\$216,344	\$216,858
City of Salinas	Economic Development Technical Assistance	\$400,000	\$608,400
City of Salinas	Housing Information and Referral Services & Fair Housing	\$512,790	\$303,876
Salvation Army	Homeless Encampment Meal Deliveries	\$58,035	\$58,035
Downtown Streets Team	Salinas Downtown Streets Team	\$238,000	\$238,000
Eden Council for Hope and Opportunity	Fair Housing and Tenant/Landlord Services	\$184,000	\$184,000
Food Bank for Monterey County	Food Bank for Monterey County	\$310,957	\$310,957
<b>Total CDBG-CV Funding:</b>		<b>\$2,400,157</b>	<b>\$2,400,157</b>

The Economic Development Technical Assistance activity has been funding a Limited Term Community Development Analyst position in the Community Development Department - Economic Development Division to assist small businesses access financial and technical assistance to prevent, prepare for, and respond to the coronavirus. However, the existing funding only supports this position to the end of November 2024. Reallocating funds to this activity will ensure sufficient funding to extend this limited term position to the end of FY 2024-2025. Additionally, this limited term position would also be funded with remaining funds in the administration activity.

Reducing the Housing Information and Referral Services & Fair Housing activity would not impact the services being provided by the City for this purpose, since other grant funding sources are being utilized to provide the same services.

**ATTACHMENTS:**

Substantial Amendment Summary