

**RESOLUTION NO. \_\_\_\_\_ (N.C.S.)**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AMENDMENT NO. 1 TO THE AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF SALINAS AND CSG CONSULTANTS, INC.**

**WHEREAS**, the Permit Services Division relies on outside technical professionals to assist with plan review, permitting, and inspection services, particularly for more complicated development projects; and

**WHEREAS**, contracting for these services allows for the scaling up of experienced technical staffing resources to be able to respond in a timely manner to increases in the number of development applications due to economic growth, while maintaining the City's workforce; and

**WHEREAS**, since 2020, the City has contracted with CSG to provide plan review, permitting and inspection services; and

**WHEREAS**, CSG Consultants, Inc. (CSG) has extensive knowledge and experience in providing technical services to building departments for multiple jurisdictions in California and employ staff that have the requisite certification, training, and experience to perform the technical work required to meet the City's needs and has a demonstrated record of quality performance in a timely and cost-effective manner; and

**WHEREAS**, there are no other vendors within the city of Salinas or the county of Monterey at this time that can perform this level of work; and

**WHEREAS**, in July 2023, the City entered into an Agreement for Professional Services with CSG to continue providing plan review, permitting and inspection services for fiscal year 2023-2024 for an amount not to exceed Two Hundred and Fifty Thousand Dollars (\$250,000); and

**WHEREAS**, subsequently, multiple large and complex development project applications have been received. Due to limited staffing resources and several position vacancies, additional outside professional services are needed to review and process these applications in a timely manner; and

**WHEREAS**, the increased cost of Five Hundred Thousand Dollars (\$500,000) associated with Amendment No. 1 will be fully covered by the collection of plan check and inspection fees through the Permit Services Enterprise Fund prior to initiated a request for services with CSG; and

**WHEREAS**, the City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378); and

**NOW, THEREFORE, BE IT RESOLVED** the Salinas City Council authorizes the Mayor to execute Amendment No. 1 to the Agreement for Professional Services with CSG

Consultants, Inc. to increase the total compensation amount from Two Hundred and Fifty Thousand Dollars (\$250,000) to Seven Hundred and Fifty Thousand Dollars (\$750,000).

**BE IT FURTHER RESOLVED**, that the City Manager is authorized to take whatever additional action may be necessary to effectuate the intent of this resolution.

**PASSED AND APPROVED** this 14th day of November 2023, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**APPROVED:**

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Kimbley Craig, Mayor

**ATTEST:**

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Patricia M. Barajas, City Clerk