

ATTACHMENT 1

RESIDENTIAL SEWER PAYMENT ASSISTANCE PROGRAM	
One-time Payment for 15% of City Sewer System Charges	City of Salinas Residential Sewer Payment Assistance Program (the “Program”) will provide qualifying residential ratepayers with a one-time annual payment equal to 15% of the cumulative City Sewer System charges for the fiscal year.
Program Budget	City Council appropriated \$150,000 from the General Fund for a sewer assistance program as part of the Fiscal Year 2025-26 City Budget. As required by law, the Program cannot be funded through user fees assessed to ratepayers. Each fiscal year, the Program will be contingent on the appropriation from the General Fund.
Eligibility	
<p>Applicants shall be required to meet the following eligibility criteria:</p> <ul style="list-style-type: none"><input checked="" type="checkbox"/> Each Application shall be for one residence only (own or rent¹).<input checked="" type="checkbox"/> Applicant must either possess a copy of the sewer utility bill or complete the ‘Declaration of Tenant Responsibility for Utility Services’ section included in the Program Application.<input checked="" type="checkbox"/> Income eligibility is based on Enrollment in PG&E's California Alternate Rates for Energy (CARE) Program <p>¹ Tenants participating in the City’s Affordable Income and Rent Limits Programs or Section 8 Housing Choice Voucher Program receive a utility allowance which exceeds the sewer rate and are not eligible for this Program.</p>	
Application Requirements	
<ol style="list-style-type: none">1. Completed and signed Application.2. Copy of applicant’s current identification card or driver’s license.3. Sewer utility bill with current address or completed ‘Declaration of Tenant Responsibility for Utility Services’ section included in the Program Application.4. Proof of PG&E's CARE Program eligibility with current address.	
Policy	
<ul style="list-style-type: none">▪ Applications for the Residential Sewer Payment Assistance Program are reviewed in the order in which they are received. Payments will only be made up to the amount appropriated each fiscal year.▪ Salinas Residential Sewer Payment Assistance Program is non-transferable. Recipients must contact and notify City of Salinas if the service address changes.▪ The Program is not retroactive and will only apply assistance to sewer billing from the approval date forward.	