

January 8, 2024

City of Salinas  
200 Lincoln Avenue  
Salinas, CA 93901

Subject: Salinas Industrial Waste Facilities Improvement Projects

Dear Mr. Jacobs:

Enclosed is the proposal for Carollo's services for continued support for the Stormwater Projects. We appreciate the opportunity to continue to work with you.

Please let us know if you have any questions on this scope and budget.

Sincerely,

CAROLLO ENGINEERS, P.C.



Lydia Holmes, PE  
Vice President

LH

**Scope of Work  
for City of Salinas  
Stormwater Improvement Projects  
Jan 8, 2024**

The City of Salinas (City), with the support of Monterey One Water (M1W), its project partner, was awarded \$8.8 million in Proposition 1 Stormwater Round 2 Implementation grant funding for the Salinas Project to Enhance Regional Stormwater Supply (SPERSS) project. The project elements include improvements to the Salinas Treatment Plant No. 1 and the Salinas Industrial Wastewater Treatment Facility. This scope of services includes tasks to support the City's coordination with the SWRCB for funding as well as technical support for design review and permitting.

Specific tasks to be completed by Carollo and its subconsultant include:

- Project management and meetings for 6 months
- Ongoing funding support/coordination with the SWRCB
- Permitting
- Revision to grant documents, if needed
- Technical oversight, coordination, and review

Design of the improvements are being prepared by other consultants under direct contract to the City. Carollo (Consultant) is providing program management services to assist the City in coordinating and reviewing the design work, assisting with permitting, coordinating funding and pursuing funding (if needed), and coordinating SWRCB-required documentation.

**Task 1 – Project Management and Meetings/Coordination**

Carollo will provide management of the project including regular meetings, coordination with the City and subconsultants, and monthly invoices. It is assumed that the schedule for this phase of work will last approximately six months. Biweekly virtual meetings are assumed for the duration of the project. Agendas and topics to discuss will be determined prior to each meeting.

*Deliverables:*

- Meeting agendas and notes, as needed

**Task 2 - Ongoing Funding Support**

Carollo will assist the City in planning and applying for funding for the Stormwater Project elements.

**Task 2.1 – Coordination with SWRCB**

Carollo will continue to coordinate with the SWRCB on the grant requirements, amendment and funding amounts. Up to four additional meetings are budgeted.

*Deliverables:*

- Meeting agendas and notes, as needed

**Task 2.2 – Review of Project Costs and Identify Additional Funding Needs**

Carollo will assist the City with review of the project costs prepared by designer and compare this amount to the available funding from the SWRCB. Funding gaps will be identified and discussed as to what can be

potentially bid as a deduct item, as well as what elements may be eligible for funding from other sources. Up to three meetings will be held with designer and City to discuss. If there is a funding gap, the first priority will be to work with the SWRCB to see if additional funding can be secured.

*Deliverables:*

- Meeting agendas and notes, as needed

### **Task 2.3 – Identify Additional Funding Sources and One Grant Application**

Carollo will support the City in identifying additional funding sources, if required. Carollo will do a funding search and develop a funding matrix to compare potential funding options. It is assumed that one funding source will be selected for developing an application. Carollo will prepare the one grant application based on the most likely funding sources identified. Depending on the grant, the effort may include developing project descriptions, project benefits, project costs and funding plan details. Carollo will lead the development of the draft and final grant application per funding agency's requirements and, if requested, submit the grant package on behalf of the City. The City will provide required resolutions and financial documentation. The City will also coordinate required signatures on the grant application and forms as well as provide available technical information. For budgeting purposes, a fee of \$30,000 has been estimated. Based on the type of application selected, the level of effort may vary.

*Deliverables:*

- Funding matrix
- One grant application, draft and final

### **Task 3 – Permitting**

Carollo will coordinate with the designer and the City to help obtain permits for the Stormwater Project. Carollo will coordinate with the RWQCB to determine what if any permits are required for the diversion of the stormwater into the IWTF. It is anticipated that up to two meetings may be required with the RWQCB along with providing them details on the proposed project. It is not anticipated that any building permits will be required. A grading permit may be required for construction. Contractors will be responsible for preparing a SWPPP for the RWQCB.

Carollo will coordinate with the Monterey Bay Air Resources District to obtain authority to construct and a permit to operate for the new standby generators. It is assumed that the City will pay the air permit application fee directly to the District.

The City's design consultant will be responsible for coordinating with PG&E for electrical and power requirements. Carollo will help facilitate discussions with PG&E.

*Deliverables:*

- Air Permit application
- Meetings notes and agendas

### **Task 4 – Grant Documents including CEQA Documentation**

Carollo and its subconsultant will continue to coordinate with the City and the SWRCB to get final approval of the required grant documents including the PEAP, MRP, QAPP, CEQA Addendum and MRRP. All of these

documents have been submitted to the State in draft form. If the State provides comments, the documents will be revised as needed.

*Deliverables:*

- Final PEAP, MRP, QAPP, CEQA Addendum and MRRP

**Task 5 - Technical Oversight, Coordination and Review**

Carollo will provide technical review, coordination and oversight on behalf of the City to review the design efforts being prepared by other consultants. Carollo will review submittals and provide comments on drawings and specifications. Carollo will also participate in technical meetings to discuss designs. It is assumed there will be two design/construction packages.

Carollo will review the 30%, 60% and 90% design packages and provide comments on drawings and specifications on the City's behalf. It is assumed that the total number of sheets could be up to 100 drawings between the two packages.

*Deliverables:*

- Written comments on design deliverables.

**Scope Assumptions**

Consultant shall be entitled to use and reasonably rely upon all such information and services provided by City or others in performing Consultant's services under this Scope of Work.

Consultant has no control over the cost of labor, materials, equipment or services furnished by others. Consultant cannot and does not guarantee that actual costs and/or quantities realized will not vary from the data projections and estimates prepared by Consultant.

The services to be performed by Consultant are intended solely for the benefit of City. No person or entity not a signatory to the Agreement shall be entitled to rely on consultant's performance of its services hereunder, and no right to assert a claim against Consultant by assignment of indemnity rights or otherwise shall accrue to a third party as a result of the Agreement or the performance of Consultant's services."

**CAROLLO ENGINEERS, INC.**  
**FEE SCHEDULE for**  
**City of Salinas Stormwater Project**  
**January 2024**

<b>Classification</b>	<b>Hourly Rate</b>
Principle in Charge/Project Manager	\$315
Lead Professional	\$305
Project Engineer	\$235
Professional Engineer	\$200
Staff	\$180
Disciplines (QA/QC)	\$280
Graphics	\$165
Word Processing/Admin	\$135
Project Equipment Communication Expense (PECE) Per DL Hour	\$14
Travel and Expenses	At cost
Milage at IRS Reimbursement Rate	milage at \$.655 per mile
Subconsultants	cost + 10%

This fee schedule is subject to annual revisions due to labor adjustments.

City of Salinas

Support for Stormwater, Prop 1 project

Fee Estimate



Task Description	Hours by Classification									Labor	PECE	Printing/ Travel	Subs/ Direct Costs	Subs/ Direct Cost + 10%	Subs and Other Direct Expenses	Estimated Fee
	PI/C/PM	Lead Professional	Project Engineer	Professional Engineer	Staff	Discipline QA/QC reviewers	Graphics	Word Processing/Admin	Total Hours							
	\$315	\$305	\$235	\$200	\$180	\$280	\$165	\$135			PECE \$ 14.00	Other				
Task 1 - Project Management and Meetings, 6 months	18	6	18	18	0	0	0	12	72	\$ 17,000	\$ 1,008		\$ -	\$ -	\$ 1,008	\$ 18,008
Task 2 - On Going Funding Support	36	12	40	64	60	0	12	10	234	\$ 51,300	\$ 3,276	\$ -	\$ -	\$ -	\$ 3,276	\$ 54,576
Task 2.1 - Coordination with SWRCB on funding	12	2	8	12	0	0			34	\$ 8,700	\$ 476	\$ -	\$ -	\$ -		
Task 2.2 - Review of Project Cost and Identify Additional Funding Needs	12	2	8	12	0	0			34	\$ 8,700	\$ 476	\$ -	\$ -	\$ -		
Task 2.3 - Identifying Additional Funding Sources and One Grant Application	12	8	24	40	60	0	12	10	166	\$ 34,000	\$ 2,324	\$ -	\$ -	\$ -		
Task 3 - Permitting	20	8	20	20	4	0	8	0	80	\$ 19,500	\$ 1,120	\$ -	\$ 22,000	\$ 2,200	\$ 25,320	\$ 44,820
Task 3.1 - Permitting support with RWQCB	12	2	8	16	4	0	4	0	46	\$ 10,900	\$ 644	\$ -	\$ -	\$ -		
Task 3.2 - Air Permit and Construction Permits for IWTF	8	6	12	4	0	0	4	0	34	\$ 8,600	\$ 476	\$ -	\$ 22,000	\$ 2,200		
Task 4 - Grant documents, including CEQA documentation	6	0	6	12	0	0	2	2	28	\$ 6,300	\$ 392	\$ -		\$ -	\$ 392	\$ 6,692
Task 4.0 - Revisions as needed to submitted grant documents	6		6	12			2	2	28	\$ 6,300	\$ 392	\$ -	\$ 3,000	\$ 300		
Task 5 - Technical Oversight, Coordination and Review	8	40	80	8	0	200	0	0	336	\$ 91,100	\$ 4,704	\$ -	\$ -	\$ -	\$ 4,704	\$ 95,804
Task 5.1 - Review of Design and provide comments (assume 100 drawings)	8	40	80	8	0	200	0	0	336	\$ 91,100	\$ 4,704		\$ -	\$ -		
														\$ -	\$ -	\$ -
<b>Total Hours and Fee</b>	<b>88</b>	<b>66</b>	<b>164</b>	<b>122</b>	<b>64</b>	<b>200</b>	<b>22</b>	<b>24</b>	<b>750</b>	<b>\$ 185,200</b>	<b>\$ 10,500</b>	<b>\$ -</b>	<b>\$ 22,000</b>	<b>\$ 2,200</b>	<b>\$ 34,700</b>	<b>\$ 219,900</b>