

City of Salinas

200 Lincoln Ave., Salinas, CA 93901

www.cityofsalinas.org



Meeting Agenda - Final

Thursday, February 6, 2025

4:00 PM

Salinas Rotunda

Measure E Oversight Committee

Committee Members:

Yadira Hobby, Mayor

Eric Mora, District 1 - Jesus Valenzuela, District 2

Steve Ish, District 3 - Sylvia Leal Agamao, District 4

VACANT, District 5 - VACANT, District 6

Rene Mendez, City Manager

Selina Andrews, Finance Director

City Clerk's Office: (831) 758-7381

PLEDGE OF ALLEGIANCE**ROLL CALL****PUBLIC COMMENT TIME RESTRICTIONS**

Public comments generally are limited to two minutes per speaker; the Chair may further limit the time for public comments depending on the agenda schedule.

GENERAL PUBLIC COMMENTS

Receive public communications from the audience on items that are not on the agenda and that are in the City of Salinas' subject matter jurisdiction. Comments on Consent or Consideration items should be held until the items are reached. The public may request that the committee consider adding an item for consideration on a future agenda. The public may comment on scheduled agenda items as they are considered. In order to be respectful of all speakers' views and to avoid disruption of the meeting, the audience shall refrain from applauding or jeering speakers who have been recognized by the Chair.

CALIFORNIA GOVERNMENT CODE §84308 - LEVINE ACT

Government Code § 84308. Parties to any proceeding involving a license, permit or other entitlement for use pending before the legislative body must disclose any campaign contributions over \$250 (aggregated) within the preceding 12 months made by the party, their agent, and those required to be aggregated with their contributions under Government Code § 82015.5. The disclosure must include the amount contributed and the name(s) of the contributor(s).

ADMINISTRATIVE REPORTS

[ID#24-701](#) **December 31, 2024 Financial Report**

Recommendation: No action is required. Receive the December 31, 2024 Financial Report.

CONSENT

[ID#24-604](#) **Minutes**

Recommendation: Approve the minutes of July 18, 2024.

[ID#24-601](#) **2025 Measure E Oversight Committee Meeting Calendar**

Recommendation: Approve the Measure E Oversight Committee meeting calendar for 2025.

COMMITTEE MEMBER REPORTS/COMMENTS**ADJOURNMENT**

Confirmation of attendance at next meeting prior to adjournment.

Alexis Mejia, Assistant City Clerk

AGENDA MATERIAL / ADDENDUM

Any addendums will be posted within 72 hours of regular meetings or 24 hours of special meetings and in accordance with Californian Government Code Section 54954.2 and 54956. City Commission/Board/Committee agenda reports and other writings distributed to the legislative body may be viewed at the Salinas City Clerk's Office, 200 Lincoln Avenue, Salinas, and are posted on the City's website at www.cityofsalinas.org in accordance with California Government Code section 54597.5. The Commission/Board/Committee may take action that is different than the proposed action reflected on the agenda.

Disability-related modification or accommodation, including auxiliary aids or services, may be requested by any person with a disability who requires a modification or accommodation in order to participate in the meeting. Language interpretation may be requested as soon as possible but by no later than 5 p.m. of the last business day prior to the meeting. Requests should be referred to the City Clerk's Office At 200 Lincoln Avenue, Salinas, 758-7381, as soon as possible but by no later than 5 p.m. of the last business day prior to the meeting. Hearing impaired or TTY/TDD text telephone users may contact the city by dialing 711 for the California Relay Service (CRS) or by telephoning any other service providers' CRS telephone number.

PUBLIC NOTIFICATION

This agenda was posted on January 31, 2025 in the Salinas Rotunda and City's website.

Meetings are streamed live at <https://salinas.legistar.com/Calendar.aspx> and televised live on Channel 25 on the date of the regularly scheduled meeting and will be broadcast throughout week following the meeting. or the most up-to-date Broadcast Schedule for The Salinas Channel on Comcast 25, please visit or subscribe to our Google Calendar located at <http://tinyurl.com/SalinasChannel25>. All past City Council meetings may also be viewed on the Salinas Channel on YouTube at <http://www.youtube.com/thesalinaschannel>.



City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
www.cityofsalinas.org

Legislation Text

File #: ID#24-701, **Version:** 1

December 31, 2024 Financial Report

No action is required. Receive the December 31, 2024 Financial Report.

City of Salinas



Measure E

Fiscal Year 24-25 Budget Report
For the Six Months Ending December 31, 2024

Program/Activity	Amended Budget	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd
REVENUE					
Department 00 - General Revenues					
Division 0000 - Non-Departmental					
Account 2030 - Transactions & Use Tax	17,200,000	-	5,801,669	11,398,331	34%
Account 8010 - Investment Earnings	300,000	-	45,047	254,953	15%
Department 00 - General Revenues Totals	17,500,000	-	5,846,716	11,653,284	33%
REVENUE TOTALS	17,500,000	-	5,846,716	11,653,284	33%
EXPENSE					
Department 20 - Finance					
Division 2033 - Information Technology	58,000	-	2,717	55,283	5%
Division 2034 - Revenue & Licensing	1,000	-	-	1,000	0%
Department 20 - Finance Totals	59,000	-	2,717	56,283	5%
Department 40 - Police					
Division 4112 - Personnel & Training	1,787,460	81,132	1,006,842	699,486	61%
Division 4116 - Special Operations Unit	625,100	2,453	134,786	487,861	22%
Division 4133 - Evidence & Property	772,600	1,632	423,461	347,506	55%
Division 4220 - Field Operations	1,166,870	-	608,151	558,719	52%
Department 40 - Police Totals	4,352,030	85,217	2,173,240	2,093,573	52%

City of Salinas



Measure E

Fiscal Year 24-25 Budget Report
For the Six Months Ending December 31, 2024

Program/Activity	Amended Budget	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd
Department 55 - Recreation					
Division 5238 - Parks and Community Services	1,303,860	941	602,937	699,983	46%
Division 6231 - Recreation Admin	307,360	-	151,630	155,730	49%
Division 6232 - Neighborhood Services	24,400	2,313	10,727	11,360	53%
Division 6233 - Closter Park	17,800	4,170	4,078	9,552	46%
Division 6234 - El Dorado Park	61,700	3,124	38,609	19,967	68%
Division 6235 - Central Park	39,480	2,383	17,050	20,046	49%
Division 6239 - Recreation Center	46,700	2,017	24,010	20,674	56%
Division 6240 - Firehouse Rec Center	17,000	-	17,044	(44)	100%
Division 6241 - Hebbbron Heights Rec Center	56,700	28	9,490	47,181	17%
Division 6242 - Afterschool Programs	489,140	8,857	242,185	238,098	51%
Division 6243 - Community Center	57,000	-	17,572	39,428	31%
Division 6244 - Breadbox Rec Center	94,030	230	60,979	32,821	65%
Division 6246 - Hebbbron Family Center	8,000	-	1,005	6,995	13%
Division 6248 - Youth Svcs & Comm Engage	349,040	-	82,892	266,148	24%
Department 55 - Recreation Totals	2,872,210	24,063	1,280,209	1,567,938	45%
Department 60 - Library					
Division 6005 - Library Administration	805,990	2,587	390,485	412,918	49%
Division 6009 - Technology Services	1,240,910	42,513	517,388	681,009	45%
Division 6011 - Steinbeck Library	1,304,930	92,887	530,429	681,615	48%
Division 6012 - Cesar Chavez Library	947,640	51,327	424,056	472,257	50%
Division 6013 - El Gabilan Library	614,610	1,242	318,150	295,219	52%
Division 6015 - Community Education	1,063,860	3,892	507,253	552,715	48%
Department 60 - Library Totals	5,977,940	194,448	2,687,760	3,095,732	48%

City of Salinas



Measure E

Fiscal Year 24-25 Budget Report
For the Six Months Ending December 31, 2024

Program/Activity	Amended Budget	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd
TOTAL YTD BEFORE OPERATING TRANSFERS	13,261,180	303,728	6,143,926	6,813,526	49%
Department 00 - Non Departmental					
Division 0000 - Non-Departmental					
Transfers Out Capital Projects	2,929,272	-	8,474	2,920,798	0%
Transfers Out Int Svc. - General Liability	559,000	-	279,500	279,500	50%
Transfers Out Int Svc. - Insurances	135,000	-	67,500	67,500	50%
Transfers Out Int Svc. - Fleet Maintenance	186,000	-	93,000	93,000	50%
Transfers Out Int Svc. - Vehicle Replacement	47,000	-	23,500	23,500	50%
Transfers Out El Gabilan Debt Service	1,175,100	-	620,414	554,686	53%
Transfers Out Energy Efficient Debt Service	67,600	-	57,220	10,380	85%
Department 00 - Non Departmental Totals	5,098,972	-	1,149,607	3,949,364	23%
GRAND TOTAL YTD	18,360,152	303,728	7,293,533	10,762,891	41%
Fund 1100 - Measure E Totals					
REVENUE TOTALS	17,500,000	-	5,846,716	11,653,284	33%
EXPENSE TOTALS	18,360,152	303,728	7,293,533	10,762,891	41%
Fund 1100 - Measure E Totals	(860,152)	(303,728)	(1,446,817)	890,393	

**MEASURE E FUNDING
CAPITAL IMPROVEMENT PROGRAM
EXPENDITURE REPORT THROUGH DECEMBER 31, 2024**

Department - Project	FY 24-25				
	Budget	Actual Exp.	Encumbrances	Balance	% Spent & Enc.
50 - Public Works					
9981 - Slurry Seal Improvements	395,025	-	-	395,025	0%
50 - Public Works Total	395,025	-	-	395,025	0%
55 - Recreation					
9022 - Tennis Court Improvement	200,679	-	-	200,679	0%
9048 - Restroom Replacement	560,000	-	-	560,000	0%
9350 - Closter Park Revitalization	1,614,053	-	-	1,614,053	0%
55 - Recreation Total	2,374,732	-	-	2,374,732	0%
60 - Library					
9100 - El Gabilan Library Opening Day Collection	10,775	8,474	2,302	-	100%
9166 - New El Gabilan Library	72,283	-	-	72,283	0%
9195 - Computers Upgrade	2,679	-	1,946	734	73%
9716 - Steinbeck Library Upgrades	73,777	-	-	73,777	0%
60 - Library Total	159,514	8,474	4,247	146,793	8%
Grand Total	2,929,272	8,474	4,247	2,916,551	0%

**MEASURE E FUND
CASH BALANCE
AS OF DECEMBER 31, 2024**

	<u>Balance</u>
Beginning Balance	\$ 19,916,828
July 2024	\$ 19,058,535
August 2024	\$ 19,857,764
September 2024	\$ 20,337,329
October 2024	\$ 20,681,170
November 2024	\$ 20,741,004
December 2024	\$ 20,730,068

**MEASURE E FUND
RESERVE BALANCES
AS OF DECEMBER 31, 2024**

	<u>Balance</u>
115 Trust Reserve	\$1,320,000
Community Center District 5 Reserve	6,900,000
Economic Contingency Reserve	1,846,066
<u>Infrastructure Maintenance Reserve</u>	<u>360,000</u>
Total	\$10,426,066



Fiscal Year 24-25 Quarter 2 Financial Report As of December 31, 2024

January 16, 2025

Measure E Committee

Measure E Fund Budget vs Actuals FYTD as of 12/31/24

Program/Activity		Amended Budget	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd
REVENUE						
Department	00 - General Revenues Totals	17,500,000	-	5,846,716	11,653,284	33%
	REVENUE TOTALS	17,500,000	-	5,846,716	11,653,284	33%
EXPENSE						
Department	20 - Finance Totals	59,000	-	2,717	56,283	5%
Department	40 - Police Totals	4,352,030	85,217	2,173,240	2,093,573	52%
Department	55 - Recreation Totals	2,872,210	24,063	1,280,209	1,567,938	45%
Department	60 - Library Totals	5,977,940	194,448	2,687,760	3,095,732	48%
	TOTAL YTD BEFORE OPERATING TRANSFERS	13,261,180	303,728	6,143,926	6,813,526	49%
Department	00 - Non Departmental Totals	5,098,972	-	1,149,607	3,949,364	23%
	GRAND TOTAL YTD	18,360,152	303,728	7,293,533	10,762,891	41%
Fund	1100 - Measure E Totals					
	REVENUE TOTALS	17,500,000	-	5,846,716	11,653,284	33%
	EXPENSE TOTALS	18,360,152	303,728	7,293,533	10,762,891	41%
Fund	1100 - Measure E Totals	(860,152)	(303,728)	(1,446,817)	890,393	

Measure E Fund

CIP Budget vs Actuals FYTD

as of 12/31/24

Department - Project	FY 24-25				% Spent & Enc.
	Budget	Actual Exp.	Encumbrances	Balance	
50 - Public Works					
9981 - Slurry Seal Improvements	395,025	-	-	395,025	0%
50 - Public Works Total	395,025	-	-	395,025	0%
55 - Recreation					
9022 - Tennis Court Improvement	200,679	-	-	200,679	0%
9048 - Restroom Replacement	560,000	-	-	560,000	0%
9350 - Closter Park Revitalization	1,614,053	-	-	1,614,053	0%
55 - Recreation Total	2,374,732	-	-	2,374,732	0%
60 - Library					
9100 - El Gabilan Library Opening Day Collection	10,775	8,474	2,302	-	100%
9166 - New El Gabilan Library	72,283	-	-	72,283	0%
9195 - Computers Upgrade	2,679	-	1,946	734	73%
9716 - Steinbeck Library Upgrades	73,777	-	-	73,777	0%
60 - Library Total	159,514	8,474	4,247	146,793	8%
Grand Total	2,929,272	8,474	4,247	2,916,551	0%

Measure E Fund Cash Balance as of 12/31/24

	<u>Balance</u>
Beginning Balance	\$ 19,916,828
July 2024	\$ 19,058,535
August 2024	\$ 19,857,764
September 2024	\$ 20,337,329
October 2024	\$ 20,681,170
November 2024	\$ 20,741,004
December 2024	\$ 20,730,068

Measure E Fund Reserves as of 12/31/24

	<u>Balance</u>
115 Trust Reserve	\$1,320,000
Community Center District 5 Reserve	6,900,000
Economic Contingency Reserve	1,846,066
<u>Infrastructure Maintenance Reserve</u>	<u>360,000</u>
Total	\$10,426,066



Questions?



City of Salinas

200 Lincoln Ave., Salinas,
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Legislation Text

File #: ID#24-604, **Version:** 1

Minutes

Approve the minutes of July 18, 2024.



City of Salinas

200 Lincoln Ave., Salinas,
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Meeting Minutes - Unofficial

Measure E Oversight Committee

Committee Members:

Jose Barajas, Mayor

Eric Mora, District 1 - VACANT, District 2

Steve Ish, District 3 - Cesar Lara, District 4

Peter Szalai, District 5 - Anthony McFarlane, District 6

Rene Mendez, City Manager

Selina Andrews, Finance Director

City Clerk's Office: (831) 758-7381

Thursday, July 18, 2024

4:00 PM

Salinas Rotunda

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Chairperson Jose Barajas
Committee member Eric Mora
Committee member Cesar Lara
Committee member Steve Ish
Committee member Peter Szalai

Absent: 1 - Committee member Anthony McFarlane

PUBLIC COMMENT TIME RESTRICTIONS

GENERAL PUBLIC COMMENTS

CONSENT

[ID#24-404](#)

Election of Committee Chair and Vice Chair

Vice Chair:

Upon motion by Committee member Lara, seconded by Committee member Ish, Committee member Mora was appointed as Vice Chair to serve a one year term. The motion carried the following vote:

Ayes: 5 - Jose Barajas, Steve Ish, Cesar Lara, Eric Mora, Peter Szalai

Absent: 1 - Anthony McFarlane

Chair:

Upon motion by Committee member Lara, seconded by Committee member Ish, Committee member Mora was appointed as Vice Chair to serve a one year term. The motion carried the following vote:

Ayes: 5 - Jose Barajas, Steve Ish, Cesar Lara, Eric Mora, Peter Szalai

Absent: 1 - Anthony McFarlane

A motion to approve a Committee Chair and Vice Chair to serve for a one-year term.

Ayes: 5 - Chairperson Barajas, Committee member Mora, Committee member Lara, Committee member Ish and Committee member Szalai

Absent: 1 - Committee member McFarlane

[ID#24-032](#)

Minutes

Upon motion by Committee member Lara, seconded by Committee member Mora, the minutes of October 19, 2023 were approved. The motion carried by the following vote:

Ayes: 2 - Chairperson Barajas and Committee member Mora

Absent: 1 - Committee member McFarlane

Abstain: 3 - Committee member Lara, Committee member Ish and Committee member Szalai

[ID#24-222](#)

Minutes

Upon motion by Committee member Lara, seconded by Committee member Mora, the minutes of January 18, 2024 were approved. The motion carried by the following vote:

Ayes: 3 - Chairperson Barajas, Committee member Mora and Committee member Lara

Absent: 1 - Committee member McFarlane

Abstain: 2 - Committee member Ish and Committee member Szalai

[ID#24-402](#)

Minutes

Upon motion by Committee member Lara, seconded by Chair Barajas, the minutes of May 9, 2024 were approved. The motion carried by the following vote:

Ayes: 3 - Chairperson Barajas, Committee member Ish and Committee member Szalai

Absent: 1 - Committee member McFarlane

Abstain: 2 - Committee member Mora and Committee member Lara

ADMINISTRATIVE REPORTS

[ID#24-378](#)

June 30, 2024 Financial Report

Received report from Finance Management Analyst Abe Pedroza regarding the June 30, 2024 Measure E Financial Report.

As of June 30, 2024 the Measure E expenditures were as follows:

Department - Amount; % Used

Finance - \$44,213 (67%)

Police - \$4,025,907 (87%)

Recreation - \$2,628,181 (87%)

Library - \$4,630,374 (79%)

Non-Departmental - \$250,000 (59%)

No action is required. Receive a report on the June 30, 2024 Financial Report.

COMMITTEE MEMBER REPORTS/COMMENTS

Committee member Lara stated the State of California has allocated \$600 million dollars to the California Jobs First Program, formerly CERF, for economic development and encouraged all to look into the program and apply for the funding.

Chair Barajas encouraged the public to apply for the District 2 Committee member vacancy for this oversight committee. Chair Barajas highlighted Rodeo Week taking place this week and the projected economic impact of \$6 million dollars to the community. Chair Barajas invited the public to attend the Salinas Valley Young Professionals Organization Zumba class on August 3, 2024 and the Retirement Planning Workshop on July 24, 2024.

ADJOURNMENT

Meeting adjourned at 4:44 p.m.

APPROVED:

Chairperson

ATTEST:

Executive /Recording Secretary



City of Salinas

200 Lincoln Ave., Salinas,
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Legislation Text

File #: ID#24-601, **Version:** 1

2025 Measure E Oversight Committee Meeting Calendar

Approve the Measure E Oversight Committee meeting calendar for 2025.



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: **FEBRUARY 6, 2025**
OCTOBER 17, 2024 (*Meeting canceled due to lack of quorum*)

DEPARTMENT: **ADMINISTRATION**

FROM: **SELINA ANDREWS, FINANCE DIRECTOR**

BY: **ALEXIS MEJIA, ASSISTANT CITY CLERK**

TITLE: **2025 MEASURE E OVERSIGHT MEETING CALENDAR**

RECOMMENDED MOTION:

A motion to approve the Measure E Oversight meeting calendar for 2025 as presented by staff.

BACKGROUND:

The Measure E Oversight Committee generally meets on a quarterly basis or as needed. The proposed schedule for 2025 allows adequate time for report preparation and review of the budget by the committee before recommendations are made to the City Council. Meetings may be cancelled, rescheduled, or added throughout the year as needed. However, the adopted calendar provides a useful framework for general planning purposes.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project. Because the matter does not cause a direct or foreseeable indirect physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

STRATEGIC PLAN INITIATIVE:

Approval of the Measure E Oversight Committee Calendar supports the City's goal of "Operational Efficiencies".

DEPARTMENTAL COORDINATION:

The Finance Department works with city departments to identify projects throughout the City that are in line with the City's strategic plan.

FISCAL AND SUSTAINABILITY IMPACT:

There is no direct fiscal impact associated with adopting the 2025 meeting calendar.

ATTACHMENTS:

Measure E Oversight Committee 2025 Meeting Calendar

2025 MEASURE E/G MEETING CALENDAR

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1			1	2	3	4	5							
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31		23	24	25	26	27	28		23	24	25	26	27	28	29	27	28	29	30			
														30	31												

May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7			1	2	3	4	5						1	2
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
25	26	27	28	29	30	31	29	30						27	28	29	30	31			24	25	26	27	28	29	30
																					31						

September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6				1	2	3	4							1		1	2	3	4	5	6
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
														30													

Meetings to be held on:

January 16, April 17, July 24, October 16