

# Certified Local Government Program -- 2022-2023 Annual Report

(Reporting period is from October 1, 2022, through September 30, 2023)

**INSTRUCTIONS:** This is a Word form with expanding text fields and check boxes. It will probably open as Read-Only. Save it to your computer before you begin entering data. This form can be saved and reopened.

Because this is a WORD form, it will behave generally like a regular Word document except that the font, size, and color are set by the text field.

- Start typing where indicated to provide the requested information.
- Click on the check box to mark either yes or no.
- To enter more than one item in a particular text box, just insert an extra line (Enter) between the items.

Save completed form and email as an attachment to [info.calshpo@parks.ca.gov](mailto:info.calshpo@parks.ca.gov). You can also convert it to a PDF and send as an email attachment. Use the Acrobat tab in WORD and select Create and Attach to Email. You can then attach the required documents to that email. If the attachments are too large (greater than 10mb total), you will need to send them in a second or third email.

**Name of CLG**

City of Salinas

**Report Prepared by: Jessica Shull**

**Date of commission/board review: July 1, 2024**

## **MINIMUM REQUIREMENTS FOR CERTIFICATION**

### **I. Enforce Appropriate State or Local Legislation for the Designation and Protection of Historic Properties.**

#### **A. Preservation Laws**

1. Are you considering amending or revising your certified ordinance this year? No

**REMINDER:** Pursuant to the *CLG Agreement*, the Office of Historic Preservation (OHP) must have the opportunity to review and comment on ordinance changes prior to adoption. Please communicate directly with the OHP Local Government Unit staff to coordinate the review. Changes that do not meet the CLG requirements could affect certification status.

2. Provide an electronic link to your ordinance or appropriate section(s) of the municipal/zoning code.

[https://library.municode.com/ca/salinas/codes/code\\_of\\_ordinances?nodeId=PTIITHCO\\_CH3COCOBO\\_ART2HIREBO](https://library.municode.com/ca/salinas/codes/code_of_ordinances?nodeId=PTIITHCO_CH3COCOBO_ART2HIREBO)

# Certified Local Government Program -- 2022-2023 Annual Report

(Reporting period is from October 1, 2022, through September 30, 2023)

## B. New Local Landmark Designations (Comprehensive list of properties/districts designated during the reporting.

1. During the reporting period, October 1, 2022 – September 30, 2023, what properties/districts have been locally designated?

Property Name/Address	Date Designated	If a district, number of contributors	Date Recorded by County Recorder
None	Type here.	Type here.	Type here.

**Reminder:** Pursuant to California Government Code § 27288.2, “the county recorder shall record a certified resolution establishing an historical resources designation issued by the State Historical Resources Commission or a local agency, or unit thereof.”

2. What properties/districts have been de-designated this past year? For districts, include the total number of resource contributors.

Property Name/Address	Date Removed	Reason
None	N/A	Click or tap here to enter text.

## C. Historic Preservation Element/Plan

1. Do you address historic preservation in your general plan? ☐ No  
☐ Yes, in a separate historic preservation element. ☒ Yes, it is included in another element.

Provide an electronic link to the historic preservation section(s) of the General Plan or to the separate historic preservation element. [city\\_general\\_plan\\_policies\\_for\\_cultural\\_resources.pdf \(cityofsalinas.org\)](#)

## D. Review Responsibilities

### 1. Who takes responsibility for design review or Certificates of Appropriateness?

- ☐ All projects subject to design review go the commission.  
☒ Some projects are reviewed at the staff level without commission review.

# Certified Local Government Program -- 2022-2023 Annual Report

(Reporting period is from October 1, 2022, through September 30, 2023)

What is the threshold between staff-only review and full-commission review?

Significance of modification to the historic integrity of the structure.

## 2. California Environmental Quality Act (CEQA)

- Explain the historic preservation staff and commission role in *providing input* to CEQA documents prepared for or by the local government.

Staff normally provides CEQA documents; the Historic Resources Board can provide input as projects are presented.

- Explain the staff and commission role in *reviewing* CEQA documents for projects that are proposed within the jurisdiction of the local government.

Staff has the primary responsibility of reviewing CEQA documents. The Historic Resources Board has the opportunity to review CEQA documents.

## 3. Section 106 of the National Historic Preservation Act

- Explain the staff and commission role in *providing input* to Section 106 documents prepared for, or by, the local government.

Staff has the primary responsibility of providing input to Section 106 documents. The Historic Resources Board provides input on Section 106 documents on occasion.

- Explain the staff and commission role in *reviewing* Section 106 documents for projects that are proposed within the jurisdiction of the local government?

Staff normally reviews Section 106 documents; the Historic Resources Board reviews Section 106 documents on occasion.

## II. Establish an Adequate and Qualified Historic Preservation Review Commission by State or Local Legislation.

# Certified Local Government Program -- 2022-2023 Annual Report

(Reporting period is from October 1, 2022, through September 30, 2023)

## A. Commission Membership

Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
Sal Munoz	Architect/Professor	December 2010	N/A	<a href="mailto:munfris@hotmail.com">munfris@hotmail.com</a>
Larry Hirahara	Agricultural Executive	June 2021	N/A	<a href="mailto:seedyguy@aol.com">seedyguy@aol.com</a>
Michael Mazgai	Retired	February 2023	N/A	<a href="mailto:mmazgai@pacbell.net">mmazgai@pacbell.net</a>
Dean Callender	Insurance	August 2023	N/A	<a href="mailto:deancallender@sbcglobal.net">deancallender@sbcglobal.net</a>
J. Michael Wadsworth	Architect	September 2023	N/A	<a href="mailto:jmichaelwadsworth@gmail.com">jmichaelwadsworth@gmail.com</a>
Eloise Shim	Retired Educator	September 2023	N/A	<a href="mailto:eloiseashim@yahoo.com">eloiseashim@yahoo.com</a>

Attach resumes and Statement of Professional Qualifications forms for all members.

1. If you do not have two qualified professionals on your commission, explain why the professional qualifications have not been met and how professional expertise is otherwise being provided. N/A
2. If all positions are not currently filled, why is there a vacancy, and when will the position be filled? *There is one vacancy on the Historic Resources Board. Applications have been received by two qualified applicants, the vacancy will be filled once the City Councilor has made the appointment.*

## B. Staff to the Commission/CLG staff

1. Is the staff to your commission the same as your CLG coordinator? ☒ Yes ☐ No
2. If not, please provide the Commission staff member's contact information.
3. If the position(s) is not currently filled, why is there a vacancy? N/A



# Certified Local Government Program -- 2022-2023 Annual Report

(Reporting period is from October 1, 2022, through September 30, 2023)

Attach resumes and Statement of Professional Qualifications forms for staff.

Name/Title	Discipline	Dept. Affiliation	Email Address
Jessica Shull, Associate Planner (Current staff CLG representative)	City Planning	Associate Planner in Advanced Planning & Project Implementation Division of Community Development Department	<a href="mailto:jessicas@ci.salinas.ca.us">jessicas@ci.salinas.ca.us</a>

Name/Title	Discipline	Dept. Affiliation	Email Address
Robert Latino (Previous staff CLG representative)	City Planner	Associate Planner in Current Planning Division of Community Development Department	<a href="mailto:robertl@ci.salinas.ca.us">robertl@ci.salinas.ca.us</a>

## C. Attendance Record

Please complete the commission meeting attendance chart for each commissioner and staff member. Commissions are required to meet a minimum of four times a year. If you haven't met at least four times, explain why not.

Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Larry Hirahara	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Salvador "Sal" Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Michael Mazgai	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dean Callender	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Eloise Shim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
James Michael Wadsworth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Margaret "Meg" Clovis - Resigned	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Certified Local Government Program -- 2022-2023 Annual Report

(Reporting period is from October 1, 2022, through September 30, 2023)

Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
James Perry - Resigned	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Robert Latino	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Type here.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: October, November, January, February, March, April, May, June, July, and August, meetings were cancelled due to lack of business.

The Historic Resources Board went through significant transition in 2022 with two members resigning and one member passing away.

Note: Staff responsible for supporting the Historic Resources Board transitioned in October of 2023.

### D. Training Received

Please indicate the specific training each commissioner received last year.

**Reminder:** It is a CLG requirement that all commissioners and staff to the commission attend at least one training program relevant to your commission each year. It is up to the CLG to determine the relevancy of the training.

Commissioner/Staff Name	Training Title & Description (including method presentation, e.g., webinar, workshop)	Duration of Training	Training Provider	Date
Type here.	Type here.	Type here.	Type here.	Type here.
Type here.	Type here.	Type here.	Type here.	Type here.
Type here.	Type here.	Type here.	Type here.	Type here.
Type here.	Type here.	Type here.	Type here.	Type here.

# Certified Local Government Program -- 2022-2023 Annual Report

(Reporting period is from October 1, 2022, through September 30, 2023)

Type here.	Type here.	Type here.	Type here.	Type here.
Type here.	Type here.	Type here.	Type here.	Type here.
Type here.	Type here.	Type here.	Type here.	Type here.
Type here.	Type here.	Type here.	Type here.	Type here.

## **III. Maintain a System for the Survey and Inventory of Properties that Furthers the Purposes of the National Historic Preservation Act**

### **A. Historical Contexts: initiated, researched, or developed in the reporting year (excluding those funded by the OHP)**

**Reminder:** California CLG procedures require CLGs to submit survey results, including historic contexts, to the OHP. If you have not done so, submit an electronic copy or link if available online with this report.

Context Name	Description	How it is Being Used	Date Submitted to the OHP
None	N/A	N/A	N/A

### **B. New Surveys or Survey Updates (excluding those funded by the OHP)**

**Note:** The evaluation of a single property is not a survey. Also, material changes to a property that is included in a survey, is not a change to the survey and should not be reported here.

Survey Area	Context Based-yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to the OHP
None	N/A	N/A	N/A	N/A	N/A	N/A

Explain how you are using the survey data: N/A

# Certified Local Government Program -- 2022-2023 Annual Report

(Reporting period is from October 1, 2022, through September 30, 2023)

## IV. Provide for Adequate Public Participation in the Local Historic Preservation Program

### A. Public Education

Has your CLG undertaken any public outreach, training, or publications programs this year? How were the commissioners and staff involved? Please provide an electronic link to all publications or other products not previously provided to the OHP.

Item or Event	Description	Date
Architectural Tour Brochure	Hard stock brochure distributed to libraries and on website.	Ongoing
Adaptive Reuse Project Ordinance	Foster the restoration and/or adaptation of existing, nonresidential buildings into residential dwelling units to produce much needed housing in the city, facilitate economic development, preserve historic resources, and create a vibrant downtown.	Ongoing

## ADDITIONAL INFORMATION FOR NATIONAL PARK SERVICE ANNUAL PRODUCTS REPORTS FOR CLGS

During the reporting period (October 1, 2022 – September 30, 2023) how many historic properties did your local government **add** to the CLG inventory? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory **from all programs**, local, state, and Federal, during the reporting year. This includes the National Register, California Register, California Historical Landmarks, locally funded surveys, CLG surveys, and local designations.

Program area	Number of Properties added
N/A	Type here.

### A. Local Register (i.e., Local Landmarks and Historic Districts) Program

## Certified Local Government Program -- 2022-2023 Annual Report

(Reporting period is from October 1, 2022, through September 30, 2023)

1. During the reporting period (October 1, 2022 – September 30, 2023) did you have a local register program to create local landmarks and/or local districts (or a similar list of designations) created by local law? ☐ Yes ☒ No
2. If yes, how many properties have been added to your register or designated from October 1, 2022, to September 30, 2023? N/A

### C. Local Property Tax Incentive Program

1. During the reporting period (October 1, 2022 – September 30, 2023) did you have a Mills Act program? ☐ Yes ☒ No
2. If yes, how many properties entered into a contract from October 1, 2022, to September 30, 2023? N/A

Name of Program	Number of Properties Added During 2022-2023	Total Number of Properties Benefiting From Program
N/A	Type here.	Click or tap here to enter text.

### D. Local “bricks and mortar” grants/loan program

1. During the reporting period (October 1, 2022 – September 30, 2023) did you have a local government historic preservation grant and/or loan program for rehabilitating/restoring historic properties? ☐ Yes ☒ No
2. If yes, how many properties have been assisted under the program(s) from October 1, 2022, to September 30, 2023?

Name of Program	Number of Properties that have Benefited
N/A	Type here.

### E. Design Review/Local Regulatory Program

1. During the reporting period (October 1, 2022 – September 30, 2023) did your local government have a historic preservation regulatory law(s) (e.g., an ordinance) authorizing Commission and/or staff review of local government projects or impacts on historic properties? ☒ Yes ☐ No
2. If yes, how many historic properties did your local government review for compliance with your local government's historic preservation regulatory law(s) from October 1, 2022, to September 30, 2023? Various projects were reviewed

# Certified Local Government Program -- 2022-2023 Annual Report

(Reporting period is from October 1, 2022, through September 30, 2023)

administratively. No projects with significant modifications were reviewed that required review by the Historic Resources Board.

## F. Local Property Acquisition Program

1. During the reporting period (October 1, 2022 – September 30, 2023) did you have a local program to acquire (or help to acquire) historic properties in whole or in part through purchase, donation, or other means? ☐ Yes ☒ No
2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2022, to September 30, 2023?

Name of Program	Number of Properties that have Benefited
N/A	Type here.

## IN ADDITION TO THE MINIMUM CLG REQUIREMENT THE OHP IS INTERESTED IN YOUR TRAINING NEEDS

- Whether or not you were able to participate in any of the free CAMP trainings in 2021, would you like to see the OHP fund CAMPs from the NAPC in the future?
- What are your top three topics for future training provided by the OHP?

Historic preservation grant and/or loan program for rehabilitating/restoring historic properties.

## XII Attachments (electronic)

- ☒ Resumes and Statement of Qualifications forms for **all** commission members/alternatives and staff
- ☒ Minutes from commission meetings
- ☐ Drafts of proposed changes to the ordinance
- ☐ Drafts of proposed changes to the General Plan
- ☐ Public outreach publications

# **Certified Local Government Program -- 2022-2023 Annual Report**

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Email to: [info.calshpo@parks.ca.gov](mailto:info.calshpo@parks.ca.gov)

Statement of Qualifications  
for  
Certified Local Governments Commissioners

Local Government Salinas, CA  
Staff  
Name of Commissioner Robert Lottito  
Date of Appointment: 5/4/15  
Date Term Expires: N/A

Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation.

At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community.

Are you a professional in one of the disciplines associated with historic preservation?

X Yes                             No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.



# ROBERT LATINO

5 Cummings Drive • Carmel Valley, CA 93924 • 831 915 1320 • bobbylatino17@gmail.com

## OBJECTIVE

## EDUCATION

### CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO

College of Architecture and Environmental Design

Bachelor of Science Degree City and Regional Planning, June 2006

- Interests: Land Use, Transportation, and Historic Resource Planning
- Student Athlete: Cal Poly Roller Hockey

### GOLDEN GATE UNIVERSITY, SAN FRANCISCO

Coursework for an Executive Masters Degree in Public Administration (6 units completed out of 24 units)

## SUMMARY OF QUALIFICATIONS

### ASSOCIATE PLANNER: CITY OF SALINAS, DECEMBER 2007-CURRENT

(ASSISTANT PLANNER UNTIL PROMOTION IN 2017)

(PLANNING TECHNICIAN UNTIL PROMOTION IN 2014)

Historic Resources Board Staff and CLG Coordinator • Review, Evaluate and Process Zoning Code Amendments, Conditional Use Permits, Variances, Parcel Maps, Lot Consolidations, Lot Line Adjustments, Site Plan Reviews, Minor Modifications to Existing Land Use Entitlements, and Master Sign Plans • Prepare Reports and Present for Historic Resources Board • Prepare Reports and Present for Planning Commission and City Council • Research and Prepare Environmental Documents Pursuant to CEQA and NEPA • Provide Public Assistance in Regards to Ordinances and Regulations • Review Construction Plans for Zoning Compliance • Administer Sign Regulations • Check Business License and Liquor Applications for Zoning Compliance

### ASSISTANT ENVIRONMENTAL PLANNER:

CIRCLEPOINT, AUGUST 2006-MARCH 2007

Research and Wrote Environmental Documents (CEQA/ NEPA) • Prepared Proposals • Communicated with Subconsultants, Government Agencies, Stakeholders • Collaborated on Public Outreach

### PLANNING INTERN:

TRANSPORTATION AGENCY FOR MONTEREY COUNTY, SUMMER 2005

Bike/Pedestrian Count Spreadsheets • Down Payment Assistance Program Environmental Document Review • Salary and Benefits Survey • Staff Reports • Request for Proposals

CALIFORNIA STATE UNIVERSITY MONTEREY BAY, SUMMER 2001

Square Footage Count of University Buildings • Space Management Projects

### COMPUTER SKILLS:

Adobe Photoshop • Adobe InDesign • ArcGIS • SketchUp • Excel • Microsoft Office • ParcelQuest • Google Earth • Trakit • Granicus

### GRAPHIC SKILLS:

Plan and Elevation Drafting • Perspective Sketching • Freehand Sketching • Map Producing

### PROFESSIONAL LICENSES:

CPR Certified

### PROFESSIONAL ORGANIZATIONS:

American Planning Association and California Preservation Foundation

## **PROFESSIONAL PLANNING PROJECTS**

### **CITY OF SALINAS:**

#### **GENERAL PLAN AMENDMENT AND REZONE FROM PARK TO INDUSTRIAL**

- **Project Description:** Environmental review, general plan amendment (GPA), rezone for a GPA from park to general commercial/light industrial, rezone from park to industrial – general commercial with an associated Initial Study /Mitigated Negative Declaration (IS/MND) located at 295 Sun Way
- **Scope of Work:** Review and evaluated application and proposal. Prepared and evaluated IS/MND with Peer Review of Technical Analyses. Prepared and presented a Planning Commission Staff Report. Prepared Planning Commission Resolution. Prepared and presented a City Council Staff Report. and Prepared City Council Ordinance

#### **GENERAL PLAN AMENDMENT (GPA), REZONE, CONDITIONAL USE PERMIT (CUP) FROM INDUSTRIAL TO MIXED ARTERIAL FRONTAGE FOR A RELIGIOUS ASSEMBLY USE**

- **Project Description:** GPA from general commercial/light industrial to arterial frontage, rezone from industrial – general commercial to mixed arterial frontage, establishment and operation of a religious assembly use in an existing 18,150 square foot building located at 10 Simas Street
- **Scope of Work:** Review and evaluated application and proposal. Prepared and evaluated IS/MND. Prepared and presented a Planning Commission Staff Report. Prepared Planning Commission Resolution. Prepared and presented a City Council Staff Report. and Prepared City Council Ordinance

#### **CONDITIONAL USE PERMIT (CONSTRUCT AND OPERATE AN 86,652 SQUARE FOOT WAREHOUSING AND STORAGE LIMITED USE WITH OUTDOOR VEHICLE STORAGE)**

- **Project Description:** Construct and operate an 86,652 square foot Warehousing and Storage Limited use consisting of the following: retention of 15,438 square feet of existing warehouse space, 3,596 square feet of existing historic single-family residence, and 2,562 square feet of existing historic art deco bottling plant building. The facility would also include 29,850 square feet of outdoor Vehicle Storage
- **Scope of Work:** Review and evaluated application and plans, evaluated a Historical Resources Survey, evaluated Biotic Resources Study in regards to compliance with Zoning Code. Prepared and presented a Planning Commission Staff Report. Prepared Planning Commission Resolution, processed Conditional Use Permit, and reviewed landscaping/irrigation plans in accordance with State Water Efficient Landscape Ordinance

#### **CONDITIONAL USE PERMITS (THREE MAJOR TELECOMMUNICATION FACILITIES)**

- **Project Description:** Construct three stealth new major telecommunication facilities at three different locations for Verizon Wireless under the FCC's newly implemented Spectrum Act
- **Scope of Work:** Review and evaluated application and plans. Prepared and evaluated CEQA exemption (as all were proposed as not colocatable). Prepared Notice of Intent to Approve. Processed Conditional Use Permit, and Processed Administrative Approval Report and made necessary findings

#### **CONDITIONAL USE PERMIT (PROPOSED OFF-SALE BEER AND WINE LICENSE FOR WALGREENS)**

- **Project Description:** Proposed off-sale of beer and wine at Walgreens
- **Scope of Work:** Review and evaluated application and plans. prepared and presented Planning Commission Staff Report. prepared Planning Commission Resolution, processed Appeal of Planning Commission denial, prepared and presented City Council Staff Report, prepared City Council Resolution, and processed final Resolution for Denial by City Council

#### **SITE PLAN REVIEW (MISSION TORTILLA DISTRIBUTION FACILITY SPECULATIVE USE BUILDING)**

- **Project Description:** Construct a new 23,625 square foot wholesale distribution facility (Mission Tortilla) and a 20,094 square foot building for a Speculative Industrial use on an existing vacant 3.15-acre lot
- **Scope of Work:** Review and evaluated application and plans, evaluated a Biotic Resources Study in regards to compliance with Zoning Code, reviewed landscaping/irrigation plans in accordance with State Water Efficient Landscape Ordinance, and Processed Site Plan Review

#### **SITE PLAN REVIEW (HAMPTON INN AND SUITES)**

- **Project Description:** Construct a new 65,000 square foot, four-story, 105-room hotel and a new 5,500 square foot restaurant on an existing vacant lot
- **Scope of Work:** Review and evaluated application and plans. Prepared RFP for Peer Review of Biotic Resources Study, evaluated Peer Review of a Biotic Resources Study in regards to compliance with Zoning Code, reviewed landscaping/irrigation plans in accordance with State Water Efficient Landscape Ordinance, and Processed Site Plan Review

#### **ZONING CODE AMENDMENT (CHAPALA'S LIVE ENTERTAINMENT)**

- **Project Description:** Allow consideration of Live Entertainment in the CO-CC-DN (Commercial Office -Central City Overlay - Downtown Neighborhood Overlay) Zoning District as an accessory use to a Restaurant use through the Live Entertainment Permit process
- **Scope of Work:** Review and evaluated application and proposal. Prepared and evaluated CEQA exemption. Prepared and presented a Planning Commission Staff Report. Prepared Planning Commission Resolution. Prepared and presented a City Council Staff Report. and Prepared City Council Ordinance



## Statement of Qualifications

for

### Certified Local Governments Commissioners

Local Government SALINAS, CA  
Name of Commissioner SALVADOR F. MUNOZ  
Date of Appointment: 11/9/2010  
Date Term Expires: NA

Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation.

At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community.

Are you a professional in one of the disciplines associated with historic preservation?

☒ Yes ☐ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

Architect degree and experience.

RECEIVED

JUL 12 2010

**CITY OF SALINAS**

**HISTORIC RESOURCES BOARD APPLICATION FORM**

REDEVELOPMENT

**Return completed application to:** Frank Brunings, Redevelopment Project Manager,  
65 West Alisal Street, Salinas, CA, 93901 or  
submit by email to : frankbr@ci.salinas.ca.us

*Please print or type. If you need more space, attach a separate sheet. Completed applications are public information.*

Application to serve on: HISTORIC RESOURCES BOARD

Applicant's Name: SALVADOR F. MUÑOZ

Home Address 12924 ARTHUR ST. SALINAS, CA. 93906  
City/Zip

Mailing Address:  
(if different) \_\_\_\_\_  
City/Zip

Email Address munfris@hotmail.com

Occupation: ARCHITECT/ADJUNT PROFESSOR

Name of Firm: S. MUÑOZ & ASSOC.

Telephone: Work - 831-320-0498 Home - 831-449-3107

Background, Education, Experience in historic or heritage preservation and heritage tourism:  
BD MEMBER OF HISTORICAL RESOURCE REVIEW BD of MON CO. 10 YRS  
ARCHITECT-RESTORING HISTORICAL BUILDINGS - ATTENDED  
HISTORICAL PRESERVATION SEMINARS, ETC.

Special Qualifications for Historic Resources Board in historic or heritage preservation and heritage tourism:  
ACTIVE HRRB member REVIEWING HISTORICAL SITES FOR THE  
CO. OF MONTEREY

Prior Public Service or Civic Activity with historic or heritage preservation and heritage tourism organizations:

AIA, AHA, AMAP

Willing to File Required Statement of Economic Interest? Yes: X No: \_\_\_\_\_

Able to Attend Meetings During Scheduled Hours ? Yes: X No: \_\_\_\_\_

How Did You Learn of the Recruitment? By PARTICIPATING IN THE ORGANIZATION  
BRAINSTORM FOR THE CITY OF SALINAS HISTORIC TOURISM COMMISSION  
By signing, applicants for City Boards are declaring that the above is true.

Signature: MUNOZ Date: \_\_\_\_\_





The architectural career of **Salvador Munoz** started in Mexico after he graduated from California Polytechnic State University at San Luis Obispo with a degree in BACHELOR OF ARCHITECTURE in 1976. Upon his return to Mexico, he participated as an intern to the *National Institute of Anthropology and History*. There he got involved in preserving colonial landmarks such as historical homes and public buildings. His thesis during his education at San Luis Obispo gave him the appropriate background to do such preservation efforts.

As a result of his work, he became an **HONORARY MEMBER** of the Institute.

**T**HEN IN 1978, HE PURSUED OTHER ARCHITECTURAL ENDEAVORS AND SINCE THEN, HE HAS WORKED IN California IN VARIOUS FIRMS IN Santa Cruz, Silicon Valley, Salinas and Monterey. IN THE COURSE OF HIS CAREER HE HAS BELIEVED THAT THE ARCHITECTURAL PRACTICE IS A **COLLABORATIVE** PROCESS. THUS HE HAS TEAMED UP WITH SOME OF THE RENOWN ARCHITECTURAL, PLANNING AND LANDSCAPE FIRMS IN MONTEREY AND SANTA CRUZ COUNTIES. HE HAS WORKED ON A VARIETY OF PROJECTS WHICH INCLUDED EXTENSIVE RESEARCH ON URBAN PLANNING AND ARCHITECTURAL THEMES. HE RECEIVED HIS California architectural license IN 1987.

As principal of **Archetype ARCHITECTURE**, he handles the public relations of the business and is project manager. He has been also active in various cultural and civic organizations, even serving as president for the Cultural Council for Monterey County and board member for the Mexican-American Opportunity Foundation.



**Professional Architects**  
**SALVADOR F. MUNOZ A.I.A., ARCHITECT**  
**PRINCIPAL**

**Statement of Qualifications**  
**for**  
**Certified Local Governments Commissioners**

Local Government Salinas, CA  
Name of Commissioner Dean Callender  
Date of Appointment: August 2023  
Date Term Expires N/A

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Are you a professional in one of the disciplines associated with historic preservation?

☐ Yes

☒ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

# DEAN C. CALLENDER

43 La Mirada Court  
Salinas, CA 93901  
(831) 455-9167

[deancallender@sbcglobal.net](mailto:deancallender@sbcglobal.net)

## EDUCATION

CALIFORNIA POLYTECHNIC STATE UNIVERSITY, San Luis Obispo, CA  
Major: **Agribusiness Management / Marketing** Concentration  
Bachelor of Science Degree: March 1991

## WORK EXPERIENCE

**PAN AMERICAN INSURANCE**, Senior VP, Salinas, CA (2005-Present)  
-Large to Mid-Market workers' comp and benefits specialist  
-Coordinator of all regional trainings

**APMA**, Executive Director, Salinas, CA (1999-2005)  
-Gathered human resource information and advised members  
-Planned, organized and directed yearly convention  
-Implemented new computer system and software  
-Developed yearly budget

**Fresh Market Distributors**, Produce Broker, Goshen, NY (1998-1999)  
-Executed national procurement for newly established accounts

**Patrick Small Co.**, Produce Broker, Salinas, CA (1995-1998)  
-Negotiated contract buying between customers and vendors  
-Sourced commodities nationally and negotiated pricing

**Fleming Companies Inc.**, Produce Buyer, Salinas, CA (1994-1995)  
-Guided national redevelopment program  
-Managed value added rebate program with suppliers  
-Arranged ads and marketing support

**Naturipe Berry Growers Coop.**, Salesman, Watsonville, CA (1994)  
-Developed computer system for sales and shipping  
-Increased average sales price with premier customers

**Stewart Packing Co.**, Sales/Shipping, Salinas, CA (1991-1994)  
-Created Sales Coordinator position  
-Implemented new computer system  
-Developed yearly operations budget  
-Excelled as outside buyer and salesman  
-Drove sales as commodity manager  
-Hired and trained new employees  
-Redesigned cooler operations as Plant Manager  
-Negotiated outside cooler contracts

## **ACTIVITIES**

- Gonzales Young Farmers - President (1996)
- Salinas Valley Chamber of Commerce – Board Member (1997)
- Salinas Jaycees - President (1997-1998)
- Salinas Jaycees Foundation – President (1998-2002)
- Salinas Elks Lodge - Officer (2003-2005)
- Women's Crisis Center - President (2006-2007)
- Cal Poly Alumni Association - President (2010-2018)
- Employment Advisory Council – Board Member (2000-Present)
- Salinas Chamber Salute to Agriculture - Committee Chair
- Salinas California Rodeo Association – Horse Parade Director (Present)



Statement of Qualifications

for

Certified Local Governments Commissioners

Local Government Salinas, CA  
Name of Commissioner Eloise Shim  
Date of Appointment: September 2023  
Date Term Expires N/A

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Are you a professional in one of the disciplines associated with historic preservation?

☐ Yes

☒ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

May 5, 2023

Office of the City Clerk  
City of Salinas  
200 Lincoln Ave.  
Salinas, CA 93901

Eloise Shim  
25 Lincoln Ave. Apt. 310  
Salinas, CA 93901

**RE: Commission/Committee Application**

I am submitting my application for the **Historic Resources Board** representing either District 3 or the Mayor. I live in District 3 and have since October, 2022. My resume and application is on file for a position Assistant City Clerk on June 23, 2022, and that application includes both a resume and copies of my official University transcripts.

Those transcripts show that I have completed a U.S. History course before entering University of California Santa Cruz. There are courses taken at the University in Sociology, Legal Studies, and Economics. I fulfilled my Thesis requirement which was analysis of a Greek play. If my application is not in your recent archives, I can provide proof of graduation at the University of California Santa Cruz.

I have been a resident in Salinas off and on for about three years, and I was employed by Notre Dame High School in 2005, teaching Computer Applications. I have lived in Monterey County for a total of over 30 years. Most of the time spent was in Carmel Valley, but I also lived in Marina for seven years.

I am the author of a book entitled, "Education Policy on the Central Coast" which I self published in 2018 and it can be accessed on Amazon.com in both print and digital form. The book includes lesson plans in history and other pertinent subjects pertaining to local historical resources, such as the Steinbeck Library and the Robert Louis Stevenson House in Monterey. I am currently working on a book about California History as it pertains to 1800's and beyond in Northern California with an emphasis on migrants like the Chinese and the Irish. I also have compiled vast amounts of research because I am a genealogist. My California ancestors span back to the Gold Rush era and were the founding members of the Society of California Pioneers in San Francisco.

Thank you for your consideration for this appointment.

Sincerely,



Eloise Shim  
831-915-4436 (cell)  
eloiseashim@yahoo.com

**Eloise Shim**

Educator, Author, Writer and Administrator  
25 Lincoln Ave. #310  
Salinas, CA 93901  
eloshim475@gmail.com  
831-915-4436

**Work Experience****Grant Writer**

City of Seaside and Arts Council of Monterey - Seaside, CA  
July 2021 to October 2021

- Wrote a proposal and cost proposal for a Performing Arts Endeavor in Seaside through the Community Social Service Grant (CSS).
- Skills: Grant Writing and RFP analysis.

**Substitute Teacher**

Monterey Peninsula Unified School District - Monterey, CA  
October 2010 to January 2022

- Fulfilled both short and long term substitute assignments across all subject areas, effectively teaching students of varied academic/age levels (grades K-12) and diverse cultural backgrounds.
- Was a long-term high school Biology and Chemistry substitute teacher for one semester at Seaside High.
- Skills: Teaching, Researching articles and journals for educational purposes, Classroom Management

**Instructional Assistant**

Monterey Peninsula College - Monterey, CA  
January 2009 to August 2009

- Edited essays and gave supplemental testing to English students at MPC English Study Skills Center.
- Helped students with essays to improve grammar usage with Pearson Skills lab software.
- Skills: Tutoring, Editing, English instruction

**Homework Center Coordinator**

Monterey County Free Libraries, Marina Branch - Marina, CA  
January 2008 to August 2009

Responsible for collecting attendance data for monthly reports and facilitating the Homework Center at the Marina Branch of the Monterey County Free Libraries.

- This was a part-time position (13 hours per week) tutoring and computer instruction for

students of all ages, including adults.

- Skills: Tutoring/Teaching, Facilities Coordinator

### **Financial Assistant**

Robert Half Ltd - Marina, CA

January 2007 to May 2007

Provided support to Financial Manager for an ***Emergency Services Management*** company developing an Assets database in Microsoft Access and populating the database.

- Developed database and analysis of company's Accounts Payables and Receivables for CPA in Excel Spreadsheets
- Skills: Quickbooks Accounting Software, Accounting Principles and Practices

### **Executive Assistant**

Westaff, Inc - Monterey, CA

January 2006 to January 2007

Developed web-based software and an inter-operable database to achieve emergency management established objectives.

- Developed business plan and marketing strategy in accordance with organizational changes.
- Served as a key player in effectively managing substantial annual revenue growth.
- Skills: Business Planning, Marketing, Account Management

### **Computer Applications Teacher**

Notre Dame High School - Salinas, CA

January 2005 to July 2005

Taught High School students Computer Applications.

### **Education**

Bachelor of Arts, University of California Santa Cruz, 1987

Statement of Qualifications  
for  
Certified Local Governments Commissioners

Local Government Salinas, CA  
Name of Commissioner J. Michael Wadsworth  
Date of Appointment September 2023  
Date Term Expires N/A

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Are you a professional in one of the disciplines associated with historic preservation?

☒ Yes

☐ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

Architecture Degree and professional  
experience

# **J. Michael Wadsworth, AIA** **Architecture and Planning**

## **Early Life**

Born Roseburg, OR

Grew up on a Ranch. Variety of Agricultural Work Experience on 1200 acres.

Hay, Grain & Timber Production, Sheep, Cattle & Horse Management & Misc. Constructiion.

## **Education**

Naval Academy, Annapolis, MD

One year Engineering Course work & Study

University of Oregon, Eugene OR

Semester in London, Travel in Europe, Central and South America

Graduating Student Representative for Hillsborough, Oregon AIA RUDAT

Bachelor of Architecture 1980

## **Community Service / Involvement**

Taught at Hartnell College, Salinas, CA

Architectural Drafting

Architectural Blueprint Reading

California International Air show

Chairman Hanger Display, Several years

Most Outstanding Volunteer of The Year 1987

Distinguished Service Award

Leadership Salinas, Salinas, CA

Graduate 1988

Engineering Ministries International

Two Short term Missions to San Salvador, El Salvador

Campus & Building Design, School for Deaf Children

Salinas North Lions Club

Chairman, White Cane Day

Salinas Valley Community Church

Attended over 30 years, Small Group Leader,

Chairman, Campus Property Management Committee,

Leader in Community wide project, "Loving Salinas"

Boy Scouts of Monterey County

Assistant Scout Master

District Representative Monterey Bay Council of Boy Scouts

BNI, Business Network International

Salinas Member

Tatum's Garden, Salinas, CA

Construction Volunteer during build weeks

City of Salinas, Salinas, CA

General Plan Update Task Force, Design Review Board, Business Development Task Force,

Economic Growth and Development Committees,

Salinas 'One Stop' Building and Plan Check Committee,

Advisory Board to Building & Planning Departments

Salinas High School

Chairman, Salinas High School Site Council

Parent Representative Overseas Trips to Europe, Australia and New Zealand

## **Architecture Firms**

Holewinski and Blevens Architects, Salinas, CA 6 years

Belli & Christianson Architects, Salinas, CA 2 years

## **Sole Proprietorship 1988 - Present**

New Construction/ Additions/ Remodels

Commercial, Industrial, Institutional, Residential, Recreational,

Historic Restoration/ Renovation

## **Partial Project List**

Visiting Nurse Association, Salinas, CA

Addition and Remodels

Historic Corey House Las Palmas, Salinas, CA

Historic Restoration and Renovation

Salinas Valley Ford, Salinas, CA

Remodel

Gabilan Manufacturing, Salinas, CA

New Tilt up Concrete Manufacturing and Office Building

Mitsubishi Dealership, Salinas, CA

New Construction

Casa De Fruta, Hollister, CA

New Buildings, Additions and Renovation, Un-built

Salinas Freight Building, Salinas, CA

Historic Restoration and Renovation

California Welcome Center, Salinas, CA

Within Salinas Freight Building

Salinas Train Museum Access, Salinas, CA

Un-built

First Mayor's House Pavilion, Salinas, CA

Un-built

Creekside Farms, Greenfield, CA

New Manufacturing & Office Building

Roar Winery, Castroville, CA

New Construction

Salinas Municipal Pool Renovation, Sherwood Park, Salinas, CA

Renovations / Remodel

Salinas Valley Community Church, Salinas, CA

New Campus, Auditorium, Classroom Buildings and Remodel

Tatum's Garden, Salinas, CA

Site and Park Buildings Design

Monterey Boys and Girls Club, Monterey, CA

Renovations / Remodel

Dawg Gone It, Monterey, CA

Remodel and Addition

Franscioni Wine, Salinas Valley

Office Design, Un-built

West Hills Community Church Morgan Hills, CA

New Campus, Auditorium, Classroom Buildings & Remodel of Existing Buildings, In Process

Pilot Sandblast and Coatings, Salinas, CA

New Tilt-up Concrete Building

Sakata Seed America, Inc., Salinas, CA

Renovations / Remodel

1141 S Main, Salinas, CA

New Commercial Building, Under Construction

1165 S Main, Salinas, CA

Commercial Renovation, Under Construction

Landset Engineering, Salinas, CA

New Office Building, Under Construction on Crazy Horse Canyon Road

Residential Subdivision, Hilmar, CA

Site Design, In Process

## **AIA Monterey Bay Chapter**

Member 1984 - Present

1987 Director

1988 Treasurer

1989 Vice President

1990 President, GrassRoots Washington D.C.

1991 Past President / AIACC Representative

2009 Director

2010 Treasurer

2011 Vice-President

2012 President

2013 Past President / AIACC Representative

2014 Director at Large

2022 AIAMB Stanton Award Recipient

## **Committees**

Chairman, Sole Proprietor's Luncheons

Sandcastle Volunteer and Occasional Grand Marshall

MBAIA RUDAT member Hollister, CA

Stanton Award Committee, Original Committee Member, Design Wood 'Finial', Current 'Finial', Mold Making & Casting Process



**Statement of Qualifications**  
**for**  
**Certified Local Governments Commissioners**

Local Government Salinas, CA  
Name of Commissioner Michael Mazgaj  
Date of Appointment: February 2023  
Date Term Expires N/A

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Are you a professional in one of the disciplines associated with historic preservation?

☐ Yes ☒ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

I have been involved with historic preservation for many years, more so as a private citizen involved with various neighborhood and/or city groups. As an adult I have lived in San Francisco, Laguna Beach, Riverside, CA, Atlanta, Dallas, Boston, & New York City. Each city brought a unique perspective of successful (or not) preservation. It's important that the average Joe knows some basics about their town's history, its architects, & the types of architecture within their neighborhoods. Some cities have promoted these strengths to their advantage while many have not & one sees those consequences. I am currently doing research on the greater Maple Park neighborhood & on the architect Charles Edgar Butner.

Some past preservation experiences include: researched the architect Robert H. Spurgeon, Jr. & submitted those results within an application to have his 1927 Lillian M. Spurgeon home successfully declared a Riverside city landmark. I was also the official photographer documenting select residences for several Old Riverside Foundation home tours. Assisted with house history document notes for San Francisco Victorian Alliance home tours.

I am a member of the following groups:

Victorian Alliance of San Francisco (VASF), Alamo Square Neighborhood Association (ASNA), North of Panhandle Neighborhood Association (NOPNA), Monterey County Historical Society (MCHS) & Monterey History & Art Association (MHAA).

Here's a link to some of my interests.

<https://mjmazgai.weebly.com/>

Michael Mazgai

## Statement of Qualifications

for

### Certified Local Governments Commissioners

Local Government SALINAS, CA

Name of Commissioner MEG CLOAS

Date of Appointment DEC. 2010

Date Term Expires NA

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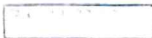
Are you a professional in one of the disciplines associated with historic preservation?

☒ Yes

☐ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

PROFESSIONAL DEGREE AND WORK EXPERIENCE.



## Margaret E. Clovis

1429 Buckeye Way  
Salinas, CA 93905

(H): (831)757-9060  
(W): (831)755-4913

### PROFESSIONAL PROFILE

- Recognized ability to visualize a venture from conception to completion. High energy level and positive attitude toward work. Proven people skills, consensus building, customer service sensitivity, and personal creativity. Team player with proven proficiency to work in a changing environment and prioritize accordingly. Experienced in supervision, staff evaluation, and training. Well developed ability to listen and provide constructive feedback.
- Recognized interpersonal written and verbal communication skills, working effectively with people of diverse personalities, backgrounds and temperaments. Strong experience in oral presentations to small and large groups. Exceptional organizational skills and a proven ability to establish, develop, and implement new ideas and procedures. Recognized for professional commitment and integrity.
- Highly motivated to accept new assignments and to grow into increasingly challenging situations. Excellent employee relations skills, establishing confidence, developing rapport, and building productive relationships with co-workers and members of the community. Enjoys humor and fast-paced environments.

### EXPERIENCE

#### PRESERVATION PLANNING

Wrote Monterey County's Historic Preservation Ordinance, Mills Act Ordinance and prepared Certified Local Government (CLG) application. Staff to Monterey County's Historic Resources Review Board (HRRB). Responsible for CLG program administration requirements including grants and annual report. Oversaw preparation of Spreckels Historic District Design Review Guidelines, Fort Ord Design Review Guidelines and Preservation Plan, Monterey County's Historic Preservation Plan, Cultural Resource Surveys of Agricultural Properties in the Salinas Valley, the San Antonio Valley, North County and revisions to Monterey County's Historic Preservation Ordinance. Administered preparation of HABS/HAER reports required as mitigations. Developed and administered Mills Act program for Monterey County. Prepared application and secured designation as a Preserve America Community for Monterey County.

Conducted cultural resource surveys for Phoenix, Arizona, downtown San Francisco, Monterey County, Sunnyvale, Los Gatos, and San Mateo County in California.

Wrote National Register, State Landmark and Point of Historical Interest nominations, Determinations of Eligibility and EIS/EIR related reports.

#### PUBLIC EDUCATION

Organized regional workshops on a variety of topics including the Historic Building Code, Historic Preservation and Community Planning, Adobe Conservation, Preservation and Livable Communities, and the Mills Act.

Staff to the Monterey County Historical Advisory Commission (HAC) Responsible for Monterey County History Day, Historic Preservation Week activities, and Heritage Tourism promotion

### ENVIRONMENTAL REVIEW

Performed CEQA analysis for projects impacting cultural resources including the application of the Secretary of the Interior's Standards for rehabilitation, preservation and restoration projects Participated in Section 106 review for Fort Ord Base closure and projects on Fort Hunter Liggett. Developed mitigation measures for impacted resources

### COMMUNITY LIAISON

Monterey County liaison to non-profit organizations with agreements to use County owned historic properties Negotiated and monitored agreements and leases Acted as County liaison to all historical agencies and organizations in Monterey County Provided technical assistance to property owners seeking to rehabilitate or remodel privately owned historic structures

### RESTORATION

Managed restoration and furnishing of three historic house museums owned by Monterey County Parks Consulted on restoration of County owned Tidball Store in Jolon, Porter-Vallejo House in Pajaro, and the Japanese School in Castroville, CA Oversaw maintenance of Monterey County Parks owned historic structures

### ADMINISTRATION

Prepared and administered budget for Historical Division of Monterey County Parks Supervised staff for Monterey County Museum, Monterey County Parks Main Office, Environmental Center, and Recreation Programs Prepared and presented staff reports to HRRB, HAC, Monterey County Planning Commission, and Monterey County Board of Supervisors

### GRANTSMANSHIP

Wrote and administered over 200 successful grant applications from both public and private sources, for the Monterey County Parks Foundation, Monterey County Museum, HAC, HRRB, Monterey County Parks Department, and Monterey County Redevelopment Agency

### EDUCATION

Boston University, Boston, MA  
*M.A., Preservation Studies*

Mills College, Oakland, CA  
*B.A., Art History*

### EMPLOYMENT HISTORY

*Cultural Affairs Manager*, 2000-current  
Monterey County Parks  
Salinas, CA

*Museum Manager*, 1991- 2000  
Monterey County Parks  
Salinas, CA



***Historical Coordinator, 1981-1991***  
**Monterey County Parks**  
**Salinas, CA**

***Architectural Historian, 1979-1981***  
**Charles Hall Page & Associates**  
**San Francisco, CA**

#### **PROFESSIONAL ASSOCIATIONS**

**American Association of Museums**  
**California Association of Museums**  
**American Association of State and Local History**  
**California Historical Society**  
**National Trust for Historic Preservation**  
**California Preservation Foundation**  
**Conference of California Historical Societies**

#### **PUBLICATIONS**

***The Salinas Valley, Arcadia Press, 2005***  
***Monterey County's North Coast, Arcadia Press, 2006***

## Statement of Qualifications

for

### Certified Local Governments Commissioners

Local Government SALINAS, CA

Name of Commissioner James Perry

Date of Appointment: 5/27/21

Date Term Expires NA

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Are you a professional in one of the disciplines associated with historic preservation?

☒ Yes

☐ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

**RESUME**  
**JAMES PERRY**  
**P.O. Box 2494**  
**Gonzales, CA 93926**  
**(831) 747-0385**  
**Email: [jcp@redshift.com](mailto:jcp@redshift.com)**

## **Experience**

**Monterey County Historical Society, Salinas, California,** Executive Director/Curator & Archivist (September 2010-Present; October 2007-January 2009).

Management & administration of historical society with a collection numbering over 1+ million items. Administrative functions include inventory and conservation of artifacts, photographs and other archival materials. Oversight of restoration projects. Exhibition planning and design. Grant-writing.

### **Independent Consultant/Museum & Curatorial Services**

(October 2005-Present) Museum Services Consultant to individuals, public & private organizations for the appropriate processing, handling, and conservation of artifacts, photographs and other archival materials. Object identification specialist of material culture from the Spanish Colonial period through WWII. Coordination and oversight of conservation treatment to artifacts by volunteers and independent contractors for organizations served. Exhibition planning and design. Grant funding research. Organizations served include the City of Carmel, the Royal Presidio Chapel Museum in Monterey, Mission San Juan Bautista, and Mission San Antonio de Padua.

**Museum of the Aleutians, Unalaska, Alaska,** Collections Manager (January 2009-August 2009) Management and conservation of the Museum's collections including accessioning, data management, computerization, storage, research, inventory, maintenance and preservation implementation of collection and acquisition policies; administers collection transactions; assists and advises educators and researchers in the use of Museum resources; plans, develops and writes exhibit scripts; installs temporary exhibits and assists with development and maintenance of the permanent exhibits.

**Valdez Museum & Historical Archive, Valdez, Alaska,** Deputy Director and Curator of Collections & Exhibits (May 2001- September 2005) Updating and implementing long-range collection management and acquisition plan; planning, design and implementation of proper archival storage for collections; monitoring environmental conditions in museum; coordination and oversight of conservation treatment to artifacts by volunteers and independent contractors; receiving, processing and preservation of historic documents, photographs and artifacts; development of guidelines & criteria for temporary & permanent exhibitions; development, planning and installation of temporary and permanent exhibits;



establishment and facilitation of a community oral history project; grant funding research & writing. Responsibility for community oversight of designated CIP % Art Projects for the Alaska State Department of Transportation.

**Monterey County Historical Society, Salinas, California, Intern** (May 1990-May 2001) (Board Member 1997-2001) Training and application in museum and non-profit management; archival management, including the receiving, processing, and preservation of historic documents, photographs and artifacts; development and processing of oral and written histories; collecting and researching historic materials for the museum Executive Director and general public; development and installation of displays; training and care of conservation and preservation of archival collection containing over 1+ million items. California State University-Monterey Bay/Mission San Juan Bautista-Alta California Mission Museum Research Project at Mission San Juan Bautista. (September 1995-May 1999). Participated in: the excavation, identification, analysis and inventory of archaeological resources at Mission San Juan Bautista; the renovation of Mission San Juan Bautista's Museum; the development and installation of exhibits in the mission's museum; the development of several smaller traveling/educational artifact exhibits; planning and participation in several mission museum open house events; presentations to the general public about Archeology, archaeological artifacts and the development of museums.

## **Education**

California State University-Monterey Bay, Seaside, California (September 1997-May 2000). MA- Public History & Museum Studies.

MA Thesis: "Monterey's Early American Period, 1846-1926."

MA Public History Exhibition: "Monterey's Early American Period, 1880-1926."

California State University-Monterey Bay, Seaside, California (September 1995-May 1997). BA -Social and Behavioral Sciences. Focus: Social History.

B.A. Capstone Project and Thesis: "The Oral and Life Histories of Italian-Americans in the Monterey Bay Region."

Palma Christian High School, Salinas, California (1988-1992)

## **Other**

-President, Board of Directors for Emergency Services & Food Bank of Valdez, Alaska (2003-2005)

-Member, Valdez Restoration & Preservation Committee, Valdez, Alaska (2003-2005)

-Member, Board of Directors, Monterey County Historical Society (1997-2001)

-Member, Monterey County, California Civil Grand Jury for year 1999

-Member, Monterey County Historical Advisory Commission (2011-Present) (Chair: 2012, 2016-Present)

-Member Board of Directors: Alliance of Monterey Area Preservationists, 2016-Present

-Member Board of Directors, 1<sup>st</sup> Mayors House of Salinas, 2017-2019

## Statement of Qualifications

for

### Certified Local Governments Commissioners

Local Government SALINAS, CA  
Name of Commissioner Larry Hirshorn  
Date of Appointment: 6/15/21  
Date Term Expires NA

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Are you a professional in one of the disciplines associated with historic preservation?

☐ Yes

☒ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

## **Larry S Hirahara**

2370 W Cleveland Ave, Suite 108, PMB 148, Madera, CA 93637

Email: [seedyguy@aol.com](mailto:seedyguy@aol.com) Phone: 408-9689081

### **EDUCATION**

1972 BS, Agronomy Cal Poly SLO

School of Agriculture Outstanding Graduating Senior

Presidents: Alpha Zeta Honorary Ag Society and School of Agriculture Council

### **EXPERIENCE**

1972-1979 Clow Seed Company, Salinas Sales

Responsible for researching, procuring, and marketing of vegetable seeds to Growers in the Salinas and San Joaquin Valley's.

1979-2009 Summit Seeds Owner and President

From a single person firm, grew the Sales Organization to 14 employees covering the Salinas, San Joaquin, and Sacramento Valley's. Corporation sold to Keithly-Williams.

2009-20019 Kuida Ag Supply Sales

Marketed agricultural irrigation and supplies to Growers in Salinas and San Joaquin Valley's.

2009-Present Larry Hirahara Family Farm and Larry Hirahara Consultant

Concurrently was Owner-Operator of an Organic Family Farm in Madera, CA.

Concurrently consulted on ag technology and marketing survey projects.

### **ACTIVITIES AND ORGANIZATIONS**

Seed Industry – Past President, California Seed Association; California Seed Advisory member, American Seed Trade Association.

Buddhist Temple of Salinas – President (twice) and Board of Directors; active in National (Buddhist Churches of America) and Regional (Coast District) organizations.

Agriculture – California Organic Producer's Advisory Committee (COPAC); Cal Poly Crops Science Advisory Committee (Past Chair); Presenter of "Untold Stories of Asians in California Agriculture"/

Chinatown Revitalization – Past Chair and active in Salinas Downtown Community Board (SDCB), whose mission is "Revitalization of Salinas Chinatown into a Vibrant, Welcoming and Inclusive Community"; Asian Cultural Experience (Officer), a sub-group of SDCB, whose mission is "Cultural and Historic Preservation of Asian's In Chinatown as part of the Immigrant Story"; Chinatown Business Committee (Chair), a sub-group of SDCB, a "Form of Neighborhood Watch" where businesses, property owners and other stake holders can meet to solve common problems in Chinatown; Republic Café Cultural Museum Restoration Project.

Statement of Qualifications  
for  
Certified Local Governments Commissioners

Local Government Salinas, CA  
Name of <sup>Staff</sup> Commissioner Jessica Shull  
Date of Appointment: November 2023  
Date Term Expires: N/A

Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation.

At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community.

Are you a professional in one of the disciplines associated with historic preservation?

X Yes

       No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

Jessica Shull  
(208) 890-6894  
jshull21@gmail.com

Education:

Master of Science in Community Development, Kansas State University, Manhattan, Kansas

Bachelor of Science in Political Science, Boise State University, Boise, Idaho

Skills:

Strong analytical skills and attention to detail  
Proficient in GIS and Microsoft Office Suite  
Excellent communication and presentation skills  
Familiarity with zoning codes and land use regulations  
Ability to work independently and collaboratively within a team

Experience:

**Associate Planner (Advanced Planning), City of Salinas, Salinas, California**

July 2023 – Current

- Staff lead for Historic Resources Board. Organize and facilitate monthly HRB meetings, including the preparation, posting and distribution of agendas and meeting minutes.
- Prepare and present reports, presentations, and recommendations to government agencies, preservation commissions, and community groups.
- Develop and implement preservation plans and strategies to protect and promote historic resources.
- Collaborate with architects, engineers, developers, and community stakeholders to ensure the preservation of historic structures during development projects. Provide guidance and assistance to property owners, developers, and municipalities on historic preservation best practices and incentives.
- Project manager for awarded grants, including budget management and procurement of consultant firms.

**Planner 2, City of Springfield, Springfield, Oregon**

October 2022 – April 2023

- Interpreted, applied, and explained complex rules, laws, regulations, and ordinances.
- Reviewed development proposals and site plans for compliance with zoning codes and regulations.



- Prepared and presented clear and concise administrative and technical reports.
- Coordinated with stakeholders, including government officials, community groups, and developers.
- Collaborated with other staff members and stakeholders, to ensure that planning efforts were inclusive and responsive to community needs.
- Collaborated with interdisciplinary teams including architects, engineers, and environmental scientists to achieve project goals.

### **Long-Range Planner, City of El Paso, El Paso, Texas**

February 2020 – April 2021

- Conducted research and analysis to support the development of comprehensive plans, zoning ordinances, and land use policies.
- Developed and reviewed plans and policies related to land use, transportation, and zoning.
- Collected, analyzed, compiled, organized, and presented technical statistical and related information pertaining to planning research.
- Interpreted, applied, and explained complex rules, laws, regulations, and ordinances.
- Prepared reports and presentations to communicate findings and recommendations to senior staff and decision-makers.
- Assisted with the development and implementation of long-rang planning initiatives, such as comprehensive plans and strategic plans.

### **Planning Services Specialist, City of Lenexa, Lenexa, Kansas**

July 2019 - February 2020

- Coordinated the gathering, refining, and submission of data for Planning Commission, ensuring that all relevant information was provided.
- Provided technical assistance to customers on planning-related issues, such as zoning and permitting processes.
- Responsible for public notification of all Planning Commission meetings, ensuring that all legal notices were posted and distributed to interested parties.
- Prepared complex ordinances and resolutions pertinent to Planning Commission items.
- Facilitated public engagement and outreach efforts, including public meetings and workshops, to gather input from community members and stakeholders.
- Managed planning projects while providing excellent customer service.

**OFFICIAL MINUTES  
OF THE  
SALINAS HISTORIC RESOURCES BOARD  
December 5, 2022**

The meeting was called to order at 12:05 p.m. in the City Hall Rotunda.

**ROLL CALL**

PRESENT: Vice chairperson Hirahara and Board member Munoz

ABSENT: Chairperson Clovis and Board member Perry

STAFF: Associate Planner, Robert Latino and Administrative Aide, Maira Robles

**COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

Opened for public comment at 12:06 p.m.

None

Closed for public comment at 12:06 p.m.

**APPROVAL OF THE MINUTES:** June 6, 2022 ID #22-643 will be considered at next regular schedule meeting due to lack of quorum.

**CONSIDERATIONS**

None

**PUBLIC HEARINGS**

None

**OTHER BUSINESS**

**Certified Local Government 2021-2022 Annual Report – ID #22-644**

Robert Latino presented the Certified Local Government 2020-2021 Annual Report to the Board for their review.

**Moment of Silence for Ruth Andresen**

**FOLLOW UP REPORTS**

None

### **FUTURE AGENDA ITEMS**

None

### **ADJOURNMENT**

Confirmation of attendance for next regular meeting on January 9, 2023.

The meeting was adjourned at 12:38 p.m.



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LARRY HIRAHARA for MEG CLOVIS  
Chairperson



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ROBERT LATINO  
Executive Secretary



**OFFICIAL MINUTES  
OF THE  
SALINAS HISTORIC RESOURCES BOARD  
September 11, 2023**

The meeting was called to order at 12:18 p.m. in the City Hall Rotunda.

**ROLL CALL**

PRESENT: Vice Chairperson Hirahara, Board Members Callender, Mazgai, and Munoz

ABSENT: None

STAFF: Associate Planner, Robert Latino, Administrative Aide, Maira Robles, Community Development Director, Lisa Brinton, and Planning Manager, Courtney Grossman

**COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

Opened for public comment at 12:22 p.m.

None

Closed for public comment at 12:22 p.m.

**APPROVAL OF THE MINUTES:** June 6, 2022 ID #23-554

Board Member Munoz motioned to approve the June 6, 2022 meeting minutes. Board Member Mazgai seconded this motion.

AYES: Vice Chairperson Hirahara, Board Members Callender, Mazgai, and Munoz

NOES: None

ABSTAIN: None

ABSENT: None

This motion passed with a 4:0 vote.

**APPROVAL OF THE MINUTES:** December 5, 2022 ID #23-555

Board Member Mazgai motioned to approve the December 5, 2022 meeting minutes. Board Member Munoz seconded this motion.

AYES: Vice Chairperson Hirahara, Board Members Callender, Mazgai, and Munoz

NOES: None

ABSTAIN: None

ABSENT: None

This motion passed with a 4:0 vote.

## **CONSIDERATIONS**

### **Election of Officers**

Board Member Callender motioned for Vice Chairperson Hirahara to be Chairperson. Board Member Munoz seconded this motion. Vice Chairperson Hirahara accepted the nomination.

AYES: Vice Chairperson Hirahara, Board Members Callender, Mazgai, and Munoz

NOES: None

ABSTAIN: None

ABSENT: None

This motion passed with a 4:0 vote.

Board Member Munoz motioned for Board Member Mazgai to be Vice Chairperson. Board Member Callender seconded this motion. Board Member Mazgai accepted the nomination.

AYES: Vice Chairperson Hirahara, Board Members Callender, Mazgai, and Munoz

NOES: None

ABSTAIN: None

ABSENT: None

This motion passed with a 4:0 vote.

## **PUBLIC HEARINGS**

None

## **OTHER BUSINESS**

### **Nomination of a Board Member to be on the General Plan Update Steering Committee**

Associate Planner , Robert Latino explained the commitment of a monthly meeting from 6-8 p.m. at the Salinas PD Community Room at 312 E. Alisal St.

Community Development Director, Lisa Brinton spoke of the details of the General Plan Steering Committee.

Historic Resources Board would like a briefing on the General Plan Steering Committee at the next scheduled meeting prior to committing. Vice Chairperson Hirahara elected to stay on as the alternate.

### **Subcommittee of Certificate of Appreciation of Historic Resources**

Robert Latino, Associate Planner, proposed to HRB to retain or dissolve subcommittee. Historic Resources Board elected to retain the Subcommittee of Certificate of Appreciation of Historic Resources Currently Board Member Munoz is on the subcommittee.

Board Member Munoz explained the details of the subcommittee as providing recognition letters for preservation practices and developing a program for placards for existing historic resources.

Board Member Mazgai elected to join Board Member Munoz on the Subcommittee of Certificate of Appreciation of Historic Resources.

### **Mills Act Status**

Robert Latino, Associate Planner, presented a timeline and status of the Mills Act Ordinance and current Mills Act Contracts:

- February 7, 2016, established HRB, which gave HRB and City Council the power to establish a Mills Act Program per Section 3-02.14 of the Municipal Code.
- June 28, 2016, established the Mills Act Program, with a five-year pilot program, which would be considered for continuation in 2022 after review of the experience between 2016 and 2022.
  - November 7, 2017, Mills Act Contract for 15 Los Laureles Avenue was approved by CC.
    - No improvements have been done consistent with their contract. Subject site has received approximately \$35,000 in property tax savings since inception of contract in 2018.

- November 7, 2017, Mills Act Contract for 147 Central Avenue was approved by CC.
  - Only one improvement has been done consistent with their contract, a reroof (R19-0076). Subject site has received approximately \$16,000 in property tax savings since inception of contract in 2018.
- September 18, 2018, Mills Act Contract for 301 Main Street was approved by CC.
  - Fulfilled their initial contract requirements (B18-0736, B19-0361, B20-0520). 2023 would be the first year of property tax savings for the subject site.
- City reached out via email to the Mo. Co. Assessor's Office (Nick Ortega), for observed property tax savings of the three Mills Act Contract. Nick Ortega of Mo. Co. Assessor's Office provided the Mills Act assessed value of each property in comparison to their non-Mills Act assessed value and the tax rates since their Contract inception (see attached).

Per the synopsis above the City has only one performing Mills Act Contract out of three, since the inception of the Mills Act Program. City is looking into the enforcement of the non-compliant Mills Act Contracts and viability of continuing the Mills Act Program beyond its 2022 pilot program.

Historic Resources Board said they would like the material and a Staff Report prepared for a recommendation to City Council on the Mills Act Program.

### **Historic Properties**

Board Member Munoz stated the City has a list of surveyed historic resources, including Clay Street, and to utilize the Historic Resources Board for review and preservation practices.

### **FOLLOW UP REPORTS**

None

### **FUTURE AGENDA ITEMS**

Vice Chairperson Hirahara asked if the City can extend the meeting time to 1 ½ hours. Staff said they would look into it.


Briefing from Advanced Plannig on the General Plan Steering Committee.

Staff Report prepared for a recommendation to City Council on the Mills Act Program.

## ADJOURNMENT

Confirmation of attendance for next regular meeting on October 2, 2023.

The meeting was adjourned at 1:04 p.m.



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Larry Hirahara  
Vice Chairperson



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ROBERT LATINO  
Executive Secretary