



## **CITY OF SALINAS COUNCIL STAFF REPORT**

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**DATE:** DECEMBER 9, 2025

**DEPARTMENT:** LIBRARY & COMMUNITY SERVICES DEPARTMENT

**FROM:** KRISTAN LUNDQUIST, LCS DIRECTOR

**BY:** ERNESTO LIZAOLA, COMMUNITY EDUCATION MANAGER

**TITLE:** CALIFORNIA LIBRARY LITERACY SERVICES ADULT AND FAMILY LITERACY GRANT AWARD

### RECOMMENDED MOTION:

A motion to approve a Resolution:

1. Accepting the California Library Literacy Services (CLLS) block grant award in support of Adult Literacy and Family Literacy, for a total award of \$231,508;
2. Authorizing the establishment of the CLLS – Adult and Family Literacy fund expenditure appropriation totaling \$231,508 and corresponding revenue appropriation to support grant activities; and
3. Authorizing the City Manager to execute all grant acceptance documents with the California State Library.

### EXECUTIVE SUMMARY:

On September 16, 2025, the Salinas Public Library's Literacy Services was notified by the California State Library Literacy Services (CLLS) of approval for an award of \$231,508 to support Adult Literacy and Family Literacy programs. These funds are distributed to all California Libraries providing literacy programs annually and will support adult and family literacy programming for English-speaking adults with low-literacy skills, and their families, and will be provided primarily to adults and families enrolled in the library's Adult Literacy and Family Literacy programs.

### BACKGROUND:

The Library's Adult Literacy program is dedicated to promoting lifelong learning through a variety of literacy programs and services. The grant will enable the library to employ temporary part-time staff to work in adult and family literacy programs, acquire books, supplies and learning materials

that enhance our adult and family education programs, and increase our capacity to provide high-quality adult and family literacy services, including but not limited to Computer Literacy instruction, Citizenship and High School Equivalency preparation programs, Family Reading Circles, Family Learning events, and staff trainings to enhance family literacy skills and best practices. Library staff are prepared to offer both in-person and/or virtual instruction.

The California Library Literacy Services funding formula for Adult Literacy programs includes a baseline amount (\$25,000) for each approved library literacy program, and a per capita amount per adult learner served in our program as reported in the most recent Final Report on file from our library; and additional funding based on local funds raised and expended for adult literacy services, reflecting a commitment to state/local partnerships in support of literacy services. The City's total allocation for FY2025-26 is \$231,508. Because the City continues to invest in its Literacy Services, and the library continues to run a very successful program which served more than 400 adults in 2024/2025, the library award is one of the highest in the State.

#### CEQA CONSIDERATION:

**Not a Project.** The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

#### CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

No.

#### STRATEGIC PLAN INITIATIVE:

Approving the resolution will support the City Council Strategic Plan Goals to provide important city services and relevant literacy programs to Salinas families, including youth and seniors.

#### DEPARTMENTAL COORDINATION:

The Library & Community Services Department will work with the Finance Department to receive funds, establish expenditure accounts, and prepare final budget reports required at the end of the grant period.

#### FISCAL AND SUSTAINABILITY IMPACT:

No matching funds are required from the City of Salinas to receive the grant funds, and the Resolution will authorize the establishment of a revenue appropriation and corresponding expense budget to support grant activities.

<b>Fund</b>	<b>General Ledger Number (Operating/CIP)</b>	<b>General Ledger Account Name</b>	<b>Remaining Budget Appropriation</b>	<b>Amount Requested</b>
3252	70.7340 – various (expenditure)	Library Literacy	NA	\$142,956
3252	70.7350 – various (expenditure)	Family Literacy	NA	\$88,552
3252	70.7340-55.6222 (revenue)	Library Literacy	NA	\$142,956
3252	70.7350-55.6222 (revenue)	Family Literacy	NA	\$88,552

**ATTACHMENTS:**

Council Resolution

Award Letter, California Library Literacy Services dated September 16, 2025