

**RESOLUTION NO. \_\_\_\_\_ (N.C.S.)**

**A RESOLUTION ESTABLISHING AN ON-CALL LIST FOR PERMIT AND CODE ENFORCEMENT SERVICES AND AUTHORIZING THE EXECUTION OF ON CALL AND PROJECT SPECIFIC PROFESSIONAL SERVICES AGREEMENTS AND AUTHORIZING THE EXECUTION OF A FUNDING AGREEMENT WITH SCANNELL PROPERTIES FOR THE REIMBURSEMENT OF AUGMENTED PERMIT PROCESSING SERVICES**

**WHEREAS**, the Permit Center strives to offer a comprehensive, one-stop location providing Permit and Code Enforcement services; and

**WHEREAS**, the Permit Services division relies on external technical experts to support plan reviews, permitting, and inspection services; and

**WHEREAS**, the Code Enforcement division requires the services of consultants to support their divisional objectives; and

**WHEREAS**, it is essential to address technical and large-scale development projects by leveraging consultant services alongside City Permit Center staff to enable the Community Development Department to enhance and sustain a superior level of customer service; and

**WHEREAS**, on April 8, 2024, the City of Salinas initiated a Request for Qualifications (RFQ) process to identify firms with the requisite qualifications to provide permit and code enforcement services; and

**WHEREAS**, on May 6, 2024, Community Development staff received nine (9) statements of qualifications (SOQ) from consultants; and

**WHEREAS**, a panel consisting of four Community Development staff reviewed each Statement of Qualifications and selected True North Compliance Services, Willdan Engineering, Shums Coda Associates, TRB and Associates, 4LEAF, and CSG Consultants as qualified and capable of providing the experience, and technical expertise necessary to fully meet the needs of the City's development processes; and

**WHEREAS**, True North Compliance Services, Willdan Engineering, Shums Coda Associates, TRB and Associates, 4LEAF, and CSG Consultants each have extensive knowledge and experience in providing technical services to building departments throughout multiple jurisdictions in California and employ staff that have the requisite certification, training, and experience necessary to meet the City's needs; and

**WHEREAS**, costs associated with On-Call Agreements for permit services will be fully recouped through the collection of cost-neutral permit and inspection fees appropriated to the City's Permit Services Enterprise Fund; and

**WHEREAS**, costs associated with the On-Call Agreement for code enforcement services

will be funded by proposed FY 2024-25 Measure G Fund appropriation; and

**WHEREAS**, additional costs associated with the Agreement for augmented permit services of a proposed new warehouse/logistics facility project will be fully recouped through a Funding Agreement with the developer; and

**WHEREAS**, at this time, there are no other consultant vendors within the City of Salinas that can perform the scope and level of professional services required; and

**WHEREAS**, the City Council has authority, pursuant to Salinas Municipal Code Section 12-28.080, to authorize the proposed Agreements without application of a local purchasing preference; and

**WHEREAS**, the City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

**NOW, THEREFORE, BE IT RESOLVED** that the Salinas City Council establishes a three-year On-Call list (July 1, 2024 – June 30, 2027) for permit and code enforcement services to include True North Compliance Services, Willdan Engineering, Shums Coda Associates, TRB and Associates, 4LEAF, and CSG Consultants; and

**BE IT FURTHER RESOLVED** that the City Manager is authorized to execute On-Call Agreements for Professional Services for permit services with True North Compliance Services, Willdan Engineering, Shums Coda Associates, and 4LEAF for Fiscal Years 2024-25, 2025-26 and 2026-27 with an individual agreement total compensation amount not to exceed \$150,000 for FY 2024-25; and

**BE IT FURTHER RESOLVED** that the City Manager is authorized to execute an On-Call Agreement for Professional Services for code enforcement services with Willdan Engineering for Fiscal Years 2024-25, 2025-26 and 2026-27 with a total compensation amount not to exceed \$250,000 for FY 2024and

**BE IT FURTHER RESOLVED** that the City Manager is authorized to execute an Agreement for Professional Services with TRB and Associates effective June 11, 2024 to June 30, 2026 for an amount not to exceed \$600,000 to facilitate the permitting of a proposed new warehouse/logistics facility; and

**BE IT FURTHER RESOLVED** that the City Manager and City Attorney are authorized to finalize, and the City Manager is authorized to execute a Funding Agreement with Scannell Properties, the developer of the proposed new warehouse/logistics facility project, to reimburse the City for augmentation of plan review and inspection services incurred for this project.

**PASSED AND APPROVED** this 11th day of June 2024, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**APPROVED:**

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Kimbley Craig, Mayor

**ATTEST:**

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Patricia M. Barajas, City Clerk