



## CITY OF SALINAS COUNCIL STAFF REPORT

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**DATE:** NOVEMBER 12, 2024

**DEPARTMENTS:** HUMAN RESOURCES

**FROM:** MARINA HORTA-GALLEGOS, HUMAN RESOURCES DIRECTOR

**TITLE:** WORKFORCE ALLOCATION MODIFICATION

### RECOMMENDED MOTION:

A motion to approve a Resolution modifying the workforce allocation for one grant funded limited term Community Development Analyst in the Community Development Department.

### EXECUTIVE SUMMARY:

Staff recommends that the City Council approve the attached Resolution modifying the expiration term for one grant funded limited term position in Community Development.

### BACKGROUND:

The Community Development Department requests authorization to extend the term for one incumbent limited term Community Development Analyst from November 2024 to June 30, 2025. Extension of the limited term assignment is needed to continue Economic Development administrative and business navigation services.

### CEQA CONSIDERATION:

***Not a Project.*** The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

### CALIFORNIA GOVERNMENT CODE §84308:

Government Code §84308/Levine Act does not apply to this item.

### STRATEGIC PLAN INITIATIVE:

The proposed action meets the Effective and Culturally Responsive Government Council goal.

### DEPARTMENTAL COORDINATION:

The Human Resources Department coordinated with the Community Development Department in this effort.

FISCAL AND SUSTAINABILITY IMPACT:

Fund	Appropriation	Appropriation Name	Total Appropriation	Amount for recommendation	FY 24-25 Operating Budget Page	Last Budget Action (Date, Resolution)*
2911	30.3111-61 - 30.3240.61*	Salaries and Benefits	Approx \$62,495	\$62,495	N/A	12/6/22;22530

\*Budget appropriation for the Community Development Analyst – Limited Term position is applied to multiple general ledger accounts in Salaries and Benefits including Divisions 3111, 3115, 3220, and 3240.

ATTACHMENTS:

Resolution

**RESOLUTION MODIFYING WORKFORCE ALLOCATION**

BE IT RESOLVED BY THE CITY COUNCIL OF SALINAS that the requested limited term appointment for the incumbent Community Development Analyst is extended from November 2024 to June 30, 2025.

PASSED AND APPROVED this 12th day of November 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

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Kimbley Craig, Mayor

ATTEST:

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Patricia M. Barajas, City Clerk