



**CITY OF SALINAS
COUNCIL STAFF REPORT**

DATE: JUNE 4, 2019
DEPARTMENT: PUBLIC WORKS
FROM: DAVID JACOBS P.E., L.S., PUBLIC WORKS DIRECTOR
THRU: JAMES E. SANDOVAL, CITY ENGINEER
BY: EDA HERRERA, ACTING SENIOR CIVIL ENGINEER
TITLE: PROFESSIONAL SERVICE AGREEMENT FOR ADA ACCESS COMPLIANCE SERVICES

RECOMMENDED MOTION:

It is recommended that City Council approve a resolution:

- 1) Approving the Professional Service Agreement with Sally Swanson Architects, Inc. to provide professional access compliance consulting services in the amount of \$128,470; and
- 2) Approving payments for past invoices for professional services by Sally Swanson Architects in the amount of \$57,951.35.

RECOMMENDATION:

Staff recommends that the City Council approve a Resolution approving the Professional Services Agreement with Sally Swanson Architects, Inc. in the amount of \$128,470 and approve past invoices for professional services by Sally Swanson in the amount of \$57,951.35.

BACKGROUND:

The City of Salinas' Public Works Department has identified the need to utilize a specialized accessibility consultant for the evaluation and development of program and facility accessibility to be in compliance with the Americans with Disabilities Act (ADA).

On January 6, 2015, the City selected Sally Swanson Architects, Inc. for the evaluation and development of program and facility accessibility plan to provide consulting services for ADA compliance, professional services for site accessibility, assistance with self-evaluation of policies, buildings and public right of way deficiencies, and development of the City of Salinas ADA Transition Plan. The Master Services Agreement had a not to exceed compensation of \$52,227.36.

Since 2016, there was a total of \$57,951.35 of additional services that inadvertently went above the Master Services Agreement's defined amount. The additional work included, ADA building surveys, City Standard Plan ADA review and modifications; a comprehensive sidewalk survey throughout the entire City, traffic signal ADA surveys and parking lot surveys all in the effort to quantify ADA deficiencies throughout the City. These services were funded through the contingency budget of the same CIP account.

The ADA transition plan will continue to be a dynamic document that will have changes to it as ADA upgrades are made and ADA issues arise. Thus, during the development of the ADA transition with consultant and the disabled community, new deficiencies were identified and the need to incorporate was justified. Consequently, the City requested a proposal from Sally Swanson to include an ADA survey at 65 West Alisal Street building and respective parking lot; preparation of an ADA City wide transit stop evaluation; and upgrade of the self-evaluation and ADA transition plan. The proposal also budgets for continued on-call access compliance consultation to address on-going access compliance related questions and/or concerns for the next two years.

CEQA CONSIDERATION:

Not a Project: The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

STRATEGIC PLAN INITIATIVE:

The project addresses the City Council's goals to create a safe and livable community for all residents/customers, including those with disabilities. It is a federal law to prepare the ADA Transition Plan and update policies to fully meet ADA requirements and afford all residents equal access. By obtaining the services of the consultant, the ADA Transition Plan can be updated and the City will be in compliance with the federal requirements.

DEPARTMENTAL COORDINATION:

Public Works Department and Legal Department worked together for preparation of Professional Services Agreement.

FISCAL AND SUSTAINABILITY IMPACT:

To date, \$110,178.71 has been spent on Sally Swanson Architects services. The new service agreement would be for an additional \$128,470. The cost for the new services is funded by two funding sources: \$94,151.34 of Gas Tax funds from CIP 9618 and \$35,000 of General Funds from CIP 5120. The total cost to fund the new professional services agreement is \$128,470. Therefore, enough funds are available to advance with this project.

The \$57,951.35 in paid invoices were paid with General Fund and Gas Tax funds from CIP 9618. This amount exceeded the Master Services Agreement total.

ATTACHMENTS:

- Resolution
- Professional Services Agreement