

RESOLUTION NO. _____(N.C.S.)

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 3 TO AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN CITY OF SALINAS AND TRB AND ASSOCIATES, INC.

WHEREAS, the Permit Services Division relies on outside technical professionals to assist with plan review, permitting, and inspection services, particularly for more complicated development projects; and

WHEREAS, contracting for these services allows the City to scale experienced technical staffing to respond in a timely manner to increases in development applications due to economic growth while maintaining the City's workforce; and

WHEREAS, through a Request for Qualifications process, TRB and Associates, True North Compliance Services, 4LEAF, Shums Coda Associates, and Willdan Engineering demonstrated extensive knowledge and experience providing technical services to building departments across multiple jurisdictions in California, employing staff with the requisite certifications, training, and experience to meet the City's needs in a timely and cost-effective manner; and

WHEREAS, in July 2024, based on the RFQ recommendations, the City Council approved an On-Call List for permit services and authorized execution of separate Agreements for Professional Services with TRB and Associates for Fiscal Years 2024-25 through 2025-26, and with True North Compliance Services, 4LEAF, Shums Coda Associates, and Willdan Engineering for Fiscal Years 2024-25 through 2026-27, for plan review, permitting, and inspection services; and

WHEREAS, as permit volumes increased and staffing shortages persisted, Amendment No. 1 to the Agreement with TRB and Associates, approved on October 8, 2024, authorized the use of TRB's technical staff to address staffing shortfalls, rising workload, and the comprehensive and extensive needs of a three million square foot warehouse for Amazon, increasing the total not-to-exceed compensation amount to \$2,600,000; and

WHEREAS, on March 19, 2025, the City and Consultant executed an administrative addendum to correct an administrative oversight by including missing terms for the Scope of Service and Fee Structure for regular plan review, permitting, and inspection services for all projects; and

WHEREAS, on April 24, 2026, the City and Consultant executed Amendment No. 2 to the Agreement for Professional Services to extend the term through June 30, 2027, and update the fee structure for regular plan review, permitting and inspections for all projects in order to maintain timely and consistent plan review, permitting, and inspection services; and

WHEREAS, due to the need to provide timely and consistent plan reviews and inspections while balancing staff workload and provide services for the three million square foot warehouse, Amendment No. 3 to the Agreement for Professional Services with TRB and Associates is necessary to increase the total cumulative not-to-exceed compensation to Three Million, Five Hundred Thousand Dollars (\$3,500,000); and

WHEREAS, the total not-to-exceed compensation associated with Amendment No. 3 will be fully funded through plan check and inspection fees collected via the Permit Services Enterprise Fund prior to initiating consultant services; and

WHEREAS, the City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). Any subsequent projects resulting from this action will be assessed for CEQA applicability. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

NOW, THEREFORE, BE IT RESOLVED that the Salinas City Council authorizes the City Manager to execute Amendment No. 3 to the Agreement for Professional Services with TRB and Associates, Inc., to increase the cumulative not-to-exceed compensation to Three Million, Five Hundred Thousand Dollars (\$3,500,000).

BE IT FURTHER RESOLVED, that the City Manager is authorized to take whatever additional action may be necessary to effectuate the intent of this resolution.

PASSED AND APPROVED this 2nd day of June, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Dennis Donohue, Mayor

ATTEST:

Patricia M. Soratos, City Clerk