



**CITY OF SALINAS
COUNCIL STAFF REPORT**

DATE: MARCH 5, 2024

DEPARTMENT: COMMUNITY DEVELOPMENT

FROM: LISA BRINTON, DIRECTOR

THROUGH: ROD POWELL, ASSISTANT DIRECTOR

BY: FRANCISCO BRAMBILA, ACTING PLANNING MANAGER
MARIA CAMBRON, COMMUNITY DEVELOPMENT ANALYST

TITLE: ADMINISTRATIVE CORRECTION TO STATE RESOLUTION NO.
22664

RECOMMENDED MOTION:

A motion to approve a Resolution:

- 1) authorizing a necessary administrative correction to State Resolution No. 22664 for the California Department of Housing and Community Development (HCD) Emergency Solutions Grant (ESG) Continuum of Care (CoC) Allocation application; and
- 2) directing staff to submit an updated State Resolution for the HCD 2023-2024 Emergency Solutions Grant Continuum of Care Allocation.

EXECUTIVE SUMMARY:

On May 16, 2023, the City Council approved a Resolution authorizing the submission of an application for funding and the execution of a grant deed agreement and any amendments thereto for the 2023-2024 California Department of Housing and Community Development (HCD) 2023 Emergency Solutions Grant (ESG) Continuum of Care (CoC) allocation. During HCD's review of the City's recently submitted application, HCD staff identified the need for a minor correction to a date referenced in the State Resolution No. 22664 to accurately reflect the correct Notice of Funding Availability (NOFA) release date. The previously approved State Resolution No. 22664 indicated an initial release date of May 16, 2023; however, due to internal delays, HCD was not able to release the NOFA until July 28, 2023.

BACKGROUND:

On May 16, 2023, the City Council approved Resolution No. 22664, authorizing the submission of an application to HCD for the 2023 CoC ESG program, seeking a total of \$600,000 in funding.

In anticipation of the usual short, 30-day application window, staff proactively initiated the City's internal process to obtain the required Resolutions based upon an initial indication from HCD that it would release its 2023 CoC ESG NOFA in May 2023. Due to internal HCD delays, the NOFA was not released until July 28, 2023.

Following Council's mid-May approval of the original Resolution No. 22664, staff submitted the City's application package to HCD in accordance with the HCD's delayed timeline. As part of HCD's review of applications, staff received notice that an allowable administrative correction to Resolution No. 22664 would be necessary to accurately reflect the applicable NOFA's actual release date and restore the application's compliance.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

STRATEGIC PLAN INITIATIVE:

HCD CoC ESG program allocations administered by the City allows for the necessary undertaking of a variety of homeless services programs throughout the City and CoC region, furthering established partnerships with public service organizations to specifically address the human service needs of the City's low-income, elderly, and special needs communities. Execution of the necessary date correction supports will enable the City to continue to receive funds to further the City of Salinas Strategic Plan 2022-2025 Goal and Strategy of Housing/Affordable Housing.

DEPARTMENT COORDINATION:

This agenda item is administered by the City's Community Development Department - Housing and Community Development Division in coordination with the City Attorney and Finance Department. External coordination with outside agencies and jurisdictions, such as HCD and CoC CA-506 Leadership Council, has also occurred.

FISCAL AND SUSTAINABILITY IMPACT:

There is no General Fund impact associated with this agenda item as this is an administrative correction only.

ATTACHMENTS:

City Resolution No 22664
City Resolution Authorizing Administrative Correction to Resolution No. 22664
HCD Resolution No. 22664
Updated HCD Resolution for the ESG CoC Allocation Application