



## **CITY OF SALINAS COUNCIL STAFF REPORT**

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**DATE:** MAY 16, 2023

**DEPARTMENT:** PUBLIC WORKS, TRANSPORTATION & TRAFFIC DIVISION

**FROM:** DAVID JACOBS, PUBLIC WORKS DIRECTOR

**BY:** ANDREW EASTERLING, TRAFFIC ENGINEER

**TITLE:** PROFESSIONAL SERVICE AGREEMENT BETWEEN THE CITY OF SALINAS AND KIMLEY HORN, INC. FOR THE SALINAS ACTIVE TRANSPORTATION PLAN

### RECOMMENDED MOTION:

A motion to approve a Resolution 1) rescinding Resolution No. 22640; 2) approving the agreement for Professional Services between the City of Salinas and Kimley Horn and Associates, Inc. for the Active Transportation Plan; 3) authorizing the use of Active Transportation Plan funds (CIP: 5800.50.9349) up to \$364,203.17 for the agreement with Kimley Horn and Associates, Inc. for the Salinas Active Transportation Plan; 4) authorizing a transfer to the Active Transportation Account (CIP 5800.50.9349) of \$60,000 from the Bicycle Lane Installations Account (CIP 5800.50.9607); and 5) authorizing a transfer to the Active Transportation Account (CIP 5800.50.9349) of \$100,000 from the EDE Alisal Vibrancy Plan (CIP 5800.30.9246).

### EXECUTIVE SUMMARY:

On April 18<sup>th</sup>, 2023, an item was brought to Salinas City Council to approve an agreement with Kimley Horn and Associates, Inc. for the Active Transportation Plan. The agreement had erroneously omitted subconsultant fees. This report recommends that Council rescind the former Resolution and approve a new agreement with the correct amount.

### BACKGROUND:

The City of Salinas is well-positioned to increase walking and bicycling for transportation. It has a mild climate most of the year, is relatively flat and has an existing 95 miles of connected bikeways. However, there are substantial gaps in the current bicycle network and much of the network is in relatively disconnected islands that create barriers to bicycling on streets with high speed and volumes of vehicles. Safety issues are created when people bike on streets without a dedicated facility. In addition, although the sidewalk network in Salinas is generally well developed, there are some gaps and the sidewalks in some areas are in need of repair or replacement. The City's current bicycle and pedestrian plans were developed in the early 2000s, and there is a need for an update compressive active transportation planning document. Additionally, the City completed an Active Transportation Existing Conditions and Needs

Assessment in 2018 identifying the need for further active transportation planning. The City of Salinas and Ecology Action partnered on a Caltrans Sustainable Transportation Planning grant to develop an Active Transportation Plan. The City of Salinas was the prime applicant and Ecology Action was a co-applicant. The team was successful, and Caltrans awarded a grant in the of \$394,844 to the City of Salinas for the Active Transportation Plan.

The City of Salinas Active Transportation Plan will build from the 2018 Salinas Active Transportation Needs Assessment and other current work, and provide systematic, iterative community engagement, focusing on critical agency stakeholders as well as disadvantaged communities, in developing a community supported set of implementable active transportation project improvements that will encourage active modes and increase safety for all. This plan develops the strategy to improve bicycle and pedestrian connectivity and safety by expanding existing bicycle networks, improving pedestrian circulation, reducing vehicle trips, creating complete streets, and building a healthy and livable community. The plan is intended to act as a combined update of the 2004 Pedestrian Plan and the 2002 Bikeways Plan and provide a strategy for city-wide sustainable transportation growth and opportunities to support connection and integration into the regional active transportation network. This plan will help the City build consensus around key projects that can continue Salinas' success in supporting active transportation. The plan will include a robust outreach effort that uses a diverse set of tools to meet people where they are at, a community driven prioritization process to select projects for design and implementation, discussion and agreement on the policy and programmatic improvements to support the network, and a design process that will result in concepts that are feasible and fundable. In consideration for the current COVID-19 environment, some public outreach efforts, and stakeholder meetings will be held on-line and in-person.

The city released a request for proposals (RFP) on January 9th, 2023, for Professional Services for the Salinas Active Transportation Plan. The scope of work for this RFP, includes gathering data, transportation analysis, outreach, and preliminary design led by a consultant, that will result in project concepts that are feasible and fundable. This work is in addition to the robust community outreach effort that will be led by Ecology Action and City of Salinas staff. The deadline to submit proposals was February 23, 2023, and the City received four (4) proposals from Alta, Kimley Horn and Associates, Inc., Mark Thomas, and TJKM. A diverse evaluation committee comprised of staff from the Community Development Department, the Public Works Department, the County of Monterey, Caltrans, and Ecology Action evaluated the proposals and ranked them. The evaluation committee proceeded to interviews with Alta, Kimley Horn and Associates, Inc., and Mark Thomas. After evaluating the proposals and consultant interviews the team selected Kimley Horn and Associates, Inc. as the most qualified consultant for this scope of work. City staff reviewed scope of work and proposed staff hours by Kimley Horn and Associates, Inc. and believe that the fee is appropriate. Staff recommends Council approve a Resolution approving the agreement for Professional Services between the City of Salinas and Kimley Horn and Associates, Inc. for the Active Transportation Plan.

On April 18<sup>th</sup>, 2023, an item was brought to Salinas City Council to approve an agreement with Kimley Horn and Associates, Inc. for the Active Transportation Plan. The report and agreement had erroneously omitted Kimley Horn and Associates' subconsultant fees. The subconsultant fees

were included in the original cost proposal, however during the fee negotiations, the prime was asked to reduce their fees and they resubmitted a cost proposal which mistakenly omitted the subconsultant's costs. The agreement that was brought to City Council on April 18<sup>th</sup>, included this error. This report recommends that Council rescind the former Resolution and approve the new agreement with the correct amount.

#### CEQA CONSIDERATION:

**Not a Project.** The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

#### STRATEGIC PLAN INITIATIVE:

Development of the Active Transportation Plan supports the City Council goals of "Infrastructure and Environmental Sustainability" and "Public Safety".

#### DEPARTMENTAL COORDINATION:

Public Works will oversee the development of the Active Transportation Plan. Public Works will work closely with the Community Development Department and coordinate with the General Plan Update. The Finance Department provides fiscal monitoring and reporting information for the grant agreement.

#### FISCAL AND SUSTAINABILITY IMPACT:

This action authorizes the use of Active Transportation Plan funds (CIP 5800.50.9349) up to \$364,203.17 for the agreement with Kimley Horn and Associates, Inc. for the Salinas Active Transportation Plan; authorizes a transfer to the Active Transportation Account (CIP 5800.50.9349) of \$60,000 from the Bicycle Lane Installations Account (CIP 5800.50.9607); and authorizes a transfer to the Active Transportation Account (CIP 5800.50.9349) of \$100,000 from the EDE Alisal Vibrancy Plan (CIP 5800.30.9246). There will be sufficient funding available in CIP 5800.50.9349.

#### ATTACHMENTS:

Resolution

Attachment 1: Professional Services between the City of Salinas and Kimley Horn and Associates, Inc.

Attachment 2: Resolution No. 22640