



26 January 2024

Kristan Lundquist  
Salinas Public Library  
350 Lincoln Avenue  
Salinas, CA 93901

Dear Ms. Lundquist,

We're pleased to provide funds to support your English as a Second Language program and the important work you, your staff, and your volunteers do for your community through the California Library Literacy Services program.

In 2021-2022, the state budget included \$15 million in one-time California Library Literacy Services funding for English as Second Language Services. These funds were to be allocated over a five-year period. This award letter provides a combined award covering Year Four and Year Five. Your total award is **\$131,697**.

Your award for the 2024-2025 fiscal year beginning July 1, 2024, is: **\$64,493**.

Your award for the 2025-2026 fiscal year beginning July 1, 2025, is: **\$67,204**.

Year Four award funds must be spent between July 1, 2024, and June 30, 2025, and must be fully expended by June 30, 2025.

Year Five award funds must be spent between July 1, 2025, and June 30, 2026, and must be fully expended by June 30, 2026.

All funds must be spent in accordance with your approved budgets included in this award packet. Additionally, all California Library Literacy Services English as a Second Language funds must be *fully* expended by June 30, 2026, in accordance with the timeframe dictated by the California State Legislature.

Please review the [California Library Literacy Services Allowable and Unallowable Expenses](#) guidelines to ensure that program expenditures are consistent with the California Library Literacy Services allowable expenses. If you have any questions about expenses or expending your award funds, please contact Allyson Jeffredo at 916-603-6709 or [Allyson.Jeffredo@library.ca.gov](mailto:Allyson.Jeffredo@library.ca.gov).

To strengthen your program, we strongly encourage your program staff to develop and maintain community partners, attend regular regional library literacy network meetings, participate in your local Adult Education Consortium, and participate in library literacy

Library – Courts Building  
P.O. Box 942837  
Sacramento, CA 94237-0001

916-323-9759  
[csl-adm@library.ca.gov](mailto:csl-adm@library.ca.gov)  
[www.library.ca.gov](http://www.library.ca.gov)



training opportunities offered by the regional networks and the State Library to meet the [CLLS Mission, Values, and Program Essentials](#). Additional California Library Literacy Services resources can also be found on the [California Library Literacy Services webpage](#).

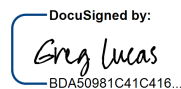
Year Four and Year Five funding will be distributed in separate claim processes:

- The payment process for your Year Four funding begins when we receive your completed and signed budget modification form (if needed), claim form, certification form, and State Funded Grants Award Agreement and Certificate of Compliance (attached). All forms should be completed and signed through DocuSign to be processed for payment.
- The claim process for Year Five funding will begin after the successful completion of the 2024-2025 CLLS Mid-Year Report. Once the report is complete, the payment process for your Year Five funding will begin when we receive your completed and signed budget modification form (if needed), claim form, and certification form. All forms should be completed and signed through DocuSign to be processed for payment.

Our library literacy staff is available to assist you throughout the year. Please contact your Advisor Beverly Schwartzberg, [Beverly.Schwartzberg@library.ca.gov](mailto:Beverly.Schwartzberg@library.ca.gov), and your Grant Monitor Allyson Jeffredo, [Allyson.Jeffredo@library.ca.gov](mailto:Allyson.Jeffredo@library.ca.gov), with any questions.

Thank you for your willingness to do so much for those in your community. Best wishes for a successful year.

Respectfully yours,

DocuSigned by:  
  
BDA50981C41C416...

Greg Lucas  
California State Librarian

Cc: Beverly Schwartzberg, [beverly.schwartzberg@library.ca.gov](mailto:beverly.schwartzberg@library.ca.gov)  
Allyson Jeffredo, [allyson.jeffredo@library.ca.gov](mailto:allyson.jeffredo@library.ca.gov)  
State Fiscal Office, [stategrants.fiscal@library.ca.gov](mailto:stategrants.fiscal@library.ca.gov)  
Cathy Andrews, [CathleenA@ci.salinas.ca.us](mailto:CathleenA@ci.salinas.ca.us)

Enc: Re: ESL21-4-43: Claim form, certification form, and State Funded Grants Award Agreement and Certificate of Compliance