



Proposed Funding Parameters April 2015

PUBLIC SERVICES FUNDING PARAMETERS - 2015

Funding parameters were first applied to CDBG funds allocated for Fiscal Year 2004-05.

1. All CDBG public services funds shall be allocated and expended in accordance with applicable federal laws and regulations.
2. To be eligible for a funding allocation, organizations must be *either a City program or a City sponsored organization or* incorporated within the State of California and federally designated as a non-profit entity [tax-exempt under Section 501(c)(3) or 101(b) of the Internal Revenue Service Code] prior to Council consideration of funding.
3. To be eligible for a funding allocation, organizations must have a track record of providing services within the community for a minimum of 24 months. *Organizations that are 501(c)(3) or 101(b) are required to have the* Governing of the agency vested in a responsible and active Board that meets at least quarterly.
4. Commencing with FY 2014-15, the minimum annual allocation shall be \$10,000.
5. Factors to be considered when determining allocations shall include:
 - How the activity will meet a demonstrated community need
 - Degree to which activity addresses community goals established by Council
 - How well assets will be leveraged to support the activity (consider diversification of funding, collaboration with other providers, leveraging of in-kind services)
 - The capacity of the organization to carry out the activity, including the ability to quantify and measure results
 - The relation between the agency's total budget and the public services amount
 - Preference accorded to activities receiving public services funding in prior year
 - If already funded, the extent to which performance has met expectations
 - Importance placed on the cost per participant based on total funds awarded.
6. Funding Set-Asides- Commencing with FY 2011-2012, public services allocations will only be made for youth services (67%), neighborhood services (13%), senior services (10%), and fair housing activities (10%).
7. A Council Subcommittee will be appointed each year to review the staff funding recommendations in advance of their presentation to the City Council. At its option, the Subcommittee may prepare an alternate set of recommendations to be forwarded to the Council with the staff recommendations.
8. Agencies allocated CDBG public services funding shall submit reimbursement requests and required report forms in a timely manner. Agencies that miss City submittal deadlines more than two times in one fiscal year shall be disqualified from submitting a funding proposal for the following fiscal year.

Adopted by Salinas City Council on –May 12, 2015 (