



**CITY OF SALINAS  
COUNCIL STAFF REPORT**

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**DATE:** JUNE 20, 2023  
**DEPARTMENT:** SALINAS POLICE DEPARTMENT  
**FROM:** ROBERTO FILICE, CHIEF OF POLICE  
**BY:** ALBERTO DURAN, SERGEANT  
TONYA ERICKSON, POLICE SERVICES ADMINISTRATOR  
**TITLE:** TOW FRANCHISE SERVICE AGREEMENT FOR FY 2023-24

RECOMMENDED MOTION:

A motion to approve a Resolution authorizing the execution of the Salinas Police Department's FY 2023-23 Tow Franchise Service Agreements.

RECOMMENDATION:

Staff recommends City Council approve a Resolution authorizing the execution of the Salinas Police Department's FY 2023-24 Tow Franchise Service Agreements.

BACKGROUND:

The City of Salinas, through the Police Department, manages a rotational tow program to provide towing services for the abatement and removal of abandoned, wrecked, dismantled or inoperative vehicles from private or public property, and to impound and provide storage of such vehicles as ordered and designated by authorized members of the Salinas Police Department. Tow companies provide service to the Salinas Police Department pursuant to a franchise issued by the City and a Tow Service Franchise Agreement entered into between the City and the tow companies. Each tow company is required to pay a franchise fee to the City during the term of the franchise, in an amount set by Resolution of the City Council pursuant to Salinas Municipal Code Section 20-191. The franchise fee is paid quarterly and is based on the number of tows generated and the City's actual costs in managing the franchise tow program.

All tow companies towing for the Police Department are still required to tow and store recreational vehicles (RVs). They may contract with another company if they do not have the proper equipment to tow a large RV, but they are responsible for the storage, and if necessary, the disposal of an RV towed under the franchise agreement. This more evenly distributes the RV towing among all rotation tow companies.

Tow franchise operators will receive a credit up to \$1,300 for the towing and disposal of each recreational vehicle. This credit is to recognize that there are extra costs associated with storing and disposing of a recreational vehicle, and represents an increase of \$300 per vehicle.

POLICE COMMUNITY ADVISORY COMMITTEE:

The Police Chief will present this item to the Police Community Advisory Committee on June 28, 2023. The Committee will have an opportunity to ask questions and provide comments related to this requested action.

CEQA CONSIDERATION:

**Not a Project.** The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

STRATEGIC PLAN INITIATIVE:

Approving the proposed Resolution will support the City Council's Strategic Plan Goal of Public Safety.

DEPARTMENTAL COORDINATION:

The Salinas Police Department has worked closely with the City Attorney's office in the development of the draft FY 2023-2024 Tow Franchise Service Agreement.

FISCAL AND SUSTAINABILITY IMPACT:

There is a reduction in revenue received due to the \$1,300 franchise fee credit for the towing of recreational vehicles.

ATTACHMENTS:

Resolution  
FY 2023-24 Tow Service Franchise Agreement