



**CITY OF SALINAS  
AIRPORT COMMISSION STAFF REPORT**

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**DATE:** JULY 25, 2024  
**DEPARTMENT:** PUBLIC WORKS, AIRPORT DIVISION  
**FROM:** MATTHEW NELSON, C.M. ATP, AIRPORT MANAGER  
**TITLE:** ABC SOLUTIONS, INC. AIRPORT OFFICE LEASE AGREEMENT

RECOMMENDED MOTION:

It is recommended that the Airport Commission recommend the City Council approve and authorize the Mayor to enter into an office Lease Agreement with ABC Solutions, Inc. from September 1, 2024 through August 31, 2025.

EXECUTIVE SUMMARY:

ABC Solutions, Inc. is a commercial real estate and private investment firm owned by the individual tenant.

BACKGROUND:

As there is no current demand for leasing aeronautical office space at the Salinas Municipal Airport, the Airport has marketed vacant offices to Non-Aeronautical use. Should Aeronautical office demand increase, the Airport can lease as such.

CEQA/NEPA CONSIDERATION:

The City of Salinas has determined that the proposed action is not a project and, therefore, exempt as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

STRATEGIC PLAN INITIATIVE:

This action supports the City Council's Goals of Effective and Culturally Responsive Government.

DEPARTMENTAL COORDINATION:

The process of administering these projects involve the following departments: Public Works, Finance, and Legal. Public Works Department oversees the development of the project's plans, specifications, and estimates. The Finance Department administers the proper appropriation of

funds. The Legal Department reviews pertinent documents/contracts to ensure the City is in compliance with applicable laws and regulations.

FISCAL AND SUSTAINABILITY IMPACT:

There is no impact to the City's General Fund.

ATTACHMENTS:

ABC Solutions, Inc. Lease  
ABC Solutions, Inc. Resolution