



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: MAY 27, 2025

DEPARTMENT: COMMUNITY DEVELOPMENT

FROM: LISA BRINTON, DIRECTOR

THROUGH: VINCENT MONTGOMERY, PLANNING MANAGER

BY: KAYSHLA LOPEZ, HOMELESS SERVICES MANAGER
TITLE: AMENDMENT TO FUNDING AGREEMENT WITH COMMUNITY HUMAN SERVICES

RECOMMENDED MOTION:

A motion to approve a resolution delegating authority to the City Manager to execute Amendment No. 2 to Agreement No. 24CIP9001-01(Agreement) with Community Human Services for the operation of the SHARE Center, to increase the maximum compensation by \$1,161,560 for a total not to exceed compensation amount of \$3,863,688 and extending the term to June 30, 2026.

EXECUTIVE SUMMARY:

Amendment No. 2 increases the total compensation of the Agreement with Community Human Services by \$1,161,560 using \$1,050,000 in ERF3L grant funds and \$111,560 in Family Homeless Challenge grant funds. The total compensation amount will be \$3,863,688 and the term of the agreement will be extended to June 30, 2026. The expenditure of ERF3L grant funds will be prioritized to maximize the use of grant funds and compliance with ERF3L 50% expenditure deadline of June 30, 2025.

BACKGROUND:

On June 25, 2024, City Council approved the execution of a Subrecipient Funding Agreement with Community Human Services for the operations of the SHARE Center to provide emergency shelter and housing navigation services for 3 years with a corresponding budget of \$9,694,420 (Resolution No. 23038). Annual SHARE Center operation averages \$3,000,000. In accordance with the existing Memorandum of Understanding (MOU) between the City and County executed on September 25, 2018, the operational expenses for the SHARE Center are to be equally divided between the City and the County.

Through Amendment No. 2, the total compensation of Agreement 24CIP9125-01 with Community Human Services will be increased by \$1,161,560 using \$1,050,000 in ERF3L grant funds and \$111,560 in Family Homeless Challenge grant funds. The total compensation amount will be \$3,863,688 and the term of the agreement will be extended to June 30, 2026. The expenditure of ERF3L grant funds will be prioritized to maximize the use of grant funds and compliance with ERF3L 50% expenditure deadline of June 30, 2025.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment.

CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

Yes.

STRATEGIC PLAN INITIATIVE:

The proposed Amendment No.2 for Community Human Services will advance the City of Salinas Strategic Plan 2025-2028 Housing Goal to ‘Effectively promote the health and safety of unsheltered residents through supportive services and housing with our regional partners and non-profit Community Based Organizations (CBO)’ through continued provision of immediate housing opportunities supported by housing navigation leading to permanent housing placements.

DEPARTMENTAL COORDINATION:

This agenda item was prepared by and is administered by the Community Development Department Housing & Community Development Division with contributions from both the City Attorney and Finance Department.

FISCAL AND SUSTAINABILITY IMPACT:

There will be no impact to the General Fund. Amendment No. 2 with Community Human Services for Share Center operations will be funded by available appropriations from the Encampment Resolution Fund (ERF3L) and Family Homeless Challenge (FHC) funding grants.

Fund	Appropriation	Appropriation Name	Total Appropriation	Amount for recommendation	FY 24-25 Operating Budget Page	Last Budget Action (Date, Resolution)
2954	30.3240- 69.1270	Financial Assistance Community Human Services	\$1,089,322.90	\$1,050,000	n/a	6/25/24 Resolution 23038
2956	30.3240-69.1270	Financial Assistance Community Human Services	\$111,560.27	\$111,560	n/a	6/25/24 Resolution 23038

ATTACHMENTS:

- A. Resolution XXX
- B. Draft Amendment No. 2 to Subrecipient Agreement No. 24CIP9001-01– SHARE Center
- C. Amendment No. 1 to Subrecipient Agreement No. 24CIP9001-01 – SHARE Center
- D. Subrecipient Agreement No. 24CIP9001-01 – SHARE Center