



**CITY OF SALINAS
COUNCIL STAFF REPORT**

DATE: November 7, 2017

FROM: Ray E. Corpuz, Jr., City Manager

BY: Adele Fresé, Chief of Police
Cindy Burnham, Police Services Administrator
Jim Pia, Assistant City Manager

SUBJECT: ANIMAL CONTROL SERVICES

RECOMMENDATION:

It is recommended that the City Council approve a resolution approving a Memorandum of Agreement (MOA) between the County of Monterey and the City of Salinas regarding the Animal Control Services Administration Pilot Project.

BACKGROUND:

In the Fall of 2015, the County of Monterey and City of Salinas retained Management Partners to review the ongoing animal control services functions provided by Monterey County and the City of Salinas at separate locations in very close proximity to one another on Hitchcock Road. Management Partners presented their findings to both the County Board of Supervisors and the City Council on June 28, 2016. At that time, the County and City agreed to establish an Animal Services Ad hoc committee. Appointed members included Supervisors John Phillips and Simon Salinas, and Council members Kimbley Craig, Gloria De La Rosa and Mayor Joe Gunter.

The Committee discussed operations of both sites, as well as the possibility for a Joint Powers Authority. Consequently, in an effort to begin an Animal Control Services Administration Pilot Project, County and City staff worked to develop the attached Memorandum of Agreement regarding the Animal Control Services Administration Pilot Project.

On May 16, 2017, the Monterey County Health Department provided an update to the Board of Supervisors. The Board direction was to continue to move forward with a Joint Powers Agreement with Salinas, working with all of the various stakeholders. Under the terms of the MOA, the County will recruit and hire the Administrator with the City of Salinas providing a 45% proportionate share of the funding to support the position.

A stakeholder meeting was held on October 25, 2017, to discuss the MOA and the timeline of the agreement.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (SEQA Guidelines Section 15378).

STRATEGIC PLAN INITIATIVE:

The proposed action meets the Effective Sustainable Government Council goal.

FISCAL AND SUSTAINABILITY IMPACT:

Currently, the City and County have vacancies at the highest management level of their respective animal control services function. Having one Animal Services Administrator overseeing both operations, with both the County and City financing a proportionate share of the total cost of salary and benefits, will benefit the budget of both operations. It is anticipated that other cost savings will come to light during this Pilot project which may or may not lead to some form of a Joint Powers Authority Agreement. It is too early in the process to make a final determination. The MOA provides an identified schedule in the ongoing analysis of sharing animal services opportunities. The City's portion of the estimated cost during the 18-month Pilot project will be approximately \$119,800.

ATTACHMENTS:

Resolution
Memorandum of Agreement

RESOLUTION NO. _____ (N.C.S.)

A RESOLUTION APPROVING A MEMORANDUM OF AGREEMENT BETWEEN THE COUNTY OF MONTEREY AND THE CITY OF SALINAS FOR THE ANIMAL CONTROL SERVICES ADMINISTRATION PILOT PROJECT

WHEREAS, the City of Salinas and the County of Monterey have decided, for mutually beneficial purposes and on a pilot program basis, to combine animal control services administration management under an employee of one agency instead of their respective agencies each maintaining such an employee; and

WHEREAS, the City is desirous of contracting with the County for said animal control services administration and the County is agreeable and capable of providing said administration management as set forth in the attached Memorandum of Agreement.

NOW, THEREFORE, BE IT RESOLVED that the City Manager is hereby authorized and directed for and on behalf of the City of Salinas to execute the Memorandum of Agreement between the County of Monterey and the City of Salinas.

PASSED AND ADOPTED this 7th day of November 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Joe Gunter, Mayor

ATTEST:

Patricia M. Barajas, City Clerk