



May 2, 2014

City Engineer
Salinas Traffic & Transportation Commission
200 Lincoln Avenue
Salinas, CA 93901

RECEIVED
MAY 05 2014
DEPARTMENT OF
PUBLIC WORKS

Re: Special Curb Parking Zone Request

Dear City Engineer:

Please find enclosed the application for the special curb parking zone. Gateway Senior Apartments is located at 25 Lincoln Avenue, and is a newly constructed senior housing complex. There are two designate parking spaces on the curb in front of the building and we are requesting that one of those parking spaces be made into a loading zone.

Having a loading zone will allow the seniors to have their caregivers and transportation providers pick them up and drop them off immediately in front of the building. Currently the two curb parking spaces in front of the building are always occupied by parked cars making it difficult for residents to be dropped off or picked up close to the building entrance.

We look forward to your response to our application. Please feel free to contact me should you have any questions or require additional information.

Sincerely,

Kathleen Kiyabu
Asst. Director of Compliance/Regional Manager

Cc: Marty Keller, First Community Housing
Lucy Alvarez, Property Manager, Salinas Gateway Apartments

SPECIAL CURB PARKING ZONE

APPLICATION

DATE:

4/28/14

TO:

Salinas Traffic & Transportation Commission
c/o City Engineer
200 Lincoln Avenue
Salinas, CA 93901

I hereby make application for the following zone(s) at the premises identified below:

(Please Indicate number of zones)

_____ Blue Handicapped Zone(s)

1 White Loading Zone(s) Passengers

_____ Yellow Loading Zone(s) Materials

_____ Green Twenty Minute Parking Zone(s)

I understand that such zone(s) reduce the availability of on-street curb parking space to the general public and appropriate information is provided on the reverse side of this application to assist commissioners in determining the justification for altering the present use of the curb. Also, **I understand this special zone(s) is not reserved space for my personal use or place of business.**

I also understand that if this application is approved, a fee of \$ 309.00 must be paid for installation of each parking stall, and that a \$ 94.00 renewal fee for each parking stall will be billed to me on or about July 1 for each following year and must be paid within 30 days to avoid removal and/or cancellation of the special curb parking zone(s). Such approval is also subject to review by the Commission at any time and becomes invalid in the event I vacate the premises or the nature of the business at the premises changes.

The nature of my business is:

Senior Apartment Housing

Name of Establishment: Salinas Gateway Senior Apartments

Address: 25 Lincoln Ave., Salinas, CA 93901

Name of Authorized Representative: Kathleen Kiyabu, The John Stewart Co Agent for Owner

Business Phone Number: (831) 438-5725, 831-754-8926


INSTRUCTIONS

1. Fill in appropriate information on **BOTH** sides of this form.
2. Enclose a check in the sum of \$ 309.00 for Every Parking Stall requested, made payable to **CITY OF SALINAS** (Acct. # 10.56612).
3. Mail this application to the above address.
4. You will receive a Traffic and Transportation Commission Agenda informing you of the meeting time and date.
5. **If request is denied, your fee will be refunded.**



PLEASE PROVIDE THE FOLLOWING INFORMATION

1. How long has your business been located at this address? Completed construction 11/2013
2. Do you own or lease the premises? For how long? Managing Agent for Owner
3. How many off-street parking spaces do you provide? 29 under building spaces
4. Do your employees use any of your off-street spaces? yes and residents
5. Number of persons you employ? 2 + Resident parking
6. What days are you open for business? Daily parking needed for residents
7. What are your business hours? Apartment Bldg open to residents 24/7
8. How long is your average client/patron at your place of business? pick up/drop off of elderly
9. How many clients/patrons visit your business during an average day? Residents come and go daily
10. Is your place of business within 300' of a municipal off-street parking facility? No
11. At what addresses on your block are there any existing zones of the type you have made application for?
Unknown
12. Have you applied for a similar zone at your place of business before? No
13. Where will the new special curb parking zone(s) displace vehicles now using on-street parking in front your business?
Lincoln Ave immediately in front of Building entrance.



(Signature)