



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: JULY 1, 2025

DEPARTMENT: COMMUNITY DEVELOPMENT

FROM: LISA BRINTON, DIRECTOR

THROUGH: VINCENT MONTGOMERY, PLANNING MANAGER

BY: KAYSHLA LOPEZ, HOMELESS SERVICES MANAGER
KARINA VAZQUEZ, ADMINISTRATION ANALYST

TITLE: SUBRECIPIENT AGREEMENT BETWEEN THE CITY OF
SALINAS AND DOWNTOWN STREETS, INC.

RECOMMENDED MOTION:

A motion to approve a resolution authorizing the City Manager to execute a Subrecipient Funding Agreement with Downtown Streets, Inc., to provide a work experience program with street outreach services for a total compensation amount not to exceed \$663,000 from July 1, 2025 to June 30, 2026.

EXECUTIVE SUMMARY:

The Community Development Department (CDD) desires to enter into a Subrecipient Funding Agreement with Downtown Streets, Inc. (DSI) for the Fiscal Year 2025-2026 to continue street outreach services. Funding for this Agreement in an amount not to exceed \$663,000 is included in the adopted FY 2025-26 Operational Budget. This Subrecipient Funding Agreement is essential to address homelessness within the City of Salinas.

BACKGROUND:

Presently, the City relies on collaborative partnerships to address the complex issue of homelessness through subrecipient funding agreements with nonprofit organizations with various program models from Street Outreach to Emergency Shelter. Subcontracting services enables the City to promptly respond to an increasing number of requests for support with housing and homelessness.

DSI maintains its work experience program by offering street outreach to its participants and litter and debris removal to the City of Salinas. These efforts extend to various locations, including downtown area, and Chinatown. Based on DSI's performance the City intends to continue with this program for FY 2025-2026. The 2025-2026 Agreement with DSI is for total not to exceed

compensation amount of \$663,000 and a term of July 1, 2025, to June 30, 2026. Funding for this Agreement is included in the adopted FY 2025-26 Operational Budget.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that this administrative report is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment.

CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

Yes.

STRATEGIC PLAN INITIATIVE:

The proposed Subrecipient Agreement with Downtown Streets, Inc. will advance the City of Salinas Strategic Plan 2025-2028 Housing Goal to “Effectively promote the health and safety of unsheltered residents through supportive services and housing with our regional partners and nonprofit Community Based Organizations (CBO)” through continued provision of street-based case management and employment support services.

DEPARTMENTAL COORDINATION:

Staff from both Community Development and Administration departments coordinated efforts to complete this report.

FISCAL AND SUSTAINABILITY IMPACT:

Funding for this Agreement is included in the adopted FY 2025-26 Operational Budget.

Fund	Appropriation	Appropriation Name	Total Appropriation	Amount for recommendation	FY 25-26 Operating Budget Page	Last Budget Action (Date, Resolution)*
1000	30.3181-63.6010	Other outside services	\$663,000	\$663,000	Pg. 109	6/17/2025 Resolution No. 23269

* The FY 2025-26 Adopted Budget was adopted on June 17, 2025.

ATTACHMENTS:

1. Resolution
2. Draft Subrecipient Funding Agreement Between City of Salinas and Downtown Streets, Inc