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AGREEMENT —AMENDMENT NO. [1] TO
AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN
THE CITY OF SALINAS AND PLACEWORKS, INC.

This Amendment No. 1 to the Agreement for Professional Services Between the City of Salinas and PlaceWorks, Inc. (the "Amendment") is entered into this 15th day of November 2022, by and between the City of Salinas (the "City") and PlaceWorks, Inc., (the "Consultant") City and Consultant may be individually referred to herein as a "Party" and collectively the City and Contractor may be referred to as the "Parties."

RECITALS

WHEREAS, the City and Consultant first entered into a/an Agreement for Professional Services Between the City of Salinas and PlaceWorks, Inc., effective May 25, 2021, pursuant to which Contractor agreed to act as and provide certain services to the City for compensation (the "Agreement"); and

WHEREAS, due to decreased staff capacity, including difficulty replacing key personnel throughout the City and increased task load, the City and Consultant desire to amend the Agreement to reflect additional services related to the preparation of the City's General Plan update; and

WHEREAS, these additional services include finalizing a General Plan Existing Conditions Report, creating a chapter outline, preparing draft policy and implementation documents, which are detailed in Exhibit A to this Amendment; and

WHEREAS, the estimated cost of the additional services is $156,171.

NOW, THEREFORE, in mutual consideration of the terms and conditions set forth below, the Parties agree as follows:

TERMS

1. The Agreement, Section 3, is amended to replace the last sentence with the following:

"The total amount of compensation to be paid under this Agreement shall not exceed **one million, one hundred forty-eight thousand, three hundred eighty-one dollars ($1,148,381)**"

2. Agreement Exhibit B is supplemented by the attached Amendment Exhibit A:

3. All other covenants, terms, and conditions set forth in the Agreement and not amended by this Amendment shall remain in full force and effect as if fully set forth herein.

IN WITNESS WHEREOF, the undersigned, as authorized representatives of the City and Contractor have entered into this Agreement as of the date first written above.

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CITY OF SALINAS

DocuSigned by:
Steven S. Carrigan
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Steven S. Carrigan, City Manager

APPROVED AS TO FORM:

DocuSigned by:
Christopher A. Callihan
DF600E62871844E...
□ Christopher A. Callihan, City Attorney
□ Rhonda Combs, Assistant City Attorney

PlaceWorks, Inc.

DocuSigned by:
Steve Noack
03128E4349AD4DB...
Steve Noack, AICP
Principal, PlaceWorks

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PLACEWORKS

Exhibit A

MEMORANDUM

DATE	October 21, 2022
TO	Lisa Brinton and Jonathan Moore
	City of Salinas, Community Development Department
FROM	Charlie Knox and Alexis Mena
SUBJECT	Scope Refinement – General Plan Support

This memo outlines the scope of work for PlaceWorks' contract amendment to assist City staff in preparing the General Plan Update.

Scope of Work

The tasks below would be new subtasks under Task 1.5, General Plan Staff Assistance, of our existing scope of work.

A. MEETINGS AND COMMUNICATION WITH CITY STAFF

PlaceWorks staff will participate in bi-weekly phone calls/virtual meetings with City staff.

B. EXISTING CONDITIONS REPORT

Using the template already prepared by City staff, PlaceWorks will prepare a graphically rich Existing Conditions Report for the General Plan Update (draft in Microsoft Word). To streamline this effort, PlaceWorks will utilize relevant mapping and text already prepared for the General Plan Update and General Plan Update Environmental Impact Report. PlaceWorks will augment these existing materials with new graphics and text, as necessary to adequately convey key information.

PlaceWorks will respond to one round of internally reconciled City comments to prepare the final Existing Conditions Report.

This task does not include Spanish translation of the Existing Conditions Report, which PlaceWorks can provide, if desired, subject to a contract amendment.

Deliverables:

- Draft Existing Conditions Report
- Final Existing Conditions Report

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C. GENERAL PLAN POLICY MATRIX AND OUTLINE

PlaceWorks will prepare an Excel matrix containing all current General Plan goals, policies, and implementation actions (as well related policies and actions from the Alisal Vision, Chinatown, Vision Zero and other City strategic plans) that compiles and builds from existing matrices already prepared by City staff. The matrix will be used for the gap analysis and policy scan to be completed under Subtask D, Policy Scan, below.

Based on input received from City staff regarding desired document organization and structure, PlaceWorks will prepare a Word template and outline to be used for the General Plan elements ("pillars").

Deliverables:

- Policy Matrix
- Pillar Outline/Template

D. POLICY SCAN

PlaceWorks will perform a gap analysis and policy scan of the City's existing goals, policies, and actions to identify areas to be addressed by the General Plan Update. These gaps will reflect, but will not be limited to:

» Recommendations based on best practices

» Updates needed to address State legislation

» Policy changes needed to avoid potential environmental impacts under the California Environmental Quality Act

» Recommendations to balance disproportionate amounts of policies and/or implementation actions

» Feedback received by City staff and stakeholders (based on input received via City staff and provided to PlaceWorks)

Deliverables:

- Policy Scan Matrix for Each General Plan Pillar

E. IMPLEMENTATION PROGRAM

PlaceWorks will draft the implementation program for the General Plan Update. The implementation program will identify the responsible party(ies) and timeframes for implementing the actions of the General Plan Update. The program will be a separate tabular document from the General Plan Update itself, to allow City staff to revise and update the implementation program over time without the need to initiate General Plan amendments.

Deliverables:

- Draft Implementation Program
- Final Implementation Program

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Cost

Table 1 provides an hourly breakdown of the tasks in this proposal. As shown in Table 1, the total cost to prepare these tasks is $156,171.

PLACEWORKS

Table 1. Cost

	PLACEWORKS STAFF									
	Knox	Seale	Mena	Lindstrom	Krispi					
	Principal-in-Charge	Principal	Project Manager	Asst. PM	Senior Associate	Associates	GRAPHICS GIS/WP	Task Hours	2% Office Expenses	Task Total
Hourly Rate	$250	$230	$215	$170	$175	$135	$115			
TASK 1.5 GENERAL PLAN STAFF ASSISTANCE										
A. PROJECT MANAGEMENT										
Meetings and Communication with City Staff	8	2	16	16	2			44	$179	$9,149
Subtask A. Subtotal	**8**	**2**	**16**	**16**	**2**	**0**	**0**	**44**	**$179**	**$9,149**
B. EXISTING CONDITIONS REPORT										
1 Draft Report	8		16	32			24	80	$273	$13,913
2 Final Report	8		16	16			16	56	$200	$10,200
Subtask B. Subtotal	**16**	**0**	**32**	**48**	**0**	**0**	**40**	**136**	**$473**	**$24,113**
C. GENERAL PLAN POLICY MATRIX AND OUTLINE										
1 Policy Matrix	16		16	16	8	32		88	$318	$16,198
2 Pillar Outline/Template	8		16	16			8	48	$182	$9,262
Subtask C. Subtotal	**24**	**0**	**32**	**32**	**8**	**32**	**8**	**136**	**$500**	**$25,460**
D. POLICY SCAN										
1 Built Environment	8		16	32		80	16	152	$470	$23,990
2 Natural Systems	8	16	16	16	32	90	16	194	$629	$32,059
3 Socioeconomic	8		16	32		80	16	152	$470	$23,990
Subtask D. Subtotal	**24**	**16**	**48**	**80**	**32**	**250**	**48**	**498**	**$1,569**	**$80,039**
E. IMPLEMENTATION PROGRAM										
1 Draft Program	8	8	16	16	8			56	$228	$11,628
2 Final Program	8		8	8				24	$102	$5,182
Subtask E. Subtotal	**16**	**8**	**24**	**24**	**8**	**0**	**0**	**80**	**$330**	**$16,810**
Total Hours	**88**	**26**	**152**	**200**	**50**	**282**	**96**	**894**		
Total Cost	**$22,000**	**$5,980**	**$32,680**	**$34,000**	**$8,750**	**$38,070**	**$11,040**		**$3,051**	**$155,571**
EXPENSES										
Travel										$600
GRAND TOTAL										$156,171