

**RESOLUTION NO. \_\_\_\_\_ (N.C.S.)**

**A RESOLUTION APPROVING MASTER SERVICE AGREEMENTS BETWEEN THE CITY OF SALINAS AND SMITH & ENRIGHT LANDSCAPING, INC. AND WEST COAST ARBORISTS, INC. FOR TREE MAINTENANCE AND ON-CALL SERVICES**

**WHEREAS**, the Public Works Department has identified the need to utilize on-call contractors to perform various tree maintenance services; and

**WHEREAS**, in February 2024, the City of Salinas engaged in a Request for Bids process to identify contractors with the requisite qualifications to provide Tree Maintenance and On-Call Services; and

**WHEREAS**, on March 15, 2024, Public Works staff received bids from 4 contractors; and

**WHEREAS**, Public Works evaluation committee reviewed each bid and determined the lowest qualified responsive contractors based on evaluation criteria; and

**WHEREAS**, the award of projects to the selected contractors will be based on contractor availability.

**NOW, THEREFORE, BE IT RESOLVED** that the Salinas City Council approves two (2) Master Service Agreements: one between the City of Salinas and Smith and Enright Landscaping, Inc. and one between the City of Salinas and West Coast Arborists, Inc. to provide Tree Maintenance and On-Call Services related to various Salinas Public Works projects and emergency work for a “Maximum” yearly contract value of \$1,500,000 each; and

**BE IT FURTHER RESOLVED** that the Interim City Manager is hereby authorized to enter into the Master Services Agreements on behalf of the City; and

**BE IT FURTHER RESOLVED** that the Public Works Director or their designee is hereby authorized to approve contract change orders up to \$50,000 if needed, provided the contractor is at all times throughout the term thereof, in compliance with the terms and conditions of the Master Service Agreement approved through this Resolution.

**PASSED AND APPROVED** this 9<sup>th</sup> day of April 2024, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**APPROVED:**

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Kimbley Craig, Mayor

**ATTEST:**

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Patricia M. Barajas, City Clerk