



**CITY OF SALINAS
COUNCIL STAFF REPORT**

DATE: JUNE 16, 2026

DEPARTMENT: PUBLIC WORKS

FROM: DAVID JACOBS, P.E., L.S., PUBLIC WORKS DIRECTOR

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TITLE: ACCEPTANCE OF THE CITY HALL GAS SERVICE
RELOCATION PROJECT, CIP NO. 9612.01

RECOMMENDED MOTION:

A motion to approve a resolution accepting the City Hall Gas Service Relocation Project, CIP No. 9612, for maintenance and responsibility.

EXECUTIVE SUMMARY:

On July 1, 2025, the City went into contract with C2 Builders, Inc. for the City Hall Gas Service Relocation Project, CIP No. 9612.01 in the amount of \$110,000. Construction began on December 12, 2025. C2 completed the project for a total amount of \$126,790, including four (4) change orders of \$16,790. As of April 27, 2026, the project has been completed as described within the scope of work and change orders.

BACKGROUND:

In preparation for the demolition of the former police department building located at 222 Lincoln Avenue, the City's consultant, Cypress Engineering, prepared plans and specifications to relocate the existing gas line that ran through the former PD building into City Hall at 200 Lincoln Avenue.

The City Engineer approved the project plans and specifications and authorized the call to bids for this project. On September 30, 2025, the City received two bids from C2 Builders, Inc. and NXP Engineering. NXP Engineering's bid was determined to be non-responsive due to not uploading the bid documents to PlanetBids before the deadline.

On October 7, 2025, City Manager approved the contract with C2 Builders, Inc. for the City Hall Gas Service Relocation Project, CIP No. 9612.01 in the amount of \$110,000.

A total of four (4) change orders were issued for the total amount of \$16,790. Table 1 provides a breakdown of all the project change orders.

Table 1. Contract Change Orders

CCO No.	Amount	New Contract Amount (w/CCOs)	CCO Description
1	\$4,775	\$114,775	Additional potholing to locate gas line
2	\$1,023	\$115,798	Support wall for new gas meter at request of PG&E
3	\$7,516	\$123,314	New gas meter cage per PG&E requirement
4	\$3,476	\$126,790	Restoration of concrete roadway

As of April 27, 2026, the project has been completed as described within the scope of work and change orders. City staff recommend accepting the project for maintenance and responsibility.

Attachment 1 provides a before and after photo of the Project.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project. Because the matter does not cause a direct or foreseeable indirect physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

No.

STRATEGIC PLAN INITIATIVE:

This project addresses the current City Council’s Goals of Infrastructure and Public Safety.

DEPARTMENTAL COORDINATION:

The Public Works Department is collaborating with Legal and Finance Departments during the procurement process.

FISCAL AND SUSTAINABILITY IMPACT:

There is no fiscal impact with this action. The contract for the City Hall Gas Service Relocation Project, CIP No. 9612.01, was \$110,000 with a total of four (4) change orders that summed to \$16,790 for a total project cost of \$126,790.

Fund	General Ledger Number (Operating/CIP)	General Ledger Account Name	Remaining Budget Appropriation	Amount Requested
n/a	n/a	n/a	n/a	n/a

ATTACHMENTS:

Resolution
Before/After Photo