

Exception to Quotes or Competitive Bidding Requirements for Purchases with Public Funds – Sole Source Justification Form

Justification: The purpose of this sole source justification is to comply with the City’s Purchasing Code by memorializing that a competitive procurement is not possible or is impractical because only one specific product, service, and/or vendor can meet the specified need. You are not trying to justify or select the best source as that is appropriately done competitively; rather, you are justifying that there is only **one** source.

Quick Reference to City Law: City of Salinas Municipal Code Chapter 12, Sections 25 and 27 provide exceptions to competitive bidding requirements and should be consulted by staff by further clarification.

Examples of justified sole source procurements:

- A one of a kind oscilloscope that is only available from vendor Voltage Measuring Mono-Seller, Inc.
- Public utility services from natural or regulated monopolies
- A component or replacement part for which there is no commercially available substitute and which can be obtained only directly from the manufacturer
- An item where compatibility is the overriding consideration such as a computer operating software enhancements for an existing system
- Only vendor in tri-county area that can meet the delivery date of June 30, 2018 (3 months from now)
- A used item, for example, a television transmitter tower, that becomes immediately available and is subject to prior sale

Instructions: *Submit completed form to Finance Department for review when not obtaining quotes because only one source exists. [After Finance review and approval, include form as an attachment when routing in New World.] Requesting department is Department of Record for completed form; after purchase requisition review, original should be maintained pursuant to the City’s Record Retention and Disposition Schedule respecting records.*

Staff Member Responsible: Jose Saucedo Extension: 7197
Dept Head or Dept’s Primary Point of Contact for Purchasing and Contracts: Hilda Garcia
Requesting Department/Division: Traffic Date: 09/26/2019

Description of goods/services:

Traffic Adaptive Video Detection System for Traffic Signal Main Street at Bank of America Dwy-Santa Rita Dwy intersection. And Main Street at Northridge Mall Main Entrance intersection

Proposed manufacturer or supplier: Rhythm Engineering
Dollar amount (attach any written quotes): \$85,573.34

Please (1) check the justification category (or categories) that best describe your sole source requirement, and (2) answer all questions pertaining to that category.

INTENDED USE

This is the only product/equipment/service that will meet the requirements of the intended use although other similar products/services exist.

1. List the names of other vendors or products you evaluated. Please identify the factors that led to the determination that those vendors and/or products would not meet the City’s needs:

2. State the reason why this product or vendor is the only one that will fit the specific need. Give specific characteristics, capabilities and properties:

Existing Rhythm traffic adaptive system is currently running the Main St at Boronda intersection and therefore for compatibility the Rhythm Traffic Adaptive Video Detection system will be required to communicate with adjacent intersections along Main Street.

UNIQUENESS AND AVAILABILITY

This item or service is only available through one known manufacturer or service producer

1. List sources researched to support this claim (internet searches, professional journals, colleagues, etc.):

2. Does this manufacturer sell directly to the City of Salinas, or through distributors?

Yes, this would be a direct purchase from the manufacturer.

COMPATIBILITY

This is the only product or service provider compatible with existing equipment, research protocol, methodology or training

1. Identify existing material with which this item is compatible: Existing Rhythm Adaptive system is installed on Main St from (Bernal to Alvin) and on Boronda Rd from (Main to Independence). In order to expand existing system we need software/hardware compatibility

2. Explain the unique properties that make this the only item compatible with existing material: _____

ADDITIONAL JUSTIFICATION

Provide any additional information that supports the need for a sole source purchase:

Finance Department Review

- Approved
 Not Approved
 Recommended for Council Review and Approval Because Dollar Amount of Requested Sole Source Purchase Exceeds Thresholds Established In Purchasing Code Chapter 12, Section 22

Signature: Cal aty
Printed Name: Emmanuel Cauntay
Title: Senior Buyer
Date: 9/27/19