

**RESOLUTION NO. \_\_\_\_\_(N.C.S.)**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT  
NO. 2 TO AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN CITY OF  
SALINAS AND TRUE NORTH COMPLIANCE SERVICES, INC.**

**WHEREAS**, the Permit Services Division relies on outside technical professionals to assist with plan review, permitting, and inspection services, particularly for more complicated development projects; and

**WHEREAS**, contracting for these services allows for the scaling up of experienced technical staffing resources to be able to respond in a timely manner to increases in the number of development applications due to economic growth, while maintaining the City's workforce; and

**WHEREAS**, through a Request for Qualifications process, True North Compliance Services, 4LEAF, Shums Coda Associates, Willdan Engineering, and TRB and Associates demonstrated extensive knowledge and experience in providing technical services to building departments for multiple jurisdictions in California and employ staff that have the requisite certification, training, and experience to perform the technical work required to meet the City's needs and have a demonstrated record of quality performance in a timely and cost-effective manner; and

**WHEREAS**, in July 2024, based on RFQ recommendations, the City Council approved an On-Call List for permit services and authorized the execution of separate Agreements for Professional Services with True North Compliance Services, 4LEAF, Shums Coda Associates, Willdan Engineering, and TRB and Associates for plan review, permitting, and inspection services, for Fiscal Year 2024-25 through Fiscal Year 2026-27; and

**WHEREAS**, subsequently, the number of permits being processed has increased and there is a need to provide timely and consistent plan reviews, while balancing staff workload, additional outside professional services are needed to review and process these applications; and

**WHEREAS**, on October 8, 2024, the City Council approved Resolution No. 23126 (N.C.S.), authorizing execution of Amendment No. 1 to the Agreement for Professional Services to increase the total compensation to be paid under the Agreement to the amount not to exceed \$400,000; and

**WHEREAS**, the total increased cost of two hundred thousand dollars (\$200,000) associated with the proposed Amendment No. 2 will be fully covered by the collection of plan check and inspection fees through the Permit Services Enterprise Fund prior to initiating a request for services with the consultants; and

**WHEREAS**, the City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). Any subsequent projects resulting from this action will be assessed for CEQA

applicability.

**NOW, THEREFORE, BE IT RESOLVED** that the Salinas City Council authorizes the City Manager to execute Amendment No. 2 of the Agreement for Professional Services with True North Compliance to increase the amount by two hundred thousand dollars (\$200,000) for a new not to exceed amount of six hundred thousand dollars (\$600,000); and

**BE IT FURTHER RESOLVED**, that the City Manager is authorized to take whatever additional action may be necessary to effectuate the intent of this resolution.

**PASSED AND APPROVED** this 27<sup>th</sup> day of January 2026, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**APPROVED:**

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Dennis Donohue, Mayor

**ATTEST:**

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Patricia M. Barajas, City Clerk