

SWA San Francisco

December 19, 2024

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Ms. Adriana Robles
City of Salinas | Traffic and Transportation Division
Public Works Department
200 Lincoln Avenue
Salinas, CA 93901

RE: Alisal Streetscape Master Plan – Project Schedule Additional Services
SWA Job#: SPWT301.A

Dear Ms. Robles:

This letter is in response to the meeting on December 4, 2024 during which it was discussed that SWA Group would provide a proposal for Additional Service on the subject project. These additional services are based on the extended schedule of the project beyond that which was included in the original contract, specifically as it has impacted the extended duration of project management services.

The project initiation occurred in June 2023 and with the anticipated project completion as the scheduled January 28, 2025 Council Hearing, the full project duration shall be twenty (20) months instead of the eight (8) month duration included in the original agreement.

Based on this schedule extension, the additional services for project completion shall be billed under our job number SPWT301.A on an hourly basis, under the terms and conditions of our contract with you dated April 18, 2023. The fee for these services will not exceed forty-two thousand dollars (\$42,000) without further authorization.

In order to meet project schedule requirements, we have proceeded with work, prior to receiving your written authorization and held time to be applied to this agreement upon approval. Under these circumstances, it is understood that you are responsible for payment for these services. If you are not in agreement with these conditions, please notify us to stop work on these services immediately.

We request your written approval of this authorization for Additional Services by signing and returning one copy of this letter for our files. If this is not your understanding, or if you have questions regarding the above, please contact me immediately.

Sincerely yours,
SWA GROUP



René Bihan
Contracting Agent
Landscape Architect, CA License #3682
Landscape architects are licensed by the State of California.

swa

Accepted: City of Salinas

By: _____

Name: _____

Title: _____

Email: _____

Date: _____

RC/mr