



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: JUNE 21, 2022

DEPARTMENT: LIBRARY AND COMMUNITY SERVICES

FROM: KRISTAN LUNDQUIST, LCS DIRECTOR

BY: JOHN AKEMAN, RECREATION AND PARK SUPERINTENDENT

TITLE: LANDSCAPE MAINTENANCE SERVICES FOR CITY PARKS AND FACILITIES

RECOMMENDED MOTION:

Motion to approve a Resolution to award a contract to Smith and Enright, Landscaping, Inc., for Landscape Maintenance Services for City Parks and Facilities.

RECOMMENDATION:

Staff recommends that City Council approve a Resolution to award a contract to Smith and Enright, Landscaping, Inc., for Landscape Maintenance Services for City Parks and Facilities.

BACKGROUND:

The City of Salinas Library and Community Services Department currently manages and maintains 45 Tot Lots, small and large Neighborhood Parks, Community Parks, and Recreation Centers in the City's Park system. The City relies upon professional landscape service providers to keep up with the day-to-day park maintenance activities. In June of 2019 the City Council awarded a contract to Brightview Landscape Services, Inc. for the City Wide Median/Greenbelts, Parks and City Facility Landscape Services for a period of three (3) years, expiring on June 30, 2022.

On March 31, 2022, the City advertised a Request for Proposal for landscape maintenance services for parks and facilities, to cover a three (3) year period and includes mowing, edging, trimming, trimming of shrubs, tree pruning, weed control, rodent control, removal and disposal of debris and other items of work. On May 10, 2022, the city received three proposals with the following results:

Contractor	Annual Cost	3-year Total Cost
Smith & Enright, Landscape, Inc.	\$640,251	\$1,920,753
Brightview Landscape, Inc.	\$596,733	\$1,790,199
Terracare Associates	\$1,086,214	\$3,260,430

A selection committee reviewed and ranked each proposal based on established criteria and determined that the most responsive bidder was Smith and Enright Landscape, Inc., from Salinas. Smith and Enright's proposal demonstrated a clear understanding of the scope of work in the RFP, landscape maintenance services were identified and describe in detail, and all sections of the proposal were addressed. Smith and Enright was the only proposal to include evidence of being a Local Business Enterprise (LBE) with its principal business office established within the tri-county area (Monterey County, San Benito County, and Santa Cruz County). The local company has been in business for 38 years providing local jobs for Salinas residents. As per the requirements of the LBE, Smith and Enright employs at least one full-time employee within the tri-county area and has established a business within the tri-county area two years prior to the issuance of this RFP.

The annual cost for this contract will be \$640,251 per year, or \$1,920,753 for the three-year period and there are sufficient funds to cover the amount.

The intent is to have a new Agreement in place by July 1, 2022, for a three-year minimum with the option to extend the service for two additional years.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

STRATEGIC PLAN INITIATIVE:

This action supports City Council's goal: Infrastructure and Environmental Sustainability

DEPARTMENTAL COORDINATION:

The Landscape Maintenance Service Agreement for City Parks and Facilities will be administered and managed by the Library and Community Services Department, which worked in cooperation with the Public Works Department to develop the Request for Proposal. The LSC Department will coordinate with the City Attorney's Office on the execution of the Agreement and the City's Finance Department on funding for the project.

FISCAL AND SUSTAINABILITY IMPACT:

The total cost for the scope of work identified for the Landscape Maintenance Services for the City Parks and Facilities is \$1,920,753 for the three-year period, which has been allocated in the G/L Account 1000.55.5238.63.6010 and Measure G Fund 1200.55.5238.63.6010 (Outside Services Other Outside Services).

ATTACHMENTS:

Resolution
Bid Tabulation Sheet