

City of Salinas

200 Lincoln Ave., Salinas, CA 93901

www.cityofsalinas.org



Meeting Agenda - Final

Thursday, January 14, 2021

4:00 PM

**Teleconference in accordance with
State of California Executive Order No.N-29-20 and N-35-20**

Measure E Oversight Committee

Committee Members:

VACANT, Mayor

Daisy Xitlali Garcia, District 1 - Jack Alisea, District 2

David J. R. Mack, District 3 - VACANT, District 4

Mitchell Huerta, District 5 - VACANT, District 6

Steven S. Carrigan, City Manager

Matt N. Pressey, CPA, Finance Director

City Clerk's Office: (831) 758-7381

PUBLIC NOTICE

This meeting is being conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic. In accordance with Executive Order N-29-20, the public may only view the meeting on television and/or online and not in the Council Chamber. City meetings may be observed live at <https://salinas.legistar.com/Calendar.aspx>, on The Salinas Channel on YouTube at <https://www.youtube.com/user/thesalinaschannel> or on Comcast Channel 25.

ZOOM WEBINAR PARTICIPATION**JOIN THE ZOOM WEBINAR TO PARTICIPATE LIVE AT:**

<https://us02web.zoom.us/j/81827419666>

To participate telephonically, call any number below:

**US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 646 558 8656 or
+1 301 715 8592 or +1 312 626 6799**

Webinar ID: 818 2741 9666

If promoted to enter a participant ID, press #.

SUBMISSION OF PUBLIC COMMENT PROCEDURES

If you wish to make a comment on a specific agenda item, please join the Zoom Webinar or submit your written comment, limited to 250 words or less via email by 2:00 P.M. on the day of the meeting to the Deputy City Clerk at elizabes@ci.salinas.ca.us

Reading of Public Comments: The Clerk shall read all email comments, provided that the reading shall not exceed two (2) minutes and shall become part of the record. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.

PLEDGE OF ALLEGIANCE**ROLL CALL****PUBLIC COMMENT TIME RESTRICTIONS**

Public comments generally are limited to two minutes per speaker; the Chair may further limit the time for public comments depending on the agenda schedule.

GENERAL PUBLIC COMMENTS

Receive public communications from the audience on items that are not on the agenda and that are in the City of Salinas' subject matter jurisdiction. Comments on Consent or Consideration items should be held until the items are reached. The public may request that the committee consider adding an item for consideration on a future agenda. The public may comment on scheduled agenda items as they are considered. In order to be respectful of all speakers' views and to avoid disruption of the meeting, the audience shall refrain from applauding or jeering speakers who have been recognized by the Chair.

CONSENT[ID#21-013](#) **Minutes**

Recommendation: Approve the minutes of October 15, 2020.

ADMINISTRATIVE REPORTS[ID#21-014](#) **December 31, 2020 Measure E Financial Report**

Recommendation: Receive and provide comments on the December 31, 2020 Measure E Financial Report (no action required).

ADJOURNMENT

Confirmation of attendance at next meeting prior to adjournment.

Elizabeth Soto, Deputy City Clerk**AGENDA MATERIAL / ADDENDUM**

Any addendums will be posted within 72 hours of regular meetings or 24 hours of special meetings and in accordance with Californian Government Code Section 54954.2, unless otherwise allowed under the Brown Act. City Commission/Board/Committee agenda item reports may be viewed at the Salinas City Clerk's Office, 200 Lincoln Avenue, Salinas, and are posted on the City's website at www.cityofsalinas.org via the hyperlinks provided on the agenda. The Commission/Board/Committee may take action that is different than the proposed action reflected on the agenda.

Disability-related modification or accommodation, including auxiliary aids or services, may be requested by any person with a disability who requires a modification or accommodation in order to participate in the meeting. Requests should be referred to the City Clerk's Office At 200 Lincoln Avenue, Salinas, 758-7381, as soon as possible but by no later than 5 p.m. of the last business day prior to the meeting. Hearing impaired or TTY/TDD text telephone users may contact the city by dialing 711 for the California Relay Service (CRS) or by telephoning any other service providers' CRS telephone number.

PUBLIC NOTIFICATION

This agenda was posted on Friday, January 8, 2021 at the City Clerk's Office and in the Salinas Rotunda.

Meetings are streamed live at <https://salinas.legistar.com/Calendar.aspx> and televised live on Channel 25 on the date of the regularly scheduled meeting and will be broadcast throughout week following the meeting. For the most up-to-the-minute Broadcast Schedule for The Salinas Channel on Comcast 25, please visit or subscribe to our Google Calendar located at <http://tinyurl.com/salinas25>. Recent City Council meetings may also be viewed on the Salinas Channel on YouTube at <http://www.youtube.com/thesalinaschannel>.



City of Salinas

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Legislation Text

File #: ID#21-013, **Version:** 1

Minutes

Approve the minutes of October 15, 2020.



City of Salinas

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Meeting Minutes - Final

Measure E Oversight Committee

Committee Members:

VACANT, Mayor

Lupe Sanchez, District 1 - Jack Alisea, District 2

David J. R. Mack, District 3 – Everett Sivils, District 4

Mitchell Huerta, District 5 - VACANT, District 6

Jim Pia, Acting City Manager

Matt N. Pressey, CPA, Finance Director

City Clerk's Office: (831) 758-7381

Thursday, October 15, 2020

4:00 PM

**Teleconference in accordance with
State of California Executive Order No. N-29-20 and N-35-20**

PUBLIC NOTICE

Meeting convene at 4:05 p.m.

PUBLIC COMMENT SUBMISSION PROCEDURES

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 4 - Committee member Jack Alisea
Committee member David J. R. Mack
Committee member Lupe Sanchez
Committee member Mitchell Huerta

Absent: 1 - Committee member Everett Sivils

PUBLIC COMMENT TIME RESTRICTIONS

None

GENERAL PUBLIC COMMENTS

CONSIDERATIONS

ID#20-453 Election of Committee Chair and Vice Chair

Upon motion by Committee member Alisea, seconded by Committee member Sanchez, the Measure E Oversight Committee appointed Mitch Huerta as Chair. The motion carried by the following vote:

Ayes: 4 - Jack Alisea, David J. R. Mack, Lupe Sanchez and Committee member Mitchell Huerta

Absent: 1 - Everett Sivils

Upon motion by Committee member Alisea, seconded by Committee member Mack, the Measure E Oversight Committee appointed Lupe Sanchez as Vice Chair. The motion carried by the following vote:

Ayes: 4 - Jack Alisea, David J. R. Mack, Lupe Sanchez and Committee member Mitchell Huerta

Absent: 1 - Everett Sivils

CONSENT

ID#20-454 Minutes

Upon motion by Committee member J. R. Mack, seconded by Committee member Sanchez, minutes of May 14, 2020 was approved. The motion carried by the following vote:

Ayes: 4 - Jack Alisea, David J. R. Mack, Lupe Sanchez and Committee member Mitchell Huerta

Absent: 1 - Everett Sivils

ID#20-455 2021 Measure E Oversight Committee Meeting Calendar

Upon motion by Committee member J. R. Mack, seconded by Committee member Sanchez, Measure E Oversight meeting calendar for 2021 was approved. The motion failed by the following vote:

Ayes: 4 - Jack Alisea, David J. R. Mack, Lupe Sanchez and Committee member Mitchell Huerta

Absent: 1 - Everett Sivils

ADMINISTRATIVE REPORTS

ID#20-456 June 30, 2020 Measure E Financial Report

Received report from Finance Director Matt Pressey, on the Measure E Financial Report through June 30, 2020.

ID#20-457 September 30, 2020 Measure E Financial Report

Received report from Finance Director Matt Pressey, on the Measure E Financial Report through September 30, 2020.

FUTURE AGENDA ITEMS

ADJOURNMENT

Adjourned 4:43 p.m.

APPROVED:

Mitch Huerta, Chair

ATTEST:

Elizabeth Soto, Deputy City Clerk



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Legislation Text

File #: ID#21-014, **Version:** 1

December 31, 2020 Measure E Financial Report

Receive and provide comments on the December 31, 2020 Measure E Financial Report (no action required).

CITY OF SALINAS
MEASURE E FUNDING
ON-GOING EXPENDITURES
EXPENDITURE REPORT THROUGH DECEMBER 31, 2020

<u>Program/Activity</u>	<u>Budget</u>	(GF, ME & MG)		<u>YTD Expenditures</u>	<u>Encumbrances</u>	<u>Unencumbered Balance</u>	<u>Percent Remaining</u>
		<u>% of Budget</u>	<u>With ME Funds</u>				
2031 Accounting	7,000.00	0.47%	-	-	-	7,000.00	100.00%
2033 Information Systems	55,000.00	29.24%	34,057.02	6,650.92	14,292.06	25.99%	
2034 Revenue & Licensing	2,500.00	0.13%	565.46	1,934.54	-	0.00%	
Total Finance	64,500.00	1.40%	34,622.48	8,585.46	21,292.06		33.01%
3353 Code Enforcement	409,766.00	34.69%	203,223.74	-	206,542.26	50.40%	
Total Community Development	409,766.00	7.18%	203,223.74	-	206,542.26		50.40%
4112 Personnel & Training	100,302.00	8.39%	44,202.56	-	56,099.44	55.93%	
4116 Special Operations Unit	200,014.00	34.51%	92,496.92	-	107,517.08	53.75%	
4130 Support Services Unit	110,241.00	1.78%	12,143.25	-	98,097.75	88.98%	
4134 Police Records	2,550.00	0.19%	-	-	2,550.00	0.00%	
4170 Animal Control	124,981.00	12.63%	58,656.06	-	66,324.94	53.07%	
4220 Police Field Operations	2,948,138.15	9.24%	1,538,579.92	20,374.89	1,389,183.34	47.12%	
4340 Investigations (Detective) Unit	584,449.00	9.73%	226,155.04	-	358,293.96	61.30%	
4343 Violent Suppression Unit	265,194.00	17.87%	143,440.69	-	121,753.31	45.91%	
Total Police	4,335,869.15	8.17%	2,115,674.44	20,374.89	2,199,819.82		50.74%
4530 Fire Prevention	139,851.00	13.83%	88,466.23	-	51,384.77	36.74%	
Total Fire	139,851.00	0.58%	88,466.23	-	51,384.77		36.74%
5238 Park Maintenance	697,389.00	26.86%	241,171.56	-	456,217.44	65.42%	
5239 Urban Forestry	255,205.00	25.35%	116,088.26	-	139,116.74	54.51%	
Total Public Works	952,594.00	7.57%	357,259.82	-	595,334.18		62.50%
6231 Rec-Park Administration	290,854.00	38.24%	124,076.69	200.00	166,577.31	57.27%	
6232 Neighborhood Services	21,900.00	13.30%	4,487.92	1,410.15	16,001.93	73.07%	
6233 Closter Park Recreation	3,050.00	17.09%	165.24	-	2,884.76	94.58%	
6234 El Dorado Recreation	47,100.00	77.57%	2,605.68	434.96	44,059.36	93.54%	
6235 Central Park Recreation	22,900.00	70.80%	2,304.73	300.00	20,295.27	88.63%	
6239 Downtown Rec Center	37,550.00	37.94%	1,111.48	1,049.29	35,389.23	94.25%	
6240 Firehouse Rec Center	12,075.00	11.29%	-	-	12,075.00	100.00%	
6241 Hebron Heights After School	51,155.00	45.72%	1,320.37	305.86	49,528.77	96.82%	

CITY OF SALINAS
MEASURE E FUNDING
ON-GOING EXPENDITURES
EXPENDITURE REPORT THROUGH DECEMBER 31, 2020

<u>Program/Activity</u>	<u>Budget</u>	<u>(GF, ME & MG) % of Budget</u>	<u>YTD Expenditures</u>	<u>Encumbrances</u>	<u>Unencumbered Balance</u>	<u>Percent Remaining</u>
6242 After School Programs	519,706.00	64.17%	201,744.97	2,891.94	315,069.09	60.62%
6243 Community Center	55,000.00	13.11%	-	-	55,000.00	100.00%
6244 Breadbox Rec Center	76,392.00	54.06%	6,449.12	445.58	69,497.30	90.97%
6246 Hebron Family Center	8,000.00	4.99%	1,118.12	-	6,881.88	86.02%
6248 Youth Svcs. & Community Engagement	313,706.00	51.27%	145,894.56	1,575.00	166,236.44	52.99%
Total Recreation Parks	1,459,388.00	35.09%	491,278.88	8,612.78	959,496.34	65.75%
6005 Library Administration	740,560.00	100.00%	347,518.59	2,340.00	390,701.41	52.76%
6009 Technology Services	1,004,856.00	100.00%	391,084.40	67,226.25	546,545.35	54.39%
6011 Steinbeck Library	1,256,405.00	100.00%	442,512.58	35,292.10	778,600.32	61.97%
6012 Cesar Chavez Library	1,113,453.00	100.00%	400,462.55	32,601.14	680,389.31	61.11%
6013 El Gabilan Library	389,375.00	100.00%	81,243.45	-	308,131.55	79.13%
6015 Community Education	698,302.00	100.00%	259,630.47	2,774.33	435,897.20	62.42%
Total Library	5,202,951.00	100.00%	1,922,452.04	140,233.82	3,140,265.14	60.36%
Total YTD	\$ 12,564,919.15	10.52%	\$ 5,212,977.63	\$ 177,806.95	\$ 7,174,134.57	57.10%

CITY OF SALINAS
MEASURE E FUNDING
ONE-TIME EXPENDITURES
EXPENDITURE REPORT THROUGH DECEMBER 31, 2020

<u>Program/Activity</u>	<u>FY 20-21 Total Budget</u>	<u>FY 20-21 YTD Expenditures</u>	<u>FY 20-21 YTD Encumbrances</u>	<u>FY 20-21 Unencumbered Balance</u>	<u>FY 20-21 Percent Remaining</u>
Recreation					
9022 Tennis Court Improvement	200,000.00	-	-	200,000.00	100.00%
	<u>200,000.00</u>	<u>-</u>	<u>-</u>	<u>200,000.00</u>	
Library					
9100 El Gabilan Library Opening Day Collection	180,065.47	54,820.71	29,702.05	95,542.71	53.06%
9166 New El Gabilan Library	72,283.00	-	-	72,283.00	100.00%
9195 Computers Upgrade	11,817.02	-	10,712.74	1,104.28	9.34%
9716 Steinbeck Library Upgrades	73,985.55	-	-	73,985.55	100.00%
	<u>338,151.04</u>	<u>54,820.71</u>	<u>40,414.79</u>	<u>242,915.54</u>	
Total	<u>\$ 538,151.04</u>	<u>\$ 54,820.71</u>	<u>\$ 40,414.79</u>	<u>\$ 442,915.54</u>	<u>82.30%</u>

CITY OF SALINAS
MEASURE E FUNDS
REVENUE REPORT

	Investment Earnings/Misc	Transaction & Use Tax	Total	% Collected of Est Rev
Estimated Revenue 2020-21	\$ 60,000.00	\$ 10,562,000.00	\$ 10,622,000.00	
July 2020	21,069.19	1,287,365.22	1,308,434.41	12.32%
August 2020	-	1,070,923.73	2,379,358.14	22.40%
September 2020	886.36	1,273,592.25	3,653,836.75	34.40%
October 2020	5,483.27	1,453,207.19	5,112,527.21	48.13%
November 2020	24,009.93	906,726.58	6,043,263.72	56.89%
December 2020	-	1,146,286.00	7,189,549.72	67.69%
January 2021	-	-	7,189,549.72	67.69%
February 2021	-	-	7,189,549.72	67.69%
March 2021	-	-	7,189,549.72	67.69%
April 2021	-	-	7,189,549.72	67.69%
May 2021	-	-	7,189,549.72	67.69%
June 2021	-	-	7,189,549.72	67.69%
Total Revenue YTD	<u>\$ 51,448.75</u>	<u>\$ 7,138,100.97</u>		

CITY OF SALINAS
MEASURE E FUNDS
CASH BALANCE REPORT

	<u>Revenues</u>	<u>Expenditures</u>	<u>Balance</u>
Beginning Balance			\$ 3,411,769.31
July 2020	1,308,434.41	1,702,882.39	3,017,321.33
August 2020	1,070,923.73	717,570.32	3,370,674.74
September 2020	1,274,478.61	1,039,078.85	3,606,074.50
October 2020	1,458,690.46	851,849.32	4,212,915.64
November 2020	930,736.51	1,217,546.99	3,926,105.16
December 2020	1,146,286.00	629,851.88	4,442,539.28
January 2021	-	-	4,442,539.28
February 2021	-	-	4,442,539.28
March 2021	-	-	4,442,539.28
April 2021	-	-	4,442,539.28
May 2021	-	-	4,442,539.28
June 2021	-	-	4,442,539.28

**CITY OF SALINAS
MEASURE E FUNDS
RESERVES**

	Operating Reserve	Adopted Budget	% of FY 20-21 Appropriation
Measure E	\$ 962,000.00	\$ 13,063,213.00	7.4%