



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: APRIL 22, 2025

DEPARTMENT: PUBLIC WORKS

FROM: DAVID JACOBS, P.E., L.S., PUBLIC WORKS DIRECTOR

BY: VICTOR BAEZ, LANDSCAPE DISTRICTS/FORESTRY MGR.

TITLE: AMENDMENT TO CITY-WIDE LANDSCAPE SERVICE FOR GREENBELTS, MEDIANS & ROUNDABOUTS AGREEMENTS WITH SMITH & ENRIGHT LANDSCAPING

RECOMMENDED MOTION:

A motion to approve a Resolution related to the City-Wide Landscape Services for Greenbelts, Medians & Roundabouts Agreements for Services with Smith & Enright Landscaping to:

1. Extend the terms of the Agreement for City-Wide Landscape Services for Greenbelts, Medians & Roundabouts for two (2) years;
2. Increase the annual amount of compensation for the Agreement in year 2025-2026 by 2.25% to a not to exceed amount of \$324,180;
3. Increase the annual amount of compensation for the Agreement in year 2026-2027 by 2.25% to a not to exceed amount of \$331,452; and
4. Authorize the City Manager to execute the amendments.

EXECUTIVE SUMMARY:

On June 14, 2022, the City Council approved Resolution No. 22387 (N.C.S.) and awarded a contract to Smith & Enright Landscaping for Landscaping services for the City-Wide Landscape Services for Greenbelts, Medians & Roundabouts. Within the terms of the agreements, Smith & Enright requested an extension of the current contract and revised the rate. The extension and revised rate are included in Amendment No.1. City staff also recommends authorizing the City Manager to execute all Landscape Maintenance Service Contract amendments.

BACKGROUND:

On April 26, 2022, Request for Proposals were received for the City-Wide Landscape Services for Greenbelts, Medians & Roundabouts Landscape Maintenance Services. On June 14, 2022, Council with Resolution No. 22387 awarded a contract to Smith & Enright Landscaping for the City-Wide Landscape Services for Greenbelts, Medians & Roundabouts Landscape Maintenance Services.

On March 11, 2025, Smith & Enright submitted a written request to exercise their option for an additional two (2) year term. The request included an increase of the ENR Cost Index of 4.5% for the two years term. To spread the cost according to the typical year inflation year 2025-2026 would increase 2.25% and the next year 2026-2027 would increase 2.25%. City staff agrees with the request for extension and increase for the City-Wide Landscape Services for Greenbelts, Medians & Roundabouts Agreement. The extended two (2) year term will end on June 14, 2027. The new monthly increase for 2025-2026 will be \$27,015.00 (2.25%) for a not-to exceed \$324,180.00 and the increase for year 2026-2027 monthly increase of \$27,621.00 (2.25%) for a not-to-exceed \$331,452.00.

Also, staff is exploring the possibility of engaging/partnering with Rancho Cielo to provide landscaping services. This would not only help provide valuable workforce development but provide a positive step forward for many of the youth going through that program. Your Council will be kept abreast as this develops further and any necessary actions will be brought forward for consideration and direction.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project. Because the matter does not cause a direct or foreseeable indirect physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

Yes

STRATEGIC PLAN INITIATIVE:

The Landscape Maintenance Service Contract for the City-Wide Landscape Services for Greenbelts, Medians & Roundabouts relates to the Council's Strategic Goal of Infrastructure and Environmental Sustainability.

DEPARTMENTAL COORDINATION:

This work is an ongoing partnership between divisions within the Public Works Department. The PW Admin. Division coordinates the procurement and contract execution phase, while the Maintenance Services Division oversees the day-to-day operations.

FISCAL AND SUSTAINABILITY IMPACT:

Fund	Appropriation	Appropriation Name	Total Appropriation	Amount for recommendation	FY 24-25 Operating Budget Page	Last Budget Action (Date, Resolution)
N/A	N/A	N/A	N/A	N/A	N/A	N/A

The cost for the two (2) year extension for City-Wide Landscape Services for greenbelts, medians & roundabouts proposed under this contract will be subject to the appropriation of funds in future budget processes.

ATTACHMENTS:

Resolution

Amendment No. 1

Attachment A (request for extension and price increase – City Wide Landscape Services for Greenbelts, Medians & Roundabouts)