



## **CITY OF SALINAS COUNCIL STAFF REPORT**

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**DATE:** SEPTEMBER 21, 2021

**DEPARTMENT:** PUBLIC WORKS, CONSTRUCTION INSPECTION DIVISION

**FROM:** DAVID JACOBS, PUBLIC WORKS DIRECTOR

**BY:** RONALD PATTERSON, FLEET MAINTENANCE MANAGER

**TITLE:** PURCHASE OF TWO 2021 TOYOTA TACOMA'S

**RECOMMENDED MOTION:**

It is recommended that City Council approve a resolution authorizing the direct purchase of two 2021 Toyota Tacoma trucks from Salinas Toyota at a total cost of \$57,768.06.

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**BACKGROUND:**

Public Works continues to replace dated and worn-out vehicle fleet and equipment. This vehicle will be used exclusively for construction inspections. Construction inspection needs to replace two trucks used for daily Capital Improvement Program construction inspection. There is a need to replace a 1998 Ford Ranger and a 2002 Dodge Dakota in the fleet. They have exceeded their life and are in the shop for repairs regularly and the loaner vehicle that is temporarily assigned to one of the construction inspectors is a sedan. That type of vehicle is not appropriate due to the need of driving on unpaved areas and the need to haul signs and cones and material samples on the bed of the truck.

Salinas Toyota will procure the 2021 Toyota Tacoma truck at a total cost of \$28,884.03 per truck. The base vehicle price from Salinas Toyota is \$26,108.00. The state contract base price is \$24,765.00. Salinas Toyota is above the state pricing but is within the 10% local preference.

The City can utilize cooperative purchases with other government agencies. Local businesses are given the opportunity to compete against these contracts. This purchase from Salinas Toyota satisfies the purpose and requirements of Article III-A, Local Purchasing Preference of the Salinas Municipal Code by being within ten percent of the State Contract.

CEQA CONSIDERATION:

**Not a Project.** The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

STRATEGIC PLAN INITIATIVE:

The requested Council action directly relates to Council's Strategic Plans or Goals of providing "Operational Efficiencies".

DEPARTMENTAL COORDINATION:

Fleet Maintenance, in coordination with Public Works Construction Inspection selected the appropriate vehicle based on typical usage and demand. It was concluded the Toyota Tacoma truck meets both the needs of the Public Works Construction Inspection Division as well as the requirements of the Fleet Maintenance Shop. The Finance Department will coordinate the purchase and title change.

FISCAL AND SUSTAINABILITY IMPACT:

Funding to complete this purchase will be from.

- 5800.50.9226-66.5500
- 1000.50.5120-66.5500

ATTACHMENTS:

City Council Resolution  
2021 Salinas Toyota Truck Quote  
State Contract Pricing Sheet