



Exhibit A: Proposal Costs Sheet and Rates

FEE SCHEDULE & BASIS OF CHARGES

Building Department Staff Augmentation*

Building Inspector I	\$ 80 per hour
Building Inspector II or Code Enforcement	\$ 95 per hour
Building Inspector III	\$ 105 per hour
Training Building Inspector	\$ 65 per hour
Deputy Building Official/Permit Center Manager	\$ 115 per hour
Interim Chief Building Official	\$ 130 per hour
Inspector of Record Services/Project Inspector	\$ 135 per hour
Specialty Inspections (ADA, CASp etc.)	\$ 175 per hour

Plan Check Services*

Staff Augmentation	QOR
Outside Services for Complete Plan Review	70% City fees
Structural Plan Review (hourly)	\$130/hour
Non Structural (hourly)	\$100/hour

Construction Management Services*

Principal Engineer	\$ 185 per hour
Construction Manager	\$ 151 per hour
Construction Inspector	\$ 144 per hour
Contract Analyst	\$ 90 per hour

Engineering Services*

Structural Engineer	\$ 195 per hour
Geotechnical Engineer	\$ 195 per hour
Civil Engineer	\$ 165 per hour
Office / Field Engineer	\$ 137 per hour
Expert Witness	\$ 300 per hour**

***plus expenses*

Administrative Services*

Permit Technician	\$ 65 per hour
Senior Permit Technician	\$ 75 per hour
Administrative Assistant	\$ 55 per hour
Staff Augmentation	\$ 75 per hour

****All Fees Subject to Basis of Charges (See Page 2 of Fee Schedule/Rate Structure)***

BASIS OF CHARGES

Rates are inclusive of “tools of the trade” such as forms, telephones, and consumables.

- All invoicing will be submitted monthly.
- Staff Augmentation work (excluding plan review) is subject to 4 hour minimum charges unless stated otherwise. Services billed in 4 hour increments.
- Most plan reviews will be done in 10 business days or less and 5 business days or less for re-checks. This is not inclusive of holidays or the day of the pick-up of plans.
- Plan review of deferred submittals & revisions will be billed at the hourly rates listed in Exhibit A provided on 2/2/18, Proposal Cost Sheet and Rates.
- Expedited Plan Review Services will be performed in 5 days or less and will be charged at 2 X the Plan Review Fee.
- All plan review services will be subject to a \$250.00 minimum fee if percentage based fee or two (2) hour minimum charge if hourly rates apply.
- 4LEAF assumes that these rates reflect the 2018-2019 contract period. 3% escalation for 2020 and 2021 is negotiable per market conditions.
- Overtime and Premium time will be charged as follows:
 - *Regular time (work begun after 5AM or before 4PM)* *1 x hourly rate*
 - *Night Time (work begun after 4PM or before 5AM)* *1.125 x hourly rate*
 - *Overtime (over 8 hour M-F or Saturdays)* *1.5 x hourly rate*
 - *Overtime (over 8 hours Sat or 1st 8 hour Sun)* *2 x hourly rate*
 - *Overtime (over 8 hours Sun or Holidays)* *3 x hourly rate*
- Overtime will only be billed with prior authorization of the Chief Building Official, Public Works Director, or other responsible designated City personnel.
- All work with less than 8 hours rest between shifts will be charged the appropriate overtime rate.
- Mileage, driven during the course of Inspections will be charged at cost plus 20%.
- Payment due on receipt. All payments over 30 days will be assessed a 1.5% interest charge.
- Client shall pay attorneys’ fees, or other costs incurred in collecting delinquent amounts.
- Client agrees that 4LEAF’s liability will be limited to the value of services provided.