



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: JANUARY 27, 2025

DEPARTMENT: PUBLIC WORKS, TRAFFIC & TRANSPORTATION DIVISION

FROM: DAVID JACOBS, PUBLIC WORKS DIRECTOR

BY: GERARDO RODRIGUEZ, ASSISTANT ENGINEER
ADRIANA ROBLES, CITY ENGINEER

TITLE: AMENDMENT NO. 1 TO AGREEMENT FOR PROFESSIONAL
SERVICE BETWEEN THE CITY OF SALINAS AND KIMLEY-
HORN AND ASSOCIATES, INC. FOR THE WILLIAMS ROAD
SAFE STREET CORRIDOR PROJECT

RECOMMENDED MOTION:

A motion to approve a Resolution authorizing the City Manager to execute Amendment No. 1 with Kimley-Horn and Associates, Inc. for extra work for the Project Approval and Environmental Document Phase of the Williams Road Safe Street Corridor Project and increase the total compensation by \$39,500, for a revised not to exceed amount of \$418,365.

EXECUTIVE SUMMARY:

In December 2023, the City of Salinas was awarded \$16 million of federal Safe Streets and Roads for All (SS4A) grant funds to construct three roundabouts and corridor improvements on Williams Road. Prior to development of design documents, the City must process a Project Approval and Environmental Document (PA/ED) with Caltrans. The PA/ED will provide all necessary environmental studies required for CEQA/NEPA for the project. In April 2024, the City Council approved an agreement with Kimley-Horn and Associates, Inc. (Kimley-Horn) for preparation of the PA/ED for the Williams Road Safe Street Corridor Project for a not to exceed total of \$378,865. A revision to the Preliminary Environmental Study, requested by Caltrans, requires additional services and compensation for Kimley-Horn. Staff recommends that Council authorize City Manager to execute Amendment No. 1 to increase the total compensation for a not to exceed amount of \$418,365.

BACKGROUND:

In September 2023, with the approval of the City Manager, staff applied for the Safe Streets and Roads for All (SS4A) grant program. The SS4A is a federal grant program established to support the U.S Department of Transportation's National Roadway Safety Strategy and their goal of zero roadway deaths using a Safe System Approach. Williams Road was identified as the primary

candidate for the grant program and the City was awarded \$16 million¹ to implement the recommended safety improvements.

Prior to development of the design documents, a Project Approval and Environmental Document (PA/ED) must be completed and processed through Caltrans. The PA/ED will provide:

1. Preliminary Engineering Studies and Draft Project Report – preliminary engineering to determine environmental impacts of the project.
2. Environmental Documentation – technical studies required to comply with CEQA and NEPA
 - a. Air Quality Analysis
 - b. Acoustical Analysis
 - c. Hazardous Materials Memorandum
 - d. Natural Environmental Study
 - e. Cultural Resources
 - f. Visual Assessment Memorandum
 - g. Traffic and Circulation Memorandum
3. Public Outreach – Prior to preparation of the final environmental document, the draft environmental document will seek and respond to public comments.

Kimley-Horn and Associates, Inc. (Kimley-Horn) assisted the City with the concept plans for the SS4A grant program application. After announcement of award of the SS4A grant, the City continued working with Kimley-Horn per the Master Services Agreement (Resolution No. 22563) for the Project Approval and Environment Document phase.

A Preliminary Environmental Study (PES) form is required for the PA&ED. After the form was submitted for review to Caltrans, the City was awarded approximately \$7.9 million from the Action Transportation Grant Program ATP Cycle 7 which includes improvements for the John Street and Williams Road. Staff seeks to close funding gaps from the SS4A grant with the ATP grant. During review of the ATP grant, Caltrans recommended revising the already-submitted PES form, to identify the proposed improvements on both Williams Road and John Street. Thus, reducing paperwork and review time for the projects.

Kimley-Horn has been directly to revise the PES form and an additional \$39,500 is required for this effort. The total compensation for Kimley-Horn to complete the PA&ED for both the SS4A and ATP grant projects is \$418,365.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

CALIFORNIA GOVERNMENT CODE §84308 APPLIES:

Yes.

¹ Formal acceptance of the grant has not been presented to City Council as staff is awaiting authorization to proceed from the federal government.

STRATEGIC PLAN INITIATIVE:

The Williams Road Safe Street Corridor Concept Project supports the City Council goals of “Infrastructure and Environmental Sustainability”, “Public Safety” and “Effective and Culturally Responsive Government”.

DEPARTMENTAL COORDINATION:

The development of the PA/ED for the Williams Road Safe Streets Corridor Project will be overseen by Public Works. The Finance Department provides fiscal monitoring and reporting information for the grant agreement. Input and coordination in the development of the project will be sought from the community, Community Development Department, and Fire Department.

FISCAL AND SUSTAINABILITY IMPACT:

There is no impact to the General Fund with this action. This action requests authority for an additional appropriation of \$39,500 from the Gas Tax fund.

Fund	Appropriation	Appropriation Name	Total Appropriation	Amount for recommendation	FY 24-25 CIP Budget Page	Last Budget Action (Date, Resolution)*
5800	50.9071-63.5400	Outside Services Engineering Services	\$596,186	\$39,500	Engineering & Transportation	6/11/2024, Reso 22979

* The FY 24-25 Adopted CIP Budget was adopted on June 11, 2024.

ATTACHMENTS:

Resolution

Attachment 1 - Amendment No.1

Attachment 2 - Exhibit B Scope of Services and Fee

Attachment 3 - Exhibit B-1 Scope of Services and Fee

Attachment 4 - Resolution Number 22937