

City of Salinas

200 Lincoln Ave., Salinas, CA 93901

www.cityofsalinas.org



Meeting Agenda - Final

Thursday, January 16, 2020

4:00 PM

Salinas Rotunda

Measure E Oversight Committee

Committee Members:

Andrea Manzo, Mayor

Lupe Sanchez, District 1 - Jack Alisea, District 2

David J. R. Mack, District 3 - Everett Sivils, District 4

Mitchell Huerta, District 5 - VACANT, District 6

Ray E. Corpuz, Jr., City Manager

Matt N. Pressey, CPA, Finance Director

City Clerk's Office: (831) 758-7381

PLEDGE OF ALLEGIANCE**ROLL CALL****PUBLIC COMMENT TIME RESTRICTIONS**

Public comments generally are limited to two minutes per speaker; the Chair may further limit the time for public comments depending on the agenda schedule.

GENERAL PUBLIC COMMENTS

Receive public communications from the audience on items that are not on the agenda and that are in the City of Salinas' subject matter jurisdiction. Comments on Consent or Consideration items should be held until the items are reached. The public may request that the committee consider adding an item for consideration on a future agenda. The public may comment on scheduled agenda items as they are considered. In order to be respectful of all speakers' views and to avoid disruption of the meeting, the audience shall refrain from applauding or jeering speakers who have been recognized by the Chair.

CONSIDERATIONS**[ID#19-445](#) Election of Committee Chair and Vice Chair**

Recommendation: Appoint a Chair and Vice Chair, each to serve a one year term.

CONSENT**[ID#19-506](#) Minutes**

Recommendation: Approve the minutes of May 9, 2019

[ID#19-461](#) 2020 Measure E Oversight Committee Meeting Calendar

Recommendation: Approve the Measure E Oversight meeting calendar for 2020.

ADMINISTRATIVE REPORTS**[ID#20-012](#) December 31, 2019 Measure E Financial Report**

Recommendation: Receive and provide comments on the December 31, 2019 Measure E Financial Report (no action required).

[ID#20-013](#) Measure E FY 2019-20 Mid-Year Budget Adjustments

Recommendation: Receive and provide comments on the Measure E FY 2019-20 Mid-Year Budget Adjustments (no action required).

FUTURE AGENDA ITEMS**ADJOURNMENT**

Confirmation of attendance at next meeting prior to adjournment.

Patricia M. Barajas, City Clerk

AGENDA MATERIAL / ADDENDUM

Any addendums will be posted within 72 hours of regular meetings or 24 hours of special meetings, unless otherwise allowed under the Brown Act. City Commission/Board/Committee reports may be viewed at the Salinas City Clerk's Office, 200 Lincoln Avenue, Salinas, and are posted on the City's website at www.cityofsalinas.org. The Commission/Board/Committee may take action that is different than the proposed action reflected on the agenda.

Disability-related modification or accommodation, including auxiliary aids or services, may be requested by any person with a disability who requires a modification or accommodation in order to participate in the meeting. Requests should be referred to the City Clerk's Office At 200 Lincoln Avenue, Salinas, 758-7381, as soon as possible but by no later than 5 p.m. of the last business day prior to the meeting. Hearing impaired or TTY/TDD text telephone users may contact the city by dialing 711 for the California Relay Service (CRS) or by telephoning any other service providers' CRS telephone number.

PUBLIC NOTIFICATION

This agenda was posted on Thursday, January 9, 2020 at the City Clerk's Office and in the Salinas Rotunda.

Meetings are streamed live at <https://salinas.legistar.com/Calendar.aspx> and televised live on Channel 25 on the date of the regularly scheduled meeting and will be broadcast throughout week following the meeting. For the most up-to-the-minute Broadcast Schedule for The Salinas Channel on Comcast 25, please visit or subscribe to our Google Calendar located at <http://tinyurl.com/salinas25>. Recent City Council meetings may also be viewed on the Salinas Channel on YouTube at <http://www.youtube.com/thesalinaschannel>.



City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
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Legislation Text

File #: ID#19-445, **Version:** 1

Election of Committee Chair and Vice Chair

Appoint a Chair and Vice Chair, each to serve a one year term.



**CITY OF SALINAS
MEASURE E STAFF REPORT**

DATE: OCTOBER 17, 2019
DEPARTMENT: FINANCE / ADMINISTRATION
FROM: MATT N. PRESSEY, CPA, FINANCE DIRECTOR
ELIZABETH SOTO, CMC, DEPUTY CITY CLERK
TITLE: ELCETION OF COMMITTEE CHAIR AND VICE CHAIR

RECOMMENDED MOTION:

Motion to appoint a Committee Chair and Vice Chair to serve for a one-year term.

RECOMMENDATION:

It is recommended that the Measure E Oversight Committee appoint a Chair and Vice Chair to serve a one-year term.

EXECUTIVE SUMMARY:

Pursuant to Section 7, of City of Salinas Uniform Bylaws for City Commissions, Committees, and Boards approved by Salinas City Council Resolution 21165 on May 2, 2017, the Measure E Oversight committee may choose to elect a new Chair and Vice Chair that will serve until the next committee elections during the October 2020 meeting.

BACKGROUND:

The City of Salinas Uniform Bylaws for City Commissions, Committees, and Boards reads in part:

Section 5. Election of Officers. Annually, during the month of July, the Commission will elect from among its members a Chairperson and Vice-Chairperson who shall serve for a term of one year. A minimum of four votes are required for electing each position.

Section 6. Term of Office. No person shall serve for longer than two consecutive terms as elected Chairperson. Further, no person shall serve more than two consecutive terms as elected Vice-Chairperson. This intended to create a rotation of commissioners into the elected officer positions.

PROCESS:

The Chair will open the floor to nominations for the Officer position of Chair and Vice Chair. Self-nominations are acceptable.

Once a nomination is received in the form of a motion, a second to that motion will be required to carry the item to a Roll Call Vote. In the event two nominations are made for the Chair Officer position, it is recommended a Committee member concedes and the motion for the respective conceding Committee member is canceled prior to calling for a vote. Following the completion of the election for Chair, the newly elected Officer will take their place at the head of the Dais.

STRATEGIC PLAN INITIATIVE:

Approval of the Measure E Oversight Committee Elections supports the City's goal of effective, sustainable government.

DEPARTMENTAL COORDINATION:

No interdepartmental coordination is needed for this process.

FISCAL AND SUSTAINABILITY IMPACT:

No fiscal impact.

ATTACHMENTS

City of Salinas Uniform Bylaws for City Commissions, Committees, and Boards.

RESOLUTION NO. 21165 (N.C.S.)

A RESOLUTION ESTABLISHING UNIFORM BYLAWS FOR CITY COMMISSIONS, COMMITTEES, AND BOARDS

WHEREAS, the City's various commissions, committees, and boards conduct their meetings pursuant to bylaws approved by the City Council; and

WHEREAS, the bylaws for the various commissions, committees, and boards differ in some respects; and

WHEREAS, the Salinas City Council has set as one of its goals and priorities an effective, efficient government; and

WHEREAS, the Salinas City Council desires to have its commissions, committees, and boards conduct their business pursuant to a uniform set of standards and pursuant to a uniform administration.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF SALINAS that the Uniform Bylaws for City Commissions, Committees, and Boards which are attached to this Resolution shall, unless otherwise specifically set forth in this Resolution or in a subsequent action by the City Council, govern the operation and the management of the City's commissions, committees, and boards and shall replace the existing bylaws currently used by the City's commissions, committees, and boards; and

BE IT FURTHER RESOLVED, that the bylaws for the Salinas Police Community Advisory Committee dated June 30, 2010, shall continue to govern the operation and the management of the Committee, except that Section 2 of the bylaws shall be amended to provide that the total number of members of the Committee shall be seven (7), one appointed by each member of the City Council from residents within their districts, with the Mayor's appointment made from among residents of the City at-large.

PASSED AND APPROVED this 2nd day of May, 2017, by the following vote:

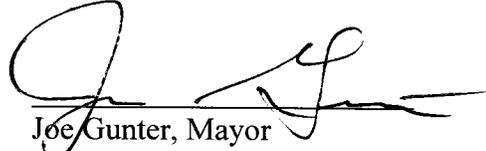
AYES: Councilmembers: Craig, Davis, De La Rosa, McShane, Villegas and Mayor Gunter

NOES: Councilmember Barrera

ABSTAIN: None

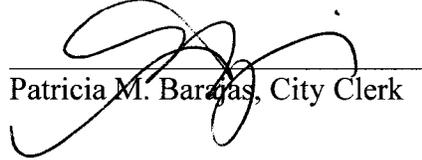
ABSENT: None

APPROVED:



Joe Gunter, Mayor

ATTEST:



Patricia M. Barajas, City Clerk

UNIFORM BYLAWS FOR CITY COMMISSIONS, COMMITTEES, AND BOARDS

Unless specific bylaws are approved by the City Council for a commission, committee, or board, these Uniform Bylaws shall govern the operation and management of the City's commissions, committees, and boards.

Article 1. Officers.

Section 1. The Officers are Chairperson, Vice-Chairperson, and Executive Secretary.

Section 2. Chairperson. The Chairperson will preside at meetings of the commission, committee, or board.

Section 3. Vice-Chairperson. In the absence of the Chairperson, the Vice-Chairperson will preside at meetings. In the absence of both the Chairperson and the Vice-Chairperson, the members present (provided a quorum is present) shall designate an acting Chairperson for the meeting.

Section 4. Executive Secretary. A Department Director selected by the City Manager, or the Department Director's designee, shall serve as the Executive Secretary and will carry out the administrative details of the commission, committee, or board. S/he will keep the records of the commission, committee, or board, will act as secretary of the meetings, will record all votes, and will prepare the agenda and the minutes of the meetings. S/he will serve as technical advisor to the commission, committee, or board and will provide the necessary research and fact-finding services.

Section 5. Election of Officers. Annually, during the month of July, the commission, committee, or board will elect from among its members a Chairperson and Vice-Chairperson who shall serve for a term of one year. A minimum of four votes are required for electing each position.

Section 6. Term of Office. No person shall serve for longer than two consecutive terms as elected Chairperson. Further, no person shall serve more than two consecutive terms as elected Vice-Chairperson. This intended to create a rotation of commissioners into the elected officer positions.

Section 7. If the office of Chairperson becomes vacant, the Vice Chairperson shall automatically become Chairperson for the existing Chairperson's remaining term of office. Alternatively, the commission, committee, or board may select a successor from its membership to assume the office of Chairperson. The period of time during which the Vice Chairperson assumes the office of Chairperson will not be counted toward the maximum term of office under Section 6, above. If the office of Vice Chairperson becomes vacant, the Commission, committee, or board will select a successor from its membership at the next regular meeting and such election will be for the existing Vice Chairperson's remaining term of office. The period of time during which a Commissioner assumes the role of Vice Chairperson will not be counted toward the maximum term of office under Section 6, above. A minimum of four votes is required for electing each position under this Section.

Article 2. Meetings.

Section 1. Regular meetings. Regular meetings shall be held in the Council Chambers in City Hall, 200 Lincoln Avenue, Salinas, California 93901, unless otherwise designated in advance by the Executive Secretary. Regular meetings shall be held on such days and at such times as may be determined by the commission, committee, or board, unless there is no business to discuss, at which time the Executive Secretary shall post a notice of cancellation as prescribed by the City Clerk, at least seventy-two hours prior. Alternate meeting times and places are encouraged as long as sufficient public notice is given.

Section 2. Special Meetings. Subject to proper notice, special meetings may be called by the Chairperson, or in his/her absence, by the Vice-Chairperson for the transaction of business. Only those matters listed in the agenda notice of a special meeting may be discussed at that meeting and such meetings shall be conducted in full conformity with the Brown Act.

Section 3. Attendance Requirements. Each member will be required to attend a minimum of 75% of all scheduled regular and special meetings held within a calendar year. Further, a member shall be absent from no more than three consecutive regular and special meetings. A violation of either of these attendance requirements will invoke enforcement procedures, which may include the commission, committee, or board making a recommendation to the appropriate City Council member that their appointee be removed from the membership or recommending to the City Council that the member be removed and an alternate appointment be made.

Section 4. Quorum. A majority of the appointed members of the Commission, committee, or board shall constitute a quorum. No action shall be taken except by the affirmative vote of the majority of the members present. In the event any member or members abstain from the determination of an item, said member or members shall be counted as present for the purpose of determining a quorum.

When the Executive Secretary receives notice from individual members prior to the meeting which indicates that a quorum will not be present, the Secretary may cancel the meeting on behalf of the commission, committee, or board.

Section 5. Minutes. All official actions shall be entered in the minutes of each meeting, said minutes to be prepared by the Executive Secretary.

Section 6. Manner of Voting. Voting on matters coming before the commission, committee, or board will be by roll call, and the vote entered into the minutes.

In the event the commission, committee, or board is unable to approve, conditionally approve, disapprove, or make a recommendation to the City Council on an item because a motion on the application fails to receive a majority vote resulting in no action taken by the commission,

committee, or board, the item or application shall be forwarded directly to the City Council with a record of the commission, committee, or board's vote and the proceeding thereon.

Section 7. Rules of Order and Procedure. Robert's Rules of Order, or those rules of order and procedure used by the City Council, will provide guidelines for those aspects of proceedings not specifically provided for in these Bylaws, however, action by the commission, committee, or board will not be invalidated because of a technical violation of these rules. The Chairperson will have the final say on interpretation, subject to override by a majority of the members present if there is a disagreement over a particular procedure.

Section 8. Agenda. An agenda will be prepared by the Executive Secretary who has authority over the scheduling of agenda items, and will be adhered to with the exceptions that items may be taken out of order for the convenience of those in attendance. The agenda will be published and distributed to interested parties at least seventy-two hours in advance of all meetings.

Article 3. Committees.

Committees of the commission, committee, or board may be established to pursue the goals and the programs of the body. No more than three members may serve on each committee. Members of the public may also participate on committees. Subject to the approval of the commission, a committee, or board can set their own rules and meeting schedule. Committees will report to the body regularly with updates and/or recommendations and an accounting of time spent by the members and non-members of the public on work items.



City of Salinas

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Legislation Text

File #: ID#19-506, **Version:** 1

Minutes

Approve the minutes of May 9, 2019



City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
www.cityofsalinas.org

Meeting Minutes - Unofficial

Measure E Oversight Committee

Committee Members:

Andrea Manzo, Mayor

Lupe Sanchez, District 1 - Jack Alisea, District 2

David J. R. Mack, District 3 - Everett Sivils, District 4

Mitchell Huerta, District 5 - VACANT, District 6

Ray E. Corpuz, Jr., City Manager

Matt N. Pressey, CPA, Finance Director

City Clerk's Office: (831) 758-7381

Thursday, May 9, 2019

4:00 PM

Salinas Rotunda

PLEDGE OF ALLEGIANCE

Meeting was convened at 4:03 p.m.

In the absence of the Chair and Vice Chair, Committee member Huerta was presiding Chair.

ROLL CALL

Present: 5 - Committee member David J. R. Mack
Committee member Andrea Manzo
Committee member Lupe Sanchez
Committee member Jack Alisea
Committee member Mitchell Huerta

Absent: 1 - Vice Chair Everett Sivils

PUBLIC COMMENT TIME RESTRICTIONS

GENERAL PUBLIC COMMENTS

None

CONSENT

[ID#19-052](#)

Minutes

Approve the minutes of the October 18, 2018 Measure E Oversight Committee.

Ayes: 4 - David J. R. Mack, Lupe Sanchez, Jack Alisea and Mitchell Huerta

Absent: 1 - Everett Sivils

Abstain: 1 - Andrea Manzo

CONSIDERATIONS

[ID#19-277](#)

March 31, 2019 Measure E Financial Report

Finance Director Matt Pressey provided the report which is filed at the City Clerk's Office as the official record.

Accept the March 31, 2019 Measure E Financial Report.

Ayes: 5 - David J. R. Mack, Andrea Manzo, Lupe Sanchez, Jack Alisea and Mitchell Huerta

Absent: 1 - Everett Sivils

[ID#19-038](#)

FY 2019-20 Proposed Measure E Budget

Finance Director Matt Pressey provided the report which is filed at the City Clerk's Office as the official record.

Recommend the City Council approve the Proposed FY 2019-20 Measure E Budget.

FUTURE AGENDA ITEMS

ADJOURNMENT

The meeting adjourned at 4:44 p.m.

APPROVED:

Mitch Huerta, Chair

ATTEST:

Elizabeth Soto, Deputy City Clerk



City of Salinas

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Legislation Text

File #: ID#19-461, **Version:** 1

2020 Measure E Oversight Committee Meeting Calendar

Approve the Measure E Oversight meeting calendar for 2020.



CITY OF SALINAS MEASURE E STAFF REPORT

DATE: OCTOBER 17, 2019

DEPARTMENT: ADMINISTRATION

FROM: MATT N. PRESSEY, CPA, FINANCE DIRECTOR
ELIZABETH SOTO, CMC, DEPUTY CITY CLERK

TITLE: 2020 MEASURE E OVERSIGHT MEETING CALENDAR

RECOMMENDED MOTION:

A motion to approve the Measure E Oversight meeting calendar for 2020.

RECOMMENDATION:

Staff recommends that the Measure E Oversight Committee approve the 2020 Measure E Oversight Committee meeting calendar as presented by staff.

BACKGROUND:

The Measure E Oversight Committee generally meets three times during the year in January, May and October, or as needed. The proposed schedule for 2020 allows adequate time for report preparation and review of the budget by the Committee before recommendations are made to the City Council. Meetings may be cancelled, rescheduled or added throughout the year as needed. However, the adopted calendar provides a useful framework for general planning purposes.

STRATEGIC PLAN INITIATIVE:

Approval of the Measure E Oversight Committee calendar supports the City's goal of effective, sustainable government.

DEPARTMENTAL COORDINATION:

The Finance Department works with all city departments to manage the use of Measure E funding.

FISCAL AND SUSTAINABILITY IMPACT:

No fiscal impact.

ATTACHMENTS:

Measure E Oversight Committee 2020 Meeting Calendar

MEASURE E OVERSIGHT COMMITTEE

2020 MEETING CALENDAR

➤ **January 16, 2020**

➤ **May 7, 2020**

➤ **October 15, 2020**



City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
www.cityofsalinas.org

Legislation Text

File #: ID#20-012, **Version:** 1

December 31, 2019 Measure E Financial Report

Receive and provide comments on the December 31, 2019 Measure E Financial Report (no action required).

**CITY OF SALINAS
MEASURE E FUNDING
ON-GOING EXPENDITURES
EXPENDITURE REPORT THROUGH DECEMBER 31, 2019**

<u>Program/Activity</u>	<u>Budget</u>	(GF, ME & MG) <u>% of Budget With ME Funds</u>	<u>YTD Expenditures</u>	<u>Encumbrances</u>	<u>Unencumbered Balance</u>	<u>Percent Remaining</u>
1400 City Attorney's Office	-	0.00%	-	-	-	0.00%
Total Legal	-	0.00%	-	-	-	0.00%
2031 Accounting	7,000.00	0.47%	-	2,500.00	4,500.00	64.29%
2033 Information Systems	55,000.00	2.71%	24,902.23	-	30,097.77	54.72%
Total Finance	62,000.00	1.26%	24,902.23	2,500.00	34,597.77	55.80%
3353 Code Enforcement	418,280.00	35.38%	158,387.35	-	259,892.65	62.13%
Total Community Development	418,280.00	7.32%	158,387.35	-	259,892.65	62.13%
4112 Personnel & Training	95,740.00	7.98%	45,647.48	-	50,092.52	52.32%
4116 Special Operations Unit	98,810.00	17.59%	42,708.11	-	56,101.89	56.78%
4130 Support Services Unit	221,390.00	4.00%	100,945.66	-	120,444.34	54.40%
4134 Police Records	2,500.00	0.18%	-	-	2,500.00	100.00%
4170 Animal Control	120,130.00	11.75%	65,939.22	-	54,190.78	45.11%
4220 Police Field Operations	2,734,500.00	8.52%	1,254,805.46	2,513.17	1,477,181.37	54.02%
4340 Investigations (Detective) Unit	536,000.00	9.58%	220,821.99	-	315,178.01	58.80%
4343 Violent Suppression Unit	245,450.00	17.03%	141,306.11	-	104,143.89	42.43%
Total Police	4,054,520.00	7.75%	1,872,174.03	2,513.17	2,179,832.80	53.76%
4530 Fire Prevention	134,750.00	12.96%	69,625.35	-	65,124.65	48.33%
Total Fire	134,750.00	0.56%	69,625.35	-	65,124.65	48.33%
5238 Park Maintenance	538,410.00	23.16%	231,266.02	-	307,143.98	57.05%
5239 Urban Forestry	246,720.00	22.30%	112,858.36	1,332.88	132,528.76	53.72%
Total Public Works	785,130.00	6.26%	344,124.38	1,332.88	439,672.74	56.00%
6231 Rec-Park Administration	302,040.00	37.94%	102,004.87	3,787.24	196,247.89	64.97%
6232 Neighborhood Services	21,900.00	13.87%	7,028.59	3,815.40	11,056.01	50.48%
6233 Closter Park Recreation	3,800.00	19.19%	448.30	-	3,351.70	88.20%
6234 El Dorado Recreation	47,100.00	81.54%	22,810.10	1,412.62	22,877.28	48.57%
6235 Central Park Recreation	21,700.00	76.08%	12,846.76	642.60	8,210.64	37.84%
6239 Downtown Rec Center	37,550.00	43.31%	18,899.31	1,368.62	17,282.07	46.02%

**CITY OF SALINAS
MEASURE E FUNDING
ON-GOING EXPENDITURES
EXPENDITURE REPORT THROUGH DECEMBER 31, 2019**

<u>Program/Activity</u>	<u>Budget</u>	(GF, ME & MG) <u>% of Budget With ME Funds</u>	<u>YTD Expenditures</u>	<u>Encumbrances</u>	<u>Unencumbered Balance</u>	<u>Percent Remaining</u>
6240 Firehouse Rec Center	12,075.00	11.71%	7,165.60	-	4,909.40	40.66%
6241 Hebbbron Heights After School	51,155.00	49.40%	22,179.00	701.25	28,274.75	55.27%
6242 After School Programs	500,375.00	64.15%	209,658.49	8,301.42	282,415.09	56.44%
6243 Community Center	55,000.00	17.34%	18,770.48	-	36,229.52	65.87%
6244 Breadbox Rec Center	75,345.00	58.20%	22,867.33	882.63	51,595.04	68.48%
6246 Hebbbron Family Center	8,000.00	5.23%	2,491.47	857.35	4,651.18	58.14%
6248 Youth Svcs. & Community Engagement	309,200.00	51.19%	143,426.09	-	165,773.91	53.61%
Total Recreation Parks	1,445,240.00	36.14%	590,596.39	21,769.13	832,874.48	57.63%
6005 Library Administration	821,975.00	100.00%	327,758.55	19,276.52	474,939.93	57.78%
6009 Technology Services	1,132,508.00	100.00%	448,085.25	68,776.28	615,646.47	54.36%
6011 Steinbeck Library	1,212,870.00	99.74%	461,147.15	25,034.11	726,688.74	59.91%
6012 Cesar Chavez Library	1,092,990.00	98.87%	427,646.83	2,880.33	662,462.84	60.61%
6013 El Gabilan Library	354,900.00	100.00%	135,282.00	-	219,618.00	61.88%
6015 Community Education	781,350.00	100.00%	349,003.93	2,555.10	429,790.97	55.01%
Total Library	5,396,593.00	99.71%	2,148,923.71	118,522.34	3,129,146.95	57.98%
Total YTD	\$ 12,296,513.00	10.35%	\$ 5,208,733.44	\$ 146,637.52	\$ 6,941,142.04	56.45%

**CITY OF SALINAS
MEASURE E FUNDING
ONE-TIME EXPENDITURES
EXPENDITURE REPORT THROUGH DECEMBER 31, 2019**

<u>Program/Activity</u>	<u>FY 19-20 Total Budget</u>	<u>FY 19-20 YTD Expenditures</u>	<u>FY 19-20 YTD Encumbrances</u>	<u>FY 19-20 Unencumbered Balance</u>	<u>FY 19-20 Percent Remaining</u>
Police					
9385 Police Vehicle & Equipment	33.04	-	-	33.04	100.00%
	33.04	-	-	33.04	
Recreation					
9022 Tennis Court Improvement	200,000.00	-	-	200,000.00	100.00%
9165 Hebron & Breadbox Needs Assessment	2,922.74	2,922.74	-	-	0.00%
9192 Enrichment Trips For Youth	0.06	-	-	0.06	100.00%
	202,922.80	2,922.74	-	200,000.06	
Library					
9100 El Gabilan Library Opening Day Collection	125,000.00	-	-	125,000.00	100.00%
9113 El Gabilan Library Sorter	206,250.00	-	-	206,250.00	100.00%
9166 New El Gabilan Library	2,760,615.26	197,303.92	72,283.00	2,491,028.34	90.23%
9195 Computers Upgrade	53,460.55	24,447.86	27,908.41	1,104.28	2.07%
9480 Chavez Library Courtyard Resurface	3,985.54	-	-	3,985.54	100.00%
9716 Steinbeck Library Upgrades	73,985.55	-	1,955.20	72,030.35	97.36%
	3,223,296.90	221,751.78	102,146.61	2,899,398.51	
Total	\$ 3,426,252.74	\$ 224,674.52	\$ 102,146.61	\$ 3,099,431.61	90.46%

**CITY OF SALINAS
MEASURE E FUNDS
REVENUE REPORT**

	<u>Investment Earnings/Misc</u>	<u>Transaction & Use Tax</u>	<u>Total</u>	<u>% Collected of Est Rev</u>
Estimated Revenue 2019-20	\$ 60,000.00	\$ 13,048,000.00	\$ 13,108,000.00	
July 2019	30,198.95	1,256,546.82	1,286,745.77	9.82%
August 2019	-	976,629.80	2,263,375.57	17.27%
September 2019	-	1,208,468.59	3,471,844.16	26.49%
October 2019	34,204.93	1,397,994.72	4,904,043.81	37.41%
November 2019	-	1,130,842.85	6,034,886.66	46.04%
December 2019	-	1,111,410.48	7,146,297.14	54.52%
January 2020	-	-	7,146,297.14	54.52%
February 2020	-	-	7,146,297.14	54.52%
March 2020	-	-	7,146,297.14	54.52%
April 2020	-	-	7,146,297.14	54.52%
May 2020	-	-	7,146,297.14	54.52%
June 2020	-	-	7,146,297.14	54.52%
Total Revenue YTD	<u>\$ 64,403.88</u>	<u>\$ 7,081,893.26</u>		

**CITY OF SALINAS
MEASURE E FUNDS
CASH BALANCE REPORT**

	<u>Revenues</u>	<u>Expenditures</u>	<u>Balance</u>
Beginning Balance			\$ 6,749,718.94
July 2019	1,286,745.77	1,676,560.55	6,359,904.16
August 2019	976,629.80	792,860.20	6,543,673.76
September 2019	1,208,468.59	794,882.49	6,957,259.86
October 2019	1,432,199.65	1,046,259.45	7,343,200.06
November 2019	1,130,842.85	726,403.59	7,747,639.32
December 2019	1,111,410.48	1,409,711.44	7,449,338.36
January 2020	-	-	7,449,338.36
February 2020	-	-	7,449,338.36
March 2020	-	-	7,449,338.36
April 2020	-	-	7,449,338.36
May 2020	-	-	7,449,338.36
June 2020	-	-	7,449,338.36



City of Salinas

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Legislation Text

File #: ID#20-013, **Version:** 1

Measure E FY 2019-20 Mid-Year Budget Adjustments

Receive and provide comments on the Measure E FY 2019-20 Mid-Year Budget Adjustments (no action required).



CITY OF SALINAS
MEASURE E STAFF REPORT

DATE: JANUARY 16, 2020
DEPARTMENT: FINANCE
FROM: MATT N. PRESSEY, CPA, FINANCE DIRECTOR
TITLE: MEASURE E FY 2019-20 MID-YEAR BUDGET ADJUSTMENTS

RECOMMENDATION:

Staff recommends that the Measure E Oversight Committee receive and provide comments on the Measure E FY 2019-20 Mid-Year Budget Adjustments (no action required).

BACKGROUND:

In the middle of each fiscal year, each department reviews their operations and capital improvement projects and considers if any mid-year adjustments need to be made. The “Carry-Over” amount of unspent resources from the prior year is calculated and then considered for allocation to one-time purposes. Over the past 4 years, any one-time carry-over amounts available have been earmarked for the El Gabilan Library. The amount available for allocation is currently \$2.7 million. Of the \$2.7 million, \$93,300 will be allocated to the adjustments shown in the table below and the remaining \$2,606,700 will be formally allocated to paying down the bonds associated with the El Gabilan Library.

FISCAL AND SUSTAINABILITY IMPACT:

	<u>Item</u>	<u>Amount</u>	<u>Dept.</u>	<u>Operating or CIP</u>
1.	HDL - Measure E Sales Tax Audit Services	(2,500)	Finance	Operating
2.	Janitorial Services for LCS Facilities and Parks	(3,200)	LCS	Operating
3.	Janitorial Services for LCS Facilities and Parks	(12,600)	LCS	Operating
4.	Match Request for "Bringing the Library to You" Grant (Kindermoblie)	(75,000)	LCS	Operating
5.	Reallocation of Library Sorter CIP 9113 to Collection Development 9100	(165,000)	LCS	CIP
6.	Reallocation of Library Sorter CIP 9113 to Collection Development 9100	165,000	LCS	CIP
	Total Mid-Year Adjustments	(93,300)		

ATTACHMENTS:

None