



CITY OF SALINAS COUNCIL STAFF REPORT

DATE: OCTOBER 18, 2022

DEPARTMENT: COMMUNITY DEVELOPMENT DEPARTMENT

FROM: MEGAN HUNTER, DIRECTOR

THROUGH: ROD POWELL, PLANNING MANAGER

BY: MARIA CAMBRON, COMMUNITY DEVELOPMENT ANALYST

TITLE: AMENDMENT 1 TO FY 2022-2023 AGREEMENT FOR PROFESSIONAL SERVICES WITH TINA LA PERLE

RECOMMENDED MOTION:

A motion to approve a Resolution authorizing:

1. the City Manager or designee to execute Amendment 1 to the FY 2022-2023 Agreement for Professional Services with Tina La Perle to extend the agreement term through to December 31, 2022, and increase the total not to exceed compensation amount to \$71,000; and
2. an increase of \$20,000 to the General Ledger account 2943.30.3240-63.6010, HUD ESG Covid, appropriation and use HUD ESG Covid fund balance for Amendment 1 to the FY 2022-2023 Agreement for Professional Services with Tina La Perle

EXECUTIVE SUMMARY:

On July 15, 2021, the City of Salinas (City) entered into an Agreement for Professional Services Agreement (Agreement) with Tina La Perle to ensure an effective use of funds and the identification and utilization of “best practices” in regard to the provision of homeless services. Ms. La Perle’s services have been instrumental in assisting the City in the implementation of safe, effective practices to house and protect vulnerable, unhoused City residents. Amendment 1 to the Agreement seeks to continue Ms. La Perle’s professional services through to December 31, 2022, to allow for a continuation of this necessary support and to allow for the anticipated recruitment and onboarding of a new, permanent Homeless Services Manager position.

BACKGROUND:

Homelessness continues to be a serious and ongoing problem within the City which requires significant support to maintain the preservation of public spaces and the health, and safety of our community. Persons experiencing homelessness are at high risk for physical and mental health issues, and other chronic illnesses. In response, the City has continued to seek, obtain, and allocate additional funding and resources toward the issue. Ms. La Perle has and continues to provide invaluable hands-on expertise and perspective in support of the City’s ever-expanding homeless services programming.

In accordance with prior cancel direction, the Community Development Department (CDD) is actively working with the City’s Human Resources Department to develop a new permanent

Homeless Services Manager position. Currently, the position's job description is nearing finalization and it is anticipated that recruitment and onboarding of a successful, qualified candidate will occur no later than December 31, 2022.

DISCUSSION:

Throughout the past few years, Ms. La Perle's professional services have been vital to the City's expansion and development of homeless services as well as the identification and implementation of best practices and the development of meaningful program standards. Her work has also been instrumental in fine tuning data collection, establishing expectations and meaningful outcomes within City service subrecipient agreements, and assistance in the formulation of recently awarded competitive grant applications.

As a result of the sustained emerging development of City services current emerging and intensive environment, the Community Development Department received authorization for a new permanent full-time Homeless Services Manager position to support the tasks and responsibilities currently performed by Ms. La Perle as well as other key management functions. Unfortunately, development of a comprehensive job description necessary to initiate a formal recruitment has taken longer than anticipated and selection and onboarding are not expected until late 2022.

The proposed Amendment 1 to FY 2022-2023 Agreement for Professional Services with Ms. La Perle (Amendment) will ensure a continuation of current in-progress work and necessary support of priority initiatives through the end of December 2022 and will allow the City ample time to finalize the new position description, initiate a complete a competitive recruitment and necessary onboarding processes. The Amendment will extend the term of the Agreement through to December 31, 2022 and will be supported entirely by HUD ESG Covid funding.

DEPARTMENT COORDINATION:

This agenda item is solely administered by the City's CDD Housing and Community Development Division in coordination with the City Attorney, Human Resources and Finance departments.

CEQA CONSIDERATION:

Not a Project. The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

STRATEGIC PLAN INITIATIVE:

Approval of the proposed Amendment supports the City of Salinas Strategic Plan 2022-2025 Goals and Strategies of *Housing/Affordable Housing* and *Effective and Culturally Responsive Government*.

FISCAL AND SUSTAINABILITY IMPACT:

There is no General Fund impact associated with this agenda item. Funding applicable to the Amendment will be appropriated in G/L Account 2943.30.3240-63.6010 HUD ESG Covid (\$20,000).

ATTACHMENTS:

Resolution

Amendment 1 to FY 2022-2023 Agreement for Professional Services with Tina La Perle
FY 2022-2023 Agreement for Professional Services with Tina La Perle