



**CITY OF SALINAS
COUNCIL STAFF REPORT**

DATE: OCTOBER 18, 2022
DEPARTMENT: LIBRARY & COMMUNITY SERVICES DEPARTMENT
FROM: KRISTAN LUNDQUIST, LCS DIRECTOR
BY: ERNESTO LIZAOLA, COMMUNITY EDUCATION MANAGER
TITLE: CALIFORNIA LIBRARY LITERACY SERVICES ADULT
AND FAMILY LITERACY GRANT AWARDS

RECOMMENDED MOTION:

A motion to approve a Resolution: 1) accepting the California Library Literacy Services (CLLS) grant awards in the amount of \$91,085 in support of Adult Literacy and \$90,000 in support of Family Literacy, for a total award of \$181,085; 2) authorizing execution of all grant acceptance documents with the California State Library; and 3) authorizing the establishment of CLLT – Adult Literacy Fund appropriations totaling \$181,085 and corresponding revenue budget for the programs.

BACKGROUND:

On August 29, 2022, the Salinas Public Library's Literacy Services was notified by the California State Library Literacy Services (CLLS) of approval for an award of \$91,085 to support adult literacy programs, and \$90,000 to support family literacy programs, for a total grant award of \$181,085. These funds will support adult and family literacy programming for English-speaking adults with low-literacy skills, and their families, and will be provided primarily to adults and families enrolled in the library's Adult and Family Literacy programs.

The grant will enable the library to employ temporary part-time staff to work in adult and family literacy programs, acquire books, supplies and learning materials that enhance our adult and family education programs, and increase our capacity to provide high-quality adult and family literacy services, including but not limited to Computer Literacy instruction, Citizenship and High School Equivalency preparation programs, Family Reading Circles, Family Learning events, and staff trainings to enhance family literacy skills and best practices. Library staff are prepared to offer both in-person and/or virtual instruction.

The California Library Literacy Services funding formula for adult literacy services program includes a baseline amount (\$20,000) for each approved library literacy program, and a per capita amount per adult learner served in our program as reported in the most recent Final Report on file from our library; and additional funding based on local funds raised and expended for adult literacy services, reflecting a commitment to state/local partnerships in support of literacy services. Because the City continues to invest in its Literacy services, and the library continues to run a very successful program which served more than 400 adults in 2021/2022, the library award is one of the highest in the State.

During the ongoing COVID-19 pandemic, Literacy staff have continued to find innovative ways to serve adult learners and families with virtual and distance learning instruction, and the reintegration of in-person instruction. This includes individual tutoring and small classes resuming in-person sessions, as well as adapting to individual needs and abilities for which we offer virtual options including a combination of video conferencing instruction via Zoom and YouTube videos; guided and self-paced learning with student handbooks and curricula; take-home activity kits; one-on-one help via Zoom, email, phone; and much more.

CEQA CONSIDERATION:

The City of Salinas has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

STRATEGIC PLAN INITIATIVE:

The grant will support the City Council 2022-2025 Goals:

- Effective and Culturally Responsive Government
- Youth and Seniors

DEPARTMENTAL COORDINATION:

The Library & Community Services Department will work with the Finance Department to establish expenditure accounts, and prepare final budget reports required at the end of the grant period.

FISCAL AND SUSTAINABILITY IMPACT:

There is no impact to the City's General Fund Budget. No additional Measure E funding will be required beyond that already allocated to the Library's annual budget. No matching funds are required.

ATTACHMENTS:

Resolution
Award Letter, California Library Literacy Services dated August 29, 2022
Application