



City of Salinas

200 Lincoln Ave., Salinas,
CA 93901
www.cityofsalinas.org

Meeting Minutes - Unofficial

Planning Commission

Commissioners:

Juan Gutierrez, Mayor's Appointee
Eric Mora, District 1 - John Meeks, District 2
Lorisa McKelvey Daye, District 3 - Maureen Wruck, District 4
Carissa Purnell, District 5 - Marcelino Rocamora Jr, District 6

Lisa Brinton, Community Development Director
Courtney Grossman, Planning Manager
Christopher A. Callihan, City Attorney
Community Development Department Office: (831) 758-7206

Wednesday, April 1, 2026

4:00 PM

City Council Rotunda

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Commissioner Lorisa McKelvey Daye
Commissioner Carissa Purnell
Commissioner Marcelino Rocamora Jr
Commissioner Eric Mora
Commissioner Juan Gutierrez

Absent: 2 - Commissioner John Meeks
Commissioner Maureen Wruck

GENERAL PUBLIC COMMENTS

Received public comment.

CONSENT

[ID#26-135](#) **Minutes of March 18, 2026.**

Commissioner Mora arrived at around 4:15 p.m., missing the vote for this item.

Motion to approve minutes of March 18, 2026.

Ayes: 4 - Commissioner McKelvey Daye, Commissioner Purnell, Commissioner Rocamora Jr
and Commissioner Gutierrez

Absent: 3 - Commissioner Meeks, Commissioner Mora and Commissioner Wruck

CONSIDERATIONS

[ID#26-134](#) **2025 Permit Center Annual Report**

*The 2025 Annual Report covers the past calendar year and consists of this staff report,
the attached 2025 Permit Center Annual Report Dashboard, the 2025 Permit Center Key*

Actions Taken, and the Draft Values in Action Plan. The staff report analyzes performance measure data, highlights current and future development projects, and summarizes implementation of the 2023 Community Development Organizational Assessment while establishing a new Draft Values in Action Plan for 2026. The Dashboard presents performance measure data visually and shows year-over-year (2023-2025) comparisons for Permit Services and other Community Development divisions and City departments (Current Planning, Code Enforcement, Development Engineering, Fire and Small Business Support), which are integral to Permit Center activities and processes. The 2025 Key Actions Taken and the Draft Values in Action Plan attachments present the changes made to improve staffing, work flow, communication, and training in more detail and include recommended actions for 2026. Report filed with the Commission Secretary for the record.

*The following members of the public commented on the report:
Peter Szalai*

No action required. This report presented information to the Planning Commission on the 2025 Permit Center Annual Report.

FUTURE AGENDA ITEMS

Planning Manager Courtney Grossman shared the tentative items for the April 15, 2026 meeting.

ADJOURNMENT

Meeting adjourned at 5:13 p.m.

Brisa Salcedo / Administrative Aide