

**Unofficial Minutes of the Library and Community Services Commission
Meeting was held on January 8, 2020**

A. Pledge of Allegiance

B. The Meeting was called to order by Commission Chair, Commissioner Wilson at 6:00 p.m. at the Rotunda, at City Hall.

ROLL CALL

Present:

Commissioner Elmer Dolera
Commissioner Dominic Dursa
Commissioner Stacey Wilson
Commissioner Albert Fong
Commissioner Joey Martinez
Commissioner Ernesto Yzquierdo

Absent:

Commissioner Juan Mendoza-Romero

Staff:

Kristan Lundquist, Director Library and Community Services
Mila Rianto, Deputy Librarian
Jose Arreola, CASP Administrator
Ernesto Lizaola, Community Education Manager
Vivian Salinas, Community Services Manager
Patricia Meraz, Office Technician

C. CONSENT

1. APPROVAL OF MINUTES OF December 11, 2019

On a motion by Commissioner Dolera, seconded by Commissioner Fong, the minutes were approved. Motion passed unanimously.

D. PRESENTATION

1. Salinas Public Library Usage Review

Ms. Rianto went over a presentation. She went over a study for 2018-19 FY. Measures of Library usage and visits were evaluated to see if the community needs are effective. Currently the libraries are open 51 hours per week and are open seven days a week. There are self-check-out machines, and staff interact with patrons and become more engaging. Social media is encouraged. Modified open hours is being considered according to current patron usage. The plan is to evaluate and plan the library services based on utilization and resources. Ms. Rianto went over the Head Count Data in detail. Digital Services, Outreach, and Programming are taken into consideration. The next step is to receive feedback from staff, LCS Commission, and surveys from the patrons.

Commissioners Comments:

Commissioner Yzquierdo likes the possibility of the extended hours. If the Library goes to 50 hours per week, where are the hours be added if Sunday will be closed. It will be based on the assessment and surveys. Will staffing change? No reduction of staff will happen, just rescheduling.

Commissioner Dursa, in prior times, Sundays were closed, what caused Libraries to open Libraries. Ms. Lundquist stated it came after Measure V was passed. Wi-fi used, does the head count of used measured. It can be.

Commissioner Martinez likes the check-out stations and removal of the front desk. The data with the metrics with the time slots, are they available. Is any info available for Library Connection? There was no gate counter there, it was done manually.

Commissioner Fong, the total amount of hours currently 50? It is currently 51.

Commissioner Wilson asked for open hour breakdown. She would like to see new library closed on Sunday.

Public Comments: None

Commissioner Action:

No Action Required

2. Winter Programs 2019

Ms. Salinas went over the winter programs that happened at the Recreation Centers. Letters to Santa was successful. Total of 262 responses at the 9 locations. Teen Scene Pozole Dinner is an annual event with 140 participated. The play, La Posada Magica was presented before the dinner. Arts and crafts and raffles were done. Winter Break at all the Rec Centers with extended hours was available. There were several Holiday Parties with a Santa visit, gifts, crafts and food was provided. Battle of the Recs is an annual sports competition with a trophy going to the winner. A bowling trip with 72 participants went to Valley Center. Breakfast with Santa was at the Firehouse Rec Center. Breakfast, pictures with Santa, and ornament making was available. Holiday Celebration an annual event at Hebron Family Center with 510 in attendance and 300 gifts were given. There were Arts and crafts, refreshments, and a tree raffle.

Mr. Lizaola went over the winter programs at the Libraries. Ongoing programing as well as Special Programming. Holiday and Graduation Celebrations bring out many participants in the following programs: Computer Literacy, Read Grow Play, and Homework Centers. There was a book and toy giveaway. Minute to Win it and Superhero Party had 254 combined participants that included crafts and activities. New Year Celebrations was geared for the younger patrons with a balloon drop and activities. Snow Day was out sixth annual event. The requirement is to have a library card. There were close to 1000 that attended. Crafts and refreshments were served. There was a Robot and 3D Printer demonstration. Science Mobile from Greenfield came ad well as the Salinas Fire Department.

Commissioner Comments:

Commissioner Martinez asked if the Kinder Mobile available at the event. It was not, restocking of materials, maintenance on vehicle, and extra support was given.

Commissioner Dursa asked who do the tutoring at the homework center. Temp staff and volunteers provide the service. Is there any training given? There is training involved with organizations and schools.

Commissioner Yzquierdo liked the presentation.

Public Comments: None

Commissioner Action:

No Action Required

G. COMMISSIONER'S REPORT:

Commissioner Dursa, it was great to be at the graduation ceremonies. Good to see CASP was in the paper with violence reduction. Good to have programs during wintertime.
Commissioner Martinez, On February 8th there will be a LGBTQ Film Festival at ACFA.
Commissioner Wilson, Tatum's Garden is starting the fundraising for park in Carmel Valley.

H. Director's Report

Director Lundquist reported on the draft Public Art Master Plan is now complete and will be presented to City Council on February 11. Today the first staff meeting took place at the El Gabilan Library. The Library is a gem. Books, materials, furniture are going in. We do not have the exact date for the grand opening. There will be tours in the coming days.

Mr. Arreola invited public to My Story conference on January 24 at Oldemyer Center. Cross Roads is another conference at the Boys and Girls Club. Field trips coming is a Shark Game for regular Teen Scene, and for drop-in program a trip to Hartnell College to see Harlem Globe Trotters. There is an item going to Council, to accept \$120,000 grant to work on training in the coming years. Crime and violence has been dropping.

Ms. Rianto reported that the Kinder Mobile will be starting up this month. For adults, Healthy Living and Family Computer Day will be happening this month. Information is on the website.

I. Adjournment

There being no further business, motion to adjourn by Commissioner Martinez, and seconded by commissioner Yzquierdo, the meeting was adjourned at 6:56 p.m.